

A regular meeting of the Albemarle County Broadband Authority was held on December 20, 2017, at 5:04 p.m., in Room 241 of the County Office Building, McIntire Road, Charlottesville, Virginia.

PRESENT: Mr. Bucky Walsh, Mr. Mike Culp, Mr. Landon McDowell and Mr. Bill Fritz

ABSENT: Ms. Liz Palmer and Mr. Rick Randolph

Also Present: Mr. Andy Herrick,

Agenda Item No. 1. Establish Quorum and Call to Order.

Mr. Walsh established a quorum and called the meeting to order.

Agenda Item No. 2 Approval of Agenda

Mr. Fritz requested that item 6c be added to discuss a resolution to amend the zoning ordinance.

Mr. Walsh **moved** to accept the agenda with the addition of item 6c. The agenda was **approved** by a unanimous vote.

Agenda Item No. 3 Approval of November 15, 2017 Minutes

Mr. Walsh **moved** to approve the minutes.

Mr. Culp **seconded**.

The minutes were **approved** by a unanimous vote.

Agenda Item No. 4. Public Comment

There was no public comment.

Agenda Item No. 5. Old Business

Mr. Walsh observed that the Board could effectively operate under Roberts Rules for small groups.

Mr. Fritz moved that the Board adopt the Rules of Procedure prepared by Mr. Herrick.

The motion **passed** unanimously.

Agenda Item No. 6 New Business

Agenda Item No. 6a Central Virginia Electric Cooperative Broadband Update

Mr. Culp noted that a presentation will be made by Central Virginia Electric Cooperative at the January 17, 2018 meeting of the Broadband Authority. The Authority will be interested in how to get the

Cooperative to deploy in Albemarle County first. Mr. Culp stated that the Cooperative will be meeting with the residents of Running Deer Subdivision on January 17, 2018 at the East Rivanna Fire Station starting at 6:30 p.m. The Broadband Authority will meet at the Fire Station starting at 5:00 p.m. Members of the Authority may stay to listen and observe the presentation made by the Cooperative.

Agenda Item No. 6b Preparation for January 3, 2018 Progress Report for Albemarle County Board of Supervisors

Mr. Culp stated that he will be making the presentation to the Board of Supervisors and the presentation will provide updates on Goals and Principles of the Authority, update on grants and a justification for the funding request made by the Authority. Mr. Culp will also ask the Supervisors how often they would like to receive progress reports.

Agenda Item No. 6c Resolution to Amend the Zoning Ordinance

Mr. Fritz recommended that the Authority develop a resolution to recommend that the Board of Supervisors amend the Zoning Ordinance to remove barriers to broadband deployment.

Mr. Culp **moved** that the Authority consider a resolution to amend the zoning ordinance.

Mr. Walsh **seconded**.

The motion **passed** unanimously.

Agenda Item No. 7 Other Matters

Mr. Walsh thanked Mr. Culp for all of his work and stated that he is happy that the Broadband Authority is moving forward and coordinating with residents and the Board of Supervisors.

Mr. Walsh thanked Mr. Herrick for his contributions and stated that they were very much appreciated.

Mr. McDowell asked if Century Link should be invited to attend a meeting of the Authority to discuss their plans and the plans of the Authority and what the Authority has heard from the community. Mr. Walsh encouraged that discussion with all providers. Mr. Walsh said these discussions may start in February.

Mr. Walsh stated that he will continue to contact providers.

Agenda Item No. 8 Adjourn

Ms. Culp **moved** for adjournment

The meeting adjourned at 5:47 p.m.

