



COVID-19 POLICIES FOR THE COUNTY OF ALBEMARLE FACILITIES PLANNING & CONSTRUCTION PROJECTS

Effective May 6, 2020

ALL CONTRACTORS SHALL SUBMIT A PROJECT SPECIFIC COVID-19 MITIGATION PLAN WHICH COMPLIES WITH ALL FEDERAL, STATE AND LOCAL GOVERNMENT REQUIREMENTS AND RECOMMENDATIONS. THIS PLAN MUST BE SUBMITTED TO THE COUNTY PROJECT MANAGER PRIOR TO BEGINNING ANY WORK.

The following minimum mitigation plan requirements have been established per the CDC's recommendations and the Governor's Executive Orders by the County of Albemarle's Facilities Planning & Construction division:

JOBSITE SIGNAGE

- Contractor shall provide and post "Construction Work Area" signage at limits of work including any jobsite entrances.
- Contractor shall post the County of Albemarle Employee/Contractor COVID-19 Screening Procedure at all jobsite entrances, signage to be provided by Facilities Planning & Construction.

ENTERING COUNTY OWNED FACILITIES

- All workers shall perform the County of Albemarle Employee/Contractor COVID-19 Screening Procedure.
- Contractor shall provide hand washing station or alcohol-based hand sanitizer at all job site entrances. Frequent handwashing with soap should be practiced, especially prior to entering a facility.
- The best way to prevent illness is to avoid exposure to this virus so if a worker or their family member are sick then they need to stay home and immediately contact their supervisor. The supervisor shall immediately contact the County project manager for any confirmed or suspected case of COVID-19 and prior to the worker returning to the jobsite.

SOCIAL DISTANCING

- All workers should practice social distancing, staying at least six (6) feet apart per CDC guidelines. Work requiring close contact with other workers or the public should be avoided. When possible evaluate an alternative work plan to allow minimum physical distancing.
- In-person gatherings of more than 10 individuals are prohibited per the Governor's Executive Orders.
- Virtual meetings should be held in lieu of attending in person. If more than ten (10) participants are required, then a virtual meeting shall be held. If in-person meetings are needed, then hold meetings outside or in open areas where possible. All in-person participants are advised to wear non-medical cloth face coverings per the Guidance on Cloth Face Coverings in Public Settings set by the County of Albemarle.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

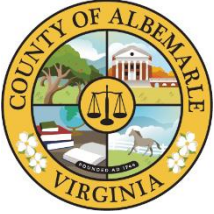
- All workers are advised to wear a non-medical cloth face covering. Workers shall wear face coverings when leaving the immediate project work area or when encountering County employees or the Public.
- Workers should not use a respirator unless required by a job specific activity AND they have been trained by their employer. Surgical masks and N-95 respirators are critical supplies that must continue to be reserved for healthcare workers and first responders.

SANITATION

- Daily cleaning of high touch jobsite surfaces with soap and water then use of a disinfectant shall be performed. High touch surfaces include but are not limited to push / pull door hardware, handrails, tabletops, light switches, toilets, faucets and sinks. Special care should be taken when cleaning system and equipment control panels.
- Disinfectant products used shall be on the EPA's list for use against SARS-CoV-2:
<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

For the most current recommendations and Executive Orders please refer to the following resources:

- Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Governors Executive Orders <https://www.governor.virginia.gov/executive-actions/>



Employee/Contractor COVID-19 Screening Procedure

Purpose: To prevent the spread of COVID-19 by identifying employees and/or contractors that are experiencing symptoms consistent with COVID-19 prior to entering a county facility and restricting their access.

Procedure:

1. Entry Points:
 - a. [Signage](#) shall be placed at all employee entry points to remind employees of the screening and to reinforce the need to go home if they feel sick
 - b. Hand sanitizer shall be provided at all entry points
 - c. Employees should avoid using the customer entrance when possible

2. Screening Process: The following screening process should be used each time the employee reports to work, excluding telework, and every 12 hours of continuous work thereafter.
 - a. All employees shall wash or sanitize their hands immediately upon entering the facility
 - b. All employees should conduct a self-assessment utilizing the following criteria:
 - i. Do you have any of the following symptoms now or in the last 72 hours?
 1. Fever (> 100°F)
 - a. If a thermometer is not readily available, employees are encouraged to take their temperature at home, before coming to work. If that isn't feasible, then at a minimum, they should consider signs suggestive of a fever, such as chills, flushed appearance, etc
 - b. A thermometer will be available at each facility if an employee desires to take a manual temperature
 2. Difficulty breathing
 3. Persistent cough
 4. Other flu like symptoms, such as chills, body aches, etc
 - c. The employee's supervisor is responsible to ensure personnel conduct the self-assessment
 - d. If an employee is experiencing any of the symptoms above while at work, they should immediately contact their supervisor and go home and/or seek medical attention
 - e. An employee that experiences any of the symptoms above must be symptom free (without the use of fever-reducing medications), for 72 hours prior to returning to work



Feeling Sick?

Stay home when you are sick!

If you feel unwell or have the following symptoms
please leave the building and contact your health care provider.
Then follow-up with your supervisor.

DO NOT ENTER if you have:



FEVER



COUGH



**SHORTNESS
OF BREATH**



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