

## PARCELS INCLUDED IN ENTRANCE CORRIDORS

For each parcel that shared a boundary with the right-of-way of an Entrance Corridor (EC) street on the date the street was adopted as an EC, the full depth of the parcel is included in the district.

For each parcel that did not share a boundary with the right-of-way of an EC street on the date the street was adopted as an EC, the district extends to a depth of 500' from the right-of-way.

## COUNTY ENTRANCE CORRIDORS

(Section 30.6.2a of Albemarle County Zoning Ordinance)

- **Interstate 64**
- **US Rte 29** (*Monacan Trail Rd/Seminole Trail Rd*)
- **US Rte 250** (*Ivy Rd/Richmond Rd*)
- **US Rte 29 Business**
- **US 29/250 Bypass**
- **VA Rte 6** (*Irish Rd*)
- **VA Rte 20** (*Scottsville Rd/Stony Pont Rd*)
- **VA Rte 22** (*Louisa Rd*)
- **VA Rte 53** (*Thomas Jefferson Pkwy*)
- **VA Rte 151** (*Critzers Shop Rd*)
- **VA Rte 231** (*Gordonsville Rd*)
- **VA Rte 240** (*Crozet Ave/Three Notch'd Rd*)
- **VA Rte 631** (*Old Lynchburg Rd*) from southern Charlottesville city limit to VA Rte 708 (*Red Hill Rd*)
- **VA Rte 631** (*Rio Rd West*) from US Rte 29 North to VA Rte 743 (*Hydraulic Rd*)
- **VA Rte 631** (*Rio Rd East*) from US Rte 29 North to the Norfolk Southern Railway tracks
- **VA Rte 649** (*Airport Rd*) from US Rte 29 North to VA Rte 606 (*Dickerson Rd*)
- **VA Rte 654** (*Barracks Rd*)
- **VA Rte 742** (*Avon Street Extended*)
- **VA Rte 743** (*Hydraulic Rd*)
- **VA Rte 743** (*Hydraulic Rd / Earlysville Rd*) from US Rte 29 North to VA Rte 676 (*Earlysville Rd*)

## ACCESSING ARB DOCUMENTS ON-LINE

Go to: [www.albemarle.org](http://www.albemarle.org)

- Pass your mouse over the main menu **Departments & Services** tab. A drop-down menu will appear. Select **Community Development**.
- Next, select **Architectural Review Board** from the "Top Most Requested" menu below the photo near the top of your screen.
- As you scroll down, you will see several links that will direct you to the Entrance Corridor Guidelines, forms and checklists.



## Architectural Review Board

County of Albemarle  
401 McIntire Road, North Wing  
Community Development Department  
Charlottesville, VA 22902

Tel: (434) 296-5832

[www.albemarle.org](http://www.albemarle.org)



# Architectural Review Board

## *Albemarle County Virginia*

### A Guide to Development Along the Entrance Corridors



## THE ARCHITECTURAL REVIEW BOARD

The Architectural Review Board (ARB) is responsible for regulating the design of development in the County's Entrance Corridors. The purpose of the ARB's review is to ensure that development in these corridors reflects the traditional architecture of the area and that development within the corridors is orderly, attractive, and enhances the community's quality of life.



## PROJECTS REQUIRING A CERTIFICATE OF APPROPRIATENESS

A Certificate of Appropriateness is a letter of approval for projects in the Entrance Corridors. Development proposals require a Certificate of Appropriateness if they are located upon parcels within a designated EC and if:

- The project requires County approval of a site plan or approval of an amendment to a site plan before development can begin (*see note*), or
- The project requires a building permit (including a sign permit) before development can begin, (*see note*) or
- The project requires a special permit from the Albemarle County Board of Supervisors because it involves outdoor storage or display within an Entrance Corridor (*see note*), or

Review by the ARB may also be required for applications for special permits, rezonings, or comprehensive plan amendments if a request has been made for advice from the ARB.

**NOTE:** For those projects that require ARB review, ARB approval is required prior to final site plan approval and prior to building permit approval.

## HOW THE ARB CONDUCTS REVIEWS

The ARB process typically consists of a Preliminary Review and a Final Review. The Board conducts both reviews in the following manner:

1. **Application form:** Applicants submit an application form, checklist, and submittal materials. Forms and checklists can be found on-line. (See the back of this brochure for on-line help.)
2. **Schedule:** The ARB follows a standard submission and review schedule, which is available on-line. After a complete application has been filed, applicants are notified in writing of their meeting date.
3. **Review period:** There is a review period of approximately 6 weeks between submittal day and meeting day. During this period, staff prepares a report and recommendations based on the EC Design Guidelines. The report is emailed to the applicant one week prior to the meeting.
4. **ARB meeting:** Meetings are held the first and third Monday of the month at 1:00 pm in Room 241 of the County Office Building on McIntire Road. Tentative agendas are available approximately one week prior to meeting day.
5. **Board review and action:** The Board provides comments and recommendations or issues an approval or denial at the meeting. The action depends on the type of review conducted and the particulars of the proposal.
6. **Action letter:** Applicants are notified in writing of the ARB's action and the required next steps.
7. **Additional submittals:** Following the ARB's last review, most projects require the submittal of final information to be reviewed by staff prior to issuance of a Certificate of Appropriateness.

**\*Some projects can be reviewed by staff without review by the ARB. Go to [www.albemarle.org](http://www.albemarle.org) for more information.**