




# **FIRE RESCUE**

**ALBEMARLE COUNTY**

## **STANDARD ADMINISTRATIVE POLICY**

<b>Subject:</b>	Medication Administration Procedure
<b>Reference Number:</b>	SOG-OPS-002
<b>Effective Date:</b>	1 September 2014
<b>Last Revision Date:</b>	
<b>Signature of Approval:</b>	 J. Dan Eggleston, Chief

### **Purpose:**

The purpose of this policy is to adopt a standardized procedure for medication administration.

### **Background:**

This policy has been developed in order to assure the timely and accurate delivery of medications to patients under the care of ACFR personnel. Medication delivery is one of the most common and beneficial procedures undertaken by ACFR personnel. When properly delivered in dose and type medication delivery can prove to be a life saving procedure. This policy has been developed to assist ACFR providers because, when improperly delivered, medications can prove dangerous to patients.

### **Scope:**

This policy and referenced documents apply to all Department of Fire Rescue personnel.

### **Policy:**

For all medication administrations delivered by ACFR personnel, the ACFR provider administering the medication (termed the provider) will proceed as follows:

1. Determine need for medication(s) as outlined by TJEMS Guidelines, ACFR Guidelines, and/or medical control via appropriate physician.
2. Select and prepare medication(s) for administration
3. Immediately prior to administration, the provider will verbally identify each and every medication, concentration, and dosage as follows:
  - A. If the provider is the only EMT on scene, the provider will verbalize each medication, concentration, and dosage to him-/herself immediately prior to administration. Medication administration then follows.
  - B. If the provider is accompanied by another EMT at the scene of patient care, the provider will identify each medication, concentration, and dosage to the other EMT immediately prior to administration. Medication administration then follows.
4. At no time will a medication be administered by the ACFR provider without following the above steps including either STEP 3A or 3B.
5. At no time will medication administration be delayed by either STEP 3A or Step 3B. If the provider is the only EMT on scene at the patient's side, the provider will immediately follow Step 3A and then administer the medication(s).
6. Failure to comply with these steps will result in disciplinary actions as outlined in SAP-OPS-007 QA/QI Tiered Infractions and Discipline. Medication errors are considered Tier 2 Offenses. A meeting with the Operational Medical Director (OMD) or his designee is required.