

# General Rules and Responsibilities of Individuals/Organizations Using County Facilities

On behalf of the Applicant, the undersigned acknowledges and hereby agrees to ensure compliance with the following rules and responsibilities:

1. The rental fee shall be paid prior to the rental date.
2. A representative designated as the Applicant's "responsible individual" shall remain on site throughout the rental period.
3. The Applicant shall provide appropriate supervision of all the individuals using the facility (to include the audience in case of performances).
4. The Applicant shall ensure all general and specific rules and regulations are adhered to, and safeguard all County property entrusted into its care.
5. Only the room/facility specifically requested and paid for (and adjacent restrooms) shall be used.
6. Auditorium furniture shall not be moved or otherwise rearranged. 1
7. No food or drink shall be brought into the Lane Auditorium.
8. Other than guide dogs, hearing dogs, and service dogs for persons with disabilities, no animals shall be allowed in County buildings, without the County's prior consent.
9. No tobacco or alcohol shall be brought onto any County grounds or into any County facility.
10. Rental of the Lane Auditorium shall not include the use of its audio/visual/recording/ computer equipment, except by Class 1 Departments (directly supervised by the County Executive/Superintendent or sponsored by the Virginia Cooperative Extension). Other groups may bring their own equipment, if desired.
11. The Applicant shall be responsible for all damage to County property and shall either (Choose one):
  - (a) Maintain commercial general liability insurance (of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate combined limit) that insures it, the County of Albemarle, its officers, employees and agents against claims of personal injury, including death, as well as against claims for property damage, which may arise from the operations of the Applicant, of any agent, or of anyone directly or indirectly employed by either of them. The Applicant shall provide Certificate(s) of such insurance; OR
  - (b) Indemnify and hold harmless the County and any of its officers, employees and agents for any and all claims of any kind asserted for any damage, loss, injury or death to persons or property arising out of the above use of County property, including attorney's fees. Nothing herein shall be construed as a waiver of the sovereign immunity of the County.

Failure to adhere to these terms and conditions may be used as grounds to bar future use of County facilities. Allowing a group/organization to use the County's facilities does not constitute an endorsement of the group/organization's policies, beliefs or practices.