

**ORDER FOR CHANGE OF NAME (ADULT)**

Commonwealth of Virginia VA. CODE §§ 8.01-217, 20-121.4

Case No. ....

VIRGINIA: In the Circuit Court of the [ ] City [ ] County of .....

*In re:*

This day came the applicant having filed his/her verified application requesting the change of his/her name from

.....	.....	.....	.....
FIRST	MIDDLE	LAST	SUFFIX
		to	
.....	.....	.....	.....
FIRST	MIDDLE	LAST	SUFFIX

Additional former name(s) of the applicant: .....

The applicant's address is: .....

- The Court finds that
  - the application complies with the requirements of subsection B of Virginia Code § 8.01-217,
  - a motion was made pursuant to Va. Code § 20-121.4 incident to divorce,
 the change of name is not sought for any fraudulent purpose, and the change of name would not otherwise infringe upon the rights of others.
- The Court previously found that the applicant is presently incarcerated, a probationer, or a person for whom registration with the Sex Offender and Crimes Against Minors Registry is required but found good cause for consideration of the application and conducted a hearing on the application.
  - The Court finds that the change of name would not frustrate a legitimate law enforcement purpose, is not sought for a fraudulent purpose, and would not otherwise infringe upon the rights of others. The basis for this finding is as follows: .....

Accordingly, it is ADJUDGED and ORDERED that

The applicant's name is hereby changed, effective this date, to .....

and this cause is ended.

- The Clerk of this Court shall forthwith spread this Order upon the current deed book, indexing the order in both the old and new names.
- The Clerk of this Court shall further transmit a certified copy of this Order and the application to the State Registrar of Vital Records and to the Central Criminal Records Exchange.
- This change of name is granted incident to a divorce and the Clerk shall not transmit any copy of this Order to the Registrar of Vital Records or to the Central Criminal Records Exchange.
- Public recording of the name change would pose a serious threat to the health or safety of the applicant/applicant's family and the record of this cause is hereby Ordered sealed. The Clerk shall not spread or index this Order and shall not transmit any copy of this Order to the Registrar of Vital Records or to the Central Criminal Records Exchange.
- The application for change of name is hereby denied and this cause is dismissed.

Entered this ..... day of ....., 20 .....

\_\_\_\_\_  
JUDGE

**PETITION FOR PROCEEDING IN CIVIL CASE  
WITHOUT PAYMENT OF FEES OR COSTS**

Case No. ....

COMMONWEALTH OF VIRGINIA VA.CODE §§ 16.1-69.48:4; 17.1-606

..... Circuit Court

..... v. ....

The undersigned petitioner(s) request the court to permit the petitioner(s) to sue or defend a civil case in this court without the payment of fees or costs and to have from all officers all needful services and process. In support of the petition, the petitioner(s) state that the following information is true:

I currently receive the following type(s) of public assistance in .....

CITY/COUNTY

TANF \$ .....  Medicaid  Supplemental Security Income \$ .....

SNAP (food stamps) \$ .....  Other (specify type and amount) .....

I currently do not receive public assistance.

I am represented in this matter by a legal aid society, an attorney appearing as counsel *pro bono*, or an attorney assigned to me or referred by a legal aid society.

Names and address of employer(s) for myself and spouse:

Self .....

Spouse .....

**NET INCOME:**

Pay period (weekly, every second week, twice monthly, monthly) ..... Self Spouse

Net take home pay (salary/wages, minus deductions required by law and tax withholdings) \$ ..... \$ .....

Other income sources (please specify) ..... \$ ..... \$ .....

**TOTAL INCOME** \$ ..... + ..... = COURT USE ONLY **A**

**LIQUID ASSETS:**

Cash on hand ..... \$ ..... \$ .....

Bank Accounts at: ..... \$ ..... \$ .....

Any other liquid assets: (please specify) ..... with a value of ..... \$ ..... \$ .....

**TOTAL ASSETS** \$ ..... + ..... = COURT USE ONLY **B**

..... Number in household I have financial responsibility for, including myself.

**EXCEPTIONAL EXPENSES** (Total Exceptional Expenses of Family)

Medical Expenses (list only unusual and continuing expenses) ..... \$ .....

Court-ordered support payments/alimony ..... \$ .....

deducted from paycheck  not deducted from paycheck

Child-care payments (e.g. day care) ..... \$ .....

Other (describe): ..... } \$ .....

**TOTAL EXPENSES** \$ ..... = COURT USE ONLY **C**

COLUMN "A" plus COLUMN "B" minus COLUMN "C" equals available funds =