

ACTIONS
Board of Supervisors Meeting of July 2, 2014

July 3, 2014

<u>AGENDA ITEM/ACTION</u>	<u>ASSIGNMENT</u>	<u>PODCAST</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> • Meeting was called to order at 9:03 a.m., by the Chair, Ms. Dittmar. All BOS members were present. Also present were Tom Foley, Larry Davis, Ella Jordan and Travis Morris. 		Listen
<p>4. Adoption of Final Agenda.</p> <ul style="list-style-type: none"> • Moved Agenda Item No. 23 up on the agenda after Agenda Item No. 6. • ADOPTED, by a vote of 6:0, the final agenda. 		
<p>5. Brief Announcements by Board Members.</p> <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> • Announced that VDOT is doing its seasonal road work along the highways and encouraged drivers to drive with care. • Announced that LEAP had a kickoff yesterday for Solarize Charlottesville, a free assessment and reduced pricing for solar panels on rooftops for homeowners and businesses. • Commended Zoning staff for its ticketing process for the proliferation of illegal signs in the County. • Suggested for future Board discussion: template for easements held by the Public Recreational Facilities Authority as regards commercial uses on these properties; the Finance Department developing standard written procedures to give to citizens when they come in to discuss an issue; and fireworks permits and the distinction between public displays and private parties. <p><u>Liz Palmer:</u></p> <ul style="list-style-type: none"> • Reiterated the importance of proper care for pets during these hot temperatures by making sure they are in shade when outdoors and not left in vehicles. . <p><u>Jane Dittmar:</u></p> <ul style="list-style-type: none"> • Announced that Scottsville has published a brochure with some of its southernmost tourist attractions. The Town is planning a celebration of the founding of the County in September. • She and Ms. Palmer are holding a meeting on July 24, at Monticello High School, 5:30 p.m. until 8:30 p.m., to look at the County's vision for the southern development area neighborhoods. • Announced 4th of July celebrations in the Town of Scottsville, the Glenmore area, Earlysville and Crozet. 		
<p>6. Recognitions:</p> <p>a. Nora Gillespie, former Director of the Central Virginia Small Business Development Center</p>		

	(SBDC). <ul style="list-style-type: none"> Moved to August 6, 2014. 	
23.	Virginia Pre-School Initiative "Bright Stars" Graduate Report. <ul style="list-style-type: none"> RECEIVED. 	
7.	From the Public: Matters Not Listed for Public Hearing on the Agenda. <ul style="list-style-type: none"> <u>John Martin</u>, resident of Free Union, spoke about the benefits of the Board video streaming its meetings. <u>Steven Meeks</u>, resident of Scottsville District and representative of the Albemarle-Charlottesville Historical Society, spoke about the historical resources section of the Comp Plan and the Board's consideration of the location of County courts. <u>Charles Battig</u>, resident of White Hall, made a presentation on fracking. <u>Courtney Eastlack</u>, resident of Carrsbrook, spoke about sinkhole on his property and issues surrounding its repair. Asked how the County plans to deal with these type infrastructure issues in older neighborhoods. <u>Jeff Werner</u>, of Piedmont Environmental Council, spoke about fracking and echoed support for live video streaming of Board meetings. <u>Neil Williamson</u>, of the Free Enterprise Forum, expressed support for live video streaming of Board meetings. <u>John Proffitt</u>, of the Local Energy Alliance Program (LEAP), spoke about Solarize Charlottesville, a program to solar power homes in Albemarle and Charlottesville. 	
	NonAgenda. <u>Jane Dittmar</u> requested a tour of the Old Jail.	<u>Tom Foley</u> : Staff will coordinate and followup with Board members.
8.1	Approval of Minutes. <ul style="list-style-type: none"> Liz Palmer mentioned a report in the February 5, 2014 minutes regarding calling of performance bonds for development, and suggested that a followup discussion be scheduled on a future agenda. 	<u>Tom Foley</u> : Will schedule for future discussion.
8.2	FY 2014 Budget Amendment and Appropriations. <ul style="list-style-type: none"> APPROVED appropriations #2015002, #2015003, #2015004, #2015005, #2015006, #2015007, #2015008, #2015009, #2015010, #2015011, #2015012 and #2015013 for general government programs. 	<u>Clerk</u> : Forward copy of signed appropriations to OMB, Finance and appropriate individuals.
8.3	Appointment of Shawn Maddox as Assistant Fire Marshal with Police Powers. <ul style="list-style-type: none"> ADOPTED resolution appointing Shawn Maddox as an Assistant Fire Marshal with police powers. 	<u>Clerk</u> : Forward copy of signed resolution to Fire and Rescue and County Attorney's office. (Attachment 1)
8.4	SDP-2012-00015. Ivy Fire Station Site Plan Amendment – Special Exception to Authorize Waiver.	<u>Ellie Ray/David Benish</u> : Proceed as approve.

	<ul style="list-style-type: none"> • APPROVED special exception to waive Section 4.10.3.1(b) of the Zoning Ordinance to permit the proposed flagpole location at the Ivy Fire Station. 	
8.6	<p>County Grant Application/Award Report.</p> <ul style="list-style-type: none"> • Ken Boyd asked what criteria staff uses in determining match for grant. 	<u>Tom Foley</u> : Will provide report.
9.	<p><u>Pb. Hrg: Ordinance to amend County Code Chapter 15, Taxation, Article XII, Food and Beverage Tax.</u></p> <ul style="list-style-type: none"> • By a vote of 6:0, ADOPTED ordinance. 	<u>Clerk</u> : Forward copy of adopted ordinance to County Attorney and Finance. (Attachment 2)
10.	<p><u>Pb. Hrg: Proposed Ordinance to establish a School Bus Video-Monitoring System.</u></p> <ul style="list-style-type: none"> • By a vote of 6:0, ADOPTED ordinance. 	<u>Clerk</u> : Forward copy of adopted ordinance to County Attorney, Police Department and School Administration. (Attachment 3)
11.	<p>Video Streaming Board of Supervisors Meetings.</p> <ul style="list-style-type: none"> • DIRECTED staff to further research video-streaming options and costs for Board and School Board meetings, and bring back at a future Board meeting. 	<u>County Executive office</u> : Proceed as directed. <u>Clerk</u> : Schedule on agenda when ready to come back.
	Recess. The Board recessed at 11:00 a.m. and reconvened at 11:13 a.m.	
12.	<p>Albemarle County Long Range Solid Waste Solutions Advisory Committee.</p> <ul style="list-style-type: none"> • By a vote of 5:1(Boyd), APPROVED the committee's formal charge and its membership structure. 	<u>Clerk</u> : Proceed as approved. (Attachment 4)
13.	<p>Public Defender Salary Supplements.</p> <ul style="list-style-type: none"> • By a vote of 5:1(Boyd), APPROVED \$74,049 in supplemental funding to the Public Defender's office and directed staff to bring back an appropriation. 	<u>OMB</u> : Prepare appropriation for future agenda.
14.	<p>Board of Supervisors Rules of Procedures and Meeting Process Improvements.</p> <p>a. Proposed amendments to Rules of Procedures.</p> <ul style="list-style-type: none"> • CONSENSUS that staff bring back policy to allow Board member to participate in Board meeting through electronic communication from remote location. • By a vote of 5:1(Boyd), GAVE notice of its intent to amend Section D.2 of the Board's Rules of Procedure at its July 9, 204 regular meeting. <p>b. Discussion of Meeting Process Improvements.</p> <ul style="list-style-type: none"> • CONSENSUS to leave public comment period on agenda as currently scheduled; schedule closed meeting during day meeting based on need, and extend closed meeting to end of agenda when necessary; and only schedule afternoon work sessions during night meetings when necessary. 	<p><u>County Attorney</u>: Proceed as directed.</p> <p><u>Clerk</u>: Schedule on July 9 agenda.</p> <p><u>Clerk</u>: Proceed as directed.</p>
15.	<p>Innovation Fund Update.</p> <ul style="list-style-type: none"> • Received. 	
16.	Courts Project Public Engagement Process and discussion follow-up.	

<ul style="list-style-type: none"> • DIRECTED staff to work with City staff on a committee charge and bring back to Board. • DIRECTED staff to delay the public engagement process. 	<u>County Executive:</u> Notify Clerk when ready to schedule on agenda.	
17. Closed Meeting. <ul style="list-style-type: none"> • At 12:18 p.m., the Board went into Closed Meeting pursuant to Section 2.2-3711(A) of the Code of Virginia under subsection (1) to consider appointments to boards, committees, and commissions in which there are pending vacancies or requests for reappointments; under subsection (3) to discuss the acquisition of real property for a park facility because an open meeting discussion would adversely affect the bargaining position of the County; and under subsection (7) to consult with and be briefed by legal counsel and staff regarding specific legal matters requiring legal advice relating to: 1) the negotiation of easements on the County Office Building property; and 2) the negotiation of easements for the restoration and maintenance of pipes necessary for a road in Carrsbrook. 		
18. Certified Closed Meeting. <ul style="list-style-type: none"> • At 1:42 p.m., the Board reconvened into open meeting and certified the closed meeting. 		
19. Boards and Commissions: Appointments. <ul style="list-style-type: none"> • There were none. 		
20. Public Review Process for County Projects. <ul style="list-style-type: none"> • Discussed. 		
21. Business Assistance Program During Road Construction (continued from June 11, 2014). <ul style="list-style-type: none"> • Discussed. 		
21a. Route 29 Project Delivery Advisory Panel Appointments. <ul style="list-style-type: none"> • APPOINTED, Rio District Supervisor, Brad Sheffield and Director of Community Development Mark Graham. 		
22. Review of Feedback on FY15 Budget Process and Discussion of ideas for Joint Meeting with the School Board. <ul style="list-style-type: none"> • Discussed. 		
24. Board-to-Board, <i>Communications Report from School Board</i> , School Board Chairman. <ul style="list-style-type: none"> • Received. 		
24a. Highway Trust Fund, Letter of Support. <ul style="list-style-type: none"> • CONSENSUS, that Chair sign letter. 		
Non-Agenda. Closed Meeting. <ul style="list-style-type: none"> • At 3:43 p.m., the Board went into Closed Meeting pursuant to section 2.2-3711(A) of the Code of Virginia under subsection (1) to consider appointments to boards, committees, and commissions in which there are pending vacancies or requests for reappointments; and under subsection (7) to consult with and be briefed by legal counsel and staff regarding specific legal matters requiring legal advice 		

	relating to the negotiation of easements on the County Office Building property.	
	<p>Non-Agenda. Certified Closed Meeting.</p> <ul style="list-style-type: none"> At 5:04 p.m., the Board reconvened into open meeting and certified the closed meeting. 	
25.	<p>Work Session: CPA-2013-01. Comprehensive Plan Update/Amendment, to begin with public comments and possible Board direction.</p> <ul style="list-style-type: none"> Held. 	(Attachment 5)
	<p>From the Board: Committee Reports and Matters Not Listed on the Agenda.</p> <p><u>Brad Sheffield:</u></p> <ul style="list-style-type: none"> Requested information on the fiscal impact of the UVA Health Plan decision in relation to the County. <p><u>Ann Mallek:</u></p> <ul style="list-style-type: none"> Announced that the landscape design map of New Hope Church is in the Board packet. <p><u>Liz Palmer:</u></p> <ul style="list-style-type: none"> Discussed the work of the solid waste committee. <p><u>Jane Dittmar:</u></p> <ul style="list-style-type: none"> Asked for a timetable on the meeting with State legislators. Requested the status on follow-up information from Senator Tim Kaine's visit. Asked if the County was doing anything with the tobacco grant that is part of the Farm Bill. Asked Supervisors and staff for information on the invitation to the Turkish Community Dinner. Asked when the follow-up from the Strategic Planning Retreat will take place. <p><u>Diantha McKeel:</u></p> <ul style="list-style-type: none"> Announced that the School Division is pleased with the passage of the School Bus Video Monitoring System Ordinance. 	
26.	<p>From the County Executive: Report on Matters Not Listed on the Agenda.</p> <p><u>Tom Foley:</u></p> <ul style="list-style-type: none"> Asked for clarification on Board comments made earlier regarding information to be sent out by the Finance Dept. Highlighted and discussed the monthly County Executive's report. 	
27.	<p>Adjourn to July 8, 2014, 5:00 p.m., Room 241.</p> <ul style="list-style-type: none"> The meeting was adjourned at 7:08 p.m. 	

ewj/tom

- Attachment 1 – Resolution – Assistant Fire Marshal
- Attachment 2 – Ordinance No. 14-15(2), Chapter 15, Taxation
- Attachment 3 – Ordinance No. 14-9(1), School Bus Video-Monitoring
- Attachment 4 – Albemarle County Long Range Solid Waste Solutions Advisory Committee
- Attachment 5 – Comprehensive Plan Update Discussion

**RESOLUTION TO APPOINT SHAWN MADDOX
AS AN ASSISTANT FIRE MARSHAL WITH POLICE POWERS**

WHEREAS, Virginia Code § 27-30 provides that the governing body of a county may appoint a fire marshal and Albemarle County Code § 6-111 establishes the Office of the Fire Marshal; and

WHEREAS, Albemarle County Code §§ 6-111, 6-200 and 6-201 recognize the Fire Marshal as Albemarle County's Fire Official for the duties and responsibilities as established by Title 27 of the Virginia Code, the Virginia Statewide Fire Code, and the Albemarle County Code; and

WHEREAS, Virginia Code § 27-34.2:1 provides that the governing body of a county may authorize the fire marshal to have the same police powers as a sheriff, police officer or law-enforcement officer upon completion of the training discussed in such section; and

WHEREAS, Virginia Code § 27-36 provides that the governing body of a county may appoint one or more assistants, who, in the absence of the fire marshal, shall have the powers and perform the duties of the fire marshal; and

WHEREAS, on February 6, 2013, Shawn Maddox was appointed as an Assistant Fire Marshal without police powers; and

WHEREAS, Shawn Maddox has completed the training required to exercise police powers; and

WHEREAS, the appointment of Shawn Maddox as an Assistant Fire Marshal with police powers will promote the efficient and effective operation of the Albemarle County Department of Fire and Rescue.

NOW, THEREFORE, BE IT RESOLVED, that the Albemarle County Board of Supervisors hereby appoints Shawn Maddox as an Assistant Fire Marshal with full police powers of the Fire Marshal as authorized in Virginia Code §§ 27-34:2:1 and 27-36 and Albemarle County Code § 6-111.

ORDINANCE NO. 14-15(2)

AN ORDINANCE TO AMEND CHAPTER 15, TAXATION, ARTICLE XII, FOOD AND BEVERAGE TAX, OF THE CODE OF THE COUNTY OF ALBEMARLE, VIRGINIA

BE IT ORDAINED By the Board of Supervisors of the County of Albemarle, Virginia, that Chapter 15, Taxation, Article XII, Food and Beverage Tax, is hereby amended and reordained as follows:

By Amending:
Sec. 15-1202 Exemptions

Chapter 15. Taxation

Article XII. Food and Beverage Tax

...

Sec. 15-1201 Levy of tax; amount.

In addition to all other taxes and fees of any kind now or hereafter imposed by law, a tax is hereby levied and imposed on the purchaser of all food served, sold or delivered for human consumption in the county in or from a restaurant, whether prepared in such restaurant or not, or prepared by a caterer. The rate of this tax shall be four percent (4%) of the amount paid for such food. In the computation of this tax, any fraction of one-half cent (\$0.005) or more shall be treated as one cent (\$0.01).

(§ 8-76, 12-10-97; Code 1988, § 8-76; Ord. 98-A(1), 8-5-98)

Sec. 15-1202 Exemptions.

- A. Such tax shall not be levied on food and beverages sold through vending machines or by:
 - (i) boardinghouses that do not accommodate transients;
 - (ii) cafeterias operated by industrial plants for employees only;
 - (iii) restaurants to their employees as part of their compensation when no charge is made to the employee;
 - (iv) volunteer fire departments and rescue squads; nonprofit churches or other religious bodies; or educational, charitable, fraternal, or benevolent organizations the first three times per calendar year and, beginning with the fourth time, on the first \$100,000 of gross receipts per calendar year from sales of food and beverages (excluding gross receipts from the first three times), as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes;
 - (v) churches that serve meals for their members as a regular part of their religious observances;
 - (vi) public or private elementary or secondary schools, colleges, and universities to their students or employees;
 - (vii) hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities to patients or residents thereof;

(viii) day care centers;

(ix) homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics; or

(x) age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees.

Also, the tax shall not be levied on food and beverages:

(a) when used or consumed and paid for by the Commonwealth, any political subdivision of the Commonwealth, or the United States;

(b) provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations; or

(c) provided by private establishments that contract with the appropriate agency of the Commonwealth to offer food, food products, or beverages for immediate consumption at concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations.

Grocery stores and convenience stores selling prepared foods ready for human consumption at a delicatessen counter shall be subject to the tax, for that portion of the grocery store or convenience store selling such items.

B. Notwithstanding any other provisions of this section, no locality shall levy any tax under this section upon:

(i) that portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price;

(ii) that portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price, but only to the extent that such mandatory gratuity or service charge does not exceed 20% of the sales price; or

(iii) alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption or food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, U.S.C. § 2012, as amended, and federal regulations adopted pursuant to that act, except for the following items: sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and nonfactory sealed beverages.

(§ 8-77, 12-10-97; Code 1988, § 8-77; Ord. 98-A(1), 8-5-98; Ord. 00-15(1), 6-7-00)

State law reference-Va. Code § 58.1-3833

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ORDINANCE NO. 14-9(1)

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 9, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF THE COUNTY OF ALBEMARLE, VIRGINIA.

BE IT ORDAINED by the Board of Supervisors of the County of Albemarle, Virginia, that Chapter 9, Motor Vehicles and Traffic, of the Code of the County of Albemarle, Virginia, is hereby amended and reordained as follows:

By Adding:

Article VIII.	Video-Monitoring System
Sec. 9-800	Definitions
Sec. 9-801	Authorization
Sec. 9-802	Passing stopped school buses violations; civil penalty

CHAPTER 9. MOTOR VEHICLES AND TRAFFIC

ARTICLE VIII. VIDEO-MONITORING SYSTEM

Sec. 9-800 Definitions.

For the purposes of this article and, unless otherwise required by the context, "video-monitoring system" shall mean a system with one or more camera sensors and computers installed and operated on a school bus that produces live and recorded video of motor vehicles being operated in violation of Virginia Code § 46.2-859. Such system shall, at a minimum, produce a recorded image of the license plate and shall record the activation status of at least one warning device as prescribed in Virginia Code § 46.2-1090 and the time, date, and location of the vehicle when the image is recorded.

Sec. 9-801 Authorization.

A. *Authorization.* Pursuant to Virginia Code § 46.2-844, the county authorizes the school division to install and operate video-monitoring systems in or on the division's school buses.

B. *Private entities.* Pursuant to the Virginia Public Procurement Act, the school division may enter into an agreement with a private entity to provide the video-monitoring systems and all related support services, to include consulting, operations, and administration for the purpose of recording violations of Virginia Code § 46.2-844 (A). A private entity may not obtain records on behalf of the county regarding the registered owners of vehicles captured by a video-monitoring system. Only a law enforcement officer employed by the county may issue a civil summons or ticket pursuant to this article.

C. *Restricted collection of information.* Personal information collected by a video-monitoring system installed and operated pursuant to this article shall be limited exclusively to that information that is necessary for the enforcement of violations of Virginia Code §§ 46.2-844 (A) or 46.2-859.

Sec. 9-802 Passing stopped school buses violations; civil penalty.

A. *Elements of violation.* The operator of a vehicle will be deemed to be in violation of this section if such vehicle is found, as evidenced from a video-monitoring system, to have failed to stop such vehicle when approaching, from any direction, any school bus which is stopped on any highway, private road, or school driveway for the purpose of taking on or discharging children, the elderly, or mentally or physically handicapped

persons, and the vehicle fails to remain stopped until all such persons are clear of the highway, private road, or school driveway and the bus is put in motion.

B. *Evidence of violation.* In any prosecution for which a civil summons is issued within ten (10) days of the alleged violation, proof that the motor vehicle described in the summons was operated in violation of this section, together with proof that the defendant was at the time of such violation the registered owner of the vehicle, as required by Chapter 6 of Title 46.2 of the Code of Virginia, shall give rise to a rebuttable presumption that the registered owner of the vehicle was the person who operated the vehicle at the place where, and for the time during which, the violation occurred.

The testimony of the school bus driver, the supervisor of school buses or a law-enforcement officer that the vehicle was yellow, conspicuously marked as a school bus, and equipped with warning devices as prescribed in Virginia Code § 46.2-1090 is *prima facie* evidence that the vehicle is a school bus.

C. *Civil summons.* A civil summons shall contain, at a minimum, the following information: (i) the name and address of the person charged; (ii) the nature of the violation and the section of this chapter allegedly violated; (iii) the location and date that the violation occurred or was observed; (iv) the amount of the civil penalty for the violation; (v) the manner, location, and time in which the civil penalty may be paid to the county; and (vi) the right of the recipient of the summons or ticket to elect to stand trial and that a signature to an admission of liability will have the same force and effect as a judgment of a court. If the person issued a summons does not admit to liability and pay the civil penalty, the person may be served with a summons pursuant to Virginia Code § 19.2-74 to appear in court for trial.

D. *Civil Penalties.* The operator of a vehicle deemed to be in violation of this section shall be subject to the following:

1. *Amount of civil penalty.* Any violation of this section shall be subject to a civil penalty of two hundred and fifty dollars (\$250.00), payable to Albemarle County Public Schools.

2. *Civil penalties are in lieu of criminal penalties.* A civil penalty imposed pursuant to this section is a bar to a prosecution or proceeding under Virginia Code § 46.2-859 for the same act.

COUNTY OF ALBEMARLE

Charge Statement, Membership, and Organization
ALBEMARLE COUNTY LONG RANGE SOLID WASTE SOLUTIONS ADVISORY COMMITTEE

Established April 2, 2014

Charge

The Albemarle County Long Range Solid Waste Solutions Advisory Committee is an advisory committee formed by the Albemarle County Board of Supervisors to study solid waste management as a public policy issue and to identify best practices for the management of solid waste in the County now and in the future including the possibility of regional cooperation. The committee will recommend a thoughtful, deliberate, and comprehensive process for developing solid waste policy for the County based on consensus, cooperation, and economic analysis.

This policy will include public engagement in determining goals and strategies based on the best currently available data. It is not within the committee's charge to evaluate existing disposal practices at the Ivy MUC but to more fully investigate waste management practices that might impact the development of future waste management infrastructure for the County as a whole.

The advisory committee shall work directly with the County's project team including staff and any consultants. Its work shall be coordinated with the County's overall efforts to improve solid waste services and maintain compliance with state and federal regulatory mandates.

General Timeframe

The Advisory Committee will conclude its work when a final recommendation is made to the Board of Supervisors no later than August, 2015 in order to be included in the County's Five Year Plan. The Committee shall provide periodic updates to the Board on the progress of their work as appropriate. The following are anticipated milestones for this work:

- July 2, 2014: Board approves formal Committee charge, goals, membership and organization structure
- July 9, 2014: Board appoints three additional members as identified on June 4th
- September 2014: Board considers additional appointments to expand committee membership
- October 2014: Board considers and endorses public engagement plan
- September-December 2014: Committee develops understanding of issues and possible recommendations
- January 2015-April 2015: Committee develops recommendations
- May-July 2015: Committee report completed
- August 2015: Committee report delivered to Board

Goals

Local Goals:

- Identify necessary data and compile facts on the regional waste management system, including market demand, facilities, services provided, and gaps in services or market failure.
- Document the participation of citizens, institutions and local industries in discussion of solid waste policy, and identify public engagement actions which are necessary to inform public decisions.
- Identify methods to incorporate input from the community to advise the Board of Supervisors on solid waste practices.
- Develop working relationships with local government, citizen, institutional and industry resources to accomplish these recommended goals for the county.

- Define specific solid waste management objectives for the County government consistent with the public interest, the Board's strategic plan and the County Comprehensive Plan.
- Establish specific milestones, responsibilities, and performance indicators for meeting solid waste management objectives, noting the distinct roles of local government, state agencies, private industry, institutions, residents, and community groups.

Regional, State, and Federal Goals:

- Investigate regional, state and federal program involvement in waste reduction, market development and financial support and seek ways to incorporate the proven approaches to waste management of these governmental levels into the Albemarle County program if deemed appropriate.
- The defined objectives and milestones may include recommended changes to state and federal law or administrative procedure. The group will recommend linkages to existing advocacy coalitions for Board approval.

Membership

The committee shall consist of approximately twelve (12) voting members appointed by the Board of Supervisors. Appointments will be based on Board and staff recommendations, nominations from community and business groups and individual applications. The committee will initially be composed of the four duly authorized Albemarle County members of the Rivanna Solid Waste Authority Community Advisory Committee. Members may be added to this committee as its members or the Board of Supervisors sees fit, through the normal Board appointment process.

While the membership of this committee and RSWA Community Advisory Committee may overlap, the charge and scope of the groups differs, and the Albemarle County Long Range Solid Waste Solutions Advisory Committee will not investigate current facilities or management of the RSWA.

Membership Selection Criteria

The Long Term Solid Waste Solutions Advisory Committee will be composed, at a minimum, of the following representatives:

- The four duly authorized Albemarle County members of the Rivanna Solid Waste Authority Community Advisory Committee
- One member of the Board of Supervisors to serve as a liaison
- One member of the Planning Commission to serve as a liaison
- One representative from an environmental protection organization
- One representative from the small business community
- One representative from the solid waste commercial hauling industry
- One representative from the Thomas Jefferson Planning District Commission
- One representative from a rural area
- One representative from a major institutional employer
- One representative from the University of Virginia
- Two representatives from the general public

The Board of Supervisors will appoint members based on their qualifications and interest in serving on the Committee. An individual may be appointed to represent more than one of the above referenced groups. The Board will strive to appoint an overall membership that is diverse in age, abilities, experiences, professions, interests, etc.

Member qualifications include:

- Experience working within a consensus-driven decision-making process, and a commitment to such a process in fulfilling the Committee's responsibilities as outlined in the charge statement;
- Willingness to work within established County procedures and processes;

- Ability to be open-minded; to listen and be respectful of the values, views and opinions of other representatives;
- Ability to share information with, and receive information from the community at large;
- Ability to meet twice a month and possibly more often over the next year; and
- Being a resident of Albemarle County (while every effort should be made to include County residents, this may not be appropriate in all cases)

Advisory Committee Organization

The Committee shall elect a Chair and Vice-chair. County staff and any consultant team shall serve as technical representatives and will support the group by assembling and compiling all information and reports necessary for the Committee's work to progress, including meeting notes.

Meetings will be held approximately twice a month or as otherwise agreed to by the Committee. The date and time of Committee meetings shall be established at the first meeting; additional meetings may be called by the Chair. All meetings will be open work sessions, where the general public is invited to attend to listen and observe, unless public participation is deemed appropriate by the Chair. Active participation will be extended to the general public at open houses, workshops, and public hearings, per the public participation to be established by the committee. In addition to the Advisory Committee, the project will include a public engagement program for the public at large to include active participation at open houses, workshops, and other appropriate venues, per the public participation to be established by the committee.

No quorum shall be necessary to conduct business, but no vote will be taken unless a quorum is present. A majority of the voting members of the Committee shall constitute a quorum. Decisions shall be made, if possible, by an indication of general consensus among the Committee members present. Staff (other than appointed members) will not participate as decision makers. When this method does not serve to establish a clear direction, the chair shall call for a roll-call vote. When an agreement cannot be achieved on an issue, business shall proceed and County staff shall document and present minority positions for future Board of Supervisor consideration.

Facilitation will be provided in those instances when it is considered beneficial in helping the Committee achieve its stated purposes.

**ALBEMARLE COUNTY COMPREHENSIVE PLAN
DIRECTION AND COMMENTS ON HISTORIC, CULTURAL AND SCENIC RESOURCES
AND ECONOMIC DEVELOPMENT**

July 2, 2014

HISTORIC, CULTURAL, AND SCENIC RESOURCES

Direction to staff:

- No changes are needed to the Historic, Cultural and Scenic Resources Goal.
- Include recommendation from the current plan for protection of the Monticello Viewshed.
- Staff should continue to include information about applicants' efforts to address Monticello Viewshed issues in SP and ZMA staff reports. The Board will weigh this information against other impacts of a development proposal.
- Amend language relating to Monticello Viewshed protection from current plan so that it is clear that compliance is voluntary rather than required. Change wording from "require" to "encourage," or something similar.
- Maintain Strategy 4c regarding development of GIS Monticello Viewshed Mapping.
- Include the updated 2013 Virginia Outdoors Plan in the reference documents and update strategies in draft plan for consistency with Outdoors Plan.
- Add a few sentences on the rationale for and relationships of preserving visual quality of roadways, scenic resources to the County's Growth Management Strategy, the Entrance Corridor and scenic protection
- Include a list of the County's existing Entrance Corridors in the Plan, possibly on the Entrance Corridor map.
- Remove words "continue to" from beginning of Strategy 2c, which relates to stewardship of historic resources under the County's control.
- Add language about the importance of protecting air quality and its impact on the County's scenic views. Also provide a cross reference and link to the air quality section of the Natural Resources chapter.
- Retain Strategy 2b which suggests consideration of future regulatory measures for protecting historic resources in order to keep the door open for actions if they are deemed appropriate.
- Retain Strategy 5b related to enabling legislation for tourist enhancement overlay districts as this has been included in the County's legislative requests for the General Assembly.
- Retain Strategy 7f which begins, "Consider additional EC designations as appropriate..."
- Continue to provide links and cross references to Appendix Documents and other chapters of the plan as appropriate.

Other Comments:

- It is important to preserve the views from 200 years ago or at least do the best we can. It is better to have the discussions on the impacts of development when we are discussing rezonings and special use permits so we can weigh all impacts together.
- The Thomas Jefferson Foundation is not an elected body and should not have the authority to insist that applicants make changes to proposed developments. This is overregulation and providing special privilege to the Thomas Jefferson Foundation. Should we also include other historic properties viewsheds? Where we draw the line?
- We currently take impacts to neighbors' properties into consideration with development proposals; the Monticello viewshed analysis is one form of doing this, only on a larger scale.
- The language from the current plan contains the words "require" and therefore does not sound voluntary.
- Make sure the Plan gives the Board the flexibility to do joint planning with the City of Charlottesville along the Rivanna River Corridor.

Direction to staff regarding Southern Neighborhoods Community Meeting:

- Provide a map that shows Entrance Corridors and expected street sections in the Southern Neighborhoods for the community meeting.
- Review what City and County Planning Commissions said about 5th Street and Avon Entrance Corridor and provide that information at the meeting.

ECONOMIC DEVELOPMENT

Direction to staff:

- No changes are needed to the Economic Development Goal.
- Amend language in Objective 1 to emphasize the connections between economic development and other pieces of county's vision rather than implying that economic development should only occur through the lens of growth management.
- Mention the Economic Vitality Action Plan under Objective 1 and note how the chapter builds on that Plan. Include the Economic Vitality Action Plan in Reference Documents as a historic document. Explain what is meant in Strategy 1C by "helping the Rural Area remain rural." Language in this section should be expanded, not just cross referenced to the Rural Area Chapter.
- Emphasize interconnections between economic development and other aspects of the Comp Plan such as education, jobs, and housing and provide links and references where appropriate.
- Mention Piedmont Workforce Network in relation to job training.
- Include a strategy to have the Office of Economic Development, review the Economic Development Chapter and provide recommendations for changes, once that office has been established.
- In Strategy 3b, add information on the importance of redevelopment and also cross reference this to the Development Area Chapter.
- Include language about exploring cross-jurisdictional infrastructure and regional investment in the bulleted list under Strategy 4A.
- Include language about potential Rural Area activities that can occur by-right based on recent legislation from the General Assembly.
- Provide language about public-public partnerships.
- Include language about matching skill sets of residents to jobs, specifically jobs we know are coming through development review process.
- Under Objective 4, add a strategy or language about providing community education on economic development.

Other Comments:

- Objective 1 makes sense based on the County's history of moving slowly towards establishing economic development activities, but can be reworded to better to make this point.
- Objective 1 currently implies that you are approaching economic development through the perspective of land management rather than economic vitality.