

**** FORMAT / SAMPLE ****

(Note: The following format shall be used. Replace sample wording shown in italics with project specific information).

INVITATION FOR BIDS for
[Project Title]

TABLE OF CONTENTS

BIDDING INFORMATION

Invitation for Bids
Instructions to Bidders
Prebid Question Form
Bid Form

GENERAL CONDITIONS & FORMS

	<u>AC Form #</u>
Construction Contract General Conditions	
Supplemental General Conditions	
Contract Between Owner and Contractor	AC-9
Standard Performance Bond	AC-10
Standard Labor and Material Payment Bond	AC-10.1
Schedule of Values and Certificate for Payment	AC-12
Affidavit of Payment of Claims	AC-13
Contractor's Certificate of Substantial Completion	AC-13.2a
Contractor's Certificate of Completion	AC-13.2

Section

SPECIFICATIONS

Pages 1 thru

DIVISION 1 – GENERAL REQUIREMENTS

<i>01000</i>	<i>Special Conditions</i>
<i>01010</i>	<i>List of Drawings</i>
<i>01020</i>	<i>Structural & Special Inspections</i>
<i>01300</i>	<i>Submittals</i>
	<i>Submittal Register Format</i>
<i>01500</i>	<i>Temporary Facilities</i>
<i>01700</i>	<i>Project Closeout</i>
<i>01730</i>	<i>Operation and Maintenance Data</i>

DIVISION 2 – SITEWORK

<i>02050</i>	<i>Demolition</i>
<i>02200</i>	<i>Earthwork</i>
<i>02500</i>	<i>Paving</i>

Section

DIVISION 2 – SITEWORK (cont.)

Pages 1 thru

02700 Exterior Water Systems
02930 Seeding
02950 Landscaping

DIVISION 3 – CONCRETE

03300 Cast-in-Place Concrete
03400 Precast Concrete

DIVISION 4 – MASONRY

04200 Unit Masonry

DIVISION 5 – METALS

05100 Structural Steel
05210 Steel Joists
05311 Steel Roof Deck
05313 Steel Floor Deck
05400 Cold Formed Steel Framing
05500 Metal Fabrications

DIVISION 6 – WOOD AND PLASTIC

06100 Carpentry
06200 Millwork and Architectural Woodwork

DIVISION 7 – THERMAL AND MOISTURE PROTECTION

07200 Building Insulation
07250 Sprayed Fire Protection
07500 Flashing and Sheet Metal Roofing
7600 Sealants and Caulking

DIVISION 8 – DOORS AND WINDOWS

08100 Doors and Frames
08340 Overhead Rolling Counter Shutter
08700 Architectural Hardware
08800 Glazing

DIVISION 9 - FINISHES

09200 Plastering
09250 Gypsum Wallboard
09300 Tile Work
09510 Acoustical Ceilings
09650 Resilient Flooring
09900 Field Painting

DIVISION 10 – SPECIALTIES

Pages 1 thru

10100	Miscellaneous Specialties
10150	Toilet Partitions
10200	Louvers
10610	Demountable Partitions
10800	Toilet Room Accessories

DIVISION 11 – EQUIPMENT

11600	Laboratory Casework
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DIVISION 12 – FURNISHINGS

Not Used

DIVISION 13 – SPECIAL CONSTRUCTION

13010	Clean Room
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DIVISION 14 – CONVEYING SYSTEMS

14200	Elevators
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DIVISION 15 – MECHANICAL

15010	Basic Mechanical Requirements
15060	Piping Systems
15200	Noise and Vibration Control of Mechanical Systems
15250	Insulation for Mechanical Systems
15300	Fire Protection
15400	Plumbing
15500	Heating, Ventilating, and Air Conditioning Work
15900	HVAC Monitoring and Control System (EMCS)
15950	Temperature Controls
15990	Testing and Balancing

DIVISION 16 – ELECTRICAL

16010	Basic Electrical Requirements
16300	Exterior Electrical Work
16400	Interior Electrical Work
16500	Lighting
16700	Fire Detection and Alarm System

Appendix 1	Soils Report
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