

Albemarle County Electoral Board

Virtual and In Person Meeting

September 15, 2021

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Erin Davis, Lauren Eddy, Jeania Oliver, and Anne Schermerhorn

Observers: Kerin Yates, League of Women Voters

The meeting began at 9:02 am.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(Anne, Jeania, and Kerin were electronically present; all others were physically present.)*

The agenda was unanimously adopted.

The minutes for September 1 were unanimously approved.

Election Officer Training for November. Anne stated that she has developed nine on-line courses that she hopes to have completed by October 4. A discussion about whether to do training virtually or in person ensued. It was decided that most all will be virtual (due to the Covid pandemic) but that we will have in-person training for selected/designated people on our new ExpressVote ADA-compliant machines. It was further decided to hold two virtual trainings for Chiefs and Assistants, one for new Officers, and several for returning Officers – in conjunction with training videos.

Chief Officers' Manuals. Michael said that he is working with Erin on making these manuals more user-friendly with possibly a searchable database electronic version.

Write-in Candidacy. The write-in candidacy of one Randy Zackisson for the Samuel Miller District School Board seat was discussed. Jim noted that we will need to determine in advance as much as possible what spellings of write-in names will be accepted as votes for him.

Early Voting. Training for those Officers working early in-person voting will be held tonight and tomorrow afternoon. Jake noted that as of today we have 3,035 mail ballots applied for and an additional c.400 email ballots. A discussion was held on whether to add a Sunday to our calendar of early in-person voting days. The consensus was that interest in this was too low to warrant having it.

Election Day High School Pages. A discussion was held on whether to recruit pages as we did last fall. Michael encouraged us to do so if it is not too much burden on the staff. Jim moved to authorize this. The motion passed unanimously.

Executive Session. Michael moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2021, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 10:08 am.

The Board came out of Executive Session at 11:00 am. (All participated in the Executive Session except Kerin.) Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of 11 new election officers of Albemarle County for a period of one year beginning March 1, 2021. The motion passed unanimously. Their names will be attached to these minutes.

The meeting was adjourned at 11:01 am.

Respectfully submitted,

A handwritten signature in black ink that reads "James M. Heilman". The signature is written in a cursive style with a long horizontal flourish at the end.

James M. Heilman
Secretary, Albemarle County Electoral Board