

ACTIONS
Board of Supervisors Meeting of August 7, 2013

August 9, 2013

<u>AGENDA ITEM/ACTION</u>	<u>ASSIGNMENT</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> Meeting was called to order at 9:00 a.m., by the Chair, Ms. Mallek. All BOS members were present. Also present were Tom Foley, Larry Davis and Ella Jordan. 	
<p>4. Adoption of Final Agenda.</p> <ul style="list-style-type: none"> ACCEPTED the final agenda. 	
<p>5. Brief Announcements by Board Members.</p> <ul style="list-style-type: none"> <u>Michael Culp</u> provided the Board with an update on the Gigabit Communities Race to the Top Program, a program designed to give communities access to access to affordable ultra-high speed broadband service. (Discussed during Other Matters from Board.) <u>Dennis Rooker</u> discussed recent article in Daily Progress on contamination at Avionics site. <u>Ann Mallek</u> discussed VDoT's Krenite brush spraying program and resident's ability to opt out. 	<p><u>County Executive</u>: Provide information on County website.</p>
<p>6. Recognitions.</p> <p>a. Albemarle County Police Department – Above and Beyond Award.</p> <ul style="list-style-type: none"> Award presented by Grant Risinger, of the Employer Support of the Guard and Reserve (ESGR), Department of Defense. 	
<p>7. From the Public: Matters Not Listed for Public Hearing on the Agenda.</p> <ul style="list-style-type: none"> <u>Peter Kleeman</u> spoke about maintenance of rural, unpaved County roads, particularly Route 795, Blenheim Road. <u>Charles Battig</u> spoke on the updating of the Comprehensive Plan. <u>Joe Draego</u> expressed opposition to the Comprehensive Plan and spoke about data/findings from traffic cameras. 	
<p>8.2 FY 15 Arts and Cultural Agency Budget Process.</p> <ul style="list-style-type: none"> Discussed during Other Matters from the Board. 	
<p>8.3 Proposed Revision to Personnel Policy §P-40, Course Reimbursement-Classified Employees.</p> <ul style="list-style-type: none"> ADOPTED Resolution to revise Personnel Policy §P-40. 	<p><u>Clerk</u>: Forward copy of signed resolution to County Attorney's office and Human Resources. (Attachment 1)</p>
<p>8.4 Assignment of Lease for Charlottesville-Albemarle Rescue Squad Rescue 8 Station.</p> <ul style="list-style-type: none"> ADOPTED Resolution to approve the proposed Assignment of Lease for 3055 Berkmar Drive (Parcel 061M0-00-12-001G0) and AUTHORIZED the County Executive to sign the Assignment of Lease and any associated documents, after approval of both form and substance by the County Attorney. 	<p><u>Clerk</u>: Forward copy of signed resolution to County Attorney's office and Fire/Rescue. (Attachment 2)</p> <p><u>County Attorney</u>: Provide Clerk with fully executed copy of lease agreement.</p>
<p>8.5 FY 2014 Budget Amendment and Appropriations.</p> <ul style="list-style-type: none"> APPROVED appropriations #2014001, 	<p><u>Clerk</u>: Notify OMB, Finance and appropriate individuals of approved appropriations.</p>

	#2014014, #2014015, #2014016, #2014017, #2014018, #2014019, #2014020, #2014021, #2014022 and #2014023 to provide funds for various local government projects and programs.	
8.6	Special Exception - Variation from Leake PRD Application Plan (ZMA-2006-00016) and Variation from Glenmore PRD Application Plan (ZMA-1999-00016). <ul style="list-style-type: none"> • APPROVED the variation request to allow the lot layout as shown on the plat entitled "TMP 94-74, Lots 24-27 &29, Section K2B Glenmore" by Commonwealth Land Surveying, LLC, revised July 15, 2013. 	<u>David Benish</u> : Proceed as approved.
9.	Historical Society Appropriation (consent agenda #8.5), Steven Meeks. <ul style="list-style-type: none"> • RECEIVED (action taken on consent agenda). 	
10.	Annual Update on FY13-17 Strategic Plan. <ul style="list-style-type: none"> • RECEIVED. 	
11.	Capital Projects Quarterly Report. <ul style="list-style-type: none"> • RECEIVED. • AUTHORIZED up to \$300,000 to work with VDoT to move forward with the InSync Adaptive Traffic Management System (as part of the Revenue Sharing Program for the signal synchronization enhancements to US 29, from the City limits to Hollymead). 	<u>David Benish</u> : Proceed as directed.
	NonAgenda. The Board recessed at 10:55 a.m., and reconvened at 11:04 a.m.	
12.	Yancey Elementary Work Group Interim Report. <ul style="list-style-type: none"> • RECEIVED. 	
13.	Closed Meeting. <ul style="list-style-type: none"> • At 11:17 a.m., the Board went into Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia under Subsection (1) to consider appointments to boards, committees, and commissions in which there are pending vacancies or requests for reappointments; and under Subsection (3) to discuss the proposed lease of a portion of the new Crozet Library property because a public discussion would adversely affect the bargaining position or negotiation strategy of the County. 	
14.	Certified Closed Meeting. <ul style="list-style-type: none"> • At 12:40 p.m., the Board reconvened into open meeting and certified the closed meeting. 	
15.	Boards and Commissions: Appointments. <ul style="list-style-type: none"> • REAPPOINTED Rob Farrell and Richard Keeling to the Acquisitions of Conservation Easements (ACE), with said terms to expire August 1, 2016; • REAPPOINTED Donald Byers as the Joint City/County appointee to the Jail Authority, with said term to expire on June 30, 2016; • REAPPOINTED James Sofka to the Route 250 West Task Force with said term to expire September 5, 2016; and • APPOINTED Petie Craddock as Board representatives to the Police Department Citizens Advisory Committee and the Historic 	<u>Clerk</u> : Prepare appointment/ reappointment letters, update Boards and Commissions book, webpage, and notify appropriate persons.

	Preservation Committee.	
16.	<p>Pb. Hrg: SP-2013-00010. Regents School of Charlottesville (RSC) (Signs #81&82).</p> <ul style="list-style-type: none"> By a vote of 6:0, APPROVED SP-2013-00010 subject to five conditions. 	Clerk: Set out conditions of approval. (Attachment 3)
17.	<p>Board-to-Board, <i>Monthly Communications Report from School Board</i>, School Board Chairman.</p> <ul style="list-style-type: none"> RECEIVED. 	
18.	<p>School Health Advisory Briefing on Wi-Fi.</p> <ul style="list-style-type: none"> RECEIVED. 	
19.	<p>Work Session: Water Resources Program Development (2nd work session)</p> <ul style="list-style-type: none"> HELD. 	
20.	<p>From the Board: Committee Reports and Matters Not Listed on the Agenda.</p> <ul style="list-style-type: none"> <u>8.2. FY15 Arts and Cultural Agency Budget Process.</u> <ul style="list-style-type: none"> By a voted of 6:0, SUPPORTED staff's recommendation that the review of arts and cultural agency requests to the County for FY 15 be completed by County staff in consultation with individuals or organizations in the community with relevant expertise, and in coordination with the City, and that the Board consider funding those agencies from the County's General Fund. <p><u>Duane Snow:</u></p> <ul style="list-style-type: none"> Requested Board support of the Gigabit Communities Race to the Top Program. Discussed Arrowhead Farm's proposed land donation to County for park. <p><u>Dennis Rooker:</u></p> <ul style="list-style-type: none"> Stated that Pat Groot, of TJPDC, is available to assist member localities in obtaining grants for broadband initiatives. Suggested that County staff work with her to see in this area in applying for grants. Announced that David Blount is the new Acting Director of TJPDC. <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> Provided update on Tech Tour. Discussed the County identifying best practice standards for golf courses. 	<p><u>OMB:</u> Proceed as approved.</p> <p><u>County Executive:</u> Provide additional information at the August 14th meeting.</p>
21.	<p>From the County Executive: Report on Matters Not Listed on the Agenda.</p> <ul style="list-style-type: none"> There were none. 	
22.	<p>Adjourn to August 14, 2013, 3:00 p.m., Lane Auditorium.</p> <ul style="list-style-type: none"> At 3:07 p.m., the Board adjourned until August 14, 2013. 	

ewj/tom

Attachment 1 – Resolution - Personnel Policy§P-40

Attachment 2 – Resolution - Assignment of Lease for Charlottesville-Albemarle Rescue Squad Rescue 8 Station

Attachment 3 – Conditions of Approval

RESOLUTION

WHEREAS, the County of Albemarle Personnel Policy has been adopted by the Board of Supervisors; and

WHEREAS, the Board desires to clarify and amend the course reimbursement process.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of Albemarle County, Virginia, hereby amends Section P-40, Course Reimbursement-Classified Employees, of the County of Albemarle Personnel Policy, as follows:

Section P-40 COURSE REIMBURSEMENT – CLASSIFIED EMPLOYEES

A. Purpose

The County encourages its employees to participate in job-related staff development, including taking job-related courses or pursuing a job-related degree.

B. Qualification Criteria

When coursework is taken, the following criteria shall apply to course reimbursement:

1. The employee must be a regular, non-probationary employee;
2. The content of the course is not something that would be covered under the County's staff development program;
3. The course is relevant to the employee's current position in the County and will improve skill in this position, or the course is required as part of a degree program that is relevant to the employee's current position in the County;
4. The course is approved in advance by the department head and the training manager in Human Resources;
5. The course is taken outside of paid work hours on a voluntary basis;
6. The employee must successfully complete the course. "Successful completion" is defined as receipt of a grade of "C" or better, or in a situation where no grade is given, a "pass" designation or other certification is required; and
7. Reimbursement will only be applied toward the cost of tuition.

This policy does not apply to courses leading to certification or licensure which are a condition of continuing employment or where a stipend will be paid to the employee upon successful completion.

C. Reimbursement Procedure

Requests for course reimbursement must be made to the training manager in Human Resources prior to the start of the course. Depending on the funds available, a maximum reimbursement per employee will be designated each fiscal year by the training manager in Human Resources. Upon providing proof of successful completion and course payment to the Human Resources Department, reimbursement for pre-approved courses will be made up to the maximum authorized reimbursement amount.

D. Financial Assistance Outside of the County

Eligible employees who receive assistance from outside sources (i.e. scholarships, grants, GI Bill, fellowships, and other stipends) are eligible for tuition reimbursement only for the amount up to the cost of the tuition which exceeds the amount of outside assistance received, up to the maximum reimbursement established each year.

E. Payback Agreement

As a condition of tuition reimbursement, the employee must agree that if he or she voluntarily leaves County employment, the employee will repay the County the full amount of any tuition reimbursements received during the twelve month period preceding the employee's resignation date.

F. Human Resources Exception

The Human Resources Director or designee is authorized to recommend exceptions to the conditions and limitations of course reimbursement when such exceptions support the continuous growth and development of employees who have demonstrated exceptional performance. If the Human Resources Director or designee recommends an exception to the policy, it shall be forwarded to the County Executive or designee for final approval.

Amended: August 7, 1996; July 1, 1999; August 7, 2013

**RESOLUTION APPROVING THE ASSIGNMENT OF LEASE
FROM CHARLOTTESVILLE-ALBEMARLE RESCUE SQUAD, INC.
TO SEMINOLE TRAIL VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the County owns property located at 3055 Berkmar Drive, known as Tax Map Parcel 061M0-00-12-001G0, which it leases to the Charlottesville-Albemarle Rescue Squad (CARS) for its Rescue 8 Station pursuant to a 1979 lease agreement; and

WHEREAS, CARS wishes to assign its lease to the Seminole Trail Volunteer Fire Department (STVFD);
and

WHEREAS, the Board finds that the assignment promotes the health, safety, and welfare of the County.

NOW, THEREFORE, BE IT RESOLVED that the Albemarle County Board of Supervisors hereby approves the Assignment of Lease from CARS to STVFD and authorizes the County Executive to sign, in a form approved by the County Attorney, the Assignment of Lease and any associated documents.

Conditions of Approval**SP-2013-00010. Regents School of Charlottesville**

1. The school is limited to the existing administrative building and grounds, as shown on the concept plan (Attachment A). All parking for the facility shall be located in areas designated on the concept plan as P1, P2, P3, P6, and P7. Any additional buildings or other site changes beyond those shown on the approved site plan for SDP1992-052 titled "Christian Aid Mission Administration Building" prepared by William W. Finley and date approved July 14, 1994 require an amendment to this Special Use Permit.
2. The maximum number of students and school personnel shall not exceed ninety-six (96).
3. All students shall be over the age of two and one-half (2 ½) years old.
4. Hours of operation for the school shall be between 7:45 a.m. to 4:00 p.m., except that occasional school-related events may occur after 4:00 p.m.
5. No food preparation is permitted onsite without an amendment to this Special Use Permit.