

Albemarle County Electoral Board

Virtual Meeting

March 1, 2022

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Nancy Muir, Jake Washburne, Erin Davis, Lauren Eddy, and Jeania Oliver

Guests: Patricia Cochran, Sue Lewis, Kerin Yates – League of Women Voters; Laurie Jones – Albemarle Democratic Party; Clara Belle Wheeler – Albemarle Republican Party

The meeting began at 9:32 am.

Nancy made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. (*All were electronically present.*)

The agenda was unanimously adopted.

The minutes for February 2, 2022 were unanimously approved.

Redistricting. Jake said that he was able to enter Congressional, State Senate, and House of Delegates district changes into the statewide voter/election system (VERIS), but that they are not finalized. Discussion ensued. A public hearing on the proposed magisterial district/precinct maps will be held during the Board of Supervisors (BoS) meeting tomorrow (March 2). BoS is to adopt one of the redistricting plans on March 23. A public comment period on the proposed maps is ongoing (until March 4). Jake said that we don't know how many public comments have been received by the BoS but that he will check on this.

Election Officer Management Software (EasyVote). Jake announced that the County's software architectural review committee evidently approved for purchase the Easy Vote package on February 23.

Chiefs' Manual Revisions. Michael announced that he is working (along with Erin) on a digital version in addition to the print version.

Electronic Pollbook (EPB) Upgrade. Jake said that he got the budget appropriation to purchase the required upgrade. The vendor is still waiting to get one piece of the software package before it can be installed. We will have to replace the hard drives on the EPB's, but we are apparently able to get the appropriate hard drives from the Police Department. Discussion ensued.

Ballot-on-demand Printers. As requested, Jake checked with the Winchester registrar, but they have not received these printers yet. He said the Loudoun registrar has been his main point of contact for questions as to how these will work. He believes we should purchase five of them and we have the money to do it. Their purpose is to enable us to tally and report results for early-in-person and mail votes by precinct. Sue noted that HB927 – the bill concerning this requirement – is being heard today in the General Assembly. The League of Women Voters has taken no position on it. To the issue of whether we have to physically separate the ballots by precinct (as well as tally them separately), Clara Belle said that the bill doesn't require that. Discussion ensued.

Virginia Electoral Board Association (VEBA) Annual Meeting. There was a brief discussion of plans for the meeting.

Executive Session. Nancy moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2022, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 10:17 am.

The Board came out of Executive Session at 10:49 am. (Only staff and Board members participated in the Executive Session.) Nancy moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of 3 election officers of Albemarle County – Emily Boggs and Brooklyn Eubanks for a period of one year beginning March 1, 2022, and Ann Creighton for a period of three years beginning March 1, 2022. The motion passed unanimously.

The meeting was adjourned at 10:50 am.

Respectfully submitted,

James M. Heilman
Secretary, Albemarle County Electoral Board