

Annual Joint Community Advisory Committee Meeting

Minutes

Wednesday, April 29, 2015, 7:15 pm - 7:45 pm

Lane Auditorium, County Office Building, 401 McIntire Road, Charlottesville, Va

Attending:

Members: Beth Bassett, Diane Berlin, Cyndi Burton, Diane Caton, Mary Gallo, Robin Hester, LJ Lopez, Neil Means, Carol Milks, Jennie More, Paula Pagonakis, Linda Porterfield, Mark Sackson, John Savage, Tom Weaver

County staff: Mark Graham, Emily Kilroy

Planning Commission: Bruce Dotson, Tim Keller, Mac Lafferty, Tom Loach, Rick Randolph

Members of the Public: Bill Schrader, Brian Lewis

- Welcome
- Overview of Master Plan areas (Emily Kilroy)
 - Graphic showing existing CACs and Master Plans
- Development Process & Community Advisory Committees (Mark Graham)
 - Purpose of Master Plans
 - CACs important venue for feedback and comments in the development review process
 - Community meeting requirement for zoning amendments and special use permits; staff will direct applicants to use CAC meetings as venue
- Q&A
 - Clarification of changes to the CAC's organization made earlier this year
- FOIA Review
 - Public bodies subject to FOIA requirements
 - Meetings must be open to the public, with 3 working days' notice, minutes must be recorded
 - A meeting is when 3 or more members are present AND the discussion pertains to the public body
 - Email: considered a meeting when 3 or members are on the thread and replies are generated in real-time/simultaneously.
 - Recommendation to hold any email conversation generating back-and-forth for discussion at the next scheduled meeting, or if urgent, at a special meeting.
- Reports from CACs

- Crozet: focus has been heavily on Barnes Lumber site, have been experiencing more developers coming to the group recently, meetings often have many members of the public, thanked group for dedication and long meetings
- Pantops: focus has been on walkability and pedestrian access, receiving updates from Board of Supervisors and Planning Commission liaison on projects; looking forward to the Master Plan revision to begin soon
- Rivanna: early in the year there was a lot of activity related to the Rivanna Village project, but it's been quiet for a few months; to keep momentum of group, have been inviting County staff and community members to present on special topics, including fire rescue system, real estate assessment, and conservation easements
- New CACs
 - Places29 CAC Update
 - 3 sub-committees, Places29-North, Places29-Rio, Places29-Hydraulic
 - Currently recruiting
 - Southern & Western CACs
 - Will begin formation when Comprehensive Plan is approved (expected in June)
 - 2 Committees: Southern, Western (names to be improved!)
 - If you know anyone in these areas that would be a good candidate, please put them in contact with us
- Closing