



County of Albemarle

Department of Community Development

401 McIntire Road Charlottesville, VA 22902-4596

Building Application

Inspection Line: (434) 972-4179

Voice: (434) 296-5832

Fax: (434) 972-4126

PARCEL/OWNER INFORMATION

STREET ADDRESS

TMP _____
 Current Owner(s) _____

House #	Street Name	Apt / Suite

BUILDING WORK INFORMATION

Work Class:	Frame Type:	Water Supply Type:	Sewage Disposal Type:	Footing / Foundation Type:
<input type="checkbox"/> Addition	<input type="checkbox"/> Concrete	<input type="checkbox"/> Artesian Well	<input type="checkbox"/> None	<input type="checkbox"/> Basement
<input type="checkbox"/> Alteration	<input type="checkbox"/> Masonry	<input type="checkbox"/> None	<input type="checkbox"/> Private	<input type="checkbox"/> Crawl Space
<input type="checkbox"/> Demolition	<input type="checkbox"/> Other	<input type="checkbox"/> Private	<input type="checkbox"/> Public	<input type="checkbox"/> None
<input type="checkbox"/> New	<input type="checkbox"/> Steel	<input type="checkbox"/> Central Well	<input type="checkbox"/> _____	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Vinyl	<input type="checkbox"/> Public	<input type="checkbox"/> _____	<input type="checkbox"/> Slab
<input type="checkbox"/> Remodel	<input type="checkbox"/> Wood	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

Jurisdictional Area _____

Other Foot / Found Desc.: _____

Work Valuation _____

Power Company _____

Work Description

Directions

Use Group _____

Construction Type _____

Square Footages:	# of Stories	_____	Porches	_____
	1st Floor	_____	Decks	_____
	2nd Floor	_____	Garage	_____
	3rd Floor	_____	Swimming Pool	_____
	Finished Basement	_____	Unfinished Basement	_____
	Other Habitable	_____	Other Unfinished	_____
	Total Habitable Sq. Footage	_____	Total Unfinished Sq. Footage	_____
			Total Building Sq. Footage	_____

Setbacks:

Front	_____	Back	_____
Left Side	_____	Right Side	_____

Zoning Pre-Construction?

Fire Alarms Required?

Fire Sprinkler NAPA Code Year?

Land Use?

Bldg Pre-Construction?

Separate permits may be required for Electrical, Plumbing, Heating, Ventilating, and Air Conditioning.

This permits becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

By signing this building permit, the owner and/or their agent hereby grant employees of the Albemarle County Community Development & Real Estate Departments the right to enter and inspect the subject property Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., holidays excepted.

If you are not the owner of record, please check which applies:

I certify that I am the agent for _____, **PRINT OWNER NAME**
The Owner, and am authorized to submit this application on behalf of the Owner under the agency

I am neither the Owner nor the Owner's agent. I certify that written notice of this application, by providing a copy of this application, will be mailed to the Owner at the following address:

PRINT ADDRESS CITY/STATE ZIP CODE

Within 10 days of today's date as required by Virginia Code §15.2-2204(H). I understand that, if I do not provide the notice to the Owner as provided herein, the building permit application and every other subsequent approval, permit or certificate related thereto could be determined to be void.

Signature of Owner, Contractor, or Authorized Agent Date

Signature of Owner, Contractor, or Authorized Agent Date

ELECTRONIC RECORDS STATEMENT: Albemarle County is creating and using electronic records and electronic signatures as allowed by the Uniform Electronic Transactions Act (Virginia Code § 59.1-479 et. Seq.). As an applicant to the Building Permit process, you may consent to receive, or have online access to, electronic records and receive and create records having electronic signatures related to Building Permits, Correspondence, Inspection Tickets and Certificates of Occupancy (the Building Permit transactions).

Initials of Owner, Contractor or Authorized Agent Date

Your agreement to conduct Building Permit transactions by electronic means does not prevent you from refusing to conduct other transactions by electronic means.