

FINAL ACTIONS
Planning Commission Meeting of January 19, 2016

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> • Meeting was called to order at 6:00 p.m. by the Secretary, David Benish, acting as temporary chair as this was the first meeting of the New Year. • PC members present were Mr. Dotson, Ms. Firehock, Mr. Keller, Mr. Lafferty Ms. More, Ms. Riley and Ms. Spain. Ms. Monteith was present. • Staff present was David Benish, Sharon Taylor and Greg Kamptner. 	
<p>2. Brief background and interest comments from each Commissioner and staff</p>	<p><u>Staff:</u></p> <ul style="list-style-type: none"> • No Action Required
<p>3. Election of Chairman and Vice Chair for calendar year 2016.</p> <p>Elected Tim Keller as Chair of Planning Commission for 2016 by a vote of 6:0:1 (Keller abstained).</p> <p>Elected Karen Firehock as Vice Chair of Planning Commission for 2016 by a vote of 7:0.</p>	<p><u>Staff:</u></p> <ul style="list-style-type: none"> • No Action Required
<p>4. Discussion of committees/boards/bodies to which Commission members serve as liaisons.</p> <p>Staff reviewed the assignment list noting the vacancies and outlining the commitment and responsibilities of each with input from Commissioners.</p> <p>It was the consensus of the Commission that all committee assignments would be treated as “open” and that each Commissioner would express their interest in an email sent to staff and the Chair by next Monday in order to compile a list for discussion at the next meeting under old business. The list of appointments would be</p>	<p><u>Staff:</u></p> <ul style="list-style-type: none"> • Compile a list from the emails from Commissioners expressing their interest in committees for distribution and discussion under old business at the next meeting. • Update List and Agenda noting UVA Representative as Bill Palmer replacing Julia Monteith.

<p>finalized at a time in the future.</p> <p>Other comments made were:</p> <ul style="list-style-type: none"> • Ms. Monteith noted Bill Palmer had been appointed as her replacement as UVA Representative, and Bill Palmer introduced himself. 	
<p>5. Discussion of meeting procedures</p> <p>The Planning Commission held a discussion on meeting procedures and the Rules of Procedure and took the following actions:</p> <p>APPOINTED, by a vote of 7:0, a two member subcommittee consisting of Ms. Firehock and Mr. Lafferty to work on Rules of Procedure specifically meeting procedures. Any changes will be brought back to the Commission for review and adoption.</p> <p>ADOPTED, by a vote of 7:0, the Rules and Procedures as recommended by staff, recognizing that the committee will come back with proposed amendments at some point in the year.</p>	<p>Staff:</p> <ul style="list-style-type: none"> • Adopted Rules of Procedure as provided in the agenda packet. • Subcommittee to meet to review rules of procedure and bring back changes to PC. The agenda must be posted to meet legal requirements.
<p>6. Set Meeting Time, Day, and Location for 2016</p> <p>APPROVED, by a vote of 7:0, the Planning Commission's meeting dates, times and location for 2016 as recommended by staff.</p>	<p><u>Clerk:</u></p> <ul style="list-style-type: none"> • Set 2016 Meeting Schedule as outlined in Attachment 1 with meetings to be held in the auditorium, unless otherwise noted, beginning at 6:00 p.m. Post meeting schedule.
<p>7. <u>Other Matters Not on the Agenda from the Public</u></p> <ul style="list-style-type: none"> • None 	<p><u>Clerk:</u></p> <ul style="list-style-type: none"> • No action required
<p>8. <u>Review of Board of Supervisors Meeting – January 6, 2016.</u></p> <p>Mr. Benish deferred the review of the actions taken on above date.</p>	<p><u>Staff:</u></p> <ul style="list-style-type: none"> • Reschedule review at next meeting.
<p>9. Old Business</p> <ul style="list-style-type: none"> • None 	<p><u>Secretary:</u></p> <ul style="list-style-type: none"> • None
<p>10. New Business</p> <ul style="list-style-type: none"> • Staff introduced new Planner Paty Saternye. • Contact information – address listing • Upcoming Planning Academy to be scheduled in February – Optional for PC 	<p><u>Secretary:</u></p> <ul style="list-style-type: none"> • No action required.

<ul style="list-style-type: none"> • The next Planning Commission meeting will be held on Tuesday, January 26, 2016. 	
<p>13. Adjourn to January 26, 2016 Albemarle County Planning Commission meeting, 6:00 p.m., Auditorium, Second Floor, County Office Building, 401 McIntire Road, Charlottesville, Virginia.</p> <ul style="list-style-type: none"> • The meeting was adjourned at 7:45 p.m. 	

Attachment 1 – 2015 Planning Commission Meeting Schedule

ATTACHMENT 1
Planning Commission 2016 Schedule

<u>PUBLIC HEARINGS, WAIVERS AND MINISTERIAL APPEALS</u>	<u>WORK SESSIONS</u>	<u>NO SCHEDULED MEETING</u>
January 12, 2016	<i>January 19, 2016*</i>	<i>January 5, 2016*</i>
January 26, 2016		
February 2, 2016	February 9, 2016	<i>February 16, 2016*</i>
February 23, 2016		
March 1, 2016	March 8, 2016	March 22, 2016
March 15, 2016		March 29, 2014
April 5, 2016	<i>April 12, 2016*</i>	April 26, 2016
April 19, 2016		
May 3, 2016	May 10, 2016	<i>May 24, 2016</i>
May 17, 2016		<i>May 31, 2016*</i>
June 7, 2016	June 28, 2016	June 14, 2016
June 21, 2016		
July 12, 2105	July 19, 2016	<i>July 5, 2016*</i>
July 26, 2016		
August 2, 2016	August 9, 2016	August 23, 2016
August 16, 2016		August 30, 2016
September 13, 2016	September 20, 2016	<i>September 6, 2016*</i>
September 27, 2016		
October 11, 2016	October 18, 2016	October 4, 2016
October 25, 2016		
<i>November 15, 2016</i>	November 1, 2016	November 8, 2016
<i>November 29, 2016*</i>		<i>November 22, 2016*</i>
December 8, 2016	<i>December 1, 2016*</i>	December 22, 2016
December 15, 2016		<i>December 29, 2016*</i>
January 10, 2017	<i>January 17, 2017*</i>	<i>January 3, 2017*</i>
January 24, 2017		January 31, 2017
February 7, 2017	February 14, 2017	<i>February 16, 2017*</i>
February 21, 2017		
March 7, 2017	March 14, 2017	March 28, 2017
March 21, 2017		

**Follows a Holiday during the preceding week.*

***Election Day.*

Highlighted Planning Commission meeting dates in 2017 are based on application submittal dates in 2016.