

FIRE RESCUE

ALBEMARLE COUNTY

460 Stagecoach Road, Suite F Charlottesville, VA 22902-6489
 Voice: 434-296-5833 FAX: 434-972-4123

www.ACFireRescue.org

Albemarle County Fire and Emergency Medical Services Executive Committee Agenda

Monday, December 13, 2021 | 1630 Hours | Virtual Meeting

Agenda Item	Name
I. Call to Order A. From the Board: Matters Not Listed on the Agenda	D. Eggleston
II. Approval of Consent Agenda A. October 4, 2021 Minutes	D. Eggleston
III. Executive Session	
IV. Unfinished Business A.	
V. New Business A. Lexipol B. 2022 Meeting Dates	H. Childress D. Eggleston
VI. Next Meeting A. Monday, February 7, 2022 at 1630 hours – Location TBD	

ALBEMARLE COUNTY FIRE/EMS BOARD
FEMS BOARD EXECUTIVE COMMITTEE MEETING
VIRTUAL MEETING
MONDAY, OCTOBER 4, 2021– 1630 HOURS

A virtual meeting of the Albemarle County Fire/EMS Board Executive Committee was held on Monday, October 4, 2021, at 1630 hours.

The following members were in attendance:

Mike Grandstaff, Scottsville Volunteer Fire Department
David Puckett, Albemarle County Fire Rescue
Kostas Alibertis, Western Albemarle Rescue Squad

Others in attendance:

Nicole Jones, Albemarle County IT Department
Alyssa Mezzoni, Albemarle County Fire Rescue

I. Call to Order

Chief Alibertis called the meeting to order at 1632 hrs.

Chief Puckett read the following statement aloud: “This meeting is being held pursuant to and in compliance with Ordinance No. 20-A(14), ‘An Ordinance to Ensure the Continuity of Government During the COVID-19 Disaster.’ The opportunities for the public to access and participate in the electronic meeting are posted on the Albemarle County website at www.acfirerescue.org. under the Fire Rescue and EMS Board section.”

Chief Alibertis mentioned that he had an issue was raised at the FEMS meeting and he had received an email as well, but it might be best to discuss it when Chief Childress is present.

II. Approval of Consent Agenda

Approval of August 9, 2021 Minutes

MOTION: Chief Grandstaff moved to approve the Consent Agenda. Chief Alibertis seconded the motion, which carried unanimously (3-0).

III. Executive Session

There was none held.

IV. Unfinished Business

A. There was none.

V. New Business

A. Operational Changes

Chief Puckett reported that there were some service changes that had gone into effect the previous weekend, which he had emailed about. He stated that Medic 15 and VAC 16 went to 24/7, and Engine 161 started service today, Monday-Friday, daylight hours, as part of minimum staffing; anything beyond that will be as staff is available.

Chief Alibertis asked if they were making progress in being able to see systemwide staffing, utilizing some of the programs he had said he was investigating.

Chief Puckett responded that he has submitted that justification and request to the County, as they have a process for adding any new technology solutions. He said that he would start inquiring now and try to get some momentum, but he had been very busy over the past few weeks.

Chief Alibertis said that his station inspection was scheduled for October 22.

Chief Puckett stated that there is nothing out of the norm that they're looking at, and the same with equipment and records.

Chief Grandstaff with the "agreeable procedures," his station was waiting the accountant to get something from ACFR, and he asked if there was anything else they needed to submit at this point or if it was just a matter of them getting the documents they requested.

Ms. Mezzoni asked if they had reached out to Finance personnel.

Chief Grandstaff stated that Andy Bowman with the County had indicated they would be providing a new letter with the procedures.

Ms. Mezzoni stated that there would be some changes made to the document, particularly related to budget information, but a lot of it would remain the same. She asked Chief Grandstaff if he had been in touch with the station accountant.

Chief Grandstaff responded that they use Josh Roller of Robinson, Farmer & Cox, and when they sent him the document originally, he was working to get answers from the County. Chief Grandstaff said he just wasn't sure since it was now past September 30 and wanted to make sure they met the year-end deadline.

Ms. Mezzoni stated that she would check with Nelsie Birch and Andy Bowman from the County on what changes needed to be made in the budget section, but she encouraged Chief Grandstaff to continue working through the accountant.

Chief Alibertis said he had received a member list from Christina Davis, but he has not received a final list to approve and wondered if they were waiting for everyone to be done at one time.

Chief Puckett responded that they had light-duty staff working on entering that information, and he would try to push that out with the verification roster for each agency; he noted that Ms. Davis was out at the moment.

Ms. Mezzoni stated that Ms. Davis was out until October 11.

Chief Alibertis reported that when people submit things to the JOIN website, it sometimes goes to four or five different agencies at the same time. He said if they didn't want to do rescue, he didn't want to waste anyone's energy.

Chief Puckett stated that it had been discussed that there should be a ranking online so they can indicate their preference, and another option would be having internal staff reach out and ask about their interests, then direct them to a single agency.

Chief Alibertis commented that it was challenging when there were multiple entries.

Chief Puckett agreed.

Chief Alibertis said that he knew Chief Childress had been working on this, and Chief Puckett said he would check in with her.

Chief Alibertis mentioned that Training was also working on a ride-along (precepting) calendar so people know where space is, and that could help save some back and forth.

Chief Grandstaff noted that they had discussed this at their last FEMS Board meeting.

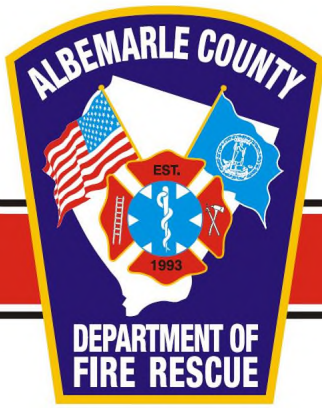
Chief Puckett said they had just started using a Microsoft app called Bookings, which would allow them to enter different shifts and stations, and that might be something they could work toward for this.

Chief Alibertis commented that this would be helpful in getting newly onboarded people some ride time so they can get through the release process quicker, and operationally it may not be a bad idea to have people ride at 15 or another station to get a sense of what the system is like. He noted that before COVID, they had people sit in ECC for a shift so they got an idea of what it was all about, which is good practice.

VI. Next Meeting

A. Monday, December 13, 2021 at 1630 hours – Location TBD

MOTION: At 16:48 hrs., Chief Alibertis moved to adjourn the meeting. Chief Grandstaff seconded the motion, which passed unanimously (3-0).



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ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD

EXECUTIVE COMMITTEE

ATTENDANCE LOG

Date: October 4, 2021

VOTING MEMBERS (OR DESIGNATES)

Chief Virginia Leavell (CARS): _____

Chief Todd Richardson (Earlsville): _____

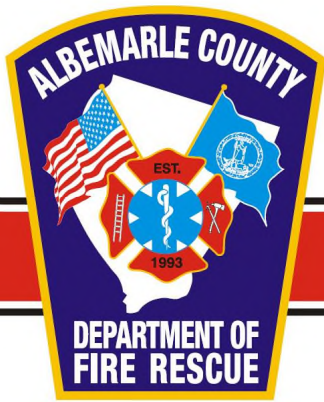
Chief Michael Grandstaff (Scottsville Fire): Michael Grandstaff

Chief Kostas Alibertis (WARS): Kostas Alibertis

Deputy Chief David Puckett (ACFR): David Puckett

GUESTS & OTHERS

<i>Guest/Other</i>	<i>Organization/Agency/Affiliation</i>
<u>Alyssa Mezzoni</u>	<u>ACFR</u>
<u>Nicole Jones</u>	<u>A/V Specialist, Dept. of Information Technology</u>



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ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD EXECUTIVE COMMITTEE ACTION RECORD

AGENDA TITLE/ISSUE:	AGENDA DATE:
Approval of Consent Agenda	October 4, 2021
MOTION:	MOTION MADE BY: SECONDED BY:
Approve June Minutes	Chief Michael Grandstaff Chief Kostas Alibertis
SUBSEQUENT MOTIONS/AMENDMENTS:	
1.	

CALL OF THE QUESTION:	Yes	No	Abstain
Chief Dan Eggleston (ACFR)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Virginia Leavell (CARS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chief Todd Richardson (Earlsville)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chief Michael Grandstaff (Scottsville Fire)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Kostas Alibertis (Western Albemarle)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby attest that the foregoing is true and complete to the best of my knowledge.

 Alyssa Mezzoni
 Clerk

 October 4, 2021
 Date



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NOTICE OF PUBLIC MEETING

The Executive Committee of the Albemarle County Fire and Emergency Medical Services (FEMS) Board meets on the first Monday of each month at 1630 Hours except as noted below.

This meeting is being held pursuant to and in compliance with Ordinance No. 20-A(14), An Ordinance to Ensure the Continuity of Government During the COVID-19 Disaster. The opportunities for the public to access and participate in the electronic meeting are posted on the Albemarle County website at <https://www.albemarle.org/government/fire-rescue/fire-ems-board>.

Executive Committee of Albemarle County Fire and EMS Board 2022 MEETING SCHEDULE

Meeting Date	Meeting Time	Meeting Location
Monday, February 7, 2022	1630 Hours	Virtual Meeting
Monday, April 4, 2022	1630 Hours	County Fire Rescue – 5 th Street
Monday, June 6, 2022	1630 Hours	County Fire Rescue – 5 th Street
Monday, August 8, 2022	1630 Hours	County Fire Rescue – 5 th Street
Monday, October 10, 2022	1630 Hours	County Fire Rescue – 5 th Street
Monday, December 12, 2022	1630 Hours	County Fire Rescue – 5 th Street

**Meeting date falls on or near a holiday or other observance. As a result, the schedule is revised.*

The most up-to-date information including agendas, minutes, related documents, and meeting schedules is available online at <https://www.albemarle.org/government/fire-rescue/fire-ems-board>

“ We will provide the highest quality services to protect and preserve the lives, property, and environment of our community.”