



28 January 2022

**ADDENDUM NO: THREE**

**TO ALL BIDDERS:**

**REFERENCE:** RFP No: 2022-RFP-4020433  
Commodity: **Print and Mailing Services**  
RFP Closing On: February 4, 2022

1. Please note the questions/clarifications made to this solicitation.

**Q1:** Who is the current vendor the County is using to provide the services listed in the RFP?

**A1:** SouthData an OSG company

**Q2:** What is the current pricing structure the County is receiving for the services listed in the RFP; specifically for each of the 17 items listed on pages 4 and 5 under Section V. A. General?

**A2:** Please see Attachment B-Addendum Two

**Q3:** Will the County be paying for postage prior to each mailing or will the vendor pay for postage and invoice the County after the mailing?

**A3:** The vendor pays the postage, and invoices the postage and service to the County after the mailing. Refer to section XII, "Method of Payment" for invoice requirement.

2. In addition to this addendum, **please thoroughly** review addendum numbers **one** and **two** for important updates and information regarding this RFP.
3. All other terms and conditions of the solicitation remain unchanged. Sealed proposals must be received in accordance with the solicitation requirements by **3:00 PM EDT on February 4, 2022**. Late proposals will not be considered.
4. A signed acknowledgement of this addendum must be received by this office attached to your proposal. Signature on this addendum does not constitute your signature on the original proposal document. The original proposal document must be signed also.

Sincerely,

*Lisa Thomas*

**Lisa Thomas, VCO**

Buyer

Phone: (434) 296-5854

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Name of Firm

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Signature/Title

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Date

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Printed Name