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COUNTY OF ALBEMARLE  
Department of Community Development  
401 McIntire Road, North Wing  
Charlottesville, Virginia 22902-4596  
(434) 296 - 5823  
Fax (434) 972 - 4012

### **ARB ACTION MEMO**

**Date:** March 18, 2013  
**Time:** 1:00 PM  
**Meeting Room:** Room #241

**Members:**

Charles T. Lebo, Vice Chair: Present  
Fred Missel, Chairman: Absent  
Bruce Wardell: Present  
John Quale: Present  
Marcia Joseph: Absent

**Staff:**

Margaret Maliszewski: Present  
Sharon Taylor: Present

### **CALL TO ORDER**

Mr. Lebo called the meeting to order at 1:12 p.m. and established a quorum.

### **PUBLIC COMMENT**

Mr. Lebo invited public comment.

Chuck Boldt requested that ARB-2013-10, New Hope Church be pulled from the consent agenda for discussion.

There being no further public comment, the meeting proceeded.

### **CONSENT AGENDA**

**Motion to Pull From Consent Agenda:**

**Motion:** Mr. Quale moved to pull item (a) ARB-2013-10: New Hope Church from the consent agenda for further discussion and review.

Mr. Wardell seconded the motion.

The motion carried by a vote of 3:0. (Missell and Joseph absent)

**Motion to Approve Consent Agenda:**

**Motion:** Mr. Quale moved to approve the consent agenda and forward the recommendations outlined in the staff report to the agent for the Site Review Committee, as follows:

**Regarding ARB-2013-18: Old Trail 2B Rutherford Hotel**

- Regarding requirements to satisfy the design guidelines as per 30.6.4(2), (3) and (5):  
None.
- Regarding recommendations on the plan as it relates to the guidelines:  
None.
- Regarding recommended conditions of initial site plan approval:  
ARB approval of a Certificate of Appropriateness is required prior to final site plan approval. The applicant shall submit an application for a Countywide Certificate of Appropriateness for a structure located 750' or more from the Entrance Corridor. The applicant is advised that 1) building mass, roof form, building materials/colors, blank walls, equipment, and landscaping will be the focus of review of the Countywide Certificate of Appropriateness, and 2) there are discrepancies between the plant schedule and the landscape plan that require correction.
- Regarding conditions to be satisfied prior to issuance of a grading permit:  
None.

Mr. Wardell seconded the motion.

The motion carried by a vote of 3:0. (Missell and Joseph absent)

**DISCUSSION OF CONSENT AGENDA ITEM**

**a) ARB-2013-10: New Hope Church**

**Motion:** Mr. Wardell moved to forward the recommendations outlined by staff to the agent for the Site Review Committee, as follows:

- Regarding requirements to satisfy the design guidelines as per 30.6.4(2), (3) and (5):  
None.
- Regarding recommendations on the plan as it relates to the guidelines:  
None.
- Regarding recommended conditions of initial site plan approval:  
ARB approval of a Certificate of Appropriateness is required prior to final site plan approval. The final site plan shall show 2½" caliper trees at 40' on center (or the equivalent thereof), at a minimum, along the entrance drive; and a mix of additional trees, located and spaced to achieve a natural appearance, on the slope adjacent to the entrance drive to compensate for lost wooded area.
- Regarding conditions to be satisfied prior to issuance of a grading permit:  
Provide a tree conservation plan. Show tree protection fencing along all tree lines to remain, in particular along the entrance drive. Add the installation of tree protection fencing to the sequence of grading and erosion control work.

Mr. Quale seconded the motion.

The motion carried by a vote of 3:0. (Missel and Joseph absent)

## **OTHER BUSINESS**

### **Stonefield:** Building C1-3 Rooftop Equipment

The ARB discussed the proposed additional screening for rooftop equipment at Stonefield Building C1-3 with the applicant and took no action.

### **Hyatt at Stonefield:** Copper panels

Regarding the copper panels for the Hyatt at Stonefield, it was the consensus of the ARB that the copper panels will be appropriate if real copper that patinas naturally is used. The copper does not need to be pre-patinized.

### **BMW at Pantops:** Building colors

The ARB discussed the BMW Phase 2 building colors and took the following action:

**Motion:** Mr. Wardell moved that the color palette of the Phase 2 BMW building shall match the color of the Phase 1 building as previously approved by the ARB.

Mr. Quale seconded the motion.

The motion carried by a vote of 3:0. (Missel and Joseph absent)

### **Jarman's Sportcycles Building:** Proposed renovation

The ARB discussed the proposed renovation of the Jarman's Sportcycles building and indicated that the enclosure of the porch is moving in the right direction. Areas for improvement might include: the repetition of elements (more doors and windows), the proportions of the barn doors, alternate barn door design, and possibly other features.

### **Approval of Minutes:**

**Motion:** Mr. Quale moved to approve the January 7, 2013 ARB minutes.

Mr. Wardell seconded the motion.

The motion carried by a vote of 3:0. (Missel and Joseph absent)

**Next ARB Meeting:** Monday, April 1, 2013

## **ADJOURNMENT**

The meeting was adjourned at 2:45 p.m. to the next ARB meeting on Monday, April 1, 2013 in Room 241, Second Floor, County Office Building at 1:00 p.m.