



**COUNTY OF ALBEMARLE**  
**Department of Community Development**  
**401 McIntire Road**  
**Charlottesville, Virginia 22902-4596**

Phone (434) 296-5832

Fax (434) 972-4126

**FLOODPLAIN DEVELOPMENT PERMIT**

This form is intended to aid the Department in documenting and characterizing the nature of development proposed in the floodplain. Development includes buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. The form responses will be used to determine whether a floodplain impact plan or special use permit is required.

- Please check one:
- New Submittal with no anticipated floodplain impact (no floodplain impact plan)
  - New Submittal with an anticipated floodplain impact. *Please include a floodplain impact plan. FEE required with submittal: \$323 (Code 18-35.1g)*
  - FEMA Letter of Map Change (LOMA, LOMR) *Please include a complete copy of all material to be submitted to FEMA. Include any computer models (HEC-RAS files) on a disc. FEE required with submittal: \$161 (topographic info only), or \$323 (floodplain modeling)*
  - New Submittal with a Zoning Special Use Permit. *Please include a floodplain impact plan. FEE required with submittal: \$323*
  - Resubmittal (Floodplain Development Permit Number \_\_\_\_\_) *Please include your response form from the original submittal. FEE as above required with each resubmittal.*

A Floodplain Impact Plan, Special Use Permit, or FEMA Map Change will need to follow Zoning Floodplain Overlay District requirements (County Code 18-30.3), found at [http://www.albemarle.org/upload/images/Forms\\_Center/Departments/County\\_Attorney/Forms/Albemarle\\_County\\_Code\\_Ch18\\_Zoning30\\_Overlay\\_Districts.pdf](http://www.albemarle.org/upload/images/Forms_Center/Departments/County_Attorney/Forms/Albemarle_County_Code_Ch18_Zoning30_Overlay_Districts.pdf)

Section 4 of the Design Standards Manual provides a list of required items to be included in a Floodplain Impact Plan. This can be found at <http://www.albemarle.org/department.asp?department=cdd&relpage=4447>.

**Owner Name (Print)** \_\_\_\_\_ **Home Phone** \_\_\_\_\_ **Office / Other Phone** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Tax Map & Parcel Number** \_\_\_\_\_

**Project Name (if applicable)** \_\_\_\_\_

**Building Permit or Project Number (if applicable)** \_\_\_\_\_

Please describe the nature of the development activity proposed within the floodplain (e.g. new structure, grading for a playing field, driveway stream crossing, installation of a fence, etc.):

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(Please attach any plans or photos to this application)

- |  |       |    |     |
|--|-------|----|-----|
| 1. If a structure is proposed, is the structure accessory to a recreational or agricultural use?                             | Yes   | No | N/A |
| 2. Does the proposed activity involve a stream crossing for a pedestrian trail or driveway serving a single family dwelling? | Yes   | No | N/A |
| 3. Does any proposed fencing cross a stream channel?   | Yes   | No | N/A |
| 4. If any fill is proposed, please approximate the proposed amount of fill in the floodplain                                 | _____ |    |     |

**Owner / Agent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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**(FOR OFFICE USE ONLY)**

Checked By \_\_\_\_\_ Date \_\_\_\_\_

(for resubmittals) Fee Amount \$ \_\_\_\_\_ Date Paid \_\_\_\_\_ By Who? \_\_\_\_\_  
Receipt # \_\_\_\_\_ Check # \_\_\_\_\_