



October 27, 2021

**ADDENDUM NO: ONE**

**TO ALL OFFERORS:**

**REFERENCE:** RFP No: 2022-RFP-8120330  
Commodity: Managed Print Services and Lease/Purchase of Multifunction Devices  
IFB Closing On: December 3, 2021

1. Please find Attached **ATTACHMENT I**, that was left off the original solicitation as well as a correction on the Proposal Due Date in the box, it should read **DECEMBER 3, 2021** not December 3, 2022.
2. All other terms and conditions of the solicitation remain unchanged. Sealed proposals must be received in accordance with the solicitation requirements by 3:00 p.m. EDT on December 3, 2021. Late proposals will not be considered.
3. A signed acknowledgement of this addendum must be received by this office attached to your proposal. Signature on this addendum does not constitute your signature on the original proposal document. The original proposal document must be signed also.

*Debra Shifflett*

Debra Shifflett, Buyer II  
Phone: (434) 296-5854

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

RFP: Managed Print Services and Lease\Purchase of Multifunction Devices

EXHIBIT XIV - ATTACHMENT I, Sample of Installed Multifunction Devices.

This is only a partial listing and was not prepared by audit.

ORC DBA/Alternate Name	Product Description	Install Date	Lease End Date (if known)	OWNED or LEASED		
AGNOR HURT ELEMENTARY SCHOOL	RICOH SP 3600DN LED MFD	10/18/2016		OWNED		
AGNOR HURT ELEMENTARY SCHOOL	RICOH SP 3600DN LED MFD	11/07/2018		OWNED		
AGNOR HURT ELEMENTARY SCHOOL	RICOH SP 3600DN LED MFD	11/07/2018		OWNED		
AGNOR HURT ELEMENTARY SCHOOL	RICOH SP 3600DN LED MFD	09/21/2018		OWNED		
AGNOR HURT ELEMENTARY SCHOOL	Ricoh SP3710DN MFD	N/A		OWNED		
ALBEMARLE HIGH SCHOOL	RICOH MPC305SPF	08/14/2014	08/31/2019	M2M		
ALBEMARLE HIGH SCHOOL	Ricoh A4 Color MFD 25 ppm	01/29/2021		OWNED		
ALBEMARLE HIGH SCHOOL	Ricoh SP3710DN MFD	09/14/2020		OWNED		
ALBEMARLE HIGH SCHOOL	Ricoh SP3710DN MFD	N/A		OWNED		
ALBEMARLE HIGH SCHOOL	Ricoh SP3710DN MFD	N/A		OWNED		
ALBEMARLE HIGH SCHOOL	SP 5300DN	05/17/2017		OWNED		
ALBEMARLE HIGH SCHOOL	SP 5300DN	N/A		OWNED		
BROADUS WOOD ELEMENTARY SCHOOL	Ricoh MP 4055SP	09/25/2020		OWNED		
BROADUS WOOD ELEMENTARY SCHOOL	Ricoh MP 4055SP	09/25/2020		OWNED		
BROADUS WOOD ELEMENTARY SCHOOL	MP C3004ex (220V MAINFRAME) RL	08/28/2017	08/31/2021	LEASED		
BURLEY MIDDLE SCHOOL	Ricoh IMC3000(120v)	08/29/2019	08/31/2024	LEASED		
BURLEY MIDDLE SCHOOL	RICOH MP2555SP BW MFP	08/26/2019	08/31/2024	LEASED		
BURLEY MIDDLE SCHOOL	RICOH MP2555SP BW MFP	08/26/2019	08/31/2024	LEASED		
BURLEY MIDDLE SCHOOL	Ricoh MP 6055SP	08/26/2019	08/31/2024	LEASED		
BURLEY MIDDLE SCHOOL	Ricoh MP 6055SP	08/26/2019	08/31/2024	LEASED		
BURLEY MIDDLE SCHOOL	Ricoh MP 6055SP	08/26/2019	08/31/2024	LEASED		
BURLEY MIDDLE SCHOOL	Ricoh SP3710DN MFD	01/18/2021		OWNED		
BURLEY MIDDLE SCHOOL	Ricoh SP3710DN MFD	01/15/2021		OWNED		
BURLEY MIDDLE SCHOOL	Ricoh SP3710DN MFD	01/15/2021		OWNED		
BURLEY MIDDLE SCHOOL	Ricoh SP3710DN MFD	03/06/2019		OWNED		
CALE ELEMENTARY SCHOOL	RICOH SP C320DN COLOR PRT	02/09/2016		OWNED		
CROZET ELEMENTARY SCHOOL	SP 377DNwX	09/27/2017		OWNED		
JACK JOUETT MIDDLE SCHOOL	RICOH MP2555SP BW MFP	08/17/2018	08/31/2023	LEASED		
JACK JOUETT MIDDLE SCHOOL	Ricoh MP 4055SP	08/17/2018	08/31/2023	LEASED		
JACK JOUETT MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	08/17/2018	08/31/2023	LEASED		
JACK JOUETT MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	08/17/2018	08/31/2023	LEASED		
JACK JOUETT MIDDLE SCHOOL	MP 7503SP	08/17/2018	08/31/2023	LEASED		
JACK JOUETT MIDDLE SCHOOL	MP C3004ex (220V MAINFRAME) RL	08/17/2018	08/31/2023	LEASED		

JACK JOUETT MIDDLE SCHOOL	Ricoh SP3710DN MFD	01/11/2019		OWNED		
JOSEPH T HENLEY MIDDLE SCHOOL	RICOH AFICIO MP7001SP	07/29/2010		OWNED		
JOSEPH T HENLEY MIDDLE SCHOOL	RICOH AFICIO MP 6002SP	06/30/2015		OWNED		
JOSEPH T HENLEY MIDDLE SCHOOL	RICOH AFICIO MP 6002SP	06/30/2015		OWNED		
JOSEPH T HENLEY MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	03/30/2017	06/30/2021	LEASED		
JOSEPH T HENLEY MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	03/30/2017	06/30/2021	LEASED		
JOSEPH T HENLEY MIDDLE SCHOOL	RICOH AFICIO MP7502SP	08/14/2013		OWNED		
L MURRAY ELEMENTARY SCHOOL	RICOH AFICIO MP4001SP	08/30/2010		OWNED		
L MURRAY ELEMENTARY SCHOOL	RICOH AFICIO MP4001SP	09/14/2010		OWNED		
L MURRAY ELEMENTARY SCHOOL	220 VOLT MP 4054SP WITH SPDF T	01/29/2016	01/31/2020	M2M		
L MURRAY ELEMENTARY SCHOOL	220 VOLT MP 4054SP WITH SPDF T	01/29/2016	01/31/2020	M2M		
MARY C GREER ELEMENTARY SCHOOL	Ricoh IMC3000(120v)	01/29/2021		OWNED		
MARY C GREER ELEMENTARY SCHOOL	RICOH AF MP4002SP	03/27/2013	03/31/2018	M2M		
MARY C GREER ELEMENTARY SCHOOL	RICOH AF MP4002SP	03/27/2013	03/31/2018	M2M		
MARY C GREER ELEMENTARY SCHOOL	Ricoh MP 4055SP	01/29/2021		OWNED		
MARY C GREER ELEMENTARY SCHOOL	Ricoh MP 4055SP	01/29/2021		OWNED		
MARY C GREER ELEMENTARY SCHOOL	Ricoh MP 4055SP	09/14/2017	09/30/2021	LEASED		
MARY C GREER ELEMENTARY SCHOOL	Ricoh MP 4055SP	09/24/2018	09/30/2022	LEASED		
MERIWETHER LEWIS ELEMENTARY SCHOOL	220 VOLT MP 4054SP WITH SPDF T	08/31/2015	09/30/2019	M2M		
MERIWETHER LEWIS ELEMENTARY SCHOOL	220 VOLT MP 4054SP WITH SPDF T	08/31/2015	09/30/2019	M2M		
MERIWETHER LEWIS ELEMENTARY SCHOOL	RICOH SP C360DNw COLOR MFD	09/21/2018		OWNED		
MERIWETHER LEWIS ELEMENTARY SCHOOL	RIC MFD SPC430DN	06/05/2014		OWNED		
MONTICELLO HIGH SCHOOL	MP C3504ex	09/26/2018	09/30/2022	LEASED		
MONTICELLO HIGH SCHOOL	Ricoh SP3710DN MFD	12/29/2020		OWNED		
RESOURCE	RICOH COPIER MP301SPF	09/03/2015	09/30/2019	M2M		
RESOURCE	220 VOLT MP 4054SP WITH SPDF T	09/03/2015	09/30/2019	M2M		
SCOTTSVILLE ELEMENTARY SCHOOL	Ricoh IMC2500(120v)	02/11/2020	04/01/2025	LEASED		
SCOTTSVILLE ELEMENTARY SCHOOL	Ricoh MP 4055SP	11/19/2018	11/30/2022	LEASED		
SCOTTSVILLE ELEMENTARY SCHOOL	Ricoh MP 4055SP	11/19/2018	11/30/2022	LEASED		
STONE ROBINSON ELEMENTARY SCHOOL	RICOH COPIER MP4000B	10/13/2011		OWNED		
STONE ROBINSON ELEMENTARY SCHOOL	220 VOLT MP 4054SP WITH SPDF T	01/07/2016	01/31/2020	M2M		
STONE ROBINSON ELEMENTARY SCHOOL	220 VOLT MP 4054SP WITH SPDF T	01/07/2016	01/31/2020	M2M		
STONE ROBINSON ELEMENTARY SCHOOL	RICOH MPC3003	01/07/2016	01/31/2020	M2M		
STONE ROBINSON ELEMENTARY SCHOOL	RICOH SP 3600DN LED MFD	11/14/2018		OWNED		

STONY POINT ELEMENTARY SCHOOL	Ricoh IMC4500 (120v)	02/27/2019	02/29/2024	LEASED		
STONY POINT ELEMENTARY SCHOOL	RICOH AF MP4002SP	12/02/2013	12/31/2018	M2M		
SUTHERLAND MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	10/26/2018	10/31/2023	LEASED		
SUTHERLAND MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	10/26/2018	10/31/2023	LEASED		
SUTHERLAND MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	10/26/2018	10/31/2023	LEASED		
WALTON MIDDLE SCHOOL	Ricoh MP 4055SP	06/20/2017	06/30/2021	LEASED		
WALTON MIDDLE SCHOOL	Ricoh MP 4055SP	06/20/2017	06/30/2021	LEASED		
WALTON MIDDLE SCHOOL	MP 6503SP (120V MAINFRAME)	06/20/2017	06/30/2021	LEASED		
WALTON MIDDLE SCHOOL	MP C3004ex (220V MAINFRAME) RL	06/20/2017	06/30/2021	LEASED		
WALTON MIDDLE SCHOOL	Ricoh A4 Color MFD 25 ppm	03/10/2021		OWNED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH MP2555SP BW MFP	05/25/2018	07/01/2022	LEASED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP2851SP	05/27/2010		OWNED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP 2852SP	10/07/2013	10/22/2017	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	MP 3053SP (120V MAINFRAME)	09/30/2014	09/30/2018	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP4001SP	11/09/2011	11/30/2015	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AF MP4002SP	09/23/2014	09/30/2018	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	Ricoh MP 4055SP	05/23/2018	07/01/2022	LEASED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP 6002SP	09/23/2014	09/30/2018	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	Ricoh MP 6055SP	04/19/2019	04/30/2024	LEASED		
WESTERN ALBEMARLE HIGH SCHOOL	MP 6503SP (120V MAINFRAME)	05/23/2018	07/01/2022	LEASED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP7502SP	04/16/2013	05/01/2018	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP7502SP	09/23/2014	09/30/2018	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP7502SP	09/23/2014	09/30/2018	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	MP 7503SP	04/29/2019	04/30/2024	LEASED		
WESTERN ALBEMARLE HIGH SCHOOL	MP 7503SP	04/29/2019	04/30/2024	LEASED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH COPIER MP8000	05/27/2010		OWNED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH AFICIO MP C4502	04/16/2013	05/01/2018	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	MP C4504ex (120V MAINFRAME)	05/23/2018	07/01/2022	LEASED		
WESTERN ALBEMARLE HIGH SCHOOL	MP C6004 (120V MAINFRAME)	09/30/2016	09/30/2020	M2M		
WESTERN ALBEMARLE HIGH SCHOOL	Ricoh SP3710DN MFD	10/13/2020		OWNED		
WESTERN ALBEMARLE HIGH SCHOOL	Ricoh SP3710DN MFD	09/23/2020		OWNED		
WESTERN ALBEMARLE HIGH SCHOOL	RICOH MFD SPC420DN	05/27/2010		OWNED		
WESTERN ALBEMARLE HIGH SCHOOL	SPC440DN	10/30/2018	10/31/2021	LEASED		
N/A	RICOH SP 3600DN LED MFD	09/21/2018		OWNED		
N/A	RICOH SP C360DNw COLOR MFD	10/10/2018		OWNED		

N/A	RICOH SP 3600DN LED MFD	09/21/2018		OWNED		
N/A	Ricoh SP3710DN MFD	N/A		OWNED		
N/A	RICOH SP C360DNw COLOR MFD	N/A		OWNED		
N/A	RICOH SP C352DN COLOR LED PRIN	10/05/2018		OWNED		
N/A	SP 330SFN	10/05/2020		OWNED		
N/A	SP 330SFN	10/05/2020		OWNED		
N/A	SP 330SFN	10/05/2020		OWNED		
N/A	SP 330SFN	10/05/2020		OWNED		
N/A	SP 330SFN	09/18/2020		OWNED		
N/A	SP 330SFN	09/18/2020		OWNED		
N/A	SP 330SFN	09/18/2020		OWNED		
N/A	SP 330SFN	09/18/2020		OWNED		
N/A	SP 330SFN	09/18/2020		OWNED		
N/A	SP 330SFN	10/05/2020		OWNED		
N/A	SP 330SFN	09/18/2020		OWNED		
N/A	RICOH SP 3600DN LED MFD	11/09/2018		OWNED		
N/A	SP 3710SF	10/13/2020		OWNED		
N/A	SP 3710SF	10/13/2020		OWNED		
N/A	SPC440DN	05/03/2019		OWNED		
N/A	RICOH SP C360DNw COLOR MFD	10/25/2019		OWNED		
N/A	Ricoh IMC4500 (120v)	01/17/2020	02/17/2025	LEASED		
N/A	Ricoh MP 4055SP	01/17/2020	02/17/2025	LEASED		
N/A	Ricoh MP 4055SP	01/17/2020	02/17/2025	LEASED		



































