

ALBEMARLE COUNTY HISTORIC PRESERVATION COMMITTEE

MINUTES for September 25th, 2023, 401 McIntire Rd., Rm. 241

ATTENDANCE:

Committee Member Name	Present	Absent
Ross Stevens, <i>Chair</i>	X	
Carter Montague, <i>Vice-Chair</i>	X	
Craig Schoaf, <i>Secretary</i>	X	
Daniel Gidick	X	
Craig Jacobs		X
Nancy Takahashi	X	
Ann Mallek, <i>BOS Liaison</i>	X	
Karen Firehock, <i>PC Liaison</i>	X	
Staff Member Name		
Khris Taggart, <i>Senior Planner</i>		X
Margaret Maliszewski, <i>Planning Manager</i>	X	
Jesse Brookins, <i>Director of Diversity, Equity, & Inclusion</i>	X	

1. Call to order: 4:31 pm.
2. Establish a Quorum
3. Approval of Minutes from the July 24, 2023 meeting: Motion to approve minutes presented by Nancy Takahashi, seconded by Carter Montague. The minutes were approved unanimously.
4. Discussion items:
 - a. Local Marker Program:
 - i. Margaret told the committee that she spoke with her counterpart with the City of Charlottesville to discuss the city’s marker program process.
 - The committee discussed the possibility of charging fees as part of the application process.
 - Discussion of a checklist for people prior to application so that applications are completed before they are brought before staff or the committee.
 - The existing application may be a good template for a new marker program.
 - ii. The County’s Communications & Public Engagement Office might be a good resource.
 - iii. The committee wants to continue the partnership with the Office of Equity and Inclusion in this marker program.
 - iv. There was a discussion about how many markers are feasible in a given year.
 - Common consensus was that 2 markers a year is a reasonable goal, given appropriate funding.
 - v. There was discussion about the existing and proposed marker programs, with staff recognizing confusion among some members about the status of the programs.
 - The existing ongoing program is housed in the Office of Equity and Inclusion.
 - The HPC has assisted with markers under that program.
 - The HPC has been developing a proposed marker program that would not be limited to just women and people of color.
 - vi. Funding for the program and the markers
 - There was a discussion about obtaining private funding, but that could possibly allow for bias in the decision-making process.
 - The committee did not want to possibly pit two or more projects against each other based on the possibility of outside funding.
 - vii. Rubric for marker priority
 - There was an idea that the committee could come up with a rubric to determine project priority.

- Karen mentioned that turning qualitative information into quantitative information could be very difficult and subjective.
 - i. The substance of the application should matter, not how well written the application is.
- viii. Existing applications
 - Margaret asks if the committee would like to restart the list of possible markers.
 - i. Any new list would be built with input from the public.
- ix. The HPC can continue its partnership with OEI but could also create a new program that is more expansive.
- x. County GIS
 - The committee could try and use the county's GIS program to map existing markers to identify any deficiencies such as geographic location and historic diversity.

5. Committee Updates

- a. The Virginia Lee Murray marker was installed last week.
 - i. The ceremony is scheduled for October 8th.

6. Announcements:

- a. Next Meeting is October 23rd, 2023, at 4:30 pm.

7. Adjournment of Committee Meeting: 5:57 pm.

Historic Preservation Committee – Work Groups (revised August 7, 2023)

Heritage Education

This work group was formed to pursue educational programs and financial incentives for historic preservation in the County.

- Nancy Takahashi
- Daniel Gidick
- Craig Schoaf

Real Estate

This work group receives email notices from county staff (who have received the emails from a member realtor) regarding properties 50 years old or older that have recently sold. Members review the emails and determine whether or not the new property owners should receive letters notifying them that their property is, or may be, historic.

- Ross Stevens
- Carter Montague
- Daniel Gidick

Demolition and Documentation

This work group was formed to address issues related to the demolition permit review process and potential demolition-related ordinance issues, and to coordinate committee efforts to document historic properties prior to demolition or at other times.

- Ross Stevens, Chair
- Carter Montague
- Craig Jacobs