

## Initial Site Plan Review Schedule

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday/ Sunday
Day 0 Submittal	Day 1 Assignment to Planner and distribution to Engineer	Day 2 Planner writes display ad	Day 3 Distribution to Site Review Committee members	Day 4	Day 5/6
Day 7	Day 8	Day 9	Day 10 Deadline to determine completeness of application	Day 11	Day 12/13
Day 14 Mail notice to abutting owners	Day 15	Day 16	Day 17	Day 18	Day 19/20
Day 21	Day 22	Day 23	Day 24	Day 25	Day 26/27
Day 28	Day 29	Day 30	Day 31	Day 32	Day 33/34
Day 35	Day 36	Day 37	Day 39	Day 39	Day 40/41
Day 42 Architectural Review Board Meeting. Site Review members send comments to Planner	Day 43	Day 44 Preparation of Site Review agenda	Day 45 Site Review Meeting	Day 46 Prepare and send action letter	Day 47/48
Day 49	Day 50	Day 51	Day 52	Day 53	Day 54/55
Day 56	Day 57	Day 58	Day 59	Day 60 Deadline for action	