

Albemarle County Electoral Board

Minutes: September 6, 2018

Location: Albemarle County Office Building, McIntire Road

Attendance: Jim Heilman, Bill Love, Peter Wurzer, Jake Washburne, Clarice Schermerhorn

The meeting began at 9:35 am. The minutes for August 13 were approved unanimously.

Training for November Election. The Board discussed the various draft training agendas. We concluded that training for new officers should be essentially the same as last year. We made some modifications to last year's training for Chiefs and Assistants. Various ideas were floated about the regular officers' training. We will work on this over the next few weeks. As to make-up training, Clarice suggested that it be held after the Central Absentee Precinct training October 27th. Jake and Clarice will establish probably three dates for intensive Electronic Pollbook Training – with at least one being an evening date.

International Observers. Members of the South Korea Election Commission have expressed interest in observing the November election in parts of Virginia to see how we conduct elections. Jim moved that we allow them to come to Albemarle County if they wish to. The motion passed unanimously.

Ballot Printing Contract. Having met with our attorney and a PrintElect representative, we are moving forward with various changes to the proposed contract. We hope to have a contract ready for signing within the next month or two.

Executive Session. Bill moved the following: RESOLVED, that the Board enter into executive session for the purpose of (i) discussion and consideration of the Board's Voting Systems Security Plan, as provided by Sections 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia and (ii) discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that began on March 1, 2018, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went in to Executive Session at 11:07 am.

The Board came out of Executive Session at 12:13 pm. Bill moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Bill moved the appointment of 7 new Officers of Election for the election cycle that began on March 1, 2018. The motion passed unanimously. Their names are attached to these minutes. Bill moved approval our Voting Systems Security Plan as amended. The motion passed unanimously.

The meeting was adjourned at 12:25 pm.

Respectfully submitted,



James M. Heilman, Secretary, Albemarle County Electoral Board

Election Officials: Appointed September 6, 2018

Home Precinct	LastName	First Name	Suf	Term	Term Expiry	Party	Either
101	WHARTON	JOHN	Jr.	1-yr	02/28/2019	Ind	Yes
203	STEPHAN	CHERYL		1-yr	02/28/2019	Democratic	No
304	HOBBS	JAMES		1-yr	02/28/2019	Republican	Yes
	TEPPER	JOAN		1-yr	02/28/2019	Democratic	Yes
305	RIVERO	JANICE		1-yr	02/28/2019	Democratic	Yes
306	DARROW	ETHAN		1-yr	02/28/2019	Republican	No
307	ECK	BETH		1-yr	02/28/2019	Democratic	Yes