

Albemarle County Electoral Board

Minutes: August 13, 2018

Location: Albemarle County Office Building, McIntire Road

Attendance: Jim Heilman, Bill Love, Peter Wurzer, Jake Washburne, Clarice Schermerhorn

Guest: John Lowry (Red Hill Election Officer)

The meeting began at 9:01 am.

The minutes for July 19 were approved unanimously.

Issue at Red Hill Polling Place. John Lowry presented a complaint about the location of the Democratic Party tent outside the polling place. He said that, while it is outside the 40-foot exclusion zone, it impedes some of the voters coming to the polling place. Bill said he will talk to the people involved in setting up the tent and see if there might be a better location.

Training for November Election. Due to a probable conflict for Jim, the training for new Election Officers was changed from October 9 to October 11.

Chief and Assistant Chief Officers. Clarice presented the current list of Chiefs and Assistants. Discussion ensued.

Relocation of Biscuit Run Polling Place. A discussion was held concerning our proposed moving of this polling place to a better location at Monticello High School. We planned to try to meet at the school for a walk-through on August 17.

Problem with State website lookup for UVA students. Jake discussed the problem -- that the State lookup site does not properly recognize certain dormitory addresses, and gives students incorrect information on their polling location. He said there is a new IT person at ELECT whom he will contact about this problem.

Executive Session. Bill moved the following: RESOLVED, that the Board enter into executive session for the purpose of (i) discussion and consideration of the Board's Voting Systems Security Plan, as provided by Sections 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia and (ii) discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that began on March 1, 2018, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went in to Executive Session at 9:55 am.

The Board came out of Executive Session at 10:26 am. Bill moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

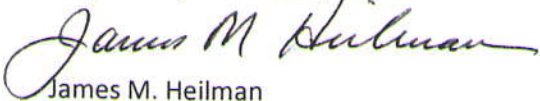
Bill moved the appointment of 6 new Officers of Election for the election cycle that began on March 1, 2018. The motion passed unanimously. Their names are attached to these minutes. The Board

acknowledged having reviewed the Security Incident Handling Plan and the Security Access List in the Voting Systems Security Plan.

Scanning Wands. Peter brought up the idea of using scanning wands (of the type used in supermarkets) to scan the drivers' licenses of voters when they are being checked in. If working correctly, scanning of the driver's license will automatically bring up the voter's information on the Electronic Pollbooks. Several localities have been using these successfully. He suggested buying enough wands to use them for in-person absentee voting and at Jack Jouett Polling Place on Election Day – to test how they work before using them in all the polling places. The Board agreed.

The meeting was adjourned at 10:30 am.

Respectfully submitted,



James M. Heilman
Secretary, Albemarle County Electoral Board

Election Officials: Appointed August 13, 2018

| Home Precinct | LastName | First Name | Suf | Term | Term Expiry | Party | Either |
|---------------|----------|------------|-----|------|-------------|---------|--------|
| 103 | WHITT | SYLVIA | | 1-yr | 02/28/2019 | Unknown | No |
| 301 | HAGEN | CAROL | | 1-yr | 02/28/2019 | Unknown | No |
| 502 | JACKSON | ROBERT | | 1-yr | 02/28/2019 | Unknown | No |
| 601 | MCKIM | LOIS | | 1-yr | 02/28/2019 | Unknown | No |
| 604 | FERGUSON | JOESSA | | 1-yr | 02/28/2019 | Unknown | No |
| 606 | JOHNSTON | JESSICA | | 1-yr | 02/28/2019 | Unknown | No |