



COUNTY OF ALBEMARLE
Department of Community Development
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ARB ACTION MEMO

Date: July 1, 2013
Time: 1:00 PM
Meeting Room: Room #241

Members:

Charles T. Lebo, Vice Chair: Absent
Fred Missel, Chair: Present
Bruce Wardell: Present
John Quale: Absent
Marcia Joseph: Present

Staff:

Margaret Maliszewski: Present
Sharon Taylor: Present

CALL TO ORDER

Mr. Missel called the meeting to order at 1:03 p.m. and established a quorum.

PUBLIC COMMENT

Mr. Missel invited public comment. There being none, the meeting proceeded.

WORK SESSION

ARB-2013-65: Guadalajara Restaurant: Awning Addition

Proposal: Awning Addition

The ARB held a work session on the proposed awning addition for Guadalajara Restaurant and directed staff to proceed with administrative review/approval with the condition that revised drawings be submitted showing the following:

1. The patio roof shall be as flat as possible.

2. The corner brackets should be deleted if not needed structurally. If decorative brackets are desired, provide the design for review.
3. The framing for the roof should show a larger dimension than the posts, if possible.
4. If new lighting is to be added, provide the manufacturer's cut sheets for staff review.

OTHER BUSINESS

Countywide CofAs: Recent submittals

ARB-2013-77: Albrecht Place Countywide CofA

Staff summarized the proposal and the ARB directed staff to proceed with administrative review/approval.

Stonefield Town Center: Screening of equipment near Trader Joe's

The ARB discussed the proposed screening of equipment near Trader Joe's in the Stonefield Town Center and indicated that the addition of four Nellie Stevens holly would be an improvement.

Approval of Minutes – June 17, 2013

Motion: Mr. Wardell moved for approval of the minutes of June 17, 2013.

Ms. Joseph seconded the motion.

The motion carried by a vote of 3:0.

Next ARB Meeting: Monday, July 15, 2013

ADJOURNMENT

The meeting was adjourned at 1:43 p.m. to the next ARB meeting on Monday, July 15, 2013 in Room 241, Second Floor, County Office Building at 1:00 p.m.