

FIRE RESCUE

ALBEMARLE COUNTY

460 Stagecoach Road, Suite F Charlottesville, VA 22902-6489
 Voice: 434-296-5833 FAX: 434-972-4123

www.ACFireRescue.org

ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD AGENDA

Wednesday, March 27, 2019 | 1800 Hours | County Office Building Room 241

Agenda Item	Name
I. Call to Order A. Moment of Silence B. From the Board: Matters Not Listed on the Agenda i. Update from each Chief - matters of importance from their station ii. Addition of agenda items – deferring any major issues/items requiring preparation to a future agenda. C. From the Public: Matters Not Listed on the Agenda	K. Alibertis
II. Work Session A. Volunteer Services Deputy Chief Introduction	J. Oprandy
III. Approval of Consent Agenda A. February 2019 Minutes	K. Alibertis
IV. Committee updates - A. Executive Committee B. Training Committee C. Operations Committee D. Recruitment & Retention E. Quartermaster F. Apparatus Committee	No Meeting S. Lambert D. Puckett No Meeting No Meeting See Attachment
V. Unfinished Business – A. Standards of Coverage B. CAD Upgrade	D.Puckett D. Puckett
VI. New Business – A. Audits Records- FOIA Requests	J. Oprandy

ALBEMARLE COUNTY FIRE/EMS BOARD
FEMS BOARD MEETING
COUNTY OFFICE BUILDING, 5TH STREET – ROOM B
WEDNESDAY, FEBRUARY 27, 2019 – 1800 HOURS

A meeting of the Albemarle County Fire/EMS Board was held on Wednesday, February 27, 2019, at 1800 hours in Room B of the County Office Building, Stagecoach Road, Charlottesville, Virginia.

The following members were in attendance:

John Oprandy, Albemarle County Fire Rescue
Gary Dillard, Crozet Volunteer Fire Department
Danny Vanderploeg, East Rivanna Volunteer Fire Department
Chuck Pugh, North Garden Volunteer Fire Company
Todd Richardson, Earlysville Volunteer Fire Company
Mike Grandstaff, Scottsville Volunteer Fire Department
Brian Kester, Seminole Trail Volunteer Fire Department
Kostas Alibertis, Western Albemarle Rescue Squad

Others in Attendance:

Patrick Maranuk, Albemarle County Fire Rescue
David Puckett, Albemarle County Fire Rescue
Scott Lambert, Albemarle County Fire Rescue
Alyssa Mezzoni, Albemarle County Fire Rescue
Larry DeVault, Crozet Fire Department
Andy Soccodato, Crozet Fire Department
Howard Lagomarsino, Albemarle County Fire Rescue
Tyler Dean, Albemarle County Fire Rescue

I. Call to Order

Chief Alibertis called the meeting to order at 1800 hrs.

A. Moment of Silence

Attendees observed a moment of silence.

B. From the Board: Matters not Listed on the Agenda

i. Update from Chiefs – matters of importance from stations
None Presented

ii. Addition of Agenda Items

There were none presented

C. From the Public: Matters not Listed on the Agenda

There were none presented.

II. Work Session

There was no work session held.

III. Consent Agenda

A. January 2019 Minutes

MOTION: Chief Grandstaff moved to approve the Consent Agenda with changes made to the minutes as presented at this meeting. Chief Kester seconded the motion, which passed unanimously (7-0).

IV. Committee updates

A. Executive Committee

B. Training Committee

Chief Lambert noted that there was a report included in their packets.

C. Operations Committee

Chief Puckett noted that there was a report included in their packets

D. Recruitment & Retention Committee

Chief Albertis discussed the committee meets the first Tuesday of every month. Meetings will resume when new Deputy Chief of Volunteer Services is on board. Chief Albertis mentioned a decline in attendance and suggested the committee look at alternative options such as telecast or go-to meeting.

E. Quartermaster Committee

There was no report given.

F. Apparatus Committee

There was no report given.

V. Unfinished Business

A. Standards of Coverage

Chief Puckett advised on the updated Standards of coverage and reported out on its updates and suggested implementation. Comment was made by Chief Grandstaff to change the Standard of Service to a "goal" for litigation prevention. A standard means hitting that time stamp all the time leading to potential litigation. Chief Albertis also recommended a preamble be considered. Chief Puckett will revise and bring back to the Board for final approval.

B. Line of Duty Benefits Coverage Policy

Chief Oprandy updated the FEMS Board that the FEMS Executive Committee unanimously voted to change the Policy name to Medical Screening Clearance.

C. Emergency Notification Data Sheet

Chief Oprandy reported that the Emergency Notification Data Sheet was updated and reduced from four pages to two. This reduces the confusion and upset when the original sheets were asking for funeral preferences; notification of other station personnel and other advanced data. Emergency Notification Data Sheet has been reduced to include Applicants information and the information of up to three next of kin in case of emergency.

VI. New Business

A. Fire Station Alerting

Chief Puckett reported that IT will be conducting walk-through of buildings and creating plans based on CAD upgrades and Fire Station Alerting System updates.

B. Annual Respiratory Clearance

Chief Puckett announced the respirator clearance platform has been released online with UVA WorkMed and gave a presentation on this.

C. ACFR EMS Protocols

ACFR Protocols will go live March 1st, 2019. All ACFR Employees and Stations under the ACFR EMS License will be required to follow these protocols The app is downloaded via the Apple Store or Google Play Store.

D. Fire Marshal Office Public Educator

Chief Lagomarsino introduced Tyler Dean a former ACFR Operational employee who is currently serving as the part-time Fire Marshall Office Public Educator. He will be meeting with your stations and developing an education plan to conduct with your stations and local schools. His background in the fire service and emergency management bring a wealth of experience and energy to this program sponsored through a grant. Please reach out directly to Tyler with any questions or opportunities available.

VII. Adjournment

MOTION: Chief Grandstaff moved to adjourn the meeting. Chief Richardson seconded the motion, which passed unanimously (7-0).

The FEMS Board adjourned their meeting at 1948 hrs.



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ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD ATTENDANCE LOG

Date: Wednesday February 27, 2019

VOTING MEMBERS (OR DESIGNATES)

Chief Dan Eggleston (Albemarle County):

John Grandy

Chief Noah Hillstrom (CARS):

[Signature]

Chief Gary Dillon (Crozet):

[Signature]

Chief Todd Richardson (Earlysville):

Todd Richardson

Chief Danny Vanderploeg (East Rivanna):

[Signature]

Chief George Stephens (North Garden):

Chuck Pugh

Chief Mike Grandstaff (Scottsville Fire):

M. Grandstaff

Chief Brian Cropp (Scottsville Rescue):

[Signature]

Chief Brian Kester (Seminole Trail):

[Signature]

Chief Andrew LaPrade (Stony Point):

[Signature]

Chief Kostas Allibertis (Western Albemarle):

KE JACO



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ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD ATTENDANCE LOG

GUESTS & OTHERS

Date: Wednesday February 27, 2019

Guest/Other

Organization/Agency/Affiliation

Patrick Maranuk

ACFR

David Puckett

ACFR

Nyssa Meyerson

ACFR

Harry Dewault

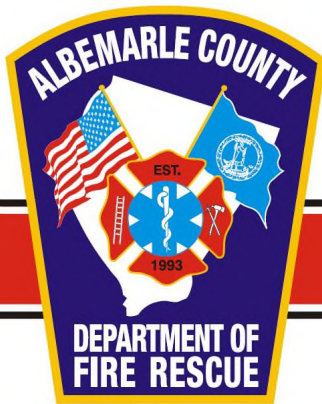
Crozet

TYLER DEAN

ACFR

Howard Lagomarsino

ACFR



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ALBEMARLE COUNTY FIRE RESCUE EMERGENCY AND MEDICAL SERVICES BOARD ACTION RECORD

AGENDA TITLE/ISSUE:	AGENDA DATE:
Consent Agenda	February 27 2019
MOTION:	MOTION MADE BY: SECONDED BY:
Approve Consent Agenda from January 2019	Chief Grandstaff Chief Kester
SUBSEQUENT MOTIONS/AMENDMENTS:	

CALL OF THE QUESTION:	Yes	No	Abstain
Chief John Oprandy (Albemarle County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Noah Hillstrom (CARS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Gary Dillon (Crozet)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Todd Richardson (Earlsville)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Danny Vanderploeg (East Rivanna)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief George Stephens (North Garden)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Mike Grandstaff (Scottsville Fire)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Brian Cropp (Scottsville Rescue)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Brian Kester (Seminole Trail)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Andrew LaPrade (Stony Point)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Kostas Alibertis (Western Albemarle)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby attest that the foregoing is true and complete to the best of my knowledge.

Patrick M. Maranuk

February 27 2019

Clerk

Date



- Building the Model Volunteer-Career Fire & EMS System -



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ALBEMARLE COUNTY FIRE RESCUE EMERGENCY AND MEDICAL SERVICES BOARD ACTION RECORD

AGENDA TITLE/ISSUE:	AGENDA DATE:	
February FEMS Board Ajournment	February 27 2019	
MOTION:	MOTION MADE BY:	SECONDED BY:
February Meeting Ajournment	Chief Grandstaff	Chief Richardson
SUBSEQUENT MOTIONS/AMENDMENTS:		

CALL OF THE QUESTION:	Yes	No	Abstain
Chief John Oprandy (Albemarle County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Noah Hillstrom (CARS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Gary Dillon (Crozet)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Todd Richardson (Earlsville)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Danny Vanderploeg (East Rivanna)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief George Stephens (North Garden)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Mike Grandstaff (Scottsville Fire)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Brian Cropp (Scottsville Rescue)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Brian Kester (Seminole Trail)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Andrew LaPrade (Stony Point)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Kostas Alibertis (Western Albemarle)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby attest that the foregoing is true and complete to the best of my knowledge.

Patrick M. Maranuk

February 27 2019

Clerk

Date



- Building the Model Volunteer-Career Fire & EMS System -

ALBEMARLE COUNTY FIRE EMS BOARD, Training Committee

Date: Wednesday, March 06, 2019

Time: 1830 hours

Location: County Office Building - 5th St, ACFR Conference Room

I Call to order

Attendees present

II Unfinished Business

Description	Time
Course updates	5 min
The Fall FFI tested last weekend. The class passed the practical portion but the full results are not ready yet. The Spring FFI is down another student, but is doing well otherwise. EMT has had no attrition so far. However, there are several struggling. One is expected to be removed and three others are borderline.	
Resource requests	5 min
Though requests are funneling through Chief Walker, the point of contact remains Captain Knick.	

III New Business

Description	Time
Regional school update	5 min
Registration closes March 8th. Registration numbers are lower than usual; many classes have room but most are expected to run.	
System level scheduling of training	10 min
Chief Lambert explained that the training budget for each station is calculated as roughly \$100 per active member for each station on a yearly basis. That covers all trainings not held county-wide. The ALS budget pool was also mentioned as an additional resource. It is to advance members past the EMT-B level. Before using those monies, the hope for the county is to provide centralized trainings that are open to all stations. When individual stations hold courses for their members only, it creates difficulties for the county to schedule trainings. If there are courses not being offered that there is a need for, requests can be made so that all stations can have the opportunity to participate. Adequate resources and assistance can be provided by the county for those courses as needed. It was even suggested that any station interested can have their own Train the Trainer so that they can teach on their own, the county will help with that process, even through the ECC process if needed. The county is happy to assist in whatever is needed to provide trainings that are open to all stations.	
Summer schedule	10 min
There will be an EMT Hybrid course starting May 23rd, it will be 12 weeks for 10 hours each week. WARS may be the location but details will follow. A Driver Aerial Operator course is planning to be held in late summer or early fall.	
EMS CE	5 min

UVA Prehospital is no longer conducting ALS CE trainings. ACFR is trying to figure out how to deliver the needed CE hours. The questions was posed: Would stations rather use their training budget or would help from ACFR be better? The training division has recently taken on the task of providing BLS CE trainings at affiliated stations, 2, 4, 11, 12, 15, 16. They are free and open to all Albemarle County stations. As of April, ACFR will be holding it's first in-house Paramedic program. Chief Lambert asked if a Paramedic program would be utilized if it was provided for volunteers as well?

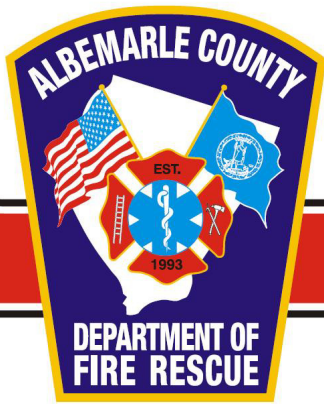
IV Other Business

Description	Time
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V Next meeting

Wednesday, April 03, 2019 at 1830 hours

VI Adjournment @ 2000 hours



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ALBEMARLE COUNTY FIRE AND EMERGENCY SERVICES BOARD APPARATUS COMMITTEE

Minutes

03/13/2019

1630-1815

Fire Rescue Conference Room

Attendee's: George Stephens (Sta.3), R. Woodson (Sta 7), D. Hahn (Sta 8), C. Butler(ACFR), C. Walker(ACFR), Raven Curtis (R5)

Absent: (Sta. 2), (Sta. 5), (Sta 4), (Sta 6),(R7)

- January FEMS Update
 - Poor attendance discussion. FEMS advised to move forward with conducting business.
 - Tanker Specification Approved.
- February Executive Committee Update
 - Fleet Maintenance Policy. Received feedback for a additions and will move to FEMS for vote.
- Brush Truck Specification- Revise/Draft.
 - Work continued but unable to complete before end of March meeting.
 - Special meeting date/time called for to complete Brush Truck Specification.
 - Special Meeting April 10th @ 1630 hrs (Chip's office)
- Accident Policy. VAFIS last renewal coming up (building and vehicles). Risk Manger Lauchlin Lee would like to verify insured amount is adequate for the building personal property (desk, beds, lockers, appliances) and loose equipment (radio's, SCBA) . Please inventory and send me information no later than 4/7. Message going out to Chiefs soon.
- Ladder/pump testing early May.
 - Pump testing the week of May 6th
 - Aerial and Ladder testing week of May 13th
- Next meeting (Special meeting April 10th @ 1630hrs- Chip's office)
- Next regular meeting May 9th @ 1630hrs.

Submitted CW 3/25/2019