

## Albemarle County Electoral Board

Minutes: November 26, 2018

Location: Albemarle County Office Building, McIntire Road

Attendance: Jim Heilman, Bill Love, Peter Wurzer, Jake Washburne, Clarice Schermerhorn

Guests: Greg Theis (Election Officer at University Precinct); Abigail Turner

The meeting began at 9:29 am. The minutes for October 17 and November 7, 8, and 9 were approved unanimously.

### Post-election Discussion.

- Greg came to discuss operations at University precinct. He said that he felt the precinct was run extremely well, but he was concerned about a party representative who followed voters with problems out to the parking lot to discuss their voting problems. We explained what was within the law and what was not.
- Abigail brought up several points in her observation of various polling places.
- We discussed our pre-election training program. Peter opined that he would like to see us offer on-line training courses if possible.
- We discussed outreach to nursing homes and other institutions.
- Peter and others made several comments on our observations of polling places, including signage.
- The lack of curb cuts for disabled voters was discussed. We decided to ask the County School System to consider adding new curb cuts at Western Albemarle High School, Red Hill Elementary, and Woodbrook Elementary.
- Certain Chief Officers' reluctance to delegate duties was discussed.
- We discussed computer issues concerning voters showing up who were marked as voting absentee.

December 12 Worksession (Hotwash) with Chiefs and Assistants. We discussed Peter's ideas about what issues we should talk about at the hotwash.

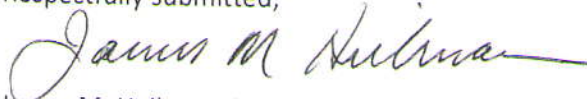
Executive Session. Bill moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of (i) an office personnel matter, and (ii) the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that began on March 1, 2018, each as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went in to Executive Session at 12:10 pm.

The Board came out of Executive Session at 1:17 pm. Bill moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Bill moved the appointment of 3 new Officers of Election for the election cycle that began on March 1, 2018. The motion passed unanimously.

The meeting was adjourned at 1:20 pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "James M. Heilman", with a horizontal line extending from the end of the name.

James M. Heilman, Secretary, Albemarle County Electoral Board

# Election Officials: Appointed November 26, 2018

Home Precinct	LastName	First Name	Suf	Term	Term Expiry	Party	Either
101	COFFEY	SUZANNE		1-yr	02/28/2019	Republican	No
506	FRESHWATER	ANNA		1-yr	02/28/2019	Republican	No
	MONTERO	CANDICE		1-yr	02/28/2019	Republican	No