

Albemarle County Electoral Board

Minutes: April 4, 2018

Location: Albemarle County Office Building, McIntire Road

Attendance: Jim Heilman, Bill Love, Peter Wurzer, Jake Washburne, Clarice Schermerhorn

The meeting began at 1:36 pm.

The minutes for March 7 were approved unanimously.

Executive Session. Bill moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment, assignment and performance of current and prospective Albemarle County election officers for the election cycle that began March 1, 2018, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously and the Board went in to Executive Session at 1:40 pm.

The Board came out of Executive Session at 2:32 pm. Bill moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Bill moved the appointment of two new Officers of Election – Charles R. Miller and William D. Hueston. The motion passed unanimously.

Precinct Changes.

- Jake announced that we cannot institute the precinct changes approved by the Board of Supervisors until after the May 1 Scottsville town election.
- The budget has been approved for the mailing of new voter cards to all County voters.
- Voting in the June 12 primary at the new Mechums River precinct will be in the Western Albemarle High School cafeteria.
- Peter asked that Jake provide as much public education as possible about the new precincts and polling places.

Scottsville May 1 Town Election. The provisional vote meeting and canvass of results was set for Wednesday, May 2, at 11 am.

June Republican Senatorial Primary. It was decided that the chiefs/assistants training agenda for this should include:

- The new program change in the electronic pollbooks;
- Review of the new statement of results;
- Review of mistakes that were made in the November election;
- Cell phone use
- "Rules of the Road"

Jim and Clarice will work on drafting the agenda.

It was the Board consensus that Chief Officers can pick which of the officers they would like to work with them in the primary – noting that the use of Republican officers is preferable.
Jim moved that we order 13,000 ballots for the primary (approximately 17% of voters). The motion passed unanimously.

Disability Law Center. The Center has sent us a helpful flier about working with voters with disabilities.

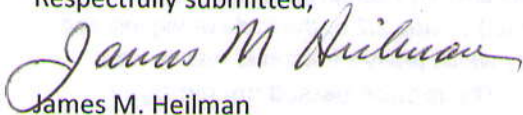
Ballot-printing Contract with PrintElect. The Board reviewed the latest iteration of this contract as presented to us by PrintElect. Jim moved approval of the contract. The motion passed unanimously.

Risk-limiting Audit. Since the new law requiring such a random audit was discussed at the VEBA annual meeting, Bill asked about its current status and plans for implementation by the State Board of Elections. A discussion was held.

Security Assessment. Peter requested that we keep an inventory of all incoming and outgoing sensitive materials, and then he presented a list of questions about other security measures.

The meeting was adjourned at 4:02 pm.

Respectfully submitted,



James M. Heilman
Secretary, Albemarle County Electoral Board