



**COUNTY OF ALBEMARLE**  
Department of Community Development  
401 McIntire Road, North Wing  
Charlottesville, Virginia 22902-4596  
434-296-5832

## **ALBEMARLE COUNTY ARCHITECTURAL REVIEW BOARD**

**TENTATIVE** Agenda for March 4, 2019  
ALBEMARLE COUNTY OFFICE BUILDING  
1:00 PM – **Room 241**

**NOTE:** Plans and other items submitted for the regular review items listed below are available for viewing at the County Office Building. If you are interested in viewing these documents, please contact the Department of Community Development using the information listed in the letterhead.

1. Call to order
2. Establish a Quorum
3. Disclosures
4. Public Comment
5. Consent Agenda
  
6. Regular Review Items
  - a. **ARB-2019-07: Pantops Corner**  
Contact: Justin Shimp
  
7. Work Session
  - a. **Guidelines update**
  
8. **Other Business**
  - a. **Next ARB Meeting:** March 18, 2019
  
9. Adjournment

### **Consent Agenda**

#### **NOTES REGARDING PUBLIC MEETINGS**

1. Each applicant is allowed to make a single presentation not exceeding 15 minutes in length. The applicant may divide the 15-minute allotment among various presenters, but the total presentation time will not exceed 15 minutes.
2. Each member of the general public who wishes to speak on a matter shall be allowed one appearance not to exceed 3 minutes.
3. Any person aggrieved by any decision of the Architectural Review Board may demand a review of the application by the Board of Supervisors. Such demand shall be made by filing a request therefore in writing with the clerk of the Board of Supervisors within ten calendar days of the date of such decision. For additional information see section 30.6.8 of the Zoning Ordinance.

#### **NOTES REGARDING ARB ACTIONS**

1. Certificates of Appropriateness are valid for the same period that the corresponding site plan is valid. If there is no site plan required for the proposed work, the Certificate of Appropriateness is valid for 3 years. Applicants requesting an extension of the period of validity must do so in writing. The letter must be received by the Director of Planning prior to the expiration date.