

JULY 2022



ALBEMARLE

FISCAL YEAR 2023
ADOPTED BUDGET



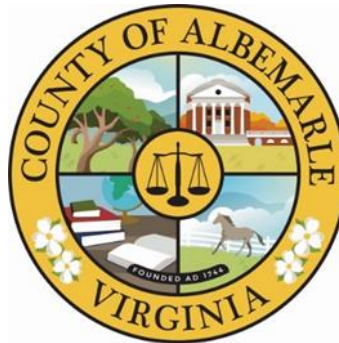


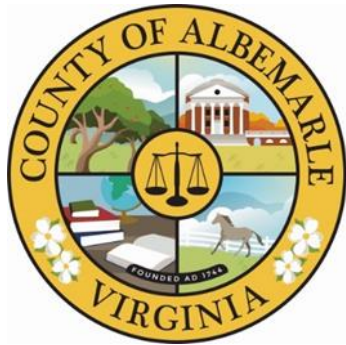
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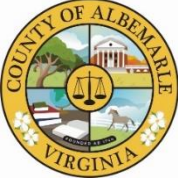
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Budget Message







Dear Honorable Members of the Board of Supervisors of Albemarle County:

I am pleased to present the Fiscal Year (FY) 2023 Adopted Budget. While much of the FY 2021 and FY 2022 budgets have reflected the challenges associated with COVID-19, the outlook for FY 2023 suggests a community that is emerging from the pandemic. Beginning in the 4th quarter of FY 21, the economy began to show early signs of recovery that have sustained and even accelerated during the course of FY 22. Building permit and certificates of occupancy continue to sustain a high-volume of activity. Real property assessments are up 8.4% and personal property vehicle valuations are up 26% from the prior fiscal year. Sales, food and beverage, and transient occupancy tax revenues, collective indicators of consumer activity in our community, are up 17.1% from FY 21 to our most recent FY 22 projections and Business Personal Property and Business Professional Occupation License fees are up 3%. At the same time, not all areas of our economy or our community have recovered at the same pace. Supplemental Nutrition Assistance Program (SNAP) applications remain up 8.4% above pre-pandemic levels. Inflation is up 7.5% and gas prices are up 39.5% year-over-year. Strong revenue growth paired with the one-time revenue received directly by Albemarle County through the American Rescue Plan Act position the County to make significant investments in our community that will transform service delivery and our quality of life.

The Fiscal Year 2023 Budget is built to *Transform Albemarle*.

The pandemic brought to light the necessity to work with community partners and organizations to ensure we're serving everyone in the community. This budget will invest in a Community Response Team to respond to individuals in crisis with a cross-functional team led by the Department of Social Services and in partnership with the Police and Fire Rescue Departments. It will invest in community capacity building, by continuing to fully-fund the Yancey Community Center once the three-year grant sunsets at the end of FY 22. It will invest funds to support households that have access to public water & sewer infrastructure to connect to the public system – which has been cost-prohibitive for many to undertake.

The County's development areas will remain vibrant places to live, work, and play with investments in urban service delivery. This budget will invest in strengthening our Fire Rescue system by expanding fire response from Pantops Station 16 to 24/7 and in our Police Department, by increasing staffing to support our squad-based patrols initiative. Continued investments in our transit system, including a microtransit pilot on Pantops and on 29 North will make transit more accessible and more convenient. Investments in our Economic Development Fund and in marketing support for the Charlottesville Albemarle Convention & Visitors Bureau will enable us to make strategic investments to support our local economy – and local jobs. Investments in an urban right of way program – including launching a local streetsweeper program – and property maintenance will increase our management of our public spaces and the safety of our built environment.

After having to pause several capital projects during the pandemic, this budget sets out an ambitious plan to make transformative capital investments over the next five years – including funds to begin three new schools in the next five years; to open Biscuit Run Park with 5 miles of trails; to construct the Courts Expansion & Renovation; to advance major roadway improvements and bike and pedestrian amenities in

partnership with the Commonwealth; to bring universal broadband to nearly every location in Albemarle County in a public-private partnership with Internet Service Providers and the Commonwealth; and to use a combination of ARPA funds and year-end fund balance to put the Housing Albemarle policy work into action.

The progress that we are able to make and the programs and services we are able to deliver is underpinned by quality government operations. This budget advances critical systems and process work to modernize how we do business. Our multi-year Core Systems Modernization project will transform our financial systems, our Community Development submittal system and implement a Human Resources Information System and customer management system. It invests in the functions that support execution of capital projects, in project management, procurement, accounting, and legal. This budget includes a 4% market adjustment to all qualified staff and provides funding to implement a compensation and classification study that will get underway in FY 22.

The FY 22 budget recommendation was described as a bridge for the economic recovery following the pandemic. The FY 23 Adopted Budget lays a foundation for our future - a vibrant community that advances the well-being of all of our community members and partnerships that support a high quality of life. It focuses making transformative capital investments in our schools and community amenities, making strategic investments in urban service delivery, working differently to meet the needs of the community, and investing in our organization – to stabilize our workforce and to invest in modern systems and process improvements that allow us to deliver high-quality services.

The FY 2023 combined capital and operating budget totals \$586,282,008. This budget is balanced on a real property tax rate of \$0.854 per \$100 assessed value, the same tax rate as in Calendar Year 2021.

Commitment to Financial and Strategic Planning

The County’s dedication to financial planning implemented in coordination with Albemarle County Public Schools has been a valuable tool for forecasting the County’s revenue and expenditure picture and in providing a helpful framework for decision-making on major financial issues. It is bolstered by the County’s financial management practices, evidenced by the County’s AAA bond rating by the three leading bond rating agencies, Fitch, Moody’s, and S&P. Through our financial planning process, we set a financial course to meet our mandates and obligations and advance our strategic priorities.

Albemarle County’s Strategic Plan guides the County’s work plans and resource allocations. In 2019, the Board of Supervisors adopted the FY 20 – 22 Strategic Plan and in 2021, the Board approved an extension to the plan of one year, through Fiscal Year 2023. The nine priority areas listed below have accordingly guided the development of the Operating and Capital Budget.

- Climate Action Planning
- Economic Development Program
- Infrastructure Planning
- Court Complex Expansion/Upgrade
- Broadband Expansion
- Outdoor Recreational Parks and Amenities
- School Space Needs
- Aging Urban Neighborhood Revitalization
- Rio29 Area Redevelopment

The FY 23 Adopted Budget balances these strategic and financial plans against projected revenues. In the Fall of 2021, the Board of Supervisors and the School Board held a joint work session to develop a shared understanding of our financial drivers and capital needs. Together, representatives of the two Boards, in

collaboration with a Planning Commissioner and community member, developed a shared prioritization for capital projects.

Fiscal Drivers

The fourth quarter of FY 21 marked a turning point in the local economic recovery. Revenues that had been relatively modest (+2.6%) in the first three quarters saw a rapid increase in the fourth quarter (7.0%) and the growth sustained in the first two quarters of FY 22. In December of 2021, the Board approved a mid-year budget adjustment to address critical workforce stabilization needs and services needs, including in Child Protective Services, Building Inspections and Plan Review, and Police.

Growth in property assessments (+8.4%) and new taxation enabling authority by the General Assembly provides an opportunity to address a growing share of revenues from real property, which has risen from 60% of revenues in FY 07 to 68.5% in FY 22. The Budget includes an increase in the Transient Occupancy Tax (+3%, to 8%) and Food & Beverage Tax (+2%, to 6%), which would bring those two tax rates in-line with the City of Charlottesville's tax rates in those categories (note: during the City's FY 23 budget process, it increased its food and beverage tax to 6.5%). It also includes full-year revenues from the Cigarette Tax that was implemented in January 2022 and the adoption of a plastic bag tax, effective January 1, 2023.

This budget includes a decrease to the personal property tax rate (\$3.42 per \$100 of assessed value, or -\$0.86 from Calendar Year 2021). Nationally, the price of used cars has skyrocketed, increasing 40% since March 2021, due to a combination of supply chain issues and consumer demand. Personal property is taxed at a market valuation per the Code of Virginia. In Albemarle County, this has led to an average increase in valuation of personal vehicles of 26% from Calendar Year 2021. Because valuations are anticipated to decrease over the short-term, the tax rate decrease for this calendar year will help correct for the increase in valuation, thereby reducing the amount due in personal property taxes, if the rate were held constant. In addition to personal vehicles, the personal property tax rate impacts motorcycles, trailers, boats, and motor homes. Businesses will also see a reduction in their tax obligation as the proposed reduction to the personal property tax rate also applies to vehicles used for business, business tangible personal property (applies to all businesses and includes furniture, fixtures, office equipment, tools, shop equipment, and machinery) and machinery & tools (only applicable to a subset of businesses) taxes.

Guiding Framework

This budget prioritizes transformative capital investments, working differently to serve the community's needs, urban service delivery, and quality government operations, while using one-time funds to advance strategic priorities – to lay the foundation for our future.

Strategic Priorities

This budget supports strategic, one-time investments in the Economic Development Fund (\$6 million), the Housing Fund (\$3.8 million) and housing projects in partnership with community partners (\$2.4 million), broadband initiatives (\$2 million), and water infrastructure (\$1.75 million), funded using two one-time funding sources, \$12 million in American Rescue Plan Act funds and \$13.2 million in FY 21 year-end fund balance.

Transformative Capital Investments

The capital budget for FY 23 supports community capital needs across a range of areas.

- The Albemarle County Public Schools is facing capacity constraints and this budget supports the construction of a new High School Center, provides additional funds for the expansion at Mountain View Elementary, while supporting projects underway at Crozet Elementary and systemwide renovation projects. It also provides a local match for federal funding for indoor air quality improvements at schools.

- The Transportation Leveraging Program is how Albemarle County is able to leverage investments of local dollars to draw down state funding for some of our most pressing transportation needs to enhance the safety and mobility around and through our community – including improvements to Rt. 20/53, Rt. 250 Corridor projects, Berkmar Extension to Airport Road, Rio/John W. Parkway, and Old Lynchburg Rd./5th Street County Office Building.
- The Courts expansion, which will advance to construction in FY 23, supported by a \$18.5 million investment in this fiscal year.
- The opening and programming of Biscuit Run Park, which is expected to open in CY 2023.
- This budget supports addressing some critical space needs for public safety, including secured evidence storage for the Police Department and logistics space for Fire Rescue.

Working Differently

Public safety is a core government function. It is critical that as the public's safety needs shift, government adapts its services. This budget will launch a Community Response Team, led by the Department of Social Services, and with a Police Officer, Firefighter/EMT, and a Social Worker, to respond to calls for individuals in crisis. Depending on the details of the call, this team will adapt their response to best meet the critical needs of the person, ensuring the safety of all parties involved. This response team will then work to support the individual beyond the immediate crisis through supportive connections to community partners to meet their individual needs. This program responds to a troubling growth in mental health calls for service that have unique needs. This program also allows us to preserve our Fire Rescue and Police resources where an urgent medical issue or criminal matter is not part of the situation. The funding identified for this initiative is the Cigarette Tax, which took effect on January 1.

This budget funds a sewer connection program for individuals who are in the jurisdictional boundary for public sewer but are currently on septic. There's a connection cost that can be out of reach for many. This proposed program would provide fiscal support to low-income households in making that shift, as the age of those facilities is reaching a tipping point the failure of a septic system in our urban areas presents from real environmental health hazards. There are approximately 250 households that, because of where they are located, could be connected to the public system. The funding identified for this initiative is ARPA.

The Yancey Community Center continues to be part of our work in fostering community and providing a home to supportive services in the southern part of the county. After a 3-year grant from the Charlottesville Area Community Foundation, this budget fully funds the programs and position at Yancey. Part of the work of the Yancey Coordinator is the center itself, and part of it is on-the-ground connections with individuals and organizations in the southern part of the County. Because of the workload associated with the Comprehensive Plan, the budget includes 2, 3-year, temporary Engagement Coordinators to help support some of the committees that the Neighborhood Development team supports – but also to extend the model of the Yancey Coordinator to build relationships with individuals and community organizations in other parts of the County. The funding identified for this initiative is the General Fund.

In addition, this budget continues to support our regional partners and agencies that provide key government services (transit, solid waste, 911 call center), human services, and cultural programming.

Urban Service Delivery

This budget makes investments in urban levels of service, including investing in a streetsweeper and operator to increase the frequency of street sweeping in our urban areas, in strengthening our capacity for Right of Way Management and Vegetation Management, to better manage and maintain our existing spaces and to ease the process of building new bike/ped infrastructure in the development area.

Following the Albemarle Transit Expansion Study, the budget supports a pilot program for microtransit, that will leverage state and federal funding for an innovative on-demand service model in the 29 North and Pantops areas.

This budget includes public safety investments, for fire services to operate the Engine 161 out of Pantops 24 hours a day, 7 days a week, to further support the strength of the fire rescue system and to reduce reliance on Charlottesville Fire for calls east of the City, and in the squad-based policing model, where officers work together regularly to foster deeper coordination.

Quality Government Operations

Quality Government Operations underpins our ability to execute on the programs, services, and projects that our community relies on to stay safe and to keep moving forward.

The staff are the backbone of the organization and the community. This budget includes a 4% market adjustment for all qualified staff to continue to move wages relative to the market. This budget also funds implementation of the first comprehensive compensation and classification study.

This budget supports our ongoing Core Systems Modernization work, to implement enterprise solutions to allow our teams to effectively manage resources and to provide a much more streamlined customer service experience. This work touches on the County's financial system, HR system, asset management, community development, and broader customer service management. This program has both system costs and personnel to establish and manage the systems, analyze data, and continue to optimize business processes.

The capital program has grown significantly over the past 15 years – from \$26 million in FY 08 to more than \$92 million in FY 23. To enable timely project execution, this budget includes resources in legal, finance, and project management in both County Government and the Albemarle County Public Schools.

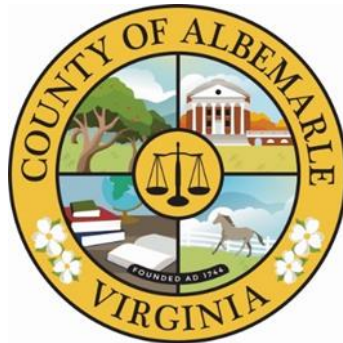
In Closing

Albemarle County and our nation have faced several challenging years due to the lasting effects of the pandemic on our daily lives. This budget positions us to turn the corner, to lay a foundation for the future – for a connected community, with modern school facilities, inspiring recreational spaces, served by a local government that is focused on delivering quality services that are responsive to the community's needs.

I want to thank the Board of Supervisors for their continued leadership in setting strategic priorities that keep our community moving forward. I also want to thank the dedicated staff who worked to develop this budget, which will transform this community, enhancing quality of life and well-being in a variety of strategic areas.

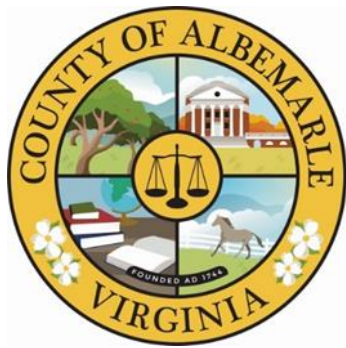
Respectfully submitted,

Jeffrey B. Richardson
County Executive



Strategic Plan





FY20-23 Strategic Plan



CLIMATE ACTION PLAN

Develop/implement phase one of the Climate Action Plan to include high level goals & strategies focused around climate protection & resiliency to locally address climate change. Through budget process, develop recommendations for near-term implementation plans following adoption of the phase one Climate Action Plan.



EXPAND & PROMOTE OUTDOOR PARKS & AMENITIES

Complete rezoning for Biscuit Run Park & provide access to trails & greenways. Implement quality of life projects identified by the Parks & Recreation needs assessment.



DEVELOP ECONOMIC DEVELOPMENT PROGRAM

The Economic Development program, project ENABLE, will implement strategies that create an economy driven by business, industry, & institutions in a way that complements growth management reliant upon cross-functional internal teams & external partnerships.



SCHOOL SPACE NEEDS

Establish & implement strategic direction including appropriate public engagement, or school space needs (e.g., preschool, school capacity, modernization of facilities).



REVITALIZE AGING URBAN NEIGHBORHOODS

Implement improvement actions developed from neighborhood inventory data to address neighborhood level needs. Apply the county's Transportation Project Prioritization Process to plan, identify funding, & implement bicycle, pedestrian, & transit infrastructure improvements within & serving our Aging Urban Neighborhoods. Continue the partnership with Habitat for Humanity using the Team Approach with a focus on quality community & non-displacement & until the completion of the build out for Phase 1 of Southwood.



INFRASTRUCTURE PLANNING

Determine desired levels of service for water resource protection programs based on drainage infrastructure video assessment & pilot watershed restoration program development; & recommend continuing resource requirements to fully implement those 5 programs at varying service levels.



EXPAND & UPGRADE THE GENERAL DISTRICT COURT & CIRCUIT COURT

With established location decision & completed design, start the construction phase by December 7, 2020 to expand the General District Court.



REDEVELOP RIO/ROUTE 29 INTERSECTION AREA

Present draft ordinance to implement Rio29 vision & encourage by-right implementation of desired urban land use form by December 2019. Leverage existing & planned public investment to enhance place making in Rio/Route 29 by Jan. 2021. EDO will develop processes, policies, &/or resources to attract private capital to fulfill the small area plan vision by June 2022.



EXPAND BROADBAND

Establish & implement strategic direction to expand broadband affordable access to under-served, rural communities.

QUALITY GOVERNMENT OPERATIONS

At the foundation of the strategic plan is "Quality Government Operations", understanding that we are able to advance the plan's priorities by investing in our organizational well-being – which includes investments in business processes, financial management, workforce stabilization, and customer service enhancements.

COMMUNITY PROFILE

Albemarle County is located in central Virginia, 110 miles southwest of Washington, D.C. and 70 miles west of the state capital in Richmond. At the center of the County is the ten-square mile City of Charlottesville. Albemarle County's urban areas include the development area around Charlottesville, the Town of Scottsville, and Crozet. Albemarle County is located within the Charlottesville Metropolitan Statistical Area, which includes Albemarle County, Fluvanna County, Greene County, and the City of Charlottesville.

The County of Albemarle was formed from the County of Goochland in 1744 by an act of the Virginia General Assembly. The County is named for William Anne Keppel, the Second Earl of Albemarle, who was at that time the Governor-General of Virginia. Scottsville was the original County seat until 1761 when the County Government was moved to Charlottesville. The original land area included today's counties of Amherst, Buckingham, Fluvanna, Nelson, and portions of Appomattox and Campbell Counties. The present boundaries of the County were established in 1777. The development of the County and its 726 square miles is such that although it contains a large urban area, it also has a considerable amount of agricultural, commercial and industrial land.

The County adopted the County Executive form of government and organization in 1933. Under this form of government, the County is governed by a popularly elected six-member Board of Supervisors representing each of the County's magisterial districts. A County Executive, appointed by the Board of Supervisors, serves as the County's chief executive officer. The County Executive is responsible for implementing policies set by the Board of Supervisors, and for directing, coordinating, and supervising the daily activities of County government. A seven-member School Board elected by County voters oversees school issues. A Superintendent of Schools is appointed by the School Board and is responsible for providing leadership and oversight of Albemarle's Public Schools. The County contains the independent Town of Scottsville, which is governed by an elected six-member town council.

The County provides a full range of governmental services. Major programs include administration, judicial, public safety, public works, human development, parks and recreation, education, and community development. The County also serves as fiscal agent for several City/County jointly governed entities that include the Charlottesville/UVA/Albemarle County Emergency Communications Center, the Charlottesville Albemarle Convention and Visitors Bureau, and the Blue Ridge Juvenile Detention Commission.

Public Schools

Albemarle County Public Schools (ACPS) operates 15 elementary schools, five middle schools, three comprehensive high schools, and one community charter school serving grades 6-12, plus four high school career academies, one high school center specializing in project-based learning, one education center specializing in short-term intervention, one virtual school for grades K-12, and one special education center designed to support the transition from school to adult life. Additionally, ACPS jointly operates three regional centers, including a technical education center, a center serving special education students, and a center serving students with emotional disabilities.

Over the past ten years, the number of enrolled students in Albemarle County's public schools has risen 5.72 percent from 12,800 in 2010-2011 to 13,532 in 2020-2021. In the past five years, the school system has experienced a 1.71 percent decrease in the number of students. In the 2020-2021 school year, annual accreditation is waived for all Virginia public school due to the continuing impact of COVID-19 pandemic.

Higher Education

The County is also home to three institutions of higher learning, the University of Virginia (UVA); Piedmont Virginia Community College (PVCC); and American National University (ANU).

Founded in 1819 by Thomas Jefferson, the University of Virginia is situated on 188 acres and has a current student enrollment of over 25,000. In 2020 (for the 2021 edition), the U.S. News and World Report ranked the University as the nation's 4th best public university and 26th best among all national universities. The University is comprised of the Schools of Architecture, Business, Commerce, Continuing and Professional Studies, Engineering and Applied Science, Law, Leadership and Public Policy, Medicine, Nursing, Education and the College of Arts and Sciences.

Piedmont Virginia Community College (PVCC) is a nonresidential two-year institution of higher education. PVCC offers Associates Degrees as well as transfer opportunities to a four-year college or university to complete a bachelor's degree. Piedmont Virginia Community College has guaranteed admission agreements with most colleges and universities in Virginia. PVCC is accredited by the Southern Association of Colleges and Schools Commission on Colleges. Since establishment in 1972, an estimated 233,000 students have attended credit and noncredit classes. Currently there have been over 14,300 associate degrees and certificates awarded. PVCC also offers extensive workforce training programs for local employees.

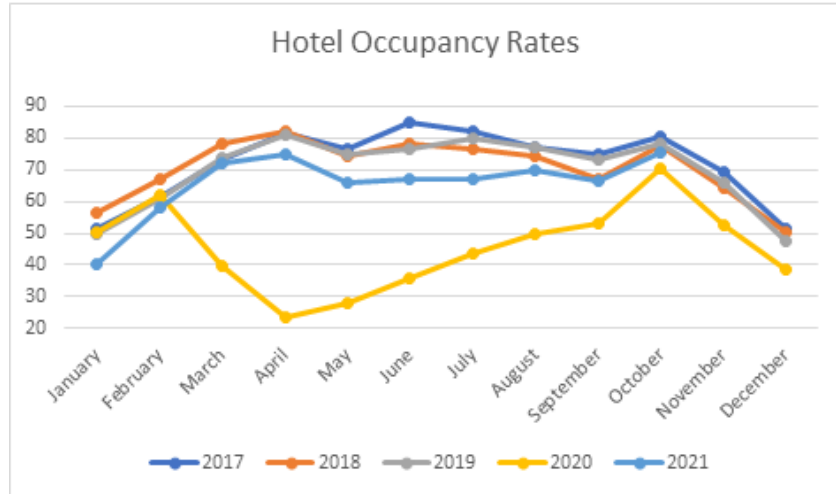
American National University opened its Charlottesville campus in 1979 and continues to build on its reputation among Central Virginia employers for its skilled graduates. ANU offers many Diploma Programs, as well as Associates, Bachelor's and Master's Degrees in medical, business, and technology fields including Medical Health Services Management and Cybersecurity. American National University is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS).

Travel and Tourism

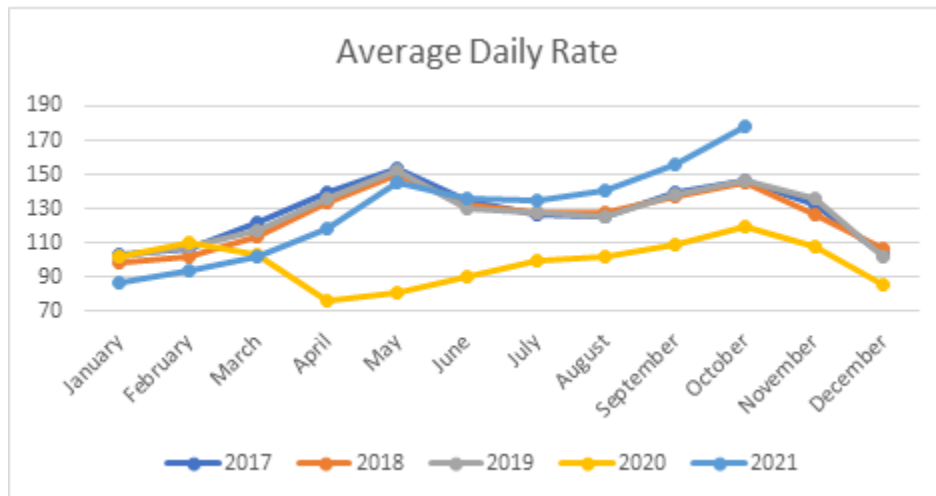
Tourism was a significant contributor to the local economy in 2021, even as the industry is recovering from the economic and workforce challenges COVID wrought. The most recently published economic impact numbers for Tourism are from 2019 and show Tourism revenue for Albemarle County reached \$406,052,608, a 3.9 percent increase over 2018. Tourism-supported jobs in Albemarle County totaled 3,415, while local tourism-related taxes were \$13,776,327.

The coronavirus pandemic put the Virginia travel and tourism industry in a predicament, and imposed a strain on Virginia's hotels, restaurants, attractions and communities. The pandemic triggered decreased revenue, challenging supply chain issues and a reduced workforce. However, the industry is beginning to recover.

As shown in the following chart, Albemarle County area hotel occupancy rates are still below typical levels for the region. The major reason for these low rates is a lack of workforce. While substantial pay and benefit increases have lifted hospitality and tourism industry jobs as a result of COVID, hotels, restaurants and other related businesses are experiencing significant difficulty in finding employees.



On the other side, hotel rates have never been higher. These rates reflect an increase in demand for our area and a limited supply of rooms. They also reflect higher salaries for the workforce and an increased cost for goods and services. These rates are likely unsustainable in the long-term and will wane during the off-season for tourism (winter).



The result of Occupancy being low and Average Daily Rate being high is the Revenue per Available Room is approximately where it usual would be as of this Fall. However, without an increased workforce, these revenues will be short-term.

Charlottesville Albemarle Convention and Visitors Bureau (CACVB) is the County's dedicated destination marketing and management organization, which has continually promoted the County (along with the City of Charlottesville) as a desirable place to visit, even throughout the pandemic. The mission of the CACVB is to drive overnight stays and additional spending in hotels, restaurants and shops, thereby generating additional tax revenue paid by visitors rather than residents.

The CACVB promotes the diversity of visitor experiences in Albemarle County. Albemarle boasts historic resources of national significance, including prehistoric archaeological sites, Thomas Jefferson's Monticello, James Monroe's Highland, and the University of Virginia. Four sites are registered as National Historic Landmarks, and Monticello

and the University of Virginia’s “Academical Village” are on the UNESCO World Heritage list. Other County historic sites include Dr. Thomas Walker's 1765 Plantation, Castle Hill; the birth site of George Rogers Clark; Patrick Henry's family tavern, and Michie Tavern.

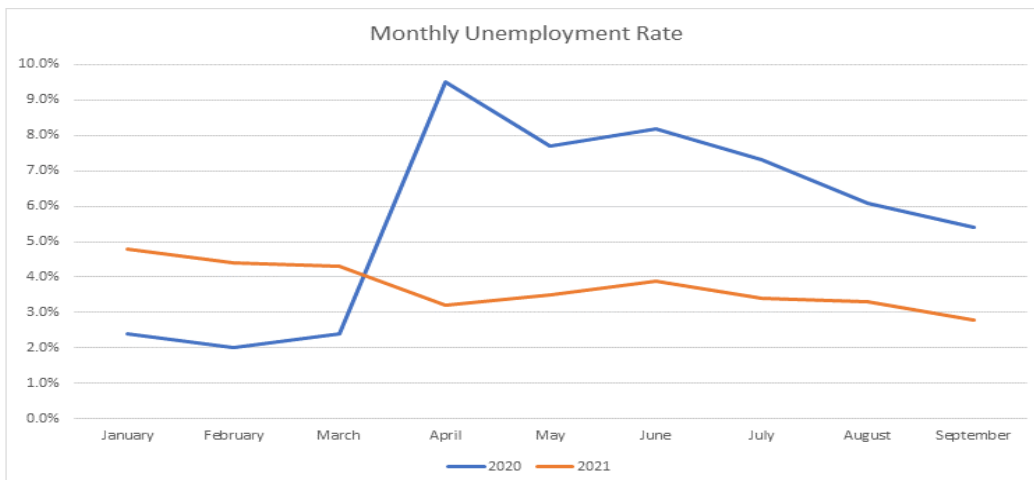
Albemarle County’s natural landscape allows for hiking, paddling, bicycling, horseback riding or sipping wine at vineyards with a view. With more than 40 wineries, distilleries and breweries, and a reputation as a “foodie” destination, a visitor can return often and still enjoy new experiences. Other area attractions include Skyline Drive, Blue Ridge Parkway, and Shenandoah National Park, all located in the western part of the County, for which Albemarle County and Charlottesville are the natural gateway for exploration.

The County is serviced by the Charlottesville-Albemarle Airport (CHO), a non-hub, commercial service airport offering daily non-stop flights to and from Charlotte, Philadelphia, New York/LaGuardia, Washington/Dulles, Atlanta, and Chicago. CHO includes a 60,000 sq. ft. terminal facility with amenities including on-site rental cars, ground transportation, and food service. General aviation facilities include an executive terminal.

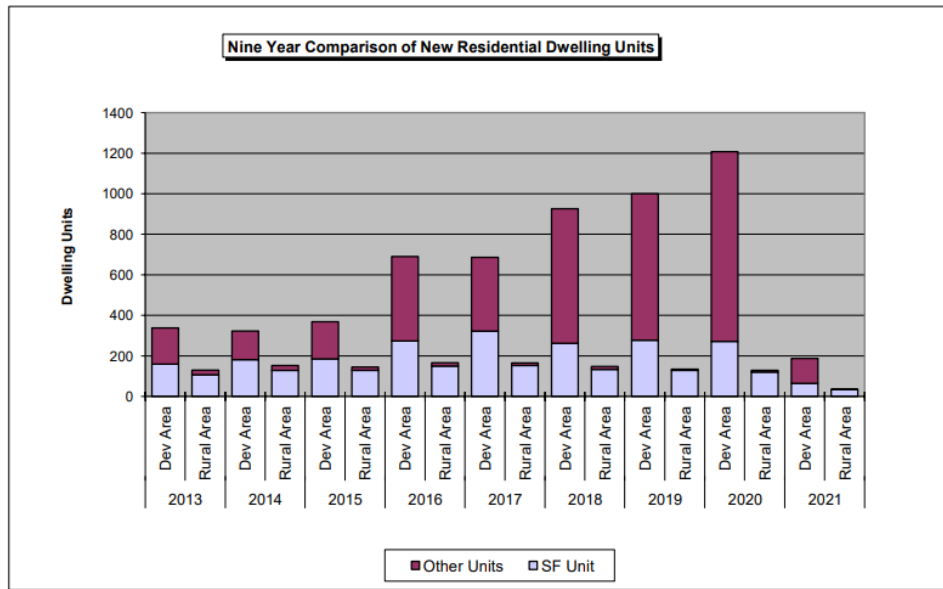
ECONOMIC CONDITION AND OUTLOOK

Albemarle County's rich historical heritage, nascent wineries and targeted actions by Albemarle County to help existing businesses grow plays a part in the area's economic growth. Its location, rural character, urban conveniences, strong educational system, and superior quality of life combine to make Albemarle an attractive, vital community. The predominant economic sectors, by number of jobs, are educational services, healthcare and social assistance, retail trade, accommodation and food services, and professional, scientific, and technical services. The largest employers are the University of Virginia, County of Albemarle, Sentara Healthcare, U.S. Department of Defense, and State Farm Mutual Insurance. Noteworthy, there are 64 small life sciences companies that employ over 2400 workers that help diversify the economy.

According to the Virginia Employment Commission, as of September 2021, the non-seasonally adjusted unemployment rate for Albemarle County was 2.8 percent. The following chart illustrates a January to September comparison for years 2020 and 2021. The 2.8% unemployment rate for September 2021 and the accompanying chart reflects the diminishing impact of the coronavirus pandemic on Albemarle’s economy. To highlight, the unemployment rate reached a high of 9.4% in April of 2020 and has trended down since. The County’s unemployment rate is expected to decline ever so slightly, then level for remainder of calendar year 2021. The County continues to have one of the lower unemployment rates in Virginia, and was ranked in the top quartile of the lowest unemployment rates in the Commonwealth. For September 2021 Virginia’s overall unemployment rate was 3.8%, while the national unemployment rate was 4.8%.



During second quarter 2021, 137 building permits were issued for 156 dwelling units. The estimated cost of construction for new residential through second quarter 2021 is \$55,865,565.



2021 Year to Date

FIVE-YEAR FINANCIAL PLAN

Long-range financial planning is part of the County’s adopted financial policies: *“The County will develop and annually update a long-range five-year Financial Plan. The Financial Plan will include a review of revenue trends and expenditures from the prior years’ projections of revenues and expenditures, as well as future costs and the financing of capital improvements and other projects that are included in the capital budget.”*

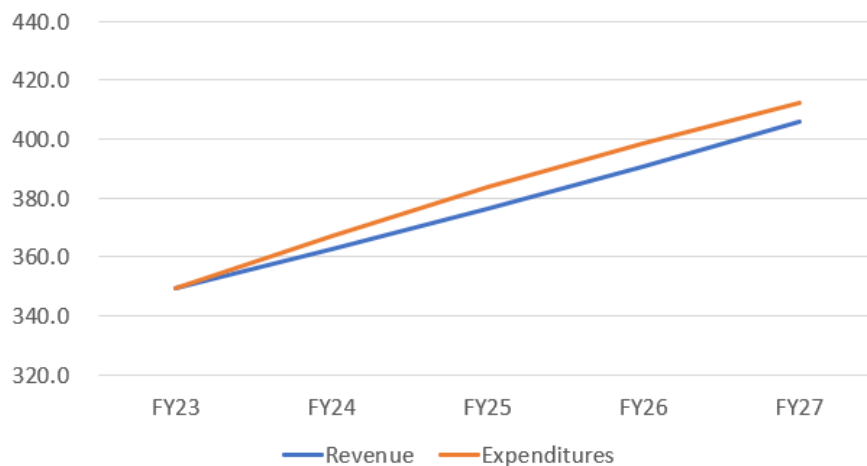
A long-range financial plan is different from the annual budget in that it emphasizes where the County may be headed at the end of the plan rather than the coming fiscal year. It provides a framework to illuminate discussion around questions such as:

- 1) Are the County’s operating and capital plans in alignment? For example, if the County starts constructing a new facility in the capital budget, is it able to open and operate it in a future General Fund operating budget? Or to say it another way, can the decisions being made today be afforded in future years?
- 2) What long-term strategies or policies could be considered to change the long-term trajectory of the financial plan?

Additionally, this planning can provide a helpful framework to inform the annual budget to ensure funding recommendations are aligned with County priorities.

Prior to recommendation of the annual budget, the County holds long-range financial planning discussions with the Board of Supervisors, which took place this process on November 17 and December 15, 2022.

At the November 17, 2022 meeting, staff presented assumptions regarding long-term revenue and expenditure projections and the results are shown in the following chart. Projections are developed using the best information available at the time with the understanding they will continue to be updated in the annual budget development process and subsequent financial plans.



	FY23	FY24	FY25	FY26	FY27
Revenue	349.4	362.7	376.5	390.9	405.8
Expenditures	349.4	367.1	383.7	398.4	412.3
Balance	0.0	(4.4)	(7.1)	(7.4)	(6.5)

Examples of notable assumptions included:

- An updated revenue picture that included the strong revenue growth trends that emerged during the fourth quarter of FY 21 and continued into FY 22.
- Aligning expenditure assumptions in the operating and capital budgets to the Board of Supervisor's nine strategic priority areas and the underlying areas of Quality Government Operations.
- The operating impacts of capital projects.
- The continuation of grant funded positions upon the end of those grants, such as those providing Fire Rescue services.
- Positions to support increased service demands to maintain service levels.

Staff also provided the Board of Supervisors with scenarios if revenue projections were 1% better or 1% worse for perspective on how variances could impact the long-term trajectory of the plan. Staff received feedback from the Board on the plan and assumptions to identify what the plan did well, what may be missing, and what required more information.

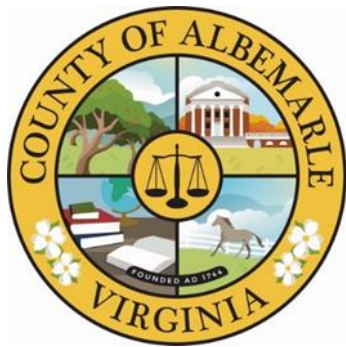
At the December 15, 2022 meeting, the Board of Supervisors held initial policy discussions related to the Five-Year Financial Plan that included:

- 1) Opportunities to rebalance and diversify revenues
- 2) Opportunities to provide targeted tax relief and exemption programs
- 3) Guidance on the proposed use of one-time funding that was available beyond the County's financial policy requirements.

The Board's feedback on these three topics led to additional policy discussions and recommendations that were adopted as part of the FY 23 annual budget development process.

Budget Process & Policies





THE BUDGET PROCESS

PURPOSE OF BUDGETING

The primary purpose of budgeting is to formally convert Albemarle County's long-range plans and policies into current year services and programs. The budget provides detailed financial information on the costs of services and the expected revenues for the upcoming fiscal year. It provides a framework for setting priorities for services in the upcoming years to meet the needs and requirements of our community. The budget process also provides a forum for reviewing progress made in the current year and the levels of service provided by local government.

PUBLISHED BUDGET DOCUMENTS

Each year, the County of Albemarle publishes a variety of documents that detail the financial and operational plans for the upcoming fiscal year. Following is a brief description of each of the documents:

- The ***Superintendent's Draft Funding Request*** is the original request from the school system. This document includes the School Fund and School Special Revenue Funds budgets.
- The ***School Board's Funding Request*** is developed by the School Board after a series of work sessions and a public hearing.
- The ***County Executive's Recommended Budget*** contains summary information on the Total County Budget, which includes the General Fund, Special Revenue Funds, School Fund, School Special Revenue Funds, Capital Funds, and Debt Service Funds. This document provides detailed information on the General Fund, County Government Special Revenue Funds, and Debt Service Funds. Detailed information on the School Fund, School Special Revenue Funds, and Capital Funds are found in other documents as noted in this section.
- The ***Board of Supervisors' Adopted Budget*** is developed by the Board of Supervisors after a series of work sessions and public hearings. This document reflects any changes made by the Board of Supervisors to the County Executive's Recommended Budget and
- The ***School Board's Adopted Budget*** is the final approved budget for the Albemarle County Public Schools.

STATE REQUIREMENTS

Requirements for Budget Adoption

The Commonwealth of Virginia requires all localities to meet certain budget guidelines, as outlined in Sections 15.2-2500 to 15.2-2513 of the Code of Virginia (1950), as amended. According to these guidelines, all localities within Virginia must have a fiscal year beginning on July 1 and ending on June 30 and must approve a balanced budget. A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year. The Board of Supervisors shall prepare and approve an annual budget for educational purposes by May 15 or within 30 days of the receipt by the county or municipality of the estimates of state funds, whichever shall later occur. The Board of Supervisors must approve the operating budget and set the tax rate by July 1 of each year. The adoption of the tax rate requires the Board to hold a public hearing and to advertise this hearing no less than 30 days in advance if the reassessment would result in an increase of one percent or more in the total real property tax levied compared to the prior year's tax levies. The official appropriation of funds takes place prior to July 1 of each year.

Requirements for Budget Amendment

The process by which the operating budget may be amended is governed by Section 15.2-2507 of the State Code. The budget may be amended to increase the aggregate amount to be appropriated during the current fiscal year, as shown in the currently adopted budget. Any amendment which exceeds one percent of the total revenue shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and public hearing in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice shall state the County's intent to amend the budget and include a brief synopsis of the proposed budget amendment. The Board of County Supervisors may adopt the amendment at the advertised meeting, after first providing a public hearing during the meeting on the proposed amendment. Amendments of less than one percent of the total revenue also must be approved by the Board of Supervisors, although no public hearing is required. Appropriations lapse at the end of each fiscal year (June 30) for all funds.

Requirements for Financial Records

The County's financial records are audited each year by a firm of independent certified public accountants in accordance with the Government Accounting Standards Board. The single audit is required under the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Circular A-133, Audits of State and Local Governments. Copies of the annual financial audit are available on the County website at www.albemarle.org or upon request from the Department of Finance & Budget.

PUBLIC PARTICIPATION

Each year, the County develops a schedule of events that describes the dates of public and Board participation in the budget process. The Board is asked to approve the schedule of the budget process in order to establish firm dates for meetings and provide the public with as much notice as possible. Budget information of interest to the public can be found on the County website, www.albemarle.org. The Office of Management and Budget (OMB) can be contacted by calling (434) 872-4516 from 8:00 am – 5:00 pm Monday to Friday or via email at budget@albemarle.org.

BUDGET CALENDAR

The County's budget schedule begins in the fall with initial data gathering for updates to revenue and expenditure projections. County government departments submit baseline budget analyses and requests to the OMB and meet with OMB staff to clarify any questions on baseline budget submissions.

Staff then reviews department and agency requests, develops budget-related inquiries, and updates revenues. Using guidance provided by the Board of Supervisors and the results of discussions with department staff, the OMB staff develop specific recommendations for a balanced budget. By early February, the County Executive makes decisions on the budget recommendations and staff prepares the County Executive's recommended budget document. The budget is presented to the Board of Supervisors and a public hearing on the County Executive's recommendation is held.

After the public hearing, the Board holds work sessions to conduct a detailed review of each area of the budget and to propose specific changes to the County Executive's recommended budget. After budget changes are agreed upon for the Board of Supervisors' Proposed budget, a public hearing on the Proposed budget and a public hearing on the tax rate is held. The Board sets the tax levy for the calendar year and adopted the operating and capital budget. The budget is legally enacted through passage of a Resolution of Appropriation prior to July 1, which is the beginning of the fiscal year.



Fiscal Year 2023 Budget Calendar

Dates and times are subject to change depending on unforeseen circumstances. Please contact communications@albemarle.org with any questions and follow Albemarle County social media for any changes.

February 2022

17	School Superintendent presents budget request to School Board	6:30 pm	Virtual
23	County Executive presents Recommended Budget to the Board of Supervisors	12–1 pm	Virtual

March 2022

02	Public Hearing on County Executive's Recommended Budget	6 pm	Virtual
09	Work Session #1 - Revenue and expenditure overviews, County Government	3–6 pm	Virtual
10	School Board adopts School Division budget request	6:30 pm	Virtual
14	Work Session #2 - School Division, Capital Improvement Plan	3–6 pm	Virtual
17	Work Session #3 - Finalize tax rate for advertisement, Board approves Proposed Budget	8–11 am	Virtual
23	Work Session #4 - Athletic Fields	3–6 pm	Virtual
30	Work Session #5 - ARPA, Housing, Other	3–6 pm	Virtual

April 2022

06	Work Session #6 - Workforce Stabilization	12–1 pm	In-Person
Week of 4-8	Schools Spring Break		
27	Work Session #7 - Athletic Fields and Board-Identified Adjustments	2-4 pm	In-Person
27	Public Hearing on the CY 22 tax rate and Board's Proposed Budget	6–7 pm	In-Person

May 2022

04	Board approves FY 23 Budget and sets tax rate	1 pm	In-Person
12	School Board adopts School Division budget	6:30 pm	In-Person

Once the budget is appropriated, it becomes the legal basis for spending funds to accomplish the programs of each department of the County during the fiscal year. No department or agency may spend in excess of the appropriated amounts. Financial and programmatic monitoring of departmental activities occurs throughout the year to ensure conformity with the adopted budget. The Chief Financial Officer is authorized to transfer budgeted amounts between compensation and other operating expenses groups and between divisions within a department. Transfers between expenditure accounts in different departments or funds must be approved by the Board of Supervisors or as described otherwise in the Resolution of Appropriation. Procedures governing amendments to the adopted operating budget are described on the previous page.

MAJOR CATEGORIES OF EXPENDITURES

The County Government budget is divided into seven major organizational areas: Administration; Judicial; Public Safety; Public Works; Health and Welfare; Parks, Recreation and Culture; and Community Development.

The **Administration** organizational area provides for County policy direction and management through the Board of Supervisors and Executive Leadership; information technology and technology support through the Information Technology Department; legal advice from the County Attorney; personnel and organizational development functions from Human Resources; real estate assessment, payroll, tax assessment/collection, accounting, purchasing, and budgeting for the County from the Department of Finance & Budget; and voter registration by the Department of Voter Registration and Elections.

The **Judicial** area includes all court-related services ranging from the serving of warrants to prosecution of crimes, as well as court operations. Funding is provided to support each of the local courts including the Circuit Court, the General District Court, and the Juvenile and Domestic Relations District Court. The Clerk of the Court, the Commonwealth's Attorney, and the Sheriff are also funded in this organizational area.

Public Safety includes all police services such as patrol, investigations, and animal control through the County Police Department; fire rescue services such as emergency fire rescue services provided by the County Department of Fire Rescue and the volunteer fire companies and rescue squads; Emergency Communications (E-911), the Juvenile Detention Center, the Regional Jail, and funding for other local public safety-related agencies, such as the Society for the Prevention of Cruelty to Animals (SPCA).

Public Works includes the Facilities and Environmental Services (FES) Department which provides maintenance of County buildings, custodial services, operation of the copy center, support of the solid waste and recycling program, and storm water management. In addition, the FES Department includes a Facilities Planning and Construction division, which oversees all County government capital projects. This organizational area also includes the Rivanna Solid Waste Authority.

The **Health and Welfare** organizational area includes the Department of Social Services, the Health District which provides local public health services, the Region Ten Community Services Board, and funding for many local human service agencies. The services provided include oversight and implementation of state and federal social programs, the provision of mental health services, outreach services, transportation services, services for the elderly, and funding for other local social benefits.

The **Parks, Recreation and Cultural** organizational area includes the Parks and Recreation Department, the regional library, and funding for various local cultural and recreational agencies. The services provided include County park operations and maintenance, summer swimming programs, community centers, teen programs, programs, and resources for local agencies such as the Charlottesville Albemarle Convention and Visitors Bureau, and the Virginia Film Festival.

The final organizational area is **Community Development** which includes the following programs: Community Development Administration, Planning, Zoning, Engineering, Inspections, and Economic Development Office. In addition, Virginia Cooperative Extension Service, and transit agencies such as the Charlottesville Area Transit (CAT) and Jaunt fall under this organizational area.

FUND STRUCTURE

The budget of the County is organized on the basis of fund classifications, each of which is considered to be a separate accounting and reporting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.

There are three major types of funds:

GOVERNMENTAL FUND TYPES

Governmental funds account for the expendable financial resources, other than those accounted for in Proprietary and Fiduciary Funds. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than upon net income determination. The individual Governmental Funds are:

- The **General Fund** accounts for all revenues and expenditures applicable to the general operations of the County that are not accounted for in other funds. The General Fund is the main operating account of the County and therefore, the largest of the governmental funds. This fund includes most traditional County government programs such as police, libraries, parks, human services, etc. The General Fund also includes transfer payments to the following funds: School, Debt Service, and Capital Improvement.
- The **School Fund** reflects revenues and expenditures related to the operation of the County's school system. The primary sources of revenue, exclusive of transfers from the General Fund, are basic aid payments from the Commonwealth and educational program grants. Major expenditures include instructional costs and transportation.
- **School Special Revenue Funds** are separate funds that are used for limited expenditures due to legal or regulatory provisions. These funds require minimal transfers from the School Fund and are primarily funded by federal and state categorical funds, fees, and grants. Examples of these funds are the Food Services Fund and the Community Education Fund.
- **Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than those dedicated to the General Fund) that are legally restricted to expenditures for specific purposes. Special Revenue Funds include state/federal grant funds, Children's Services Act, and the Tourism Fund.
- The **Debt Service Fund** accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related charges. Debt service expenditures are funded by transfers from the General Fund and other sources.
- The **Capital Improvement Funds** account for financial resources used for the acquisition, construction or maintenance of capital facilities and consist of the County Government Capital Improvement Fund, the Public Schools Capital Improvement Fund, and the Water Resources Capital Improvement Fund. Funding for capital projects is derived from various sources such as borrowed funds, transfers from the General Fund and School Fund, and other federal, state, and local revenues.

FIDUCIARY FUNDS (TRUST AND AGENCY FUNDS)

These funds account for assets held by the County in a trustee or custodial capacity on behalf of others. Fiduciary Funds include non-expendable trust funds, such as the McIntire Trust Fund, held by the government under the terms of a formal trust agreement; and agency funds, such as the Natural Heritage Committee Fund, which are used to account for assets that the County holds for others in an agency (custodial) capacity. These funds are reported in the Comprehensive Annual Financial Report but are not included in the budget document.

PROPRIETARY FUNDS

Proprietary Funds account for operations that are financed in a manner similar to private business enterprises. The Proprietary Funds utilize the accrual basis of accounting where the measurement focus is upon determination of net income, financial position, and changes in financial position. Proprietary Funds consist of Internal Service Funds.

WHICH FUNDS ARE INCLUDED IN THIS BUDGET DOCUMENT?

The County's operating budget document primarily addresses budgets for County government operations and of the General Fund, along with a summary of the debt service and capital improvement funds. The operating budget document includes several special revenue funds and other funds that receive transfers from the operating budget, including the Tourism Fund, and the Children's Services Act (CSA) Fund. The County's capital budget is also included in the document. An itemized and complete financial balance sheet for the County as well as a comprehensive statement of revenue disbursements, liabilities, reserves, and surplus or deficit of all funds subject to appropriation are contained in the Comprehensive Annual Financial Report, published separately by the Department of Finance & Budget. Other special revenue funds, internal service funds, and trust and agency funds are summarized in the County's annual financial report.

The details of the Public Schools Operating (School Fund) and School Special Revenue Funds budgets are not included in this document since the Public Schools produces its own document which describes these programs. Copies of the School Budget document are available from the County Superintendent of Schools and the information is also available online on the Public Schools' website, <https://www.k12albemarle.org/>.

BASIS OF BUDGETING & ACCOUNTING

Budgets for all funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to governmental units.

Governmental Funds utilize the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available to finance operations during the year; expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectable amounts. Taxes collected during the year and taxes due on June 30, collected within 45 days after that date, are recognized as revenue. Property taxes not collected within 45 days after year-end are reflected as deferred revenues. Sales and utility taxes, which are collected by the State or utilities and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the State or utility, which is generally 30 to 60 days preceding receipt by the County. Licenses, permits, fines, and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state, and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific

expenditure. Revenues from general purpose grants, such as entitlement programs, are recognized in the period to which the grant applies.

Compensated absences are recorded as a general long-term obligation when incurred and recorded as an expenditure of the appropriate fund when paid. Interest on general long-term debt is recognized when due except for the amount due on July 1, which is accrued.

FINANCIAL MANAGEMENT POLICIES

STATEMENT OF PURPOSE

The County of Albemarle has a responsibility to its taxpayers to account for public funds, to manage its finances wisely, and to allocate its resources efficiently, effectively, and equitably, in order to provide the services desired by the public. The primary objective of establishing Financial Management Policies is to provide a framework wherein sound financial decisions may be made for the long-term betterment and stability of Albemarle County. These financial policies also provide guidelines and goals to guide the short- and long-term financial practices of Albemarle County.

POLICY GOALS

A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. An effective fiscal policy should:

- Insulate the County from fiscal crises;
- Enhance the County's ability to obtain short-term and long-term financial credit by helping to achieve the highest credit rating and bond rating possible;
- Promote long-term financial stability by establishing clear and consistent guidelines;
- Provide the total financial picture of the County rather than concentrating on single issue areas;
- Provide a link between long-range financial planning and current operations; and
- Provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

OPERATING BUDGET POLICIES

The annual budget will be prepared consistent with guidelines established by the Government Finance Officers Association (GFOA) and in accordance with the principles of priority-based budgeting.

The budget must be structured so that the Board and the public can understand the relationship between revenues, expenditures and the achievement of service objectives.

The goal of the County is to fund all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenses.

The County will develop and annually update a long-range five-year Financial Plan. The Financial Plan will include a review of revenue trends and expenditures from the prior years' projections of revenues and expenditures, as well as future costs and the financing of capital improvements and other projects that are included in the capital budget.

When revenue shortfalls are anticipated in a fiscal year, spending during that fiscal year must be reduced sufficiently to offset the projected revenue shortfalls.

The County will prepare the capital budget in conjunction with the development of the operating budget in order to assure that the estimated costs and future impact of a capital project on the operating budget will be considered prior to its inclusion in the Capital Improvement Plan (CIP).

The County shares 60% of the increase or decrease in available shared local tax revenues with the School Board. Available shared local tax revenues are additional or reduced tax revenues that can be used for County and School

operations after subtracting any increases and adding any decreases in debt service, capital improvement program funding, City of Charlottesville revenue sharing, tax revenues that are dedicated to specific expenditures, tax relief for the elderly and disabled, tax refunds, Economic Development-related performance agreements, and any shared reserves for contingencies. This guideline may be reviewed annually.

The operating budget preparation process is conducted to allow decisions to be made regarding anticipated resource levels and expenditure requirements for the levels and types of services to be provided in the upcoming fiscal year. The following budget procedures will ensure the orderly and equitable appropriation of those resources:

The General Government operating budget requests are initiated at the department level within target guidelines set by the County Executive. Priorities of resource allocation of divisions within a department are managed at the department level. In formulating budget requests, priority will be given to maintaining the current level of services to the extent possible. New services will be funded through the identification of new resources or the reallocation of existing resources.

Proposed program expansions above existing service levels must be submitted as a budget initiative requiring detailed justification. Every proposed program expansion will be scrutinized based on its relationship to the health, safety and welfare of the community, among other factors, and will include analysis of long-term fiscal impacts.

Proposed new programs must also be submitted as budget initiatives requiring detailed justification. New programs will be evaluated on the same basis as program expansions, to include analysis of long-term fiscal impacts.

Performance measurement and productivity indicators will be integrated into the budget process as appropriate.

The General Government operating budget is approved and appropriated by the County Board of Supervisors. Each year the County Board of Supervisor's annual resolution of appropriations dictates the level of appropriation authority for all funds. Total expenditures cannot exceed total appropriations of any department within the General Fund. Changes to the approved operating budget during the fiscal year can be accomplished in any of the following ways:

- Transfers between divisions and non-salary line-item expenditures within General Government departments are approved by the heads of the departments.
- Transfers between expenditure accounts in different departments are approved by the Board of Supervisors or, if specifically delegated by the Board of Supervisors, by the County Executive
- Encumbered funds for active operational purchase orders will be carried forward into the next fiscal year subject to the approval of the Board of Supervisors.

The Board of Supervisors appropriates School Division funding in accordance with Virginia Code § 22.1-115.

The Board of Supervisors will adopt the operating budget no later than May 5, or at the first regular Board of Supervisor's meeting in May, and will appropriate the budget no later than the first Board meeting in June.

CAPITAL BUDGET AND ASSET POLICIES

The County will approve a one-year capital budget in accordance with the Capital Improvement Program. All unspent and unencumbered appropriations allocated for capital projects shall be re-appropriated for completion of the projects if needed and as deemed appropriate.

The Board of Supervisors will obtain feedback from the Capital Advisory Committee. The Board of Supervisors will also obtain feedback from the Planning Commission for the multi-year Capital Improvement Program consistent with identified needs in the adopted Comprehensive Plan and any Capital Facilities plans.

The County will coordinate the development of the capital budget with the development of the operating budget so that future operating costs, including annual debt service associated with new capital projects, will be projected and included in operating budget forecasts.

Emphasis will continue to be placed upon a viable level of "pay-as-you-go" capital construction to fulfill needs in a Board-approved Capital Improvements Program.

The County believes in funding an appropriate portion of its capital improvements on a cash basis to provide budgetary flexibility, to support those capital expenses not eligible for debt financing, and to reflect useful life considerations. The County's goal is that the budgeted net transfer to Capital after debt service would be 3% of General Fund Revenues.

Financing plans for the five-year capital program will be developed based upon a five-year forecast of revenues and expenditures.

The County maintains a capital facilities inventory and estimates remaining useful life and replacement costs.

Upon completion of any capital project, remaining appropriated funds in that project will be returned to an unassigned capital project fund. Any transfer of remaining funds from one appropriation category to another must be approved by the Board of Supervisors, or if authorized by the Board of Supervisors, by the County Executive.

The County collaborates with the School Board regarding the development and coordination of the County's Capital Improvement Program. Collaboration includes the following: a) planning for required capital improvements; b) debt ratio targets; and c) debt issuance schedules.

The County will maintain a system for maintenance, replacement, and enhancement of the County's and School Division's physical plant. This system will protect the County's capital investment and minimize future maintenance and replacement costs:

- The operating budget will provide for minor and preventive maintenance;
- Within the Capital Improvement Program, the County will maintain a capital plant and equipment maintenance/replacement schedule, which will provide a five-year estimate of the funds necessary to provide for the structural, site, major mechanical/electrical rehabilitation or replacement of the County's and School's plant requiring a total expenditure of \$20,000 or more per project with a useful life of five years or more.
- The County's goal is to maintain a proper ratio of equity to loan funding, as recommended by the County's Financial Advisor, for the maintenance/repair and replacement capital improvements that are financed. The County's desire is to fund the majority of capital maintenance expenses that have an estimated useful life of less than seven years with current revenue.

DEBT POLICIES

The County will not fund current operations from the proceeds of borrowed funds.

To the extent feasible, any year that the debt service payment falls below its current level, those savings may be used to fund one-time capital needs.

The County's debt offering documents will provide full and complete public disclosure of financial condition and operating results and other pertinent credit information in compliance with municipal finance industry standards for similar issues.

Recognizing the importance of long-term financial obligations to its overall financial condition, the County will set target debt ratios, which will be calculated annually and included in the annual review of fiscal trends:

- Total long-term obligations as a percentage of the estimated market value of taxable property should not exceed 2%; and
- The ratio of debt service expenditures to General Fund and School Fund revenues, less General Fund transfers to the School Fund, should not exceed 10%

The County intends to maintain a 10-year payout ratio at or above 60% at the end of each adopted five-year CIP for tax-supported debt and lease payments. When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects.

The County will not entertain the use of derivatives as a method of financing debt unless and until such time as the Board of Supervisors adopts a specific derivatives-related policy.

REVENUE POLICIES

Re-assessment of real property will be made every year and will be performed in accordance with Generally Accepted Appraisal Practices and guidelines established by the International Association of Assessing Officers (IAAO).

The County will maintain sound appraisal procedures to keep property values current. The County's goal is to achieve an annual assessment to sales ratio of at least 95% under current real estate market conditions, when the January 1st assessment is compared to sales in the succeeding calendar year.

The County will maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any one revenue year.

The County will project its annual revenues and generate its five-year forecasts by using an objective, analytical process that is consistent with Government Finance Officers Association (GFOA) best practices.

The County will monitor all taxes to ensure that they are equitably administered and that collections are timely and accurate.

The County will follow an aggressive policy of collecting tax revenues. The annual level of collected current property taxes should be at least 96%, unless caused by conditions beyond the County's control.

To the extent possible, the County shall attempt to decrease its dependency on real estate taxes to finance the County's operating budget.

The County will, where possible, institute user fees and charges for specialized County programs and services based on benefits, and/or privileges granted by the County or based on the cost of a particular service. Rates will be established to recover operational as well as capital or debt service costs and considering the equitable access to services.

The County will regularly (at least every three (3) years) review user fee charges and related expenditures to determine if pre-established recovery goals are being met.

The County will identify all inter-governmental aid funding possibilities. However, before applying for or accepting either state or federal funding, the County will assess the merits of the program as if it were to be funded with local dollars. No grant will be accepted that will incur management and reporting costs greater than the grant and the County will work with Grantees to fully offset administrative costs when possible.

Local tax dollars will not be used to make up for losses of inter-governmental aid without first reviewing the program and its merits as a budgetary increment.

The County will attempt to recover all allowable costs – direct and indirect – associated with the administration and implementation of programs funded through inter-governmental aid. In the case of state and federally mandated programs, the County will attempt to obtain full funding for the service from the governmental entity requiring that the service be provided.

INVESTMENT POLICIES

The County will invest County revenue in accordance with the County's Investment Policy Document, which is overseen by a staff investment committee, to maximize the rate of return while maintaining a low level of risk. The County will invest in conformance with the Virginia Security for Public Deposits Act and all other applicable laws and regulations.

The County will conduct an analysis of cash flow needs at least on an annual basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.

The Chief Financial Officer shall maintain a system of internal controls for investments, which shall be documented in writing and subject to review by the County's independent auditor.

Contractual consolidated banking services will be reviewed regularly and procured in accordance with the Virginia Public Procurement Act.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The County will establish and maintain a high standard of internal controls and accounting practices in conformance with the Uniform Financial Reporting Manual of Virginia and Generally Accepted Accounting Principles (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board.

Regular quarterly financial statements and annual financial reports will present a summary of financial activity by governmental funds.

An independent firm of certified public accountants will perform an annual financial and compliance audit according to generally accepted auditing standards; Government Auditing Standards issued by the Comptroller General of the United States; and Specifications for Audit of Counties, Cities and Towns issued by the Auditor of Public Accounts of the Commonwealth of Virginia. The County will maintain an audit committee comprised of the County Executive, or designee, the Superintendent of Schools, or designee, the Chief Financial Officer, two Board of Supervisors members and one School Board member. The committee's responsibility will be to review the financial statements and results of the independent audit and to communicate those results to the Board of Supervisors.

The County will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting.

The County will provide the Board of Supervisors with quarterly General Fund and School Fund financial reports to include budget-to-actual comparisons for the current year, a report of transfers authorized by the County Executive, grant activity, and updated revenue and expenditure projections in the third quarterly report.

FUND BALANCE OR RESERVE POLICIES

The fund balance is built over years from savings to provide the County with working capital to enable it to finance unforeseen emergencies without borrowing.

The County will maintain a fund balance for cash liquidity purposes that will provide sufficient cash flow to minimize the possibility of short-term tax anticipation borrowing.

The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to finance current operations. If circumstances require the use of the unassigned fund balance that causes the balance to fall to a point below the 10% target level, the County will develop a plan during the annual budget adoption process to replenish the unrestricted fund balance to the 10% target level over a period of not more than three (3) years.

At the close of each fiscal year, the unassigned General Fund fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund.

In addition to maintaining the 10% target level as described above, at the close of each fiscal year, a target amount equal to 1% of the County's General Fund revenues shall be reserved as an unassigned Budget Stabilization Reserve. The Budget Stabilization Reserve may be used from time to time as necessary to meet unanticipated one-time emergencies and unanticipated expenditures required to pay operating costs necessary to maintain the quality or level of current services or to smooth/offset revenue fluctuations occurring within a fiscal year.

The County should contribute to Capital Reserve periodically to provide flexibility in meeting debt service and capital requirements and to mitigate tax rate increases related to future capital projects.

The Board of Supervisors may appropriate funds in excess of the unassigned 10% General Fund fund balance policy level and the 1% Budget Stabilization Reserve to the capital improvement program in support of "pay-as-you-go" funding; or for other one-time uses.

At the close of each fiscal year before the County's audit is complete, all non-appropriated School Operating Fund fund balance will be transferred into the General Fund-School Reserve Fund. The Board of Supervisors will

maintain in the General Fund-School Reserve Fund an amount not greater than 2% of the current year's School Division adopted operating budget. These funds will be available for School Division purposes subject to appropriation by the Board of Supervisors. The Board of Supervisors will transfer any funds in excess of that 2% to the CIP on an annual basis unless otherwise determined by the Board of Supervisors.

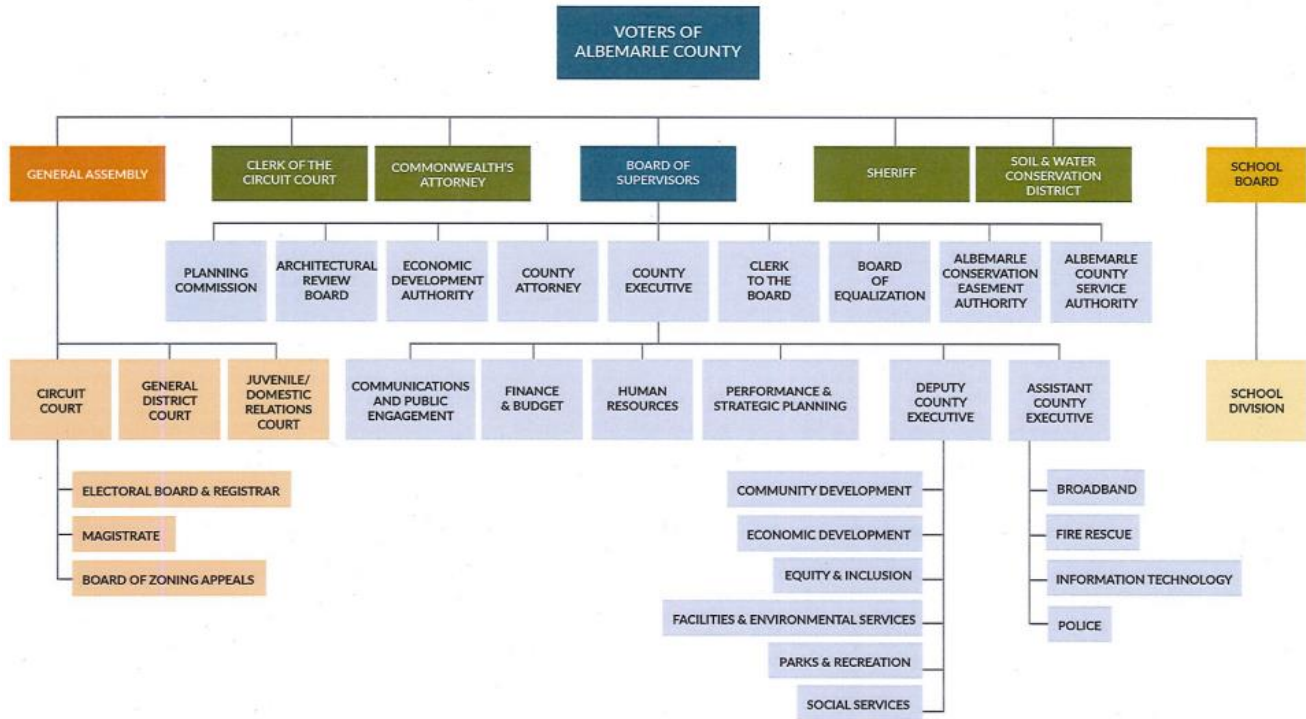
The County will also establish targeted fund balances for other County funds, such as the Health Care Fund and the Children's Services Act Fund (CSA), to meet cash flow needs and to address unexpected expenditure or revenue shortfalls.

GRANTS POLICIES

The County shall seek to obtain grants that are consistent with County priorities. The County will review and update the Grants Administrative Policy on a regular basis, and departments shall follow the procedures contained therein.

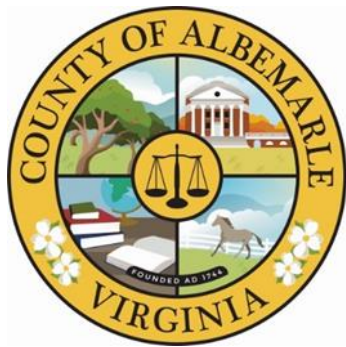
Policies Adopted: October 5, 1994 Amended: October 11, 2000; August 1, 2012; March 13, 2013; September 6, 2017, November 1, 2017, and January 6, 2021

ORGANIZATION CHART



Budget Summary





BUDGET SUMMARY

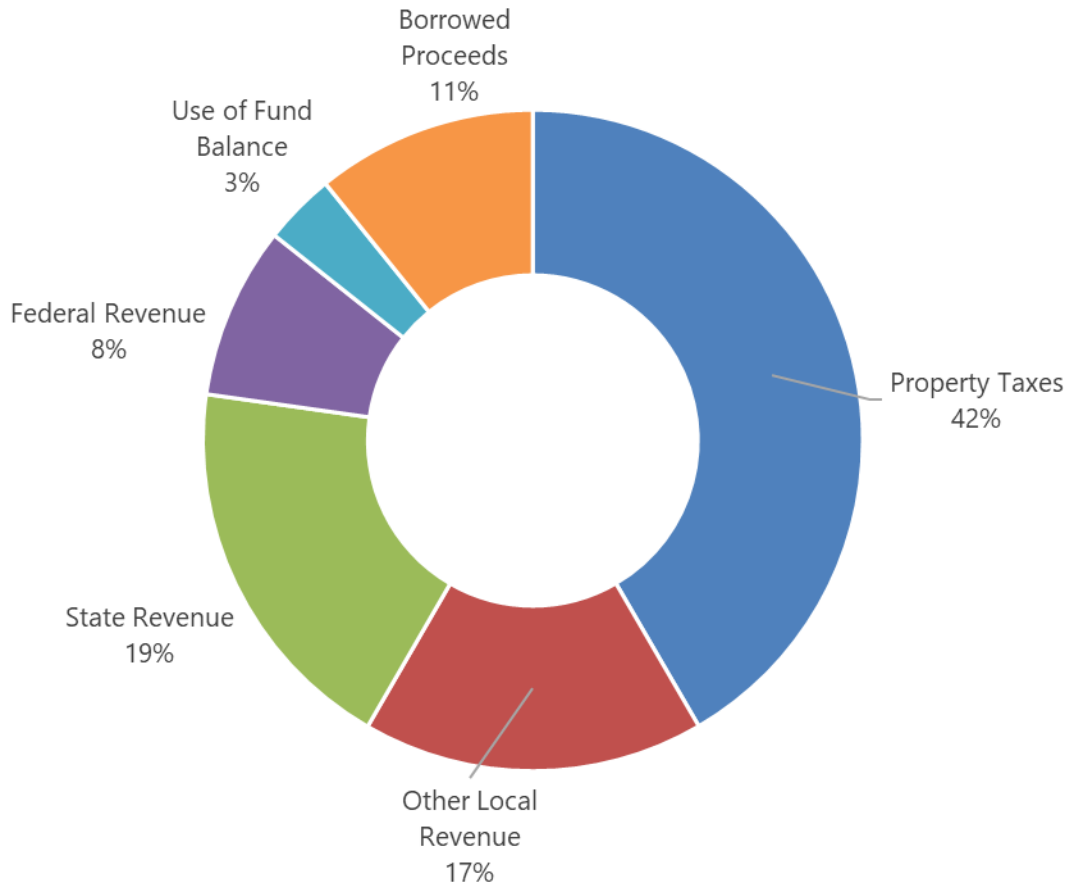
This section of the budget provides summary information about all funds included in the County's Total Budget:

- General Fund
- Other Funds (County Government)
- School Fund
- Special Revenue Funds (Public Schools)
- Capital Projects Funds
- Debt Service Funds

Details for these funds can be found throughout this document. Additional information on the School Fund and School Special Revenue Funds are contained in separate documents published by the Public Schools.

TOTAL COUNTY REVENUES

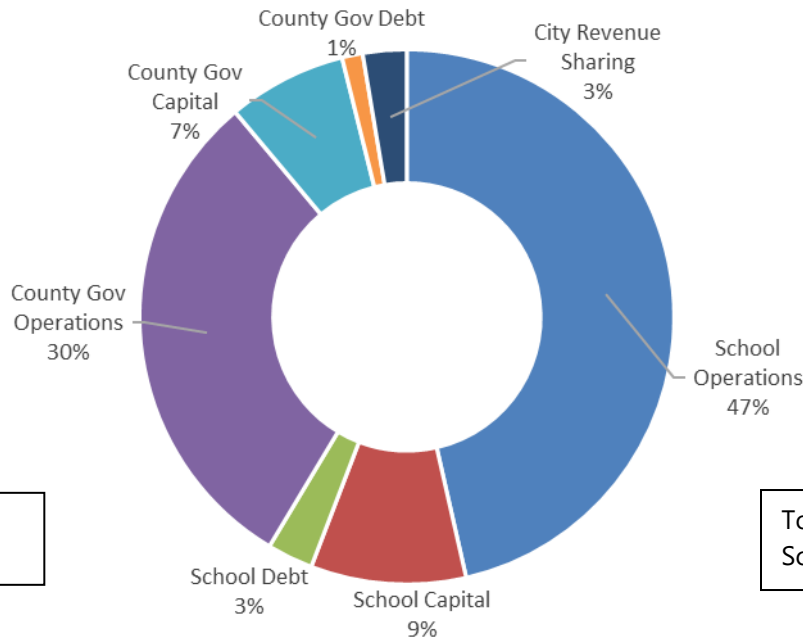
FY 23 Adopted Revenues
\$586,282,008



	FY 21 Actual	FY 22 Adopted	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
					\$ Change	% Change
Property Taxes	\$216,601,640	\$213,660,617	\$243,939,084	\$243,939,084	\$30,278,467	14.2%
Other Local Revenue	75,674,510	81,809,414	100,433,282	98,173,807	\$16,364,393	20.0%
State Revenue	94,308,285	94,842,954	106,253,197	110,747,342	\$15,904,388	16.8%
Federal Revenue	25,569,255	21,743,629	36,222,919	49,376,437	\$27,632,808	127.1%
Use of Fund Balance	0	23,071,691	14,833,932	20,590,570	(\$2,481,121)	-10.8%
Borrowed Proceeds	87,002,353	32,360,283	63,454,768	63,454,768	\$31,094,485	96.1%
Total - All Funds	\$499,156,043	\$467,488,588	\$565,137,182	\$586,282,008	\$118,793,420	25.4%

TOTAL COUNTY EXPENDITURES

FY 23 Adopted Expenditures \$586,282,008



Total County Government: 38%

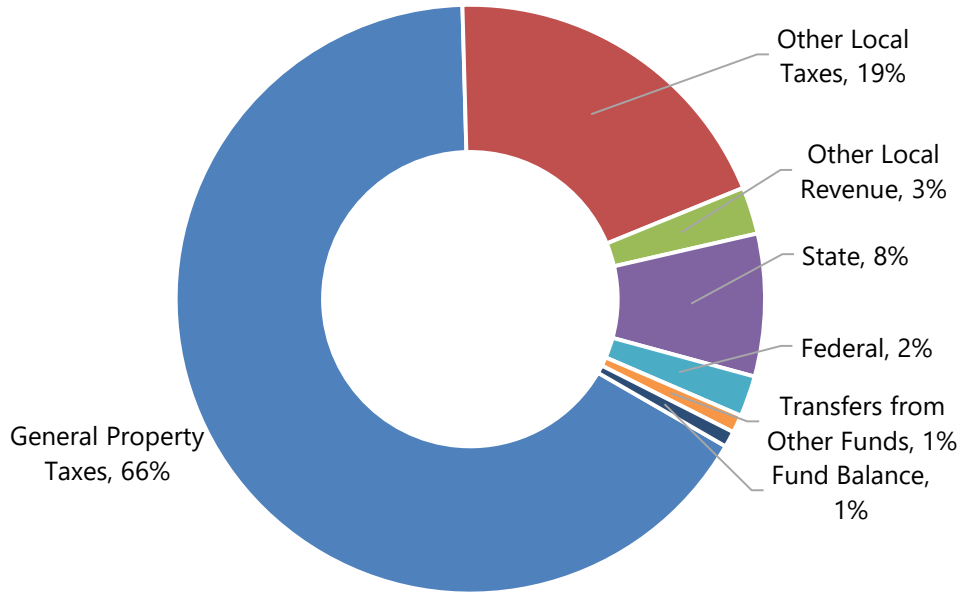
Total Public Schools: 59%

	FY 21 Actual	FY 22 Adopted	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
					\$ Change	% Change
Expenditures						
County Gov Operations	\$107,405,265	\$120,240,336	\$142,143,907	\$142,179,226	\$21,938,890	18.2%
Other County Gov Funds	21,419,516	23,424,285	35,401,487	35,421,918	\$11,997,633	51.2%
County Govt Debt Service	18,786,580	9,971,049	7,362,278	7,362,278	(\$2,608,771)	-26.2%
Subtotal, Gen Govt	147,611,361	153,635,670	184,907,672	184,963,422	\$31,327,752	20.4%
School Operations	184,679,970	203,927,935	235,004,961	232,852,032	\$28,924,097	14.2%
School Special Revenue	16,032,573	19,179,593	20,815,501	39,396,946	\$20,217,353	105.4%
School Debt Service	24,307,805	18,331,729	16,276,669	16,276,669	(\$2,055,060)	-11.2%
Subtotal, Schools	225,020,347	241,439,257	272,097,131	288,525,647	\$47,086,390	19.5%
Subtotal - Operating	\$372,631,708	\$395,074,927	\$457,004,803	\$473,489,069	\$78,414,142	19.8%
County Government Capital	14,419,810	40,066,251	42,560,211	42,196,192	\$2,129,941	5.3%
School Capital	23,427,605	16,935,576	50,026,941	55,051,520	\$38,115,944	225.1%
Subtotal - Capital	\$37,847,415	\$57,001,827	\$92,587,152	\$97,247,712	\$40,245,885	70.6%
Revenue Sharing	14,589,313	15,411,834	15,545,227	15,545,227	\$133,393	0.9%
Total - All Funds	\$425,068,436	\$467,488,588	\$565,137,182	\$586,282,008	\$118,793,420	25.4%

Totals are net of transfers.

GENERAL FUND REVENUES

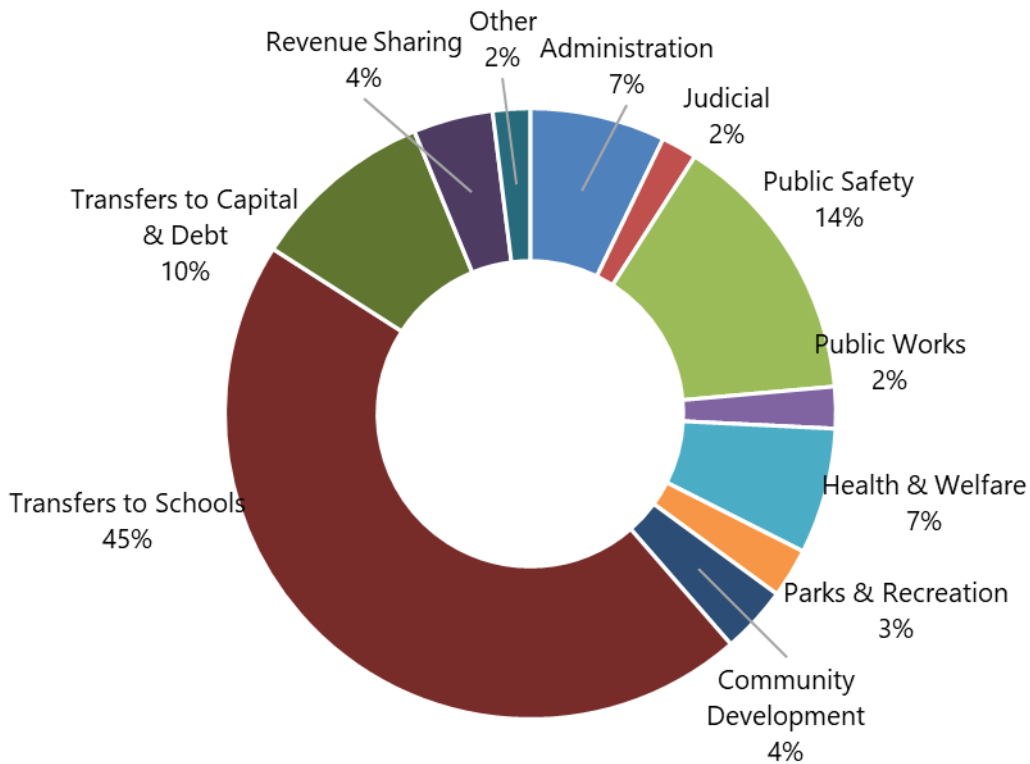
FY 23 Adopted Revenues
\$368,248,838



	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
Revenues							
Local Revenue							
Gen. Property Taxes	\$216,601,640	\$213,660,617	\$231,887,923	\$243,939,084	\$243,939,084	\$30,278,467	14.2%
Other Local Taxes	55,833,042	54,744,221	62,709,260	70,946,224	70,926,224	\$16,182,003	29.6%
Other Local Revenue	9,238,656	8,816,114	10,205,886	9,526,691	9,526,691	\$710,577	8.1%
SUBTOTAL	\$281,673,338	\$277,220,952	\$304,803,069	\$324,411,999	\$324,391,999	\$47,171,047	17.0%
State Revenue	27,297,605	24,802,726	27,933,234	28,746,129	28,801,879	\$3,999,153	16.1%
Federal Revenue	7,522,267	7,135,311	7,071,610	8,266,645	8,266,645	\$1,131,334	15.9%
Transfers	3,210,040	2,780,227	4,396,917	3,604,144	3,604,144	\$823,917	29.6%
Use of Fund Balance	0	2,935,858	25,473,529	3,219,921	3,219,921	\$284,063	9.7%
SUBTOTAL	\$38,029,911	\$37,654,122	\$64,875,290	\$43,836,839	\$43,892,589	\$6,238,467	16.6%
Total General Fund	\$319,703,249	\$314,875,074	\$369,678,359	\$368,248,838	\$368,284,588	\$53,409,514	17.0%

GENERAL FUND EXPENDITURES

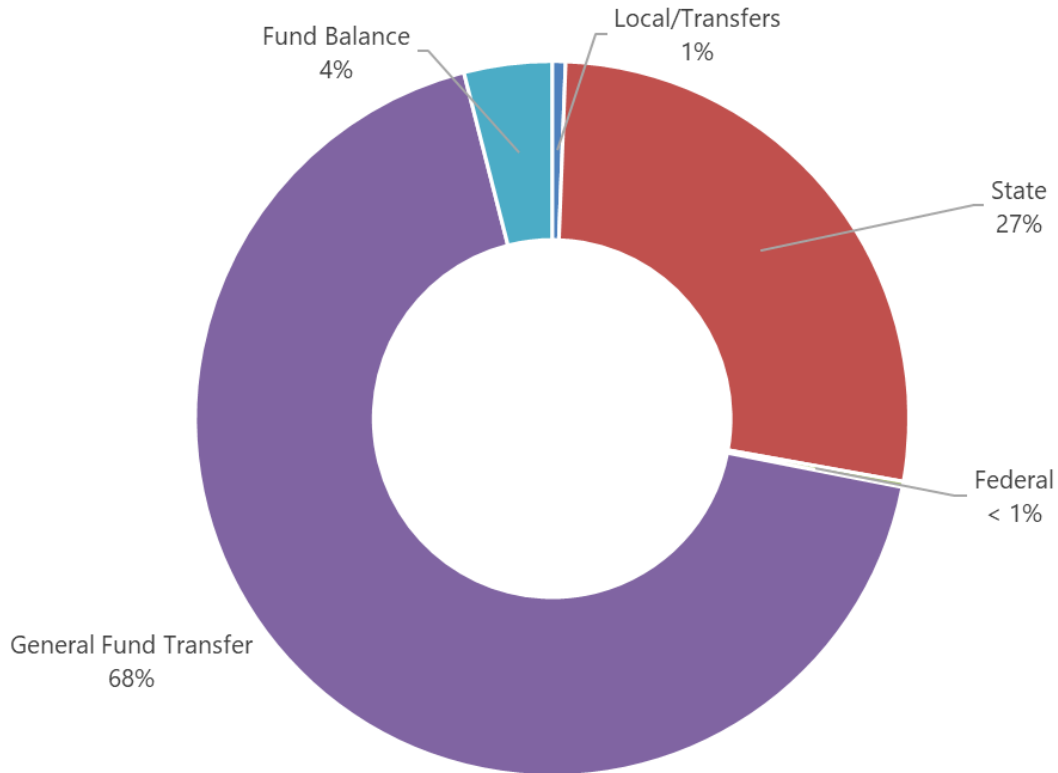
FY 23 Adopted Expenditures
\$368,248,838



	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ Change	FY 22 Adopted to FY 23 Adopted % Change
Expenditures							
Administration	\$17,341,003	\$18,188,382	\$21,607,715	\$23,099,201	\$26,375,658	\$8,187,276	45.0%
Judicial	5,589,083	5,958,384	6,544,537	6,957,505	6,963,217	\$1,004,833	16.9%
Public Safety	38,544,970	48,073,990	50,188,646	53,465,346	53,478,910	\$5,404,920	11.2%
Public Works	7,822,213	6,916,972	7,838,215	8,134,800	8,126,282	\$1,209,310	17.5%
Health & Welfare	21,976,354	22,620,823	21,743,555	24,339,319	24,527,532	\$1,906,709	8.4%
Parks, Recreation & Culture	8,246,031	8,521,456	8,886,269	9,515,991	9,618,543	\$1,097,087	12.9%
Community Development	10,923,663	11,058,404	17,157,980	13,486,544	13,087,081	\$2,028,677	18.3%
Subtotal	\$110,443,317	\$121,338,411	\$133,966,916	\$138,998,706	\$142,177,223	\$20,838,812	17.2%
Revenue Sharing	\$14,589,313	\$15,411,834	\$15,411,834	\$15,545,227	\$15,545,227	\$133,393	0.9%
Transfers to Schools	134,184,078	141,108,965	152,894,248	167,453,853	167,453,853	\$26,344,888	18.7%
Transfers to Capital and Debt	34,451,759	30,547,608	41,637,389	35,820,668	35,820,668	\$5,273,060	17.3%
Other Uses of Funds	4,388,942	6,468,256	14,049,045	10,430,384	7,287,617	\$819,361	12.7%
Subtotal	\$187,614,092	\$193,536,663	\$223,992,516	\$229,250,132	\$226,107,365	\$32,570,702	16.8%
Total General Fund	\$298,057,409	\$314,875,074	\$357,959,432	\$368,248,838	\$368,284,588	\$53,409,514	17.0%

SCHOOL FUND REVENUES

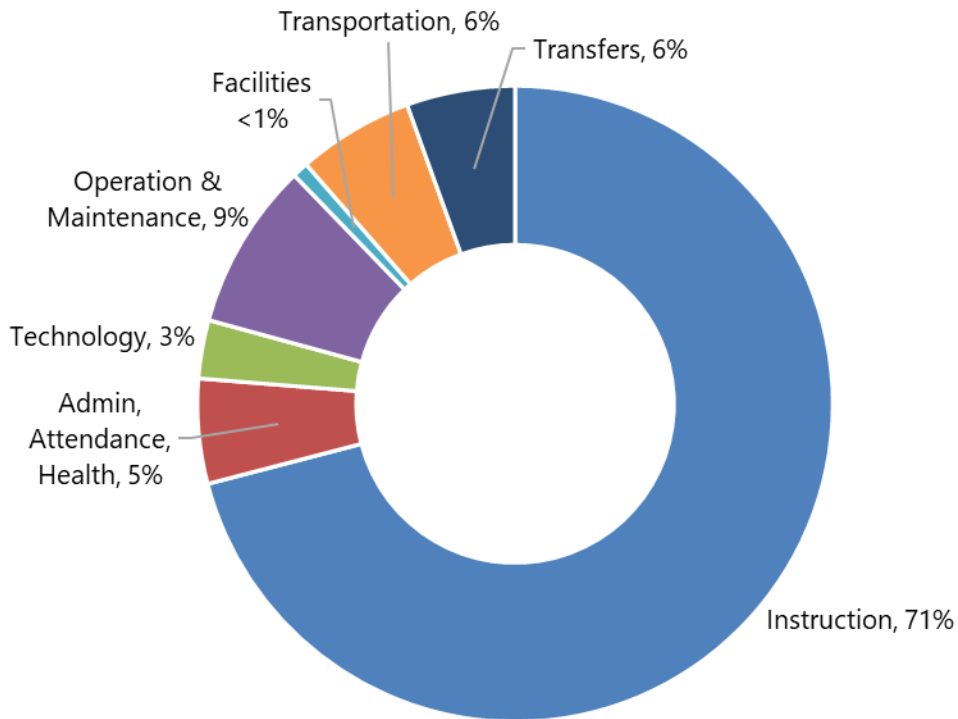
FY 23 Adopted Revenues
\$246,458,034



	FY 21 Actual	FY 22 Adopted	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
					\$ Change	% Change
School Fund						
Local	\$1,725,116	\$1,860,657	\$898,372	\$1,462,390	(\$398,267)	-21.4%
State	58,794,526	59,345,179	65,889,292	67,085,366	\$7,740,187	13.0%
Federal	3,172,404	3,682,761	3,682,761	618,000	(\$3,064,761)	-83.2%
General Fund Transfer	134,184,078	141,108,965	167,453,853	167,453,853	\$26,344,888	18.7%
Fund Balance	0	5,221,040	4,090,000	9,810,950	\$4,589,910	87.9%
Transfers	0	27,475	27,475	27,475	\$0	0.0%
Total School Fund	\$197,876,124	\$211,246,077	\$242,041,753	\$246,458,034	\$35,211,957	16.7%

SCHOOL FUND EXPENDITURES

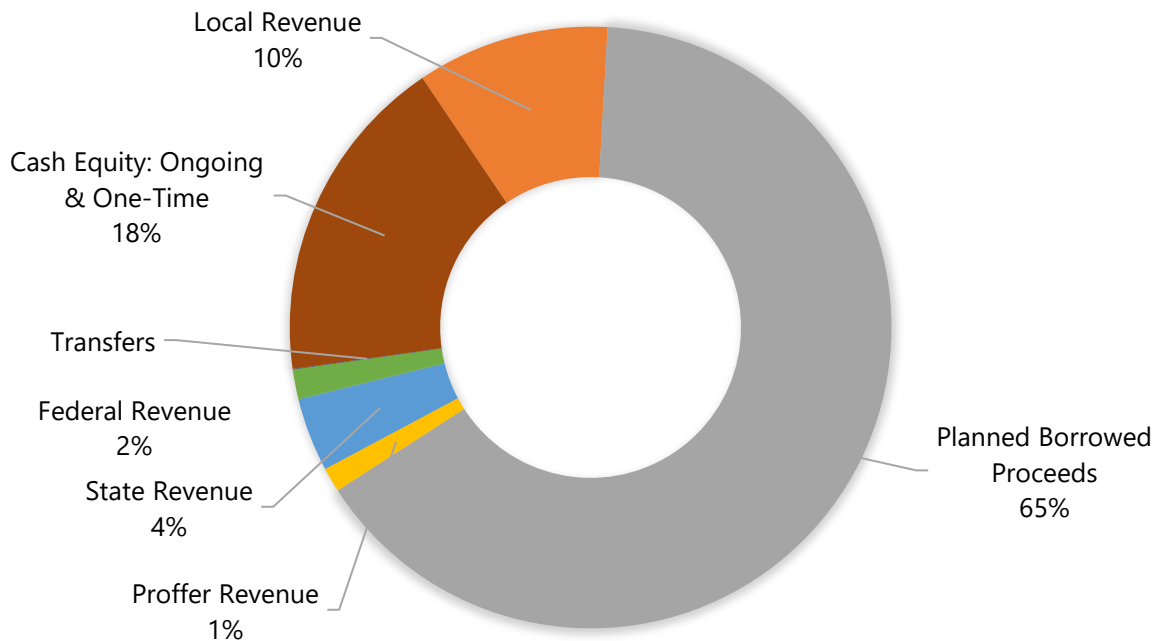
FY 23 Adopted Expenditures
\$246,458,034



	FY 21 Actual	FY 22 Adopted	FY 23 Draft	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
					\$ Change	% Change
School Fund						
Instruction	\$139,883,417	\$155,015,033	\$178,050,339	\$174,867,272	\$19,852,239	12.8%
Admin, Attendance, Health	9,932,946	10,773,095	12,731,079	13,126,537	\$2,353,442	21.8%
Technology	6,082,844	6,433,647	7,309,528	7,309,525	\$875,878	13.6%
Building Services	17,497,073	19,016,035	20,627,346	21,005,856	\$1,989,821	10.5%
Facilities	436,620	435,000	435,000	1,985,318	\$1,550,318	356.4%
Transportation	10,847,070	12,255,116	14,351,669	14,557,524	\$2,302,408	18.8%
Other Transfers	7,667,475	7,318,151	8,536,792	13,606,002	\$6,287,851	85.9%
Total School Fund	\$192,347,445	\$211,246,077	\$242,041,753	\$246,458,034	\$35,211,957	16.7%

CAPITAL BUDGET REVENUES

FY 23 Adopted Revenues
\$97,651,331



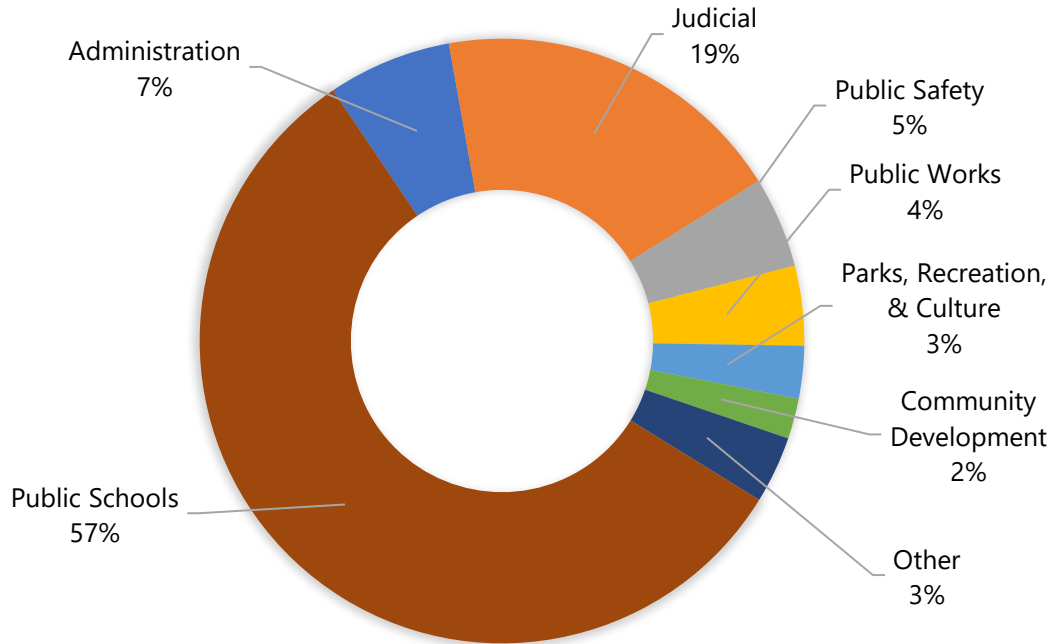
Capital Budget Revenues

(net of borrowed proceeds transfers)

Local Revenue	\$	10,106,731
Planned Borrowed Proceeds	\$	63,454,768
Proffer Revenue	\$	1,285,312
State Revenue	\$	3,865,941
Federal Revenue	\$	1,567,762
Transfers	\$	32,019
Cash Equity: Ongoing & One-Time	\$	17,338,798
Total CIP Revenues	\$	97,651,331

CAPITAL BUDGET EXPENDITURES

FY 23 Adopted Expenditures
\$97,651,331



Capital Budget Expenditures	
<i>(net of borrowed proceeds transfers)</i>	
Administration	\$ 6,470,000
Judicial	\$ 18,500,000
Public Safety	\$ 4,750,725
Public Works	\$ 4,161,041
Parks, Recreation, & Culture	\$ 2,748,310
Community Development	\$ 2,105,765
Other	\$ 3,499,951
Public Schools	\$ 55,415,539
Total CIP Expenditures	\$ 97,651,331

*Administrative and Project Management Services, Advancing Strategic Priorities Reserve, Placeholder for Strategic Plan and Comprehensive Plan Update, and Cost of Issuance associated with Bond Issuances are included in the Other category.

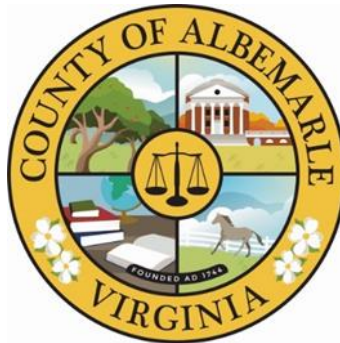
CONSOLIDATED FUND STATEMENT

	General Fund	Capital Improvement Funds	Debt Service Funds	Special Revenue Funds	School Operating Fund	Education Special Revenue Funds	Total - All Funds
Projected Available Beginning Fund Balances - 07/01/2022	\$53,877,761	\$37,026,081	\$0	\$14,466,985	\$0	\$6,643,014	\$112,013,840
Revenue:							
Property Taxes	\$ 243,939,084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 243,939,084
Other Local Taxes	70,926,224	-	-	1,713,440	-	-	72,639,664
Permits & Fees	2,315,289	-	-	150,330	-	29,400	2,495,019
Fines & Forfeitures	342,863	-	-	-	-	-	342,863
Use of Money & Property	1,520,172	185,000	-	105,913	100,000	61,153	1,972,238
Charges for Services	4,147,337	-	-	9,251	-	6,922,176	11,203,764
Miscellaneous	265,825	6,090,191	-	14,000	690,000	381,432	7,441,448
Recovered Costs	782,408	92,273	-	1,020,759	183,371	-	2,078,811
Revenue from the Commonwealth	28,801,879	3,865,941	330,108	7,638,722	67,085,366	3,025,326	110,747,342
Revenue from the Federal Govt.	8,266,645	1,567,762	79,390	16,488,477	618,000	22,356,163	49,376,437
Loan Proceeds	-	63,454,768	-	-	-	-	63,454,768
Other Funding Sources	-	-	-	-	-	-	-
TOTAL REVENUE	\$ 361,307,726	\$ 75,255,935	\$ 409,498	\$ 27,140,892	\$ 68,801,737	\$ 32,775,650	\$ 565,691,438
Transfers from Other Funds	\$ 3,756,941	\$ 58,126,165	\$ 23,229,449	\$ 20,604,155	177,656,297	\$ 6,009,178	\$ 289,382,185
TOTAL CURRENT REVENUE AND TRANSFERS	\$ 365,064,667	\$ 133,382,100	\$ 23,638,947	\$ 47,745,047	\$ 246,458,034	\$ 38,784,828	\$ 855,073,623
TOTAL AVAILABLE RESOURCES	\$418,942,428	\$ 170,408,181	\$ 23,638,947	\$62,212,032	\$ 246,458,034	\$ 45,427,842	\$ 967,087,463
Expenditures:							
Administration	\$ 26,113,896	\$ 6,470,000	\$ -	\$ 712,450	\$ -	\$ -	\$ 33,296,346
Judicial	6,803,942	18,500,000	-	-	-	-	25,303,942
Public Safety	51,857,801	4,711,125	-	1,270,738	-	-	57,839,664
Public Works	8,060,653	4,161,041	-	1,685,441	-	-	13,907,135
Health and Welfare	22,357,116	-	-	15,994,135	-	-	38,351,251
Education	-	55,051,520	-	-	232,852,032	39,396,946	327,300,498
Parks/Recreation/Culture	8,709,052	2,748,310	-	2,070,659	-	-	13,528,021
Community Development	12,972,325	2,105,765	-	2,227,961	-	-	17,306,051
Revenue Sharing	15,545,227	-	-	-	-	-	15,545,227
Contingencies and Refunds	5,304,441	-	-	-	-	-	5,304,441
Debt Service	-	-	23,638,947	-	-	-	23,638,947
Other/Non-Departmental/Cross Departmental	-	3,499,951	-	11,460,534	-	-	14,960,485
TOTAL EXPENDITURES	\$ 157,724,453	\$ 97,247,712	\$ 23,638,947	\$ 35,421,918	\$ 232,852,032	\$ 39,396,946	\$ 586,282,008
Transfers to Other Funds	\$ 210,560,135	\$ 40,684,569	\$ -	\$ 24,504,004	13,606,002	\$ 27,475	\$ 289,382,185
TOTAL CURRENT EXPENDITURES AND TRANSFERS	\$ 368,284,588	\$ 137,932,281	\$ 23,638,947	\$ 59,925,922	\$ 246,458,034	\$ 39,424,421	\$ 875,664,193
PROJECTED FUND BALANCES -06/30/2023	\$ 50,657,840	\$ 32,475,900	\$ -	\$ 2,286,110	\$ -	\$ 6,003,421	\$ 91,423,270
TOTAL FUND COMMITMENTS AND FUND BALANCES	\$ 418,942,428	\$ 170,408,181	\$ 23,638,947	\$ 62,212,032	\$ 246,458,034	\$ 45,427,842	\$ 967,087,463
Net Change in Fund Balances:	\$ (3,219,921)	\$ (4,550,181)	\$ -	\$ (12,180,875)	\$ -	\$ (639,593)	\$ (20,590,570)
Designated for Operations (one-time)	\$ 3,219,921	\$ -	\$ -	\$ 12,180,875	\$ -	\$ 639,593	\$ 16,040,389
Designatd for Operations (recurring)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ 4,550,181	\$ -	\$ -	\$ -	\$ -	\$ 4,550,181

* Expenditure listed in organizational areas do not include transfers that are budgeted within department operations. For the purpose of this chart, these expenditures are contained in "Transfer to Other Funds"

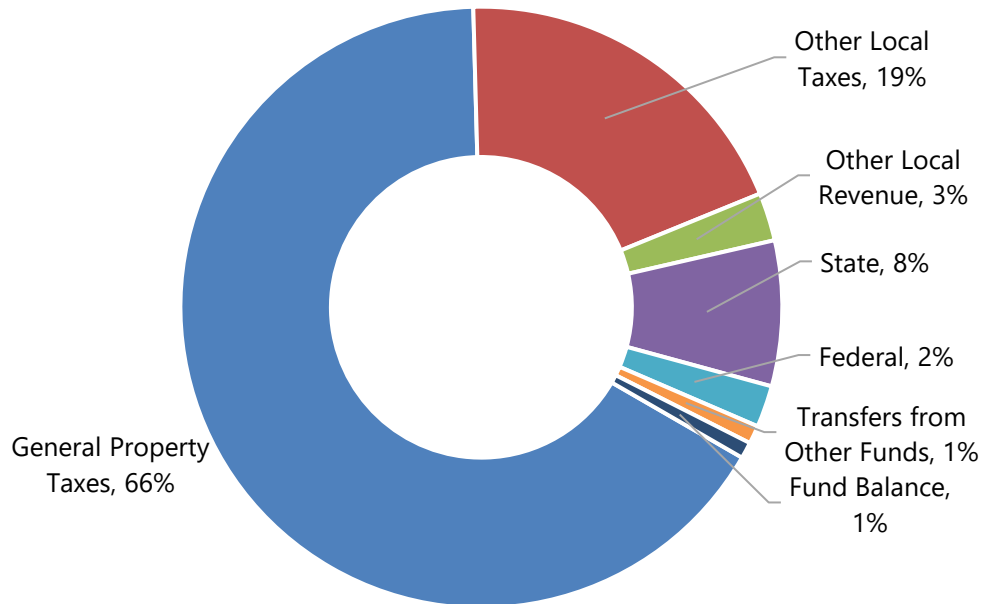
General Fund Revenues





GENERAL FUND REVENUES

FY 23 ADOPTED: \$368,284,588



	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
General Property Taxes	\$216,601,640	\$213,660,617	\$231,887,923	\$243,939,084	\$243,939,084	\$30,278,467	14.2%
Other Local Taxes	55,833,042	54,744,221	62,709,260	70,946,224	70,926,224	\$16,182,003	29.6%
Permits And Fees	2,508,924	2,500,136	3,156,318	2,313,516	2,315,289	-\$184,847	-7.4%
Fines And Forfeitures	199,460	271,573	310,074	342,863	342,863	\$71,290	26.3%
Use Of Money And Property	1,376,351	1,226,107	1,506,543	1,520,172	1,520,172	\$294,065	24.0%
Charges For Services	3,067,724	3,773,259	3,858,338	4,147,337	4,147,337	\$374,078	9.9%
Miscellaneous	1,048,867	211,898	434,965	265,825	265,825	\$53,927	25.4%
Recovered Costs	1,037,304	833,141	938,953	936,978	935,205	\$102,064	12.3%
LOCAL REVENUES	\$281,673,312	\$277,220,952	\$304,802,374	\$324,411,999	\$324,391,999	\$47,171,047	17.0%
Payments In Lieu Of Taxes-State	170,315	170,777	174,826	179,547	\$179,547	\$8,770	5.1%
Non-Categorical Aid-State	19,186,848	15,630,424	19,214,062	19,034,050	19,034,050	\$3,403,626	21.8%
Shared Expenses-State	2,398,925	2,391,469	2,360,074	2,672,345	2,672,345	\$280,876	11.7%
Categorical Aid-State	5,541,517	6,610,056	6,184,271	6,860,187	6,915,937	\$305,881	4.6%
Subtotal, State	\$27,297,605	\$24,802,726	\$27,933,234	\$28,746,129	\$28,801,879	\$3,999,153	16.1%
Payments In Lieu Of Taxes-Federal	42,466	43,528	43,528	44,790	44,790	\$1,262	2.9%
Categorical Aid-Federal	7,479,801	7,091,783	6,992,557	8,221,855	8,221,855	\$1,130,072	15.9%
Subtotal, Federal	\$7,522,267	\$7,135,311	\$7,036,085	\$8,266,645	\$8,266,645	\$1,131,334	15.9%
TOTAL REVENUES	\$316,493,183	\$309,158,989	\$339,771,693	\$361,424,773	\$361,460,523	\$52,301,534	16.9%
Transfers from Other Funds	3,210,040	2,780,227	4,396,917	3,604,144	3,604,144	\$823,917	29.6%
REVENUES and TRANSFERS	\$319,703,223	\$311,939,216	\$344,168,610	\$365,028,917	\$365,064,667	\$53,125,451	17.0%
Use of Fund Balance	0	2,935,858	25,473,529	3,219,921	3,219,921	\$284,063	9.7%
TOTAL REVENUES, TRANSFERS, FUND BALANCE:	\$319,703,223	\$314,875,074	\$369,642,139	\$368,248,838	\$368,284,588	\$53,409,514	17.0%

REVENUE OVERVIEW

Overall, General Fund revenues, transfers, and use of fund balance are projected to *increase* \$53.4 million or 17.0% over the FY 22 Adopted Budget. Before discussing the FY 23 projections, there are two changes that notably shape the comparisons from FY 22 to FY 23 and the overall FY 23 budget: 1) the FY 22 Revised Budget, and 2) a rebalancing of revenues.

FY 22 Revised Budget

The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic that began in the spring of FY 20.

Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved FY 22 budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during the pandemic.

For perspective on the magnitude of the change that took place in the fourth quarter of FY 21, approximately 46% of General Fund revenues are typically collected in the fourth quarter, so significant changes in that quarter have larger impacts on annual performance than changes in other individual quarters. The following table illustrates how uncommon the fourth quarter of FY 21 was compared to recent history:

Fiscal Year	First to Third Quarter Revenue Change to Prior Year	Fourth Quarter Revenue Change to Prior Year	Percentage Point Change (Fourth Quarter minus First to Third Quarter)
FY 15	5.4%	5.2%	-0.2
FY 16	6.4%	6.0%	-0.3
FY 17	6.7%	4.2%	-2.5
FY 18	4.7%	4.0%	-0.7
FY 19	5.4%	6.0%	+0.6
FY 20	4.4%	0.6%	-3.8
FY 21	2.6%	7.0%	+4.3

- In FY 20, highlighted in yellow in the table, the onset of the pandemic changed this trend, where revenue growth compared to the prior year of 4.4% in the first three quarters decreased in the last quarter to 0.6% growth over the prior year, a decrease of 3.8 percentage points.
- FY 21, highlighted in green in the table, again changed this trend, as 2.6% growth in the first three quarters increased to 7.0% in the last quarter over the prior year, an increase of 4.3 percentage points. While FY 22 projections included an improving local economy compared to FY 21, the improvement is stronger and faster than anticipated in the FY 22 adopted budget given the significant FY 21 fourth quarter change.

For examples of notable revenue changes and how the trends have continued into FY 22:

- Tax collection rates, delinquencies, penalties, and interest in total were not impacted by the pandemic as much as the County had originally anticipated, verified by the fourth quarter of FY 21. FY 22 year-to-date data continues the FY 21 and prior trend.

- Consumer driven taxes, such as sales, food and beverage, and transient occupancy, are recovering at a rate greater than anticipated in the FY 22 budget:
 - In the first eight months of FY 21, these three revenues were down 12.1% compared to the same period pre-pandemic in FY 20.
 - In the last four months of FY 21, those revenues were 5.6% greater compared to the same period pre-pandemic in FY 19.
 - Through preliminary January revenues in FY 22, these revenues are 12.2% greater compared to the same pre-pandemic period in FY 20.
- Recordation and sellers' taxes continue strong performance:
 - These revenues finished FY 21 at 48% above the FY 20 actual and in particular, the fourth quarter of FY 21 for these revenues was 64% above the FY 20 actual and 70% above the FY 19 actual for the same period.
 - Through preliminary January revenues in FY 22, these revenues have continued this strong trend, with year-to-date collections 7% above the same period of FY 21.
- Business, Professional, and Occupational Licenses (BPOL) decreased 0.2% comparing FY 21 to FY 20, rather than a greater decline anticipated in the budget due to calendar year 2020 activity, when there was an economic slowdown. This data was unavailable until the completion of the fourth quarter of FY 21, when a large portion of those revenues are typically collected.

Further analysis of individual sources for FY 22 and FY 23 is noted throughout this chapter.

Rebalancing of Revenues

The County's adopted financial policies include the following statements:

- *The County will maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any one revenue year.*
- *To the extent possible, the County shall attempt to decrease its dependency on real estate taxes to finance the County's operating budget.*

During the 2020 General Assembly session, counties were given expanded options for local taxing authority. A cigarette tax was approved by the Board of Supervisors effective January 1, 2022, and the Board has directed staff to incorporate a potential plastic bag tax into the FY 23 Recommended Budget.

At the December 15, 2021 Board of Supervisors meeting, staff shared information on two other opportunities made available by the 2020 General Assembly session: the Food and Beverage and Transient Occupancy Taxes.

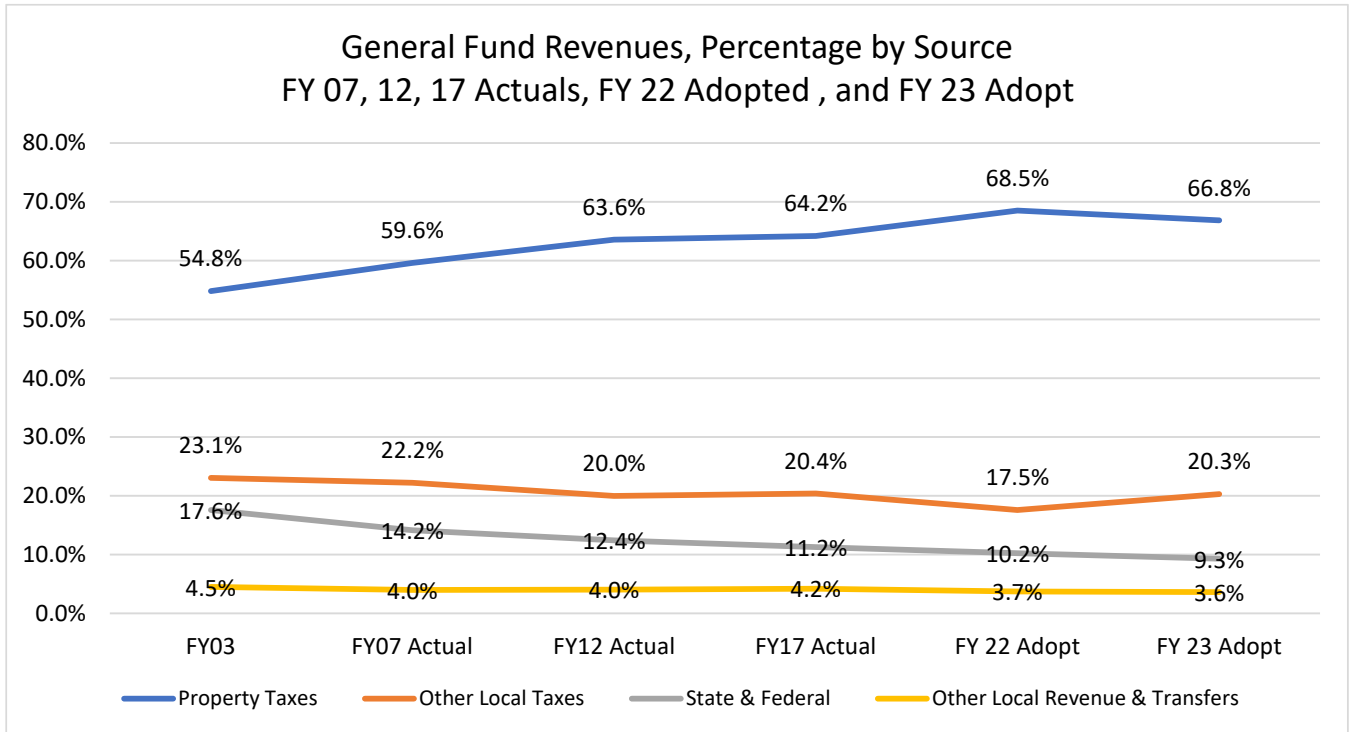
- The current rate for the Food and Beverage Tax is 4%. With the recent changes, the County has the ability to increase the rate to a maximum 6%.
- The current rate for the Transient Occupancy Tax (TOT) is 5%. The State legislature removed the limit on the TOT tax and any tax above the current 5% would go to the General Fund.

The FY 23 Adopted Budget includes an increase the food and beverage rate to 6% and the transient occupancy tax to 8%. These rates would match the existing rates in the City of Charlottesville (note: during the City's FY 23 budget process, it increased its food and beverage tax to 6.5%)

For how these changes relate to the County's Financial Policies:

- From FY 07 – FY 22, the County's General Fund has increasingly become more dependent on property tax revenues, increasing from 59.6% in FY 07 to 68.5% in FY 22.

- The FY 23 Budget’s modifications to the County’s food and beverage and transient occupancy tax rates improves upon the existing balance by decreasing the reliance on property taxes from 68.5% in FY 22 Adopted to 66.8% in FY 23 Adopted, as shown in the following chart.



LOCAL REVENUES

General Property Taxes

The largest source of local revenues for Albemarle County consists of general property taxes. General property taxes are *ad valorem* taxes based on the assessed value of real and personal property owned by businesses, individuals, and public service corporations. Both real and personal property are assessed at 100% valuation with tax rates applied per \$100 of assessed value. General property taxes consist of real estate, public service, personal property, mobile home, and machinery and tools taxes.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
CURRENT:							
Real Estate	\$174,431,993	\$172,951,851	\$185,632,468	\$197,654,889	\$197,654,889	\$24,703,038	14.3%
Public Service	4,678,467	4,656,752	5,205,668	5,769,140	5,769,140	\$1,112,388	23.9%
Mobile Homes	83,273	78,095	92,226	93,422	93,422	\$15,327	19.6%
Personal Property	32,605,892	31,691,832	35,840,679	35,944,588	35,944,588	\$4,252,756	13.4%
Machinery & Tools	977,662	681,676	735,120	735,120	735,120	\$53,444	7.8%
Subtotal Current	\$212,777,287	\$210,060,206	\$227,506,161	\$240,197,159	\$240,197,159	\$30,136,953	14.3%
PER PENNY: CURRENT:							
Real Estate, Public Service, & Mobile Homes							
Tax Rate	0.854	0.854	0.854	0.854	0.854	0.000	0.0%
Revenue per penny	2,098,287	2,080,640	2,235,719	2,383,108	2,383,108	\$302,468	14.5%
Personal Property and Machinery & Tools							
Tax Rate	4.28	4.28	4.28 / 3.42	3.42	3.42	(0.86)	-20.1%
Revenue per penny	78,466	75,639	95,002	107,251	107,251	\$31,612	41.8%
NON-CURRENT:							
Delinquent Taxes	\$1,764,838	\$1,726,041	\$2,125,771	\$1,777,876	\$1,777,876	\$51,835	3.0%
Penalties, Interest & Fees	2,059,516	1,874,370	2,255,991	1,964,049	1,964,049	\$89,679	4.8%
Subtotal Non-Current	\$3,824,353	\$3,600,411	\$4,381,762	\$3,741,925	\$3,741,925	\$141,514	3.9%
TOTAL	\$216,601,640	\$213,660,617	\$231,887,923	\$243,939,084	\$243,939,084	\$30,278,467	14.2%

In FY 22, general property taxes are projected to total \$243.9 million, an *increase* of \$30.3 million or 14.2% over the FY 22 Adopted Budget.

Each penny on the rate applied to real estate, public service, and mobile homes yields \$2,383,108 in estimated collectable tax revenues based on a tax rate of \$0.854 per \$100 of assessed value.

Each penny on the rate applied to personal property and machinery and tools yields \$107,251 in estimated collectable tax revenues based on a tax rate of \$3.42 per \$100 of assessed value.

Real Estate Property Tax is the largest source of revenue for the County and is expected to generate \$197.7 million, a \$24.7 million or 14.3% *increase* over the FY 22 budget. This projection is calculated based on:

- The current real estate tax rate of \$0.854 per \$100 of assessed value. This tax rate includes real estate taxes that are dedicated to the Water Resources Fund.
- The overall 8.4% increase in the County’s Calendar Year (CY) 2022 reassessments over CY 2021.
- A projected overall 3.5% increase in CY 2023 reassessments over CY 2022.
- FY 22 collections to date.
- Assumptions for new construction and parcels, changes in land use parcels, Board of Equalization adjustments, and collection rates based on the experience and trends in recent history.

10-Year Real Estate History	
Calendar Year	Rate
2013	\$0.766
2014	\$0.799
2015	\$0.819
2016	\$0.839
2017	\$0.839
2018	\$0.839
2019	\$0.854
2020	\$0.854
2021	\$0.854
2022	\$0.854

Public Service tax is levied on the real estate and tangible personal property owned by railroads, utilities, pipelines, and other businesses required to register with the State Corporation Commission. Public Service Corporation assessments are prepared by the Virginia Department of Taxation (TAX) and the State Corporation Commission and are based on the percentage of the statewide total of capitalized equipment located in the County. The budget is based on a tax rate of \$0.854 per \$100 of assessed value. For FY 23, the Public Service tax is projected to increase a \$1.1 million or 23.0% over FY 22 adopted primarily based on filings that have taken place in FY 22 and the growth trend in this revenue.

Mobile Home taxes are levied on manufactured homes not classified as real estate that are owned by individuals and businesses. Mobile homes are assessed as tangible personal property and taxed at the real estate tax rate of \$0.854 per \$100 of assessed value. Revenues derived from Mobile home taxes are projected to *increase* \$15,327 or 19.6% over the FY 22 budget.

Personal Property tax is levied on vehicles and other tangible non-real estate property owned by individuals, businesses, trusts, and taxable non-profit organizations. Personal property tax is projected to *increase* \$4.3 million or 13.4% over the FY 22 budget. This projection includes the impact of FY 22 collections to date, a projected significant increased assessment in values from CY 2021 to CY 2022, typical collection rates, a 46% personal property tax relief rate, and a revision to the tax rate from \$4.28 per \$100 of assessed value to \$3.42 per \$100 of assessed value.

Machinery and Tools tax is levied on equipment needed in the manufacturing process. Machinery and Tools tax revenues are projected to *increase* \$53,444 or 7.8% compared to the FY 22 budget. This projection is based on filings and trends for this revenue in recent years and a revision to the tax rate from \$4.28 per \$100 of assessed value to \$3.42 per \$100 of assessed value.

Delinquent Taxes, Penalties, Interest and Fees are projected to *increase* by \$141,514 or 3.9% over the FY 22 Adopted budget. This projection is primarily based on long-term trends in collections of these revenues.

Revenue Estimating

The total estimated fair market value of taxable real estate on January 1, 2022 was \$22.8 billion, net of land use deferral. The following table displays total real property assessed values, net of land use deferral, for the 2022 calendar year and the prior ten years, broken out by property type:

Albemarle County Taxable Real Property Assessed Values (\$): 2013-2022

<u>Calendar Year</u>	<u>Residential (a)</u>	<u>Multifamily (b)</u>	<u>Commercial & Industrial (c)</u>	<u>Agricultural (d)</u>	<u>Total</u>
2013	10,100,995,800	648,963,300	2,420,901,600	1,668,508,700	14,839,369,400
2014	10,263,540,900	661,282,200	2,554,614,700	1,797,019,800	15,276,457,600
2015	10,663,453,400	687,000,300	2,638,287,800	1,809,792,900	15,798,534,400
2016	11,205,011,000	711,920,000	2,737,682,700	1,810,674,500	16,465,288,200
2017	11,728,931,150	748,082,600	2,751,326,200	1,776,863,618	17,005,203,568
2018	12,073,846,100	754,273,500	2,790,355,500	1,781,722,500	17,400,197,600
2019	13,175,060,754	883,438,474	2,959,615,970	2,064,788,800	19,082,903,998
2020	13,855,940,045	984,763,240	3,050,072,833	2,200,574,507	20,091,350,625
2021	14,593,728,599	1,079,959,993	2,859,104,155	2,211,490,206	20,744,282,953
2022	16,130,278,292	1,273,122,800	2,964,256,635	2,513,168,780	22,880,826,507

Notes: All categories are net of land use deferral. Data does not include real property that is subject to Public Service Tax. 2022 values are as of January 1, 2022 and (a) Includes State Class 1+2; (b) Includes State Class 3; (c) Includes State Class 4; and (d) Includes State Class 5+6. The figures for 2016 and later may not be directly comparable to pre-2016 numbers, due to the County's adoption of a new real estate reporting package.

Source: 2022 data comes from the Albemarle County Assessor's office, February 16, 2022 and will differ from the final land book, once published.

Other Local Taxes

Other Local Taxes are projected to generate \$70.9 million in revenues for FY 23, a \$16.2 million or 29.6% *increase* over the FY 22 Adopted budget.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Penalty & Interest	\$187,019	\$231,678	\$260,000	\$237,000	\$237,000	\$5,322	2.3%
Sales Tax	19,806,666	18,845,450	21,900,000	22,776,000	22,776,000	\$3,930,550	20.9%
Consumer Utility Tax	4,205,627	7,821,000	4,317,000	4,283,713	4,283,713	(\$3,537,287)	-45.2%
Utility Consumption Tax	334,951	337,520	355,000	346,259	346,259	\$8,739	2.6%
Business License	13,811,085	12,174,408	15,239,599	14,936,689	14,936,689	\$2,762,281	22.7%
Vehicle Registration	4,007,434	4,064,601	4,047,508	4,087,983	4,087,983	\$23,382	0.6%
Bank Franchise	1,326,280	1,042,902	1,396,865	1,326,280	1,326,280	\$283,378	27.2%
Clerk Fees	4,013,893	2,508,957	3,871,914	3,883,500	3,883,500	\$1,374,543	54.8%
Cigarette Tax	0	516,000	334,374	1,032,000	1,032,000	\$516,000	100.0%
Plastic Bag Tax	0	0	0	20,000		\$0	
Transient Occupancy	807,695	703,276	1,152,000	2,822,400	2,822,400	\$2,119,124	301.3%
Food & Beverage Tax	7,332,394	6,498,429	9,835,000	15,194,400	15,194,400	\$8,695,971	133.8%
TOTAL	\$55,833,042	\$54,744,221	\$62,709,260	\$70,946,224	\$70,926,224	\$16,182,003	29.6%

Penalties and Interest collected on Other Local Taxes are projected to *increase* \$5,322 or 2.3% over the FY 22 budget. This projection is primarily based on long-term trends in collections of these revenues.

Sales and Use taxes are revenues received by the County from 1.0 cent of the 5.3 cent state sales tax generated within the County. In FY 23, sales tax revenue is projected to *increase* \$3.9 million or 20.9% over the FY 22 budget. This projected sales tax revenue is based on the FY 22 year-to-date actual as of the recommended budget, which is 16.7% above the same period in FY 21, and projected 4% growth in FY 23.

Consumer Utility taxes are projected to *decrease* \$3.1 million or 45.2% from the FY 22 budget. This is due to:

- The reclassification Communications Sales and Use Tax from a local to a state revenue to align with current state reporting guidance; and
- Taxes collected by utility companies on residential, industrial, and commercial users of gas, and electric services based on usage. This portion of revenues is relatively steady based on an analysis of revenues trends.

Utility Consumption taxes are taxes levied by the state separately on electricity consumption. A distribution from this revenue stream is made by the state to the County via payment from electricity providers. The Utility Consumption Tax was initiated by the Commonwealth on January 1, 2001, and replaced three other state taxes: (1) State Gross Receipts Tax; (2) a regulatory tax imposed by the State Corporation Commission; and (3) the Local Utility License Tax. The projected FY 23 Utility Consumption Tax revenue is \$8,739 or 2.6% above the FY 22 Adopted amount based on an analysis of revenue trends.

Business, Professional and Occupational License (BPOL) fees are revenues collected from businesses, professions, and occupations for the privilege of operating within the County. The fee to be paid by each business is calculated by multiplying the applicable rate by a business’s gross receipts from the previous calendar year. BPOL fees are projected to *increase* \$2.8 million or 22.7% *increase* compared to the FY 22 budget. This projection is based on revenues received during the fourth quarter of FY 21, which were much stronger than projected, and an assumption that FY 22 and FY 23 projections will reflect 5% and 3% growth, respectively.

Motor Vehicle Registrations are registration fees collected from vehicle owners for garaging vehicles in the County and operating vehicles on County highways. Motor vehicle registrations are projected to *increase* \$23,382 or 0.6% over the FY 22 budget based on the trend analysis for this revenue. In FY 17, there was a change in the registration fee from \$38.50 per vehicle to \$40.75 per vehicle. The additional revenues as a result of this increased fee are provided to the Capital Improvements Program in support of the Transportation Leveraging Program.

Bank Franchise Tax is collected from banks doing business in the County. The tax is based on equity capital allocated by branch deposits, as reported by the banks, and is paid directly to the County. This tax is estimated to *increase* \$283,378 or 22.7% over the FY 22 budget primarily based on the FY 21 actual revenue received in the fourth quarter.

Clerk Fees. The local recordation tax is levied on the recording of deeds, deeds of trust, mortgages, leases, contracts, and agreements admitted to public record by the Clerk of the Circuit Court and remitted to the County. Overall, the fees collected by the Clerk are estimated to *increase* \$1.4 million or 54.8% over the FY 22 budget. This increase is based on the very high revenue activity in FY 21 and FY 22 to date that is anticipated to largely continue into FY 23 compared to historical levels for these revenues.

Cigarette Tax: During the 2020 General Assembly session, Virginia counties received enabling legislation to levy taxes upon the sale of cigarettes. The Board of Supervisors approved this tax effective January 1, 2022. The FY 23 projection increases \$516,000 or 100% based on the increase from a half year to a full year of tax revenue in FY 23.

Plastic Bag Tax: During the 2020 General Assembly session, Virginia counties received enabling legislation to levy a tax in the amount of five cents (\$0.05) for each disposable plastic bag provided, whether or not provided free of charge, to a consumer of tangible personal property by retailers in grocery stores, convenience stores, or drugstores. All revenue from a tax imposed shall be appropriated for the purposes of environmental cleanup, providing education programs designed to reduce environmental waste, mitigating pollution and litter, or providing reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits. The FY 23 budget includes an amount of \$20,000 based on an effective date of January 1, 2023.

- Note: At the time of the FY 23 Recommended Budget, this revenue was included at the General Fund. It was moved to a Special Revenue Fund (see Other Funds) at the time of the FY 23 Budget adoption to align with state reporting standards as a revenue with restricted uses set by the state.

Transient Occupancy Taxes (TOT) are assessed on the use of rooms in hotels, motels, boarding houses, and travel campgrounds. The authority for this revenue has evolved over the years and the authority to levy these taxes varies across jurisdictions.

- Counties, through general law, had been limited to a maximum tax rate of 2.0%. The 1996 General Assembly granted Albemarle County (along with several other counties) special enabling legislation to levy a transient occupancy rate up to a maximum of 5.0%. However, the additional revenues generated from the incremental 3.0% may only be used for tourism or travel-related projects that increase tourism.
- During the 2020 General Assembly session, counties were given expanded options for local taxing authority, including removing the limit on the TOT tax and that any tax above the current 5% would go to the General Fund.

The FY 23 Budget includes increasing the transient occupancy tax to 8%. This rate matches the existing rate in the City of Charlottesville. Of this amount 5% would be received in the County’s General Fund and 3% in the Tourism Fund. The General Fund TOT portion is projected to increase \$2.1 M or 301.3% and reflects the following:

- Strong FY 22 year-to-date revenues, which through preliminary January data are 11% higher than the pre-pandemic period in FY 20 and continued growth in FY 23.
- The 3.0% rate increase.

Food and Beverage Taxes are taxes assessed on the sales price of prepared food and beverages sold in the County. The authority for this revenue has evolved over the years and the authority to levy these taxes varies across jurisdictions.

- The existing County food and beverage tax was passed by a county-wide referendum in 1997 and became effective January 1, 1998.
- During the 2020 General Assembly session, counties were given expanded options for local taxing authority, including the ability to increase the rate to a maximum 6%.

The FY 23 Budget includes increasing the food and beverage tax to 6%. This revenue is projected to increase \$8.7 M or 133.8% and reflects the following:

- Strong FY 22 year-to-date revenues, which through preliminary January data are 8% higher than the pre-pandemic period in FY 20 and continued growth in FY 23.
- The 2.0% rate increase.

Other Local Revenues

Permits and Fees

Permits and fees are revenues collected from permits and privilege fees required by the County. The revenue from permits and fees is intended to offset the cost of processing applications for land use, zoning adjustments, code inspections, and other services provided by the County after a permit is obtained. The majority of permits are development related. The total revenue from permits, fees and licenses is projected to *decrease* \$184,847 or 7.4% primarily due to the projected amount of fees related to development activity anticipated in the County.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Inspection-related fees	\$1,447,011	\$1,430,129	\$2,040,408	\$1,330,020	\$1,295,577	(\$134,552)	-9.4%
Other development fees	803,205	806,877	861,265	750,396	786,612	(\$20,265)	-2.5%
Animal License	61,452	45,000	61,500	61,500	61,500	\$16,500	36.7%
Land Use	11,515	25,000	46,250	11,500	11,500	(\$13,500)	-54.0%
Fire Rescue Services	112,200	120,000	112,000	120,000	120,000	\$0	0.0%
Courts	73,421	72,500	34,795	39,500	39,500	(\$33,000)	-45.5%
Other Permits and Fees	120	630	100	600	600	(\$30)	100.0%
TOTAL	\$2,508,924	\$2,500,136	\$3,156,318	\$2,313,516	\$2,315,289	(\$184,847)	-7.4%

Fines and Forfeitures

Fines and Forfeitures are revenues collected by the County for court and parking fines as a result of violations of County ordinances and regulations. Fines are projected to increase by \$71,290 or 26.3% from the FY 22 budget based on assumption or progressing towards, but not meeting, the pre-pandemic levels for these revenues.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Fines And Forfeitures	\$199,460	\$271,573	\$310,074	\$342,863	\$342,863	\$71,290	26.3%
TOTAL	\$199,460	\$271,573	\$310,074	\$342,863	\$342,863	\$71,290	26.3%

Revenue from the Use of Money and Property

Revenue from the use of money and property is earned by the County from the investment of funds, the sale of, surplus property, and the rental of County facilities. Overall, revenues are expected to *increase* \$294,065, or 24.0%, from the FY 22 budget. This projection is based on increases in interest income due to current and anticipated interest rates and rent revenue of County facilities based on current leases.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Use of Money and Property	\$1,376,351	\$1,226,107	\$1,506,543	\$1,520,172	\$1,520,172	\$294,065	24.0%
TOTAL	\$1,376,351	\$1,226,107	\$1,506,543	\$1,520,172	\$1,520,172	\$294,065	24.0%

Charges for Services

Charges for Services are revenues generated by the services performed by County personnel. The estimated FY 23 revenue is a \$374,078 or 9.9% increase over the FY 22 budget. This increase is primarily due to:

- the Emergency Medical Services (EMS) Cost Recovery program, based on an analysis of current trends and the ambulances located at the Ivy Fire Rescue Station and Pantops Public Safety station having increased mid-year in FY 22 from weekday, daytime (6:00 am – 6:00 pm) service to 24/7 service.
- An analysis of trends for Judicial revenue collected via the Clerk of the Circuit Court.
- Parks and Recreation programming during the summer of CY 22 at an increased level from CY 21.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Administration	\$0	\$0	\$100	\$0	\$0	\$0	
Judicial	357,230	493,774	480,565	629,752	629,752	\$135,978	27.5%
Public Safety	2,627,285	2,983,220	3,032,805	3,162,241	3,162,241	\$179,021	6.0%
Parks & Recreation	44,402	167,950	200,779	236,500	236,500	\$68,550	40.8%
Community Development	19,595	110,692	104,489	102,944	102,944	(\$7,748)	-7.0%
Other/Miscellaneous	19,213	17,623	39,600	15,900	15,900	(\$1,723)	-9.8%
TOTAL	\$3,067,724	\$3,773,259	\$3,858,338	\$4,147,337	\$4,147,337	\$374,078	9.9%

Miscellaneous

Miscellaneous revenue are funds collected by the County that are not classified in any other category. Miscellaneous revenues are volatile from year to year and are expected to increase \$53,927, a 25.4% from the FY 22 budget primarily due to increased refunds and rebates.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Miscellaneous	\$1,048,867	\$211,898	\$434,965	\$265,825	\$265,825	\$53,927	25.4%
TOTAL	\$1,048,867	\$211,898	\$434,965	\$265,825	\$265,825	\$53,927	25.4%

Recovered Costs

Recovered costs are reimbursements from other governmental entities or insurance companies for costs incurred by the County on its behalf. Recovered costs are projected to increase \$102,064 or 12.3% from FY 22 primarily due to an increase in administrative fees the County receives from partner entities where the County serves as fiscal agent.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Recovered costs	\$1,037,304	\$833,141	\$938,953	\$936,978	\$935,205	\$102,064	12.3%
TOTAL	\$1,037,304	\$833,141	\$938,953	\$936,978	\$935,205	\$102,064	12.3%

STATE REVENUES

Payments in Lieu of Taxes - State

Payments in lieu of taxes are payments received from the State for service charges incurred by the University of Virginia in lieu of property taxes. The contribution for FY 23 is estimated to be \$179,547 or a 5.1% increase.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Payments In Lieu Of Taxes-State	\$170,315	\$170,777	\$174,826	\$179,547	\$179,547	\$8,770	5.1%
TOTAL	\$170,315	\$170,777	\$174,826	\$179,547	\$179,547	\$8,770	5.1%

Non-Categorical Aid – State

State non-categorical aid revenues are those revenues raised by the State and shared with the County. The use of such revenues is at the discretion of the County. Ratios, rates, and distribution formulas are subject to change each year by the General Assembly. Overall, non-categorical revenues are projected to total \$19.0 million, a \$3.4 million or 21.8% increase from the FY 22 budget. This increase is primarily due to:

- The reclassification of \$3.1 million in Communications Sales and Use Tax from a local to a state revenue to align with current state reporting guidance; This tax levied by the Commonwealth at 5% of taxable use with a \$4 monthly cap on residential service, are allocated to local jurisdictions based on prorated FY 06 receipts. This revenue is decreasing due to changes such as consumers moving away from landline telephones to other forms of communication; and
- Current and anticipated trends in the motor vehicle rental tax, as it continues to stabilize and grow beyond pre-pandemic levels.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Communication Sales & Use Tax	3,473,175	0	3,293,000	3,131,399	3,131,399	\$3,131,399	
Motor Vehicle Rental Tax	\$538,098	\$526,191	\$795,000	\$800,310	\$800,310	\$274,119	52.1%
Motor Vehicle Carrier Tax	727	2,100	2,100	750	750	(\$1,350)	-64.3%
Rolling Stock Tax	102,488	101,463	101,941	100,921	100,921	(\$542)	-0.5%
Games of Skill	77,328	0	14,400	0	0	\$0	
Personal Property Tax Relief	14,960,670	14,960,670	14,960,670	14,960,670	14,960,670	\$0	0.0%
Mobile Home titling	34,362	40,000	46,952	40,000	40,000	\$0	0.0%
TOTAL	\$19,186,848	\$15,630,424	\$19,214,062	\$19,034,050	\$19,034,050	\$3,403,626	21.8%

Shared Expenses – State

State shared expenses represent the State’s share of activities that are considered to be a shared state/local responsibility. This revenue partially funds Constitutional Officers, Registrar, and Department of Finance & Budget and is determined by the Compensation Board and Electoral Board on an annual basis. State funding for this category is projected to increase \$280,876 or 11.7% over the FY 21 budget. This increase reflects both changes from the state that were approved for FY 22, subsequent to the adoption of the County’s budget, and preliminary estimates based on the draft State budget under review by the General Assembly.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Commonwealth’s Attorney	\$668,897	\$700,684	\$650,921	\$753,662	\$753,662	\$52,978	7.6%
Clerk of Circuit Court	534,948	468,746	480,730	538,616	538,616	\$69,870	14.9%
Sheriff	676,704	692,772	630,771	752,556	752,556	\$59,784	8.6%
Registrar	56,520	57,762	112,152	117,760	117,760	\$59,998	103.9%
Department of Finance & Budget	461,856	471,505	485,500	509,751	509,751	\$38,246	8.1%
TOTAL	\$2,398,925	\$2,391,469	\$2,360,074	\$2,672,345	\$2,672,345	\$280,876	11.7%

Categorical Aid – State

State categorical aid includes revenues received from and designated by the Commonwealth for a specific use by the County. Categorical aid revenues include items such as social services, law enforcement, fire, and rescue. The majority of these revenues directly related to programs in the Department of Social Services and received on a reimbursable basis. Overall, Categorical Aid revenues are projected to total \$6.9 million, a \$305,881 or 4.6% *increase* from the FY 22 budget. This increase is primarily due to anticipated reimbursement rates and related expenditures in the Department of Social Services.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Social Services	\$2,675,951	\$3,846,199	\$3,349,276	\$4,064,116	\$4,119,866	\$273,667	7.1%
Police Department	2,332,008	2,233,838	2,233,838	2,234,052	2,234,052	\$214	0.0%
Fire & Rescue	482,409	473,019	491,397	473,019	473,019	\$0	0.0%
Clerk of the Circuit Court	32,466	54,000	101,303	81,000	81,000	\$27,000	50.0%
SPCA Sterilization Fund	3,023	3,000	2,843	3,000	3,000	\$0	0.0%
Misc. State Revenue	15,659	0	5,614	5,000	5,000	\$5,000	
TOTAL	\$5,541,517	\$6,610,056	\$6,184,271	\$6,860,187	\$6,915,937	\$305,881	4.6%

FEDERAL REVENUES

Payments in Lieu of Taxes – Federal

The Federal Government historically has made voluntary payments in lieu of taxes to the County for tax-exempt park lands located within the County. Payments in Lieu of Taxes – Fed is expected to *increase* \$1,262 or 2.9% over the adopted FY 22 budget based on the long-term trend in this revenue.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Payments In Lieu Of Taxes-Fed.	\$42,466	\$43,528	\$43,528	\$44,790	\$44,790	\$1,262	2.9%
TOTAL	\$42,466	\$43,528	\$43,528	\$44,790	\$44,790	\$1,262	2.9%

Categorical Aid - Federal

Federal categorical aid includes revenues received from and designated by the Federal Government for a specific use. For the County, these revenues are largely and directly related to programs in the Department of Social Services. These revenues are usually received on a reimbursable basis. Overall, federal categorical aid is projected to total \$8.2 million, an *increase* of \$1.1 million or 15.9% based on anticipated reimbursement rates and related expenditures in the Department of Social Services.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Social Services	\$7,359,085	\$7,091,783	\$6,992,557	\$8,221,855	\$8,221,855	\$1,130,072	15.9%
Grants	120,715	0	0	0	0	\$0	
TOTAL	\$7,479,801	\$7,091,783	\$6,992,557	\$8,221,855	\$8,221,855	\$1,130,072	15.9%

TRANSFERS FROM OTHER FUNDS

Transfers from Other Funds are made into the General Fund to offset General Fund eligible expenses to administer or conduct programs, which are primarily funded by dedicated special revenues or grant funds. This category is projected to total \$3.6 million, a 29.6% increase from the FY 22 Adopted budget. Each of these transfers are made from other appropriated funds and are described below:

- Housing Choice Voucher – This transfer from the Housing Assistance Fund supports the administration of the Housing Choice Voucher program in the Department of Social Services.
- Purchase Card Administration – This transfer from the School Operating Fund reimburses County Government for half the cost of the Program Administrator of the Purchase Card Program in the Department of Finance & Budget.
- Tourism – This transfer of transient occupancy tax revenue from the Tourism Fund supports tourism-related expenditures in the General Fund. This increase is based on the current and anticipated trends in transient occupancy tax revenues as they continue to stabilize and grow beyond pre-pandemic levels.
- Water Resources – Real Estate tax revenue dedicated to the Water Resources Fund is transferred to the General Fund to support Water Resources operational expenses.
- Commonwealth’s Attorney – The transfer in from the Commonwealth’s Attorney Commission Fund supports a part-time attorney position in the Commonwealth’s Attorney’s Office.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Housing Choice Voucher	\$327,892	\$365,000	\$380,000	\$370,104	\$370,104	\$5,104	1.4%
School Resource Officer	264,592	0	0	0	0	\$0	
Purchase Card Administration	40,776	41,183	41,183	45,786	45,786	\$4,603	11.2%
Tourism	1,226,542	1,054,914	1,500,000	1,693,440	1,693,440	\$638,526	60.5%
Water Resources	1,190,238	1,259,130	1,249,450	1,434,814	1,434,814	\$175,684	14.0%
Commonwealth's Attorney	60,000	60,000	60,000	60,000	60,000	\$0	0.0%
Other Transfers	100,000	0	1,166,284	0	0	\$0	
TOTAL	\$3,210,040	\$2,780,227	\$4,396,917	\$3,604,144	\$3,604,144	\$823,917	29.6%

USE OF GENERAL FUND'S FUND BALANCE

Fund balance reflects the use of County savings in prior years for one-time expenditures or emergency needs.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 ESTIMATE	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted \$ Change	FY 22 Adopted to FY 23 Adopted % Change
Fund Balance	\$0	\$2,935,858	\$25,473,529	\$3,219,921	\$3,219,921	\$284,063	9.7%
TOTAL	\$0	\$2,935,858	\$25,473,529	\$3,219,921	\$3,219,921	\$284,063	9.7%

Unassigned Fund Balance

The County's fund balance policies require funding to be set aside in a 10% unassigned fund balance and an additional 1% unassigned Budget Stabilization Reserve. The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to fund current operations. Under the County's Financial Policies, the Board of Supervisors may appropriate funds in excess of the unassigned 10% General Fund's fund balance policy level and the 1% Budget Stabilization Reserve to the capital improvement program in support of "pay-as-you-go" funding, or for other one-time uses.

The audited General Fund's fund balance as of June 30, 2021 is \$72.9 million. A total of \$43.4 million is required to meet the County's policy use of fund balance requirements. An additional \$14.1 million is obligated in FY 22, primarily for re-appropriations from FY 21 to FY 22. Adopted uses above policy and obligated amounts for the remaining \$15.4 million are as follows:

FY 22 Additional Use of Fund Balance for one-time expenses:

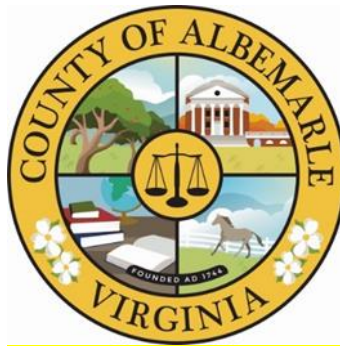
- Transfer to Capital Fund \$4,100,000
- Transfer to Economic Development Fund 5,000,000
- Transfer to Housing Fund 3,100,000

FY 23 Uses of Fund Balance for one-time expenses:

- Workforce Stabilization \$1,000,000
- Core Systems Modernization Project – one-time costs 740,000
- Fleet Replacement 650,000
- Reserve for Contingencies 300,000
- Community Development Department: Fee study, next phase of Form Based Code, Transportation studies, stream health contractual services 250,000
- Community Response Team: one-time costs 143,260
- Volunteer Fire Rescue: one-time costs 106,661
- Regional Transit Partnership: Transit Study 30,000

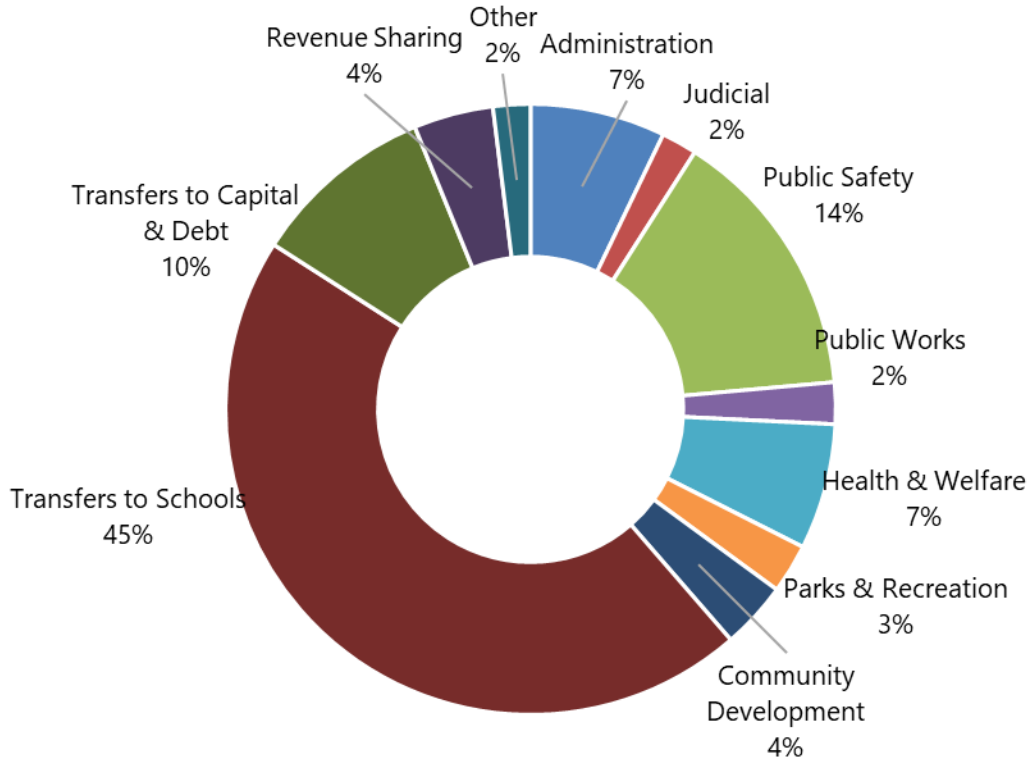
General Fund Expenditures





GENERAL FUND EXPENDITURES

FY 23 Adopted Expenditures
\$368,284,588



	FY 21	FY 22	FY 22	FY 23	FY 23	FY 22 Adopted to FY 23 Adopted	
	Actual	Adopted	Projected	Recomm	Adopted	\$ Change	% Change
Expenditures							
Administration	\$17,341,003	\$18,188,382	\$21,607,715	\$23,099,201	\$26,375,658	\$8,187,276	45.0%
Judicial	5,589,083	5,958,384	6,544,537	6,957,505	6,963,217	\$1,004,833	16.9%
Public Safety	38,544,970	48,073,990	50,188,646	53,465,346	53,478,910	\$5,404,920	11.2%
Public Works	7,822,213	6,916,972	7,838,215	8,134,800	8,126,282	\$1,209,310	17.5%
Health & Welfare	21,976,354	22,620,823	21,743,555	24,339,319	24,527,532	\$1,906,709	8.4%
Parks, Recreation & Culture	8,246,031	8,521,456	8,886,269	9,515,991	9,618,543	\$1,097,087	12.9%
Community Development	10,923,663	11,058,404	17,157,980	13,486,544	13,087,081	\$2,028,677	18.3%
Subtotal	\$110,443,317	\$121,338,411	\$133,966,916	\$138,998,706	\$142,177,223	\$20,838,812	17.2%
Revenue Sharing	\$14,589,313	\$15,411,834	\$15,411,834	\$15,545,227	\$15,545,227	\$133,393	0.9%
Transfers to Schools	134,184,078	141,108,965	152,894,248	167,453,853	167,453,853	\$26,344,888	18.7%
Transfers to Capital and Debt	34,451,759	30,547,608	41,637,389	35,820,668	35,820,668	\$5,273,060	17.3%
Other Uses of Funds	4,388,942	6,468,256	14,049,045	10,430,384	7,287,617	\$819,361	12.7%
Subtotal	\$187,614,092	\$193,536,663	\$223,992,516	\$229,250,132	\$226,107,365	\$32,570,702	16.8%
Total General Fund	\$298,057,409	\$314,875,074	\$357,959,432	\$368,248,838	\$368,284,588	\$53,409,514	17.0%

GENERAL FUND EXPENDITURES

	FY 21 Actual	FY 22 Adopted	FY 22 Estimate	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
ADMINISTRATION							
Board of Supervisors	\$641,244	\$710,197	\$901,496	\$698,676	\$698,917	(\$11,280)	-1.6%
Executive Leadership							
County Executive	1,079,090	1,103,558	1,070,929	1,086,537	1,087,681	(\$15,877)	-1.4%
Communications & Public Engagement	550,696	431,383	509,219	708,977	709,550	\$278,167	64.5%
Performance & Strategic Planning	638,542	582,744	1,775,919	1,105,024	3,178,799	\$2,596,055	445.5%
Equity & Inclusion	350,240	329,138	376,801	452,072	352,013	\$22,875	6.9%
Broadband Affordability & Accessibility	36,445	536,376	572,492	613,250	613,586	\$77,210	14.4%
Human Resources	841,563	884,460	1,388,746	1,836,179	1,837,828	\$953,368	107.8%
County Attorney	1,141,373	1,150,073	1,265,761	1,534,924	1,536,566	\$386,493	33.6%
Finance & Budget	6,757,195	6,787,114	7,929,203	8,171,998	8,178,898	\$1,391,784	20.5%
Information Technology	4,280,792	4,540,639	4,801,323	5,790,704	7,080,411	\$2,539,772	55.9%
Voter Registration & Elections	1,023,824	1,132,700	1,015,826	1,100,860	1,101,409	(\$31,291)	-2.8%
Total	\$17,341,003	\$18,188,382	\$21,607,715	\$23,099,201	\$26,375,658	\$8,187,276	45.0%
JUDICIAL							
Clerk of the Circuit Court	\$980,422	\$930,453	\$1,310,280	\$1,146,818	\$1,147,800	\$217,347	23.4%
Commonwealth Attorney	1,529,395	1,569,290	1,679,628	1,950,420	1,952,405	\$383,115	24.4%
Sheriff	2,671,332	3,018,121	3,153,395	3,377,886	3,380,457	\$362,336	12.0%
Courts							
Circuit Court	169,426	183,005	155,460	202,809	202,983	\$19,978	10.9%
General District Court	33,877	40,800	31,607	38,400	38,400	(\$2,400)	-5.9%
Juvenile Court	121,673	127,769	127,769	142,937	142,937	\$15,168	11.9%
Magistrate	4,643	4,575	4,575	5,225	5,225	\$650	14.2%
Public Defender Office	78,315	84,371	81,822	93,010	93,010	\$8,639	10.2%
Total	\$5,589,083	\$5,958,384	\$6,544,537	\$6,957,505	\$6,963,217	\$1,004,833	16.9%
PUBLIC SAFETY							
Police Department	\$14,713,875	\$20,082,975	\$20,833,134	\$23,121,504	\$23,139,431	\$3,056,456	15.2%
System-Wide Fire Rescue Services	15,727,423	19,475,468	20,840,122	21,604,954	21,619,321	\$2,143,853	11.0%
Public Safety Agencies							
Albemarle Charlottesville Regional Jail	4,132,796	4,216,703	4,216,703	4,180,309	4,132,405	(\$84,298)	-2.0%
Blue Ridge Juvenile Detention Center	444,328	535,234	535,234	538,496	538,496	\$3,262	0.6%
C'ville-Albemarle SPCA	641,127	652,550	652,393	702,122	702,122	\$49,572	7.6%
Emergency Communications Center	2,833,190	3,058,829	3,058,829	3,265,730	3,294,904	\$236,075	7.7%
Va Juvenile Community Crime Control Act	52,231	52,231	52,231	52,231	52,231	\$0	0.0%
Total	\$38,544,970	\$48,073,990	\$50,188,646	\$53,465,346	\$53,478,910	\$5,404,920	11.2%
PUBLIC WORKS							
Facilities and Environmental Services	\$6,178,267	\$5,073,213	\$5,989,370	\$5,854,557	\$5,857,189	\$783,976	15.5%
Public Works Agencies							
Rivanna Conservation Alliance - Streamwatch	15,000	15,000	15,000	15,000	15,000	\$0	0.0%
Rivanna Solid Waste Authority	1,504,955	1,705,559	1,705,559	2,131,203	2,119,965	\$414,406	24.3%
TJ Soil & Water Conservation	123,991	123,200	128,286	134,040	134,128	\$10,928	8.9%
Total	\$7,822,213	\$6,916,972	\$7,838,215	\$8,134,800	\$8,126,282	\$1,209,310	17.5%
HEALTH AND WELFARE							
Social Services	\$18,122,088	\$18,719,899	\$17,842,631	\$20,303,603	\$20,489,616	\$1,769,717	9.5%
Agency Budget Review Team (ABRT) Agencies							
AHIP	412,000	412,000	412,000	428,480	428,480	\$16,480	4.0%
Big Brothers Big Sisters	0	0	0	0	0	\$0	
Boys & Girls Club	56,650	56,650	56,650	57,680	57,680	\$1,030	1.8%
The Bridge Line	15,914	15,914	15,914	28,051	28,051	\$12,137	76.3%
Charlottesville Free Clinic	116,699	58,350	116,699	116,699	116,699	\$58,349	100.0%
Charlottesville Free Clinic - Contingency	0	58,349	0	0	0	(\$58,349)	-100.0%
Child Health Partnership	319,861	319,861	319,861	329,456	329,456	\$9,595	3.0%
Computers4Kids	14,193	14,193	14,193	14,761	14,761	\$568	4.0%
Foothills Child Advocacy Center	44,791	44,791	44,791	44,791	44,791	\$0	0.0%
The Fountain Fund	0	0	0	17,500	17,500	\$17,500	
Georgia's Friends	24,560	24,560	24,560	25,000	25,000	\$440	1.8%
Habitat for Humanity of Greater Charlottesville	0	0	0	0	0	\$0	

HEALTH AND WELFARE (CONT.)	FY 21	FY 22	FY 22	FY 23	FY 23	FY 22 Adopted to FY 23 Adopted	
	Actual	Adopted	Estimate	Recomm	Adopted	\$ Change	% Change
The Haven	0	15,813	15,813	16,446	16,446	\$633	4.0%
Legal Aid Justice Center	39,435	39,435	39,435	41,012	41,012	\$1,577	4.0%
Light House Studio	16,642	16,642	16,642	16,642	16,642	\$0	0.0%
Literacy Volunteers	26,827	26,827	26,827	27,900	27,900	\$1,073	4.0%
Local Food Hub	0	10,000	10,000	10,000	10,000	\$0	0.0%
MACAA	44,500	44,500	44,500	46,280	46,280	\$1,780	4.0%
Meals on Wheels	0	10,000	10,000	10,400	10,400	\$400	4.0%
Offender Aid Restoration (OAR)	218,805	197,391	197,391	203,088	205,288	\$7,897	4.0%
On Our Own	13,179	13,179	13,179	9,884	9,884	(\$3,295)	-25.0%
PACEM	0	473	946	946	946	\$473	100.0%
PACEM - Contingency	0	473	0	0	0	(\$473)	-100.0%
Partner for Mental Health	0	0	0	15,000	15,000	\$15,000	
Piedmont CASA	9,500	9,500	9,500	9,880	9,880	\$380	4.0%
Piedmont Community Land Trust	0	0	0	0	0	\$0	
Piedmont Housing Alliance	60,757	60,757	60,757	63,187	63,187	\$2,430	4.0%
Piedmont YMCA	0	10,000	10,000	10,400	10,400	\$400	4.0%
ReadyKids	72,450	72,450	72,450	74,610	74,610	\$2,160	3.0%
Sexual Assault Resource Agency (SARA)	21,855	21,855	21,855	21,855	21,855	\$0	0.0%
Shelter for Help in Emergency (SHE)	93,443	93,443	93,443	97,181	97,181	\$3,738	4.0%
Sin Barreras - Without Barriers (ABRT Application)	0	0	0	0	0	\$0	
TJ Area Coalition for the Homeless (TJACH)	22,259	0	0	0	0	\$0	
United Way Financial Stability Program	12,978	12,978	12,978	13,497	13,497	\$519	4.0%
Women's Initiative	14,853	14,853	14,853	15,447	15,447	\$594	4.0%
Other Health and Welfare Agencies							
C'ville-Albemarle Health Department	805,822	821,999	821,999	846,659	846,659	\$24,660	3.0%
Jefferson Area Board for Aging (JABA)	377,985	377,985	377,985	377,985	377,985	\$0	0.0%
OAR Criminal Justice Planner Program	0	21,414	21,414	22,482	22,482	\$1,068	5.0%
Piedmont Va. Community College	24,048	24,529	24,529	24,757	24,757	\$228	0.9%
Region Ten	813,260	813,260	813,260	826,760	826,760	\$13,500	1.7%
TJACH - System Coordination Program	0	5,500	5,500	10,000	10,000	\$4,500	81.8%
United Way Childcare Scholarship Program	161,000	161,000	161,000	161,000	161,000	\$0	0.0%
Total	\$21,976,354	\$22,620,823	\$21,743,555	\$24,339,319	\$24,527,532	\$1,906,709	8.4%
PARKS & RECREATION/CULTURE							
Parks & Recreation Department	\$2,789,328	\$3,144,920	\$3,509,733	\$3,885,438	\$3,987,990	\$843,070	26.8%
C'ville/Albemarle Conv. Visitors Bureau	757,416	606,281	606,281	605,771	605,771	(\$510)	-0.1%
Jefferson Madison Regional Library	4,650,287	4,717,255	4,717,255	4,966,782	4,966,782	\$249,527	5.3%
Cultural Agencies and Festivals							
African Amer. Cultural Fest./Chihamba	1,500	0	0	0	0	\$0	
Charlottesville Ballet	0	0	0	2,500	2,500	\$2,500	
Charlottesville Band	8,000	8,000	8,000	8,000	8,000	\$0	0.0%
Charlottesville Symphony Society	0	2,500	2,500	0	0	(\$2,500)	-100.0%
The Front Porch	0	2,500	2,500	0	0	(\$2,500)	-100.0%
Jeff. School African Amer. Heritage Center	10,000	10,000	10,000	0	0	(\$10,000)	-100.0%
Lighthouse Studio	0	0	0	2,500	2,500	\$2,500	
Live Arts	0	2,500	2,500	5,000	5,000	\$2,500	100.0%
Music Resource Center	0	0	0	2,500	2,500	\$2,500	
New City Arts Initiative	0	0	0	2,500	2,500	\$2,500	
Paramount Theater	4,750	2,500	2,500	5,000	5,000	\$2,500	100.0%
Sin Barreras - Without Barriers (Cultural Application)	0	2,500	2,500	0	0	(\$2,500)	-100.0%
Virginia Festival of the Book	10,000	10,000	10,000	12,500	12,500	\$2,500	25.0%
Virginia Film Festival	10,000	10,000	10,000	12,500	12,500	\$2,500	25.0%
Virginia Discovery Museum	4,750	2,500	2,500	5,000	5,000	\$2,500	100.0%
Total	\$8,246,031	\$8,521,456	\$8,886,269	\$9,515,991	\$9,618,543	\$1,097,087	12.9%
COMMUNITY DEVELOPMENT							
Community Development Department	\$6,906,548	\$6,769,589	\$7,906,564	\$8,661,937	\$8,261,955	\$1,492,366	22.0%
Office of Economic Development	488,045	572,273	569,492	665,078	665,597	\$93,324	16.3%
Transfer to Economic Development Fund	0	0	5,000,000	0	0	\$0	
Economic Development Agencies							
Central Va Partnership for Economic Development	54,319	54,861	54,861	55,272	55,272	\$411	0.7%
Cent. Va Small Business Development Center	36,000	36,000	36,000	61,000	36,000	\$0	0.0%
Community Investment Collaborative	0	0	0	0	25,000	\$25,000	
Virginia Career Works – Piedmont Region	16,295	16,458	16,458	16,623	16,623	\$165	1.0%
Transit Agencies							
Cent. Shenandoah Planning District Commission	0	6,137	6,137	5,546	5,546	(\$591)	
Charlottesville Area Transit	516,560	1,000,000	1,000,000	1,000,000	1,000,000	\$0	0.0%
Contingency: Micro-Transit Grant	0	0	0	275,000	275,000	\$275,000	
Jaunt	2,423,833	2,179,308	2,179,308	2,309,213	2,309,213	\$129,905	6.0%
Regional Transit Partnership	121,858	68,750	68,750	55,000	55,000	(\$13,750)	-20.0%
Other Community Development Agencies							
TJ Planning District Commission	132,253	133,353	133,353	156,222	156,222	\$22,869	17.1%
VPI Extension Service	227,953	221,675	187,058	225,653	225,653	\$3,978	1.8%
Total	\$10,923,663	\$11,058,404	\$17,157,980	\$13,486,544	\$13,087,081	\$2,028,677	18.3%
SUBTOTAL, DEPARTMENTAL	110,443,317	121,338,411	133,966,916	138,998,706	142,177,223	\$20,838,812	17.2%

	FY 21 Actual	FY 22 Adopted	FY 22 Estimate	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
NON-DEPARTMENTAL							
City/County Revenue Sharing	\$14,589,313	\$15,411,834	\$15,411,834	\$15,545,227	\$15,545,227	\$133,393	0.9%
Transfer to School Operations	\$134,184,078	\$141,108,965	\$152,894,248	\$167,453,853	\$167,453,853	\$26,344,888	18.7%
Transfers to Capital and Debt							
Transfer to School Debt Service	\$13,381,262	\$17,873,916	\$17,873,916	\$15,867,171	\$15,867,171	(\$2,006,745)	-11.2%
Transfer to Gen Govt Debt Service	8,625,320	9,773,731	9,773,731	7,164,879	7,164,879	(\$2,608,852)	-26.7%
Transfer to School CIP	8,135,485	0	0	0	1,636,247	\$1,636,247	
Transfer to General Govt. CIP	0	2,494,419	5,179,321	12,788,618	11,152,371	\$8,657,952	347.1%
Transfer to General Govt. CIP - One-Time	4,309,693	405,542	8,810,421	0	0	(\$405,542)	-100.0%
Total	\$34,451,759	\$30,547,608	\$41,637,389	\$35,820,668	\$35,820,668	\$5,273,060	17.3%
Other Transfers							
Transfer to Water Resources Fund	1,388,008	1,456,448	1,546,768	1,668,176	1,668,176	\$211,728	14.5%
Transfer to Economic Development Authority	180,632	305,000	305,000	315,000	315,000	\$10,000	3.3%
Transfer to Housing Fund	600,000	0	3,100,000	0	0	\$0	
Transfer to Other Funds	261,480	0	8,448	0	0	\$0	
Total	2,430,120	1,761,448	4,960,216	1,983,176	1,983,176	221,728	12.6%
Other Non-Departmental							
Refunds	\$157,212	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0.0%
Tax Relief for the Elderly/Disabled	1,207,463	1,274,000	1,304,000	1,480,000	1,480,000	\$206,000	16.2%
Cigarette Tax Reserve	0	516,000	0	0	0	(\$516,000)	-100.0%
Plastic Bag Tax Reserve	0	0	0	20,000	0	\$0	
BOS Strategic Priority Support	0	665,000	549,985	0	0	(\$665,000)	-100.0%
Business Process Optimization Reserve, incl. CSM	0	0	1,878,290	3,150,600	200,000	\$200,000	
Climate Action Funding Pool	0	0	697,091	0	0	\$0	
Pandemic RRR and Contingency Reserve	0	350,000	3,755,457	0	0	(\$350,000)	-100.0%
Space Reserve	0	0	0	558,000	558,000	\$558,000	
Salary and Benefits Reserve	0	215,000	48,103	1,650,000	1,650,000	\$1,435,000	667.4%
Minimum Wage Reserve	0	280,000	0	0	0	(\$280,000)	-100.0%
Early Retirement	594,147	691,100	755,903	810,920	810,920	\$119,820	17.3%
Training Pool	0	60,000	60,000	0	0	(\$60,000)	-100.0%
Reserve for Contingencies	0	615,708	0	737,688	565,521	(\$50,187)	-8.2%
Total	\$1,958,822	\$4,706,808	\$9,088,829	\$8,447,208	\$5,304,441	\$597,633	12.7%
SUBTOTAL, NON-DEPARTMENTAL	\$187,614,092	\$193,536,663	\$223,992,516	\$229,250,132	\$226,107,365	\$32,570,702	16.8%
TOTAL GENERAL FUND EXPENDITURES	\$298,057,409	\$314,875,074	\$357,959,432	\$368,248,838	\$368,284,588	\$53,409,514	17.0%

EXPENDITURES BY TYPE

	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY22 Adopted to FY23 Adopted \$ Change	FY22 Adopted to FY23 Adopted % Change
County Departments							
Salaries & Benefits	61,620,174	71,794,415	74,306,578	84,666,312	86,847,352	\$15,052,937	21.0%
Operations	18,341,788	17,357,086	22,436,805	19,268,280	22,226,028	\$4,868,942	28.1%
DSS Direct Assistance	3,664,924	4,579,938	3,937,180	4,502,000	4,502,000	(\$77,938)	-1.7%
Capital Outlay	932,592	891,490	1,365,714	779,249	1,141,770	\$250,280	28.1%
Department - Other	3,206,848	3,562,651	7,342,119	6,320,171	4,024,885	\$462,234	13.0%
Subtotal, County Departments	87,766,325	98,185,580	109,388,395	115,536,012	118,742,035	\$20,556,455	20.9%
Other							
Agencies & Joint Operations	25,170,494	25,755,626	25,686,651	27,492,037	27,464,531	\$1,708,905	6.6%
Revenue Sharing	14,589,313	15,411,834	15,411,834	15,545,227	15,545,227	\$133,393	0.9%
School Transfers	134,184,078	141,108,965	152,894,248	167,453,853	167,453,853	\$26,344,888	18.7%
Capital/Debt Service Transfers	34,451,759	30,547,608	41,637,389	35,820,668	35,820,668	\$5,273,060	17.3%
Other	1,895,440	3,865,461	12,940,915	6,401,041	3,258,274	(\$607,187)	-15.7%
Subtotal, Other	210,291,084	216,689,494	248,571,037	252,712,826	249,542,553	\$32,853,059	15.2%
Total General Fund	\$298,057,409	\$314,875,074	\$357,959,432	\$368,248,838	\$368,284,588	\$53,409,514	17.0%

Overall, budgeted expenditures are increasing \$53.4 million or 17.0% over the FY 22 Adopted budget.

County Departments

County departments *increase* \$20.6 million or 20.9% over FY 22. County departments make up 32% of all General Fund expenditures and include the following:

- Departments and offices that report up through the County Executive and/or Board of Supervisors
- Offices of the Constitutional Officers
- Department of Voter Registration and Elections

The Salaries & Benefits category includes all regular salaries, overtime, and temporary wages for County government personnel; all benefits including social security, retirement, health and dental insurance, life insurance, and worker’s compensation; and salary and benefit-related reserves. In FY 23, salaries and benefits make up 24% of all General Fund budgeted expenditures and 73% of County Department expenditures. The 21.0% increase is due primarily to the following:

- 3.0% *increase* for employees on Public Safety pay scales effective July 1, 2021.
- 6.0% *increase* for salaries effective December 1, 2021 (FY 22).
- 4.0% *increase* for salaries effective July 1, 2022.
- Restoration of funding for positions that were frozen at the FY 22 Adopted budget.
- Positions approved in FY 22 after adoption of the FY 22 budget. A list of these positions is included in the Summary of County Government Position Changes at the end of this chapter.
- New positions approved for funding during FY 23. A list of these positions is included in the Summary of County Government Position Changes at the end of this chapter.
- *Increase* to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- Salary and Benefits Reserve of \$1.65 million, including \$1.0 million in one-time funding for workforce stabilization efforts.

The Operations category includes a wide range of operating costs in support of County government programs and services. Examples of expenditures in this category include maintenance contracts, printing and binding,

utilities, office supplies, and vehicle operation and maintenance. Department operations make up 6% of all General Fund budgeted expenditures and 19% of all department expenditures. County government department operations increase \$4.9 million or 28.1% over FY 22 primarily due to increases Performance & Strategic Planning, Information Technology, Community Development, and fleet replacement costs.

The Department of Social Services (DSS) Direct Assistance category includes direct assistance payments made to families and individuals for certain services. All assistance payments are either partially or fully funded by state/federal resources. DSS Direct Assistance payments make up 1% of all General Fund budgeted expenditures and 4% of all department expenditures. This category is decreasing \$0.1 million or 1.7% from FY 22. More information is included in the Health and Welfare chapter.

The Capital Outlay category includes expenditures for tangible items of a substantial value (more than \$5,000) and leases and rent. Capital outlay makes up 0.3% of total expenditures and 1% of County government department expenditures. This category is increasing \$0.3 million or 28.1% in FY 23, primarily due to capital outlay costs associated with new positions.

The Department - Other category consists of reserves, and transfers from department budgets to Other Funds, including the Children Services Act (CSA), Water Resources, and Housing funds. In the Recommended Budget column, this category includes Resource Plan requests that are recommended for funding. In the Adopted Budget column, these expenses have been reallocated to the Salaries & Benefits, Operations, and Capital Outlay categories. This category makes up 1% of all General Fund budgeted expenditures and 3% of all department expenditures.

Other Expenses

The Agencies and Joint Operations category consists of payments to outside agencies that are not under the direct supervision of the Board of Supervisors. In FY 23, these contributions make up 7% of all General Fund budgeted expenditures. Overall, agency and joint operation contributions increase by \$1.7 million or 6.6%. Specific changes are discussed in organizational area chapters.

The Revenue Sharing payment to the City of Charlottesville makes up 4% of all General Fund budgeted expenditures and is increasing \$0.1 million or 0.9% over the FY 22 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

The School Transfer makes up 46% of all General Fund budgeted expenditures and is increasing \$26.3 million or 18.7% over the FY 22 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

The Ongoing Transfers to Capital/Debt Service makes up 10% of all General Fund budgeted expenditures and is increasing \$5.3 million or 17.3% over the FY 22 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

The Other category includes the Tax Relief for the Elderly & Disabled, reserves, and refunds. This category makes up 2% of all General Fund budgeted expenditures and is decreasing \$0.6 million or 15.7% over the FY 22 Adopted budget primarily due to net changes in reserves. See the Non-Departmental chapter for details.

Please see narratives throughout the budget document for greater detail on changes in each of these categories.

COUNTY GOVERNMENT POSITION SUMMARY

	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	Adopt FY 22	Revised FY 22	Recomm FY 23	Adopt FY 23	Chg from Adopted
Administration															
Board of Supervisors	2.00	2.00	2.00	2.00	2.50	2.50	2.50	2.75	3.00	3.00	3.00	3.00	4.00	4.00	1.00
Executive Leadership	7.00	8.00	8.50	8.25	9.30	9.50	9.50	14.00	14.00	16.00	18.00	20.50	23.75	26.75	8.75
Core Systems Modification (CSM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00
Yancey School Community Center Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.00	-1.00
Human Resources	2.00	1.00	1.00	1.00	1.00	1.00	2.50	2.50	3.00	3.00	3.00	15.00	15.00	15.00	12.00
County Attorney	8.00	8.00	8.00	8.00	8.00	8.00	9.00	9.00	9.00	9.00	9.00	10.00	10.00	10.00	1.00
Finance & Budget	53.30	56.30	56.80	58.80	60.75	61.09	64.59	66.59	69.59	66.50	63.00	67.60	71.85	71.85	8.85
F&B-Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.50	3.50	4.50	4.50	1.00
F&B-Health Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.75	0.75	-0.25
F&B-Grant Funded	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Information Technology	20.00	20.00	21.00	21.00	22.00	22.00	21.50	23.00	27.00	28.00	28.00	29.00	31.00	35.00	7.00
Voter Registration & Elections	4.50	4.50	4.50	4.80	4.80	4.80	4.80	4.80	4.80	5.80	5.80	5.80	5.80	5.80	0.00
Administration Total	96.80	99.80	101.80	103.85	108.35	108.89	114.39	122.64	131.39	134.30	136.30	157.40	173.65	174.65	38.35
Judicial															
Circuit Court	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Clerk of Circuit Court	10.00	10.50	11.00	11.00	11.00	11.50	11.50	11.50	12.50	12.50	12.50	12.50	12.50	12.50	0.00
Sheriff	23.00	23.00	23.00	23.00	23.00	23.00	23.00	25.00	26.00	27.00	27.00	27.00	27.00	27.00	0.00
Commonwealth Attorney	9.00	9.50	9.50	11.50	11.50	11.50	12.50	12.50	13.50	13.50	13.50	15.50	15.50	15.50	2.00
Judicial Total	43.00	44.00	44.50	46.50	46.50	47.00	48.00	50.00	54.00	55.00	55.00	57.00	57.00	57.00	2.00
Public Safety															
Police	147.50	147.50	151.50	156.50	163.50	163.50	166.50	169.50	173.00	173.00	173.00	180.50	182.50	182.50	9.50
Victim-Witness Grant Fund	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	1.00
Crime Analysis Grant Fund	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Problem Oriented Policing Grant Fund	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Rescue Services	80.00	89.00	96.00	98.60	109.00	109.00	113.00	119.50	121.50	132.50	138.50	139.00	147.00	147.00	8.50
FEMA Grant Fund #1	0.00	4.50	9.00	8.40	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	10.00	10.00	0.00
FEMA Grant Fund #2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	10.00
Public Safety Total	229.50	243.00	259.50	266.50	276.50	276.50	282.50	292.00	296.50	317.50	323.50	341.50	352.50	352.50	19.00
Public Works															
Facilities and Environmental Services	22.35	22.21	22.00	23.00	26.25	26.25	27.25	28.25	28.25	29.25	29.25	29.25	32.25	32.25	3.00
Facilities Planning & Construction - Capital Fund	9.00	9.00	9.00	9.00	8.50	8.50	9.00	9.00	11.50	11.50	11.50	11.50	11.50	11.50	0.00
Public Works Total	31.35	31.21	31.00	32.00	34.75	34.75	36.25	37.25	39.75	40.75	40.75	40.75	43.75	43.75	3.00
Health & Welfare															
Social Services	108.20	108.70	112.30	115.05	120.15	122.15	126.65	135.25	137.75	137.75	140.75	151.75	156.75	158.00	17.25
Housing Fund		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Bright Stars	18.30	18.30	18.70	18.70	21.10	21.10	21.10	23.50	23.50	23.50	23.50	0.00	0.00	0.00	-23.50
Health & Welfare Total	126.50	127.00	131.00	133.75	141.25	143.25	147.75	158.75	161.25	161.25	164.25	152.75	157.75	159.00	(5.25)
Parks, Recreation & Culture															
Parks & Recreation Department	17.00	17.00	17.00	17.00	17.00	17.00	17.75	19.75	21.75	21.75	21.75	21.75	24.00	25.00	3.25
Towe Park Fund	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Parks, Recreation & Culture Total	20.00	20.00	20.00	20.00	20.00	20.00	20.75	22.75	24.75	24.75	24.75	24.75	27.00	28.00	3.25
Community Development															
Community Development Department (CDD)	60.00	59.00	59.00	64.50	67.50	69.50	72.50	76.50	75.50	75.50	73.50	76.50	79.50	77.50	4.00
CDD - Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Economic Development Office	0.00	0.00	0.00	2.50	2.50	2.50	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	1.00
TJ Soil & Water Conservation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Development Total	61.00	60.00	60.00	68.00	71.00	73.00	76.50	80.50	79.50	79.50	78.50	82.50	85.50	83.50	5.00
TOTAL POSITIONS	608.15	625.01	647.80	670.60	698.35	703.39	726.14	763.89	787.14	813.05	823.05	856.65	897.15	898.40	75.35
Total Annual Change	-3.55	16.86	22.79	22.80	27.75	5.04	22.75	37.75	23.25	25.91	10.00	43.60	74.10	75.35	
% Annual Change	-0.6%	2.8%	3.6%	3.5%	4.1%	0.7%	3.2%	5.2%	3.0%	3.3%	1.2%	5.4%	9.0%	9.2%	
Population¹	100,780	101,575	102,731	103,707	105,051	105,715	107,697	108,639	109,722	110,545	114,424	114,424	115,912	115,912	
Positions/1,000 POPULATION	6.03	6.15	6.31	6.47	6.65	6.65	6.74	7.03	7.17	7.35	7.19	7.49	7.74	7.75	

¹University of Virginia Weldon Cooper Center, Demographics Research Group. (2021). Virginia Population Estimates. Retrieved from <https://demographics.coopercenter.org/virginia-population-estimates>. The population projection for FY 23 assumes a 1.3% growth rate.

The chart includes full and part-time permanent positions. Temporary and seasonal part-time positions are not included.

COUNTY GOVERNMENT POSITION CHANGES

FY 22 Adopted Positions		823.05			
		FY 22 Revised	FY 23 Recomm	FY 23 Adopted	
<u>Community Response Team</u>					
Community Response Team: Fire Rescue/Social Services	Firefighter/EMT and Human Services Supervisor		2.00		
<u>Core Systems Modernization</u>					
Core Systems Modernization: Cross-Departmental	Data Integration Specialist, Integration Specialist DevOps, Manager Community Development Systems, Manager Financial Systems, HR Systems Specialist, Senior Project Manager, 3 Accountants		9.00		
<u>Community Capacity Building</u>					
Executive Leadership (CAPE)	Neighborhood and Community Engagement Specialists		2.00		
Board of Supervisors	Boards and Commissions position		1.00		
<u>Capital Program Capacity</u>					
Finance & Budget	Senior Procurement Specialist (capital)		1.00		
<u>Public Safety and Health & Welfare</u>					
Commonwealth Attorney	Support for Body Camera Program		2.00		
Police	Police Officers		4.00	2.00	
Police	Victim Witness Program Assistant			1.00	
Fire Rescue	Firefighter/EMTs (additional grant-funded positions)		5.00		
Fire Rescue	Pantops 24/7 Engine Staffing			7.00	
Social Services	FY 22: Child Protective Services Workers, Housing staffing FY 23: Eligibility Workers	5.00		3.00	1.00
Community Development	Building Division staffing	3.00			
<u>Parks Operations</u>					
Parks & Recreation	Grounds/Facilities Maintenance Worker		1.00		
Parks & Recreation	Trails and Community Centers staffing		1.25		
<u>Urban Services</u>					
Facilities & Environmental Services	Streetsweeper Operator, Right of Way Programs Manager		2.00		
Community Development	Property Maintenance Inspector		1.00		
<u>Quality Government Operations</u>					
County Attorney	Assistant County Attorney		1.00		
Human Resources	HR Redesign		13.00		
Finance & Budget	FY 22: Contract Manager, Accountant, Buyer FY 23: Revenue Analyst	3.00		1.00	
Information Technology	Audio/Video Specialist, Systems Engineer		2.00		
Community Development	Management Analyst II		1.00		
Social Services	Housing Financial Analyst		1.00		
<u>No-to-Low Cost Adjustments</u>					
Police/Fire Rescue/Social Services	Overhires		10.00		
<u>Reorganizations</u>					
Executive Leadership - CAPE	Public Information Officer		1.00		
Police/Fire Rescue	Public Information Officer reorganization		-1.00		
Executive Leadership - P&SP	Project Training Coordinator		1.00		
Human Resources	Technical Trainer		-1.00		
Social Services	Bright Stars Reorganization: Teachers and Teachers Assistants*		-18.50		
Fire Rescue	Department reorganizaiton		2.00		
<u>Convert PT/Temporary to Regular through Reprioritized Funding</u>					
Executive Leadership - P&SP	Management Analyst		0.50	0.25	
Information Technology	Help Desk Analyst		1.00		
Finance & Budget	Various part-time positions		1.60		
Facilities & Environmental Services	Security Specialist			1.00	
Social Services	DSS Specialist				0.25
Community Development	Systems Analyst/Programmer			1.00	
Economic Development Office	Management Analyst		1		
Subtotal, Changes			33.60	40.50	1.25
FY 23 Adopted					898.40

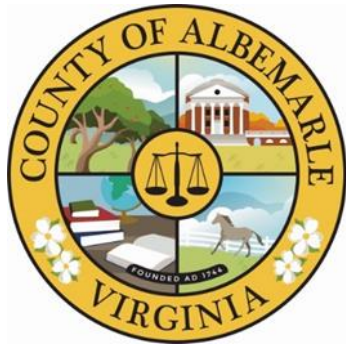
*Bright Stars teachers and teachers' assistants are now funded in a Public Schools Special Revenue Fund.

COUNTY GOVERNMENT POSITION CHANGES

(by Department)

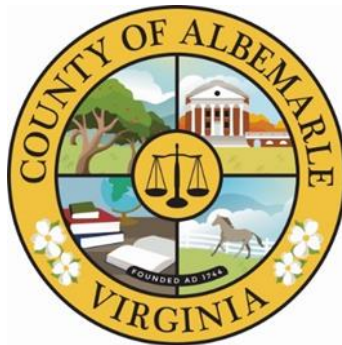
FY 22 Adopted Positions		823.05	
		FY 22 Revised	FY 23 Adopted
Board of Supervisors	Boards and Commissions position		1.00
Executive Leadership - CAPE	Public Information Officer	1.00	
	Neighborhood and Community Engagement Specialists		2
Executive Leadership - P&SP	Project Training Coordinator	1.00	
	Management Analyst	0.50	0.25
	Core Systems Modernization (CSM) positions: Manager		4.00
	Community Development Systems, Manager Financial Systems, HR Systems Specialist, Senior Project Manager		
Executive Leadership - OEI	Yancey Community Center position to Parks and Recreation		-1.00
Commonwealth Attorney	Support for Body Camera Program	2.00	
Community Development	Building Division staffing	3.00	
	Property Maintenance Inspector		1.00
	Management Analyst II		1.00
	Systems Analyst/Programmer		1.00
	Records Management positions from IT		2.00
	GIS positions to IT		-4.00
County Attorney	Assistant County Attorney	1.00	
Economic Development Office	Management Analyst	1.00	
Facilities & Environmental Services	Streetsweeper Operator		1.00
	Right of Way Programs Manager		1.00
	Security Specialist		1.00
Finance & Budget	Contract Manager	1.00	
	Buyer	1.00	
	Various part-time positions	1.60	
	Accountants	1.00	3.00
	Senior Procurement Specialist (capital)		1.00
	Revenue Analyst		1.00
Fire Rescue	Firefighter/EMTs (additional grant-funded positions)	5.00	
	Overhires	4.00	
	Department reorganizaition	2.00	
	Public Information Officer reorganization	-0.50	
	Pantops 24/7 Engine Staffing		7.00
	Firefighter/EMT - Community Response Team		1.00
Human Resources	HR Redesign	13.00	
	Technical Trainer	-1.00	
Information Technology	Help Desk Analyst	1.00	
	CSM Positions: Data Integration Specialist, Integration Specialist		2.00
	DevOps		
	Audio/Video Specialist		1.00
	Systems Engineer		1.00
	Records Management positions to CDD		-2.00
	GIS positions from CDD		4.00
Parks & Recreation	Grounds/Facilities Maintenance Worker		1.00
	Trails and Community Centers staffing		2.25
Police	Overhires	4.00	
	Public Information Officer reorganization	-0.50	
	Police Officers	4.00	2.00
	Victim Witness Program Assistant		1.00
Social Services	Overhires	2.00	
	Bright Stars Reorganization: Teachers and Teachers Assistants*	-18.50	
	Child Protective Services Workers	4.00	
	Housing Staffing	1.00	
	Eligibility Workers		4.00
	Human Services Supervisor - Community Response Team		1.00
	Housing Financial Analyst		1.00
	DSS Specialist		0.25
FY 23 Adopted Positions			898.40

*Bright Stars teachers and teachers' assistants are now funded in a Public Schools Special Revenue Fund.



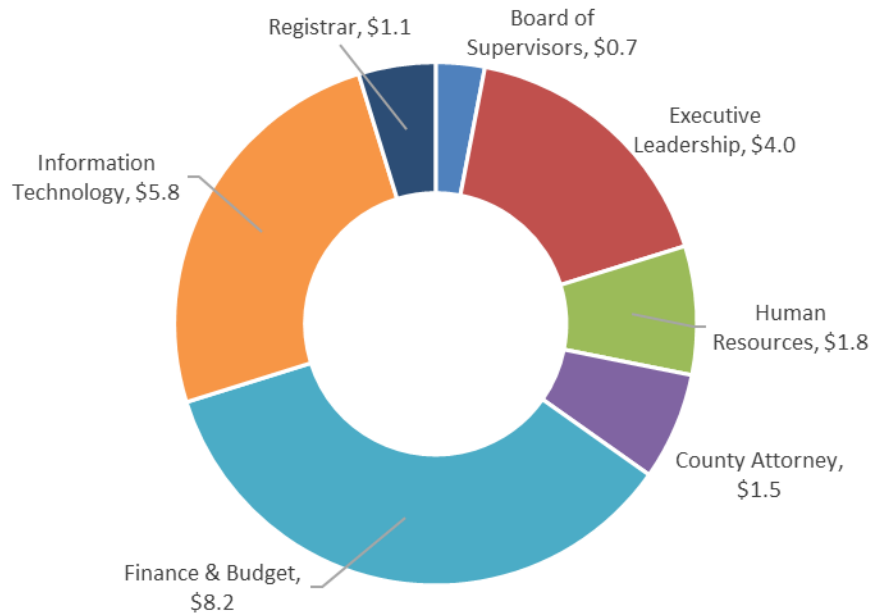
Administration





ADMINISTRATION

FY 23 Adopted Administration Budget \$26,375,658



	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
Board of Supervisors	\$641,244	\$710,197	\$901,496	\$698,676	\$698,917	(\$11,280)	-1.6%
Executive Leadership							
County Executive	1,079,090	1,103,558	1,070,929	1,086,537	1,087,681	(\$15,877)	-1.4%
Communications & Public Eng.	550,696	431,383	509,219	708,977	709,550	\$278,167	64.5%
Performance & Strat. Planning	638,542	582,744	1,775,919	1,105,024	3,178,799	\$2,596,055	445.5%
Equity & Inclusion	350,240	329,138	376,801	452,072	352,013	\$22,875	6.9%
Broadband Affordability & Access	36,445	536,376	572,492	613,250	613,586	\$77,210	14.4%
Human Resources	841,563	884,460	1,388,746	1,836,179	1,837,828	\$953,368	107.8%
County Attorney	1,141,373	1,150,073	1,265,761	1,534,924	1,536,566	\$386,493	33.6%
Finance & Budget	6,757,195	6,787,114	7,929,203	8,171,998	8,178,898	\$1,391,784	20.5%
Information Technology	4,280,792	4,540,639	4,801,323	5,790,704	7,080,411	\$2,539,772	55.9%
Voter Registration/ Elections	1,023,824	1,132,700	1,015,826	1,100,860	1,101,409	(\$31,291)	-2.8%
TOTAL ADMINISTRATION	\$17,341,003	\$18,188,382	\$21,607,715	\$23,099,201	\$26,375,658	\$8,187,276	45.0%

OFFICE OF THE BOARD OF SUPERVISORS

MISSION

The mission of the Clerk of the Board is to maintain neutral consistency in support of the Board of Supervisors by providing an avenue of open government through the access of official public records past and present.

DESCRIPTION

The Board of Supervisors sets policy and oversees the County Executive regarding the County’s operations and programs, levies taxes, appropriates funds, makes land use decisions, implements the Comprehensive Plan, and appoints members of Boards and Commissions, except for School Board members, who are elected by the voters.

GOALS

The goal of the Clerk of the Board is to provide essential support to the Board of Supervisors through meeting management, constituent support, and preservation and management of records.

FINANCIAL DATA

Board of Supervisors							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$255,991	\$258,999	\$277,674	\$281,645	\$304,967	\$45,968	17.7%
Benefits	73,793	74,249	89,874	92,171	102,075	\$27,826	37.5%
Operating	311,461	374,449	531,448	282,560	289,575	(\$84,874)	-22.7%
Capital Outlay	0	2,500	2,500	2,300	2,300	(\$200)	-8.0%
Resource Plan	0	0	0	40,000	0	\$0	
Expenditure Total	\$641,244	\$710,197	\$901,496	\$698,676	\$698,917	(\$11,280)	-1.6%
Positions	3.00	3.00	3.00	4.00	4.00	1.0	33.3%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Board of Supervisors:
 - 6.0% increase for salaries effective December 1, 2021.
- Distribution of \$120,000 from the Reserve for Contingencies for costs related to the County Attorney search and contracted services.

FY 23 Recommended Budget: The Board of Supervisors’ budget decreases by \$11,521 or 1.6% and reflects the following:

- 4.0% increase for salaries effective July 1, 2022.

- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Net *decrease* of \$91,889 or 24.5% in operating costs due primarily to reallocating the cost of the annual financial audit to the Department of Finance and Budget and *increased* costs for public hearing advertisements.
- The Resource Plan category includes \$40,000 for funding for one position to support Boards and Commissions budgeted to begin mid-year in FY 23.

FY 23 Adopted Budget: The Board of Supervisors' budget *decreases* by \$11,280 or 1.6% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the Boards and Commissions-related position, previously noted in the Resource Plans category, has been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.

EXECUTIVE LEADERSHIP

MISSION

Ensure a responsive and effective government.

DESCRIPTION

Executive Leadership includes the County Executive's Office, Communications and Public Engagement (CAPE), Performance and Strategic Planning (P&SP), the Office of Equity and Inclusion (OEI), and the Broadband Affordability and Accessibility Office (BAAO). Executive Leadership is responsible for the following functions:

- Guiding and directing the operations of the County government.
- Directing the County's community relations, public engagement, and communications efforts.
- Implementing Strategic Plan, technology, and other critical organizational initiatives.
- Ensuring equity in service delivery, decision making, and community engagement.
- Supporting the Albemarle Broadband Authority along with community facing customer service.

GOALS

- Enhancing the governing body's effectiveness by making local government work for the good of the residents in the community, with a focus on the community's economic vitality, quality of life, and responsiveness to community needs.
- Leading organization-wide customer service enhancements to where we provide every customer with an experience that is professional, empathetic, and responsive and creating performance measures.
- Leading strategic visioning and planning that leads to the programming of business process reengineering and performance management to improve change capabilities through the FY 24 Strategic Plan process and the establishment of cross-collaboration procedures and standards in the organization's core systems.
 - Human Resources Information System planning and implementation of employee onboarding and benefits management
 - Support the selection function for a Community Development System and begin implementation of the system
 - Develop planning and process improvement for financial system replacement in following years
- Sustaining the community's trust and cultivating interest in local government through intentional and inclusive public processes that inform and inspire everyone in our community, through direct outreach, communications, and public engagement – and continuing to grow our reach and add new voices to our processes while building community trust in local government and the services we provide.
- Enhancing diversity, equity, and inclusion in County processes, programs, and service delivery.
- Achieve ubiquitous fiber broadband access by 2025 and build equitable and affordable broadband programs that improve reliability, performance, and availability of fiber broadband and encourage competition.

FINANCIAL DATA

Executive Leadership							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
County Executive							
Salaries	\$749,067	\$782,528	\$753,190	\$766,086	\$766,086	(\$16,442)	-2.1%
Benefits	238,593	234,923	212,221	234,454	235,598	\$675	0.3%
Operating	89,047	83,107	102,518	82,997	82,997	(\$110)	-0.1%
Capital Outlay	2,382	3,000	3,000	3,000	3,000	\$0	0.0%
Expenditure Total	\$1,079,090	\$1,103,558	\$1,070,929	\$1,086,537	\$1,087,681	(\$15,877)	-1.4%
Positions	6.00	6.00	5.00	5.00	5.00	(1.00)	-16.7%
Communications & Public Engagement							
Salaries	\$256,806	\$272,111	\$332,799	\$388,476	\$461,907	\$189,796	69.7%
Benefits	101,483	110,389	115,219	149,741	180,598	\$70,209	63.6%
Operating	103,468	48,883	61,201	62,085	67,045	\$18,162	37.2%
Capital Outlay	88,938	0	0	0	0	\$0	
Resource Plans	0	0	0	108,675	0		
Expenditure Total	\$550,696	\$431,383	\$509,219	\$708,977	\$709,550	\$278,167	64.5%
Positions	4.00	4.00	5.00	7.00	7.00	3.00	75.0%
Performance & Strategic Planning							
Salaries	\$227,546	\$285,311	\$613,020	\$632,884	\$921,194	\$635,883	222.9%
Benefits	73,058	84,624	141,971	191,934	302,199	\$217,575	257.1%
Operating	337,938	212,809	1,020,928	280,206	1,955,406	\$1,742,597	818.9%
Expenditure Total	\$638,542	\$582,744	\$1,775,919	\$1,105,024	\$3,178,799	\$2,596,055	445.5%
Positions	4.00	4.00	6.50	6.75	10.75	6.75	168.8%
Equity & Inclusion							
Salaries	\$193,467	\$186,866	\$139,740	\$266,147	\$204,302	\$17,436	9.3%
Benefits	59,700	60,597	45,447	86,315	65,601	\$5,004	8.3%
Operating	97,072	81,675	191,614	99,610	82,110	\$435	0.5%
Expenditure Total	\$350,240	\$329,138	\$376,801	\$452,072	\$352,013	\$22,875	6.9%
Positions	2.00	2.00	2.00	3.00	2.00	0.00	0.0%
Broadband Affordability & Accessibility							
Salaries	\$28,436	\$193,150	\$213,090	\$264,203	\$264,203	\$71,053	36.8%
Benefits	7,898	66,361	61,326	74,712	75,048	\$8,687	13.1%
Operating	111	276,865	296,286	274,335	274,335	(\$2,530)	-0.9%
Expenditure Total	\$36,445	\$536,376	\$570,702	\$613,250	\$613,586	\$77,210	14.4%
Positions	0.00	2.00	2.00	2.00	2.00	0.00	0.0%
TOTAL EXPENDITURES	2,655,012	2,983,199	4,305,360	3,965,860	5,941,629	2,958,430	99.2%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for Executive Leadership:
 - 6.0% increase for salaries effective December 1, 2021.

- Restores funding for three positions that were frozen at the FY 22 Adopted Budget:
 - CAPE: Two part-time positions in the Police and Fire Rescue departments were unfrozen and moved to CAPE to create one full-time Public Information Officer position.
 - P&SP: One Technology Training Specialist position in Human Resources was unfrozen and moved to P&SP. Additionally, one Performance and Policy Analyst position was unfrozen.
- Creation of a regular part-time position in P&SP through the reprioritization of existing part-time and temporary funding.
- Reallocation of the Organizational Development Manger position from County Executive to P&SP.
- Re-appropriation of \$229,166 for cultural and historical projects and for purchase orders initiated in FY 21 in support of organizational initiatives.
- Distribution of \$1,077,620 from the Business Process Optimization Reserve to P&SP in support of organizational initiatives such as Human Resources Redesign and Payroll Clarity projects.

FY 23 Recommended Budget: The Executive Leadership budget *increases* by \$982,661 or 32.9% and reflects the following:

- Changes applicable to all offices within Executive Leadership:
 - 4.0% *increase* for salaries effective July 1, 2022.
 - *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
 - *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
 - *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- The County Executive budget *decreases* by \$17,021 or 1.5% primarily due to the re-allocation of the one position to P&SP.
- The CAPE budget *increases* by \$277,594 or 75.0% primarily due to the continuation of the position approved during FY 22 and funding for two Neighborhood and Community Engagement Specialists (3-year temporary positions with staggered start dates in FY 23). The Neighborhood and Community Engagement Specialists will provide staff support for Community Advisory Committees and foster on-the-ground connections with individuals and community organizations in the community to facilitate County/community relations.
- The P&SP budget *increases* by \$522,280 or 89.6% primarily due to continuation of the position adjustments approved during FY 22 and re-allocation of the \$60,000 Training Pool from the Non-Departmental chapter of this document to P&SP.
- The OEI budget *increases* by \$122,934 or 37.4% primarily due to locally funding one position and operating costs associated with the expiring Yancey Community Center grant to continue those services.
- The BAAO budget *increases* by \$76,874 or 14.3% primarily due to a \$40,000 increase in part-time temporary wages for broadband service support. This was previously funded in the Facilities Planning & Construction budget.

FY 23 Adopted Budget: The Executive Leadership budget *increases* by \$2,958,430 or 99.2% and reflects the following changes to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the two Neighborhood and Community Engagement Specialists in CAPE, previously noted in the Resource Plans category, has been reallocated to the Salaries, Benefits, and Operating categories in the Financial Data table for the FY 23 Adopted Budget column.

- Funding for four positions and consulting support for the Core Systems Modernization project was reallocated from the Business Process Optimization Reserve to P&SP.
- Funding for the Yancey Community Center position was reallocated from OEI to the Department of Parks and Recreation.

DEPARTMENT OF HUMAN RESOURCES

MISSION

The Human Resource (HR) Department will take a leadership role and provide service in support of the County’s vision by promoting the concept that our employees are our most valuable resource and will be treated as such.

The HR Department will act as a catalyst to enable all Albemarle County employees to contribute at optimum levels toward the success of the services they provide at Albemarle County.

DESCRIPTION

The Albemarle County HR Department provides human resources support for all local government departments. The department strives to help employees with all phases of their Albemarle County careers. HR is focused on providing a high level of customer service and partnering with employees to obtain a deep understanding of needs. The HR Department provides services in the following areas:

- Administration of Benefits and Leave
- Classification and Compensation
- Coaching
- Diversity, Equity, and Inclusion
- Employee Recognition and Rewards
- Employee Recruitment, Selection, and Retention
- Employee Relations
- HR Systems Administration and Position Management
- Learning and Development
- Mentoring
- Performance Management
- Policy and Procedure Compliance
- Policy and Procedure Development
- Workplace Safety and Wellness
-

GOALS

- Attract, hire, retain and develop the best possible talent
- Conduct compensation study to better align organization salary structure and market competitiveness
- Create and model virtuous cycles of well-being to improve work life balance and mental health wellbeing amongst staff
- Develop Coaching and Mentoring Programs
- Develop internship program for college and university students
- Document all processes and procedures for internal Standard Operating Procedures
- Improve the remote/hybrid workplace culture
- Implement an HR Information System for robust HR process delivery
- Incorporate Workplace Harassment and Ethics Policies and Learning Components to be offered annually
- Increase soft skills learning options for all staff
- Prioritize diversity, equity, and inclusion (DEI) in all areas of the department and implement training
- Re-reestablish and manage the Virginia Values Veterans (V3) Program
- Revamp learning and development program for emerging and current Supervisory staff with structured learning program
- Revamp recruitment and onboarding process

- Update all Policies and Procedures to include Partner Entities
- Update benefits package
- Implement metrics per HR Division to measure progress and set strategic goals

FINANCIAL DATA

Human Resources							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$92,956	\$133,138	\$419,120	\$1,123,731	\$1,123,731	\$990,593	744.0%
Benefits	\$52,347	74,932	128,544	429,628	431,277	\$356,345	475.6%
Operating	73,907	108,776	272,468	251,320	251,320	\$142,544	131.0%
Transfer to Schools	622,352	567,614	567,614	0	0	(\$567,614)	-100.0%
Capital Outlay	0	0	1,000	31,500	31,500	\$31,500	
Expenditure Total	\$841,563	\$884,460	\$1,388,746	\$1,836,179	\$1,837,828	\$953,368	107.8%
Revenue							
Local	\$22,500	\$22,500	\$0	\$0	\$0	(\$22,500)	-100.0%
Net Cost	\$819,063	\$861,960	\$1,388,746	\$1,836,179	\$1,837,828	\$975,868	113.2%
Positions*	3.0	3.0	15.0	15.0	15.0	12.0	400.0%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the HR Department:
 - 6.0% increase for salaries effective December 1, 2021.
 - Approval of a total of 15.0 County government positions to assist with the transition of County government and school human resources departments.
 - \$150,000 for a compensation study to review County government employees who are on the County Government Classified Pay Scale.

FY 23 Recommended Budget: The Human Resources budget *increases* by \$951,719 or 107.6% and reflects the redesign of the HR Department to create stand-alone departments for Public Schools and County Government. The redesign will provide better support for county government policies, mandates, and needs. Recommended changes for County Government HR include the following:

- 4.0% increase for salaries effective July 1, 2022.
- Continuation of the 15.0 positions approved during FY 22.
- Increase to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.

- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Removal of the transfer to the Public Schools for Human Resources of \$567,614.
- Other increases reflect the anticipated operating costs to establish a County government HR department.
- \$22,500 *decrease* in local revenue for training costs collected from the Public Schools.

FY 23 Adopted Budget: The Human Resources budget *increases* by \$953,368 or 107.8% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

COUNTY ATTORNEY

MISSION

To deliver quality legal services and ethical counsel.

DESCRIPTION

The County Attorney’s Office provides legal counsel and advice in all civil matters to the Board of Supervisors and all other boards, commissions, and committees appointed by the Board of Supervisors, as well as County officials and other public bodies. The Office provides services in areas such as land use and zoning, taxation and finance, law enforcement, social services, contracts, real estate, employment, legislation, and litigation. The Office drafts ordinances and resolutions to implement policy decisions of the Board of Supervisors, prepares legislative proposals, represents the County in litigation, and enforces compliance with the Water Protection Ordinance, the Zoning Ordinance, and other County regulations.

GOALS

- To support the Board of Supervisors, through County Departments, in its efforts to achieve the County’s Mission and to realize the County’s Strategic Plan goals. This includes continuing to provide legal advice on the Board’s and Department’s many initiatives, which includes drafting and reviewing policies, ordinance, and agreements.
- To provide excellent service. This includes learning to provide services in different ways during the ongoing pandemic, as well as thereafter.
- To provide proactive education and training and to avoid unnecessary litigation and legal conflicts. This includes establishing a regularly scheduled, customizable training program responsive to organization and departmental needs.

FINANCIAL DATA

County Attorney							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$818,350	\$839,296	\$896,020	\$1,106,081	\$1,106,081	\$266,785	31.8%
Benefits	234,834	246,411	297,955	342,677	344,319	\$97,908	39.7%
Operating	88,188	64,366	71,486	85,966	85,966	\$21,600	33.6%
Capital Outlay	0	0	300	200	200	\$200	
Expenditure Total	\$1,141,373	\$1,150,073	\$1,265,761	\$1,534,924	\$1,536,566	\$386,493	33.6%
Net Cost	\$1,141,373	\$1,150,073	\$1,265,761	\$1,534,924	\$1,536,566	\$386,493	33.6%
Positions	9.0	9.0	10.0	10.0	10.0	1.0	11.1%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of

the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during this pandemic. This included the following for the County Attorney:

- 6.0% *increase* for salaries effective December 1, 2021.
- \$126,133 for partial year funding for an additional Assistant County Attorney position, related costs, and one-time wages to assist with the transition of staff anticipated to retire in calendar year 2022.

FY 23 Recommended Budget: The County Attorney's budget *increases* by \$384,851 or 33.5%, and reflects the following:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Continuation of the Assistant County Attorney position approved during FY 22.
- \$21,000 *increase* to consolidate special litigation fees in the County Attorney's Office.

FY 23 Adopted Budget: The County Attorney budget *increases* by \$386,493 or 33.6% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

DEPARTMENT OF FINANCE AND BUDGET

MISSION

Manage the County's finances guided by the fiscal policies adopted by the Board of Supervisors while promoting excellence, quality, and efficiency of operations by enhancing the ability of our employees who serve our internal and external customers in an outstanding manner.

DESCRIPTION

The Department of Finance & Budget is responsible for the County's overall financial management and includes the following: Office of the CFO, Office of Budget & Management, Office of Procurement, Office of Treasury Management, Office of Revenue Administration, Office of Real Estate, and the Office of the Controller. These Offices provide the following services: financial accounting and reporting, assessment and collection of all local revenues, payroll processing, cash/investment management, debt management, risk management, procurement, and budget development and management. The Department of Finance & Budget also provides services to the public and to local government entities, including Albemarle County Partner Agencies and Public Schools.

GOALS

- To clarify and streamline processes and procedures to be ready for the Core Systems Modernization (CSM) project.
- To fully participate and increase the department's support of the HRIS Implementation and County-View Replacement by fully incorporating end to end processing and providing subject matter expertise for the project core teams
- To increase efficiency in the Operating and Capital Budget Processes by revamping these processes and supporting the Updated Strategic Plan initiative.
- To increase the County government employees' knowledge of finance-related items through organization-wide trainings.
- To increase the efficiency and coordination of the County's Year-End Process.
- Establish an internal auditing function to safeguard against potential fraud, waste, or abuse.
- Establish a contract management function to increase performance and organization of the County's relationship with partner entities.
- To increase lease accounting for the County by implementing GASB 87 and Debtbook.
- To increase our performance in key areas and increase staff training to create a culture of continuous learning.

FINANCIAL DATA

Department of Finance & Budget							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$4,160,285	\$4,137,675	\$4,373,970	\$4,741,109	\$4,877,288	\$739,613	17.9%
Benefits	1,504,614	1,448,172	1,475,840	1,753,134	1,813,118	\$364,946	25.2%
Operating	1,013,811	1,179,367	2,063,476	1,449,626	1,469,946	\$290,579	24.6%
Capital Outlay	78,486	21,900	15,917	18,546	18,546	(\$3,354)	-15.3%
Resource Plans	0	0	0	209,583	0	\$0	
Expenditure Total	\$6,757,195	\$6,787,114	\$7,929,203	\$8,171,998	\$8,178,898	\$1,391,784	20.5%
Revenue							
Local	\$524,559	\$378,571	\$417,893	\$456,645	\$456,645	\$78,074	20.6%
State	461,856	471,505	485,500	509,751	509,751	\$38,246	8.1%
Transfers	40,776	41,183	41,183	45,786	45,786	\$4,603	11.2%
Revenue Total	\$1,027,191	\$891,259	\$944,576	\$1,012,182	\$1,012,182	\$120,923	13.6%
Net Cost	\$5,730,004	\$5,895,855	\$6,984,627	\$7,159,816	\$7,166,716	\$1,270,861	21.6%
General Fund Positions	66.50	63.00	67.60	71.85	71.85	8.85	14.0%

*For FY 23 DF&B has a total of 6.25 FTEs who are included in other funds. These employees bring the DF&B total FTE count to 78.1.

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Department of Finance & Budget:
 - Restores funding for the Real Estate Appraiser position that was frozen at the start of the FY 22 Adopted Budget.
 - 6.0% *increase* for salaries effective December 1, 2021.
 - \$111,385 for partial year funding for a contract manager, accountant, and buyer position and related expenses.
 - Creation of 3 regular part-time positions (1.6 FTE total) through reprioritization of existing temporary and part-time funding.
- Re-appropriations of \$181,744 for part-time wages for temporary staffing, purchase orders initiated in FY 21 that will be completed in FY 22, and professional services.
- Distribution of \$312,000 from the Business Process Optimization reserve for contract services to assist with implementation of organizational initiatives, including the Payroll Clarity project that redefined how employees are paid in the County.
- Distribution of \$70,000 from the Cigarette Tax Reserve for administration of the Cigarette Tax.

FY 23 Recommended Budget: The DF&B budget *increases* by \$1,384,884, or 20.4%, and reflects the following:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Continuation of the 4.6 positions approved during FY 22.
- Funds a portion of the Health Care Analyst position (0.25 FTE) that was previously funded in the Health Care Fund to more adequately reflect the positions work function.
- *Increase* of \$270,259 or 22.9% in Operating expenditures primarily due to the following:
 - Reallocation of \$126,000 from the Board of Supervisors' budget for the cost of the annual financial audit.
 - \$70,000 *increase* for costs associated with administration of the Cigarette Tax.
 - \$42,000 *increase* for payroll services.
 - \$21,250 *increase* in costs associated with printing tax bills based on actual costs in FY 21 projected costs in FY 22.
- Funded Resource Plans total \$209,583 and include one Revenue Analyst position and three Accountant positions with staggered start dates. These positions will improve the revenue analysis function and provide organizational readiness in advance of the Core Systems Modernization project. In addition, a Senior Procurement Specialist position is recommended to provide support for the growing capital program in the Schools. Funding for this position is in the Capital Improvements Program.
- *Increase* of \$116,021 in related revenues, including administration fees for financial services provided to agencies, sale of surplus goods, State Compensation Board support for DF&B compensation, and a transfer from the Public Schools to support administration of the Purchasing Card program. The increase is due primarily to anticipated increases in administration fees and the State Compensation Board.

FY 23 Adopted Budget: The DF&B budget *increases* by \$1,391,784, or 20.5%, and reflects the following changes to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the Revenue Analyst and three Accountant positions, previously noted in the Resource Plans category, has been reallocated to the Salaries, Benefits, and Operating categories in the Financial Data table for the FY 23 Adopted Budget column.

DEPARTMENT OF INFORMATION TECHNOLOGY

MISSION

The Department of Information Technology (IT) will deliver quality and innovative information technology solutions to provide citizens, the business community and County staff with convenient access to appropriate information and services.

DESCRIPTION

The Information Technology Department embraces its responsibility to lead and collaborate with departments on the thoughtful implementation of innovation throughout the County. Through teamwork and a culture that embraces efficiency and optimization, the department works to deliver information and telecommunication services quickly, reliably, and securely. This success enhances all County staff's decision-making, communications, and performance.

The past year has required a focus on continuity of County services to manage operations through the global pandemic. During this same period, the department has embraced opportunities help the County work more efficiently. Prior technological investments were critical in allowing these successes to be possible. Now, with the County positioning to move forward with the knowledge gained from the pandemic, investments are once again necessary to establish an improved foundation to build upon.

GOALS

- Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- Ensure effective technical and fiscal management of the Department's operations, resources, technology projects and contracts.
- Work with County agencies to improve business operations by thoroughly understanding business needs and by planning, implementing and managing the best information technology solutions available.

FINANCIAL DATA

Information Technology							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$2,092,556	\$2,236,296	\$2,275,793	\$2,584,588	\$3,037,425	\$801,129	35.8%
Benefits	\$698,175	725,820	732,746	867,362	1,035,238	\$309,418	42.6%
Operating	\$1,460,140	1,572,523	1,791,173	2,272,454	2,977,748	\$1,405,225	89.4%
Capital Outlay	\$29,922	6,000	1,611	20,000	30,000	\$24,000	400.0%
Resource Plans	0	0	0	46,300	0	\$0	
Expenditure Total	\$4,280,792	\$4,540,639	\$4,801,323	\$5,790,704	\$7,080,411	\$2,539,772	55.9%
Revenue							
Local	\$0	\$137,737	\$137,737	\$133,236	\$133,236	(\$4,501)	-3.3%
Net Cost	\$4,280,792	\$4,402,902	\$4,663,586	\$5,657,468	\$6,947,175	\$2,544,273	57.8%
Positions	28.0	28.0	29.0	31.0	35.0	7.0	25.0%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Department of Information Technology:
 - 6.0% increase for salaries effective December 1, 2021.
 - \$9,716 for partial year funding for a help desk support position; a portion of this positions’ cost is provided through reprioritizing funding within the IT budget.
 - \$147,390 for licensing and storage costs for the Police Department’s Body Worn Camera Program.
- Re-appropriation of \$66,349 for purchase orders initiated in FY 21 that will be completed in FY 22 and support for cloud storage costs.
- Distribution of \$72,800 from the Pandemic Reserve to provide an Audio/Visual (A/V) support position.

FY 23 Recommended Budget: The Information Technology budget *increases* by \$1,250,065 or 27.5% and reflects the following:

- 4.0% increase for salaries effective July 1, 2022.
- Increase to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- Increase in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- Decrease in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Continuation of the help desk support position approved during FY 22.
- Ongoing funding for the A/V support position to continue those services.

- \$699,931 or 44.5% *increase* in operating expenses due primarily to the following:
 - \$495,660 *increase* for hardware, software, and internet maintenance contract renewals and contract increases.
 - \$150,966 *increase* for software maintenance costs for the Police Department's Body Camera Program.
 - \$33,124 *increase* in training for both IT staff and for all County staff to reduce dependence on outside vendors.
 - \$14,000 *increase* in contract services to support the Core Systems Modernization (CSM) project.
- \$14,000 *increase* in capital outlay to purchase replacement time clocks.
- The Resource Plan category includes \$46,300 for one Systems Engineer position to begin mid-year in FY 23. This position will support networks and devices for mobile staff in the field.
- Revenues total \$133,236 to recover software licensing costs from the Public Schools and other government partners.

FY 23 Adopted Budget: The Information Technology budget *increases* by \$2,539,772 or 55.9% and reflects the following changes to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Reorganization of functions between the IT Department and the Community Development Department (CDD):
 - Reallocation of \$541,132 from CDD to IT for Geographic Information Systems (GIS) services. This includes four positions, part-time and overtime wages, and operating costs associated with GIS services.
 - Reallocation of \$132,752 from IT to CDD for Records Management Services. This includes 2 positions and related operating expenses.
- Funding for two positions and ongoing maintenance costs for the Core Systems Modernization project was reallocated from the Business Process Optimization Reserve to IT.
- Funding for Systems Engineer position, previously noted in the Resource Plans category, has been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.

DEPARTMENT OF VOTER REGISTRATION AND ELECTIONS

MISSION

The mission of the Albemarle County Department of Voter Registration and Elections is to provide citizens with timely and accessible services designed to maintain accurate voter registration records and ensure the administration of free, fair, and transparent elections, in accordance with the law.

DESCRIPTION

The department provides the means for eligible citizens to register to vote in Albemarle County; provides information to the general public regarding elections and voting; maintains a dual filing system for over 80,000 registered voters in Albemarle County; administers all Federal, State, and local elections held in Albemarle County; provides information and assistance to candidates for elected office and to elected officials; and provides for the internal administration of the department, including staff training, personnel management, short and long-range planning, budget preparation, and general operations management.

GOALS

- Continue to maintain free, fair and efficient voter registration opportunities for County residents.
- Continue to administer free, fair, and smooth elections in the County.
- Continue to assist local candidates with candidate qualification and disclosure procedures.

FINANCIAL DATA

Voter Registration and Board of Elections								
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Request	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u> \$ Change	<u>% Change</u>
Expenditures								
Salaries	\$460,227	\$514,055	\$461,683	\$542,824	\$542,824	\$542,824	\$28,769	5.6%
Benefits	124,372	140,343	130,096	148,635	148,635	149,184	\$8,841	6.3%
Operating	439,225	474,470	420,215	404,961	404,961	404,961	(\$69,509)	-14.6%
Capital Outlay	0	3,832	3,832	4,440	4,440	4,440	\$608	15.9%
Expenditure Total	\$1,023,824	\$1,132,700	\$1,015,826	\$1,100,860	\$1,100,860	\$1,101,409	(\$31,291)	-2.8%
Revenue								
Local	\$200	\$557	\$0	\$300	\$300	\$300	(\$257)	-46.1%
State	56,520	57,762	112,152	117,760	117,760	117,760	\$59,998	103.9%
Revenue Total	\$56,720	\$58,319	\$112,152	\$118,060	\$118,060	\$118,060	\$59,741	102.4%
Net Cost	\$967,104	\$1,074,381	\$903,674	\$982,800	\$982,800	\$983,349	(\$91,032)	-8.5%
Positions	5.8	5.8	5.8	5.8	5.8	5.8	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during this pandemic. This included the following for the Department of Voter Registration and Elections:
 - 6.0% *increase* for salaries effective December 1, 2021.
- Re-appropriation of \$17,250 for election expenses planned in FY 21 and incurred in FY 22.

FY 23 Recommended Budget: The Department of Voter Registration and Elections' budget *decreases* by \$31,840 or 2.8% and reflects the following:

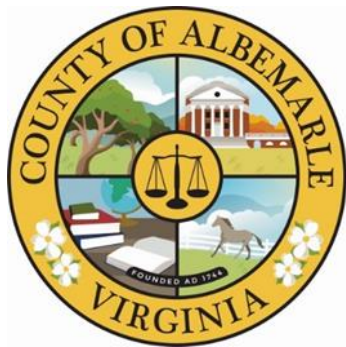
- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Net *decrease* of \$68,901 in operating and capital outlay primarily due to anticipated reductions in primary election costs.
- \$58,619 *increase* in related revenues primarily due to an anticipated increase in funding from the Electoral Board.

FY 23 Adopted Budget: The Department of Voter Registration and Elections' budget *decreases* by \$31,291 or 2.8% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

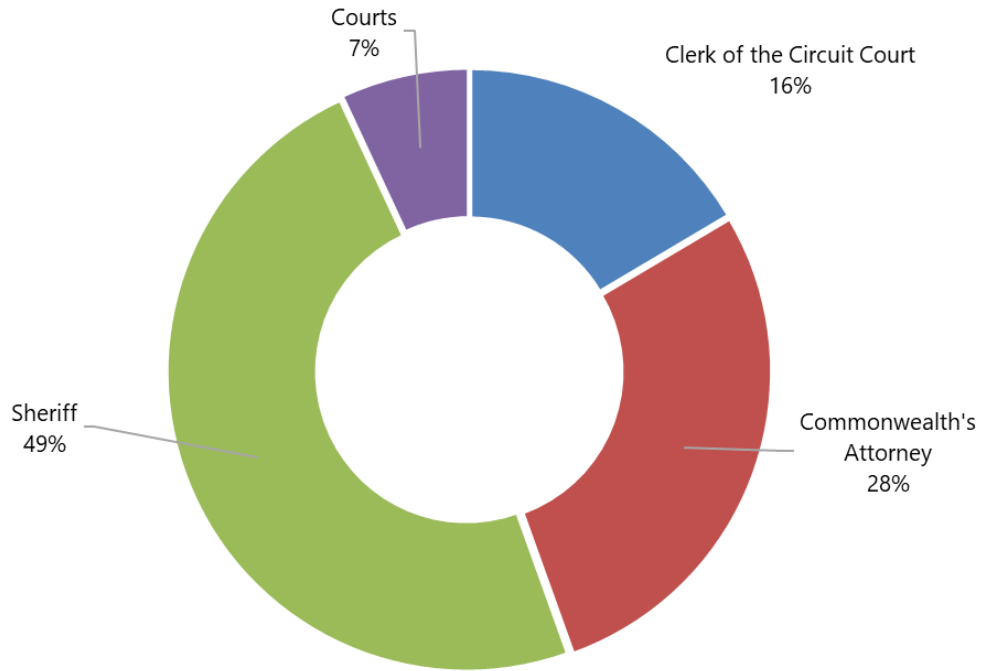
Judicial





JUDICIAL

**FY 23 Adopted
Judicial Budget
\$6,963,217**



	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
							\$ Change	% Change
Clerk of the Circuit Court	\$980,422	\$930,453	\$1,310,280	\$1,146,818	\$1,146,818	\$1,147,800	\$217,347	23.4%
Commonwealth's Attorney	1,529,395	1,569,290	1,679,628	1,950,420	1,950,420	1,952,405	\$383,115	24.4%
Sheriff	2,671,332	3,018,121	3,153,395	3,377,886	3,377,886	3,380,457	\$362,336	12.0%
Courts	407,934	440,520	401,233	544,447	482,381	482,555	\$42,035	9.5%
TOTAL JUDICIAL	\$5,589,083	\$5,958,384	\$6,544,537	\$7,019,571	\$6,957,505	\$6,963,217	\$1,004,833	16.9%

CLERK OF THE CIRCUIT COURT

MISSION

The mission of the Clerk of the Circuit Court is to carry out a comprehensive list of statutorily mandated duties as well as carry out rules imposed by the Supreme Court of Virginia as it relates to service of the Court. This office will provide expedient, efficient service to the public, attorneys at law, judges, and other agencies of the Commonwealth of Virginia and the County of Albemarle. In addition, the Clerk of the Circuit Court’s office will continue the preservation of public records and provide effective access to the court system through the use of technology.

DESCRIPTION

The Clerk of the Circuit Court is a Virginia constitutional officer elected to an eight-year term by the voters of Albemarle County. The Clerk handles administrative and financial matters for the Circuit Court and has authority to conduct the individual duties that are enumerated by statute, including but not limited to the recording of deeds, the probating of wills, the administration of estates, the appointment of guardians and conservators, and the issuance of marriage licenses and concealed firearm permits. The Clerk is also the custodian of the court records, deeds, and other important documents of the court system.

GOALS

- To further modernization through the use of digital information technology tools that will enable both on-premises and remote users access to public information.
- To develop solutions to records storage such that the space issues facing the Clerk’s Office can be either reduced or eliminated.

FINANCIAL DATA

CLERK OF CIRCUIT COURT								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	<u>FY 22 Adopted to FY 23 Adopted</u> \$ Change	<u>% Change</u>
Expenditures								
Salaries	\$579,581	\$571,069	\$646,840	\$684,637	\$684,637	\$684,637	\$113,568	19.9%
Benefits	208,417	208,634	232,840	276,611	276,611	277,593	\$68,959	33.1%
Operating	187,349	145,950	425,800	180,770	180,770	180,770	\$34,820	23.9%
Capital Outlay	5,074	4,800	4,800	4,800	4,800	4,800	\$0	0.0%
Expenditure Total	\$980,422	\$930,453	\$1,310,280	\$1,146,818	\$1,146,818	\$1,147,800	\$217,347	23.4%
Revenue								
Local	\$213,839	\$121,350	\$176,434	\$234,700	\$234,700	\$234,700	\$113,350	93.4%
State	567,414	522,746	582,033	619,616	619,616	619,616	\$96,870	18.5%
Revenue Total	\$781,253	\$644,096	\$758,467	\$854,316	\$854,316	\$854,316	\$210,220	32.6%
Net Cost	\$199,169	\$286,357	\$551,813	\$292,502	\$292,502	\$293,484	\$7,127	2.5%
Positions	12.5	12.5	12.5	12.5	12.5	12.5	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected Budget:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during this pandemic. This included the following for the Clerk of the Circuit Court:
 - Restores funding for the Deputy Clerk position that was frozen at the FY 22 Adopted Budget.
 - 6% *increase* for salaries effective December 1, 2021.
- Appropriation of \$250,000 to digitize land and older civil and criminal records prior to the courthouse renovations.

FY 23 Recommended Budget: The Clerk of the Circuit Court's budget *increases* by \$216,365 or 23.3% and reflects the following:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- \$34,820 *increase* in operating expenses primarily due to funding for equipment for the land records and probate divisions of the office. These expenses have offsetting revenue from the State.
- *Increase* of \$210,220 or 32.6% in related revenues primarily due to anticipated increases in Excess Fees of the Clerk and State Compensation Board funding.

FY 23 Adopted Budget: The Clerk of the Circuit Court's budget *increases* by \$217,347 or 23.4% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

COMMONWEALTH'S ATTORNEY

MISSION

The Albemarle County Commonwealth's Attorney's Office (CAO) is dedicated to pursuing justice and protecting the rights and safety of the community. As part of that mission, the CAO works to enhance public safety and welfare through the vigorous enforcement of criminal laws in a fair, ethical, and just manner. The CAO also uses evidence-based practices to enhance public safety while decreasing criminal justice costs.

DESCRIPTION

In order to accomplish the CAO mission, the Commonwealth's Attorney and Assistant Commonwealth's Attorneys work with our law enforcement partners and community members to prevent crime while prosecuting matters with integrity and fairness.

- Albemarle County Juvenile and Domestic Relations District Court: Juvenile Criminal Dockets, Adult Criminal and Domestic Violence Dockets, and Juvenile Traffic Dockets, motions/hearings, and bond matters.
- Albemarle County General District Court: criminal misdemeanor dockets, traffic dockets, felony preliminary hearing dockets, motions/hearings, and bond matters.
- Albemarle County Circuit Court: all criminal felony matters, jury trials, bond matters, motions/hearings, and grand jury proceedings.
- Virginia Court of appeals: criminal appeals.

GOALS

- Prosecute the criminal laws of the Commonwealth of Virginia and County of Albemarle effectively, ethically, professionally, and fairly, thereby promoting public confidence in the fair administration of justice.
- Work closely with law enforcement and other departments within the judicial, law enforcement, and public safety areas, consult with law enforcement officers on investigations, provide periodic training.
- Represent the Commonwealth as it's attorney for Albemarle County for the following (but not limited to): determining extradition matters, coordinating Court schedules, communicating regarding transportation of inmates from other facilities, conducting special grand juries, preparing indictments for and advising the regular grand jury, reviewing individual cases for entry into Drug Court and Mental Health Docket, conflict of interest notification to public official and opinions, and education and outreach to the general public.

FINANCIAL DATA

COMMONWEALTH'S ATTORNEY								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
							\$ Change	% Change
Expenditures								
Salaries	\$1,116,247	\$1,132,020	\$1,222,335	\$1,403,215	\$1,403,215	\$1,403,215	\$271,195	24.0%
Benefits	345,376	347,760	374,363	447,210	447,210	449,195	\$101,435	29.2%
Operating	61,285	82,450	75,075	89,335	89,335	89,335	\$6,885	8.4%
Capital Outlay	6,487	7,060	7,855	10,660	10,660	10,660	\$3,600	51.0%
Expenditure Total	\$1,529,395	\$1,569,290	\$1,679,628	\$1,950,420	\$1,950,420	\$1,952,405	\$383,115	24.4%
Revenue								
Local	\$3,889	\$6,432	\$3,000	\$4,000	\$4,000	\$4,000	(\$2,432)	-37.8%
State	668,897	700,684	650,921	753,662	753,662	753,662	\$52,978	7.6%
Transfers	60,000	60,000	60,000	60,000	60,000	60,000	\$0	0.0%
Revenue Total	\$732,785	\$767,116	\$713,921	\$817,662	\$817,662	\$817,662	\$50,546	6.6%
Net Cost	\$796,610	\$802,174	\$965,707	\$1,132,758	\$1,132,758	\$1,134,743	\$332,569	41.5%
Positions	13.5	13.5	15.5	15.5	15.5	15.5	2.0	14.8%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected Budget:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Commonwealth’s Attorney:
 - 6% increase for salaries effective December 1, 2021
- Approval of 2 positions to support Body Worn Camera Program impacts.
- Includes \$12,918 for internship expenditures re-appropriated From FY 21 to FY 22.

FY 23 Recommended Budget: The Commonwealth’s Attorney budget *increases* by \$381,130 or 24.3% and reflects the following:

- 4.0% increase for salaries effective July 1, 2022.
- Increase to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- Increase in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- Decrease in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Continuation of positions related to the Body Worn Camera Program.
- Combined increase of \$10,485 or 11.7% in the operating and capital outlay categories primarily due to the addition of the new positions.
- Revenues include charges for services, funding from the State Compensation Board, and a transfer from the Commonwealth’s Attorney Commission Fund. The \$50,546 or 6.6% increase in related revenues is primarily due to an anticipated increase in funding from the State Compensation Board.

FY 23 Adopted Budget: The Commonwealth Attorney's budget *increases* by \$383,115 or 24.4% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

OFFICE OF THE SHERIFF

MISSION

It is the mission of the Albemarle County Sheriff's Office to serve all citizens with respect, fairness, and compassion. It is our mission to provide quality and effective law enforcement services to citizens of Albemarle County. We are dedicated to providing a quality work environment with professionalism and moral values. The Albemarle County Sheriff's Office is devoted to providing quality law enforcement, court security and civil process services to all citizens and visitors of Albemarle County and to conduct ourselves in a manner respectful of the trust that has been placed upon us.

DESCRIPTION

The Sheriff is a Virginia constitutional officer elected to a four-year term by the voters of Albemarle County. The Sheriff's Office is responsible for processing and serving civil and criminal court authorized documents, for providing courtroom security to the Circuit Court, General District Court, and the Juvenile and Domestic Relations Court, and for transporting prisoners from the local jail, as well as non-local prisoners located across the Commonwealth of Virginia. The Sheriff's Office is also responsible for extraditing prisoners across the United States who have pending charges in Albemarle County, for transporting persons committed to a mental health facility with the issuance of a Temporary Detention Order (TDO) across the Commonwealth of Virginia, and for performing selective enforcement activities on the highways of Albemarle County to keep the highways safer for all citizens. The Sheriff's Office is responsible for all search and rescue missions in Albemarle County.

GOALS

- Ensure core functions (court security, prisoner and mental patient transports, and civil process) are performed in the most cost efficient and productive manner.
- Ensure staffing levels are met to maintain the safety and security of the judges, court staff, and the public.
- Ensure the use of volunteers is maximized to support initiatives beyond basic mandatory functions.
- Identify ways the office can provide additional desired service to the community and work in concert with the Albemarle County Police Department to avoid service duplication.

FINANCIAL DATA

OFFICE OF THE SHERIFF								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
							\$ Change	% Change
Expenditures								
Salaries	\$1,733,731	\$1,909,935	\$1,961,504	\$2,150,081	\$2,150,081	\$2,150,081	\$240,146	12.6%
Benefits	634,801	637,127	678,419	740,524	740,524	743,095	\$105,968	16.6%
Operating	292,661	421,459	450,840	421,705	421,705	421,705	\$246	0.1%
Capital Outlay	2,129	36,480	49,512	51,480	51,480	51,480	\$15,000	41.1%
Transfer to RFTC Fund	8,010	13,120	13,120	14,096	14,096	14,096	\$976	7.4%
Expenditure Total	\$2,671,332	\$3,018,121	\$3,153,395	\$3,377,886	\$3,377,886	\$3,380,457	\$362,336	12.0%
Revenue								
Local	\$424,021	\$667,549	\$581,551	\$699,330	\$699,330	\$699,330	\$31,781	4.8%
State	676,704	692,772	630,771	752,556	752,556	752,556	\$59,784	8.6%
Federal	20,424	0	35,525	0	0	0	\$0	
Revenue Total	\$1,121,149	\$1,360,321	\$1,247,847	\$1,451,886	\$1,451,886	\$1,451,886	\$91,565	6.7%
Net Cost	\$1,550,183	\$1,657,800	\$1,905,548	\$1,926,000	\$1,926,000	\$1,928,571	\$270,771	16.3%
Positions	27.0	27.0	27.0	27.0	27.0	27.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected Budget:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in Spring of FY 20. Subsequent to the FY 22 Budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Sheriff’s Department:
 - 3% increase to the Public Safety Pay Scale effective July 1, 2021
 - 6% increase for all salaries effective December 1, 2021
 - An increase of \$35,525 to provide one-time bonuses.
- Re-appropriation of \$90,457 from FY 21 for equipment, materials, and supplies and fingerprinting revenue utilized for reserve officer related expenses.

FY 23 Recommended Budget: The Office of the Sheriff’s budget increases by \$359,765 or 11.9% and reflects the following:

- 4.0% increase for salaries effective July 1, 2022.
- Increase to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- Increase in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- Decrease in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Increase of \$15,000 or 41.1% for the purchase of equipment for vehicles that are recommended for replacement, which in FY 23 represents an increase of one vehicle above the amount budgeted to be replaced in FY 22.
- \$976 or 7.4% increase in the costs for Sheriff Department’s contribution to the Regional Firearms Training Center Fund based on the facility’s expenditures.

- \$91,565 or 6.7% *increase* in related revenues due to:
 - \$57,784 *increase* in State funding from the State Compensation Board for Sheriff and Deputy Sheriff salary reimbursements.
 - \$31,781 *increase* for local revenues which include reimbursable Sheriff overtime, City reimbursement for Juvenile and Domestic Relations Court Bailiff costs, and various fees and permits.

FY 23 Adopted Budget: The Office of the Sheriff's budget *increases* by \$362,336 or 12.0% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

COURTS

MISSION

The essential mission of the Courts is to fairly and effectively adjudicate legal cases involving matters of criminal, civil, and domestic relations, the laws of the Commonwealth of Virginia, and the laws of the County of Albemarle.

DESCRIPTION

Albemarle County is part of the Sixteenth Judicial District of Virginia and is served by a Circuit Court, General District Court, Juvenile and Domestic Relations Court, the Magistrate's Office, and the Public Defender's Office.

Circuit Court is the court of record for Albemarle County, the trial court with the broadest powers, and the only Court that conducts jury trials. The Circuit Court hears felony criminal cases and handles all civil cases with claims of more than \$15,000. The Circuit Court also handles family matters and cases appealed from the General District Court and the Juvenile Domestic Relations District Court. The County pays the cost of two Legal Assistants to the Circuit Court, who manage the entire Circuit Court docket.

General District Court hears minor misdemeanor criminal cases, conducts preliminary hearings for the more serious criminal felony cases, and handles most traffic violation cases. The Court also decides zoning, hunting, and fishing license matters. The General District Court Clerk's Office assists the judge in conducting judicial functions and has responsibility for all administrative and resource management functions of the Court.

The Magistrate is appointed and supervised by the Judge of the Circuit Court and serves as the initial contact between citizens and the criminal justice system. The duties of the Magistrate include the issuance of arrest and search warrants, subpoenas, civil warrants, summons, and temporary mental detention orders. The Magistrate also determines bail as well as commitments to and releases from jail. The Magistrate's Office serves both the City of Charlottesville and the County of Albemarle.

Juvenile & Domestic Relations (J & DR) Court serves the City of Charlottesville and Albemarle County. The City and the County share a single J & DR Court facility and pay supplementary support costs for the Court. The J & DR District Court hears all matters involving juveniles. In addition, the Court handles legal matters involving the family such as custody, support, visitation, family abuse cases, and criminal cases where the defendant and alleged victim are family or household members. Associated with the J & DR District Court is a Court Services Unit, which serves the Court and facilitates the rehabilitation or treatment of those who come before the Court.

Public Defender's Office is part of the Virginia Indigent Defense Commission, a state agency. Attorneys in the office are appointed by the Albemarle and Charlottesville courts to represent all indigent criminal defendants charged with jailable offenses.

FINANCIAL DATA

COURTS								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
							\$ Change	% Change
Expenditures								
Circuit Court	\$169,426	\$183,005	\$155,460	\$202,809	\$202,809	\$202,983	\$19,978	10.9%
General District Court	33,877	40,800	31,607	38,400	38,400	38,400	(\$2,400)	-5.9%
Magistrate	4,643	4,575	4,575	5,225	5,225	5,225	\$650	14.2%
Juvenile Court	121,673	127,769	127,769	142,937	142,937	142,937	\$15,168	11.9%
Public Defender	78,315	84,371	81,822	155,076	93,010	93,010	\$8,639	10.2%
Expenditure Total	\$407,934	\$440,520	\$401,233	\$544,447	\$482,381	\$482,555	\$42,035	9.5%
Revenue								
Local	\$52,978	\$63,262	\$57,262	\$70,618	\$70,618	\$70,618	\$7,356	11.6%
Net Cost	\$354,956	\$377,258	\$343,971	\$473,829	\$411,763	\$411,937	\$34,679	9.2%
Positions	2.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected Budget:

Circuit Court

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in Spring of FY 20. Subsequent to the FY 22 Budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Circuit Court:
 - 6% increase for all salaries effective December 1, 2021

Public Defender:

- Increase based on the same overall salary increase provided to County government employees of 6% in December 2021.

FY 23 Recommended Budget: Overall, funding to the various Courts increases \$41,861 or 9.5% and reflects the following:

Circuit Court:

- 4.0% increase for salaries effective July 1, 2022.
- Increase to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- Increase in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- Decrease in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.

- \$7,356 or 11.6% *increase* in related revenues due to increase in funding from other locality partners for Circuit Court administration costs as agreed upon in a joint Memorandum of Understanding.

General District Court:

- A \$2,400 *decrease* in operating costs for rental and maintenance of office equipment and miscellaneous expenses based on historical actuals.

Magistrate:

- A \$650 *increase* to ensure Magistrate availability during inclement weather based on historical trends. The City of Charlottesville serves as the fiscal agent for the Magistrate and the County's share of operations expenses remains at 50%.

Juvenile Court:

- The County's contribution *increases* \$15,168 or 11.9% reflecting changes associated with operations and building maintenance expenses. The increase is mainly related to increased contracted janitorial services and HVAC COVID mitigation strategies. The City of Charlottesville is the fiscal agent for the Juvenile and Domestic Relations (J&DR) Court. The County's share of operations and building maintenance expenses remains at 50%.

Public Defender:

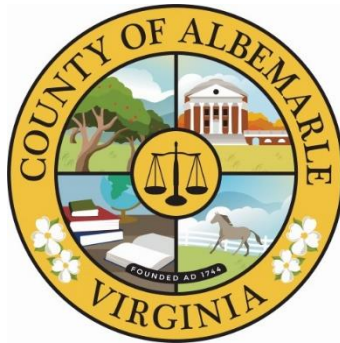
- The budget *increases* \$8,639 or 10.2% and is based on the same overall salary increase provided to County government employees of 6% in December 2021 and 4% on July 1, 2022.

FY 23 Adopted Budget: Overall, funding to the various Courts *increases* \$42,035 or 9.5% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

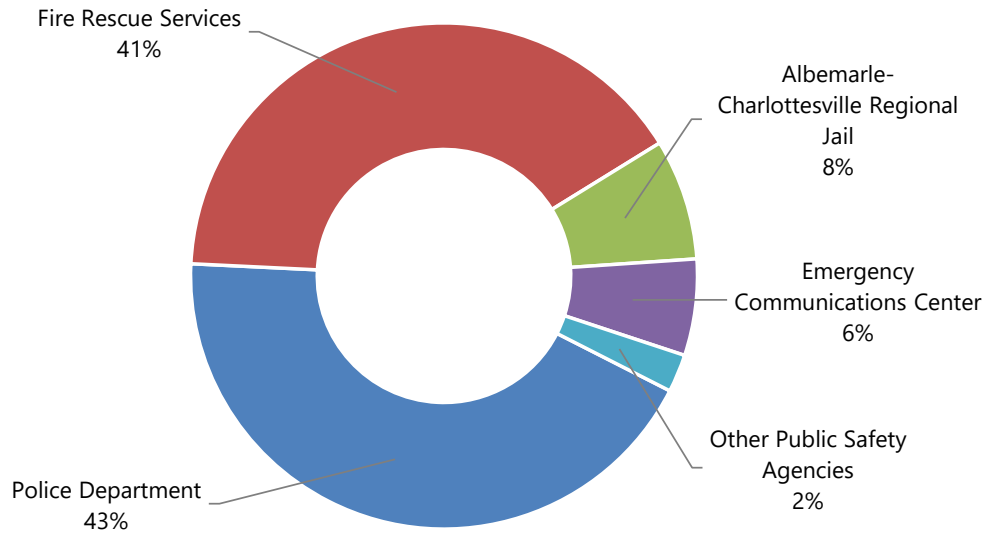
Public Safety





PUBLIC SAFETY

FY 23 Adopted Public Safety Budget \$53,478,910



	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Police Department	\$14,713,875	\$20,082,975	\$20,833,134	\$23,121,504	\$23,139,431	\$3,056,456	15.2%
Fire Rescue Services	15,727,423	19,475,468	20,840,140	\$21,604,954	21,619,321	\$2,143,853	11.0%
Albemarle-Charlottesville Regional Jail	4,132,796	4,216,703	4,216,703	\$4,180,309	4,132,405	(\$84,298)	-2.0%
Emergency Communications Center	2,833,190	3,058,829	3,058,829	\$3,265,730	3,294,904	\$236,075	7.7%
Other Public Safety Agencies	1,137,686	1,240,015	1,239,858	\$1,292,849	1,292,849	\$52,834	4.3%
TOTAL PUBLIC SAFETY	\$38,544,970	\$48,073,990	\$50,188,664	\$53,465,346	\$53,478,910	\$5,404,920	11.2%

POLICE DEPARTMENT

MISSION

The mission of the Albemarle County Police Department is to provide for the safety and security of our many diverse citizens and communities while protecting individual rights and delivering quality services.

DESCRIPTION

Albemarle County is the fifth largest county in the Commonwealth of Virginia containing 726 square miles of land and 6 square miles of water. The Albemarle County Police Department was created in 1983 to assume primary responsibility for law enforcement.

GOALS

- Enhance Community Safety
- Invest in our employees and enhance services with the use of core and specialized training
- Reduce the number of traffic and fatal crashes and increase driver safety on county roadways.
- Reduce the number of residential and commercial burglaries
- Reduce the number of crimes against people
- Improve response times on Priority 1 calls for service (priority 1 calls include, but are not limited to murder, rape, aggravated assault, vehicle accidents with personal injury, shots fired, officers needing assistance and calls involving weapons).
- Ensure employee compensation is aligned with the market to improve employee recruitment and retention.
- Improve emergency preparedness capabilities

FINANCIAL DATA

POLICE DEPARTMENT							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted \$ Change	FY 22 Adopted to FY 23 Adopted % Change
Expenditures							
Salaries	\$8,640,175	\$11,949,726	\$12,516,224	\$13,265,043	\$13,331,788	\$1,382,062	11.6%
Benefits	3,143,333	4,366,691	4,253,230	5,018,198	5,061,168	\$694,477	15.9%
Operating	2,551,583	3,322,742	3,422,678	3,923,588	4,013,124	\$690,382	20.8%
Capital Outlay	243,286	317,262	503,873	402,024	548,270	\$231,008	72.8%
Transfers to Other Funds	135,498	126,554	137,129	184,851	185,081	\$58,527	46.2%
Resource Plans	0	0	0	327,800	0	\$0	
Expenditure Total	\$14,713,875	\$20,082,975	\$20,833,134	\$23,121,504	\$23,139,431	\$3,056,456	15.2%
Revenue							
Local	453,437	\$605,290	\$672,246	\$738,822	\$738,822	\$133,532	22.1%
State	2,332,008	2,233,838	2,233,838	2,234,052	2,234,052	\$214	0.0%
Transfer from Schools	264,592	0	0	0	0	\$0	
Revenue Total	\$3,050,037	\$2,839,128	\$2,906,084	\$2,972,874	\$2,972,874	\$133,746	4.7%
Net Cost	\$11,663,838	\$17,243,847	\$17,927,050	\$20,148,630	\$20,166,557	\$2,922,710	16.9%
Positions	173.0	173.0	180.5	183.5	183.5	10.5	6.1%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during this pandemic. This included the following for the Albemarle County Police Department:
 - A part time position in the Police was unfrozen and moved to Communications & Public Engagement to help create one full-time Public Information Officer position.
 - Restores funding for a Police Services Specialist position that was frozen at the FY 22 Adopted Budget.
 - 3% increase to the Public Safety pay scale effective July 1, 2021.
 - 6.0% *increase* for salaries effective December 1, 2021.
 - \$570,000 for 4 Police Officer positions and related operating and onetime costs.
 - Creation of 4 "over hire" positions. Over hire positions are a strategy to reduce the impact of turnover by filling anticipated vacancies sooner than the vacancy occurs and are funded by department's management of salaries, overtime, and other wages.
- Re-appropriations of \$217,550 for materials, supplies, and equipment costs planned in FY 21 and incurred in FY 22; and for planned expenses for traffic safety and the electronic summons programs funded through revenues received in prior years.

FY 23 Recommended Budget: The Police Department's budget *increases* by \$3,038,529 or 15.1%, and reflects the following:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Continuation of the net increase of 7.5 positions approved during FY 22.
- *Increase* of \$685,608 in the Operating and Capital Outlay expenditure categories primarily due to:
 - *Increase* of \$594,628 for the contribution to the Vehicle Replacement Fund and the purchase of extra equipment for vehicles that are recommended for replacement in FY 23. This increase is recommended to be partially funded with one-time funding.
 - *Increase* of \$25,600 in firearms and equipment based on the lifecycle of the equipment as planned for in the multi-year capital outlay plan.
 - *Increase* of \$109,000 in vehicle and equipment fuel costs based upon updated fuel price and usage estimates.
 - \$66,000 *decrease* for vehicle repairs, maintenance and equipment cost primarily due to historical trends and analysis.
- *Increase* of \$58,297 or 46.1% in Transfers to Other Funds category, which includes the local costs for the following programs (please see the Other Funds chapter of this document for more information on these programs):
 - \$50,668 *increase* for the local cost for the Victim Witness Grant Fund, which is an ongoing grant. The County's match for this grant is increasing to fund the conversion of a temporary part-time

bi-lingual position to a regular full-time position, at a cost of \$30,000 which is being covered through the reprioritization of existing funding; the remaining increase of \$20,668 is to cover the County's portion of the increased costs related to the FY 22 and FY 23 salary and benefit adjustments.

- \$7,629 *increase* for the Police Department's contribution to the Regional Firearms Training Center Fund based on the facility's expenditures.
- The funded Resource Plans category includes the salary and benefits costs for 2 new Police Officer positions, as well as the one-time equipment and ongoing operating costs associated with those positions which are budgeted to begin mid-year in FY 23.
- An *increase* of \$133,746 or 22.1% in related revenues which reflects a return closer to pre-pandemic levels for certain activities and the related revenues including:
 - \$44,782 *increase* to reimbursable overtime fees;
 - \$16,500 *increase* in animal licenses;
 - \$24,000 *increase* in False Alarm Fines;
 - \$48,000 net *increase* in County traffic and electronic summons fines.

FY 23 Adopted Budget: The Police Department's budget *increases* by \$3,056,456 or 15.2% and reflects the following changes to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the two additional Police Officer positions, previously noted in the Resource Plans category, has been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.

FIRE RESCUE SERVICES

MISSION

Albemarle County Fire Rescue will provide the highest quality services to protect and preserve the lives, property, and environment of our community.

DESCRIPTION

Albemarle County Fire Rescue (ACFR) provides essential emergency services to the residents and visitors of Albemarle County including, fire suppression, emergency medical treatment and transport, technical rescue, water rescue, and hazardous materials mitigation. In addition, the department provides a wide array of non-emergency services such as business inspections, burn permits, child safety seat inspections, smoke detector installations, public education, and emergency preparedness.

Services are provided through a combination of career staff, nine volunteer fire and rescue agencies and regional partners.

GOALS

- Establish a coordinated, safe, and effective emergency response system.
- Identify, attract, and retain a diverse workforce.
- Advance a climate that promotes a sense of belonging for all members of ACFR.
- Improve relations among system partners.
- Empower and connect with the community to enhance resilience.
- Integrate emergency management principles into County government operations.
- Expand health and wellness programs across the system.

FINANCIAL DATA

FIRE RESCUE SERVICES							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted \$ Change	FY 22 Adopted to FY 23 Adopted % Change
Expenditures							
Fire Rescue Department							
Salaries	\$7,283,934	\$9,889,779	\$10,462,646	\$10,657,834	\$10,910,029	\$1,020,250	10.3%
Benefits	2,808,306	3,812,479	3,756,299	4,312,398	4,420,804	608,325	16.0%
Operating	1,945,719	1,876,679	2,140,734	1,687,154	1,808,840	(67,839)	-3.6%
Capital Outlay	45,513	31,136	29,518	31,136	31,136	0	0.0%
Transfer to VA EMS Grant	32,800	0	456	0	0	0	
Resource Plans	0	0	0	673,140	0	0	
Fire Rescue Department Total	\$12,116,272	\$15,610,073	\$16,389,653	\$17,361,662	\$17,170,809	\$1,560,736	10.0%
Volunteer Fire Rescue							
Charlottesville Albemarle Rescue Squad	\$133,300	\$58,150	\$58,150	\$0	\$0	(58,150)	-100.0%
Crozet Volunteer Fire Department	178,040	169,040	169,040	206,286	206,286	37,246	22.0%
Earlsville Volunteer Fire Company	188,463	167,294	167,294	163,376	163,376	(3,918)	-2.3%
East Rivanna Volunteer Fire Company	250,617	222,062	222,062	219,899	219,899	(2,163)	-1.0%
North Garden Volunteer Fire Company	154,164	136,664	136,664	115,658	115,658	(21,006)	-15.4%
Scottsville Volunteer Fire Department	168,906	164,906	164,906	171,446	171,446	6,540	4.0%
Seminole Trail Volunteer Fire Department	341,351	287,286	287,286	417,560	417,560	130,274	45.3%
Stony Point Volunteer Fire Company	147,891	144,441	144,441	157,495	157,495	13,054	9.0%
Western Albemarle Rescue Squad (WARS)	410,514	370,514	370,514	430,889	430,889	60,375	16.3%
Contingency: WARS Memo. of Understanding	0	37,051	37,051	43,089	43,089	6,038	16.3%
Volunteer Fire Rescue Total	\$1,973,246	\$1,757,408	\$1,757,408	\$1,925,698	\$1,925,698	\$168,290	9.6%
System-Wide Fleet Management							
Operating	\$1,347,239	\$1,520,762	\$1,975,659	\$1,878,812	1,944,382	423,620	27.9%
Capital Outlay	0	183,082	413,277	0	139,650	(43,432)	-23.7%
Contingency	0	100,000	0	100,000	100,000		
System-Wide Fleet Management Total	\$1,347,239	\$1,703,844	\$2,388,936	\$1,878,812	\$2,084,032	\$380,188	22.3%
Other Fire Rescue							
City Fire Contract	\$202,013	\$204,390	\$204,390	\$239,029	\$239,029	\$34,639	16.9%
Forest Fire Extinction	24,753	24,753	24,753	24,753	24,753	0	0.0%
Volunteer Fire Rescue Tax Credit	63,900	75,000	75,000	75,000	75,000	0	0.0%
Other Fire Rescue Total	\$290,666	\$304,143	\$304,143	\$338,782	\$338,782	\$34,639	11.4%
Total Expenditures	\$15,727,423	\$19,475,468	\$20,840,140	\$21,604,954	\$21,619,321	\$2,143,853	11.0%
Revenues							
Local	\$2,590,074	\$2,831,130	\$2,867,814	\$2,962,869	\$2,962,869	\$131,739	4.7%
State	482,409	473,019	491,397	473,019	473,019	0	0.0%
Total Revenues	\$3,072,483	\$3,304,149	\$3,359,211	\$3,435,888	\$3,435,888	\$131,739	4.0%
Net Cost	\$12,654,940	\$16,171,319	\$17,480,929	\$18,169,066	\$18,183,433	\$2,012,114	12.4%
Positions (FTE)*	132.5	138.5	139.0	147.0	147.0	8.5	6.1%

*20.0 FTEs associated with the award of two FEMA-SAFER grants are now reported in that grant's fund, see Other Funds chapter of this document for those FTEs.

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during this pandemic. This included the following for Albemarle County Fire Rescue:
 - 3% increase to the Public Safety pay scale effective July 1, 2021.
 - 6.0% increase for salaries effective December 1, 2021.

- Creation of 4 "over hire" positions. Over hire positions are a strategy to reduce the impact of turnover by filling anticipated vacancies sooner than the vacancy occurs and are funded by department's management of salaries, overtime, and other wages.
- A part-time position in Fire Rescue was unfrozen and moved to Communications and Public Engagement to help create one full-time Public Information Officer position.
- Due to the award of the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant, 5 of the additional Fire Fighter FTEs that were approved as part of the FY 22 Adopted Budget were moved from the General Fund to the FEMA-SAFER Grant fund (see Other Funds Chapter of this document for those FTEs).
- Re-appropriations of \$112,836 for materials, supplies, and equipment costs planned in FY 21 and incurred in FY 22; and for planned expenses funded through donations received in FY21.
- Includes a budget neutral reorganization of the department which occurred in August 2021, and resulted in the creation of 2 new additional positions, a Fleet Mechanic and a Member Services Analyst.

FY 23 Recommended Budget: The overall Albemarle County Fire Rescue budget *increases* by \$2,129,486 or 10.9%, and reflects the following:

Fire Rescue Department *increase* of \$2,165,239 or 13.9%:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Net *increase* of \$224,125 in the category of operating expenses primarily due to:
 - \$89,700 *increase* for technology maintenance, support, and licensing.
 - *Increase* of \$74,738 for the restoration of training funding that was reduced as part of budget reductions due to the COVID -19 pandemic.
 - *Increase* of \$16,000 for medical and public safety supplies.
 - *Increase* of \$12,650 for uniforms and turnout gear to support increased number of fire rescue personnel.
- The Resource Plans category includes:
 - \$329,740 for 7.0 positions to expand fire protection from the Pantops Public Safety Station from Monday through Friday 6am – 6pm to 24/7. These positions are targeted to be hired in January 2023.
 - \$243,400 for 1 position and related operating expenses for the Fire Rescue portion of the Community Response Team, which is a multi-disciplinary, human services team to respond to emergent, non-criminal, community needs.
 - \$100,000 for the Volunteer Fuel Reimbursement program, which attempts to make volunteering cost-neutral for members by providing direct reimbursement for fuel costs to members who meet pre-established requirements.

Volunteer Fire Rescue, *increase* \$168,290 or 9.6%.

- Funding is guided by the Board of Supervisors' approved Volunteer Funding Policy. This category includes contributions to volunteer fire and rescue stations' operating budgets for expenses such as building utilities and maintenance, communications, fire and emergency medical service supplies, meals, administrative expenses, training, and uniforms. This category also includes one-time costs which, pursuant to the policy, are

considered for funding separately from the annual operating contribution and considered on a case-by-case basis.

- Charlottesville Albemarle Rescue Squad (CARS) is reduced \$58,150 or 100% based on the anticipated impact in call volume due to 24/7 Advanced Life Support Emergency Medical Services (ALS EMS) coverage at the Ivy and Pantops stations that began mid-year FY 22.
- The remaining 8 stations *increase* \$226,440 or 4.4% due to:
 - *Increase* of \$143,140 for volunteer station operating costs mainly due to increases in routine building maintenance costs and supplies, and increases in the budgeted costs for meals for duty crews. Requests for ongoing operating expenses are fully funded.
 - *Increase* of \$83,300 in total one-time costs recommended for funding.
 - One-time costs recommended for funding include: hose replacements, equipment bay heaters, bay door opener replacements, hose tower hoist, as well as several smaller pieces of fire rescue equipment – such as Automated External Defibrillators, extraction tools and thermal imaging cameras.
 - Unfunded one-time requests primarily include expenditures such as those that are more appropriate for and recommended to be considered in the context of the future Capital Improvements Program, or are considered part of routine building maintenance costs.

System-wide Fleet Management, *decrease* of \$238,682 or 14.0%:

- A net *decrease* of \$55,600 in vehicle repair, maintenance, fuel and supplies costs in FY 23.
- *Decrease* \$183,082 in Capital Outlay due to no anticipated new motor vehicle or motor vehicle equipment purchases for FY 23.

Other Fire Rescue, *increase* of \$34,639 or 16.9%:

- *Increase* of \$34,639 in the City Fire Contract based on the FY 21 actual expense and projected number of net calls into the County.

Revenues related to Fire Rescue Services, *increase* \$131,739 or 4.7%,

- A net *increase* to Local Revenue due to:
 - *Increase* of \$134,239 or 4.9% in EMS Cost Recovery revenues based on an analysis of trends and the ambulances located at the Ivy Fire Rescue Station and Pantops Public Safety station increasing from weekday, daytime (6:00 am – 6:00 pm) service to 24/7 service mid-year in FY 22.
 - *Decrease* of \$2,500 in property rental revenue related to public rental of spaces for events.

FY 23 Adopted Budget: The overall Albemarle County Fire Rescue budget *increases* by \$2,143,853 or 11.0% and reflects the following changes to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the for 7.0 positions to expand fire protection from the Pantops Public Safety Station from Monday through Friday 6am – 6pm to 24/7 and for the 1 position and related operating expenses for the Fire Rescue portion of the Community Response Team, previously noted in the Resource Plans category, has been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.

PUBLIC SAFETY CONTRIBUTIONS

FINANCIAL DATA

PUBLIC SAFETY CONTRIBUTIONS								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to \$ Change	FY 23 Adopted % Change
Expenditures								
Albemarle-Charlottesville Regional Jail	\$4,132,796	\$4,216,703	\$4,216,703	\$4,180,309	\$4,180,309	\$4,132,405	(\$84,298)	-2.0%
Blue Ridge Juvenile Detention Center	444,328	535,234	535,234	538,496	538,496	538,496	\$3,262	0.6%
C'ville Albemarle SPCA	641,127	652,550	652,393	702,122	702,122	702,122	\$49,572	7.6%
Emergency Communications Center	2,833,190	3,058,829	3,058,829	3,265,730	3,265,730	3,294,904	\$236,075	7.7%
VJCCA*	52,231	52,231	52,231	52,231	52,231	52,231	\$0	0.0%
Total Public Safety Contributions	\$8,103,672	\$8,515,547	\$8,515,390	\$8,738,888	\$8,738,888	\$8,720,158	\$204,611	2.4%
Revenue								
State - SPCA Sterilization Fund	\$3,023	\$3,000	\$2,843	\$3,000	\$3,000	\$3,000	\$0	0.0%
Net Cost	\$8,100,648	\$8,512,547	\$8,512,547	\$8,735,888	\$8,735,888	\$8,717,158	\$204,611	2.4%

*Virginia Juvenile Community Crime Control Act

OVERVIEW/NOTABLE CHANGES

FY 22 Projected Budget:

- Includes revised amounts for the Albemarle Charlottesville Regional Jail and Blue Ridge Juvenile Detention Center based on the County's share of operating costs for these regional public safety agencies based on the approved agencies' budgets, which were finalized after the development of the County's FY 22 budget.

FY 23 Recommended Budget: Public Safety Contributions *increase* \$223,341 or 2.6%, and reflect the following changes:

- The contributions to the following agencies are based on the County's share of costs per each entity's regional agreement. These amounts are based on the agencies' draft budgets and will be updated accordingly should there be changes as their respective board's review the budgets.
 - The County's total share of the Albemarle Charlottesville Regional Jail (ACRJ) *decreases* \$36,394 or 0.9% based on the regional funding formula.
 - The County's total share of the Blue Ridge Juvenile Detention Center (BRJDC) *increases* \$3,262 or 0.6% costs based on the regional funding formula.
 - The County's total share of the Emergency Communications Center (ECC) *increases* \$206,901 or 6.8% based on the regional funding formula,
- The Charlottesville Albemarle Society for the Prevention of Cruelty to Animals (CA-SPCA) contribution is *increasing* \$49,572 or 7.6% based on the contract approved by the Board of Supervisors in 2009. This contribution also includes \$3,000 to support the CA-SPCA's spay and neuter efforts, which is offset by related state revenue.

FY 23 Adopted Budget: Public Safety Contributions *increase* by \$204,611 or 2.4% and reflect the following changes to the Recommended Budget: changes:

- Includes revised amounts for the Albemarle Charlottesville Regional Jail and Emergency Communications Center based on the County's share of operating costs for these regional public safety agencies based on the approved agencies' budgets, which were finalized after the development of the County's FY 23 Recommended Budget.

DESCRIPTIONS

Albemarle Charlottesville Regional Jail provides jail services to Albemarle County, Nelson County, and the City of Charlottesville on a contractual basis.

Blue Ridge Juvenile Detention Center is a 40-bed regional facility serving the City of Charlottesville, Albemarle, Fluvanna, Greene, and Culpeper Counties. This facility provides temporary care and supervision of juvenile offenders detained or sentenced by order of the Courts for these localities.

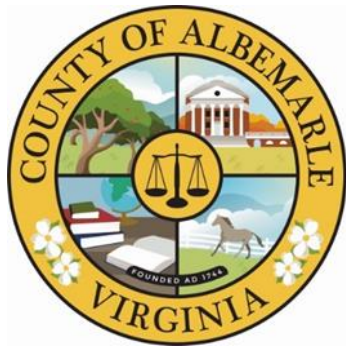
Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals (CA-SPCA) provides shelter for stray animals, promotes animal welfare, and educates the public on the proper care and handling of all animals. The County contracts with the CA-SPCA to provide a County animal shelter, which is a mandated County function. Recommended funding is based on the established funding formula between Albemarle County and the SPCA. The County also anticipates receiving state revenue for animal sterilization that is also included in the SPCA's amounts.

Emergency Communications Center (ECC) provides emergency communications for the County, the City of Charlottesville, and the University of Virginia. The ECC receives all 9-1-1 calls in the area and serves as a central dispatch for the three local police departments, three rescue squads, and fire calls.

Virginia Juvenile Community Crime Control Act (VJCCCA) funds support for youth development, prevention and intervention services. This grant match funding is provided to the City of Charlottesville.

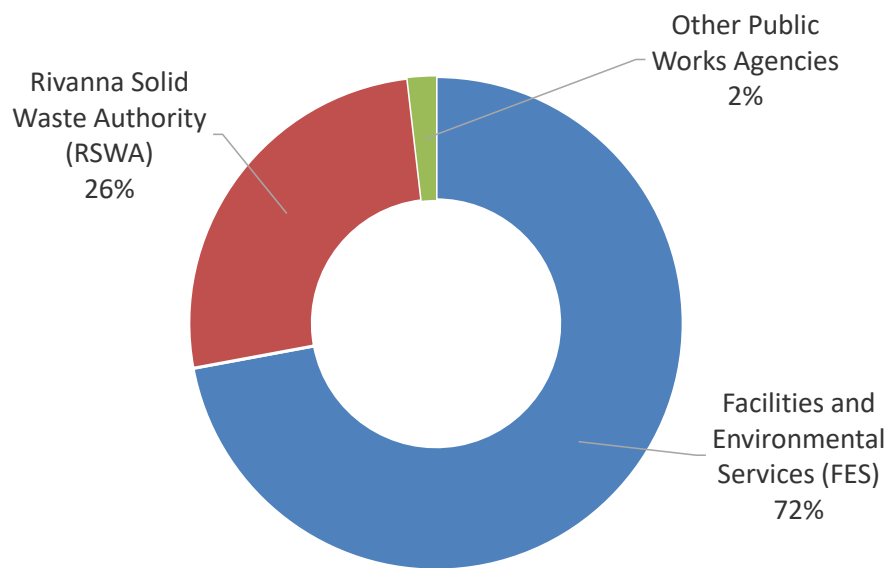
Public Works





PUBLIC WORKS

**FY 23 Adopted
Public Works Budget
\$8,126,282**



PUBLIC WORKS - GENERAL FUND ONLY							
EXPENDITURES	FY 21	FY 22	FY 22	FY 23	FY 23	FY 22 Adopted to FY 23 Adopted	
	ACTUAL	ADOPTED	PROJECTED	RECOMM	ADOPTED	\$ Change	% Change
Facilities and Environmental Services (FES)	\$6,178,267	\$5,073,213	\$5,989,370	\$5,854,557	\$5,857,189	\$783,976	15.5%
Rivanna Solid Waste Authority (RSWA)	1,504,955	1,705,559	1,705,559	\$2,131,203	2,119,965	\$414,406	24.3%
Other Public Works Agencies	138,991	138,200	143,286	\$149,040	149,128	\$10,928	7.9%
TOTAL, PUBLIC WORKS	\$7,822,213	\$6,916,972	\$7,838,215	\$8,134,800	\$8,126,282	\$1,209,310	17.5%

FACILITIES AND ENVIRONMENTAL SERVICES

MISSION

To provide exceptional services to support Albemarle County in its effort to advance good government initiatives. Through leadership, innovation, focus, and teamwork, Facilities and Environmental Services (FES) is dedicated to being a quality-first organization in support of the taxpayers, the Board of Supervisors' Strategic Plan, our internal customers, the environment, and our employees.

DESCRIPTION

FES is primarily responsible for 1) maintaining and improving the physical assets of the County such as its buildings, grounds, limited maintenance of public roadways (vegetation and non-safety related signs), and other infrastructure; 2) overseeing the planning, design, and construction of major capital improvements undertaken on behalf of the County; and 3) implementing programs to mitigate and increase resilience to climate change, protect water resources, minimize waste, and prevent pollution. Other department services include providing copy services, mail services, building security, and fleet management.

The FES department includes four divisions: Administration, Public Works, Facilities Planning and Construction (FP&C), and Environmental Services. The FP&C Division is budgeted in the Capital Fund. The budget and description for this division is displayed separately.

GOALS

- Lead the County's climate action planning efforts, including the implementation of the highest priority actions in the Climate Action Plan adopted by the Board on October 7, 2020
- The approved FY23 budget funds a new project management unit in the Building Services Department of ACPS, which will assume responsibility for the execution of all capital projects for the school system. The Facilities Planning and Construction division will facilitate a smooth hand-off of active projects over the course of the fiscal year. The department's goals are to improve our level of service to local government departments, enhance our long-term planning capacity and reduce the amount of time required to execute projects.
- Establish new program to sweep roadways in the Development Areas. The program objectives assume the creation of fixed routes – prioritized to optimize the positive aesthetic and environmental benefits and to enhance bicycle and pedestrian safety – as well as some flexibility to respond to identified needs throughout the year.
- Establish new program to control vegetation public rights-of-way in the Development Areas. The work will be focused on repairing cracks in sidewalks, gutter pans and concrete medians to eliminate the growth of weeds. Prioritization will be based on physical condition assessments.
- Work with partner departments and agencies to expand the Keep Albemarle Beautiful litter program, piloted in FY22.
- Maintain the commitment to environmental stewardship through environmental management and sustainability programs for Local Government operations.
- Implement cost-effective programs to advance the County's goal of protecting local waterways and other natural resources.

FINANCIAL DATA

DEPARTMENT OF FACILITIES AND ENVIRONMENTAL SERVICES - GENERAL FUND							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$1,596,105	\$1,616,884	\$1,644,204	\$1,872,422	\$1,923,538	\$306,654	19.0%
Benefits	584,151	599,176	624,665	717,654	740,828	\$141,652	23.6%
Operating	3,701,570	2,844,817	3,701,528	3,002,870	3,177,862	\$333,045	11.7%
Capital Outlay	296,441	12,336	18,973	12,336	14,961	\$2,625	21.3%
Other	0	0	0	0	0	\$0	
Resource Plans	0	0	0	249,275	0	\$0	
Expenditure Total	\$6,178,267	\$5,073,213	\$5,989,370	\$5,854,557	\$5,857,189	\$783,976	15.5%
Revenue							
Local	\$167,928	\$152,586	\$334,122	\$154,302	\$154,302	\$1,716	1.1%
Federal	11,536	0	0	0	0	\$0	
Transfer-Water Resources Fund*	635,341	659,799	677,069	694,231	694,231	\$34,432	5.2%
Revenue Total	\$814,805	\$812,385	\$1,011,191	\$848,533	\$848,533	\$36,148	4.4%
Net Cost	\$5,363,462	\$4,260,828	\$4,978,179	\$5,006,024	\$5,008,656	\$747,828	17.6%
Positions <i>(Permanent Positions Only)</i>	29.25	29.25	29.25	32.25	32.25	3.0	10.3%

*The actual transfer from the Water Resources Fund is based on actual expenditures.

Facilities Planning and Construction Division

The Facilities Planning and Construction (FP&C) Division is a part of Facilities and Environmental Services Department and is summarized in the Public Works chapter, though the funding is included in the capital budget. The chart below provides the costs and personnel for the entire Department of Facilities and Environmental Services including the FP&C Division.

	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Facilities and Environmental Services	\$6,178,267	\$5,073,213	\$5,989,370	\$5,854,557	\$5,857,189	\$783,976	15.5%
Facilities Planning and Construction	1,022,886	1,363,291	1,268,689	1,443,315	1,443,315	\$80,024	5.9%
Total	\$7,201,153	\$6,436,504	\$7,258,059	\$7,297,872	7,300,504	\$864,000	13.4%
Positions <i>(Permanent Positions Only)</i>	40.75	40.75	40.75	43.75	43.75	3.0	7.4%

OVERVIEW/NOTABLE CHANGES (Excluding FP&C Division)

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Facilities and Environmental Services Department:
 - 6.0% increase for salaries effective December 1, 2021.
 - Restores funding for a Maintenance Mechanic III position that was frozen at the FY 22 Adopted Budget.
- Re-appropriations of \$196,903 for purchase orders initiated in FY 21 that will be completed in FY 22; Climate Action Plan projects; and a Facilities Space Planning Study.

FY 23 Recommended Budget: The Facilities and Environmental Services Department's budget *increases* by \$781,344 or 15.4%, and reflects the following:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- The operating category is *increasing* \$158,053 or 5.6% due to the following:
 - \$81,900 in increased contracted cleaning costs for enhanced cleaning cost as the result of COVID-19 mitigation strategies.
 - \$75,035 *increase* for contracted mowing services at several County owed sites – County Office Building McIntire, County Office Building 5th Street, and Fire Rescue Station 11.
 - \$21,918 *increase* in utility costs due to anticipated rates and consumption.
 - \$15,964 *increase* in materials and supplies cost for repairs and maintenance projects.
 - Reprioritized \$47,000 in existing operational funding to the Resource Plans category for contracted stormwater facilities repair and maintenance services
- The funded Resource Plans category includes:
 - \$57,192 for contracted stormwater facilities repair and maintenance services, which is offset by the reprioritization of existing FES operating budget funding;
 - The budget neutral conversion of an existing temporary Physical Security Specialist to a regular full-time employee;
 - \$141,900 for an Entrance Corridor Vegetation Management program, which includes a Right of Way Program Manager position and contractual and operational costs associated with that program which are budgeted to begin mid-year in FY 23. This program will manage, oversee and coordinate all aspects of maintenance of public Rights of Way, including median mowing, street signage and markings, repair of sidewalks, and Entrance Corridor Vegetation Management, coordination of other related services;
 - \$50,183 for ongoing operating costs associated with the operation of a new Street Sweeper including one Street Sweeper Operator position which is budgeted to begin mid-year in FY 23. The streetsweeper is recommended for funding in the FY 23 capital budget.
- An *increase* of \$1,716 or 1.1% in related local revenues, which consists of rent revenue from: general County facility rentals, the Jefferson Madison Regional Library, Education Extension Service non-profit, and the Buck Mountain Cell Tower. Increase is due contractual increases in for the Buck Mountain Cell Tower lease agreement, and general County facility rental revenue.

FY 23 Adopted Budget: The Facilities and Environmental Services budget *increases* by \$783,976 or 15.5% and reflects the following changes to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the for contracted stormwater facilities and maintenance services, the Entrance Corridor Vegetation Management program, and the street sweeper operating costs, previously noted in the Resource Plans category, have been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.

FACILITIES PLANNING AND CONSTRUCTION DIVISION

(County Government Capital Fund)

MISSION

The primary mission of the Facilities Planning and Construction (FP&C) Division is to responsibly support and implement the County’s Capital Improvement Program (CIP), which includes managing the planning, design and construction of its facilities. FP&C falls under the direction of the Facilities and Environmental Services Department.

DESCRIPTION

FP&C provides project management expertise in support of the County’s strategic and comprehensive plans. The FP&C team manages the planning, design, and construction of all major capital improvements undertaken on behalf of the County, including County government facilities, libraries, parks, fire stations, schools, stormwater, and transportation projects. This operation is housed in the Capital Fund.

GOALS

- To leverage the County’s capital funds by maintaining, constructing, or renovating facilities that are aesthetically pleasing, practical, and serve the administrative, educational, recreational, and service needs of our employees and citizens.
- To employ industry best practices in execution of all capital projects with the goal of delivering quality projects on-time and under budget. The quality of projects is measured by the end product, a) meeting the intended needs/goals of the Project Stakeholder, b) having life cycle costs in keeping with industry best standards, and c) having limited environmental impacts, both through the course of construction and throughout the life of the infrastructure.
- To continually and proactively communicate to CIP project stakeholders.
- To maintain a divisional environment of Learning and Innovation.
- To maintain the respect and trust of project customers, community, and construction industry.

FINANCIAL DATA

FACILITIES PLANNING AND CONSTRUCTION							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	<u>FY 22 Adopted to FY 23 Adopted</u> \$ Change	<u>% Change</u>
Expenditures							
Salaries	\$748,857	\$870,038	\$820,000	\$944,704	\$944,704	\$74,666	8.6%
Benefits	244,234	295,678	253,170	339,526	339,526	43,848	14.8%
Operating	27,350	192,730	190,674	154,240	154,240	(38,490)	-20.0%
Capital Outlay	2,445	4,845	4,845	4,845	4,845	0	0.0%
Expenditure Total	\$1,022,886	\$1,363,291	\$1,268,689	\$1,443,315	\$1,443,315	\$80,024	5.9%
Positions <i>(Permanent Positions Only)</i>	11.5	11.5	11.5	11.5	11.5	0.0	0.0%

OVERVIEW/NOTABLE CHANGES***FY 22 Projected:***

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during this pandemic. This included the following for the FP&C Division:
 - 6.0% *increase* for salaries effective December 1, 2021.

FY 23 Recommended Budget: The FP&C Division's recommended budget *increases* by \$80,024 or 5.9% and includes the following changes:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Operating *decrease* of \$38,490 primarily due to moving \$40,000 in contract services to support broadband projects from FP&C to the Broadband Affordability & Accessibility Office.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

PUBLIC WORKS CONTRIBUTIONS

DESCRIPTION

The Rivanna Solid Waste Authority (RSWA) provides recycling, solid waste, and household hazardous waste disposal services to City of Charlottesville and County of Albemarle residents. RSWA is jointly funded by the City and the County. The contribution to the RSWA is for operations that are not self-supporting. An additional contribution to RSWA for the Ivy Landfill Environmental Remediation costs is budgeted for in the capital budget. Additional information on that project is contained in the Capital Improvement Program chapter of the document.

The Soil & Water Conservation District provides technical, financial, and educational assistance to property owners (agricultural, residential, & commercial), local government staff, local officials, community organizations, & youth/school groups, with a goal of maximizing implementation of conservation practices & management.

The Rivanna Conservation Alliance (RCA) conducts the Stream Watch water quality monitoring throughout the Rivanna River watershed. RCA’s volunteer-supported monitoring programs identify pollution problems, inform watershed protection, to educate and protect the community.

FINANCIAL DATA

PUBLIC WORKS CONTRIBUTIONS								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
							\$ Change	% Change
Expenditures								
RSWA Contribution	\$1,504,955	\$1,705,559	\$1,705,559	\$2,131,203	\$2,131,203	\$2,119,965	\$414,406	24.3%
Soil & Water Conservation District	\$123,991	\$123,200	\$128,286	\$134,040	\$134,040	\$134,128	\$10,928	8.9%
Stream Watch	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
Expenditure Total	\$1,643,946	\$1,843,759	\$1,848,845	\$2,280,243	\$2,280,243	\$2,269,093	\$425,334	23.1%
Net Cost	\$1,643,946	\$1,843,759	\$1,848,845	\$2,280,243	\$2,280,243	\$2,269,093	\$425,334	23.1%

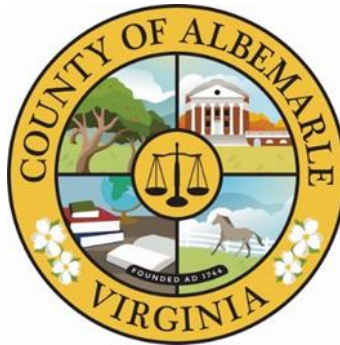
OVERVIEW/NOTABLE CHANGES

FY 23 Recommended Budget:

- The RSWA contribution is expected to *increase* by \$425,644 or 25.0%, based on initial estimates by RSWA. Cost drivers for this increase include:
 - 6% mid-year FY 22 salary and benefit increase
 - Proposed 5% FY 23 salary increase
 - Operating costs due to increased tonnage through the Transfer Station
 - \$180,500 to fund 6 months of operating costs for the Southern Convenience Center
- The Soil & Water Conservation District is *increasing* by \$10,840 or 8.8% due to salary and benefits changes for the County employee that is part of that organization.

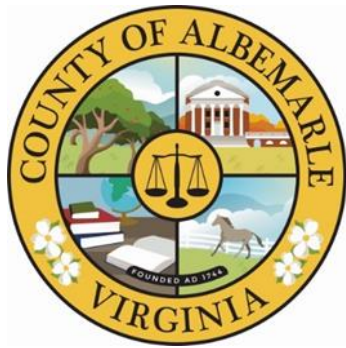
FY 23 Adopted Budget: Public Works Contributions *increase* by \$425,334 or 23.1% and reflect the following changes to the Recommended Budget: changes:

- Includes revised amounts for the Rivanna Solid Waste Authority based on the County’s share of operating costs for this regional public works agency based on the approved agencies’ budgets, which were finalized after the development of the County’s FY 23 Recommended Budget.
- Increase* Soil & Water Conservation District due to increase in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.



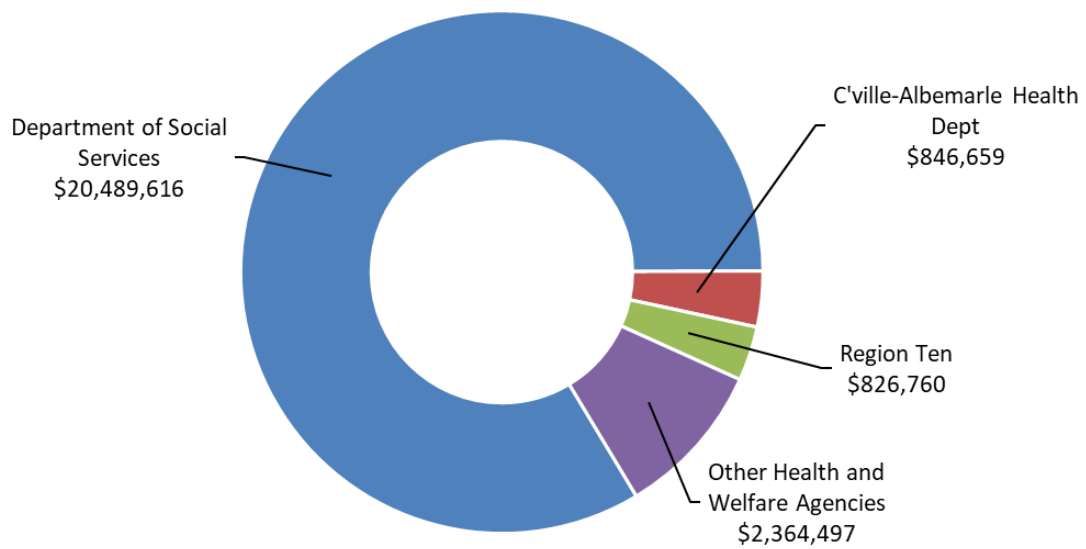
Health & Welfare





HEALTH AND WELFARE

FY 23 Adopted Health and Welfare Budget \$24,527,532



	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	<u>22 Adopted to FY 23 Adopt</u>	
						\$ Change	% Change
EXPENDITURES							
Department of Social Services	\$18,122,088	\$18,719,899	\$17,842,631	\$20,303,603	\$20,489,616	\$1,769,717	9.5%
C'ville-Albemarle Health Dept	805,822	821,999	821,999	846,659	846,659	24,660	3.0%
Region Ten	813,260	813,260	813,260	826,760	826,760	13,500	1.7%
Other Health and Welfare Agencies	2,235,184	2,265,665	2,265,665	2,362,297	2,364,497	98,832	4.4%
Total, Health and Welfare	\$21,976,354	\$22,620,823	\$21,743,555	\$24,339,319	\$24,527,532	\$1,906,709	8.4%

DEPARTMENT OF SOCIAL SERVICES

MISSION

The Department of Social Services (DSS) works to ensure that individuals and families in Albemarle County can meet their full potential and plan for their future. To realize this vision, DSS provides services that promote self-sufficiency and support individual and family well-being. This mission is set within the context of the department’s core values: Equity and Inclusion, Hope, Respect, Opportunity, and Self-Determination. As an agent of this public service, DSS seeks to catalyze change in the community to move towards the opportunity of a quality life for all.

Albemarle County’s Office of Housing is embedded within DSS. The mission of this program is to promote opportunities for low-income county citizens and residents within the Thomas Jefferson Planning District to secure and maintain safe, decent, accessible, and affordable housing.

DESCRIPTION

Services provided by this department to the residents of Albemarle County fall within two broad program areas: Casework Delivery and Eligibility Determination. The areas are further expanded into five distinct program areas: 1) Protective and Support Services, 2) Education, Prevention and Early Intervention Programs, 3) Employment and Child Care Services, 4) DSS Benefit Programs, and 5) Housing, including policy development and administration of Housing Choice Vouchers. Further, the department provides key support services in the broad categories of organizational leadership, finance management, human resources management, information management, facilities management, and partnership building.

GOALS

The Department of Social Services FY 2023 budget request responds to growing community need and demand, a deep concern for staff morale and well-being, and an amended strategic plan.

DSS STRATEGIC OBJECTIVE 1: Increase diversity of the DSS workforce and engage in robust professional development activities around antiracism, inclusion, and intersectionality.

OUTCOMES: Increased diversity and job satisfaction of DSS staff.

Key Strategies:

- Identify and leverage culturally responsive and anti-racism work already being done in the County.
- Create a deliberate and welcoming culture and environment where everyone is engaged, and everyone belongs.
- Develop a top-to-bottom business strategy for diversity and inclusion as opposed to delegating this as an HR program alone.
- Create a culture where every individual contributes their full potential by investigating the systems and processes within DSS to uncover sore spots and blind spots and find ways to reimagine them. Including:
- Establish methods to constantly question organizational assumptions and biases and work to address those that negatively impact diversity and inclusion.
- Focus efforts in services and management as the least diverse areas of the organization.
- Establish methods that actively search for and recruit from underrepresented groups on a continuous basis.
- Become more culturally responsive in how services are designed and delivered.

DSS STRATEGIC OBJECTIVE 2: Increase DSS staff retention.

OUTCOMES: Jurisdiction wide status achieved; decreased turnover rate.

Key Strategies:

- Pursue and obtain jurisdiction wide status from the state.
- Develop and articulate promotional opportunities within the Department and the career ladders available.
- Develop strategies to retain workers beyond 3 years.
- Examine and set staffing standards at all levels within the organization
- Reduce the time from onboarding a new employee to their obtaining a level of proficiency that allows them to work independently.

HUMAN SERVICES WORKPLAN GOAL 1: Launch collaborative co-responder team with ACPD & ACFR to respond to mental health calls for service in a humane way and divert people from jail and emergency room.

OUTCOMES: Team constituted with strong internal policy & practice standards, data collection tools in place, community agreements in place.

HUMAN SERVICES WORKPLAN GOAL 2: Conduct human services needs assessment to clearly understand unmet needs in community to guide strategic planning, budget requests, and program development.

OUTCOMES: Assessment is complete in time to contribute to strategic planning process and inform FY24 budget development.

FINANCIAL DATA

DEPARTMENT OF SOCIAL SERVICES							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
Expenditures							
Salaries	\$7,617,842	\$7,946,904	\$8,543,038	\$9,312,124	\$9,609,326	\$1,662,422	20.9%
Benefits	2,710,215	2,796,773	2,979,303	3,522,429	3,651,867	\$855,094	30.6%
Operating	2,031,447	483,283	431,944	545,741	573,464	\$90,181	18.7%
Direct Assistance	3,664,924	4,579,938	3,937,180	4,502,000	4,502,000	(\$77,938)	-1.7%
Capital Outlay	14,775	104,894	103,611	95,427	95,427	(\$9,467)	-9.0%
Contingency	0	20,000	1,026	20,000	20,000	\$0	0.0%
Transfer to Bright Stars	1,044,886	941,578	0	0	0	(\$941,578)	-100.0%
Transfer to CSA	1,038,000	1,846,529	1,846,529	2,037,532	2,037,532	\$191,003	10.3%
Resource Plans	0	0	0	268,350	0	\$0	
Expenditure Total	\$18,122,088	\$18,719,899	\$17,842,631	\$20,303,603	\$20,489,616	\$1,769,717	9.5%
Revenues							
Local	\$98,933	\$90,136	\$91,136	\$80,927	\$80,927	(\$9,209)	-10.2%
State	2,675,951	3,846,199	3,349,276	3,976,766	4,119,866	\$273,667	7.1%
Federal	7,359,085	7,091,783	6,992,557	8,221,855	8,221,855	\$1,130,072	15.9%
Transfers	427,892	365,000	553,458	370,104	370,104	\$5,104	1.4%
Revenue Total	\$10,561,861	\$11,393,118	\$10,986,427	\$12,649,652	\$12,792,752	\$1,399,634	12.3%
Net Cost	\$7,560,227	\$7,326,781	\$6,856,204	\$7,653,951	\$7,696,864	\$370,083	5.1%
Positions	137.8	140.8	151.8	156.8	158.0	17.2	12.2%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7,

2021, and December 1, 2022, as part of the County's financial management strategy during this pandemic. This included the following for the Department of Social Services:

- 6.0% *increase* for salaries effective December 1, 2021.
- Net *decrease* in General Fund support for the Bright Stars Program of \$540,145. This included re-allocating 5.0 FTEs from the Bright Stars Fund to the Department of Social Services. The remainder of the Bright Stars Program, including 18.5 FTE teachers and teacher assistants, was re-allocated to a Public Schools Special Revenue Fund.
- Restores funding for four positions that were frozen at the FY 22 Adopted Budget.
- \$122,000 for 3 positions to support the Child Protective Services program.
- Creation of 2 "over hire" positions. Over hire positions are a strategy to reduce the impact of turnover by filling anticipated vacancies sooner than the vacancy occurs and are funded by department's management of salaries, overtime, and other wages.
- A Housing Office Assistant position funded through Federal Housing and Urban Development administrative fee funds and the reprioritization of existing DSS budget.
- Appropriation of \$31,544 in Federal revenue to assist youth and young adults served by Foster Care and assist adults being served by Adult Protective Services.

FY 23 Recommended Budget: The DSS' budget *increases* by \$1,392,701 or 8.3% and reflects the following:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Continuation of the positions and Bright Stars adjustments that were approved during FY 22.
- Combined *increase* of \$52,991 in the Operating and Capital Outlay expenditure categories primarily due to operating costs associated with Bright Stars positions moving into the DSS General Fund and reallocation of the Agency Budget Review Team (ABRT) process and related costs from the Department of Finance & Budget to DSS.
- The Direct Assistance category includes payments made to families and individuals for certain services. All assistance payments are either partially or fully funded by state/federal resources. Direct Assistance expenditures are *decreasing* \$77,938 or 1.7%. The *decrease* is primarily due to a \$100,000 *decrease* in State Adoption Assistance, reflecting State changes in eligibility requirements.
- The Transfer to the Children's Services Act (CSA) Fund increases \$191,003 based on recent service trends. Additional information is in the Other Funds chapter of the document.
- The Resource Plan category totals \$268,350 and includes the following:
 - A Housing Financial Analyst to provide accounting and financial reporting for all Housing programming. This position cost will be partially offset by related Federal revenue.
 - Three Eligibility Workers with staggered start dates, dedicated to the Benefits program which includes Medicaid, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Refugee Cash, and Refugee Medical Assistance. These position costs will be partially offset by related State and Federal revenue.
 - A Community Response Team Human Services Supervisor. The Community Response Team is a multi-disciplinary, human services team to respond to emergent, non-criminal, community needs. This position cost will be partially offset by related State and Federal revenue.

- Overall revenues are *increasing* \$1,256,534 or 11.0%. Many of the department's revenues are budgeted reimbursements that are based on either projected program expenditures, federal and state approved formulas, allocations based upon approved locality plans, or federal and state fiscal year allocations.

FY 23 Adopted Budget: The Department of Social Services' budget *increases* by \$1,769,717 or 9.5% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the Housing Financial Analyst, Three Eligibility Workers, and the Community Response Team Services Supervisor position, previously noted in the Resource Plans category, have been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.
- An additional \$116,800 in local funding and \$55,750 in state and federal funding was approved for:
 - The new positions' staggered start dates were all aligned to begin on July 1st, 2022 by action of the Board of Supervisors during the budget approval process.
 - One additional 1.0 FTE position for an Eligibility Worker.
 - One additional 0.25 FTE position for a DSS Specialist.

HEALTH AND WELFARE CONTRIBUTIONS

FINANCIAL DATA

HEALTH AND WELFARE CONTRIBUTIONS								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
							\$ Change	% Change
EXPENDITURES								
Agency Budget Review Team Agencies								
AHIP	\$412,000	\$412,000	\$412,000	\$600,000	\$428,480	\$428,480	\$16,480	4.0%
Big Brothers Big Sisters	\$0	\$0	\$0	\$21,000	\$0	\$0		
Boys & Girls Club	56,650	56,650	56,650	150,000	57,680	57,680	\$1,030	1.8%
Bridge Line	15,914	15,914	15,914	45,000	28,051	28,051	\$12,137	76.3%
Charlottesville Free Clinic	116,699	116,699	116,699	142,795	116,699	116,699	\$0	0.0%
Child Health Partnership	319,861	319,861	319,861	329,456	329,456	329,456	\$9,595	3.0%
Computers4Kids	14,193	14,193	14,193	20,000	14,761	14,761	\$568	4.0%
Foothills Child Advocacy Center	44,791	44,791	44,791	44,791	44,791	44,791	\$0	0.0%
The Fountain Fund	0	0	0	35,000	17,500	17,500	\$17,500	
Georgia's Friends	24,560	24,560	24,560	25,000	25,000	25,000	\$440	1.8%
Habitat for Humanity	0	0	0	150,000	0	0	\$0	
The Haven	0	15,813	15,813	30,000	16,446	16,446	\$633	4.0%
Legal Aid Justice Center	39,435	39,435	39,435	100,000	41,012	41,012	\$1,577	4.0%
Light House Studio	16,642	16,642	16,642	20,000	16,642	16,642	\$0	0.0%
Literacy Volunteers	26,827	26,827	26,827	30,000	27,900	27,900	\$1,073	4.0%
Local Food Hub	0	10,000	10,000	93,600	10,000	10,000	\$0	
MACAA	44,500	44,500	44,500	62,000	46,280	46,280	\$1,780	4.0%
Meals on Wheels	0	10,000	10,000	14,400	10,400	10,400	\$400	4.0%
Offender Aid Restoration (OAR)	218,805	197,391	197,391	235,992	203,088	205,288	\$7,897	4.0%
On Our Own	13,179	13,179	13,179	15,000	9,884	9,884	(\$3,295)	-25.0%
PACEM	0	946	946	5,000	946	946	\$0	0.0%
Partner for Mental Health	0	0	0	30,000	15,000	15,000	\$15,000	
Piedmont CASA	9,500	9,500	9,500	10,000	9,880	9,880	\$380	4.0%
Piedmont Community Land Trust	0	0	0	100,000	0	0	\$0	
Piedmont Housing Alliance	60,757	60,757	60,757	91,135	63,187	63,187	\$2,430	4.0%
Piedmont Family YMCA	0	10,000	10,000	22,000	10,400	10,400	\$400	4.0%
ReadyKids	72,450	72,450	72,450	90,562	74,610	74,610	\$2,160	3.0%
Sexual Assault Resource Agency	21,855	21,855	21,855	24,500	21,855	21,855	\$0	0.0%
Shelter for Help in Emergency	93,443	93,443	93,443	106,945	97,181	97,181	\$3,738	4.0%
Sin Barreras - Without Barriers	0	0	0	173,250	0	0	\$0	
United Way Financial Stability	12,978	12,978	12,978	14,000	13,497	13,497	\$519	4.0%
Women's Initiative	14,853	14,853	14,853	40,000	15,447	15,447	\$594	4.0%
OTHER HEALTH AND WELFARE AGENCIES								
C'ville-Albemarle Health Department	\$805,822	\$821,999	\$821,999	\$846,659	\$846,659	\$846,659	\$24,660	3.0%
Jefferson Area Board for Aging (JABA)	377,985	377,985	377,985	377,985	377,985	377,985	\$0	0.0%
OAR Criminal Justice Planner Program	0	21,414	21,414	22,482	22,482	22,482	\$1,068	5.0%
Piedmont Virginia Community College	24,048	24,529	24,529	24,757	24,757	24,757	\$228	0.9%
Region Ten	813,260	813,260	813,260	826,760	826,760	826,760	\$13,500	1.7%
TJACH - Systems Coordination Program	22,259	5,500	5,500	10,000	10,000	10,000	\$4,500	81.8%
United Way Childcare Scholarship Program	161,000	161,000	161,000	161,000	161,000	161,000	\$0	0.0%
EXPENDITURE TOTAL	\$3,854,266	\$3,900,924	\$3,900,924	\$5,141,069	\$4,035,716	\$4,037,916	\$136,992	3.5%

OVERVIEW/NOTABLE CHANGES

FY 23 Recommended Budget: Overall, Health and Welfare contributions *increase* \$134,792 or 3.5%:

Agency Budget Review Team Agencies

Process:

For the development of the FY 23 Recommended Budget, the Agency Budget Review Team (ABRT) process continues to be a County-only review process. The ABRT consists of volunteer citizens and County staff members whose charge is to review funding requests from community non-profit agencies using a team approach to reach

consensus on rating each program. Team members reviewed and rated applications individually and collectively. The work of the teams was facilitated and supported by a temporary County staff member as well as other County staff as needed and designated by the Department of Finance and Budget. Funding recommendations are not made by the ABRT, whose role is to review and rate the applications. Recommendations for funding amounts continue to be made in the context of the overall County budget development process, and while taking ABRT inputs into account and subject to the availability of funds.

Recommendations:

Agencies’ programs that were included in FY 22 Adopted Budget and were evaluated as “exemplary” are recommended in FY 23 to receive a 4% increase over FY 22 adopted funding amounts.

Agencies’ programs that were included in the FY 22 Adopted Budget and were evaluated as “solid” by the ABRT process are recommended at the same level of funding in FY 23.

Agencies that were included in the FY 22 Adopted Budget and were evaluated as “poor” by the ABRT process are recommended to be funded at 75% of the FY 22 Adopted amount.

Three programs which were not funded in FY 22 received an “exemplary” rating by the ABRT process and showed direct alignment with County Human Service goals, this resulted in these programs being recommended to receive funding in FY 23 equivalent to 50% of the programs request. These programs are The BridgeLine Case Management program, the Fountain Fund Lending Hope program and the Partner for Mental Health Systems Navigator.

Other Health and Welfare Agencies

- Charlottesville-Albemarle Health Department *increases* \$24,660 or 3.0% due to increasing the hours of the Community Health Worker position at the Yancey Community Center clinic serving Southern Albemarle. This position will be full time in FY 23. In addition, the increase will support the County’s share of existing programs.
- JABA’s existing programs are level funded, as requested.
- Offender Aid and Restoration’s Criminal Justice Planner Program’s *increase* of \$1,068 or 5% due to decrease in program grant funding which was supporting the position. This increase reflects the County’s share of the operation expenses for the program.
- Piedmont Virginia Community College’s *increase* of \$228 or 1.0% is based on the County’s percentage of enrollment.
- Region Ten’s existing program *increases* \$13,500 or 5.6% primarily due to the County’s share of participants in the Healthy Transitions program.
- The Thomas Jefferson Area Coalition for the Homeless (TJACH)’s System Coordination Program *increases* \$4,500 or 81.8% and is the County’s share of increased operational staffing.
- The United Way Childcare Scholarship Program is level funded, as requested.

FY 23 Adopted Budget: Overall, Health and Welfare contributions *increase* by \$136,992 or 3.5% and reflects the following change to the Recommended Budget:

- An additional \$2,200 to Offender Aid and Restoration to correct a transcription error.

DESCRIPTIONS:

Agency Budget Review Team Agencies

Agency descriptions, programs, ratings, and other additional information are compiled in the ABRT appendix at the end of this chapter.

Other Health and Welfare Agencies

Charlottesville-Albemarle Health Department: provides comprehensive medical, clinical, and environmental protection services to the residents of the City of Charlottesville, and Albemarle, Greene, Nelson, Louisa, and Fluvanna Counties. Health services include: Environmental Health, Community Health Promotion, Clinical Services, and Growing Healthy Families.

Jefferson Area Board for Aging (JABA) provides planning, advocacy, and service coordination for people over 60 in Planning District Ten. In addition, it provides direct services to seniors, including congregate and home delivered meals, home safety, adult day care, volunteer and work opportunities, outreach, legal services, health screening, counseling and training, an Ombudsman for nursing home concerns, and support groups.

Offender Aid & Restoration (OAR) Criminal Justice Planner Program provides research, coordination, grant-writing, and planning support for the Albemarle-Charlottesville Evidence-Based Decision-Making Policy Team and the Thomas Jefferson Area Community Criminal Justice Board. The Planner conducts studies of crime trends, the jail population and criminal justice system outcomes, and provides recommendations for system improvement.

Piedmont Virginia Community College (PVCC) is a nonresidential, two-year, public institution of higher education whose service areas include the City of Charlottesville and Counties of Albemarle, Fluvanna, Greene, Louisa, Nelson, and Buckingham. The college provides opportunities for individuals to pursue post-secondary educational, career, and personal goals.

Region Ten is an agency of local government responsible for providing mental health, developmental disability, and substance use services to citizens in Planning District Ten. Services include infant development, pre-screening, case management, group counseling, outpatient services, job training, forensic evaluations, crisis intervention, and supported living arrangements. The Women's Treatment Center (WTC) is a residential substance abuse treatment center for women, parenting women and young children. The WTC ensures parenting women have a safe, therapeutic residential program allowing women to keep their family intact while working toward recovery.

Thomas Jefferson Area Coalition for the Homeless (TJACH) System Coordination Program enhances and sustains coordination of the homeless service system of care to ensure that homelessness in the community is rare, brief, and non-recurring. TJACH works to reduce homelessness by initiating creative solutions and coordinating regional resources and services.

United Way Child Care Scholarship Program provides partial financial assistance for low income working families to help pay the cost of quality childcare.

ABRT APPENDIX

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Agency Name: Albemarle Housing Improvement Program (AHIP)

Program Name: Critical Rehabilitation and Repair Program

Program Description:

The Albemarle Critical Rehabilitation and Repair program works to increase affordable housing options by preserving and improving homes for low-income homeowners. Through the program, AHIP delivers emergency repairs, more comprehensive housing rehabilitations, and energy upgrades to low-income county households.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	27	30	4	--	2
Total	33	53	4	--	7
Gender Identity	Male	Female	Non-binary		
County	--	--	--		
Total	--	--	--		
Age	0-5	6-18	Seniors		
County	--	22	42		
Total	--	31	64		
Income	Extreme low	Very Low	Low	Moderate	
County	27	21	7	8	
Total	39	30	12	16	

FY21 Outcomes

Outcome Measure		FY21 Actual	
		#	%
1	Albemarle program participants (households) for whom affordable housing is created, preserved, maintained, improved, or restored	63	100
2	Albemarle program participants (households) at risk of experiencing a housing crisis or homelessness are sheltered	24	100

Agency Name: Big Brothers Big Sisters of the Central Blue Ridge

Program Name: Big Brother Big Sisters

Program Description: The program creates and supports one-to-one mentoring relationships that “ignite the power and promise of youth.” The goal is to match youth in supportive mentoring relationships with safe, qualified, and caring adult mentors. The program serves high potential youth ages 6-18 who often face additional adversities and barriers to success in under-resourced communities, such as living in low-to-moderate income households, single-parent homes in which an added caring adult would be beneficial, or facing adverse childhood experiences.

Primary County Human Services Goal Addressed: *Provide services that address disparities in access or opportunity for youth of color*

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	16	62	--	9	15
Total	18	66	--	9	16
Gender Identity	Male	Female	Non-binary		
County	52	52	--		
Total	53	58	--		
Age	0-5	6-18	Seniors		
County	--	104	--		
Total	--	111	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	104	--	
Total	--	--	111	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Littles report improved grades	98	88
2	Littles report feel better accepted by peers	104	94
3	Littles report feel supported by a very important adult in their life	104	93
4	Littles report having improved relationships with their parents/caregivers	91	82
5	Littles report having avoided contact with juvenile justice system	111	100

Agency Name: Boys & Girls Clubs of Central Virginia

Program Name: After School Youth Development

Program Description: Boys & Girls Clubs of Central Virginia provides an After-School Youth Development program to all youth, ages 6-18. The Club is open every day after school until 6:30 pm and for a full day during school breaks such as holidays, professional learning days, and early dismissal days. Following the Five Key Elements for Positive Youth Development, the After-School Program offers high-yield activities in five Core Areas: The Arts; Character and Leadership Development; Health and Life Skills; Education, Technology and Career Development; and Sports, Fitness and Recreation. Program activities include reading, tutoring, homework support, mindfulness, sports leagues, healthy cooking, visual and fine arts, STEM, and service projects. Club membership is targeted to kids who need the program most.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	112	112	1	41	213
Total	232	353	3	105	250
Gender Identity	Male	Female	Non-binary		
County	219	260	--		
Total	505	438	--		
Age	0-5	6-18	Seniors		
County	0	479	--		
Total	0	943	--		
Income	Free lunch	Reduced price lunch			
County	332	53			
Total	677	97			

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	At least 200, or 80%, of 250 County youth from vulnerable urban (Southwood and Jack Jouett) and rural (James River) communities who attend the Club two or more times per week will achieve the recommended amount of daily moderate to vigorous physical activity.	140 youth received in-person healthy lifestyles and wellness program support.	--
2	At least 170, or 85%, of 200 County youth who attend the Club two or more times per week, will maintain (if grades are average or above) or improve reading or math grades.	124 youth received in-person academic support.	--

Agency Name: Boys & Girls Clubs of Central Virginia

Program Name: Summer Youth Development & Expanded Hours

Program Description: Boys & Girls Clubs of Central Virginia provides a Summer Youth Development & Expanded Hours program to all youth, ages 6-18, every day in the summer from 8:00 am to 5:30 pm. Following the Five Key Elements for Positive Youth Development, the Summer Program offers high-yield activities in five Core Areas: The Arts; Character and Leadership Development; Health and Life Skills; Education, Technology and Career Development; and Sports, Fitness and Recreation. Program activities include summer reading, mindfulness, sports leagues, healthy cooking, visual and fine arts, STEM, and service projects. Club membership is targeted to kids who need the program most.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	75	83	1	25	159
Total	189	281	3	93	188
Gender Identity	Male	Female	Non-binary		
County	162	181	--		
Total	355	399	--		
Age	0-5	6-18	Seniors		
County	--	343	--		
Total	--	754	--		
Income	Free lunch	Reduced price lunch			
County	254	31			
Total	551	69			

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	At least 160, or 80%, or 200 County youth from vulnerable urban (Southwood) and rural (James River) communities who attend the Club two or more times per week, will achieve the recommended amount of daily moderate to vigorous physical activity	102 youth participated in in-person healthy lifestyles activities	--
2	At least 80, or 95%, of 90 County rising 1st through 4th graders who attend the Club two or more times per week will maintain or improve reading fluency and comprehension	54 youth participated in in-person Summer Reading	--

Agency Name: The BridgeLine

Program Name: Case Management

Program Description: The BridgeLine Case Management Program is a community-based program serving residents of Albemarle County living with brain injuries. A Brain Injury Specialist helps individuals to identify and accomplish personal goals. Based on the needs, the case manager connects and/or coordinates referrals to the appropriate community resources, sets up services, and acts as a liaison with other providers.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	15	1	--	--	--
Total	32	9	--	--	--
Gender Identity	Male	Female	Non-binary		
County	12	4	--		
Total	29	12	--		
Age	0-18	Adults 18-64	Seniors		
County	--	15	1		
Total	--	40	1		
Income	Extreme low	Very Low	Low	Moderate	
County	16	0	--	--	
Total	39	2	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Clients in need of health care and safety support will receive care at the appropriate community-based level	11	100
2	Clients at risk of experiencing a housing crisis or homelessness will be sheltered or continue to live in their own homes	11	100

Agency Name: The BridgeLine

Program Name: BridgeLine Place (Day Program)

Program Description: The BridgeLine Place (Day Program) is a community-based vocational program serving residents of Albemarle County and the City of Charlottesville, and the entire Blue Ridge Health District, utilizing the Clubhouse model. The BridgeLine Place allows its members to learn valuable work and social skills to achieve vocational and independent living goals.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	8	1	--	--	1
Total	20	3	--	--	--
Gender Identity	Male	Female	Non-binary		
County	9	2	--		
Total	19	4	--		
Age	0-18	Adults 18-64	Seniors		
County	--	11	--		
Total	--	23	--		
Income	Extreme low	Very Low	Low	Moderate	
County	6	1	4	0	
Total	10	5	5	3	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Participants will obtain improved skills, post-secondary education, credentials or industry specific credentials	11	100
2	Participants in need of health care will receive care at the appropriate community-based level	11	100

Agency Name: Charlottesville Free Clinic

Program Name: Dental Services

Program Description: The Charlottesville Free Clinic Dental Clinic provides direct access to acute dental care, oral hygiene, and oral education for low-wealth uninsured or underinsured community members. All services are free of charge to patients.

Primary County Human Services Goal Addressed: *Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households*

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	207	169	40	--	89
Total	627	512	122	--	270
Gender Identity	Male	Female	Non-binary		
County	199	242	--		
Total	603	734	--		
Age	0-5	6-18	Seniors		
County	0	13	48		
Total	0	38	144		
Income	Extreme low	Very Low	Low	Moderate	
County	233	111	98	0	
Total	705	336	296	0	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants in need of dental care who receive (services)	1337	92
2	Number of patients who came for hygiene appointments	663	--

Agency Name: Charlottesville Free Clinic

Program Name: Primary Care Services

Program Description: The Charlottesville Free Clinic’s Primary Care Program aligns with Albemarle County’s priority that citizens in the community have access to medical care, especially low-wealth uninsured or underinsured community members. The clinic has been addressing this need since 1992 by offering integrated medical, mental health and pharmacy services that reduce health inequities and improve health outcomes for patients.

Primary County Human Services Goal Addressed: *Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households*

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	213	82	27	175	147
Total	483	186	61	397	335
Gender Identity	Male	Female	Non-binary		
County	210	287	--		
Total	477	653	--		
Age	0-5	6-18	Seniors		
County	0	4	16		
Total	0	10	37		
Income	Extreme low	Very Low	Low	Moderate	
County	149	299	43	6	
Total	338	680	98	14	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Residents with access who demonstrate progress	870	77
2	Patients who report they would have gone to ER	564	50

Agency Name: Child Health Partnership

Program Name: Home Visiting Collaborative

Program Description: Child Health Partnership provides nursing, prevention and support services to low-income babies, children, pregnant women, and their families, to support healthy children and nurturing homes. The program offers improved access to health care, parenting education, and connections to community resources to ensure that children are healthy and enter school ready to learn.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	25	41	18	23	114
Total	93	99	37	46	153
Gender Identity	Male	Female	Non-binary		
County	106	115	--		
Total	216	234	--		
Age	0-5	6-18	Seniors		
County	221	--	--		
Total	450	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	142	3	--	--	
Total	277	6	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Children with medical home	135	98
2	Children current on well child visits	120	87

Agency Name: Computers4Kids (C4K)

Program Name: Computers4Kids

Program Description: C4K combines mentoring and technology to prepare youth for brighter futures. C4K provides mentoring in a creative, safe, and supportive out-of-school learning environment, access to professional-grade technology, project-based learning, and youth leadership opportunities. All C4K programs are free for participants.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	3	7	4	1	5
Total	11	18	27	3	11
Gender Identity	Male	Female	Non-binary		
County	7	13	--		
Total	50	25	--		
Age	0-5	6-18	Seniors		
County	--	19	--		
Total	--	66	--		
Income	Extreme low	Very Low	Low	Moderate	
County	17	3	0	--	
Total	64	9	2	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	C4K graduates will graduate from high school on time	23/23	100
2	C4K graduates will enroll in college, enter a vocational program, and/or achieve employment within six months of high school graduation	21/23	91

Agency Name: Foothills Child Advocacy Center (CAC)

Program Name: Child Victims Health Care Access Program

Program Description: Foothills’ Child Victims Health Care Access Program provides appropriate medical care for child victims of abuse, neglect, or violence. Foothills has a linkage agreement with the University of Virginia and has hired a Child Abuse Pediatrician to conduct medical forensic exams with the children onsite at Foothills. This year, the program is adding the capability to gather lab samples for the children who have experienced sexual abuse.

Primary County Human Services Goal Addressed: *Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households*

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	11	2	0	0	7
Total	23	8	1	5	11
Gender Identity	Male	Female	Non-binary		
County	8	12	--		
Total	12	36	--		
Age	0-5	6-18	Seniors		
County	9	11	--		
Total	19	29	--		
Income	Extreme low	Very Low	Low	Moderate	
County	7	0	3	13	
Total	24	6	4	30	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants in need of health care receive care at the appropriate community-based level	20	59
2	Program participants have health care preserved, improved or restored	20	100

Agency Name: Foothills Child Advocacy Center (CAC)

Program Name: Multi-Disciplinary Team (MDT)/Forensic Assessment Program

Program Description: Through the MDT/Forensic Assessment Program, Foothills (1) coordinates a team of 14 local government and nonprofit agencies to increase communication and mutual accountability, reduce duplication of services, and help ensure that children are safe and that their needs are met; (2) conducts coordinated forensic interviews that reduce the number of times a child is interviewed and so reduces the child’s trauma, while at the same time gathers accurate information that will help to keep the child safe; (3) works to ensure that children receive appropriate mental health and medical care; and (4) provides non-offending caregivers ongoing support to help them provide safe, healing environments for their children and reduce the risk of the child’s revictimization.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	57	10	1	6	21
Total	139	49	2	12	40
Gender Identity	Male	Female	Non-binary		
County	38	61	--		
Total	85	170	--		
Age	0-5	6-18	Seniors		
County	31	68	--		
Total	70	185	--		
Income	Extreme low	Very Low	Low	Moderate	
County	7	0	3	--	
Total	24	6	4	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Conduct forensic interviews of victims of child abuse	99	100
2	Provide crisis intervention and risk assessments	99	100
3	Safety planning for children at medium or high risk	74	100
4	Facilitate MDT case review meetings	12	--

Agency Name: Fountain Fund

Program Name: Lending Hope and Opportunity to Formerly Incarcerated People and their Families

Program Description:

The Fountain Fund Lending Hope program provides low-interest lending and financial coaching, helping formerly incarcerated people build credit and achieve their self-determined goals. In doing so, the program increases economic opportunities for its consumers to improve their lives and remain in the community.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	7	35	--	--	--
Total	45	112	--	3	3
Gender Identity	Male	Female	Non-binary		
County	29	13	--		
Total	116	47	--		
Age	0-18	19-64	Seniors		
County	--	40	2		
Total	--	155	8		
Income	Extreme low	Very Low	Low	Moderate	
County	--	21	21	--	
Total	--	81	82	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Client partners will establish or improve their credit score within a year of their application	135	77
2	Report an improved understanding of credit	49 surveyed	88
3	Report at least one significant improvement in their lives related to economic opportunity	"	92
4	Report achieving a self-determined goal related to improving their lives	"	100
5	Report that their lives improved after engaging with Fountain Fund	"	92
6	Report that they are better able to support and connect with their families	"	77

Agency Name: Georgia’s Friends, Inc.

Program Name: Georgia’s House

Program Description: Georgia’s Friends provides programs and services in the local community to help women suffering from drug and alcohol addiction and co-occurring mental health challenges. Georgia’s House, the signature initiative, provides hope and healing through a safe, therapeutic, and structured home for women in early recovery. Women come to the program primarily from the Region Ten catchment area from inpatient treatment programs, jail, and homelessness.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	6	1	--	0	1
Total	17	2	--	2	1
Gender Identity	Male	Female	Non-binary		
County		8	--		
Total		24	--		
Age	0-18	Adults 19-64	Seniors		
County	0	8	--		
Total	1	23	--		
Income	Extreme low	Very Low	Low	Moderate	
County	8	0	0	0	
Total	18	3	0	2	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Residents graduate successfully and maintain sobriety	10	45

Agency Name: Habitat for Humanity

Program Name: Homeownership and Financial Empowerment (HFE)

Program Description: The Homeownership and Financial Empowerment (HFE) Program provides wrap-around services that partner with very low-income families to help them achieve homeownership and long-term financial success. The program, a longstanding core service, will significantly expand in FY23 to Albemarle County residents, as Habitat ramps up redevelopment of Southwood Mobile Home Park, the region’s largest concentration of affordable, but substandard, housing. When complete, Southwood will be transformed from a low-income community of aging trailers and failing infrastructure into a sustainable mixed-income, mixed-use village without resident displacement.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	2	10	0	1	6
Total	10	80	1	1	9
Gender Identity	Male	Female	Non-binary		
County	9	18	0		
Total	32	97	0		
Age	0-6	6-18	Seniors		
County	--	--	0		
Total	--	--	7		
Income	Extreme low	Very Low	Low	Moderate	
County	0	17	2	0	
Total	21	69	11	0	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Households close on their Habitat home or secure improved housing	21	--
2	Families maintain stable employment and increase their income	85	--
3	Households improve credit score	72	--

Agency Name: The Haven

Program Name: Vital Housing Services

Program Description: The Haven provides vital housing services to individuals and families at risk of or experiencing homelessness, including rapid re-housing and prevention subsidies and services, diversion and intake, coordinated entry administration, housing navigation, and housing stabilizations case management.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	52	64	1	6	6
Total	344	422	3	35	34
Gender Identity	Male	Female	Non-binary		
County	60	58	0		
Total	400	386	1		
Age	0-5	6-18	Seniors		
County	5	10	7		
Total	33	63	43		
Income	Extreme low	Very Low	Low	Moderate	
County	122	--	--	--	
Total	811	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants at risk of experiencing a housing crisis or homelessness are sheltered (prevented from homelessness)	95	99
2	Program participants for whom affordable housing is created, preserved, maintained, improved or restored	111	93

Agency Name: Legal Aid Justice Center

Program Name: Legal Services to Albemarle Residents

Program Description: Legal Services include a wide range of direct legal services for low-income residents of Albemarle County. These services help address threats to clients’ financial stability, housing security, educational supports, and access to affordable medical care and coverage.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Other	Hispanic
County	35	61	4	6	53
Total	322	632	19	76	709
Gender Identity	Male	Female	Non-binary		
County	52	107	--		
Total	756	1022	--		
Age	0-6	6-18	Seniors		
County	2	17	17		
Total	2	93	281		
Income	Extreme low	Very Low	Low	Moderate	
County	107	48	3	1	
Total	1511	200	25	15	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Families receive legal services with a positive outcome	159	98
2	Families receive housing legal services with a positive outcome	44	95
3	Families receive education legal services with a positive outcome	8	100
4	Families receive health legal services with a positive outcome	28	94
5	Families receive income/employment/consumer legal services with a positive outcome	54	92

Agency Name: Light House Studio

Program Name: Educational Programs

Program Description: Educational programming at Light House offers art education to youth from across Albemarle County at school, in an after-school setting, within the community, through other nonprofit organizations and through corrections and other social services groups. By offering scholarships, pay what you can, or no costs sessions, these offerings are available to all and are presented in locations across the county to reach underserved populations.

Primary County Human Services Goal Addressed: *Provide services that address disparities in access or opportunity for youth of color*

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	273	16	13	6	3
Total	717	174	41	184	62
Gender Identity	Male	Female	Non-binary		
County	173	141	--		
Total	564	461	--		
Age	0-5	6-18	Seniors		
County	--	314	--		
Total	--	857	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants obtain improved skills	928	81
2	Students participate free or at reduced cost	929	81

Agency Name: Literacy Volunteers of Charlottesville/Albemarle (LVCA)

Program Name: Adult Workforce Tutoring

Program Description: LVCA’s Adult Workforce Tutoring program provides one-to-one tutoring in reading, writing, and English speaking to Albemarle County adult residents. The primary purpose of this instruction is for adult students to increase their communication skills so that they may qualify for jobs that pay wages that enable them to become self-sufficient.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Hispanic	Middle East North Africa
County	78	20	24	23	32
Total	192	31	39	76	108
Gender Identity	Male	Female	Non-binary		
County	40	82	--		
Total	87	175	--		
Age	0-18	18-64	Seniors		
County	--	119	3		
Total	--	254	8		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants obtain improved skills, post-secondary education, credentials, or industry-specific credentials	123	47%
2	Students increase an educational functional level	8/20	40

Agency Name: Local Food Hub

Program Name: Fresh Farmacy

Program Description: Fresh Farmacy: Fruit and Veggie Prescription Program supplies low-income patients who are at risk for diet-related disease with a biweekly supply of fresh produce, education, and support. The food is sourced from small, independent farms in the region.

Primary County Human Services Goal Addressed: *Provide services aimed at building an equitable, sustainable food system or increasing access to healthy, culturally appropriate food*

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	--	--	--	80
Gender Identity	Male	Female	Non-binary		
County	40	40	--		
Age	0-5	6-18	Seniors		
County	50	40	10		
Income	Extreme low	Very Low	Low	Moderate	
County	60	20	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Did not collect due to COVID restrictions	--	--

Agency Name: Monticello Community Action Agency (MACAA)

Program Name: Head Start/Early Head Start

Program Description: Since 1965, Head Start has worked to educate, encourage, and empower children and their families, focusing on each family’s unique vision of prosperity, and ensuring that all children, regardless of socioeconomic barriers, have the opportunity to succeed. MACAA Head Start serves 3- and 4-year-old students that reside in our region. To augment these services, MACAA was awarded a \$1.34M grant in FY21 to provide Early Head Start (EHS) programming for children ages birth to 3, ensuring a continuity of high-quality education and care for vulnerable children prior to entering kindergarten in Albemarle County.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	31	34	10	4	24
Gender Identity	Male	Female	Non-binary		
County	35	44	--		
Age	0-5	6-18	Seniors		
County	79	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	41	20	32	38	

FY21 Outcomes:

Outcome Measure		FY21 Projected		FY21 Actual	
		#	%	#	%
1	Dual Language Learners will improve their English by 20%	--	60	--	96
2	Children will be able to identify and label emotions	--	80	--	98
3	Children will use basic problem-solving skills	--	80	--	100
4	25% of families will make measurable progress toward at least one family goal	---	25	--	68
5	Family participation in parent meetings will increase 10% per year beginning in FY19	--	30	--	75

MACAA Head Start achieved most goals and projected outcomes, however COVID-19 impacted children, families, and the safe operation of in-person learning for much of the year.

Agency Name: Meals on Wheels

Program Name: Meals on Wheels

Program Description: Meals on Wheels is a community-based nonprofit organization that delivers hot meals to people throughout Charlottesville and Albemarle County who are vulnerable to hunger and isolation because of decreased mobility. The mission is to improve the health and support the independence and dignity of homebound neighbors.

Primary County Human Services Goal Addressed: *Provide services aimed at building an equitable, sustainable food system or increasing access to healthy, culturally appropriate food*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	56	20	2	--	2
Total	187	62	3	--	3
Gender Identity	Male	Female	Non-binary		
County	32	48	--		
Total	102	153	--		
Age	0-6	6-18	Seniors		
County	--	--	56		
Total	--	--	178		
Income	Extreme low	Very Low	Low-	Moderate	
County	53	20	--	--	
Total	144	60	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Provide hot nutritious meal	10	100
2	Provide wellness check	10	100

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Adult Drug Treatment Court

Program Description: The Adult Drug Treatment Court Program provides drug treatment and intensive supervision to drug offenders and drug related felony larceny offenders in the Circuit Courts of Charlottesville and Albemarle. It is designed to enhance public safety by focusing on the treatment needs of the local, non-violent adults charged with drug related offenses who are drug addicted.

Primary County Human Services Goal Addressed: *Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	40	12	--	1	--
Total	58	24	--	2	--
Gender Identity	Male	Female	Non-binary		
County	37	25	--		
Total	54	30	--		
Age	6-18	19-64	Seniors		
County	--	--	--		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Serve 80 participants (37 County/43 City)	62	168
2	At least 32% of participants will remain drug free throughout the program as measured by evidence-based drug testing protocols and program records	27	38
3	Achieve a retention rate of 75% or higher	61	73
4	Achieve a three-year re-arrest rate that is at or below the state average three-year re-arrest rate for Drug Court graduates.	State rate 25.6%	Drug Court rate 22.7%

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Local Probation Program

Program Description: Local Probation provides supervision for offenders referred from the City of Charlottesville and the counties of Albemarle, Fluvanna, Greene, Goochland, Louisa, Madison, Nelson and Orange. The Local Probation program is designed to ensure the offenders strict compliance with court orders while assisting the offender in addressing specific risk factors with the goal of reduction in recidivism.

Primary County Human Services Goal Addressed: *Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Other	Hispanic
County	163	84	1	20	13
Total	708	366	4	99	43
Gender Identity	Male	Female	Non-binary		
County	188	93	--		
Total	818	402	--		
Age	6-18	19-64	Seniors		
County	--	--	--		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Local probation participants successfully complete supervision	328/479	68
2	Local probation participants who completed program do not recidivate within 3 years	Note	74

NOTE: A 3-year recidivism study conducted by an external evaluator determined a recidivism rate of 26% for probation completers (2015-2018)

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Pretrial Program

Program Description: The Pretrial Program assists courts in making pretrial release decisions based on validated risk factors for release into the community. The program screens, interviews, and makes bond recommendations for the awaiting trial population in the jail on a daily basis. The program supervises defendants once released into the community to ensure appearance in court and to monitor good behavior.

Primary County Human Services Goal Addressed: *Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	181	110	--	--	16
Total	796	536	--	--	83
Gender Identity	Male	Female	Non-binary		
County	220	76	--		
Total	1133	388	--		
Age	6-18	19-64	Seniors		
County	--	--	--		
Total	--	---	--		
Income	Extreme low	Very Low	Low	Moderate	
County	148	--	--	--	
Total	761	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants do not reoffend prior to trial as measured police and court records	719/770	93
2	Program participants with avoidance of or mitigation of risk factors as measured by successfully appearing for Court	758/770	98

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Reentry Services

Program Description: The Reentry Program focuses on the reintegration of incarcerated adults into the community. The goal of the program is to provide a network of transitional and reentry services targeted to the offender population and address their risk/needs to reduce the barriers to successful self-sufficient reentry into the community.

Primary County Human Services Goal Addressed: *Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	38	62	--	--	--
Total	133	217	--	--	--
Gender Identity	Male	Female	Non-binary		
County	79	21	--		
Total	276	74	--		
Age	6-18	19-64	Seniors		
County	--	--	--		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	100	--	--	--	
Total	350	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Provide transitional planning for 200 inmates at ACRJ serving longer than 30 days	100	50
2	50% of pre-release inmates will avail themselves of post-release services	10	10
3	50% of above individuals who receive post-release services will obtain and maintain employment of at least \$10 per hour	3	30
4	60% of above individuals who receive post-release services will not recidivate	9	90

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Therapeutic Docket

Program Description: The Charlottesville/Albemarle Therapeutic Docket is a collaborative problem-solving General District Court docket designed to divert seriously mentally ill participants from the criminal justice system and into court-mandated and supervised community-based treatment in order to improve both treatment and criminal justice outcomes.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse.

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	17	8	--	1	--
Total	26	15	--	1	--
Gender Identity	Male	Female	Non-binary		
County	17	9	--		
Total	29	13	--		
Age	6-18	19-64	Seniors		
County	--	--	--		
Total	--	--	----		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Serve 15 participants	26	173
2	≥ 58% retention rate	25	96
3	≥ 69% will not recidivate while in program	20	77

Agency Name: On Our Own

Program Name: General Operations

Program Description: On Our Own provides free peer support, self-help, education, guidance, and referral services for adults who acknowledge that they are experiencing significant problems in their lives due to mental health and substance use challenges.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities

ABRT Application Rating: Poor

FY21 Albemarle County beneficiaries:

(Data-collection procedures have not been as successful during the pandemic, and so data derives from 2019 Member Survey)

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	--	--	--	--
Total	290	189	57	95	50
Gender Identity	Male	Female	Non-binary		
County	--	--	--		
Total	309	284	38		
Age	0-6	6-18	Seniors		
County	--	--	--		
Total	0	0	30		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	422	25	139	44	

Agency Name: PACEM

Program Name: Secure Seniors

Program Description: Secure Seniors is a partnership between PACEM and the Alliance for Interfaith Ministries (AIM). Using set-aside funds within its budget, AIM provides eligible PACEM guests with one-time financial support to secure and move into a new, stable housing situation. PACEM provides intensive case management. A Seniors Case Manager cultivates client eligibility, navigates the housing market and, once a lease is secured, provides these shared clients with ongoing post-housing counseling to stabilize.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	5	6	--	--	0
Total	15	14	--	--	1
Gender Identity	Male	Female	Non-binary		
County	7	4	--		
Total	24	5	--		
Age	0-6	6-18	Seniors		
County	--	--	5		
Total	--	--	12		
Income	Extreme low	Very Low	Low	Moderate	
County	11	--	--	--	
Total	29	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Continue to house 15 seniors per calendar year	13	--
2	Maintain 75% or better sustain rate among those placed	--	86

Agency Name: Partner for Mental Health

Program Name: Systems Navigator Program

Program Description: Through its Systems Navigator Program, Partner for Mental Health (PMH) helps people with mental illness reach their recovery goals, achieve stability, and live self-directed lives. The program accomplishes this by serving as unbiased brokers of services, and by advocating for the timely and respectful service for people with mental illness across the mental health care, physical health care, social services, and criminal legal system in Albemarle County.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	56	46	1	0	12
Total	120	98	3	2	26
Gender Identity	Male	Female	Non-binary		
County	31	72	0		
Total	77	145	1		
Age	0-18	Adults 19-64	Seniors		
County	--	91	12		
Total	--	203	20		
Income	Extreme low	Very Low	Low	Moderate	
County	90	7	5	1	
Total	197	12	11	3	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Clients receive health care (including mental health care) at the appropriate community-based level	161	72
2	Clients whose access to health care (including mental health care) is preserved, improved or restored	174	78

Agency Name: Piedmont Court-Appointed Special Advocates (CASA)

Program Name: CASA Volunteers

Program Description: In the CASA Volunteer program, men and women in the community are recruited, screened, and trained to become effective advocates for child victims of abuse and neglect. They help restore safety, stability, and permanence to the lives of young victims. CASA Volunteers are regulated by the Code of Virginia and designated by the Commonwealth as Essential Workers. Judges refer all abuse and neglect cases to Piedmont CASA.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	58	28	0	15	19
Total	110	74	3	25	22
Gender Identity	Male	Female	Non-binary		
County	49	49	3		
Total	111	98	3		
Age	0-5	6-18	Seniors		
County	31	91	--		
Total	74	191	--		
Income	Extreme low	Very Low	Low	Moderate	
County	88	11	1	1	
Total	193	15	2	2	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Of closed cases that present with health issues, 100% will have improved health or be receiving appropriate treatment at case closure	38	100
2	Of closed cases that present with mental health issues, 95% will have received appropriate therapeutic services	44	100
3	Of total # of children served, 100% will not experience reoccurrence/revictimization in FY21	211	99.53%

Agency Name: Piedmont Community Land Trust (PCLT)

Program Name: Piedmont Community Land Trust

Program Description: The Piedmont Community Land Trust renovates older homes and builds new homes to be placed under the community land trust model. For the first time, PCLT is able to create community land trust homes in Albemarle County, at a new development called Spring Hill Village. This model of affordable homeownership places the land in ground lease for a period of 90-years, thus ensuring long term, home-ownership affordability.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable, and permanent housing for at-risk individuals and families

ABRT Application Rating: Fair

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	2	1	1	1	1
Total	6	4	3	3	1
Gender Identity	Male	Female	Non-binary		
County	2	4	--		
Total	9	14	--		
Age	0-5	6-18	Seniors		
County	2	0	1		
Total	22	2	3		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	3	3	
Total	--	--	--	17	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Begin Design Work for 5 houses in 10th-West	5	100
2	Begin creating 15 CLT units in Spring Hill Village	15	100
3	Create more units (5 in Fifeville)	5	100

Agency Name: Piedmont Family YMCA

Program Name: Early Learning Center

Program Description: The YMCA Early Learning Center is a nonprofit childcare provider for low-income youth ages 0-5, offering a high-quality, full-day, year-round licensed early childhood education and school readiness program with the goal to prepare at-risk and under-resourced children to meet kindergarten readiness benchmarks and support economic self-sufficiency for area families.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	14	14	0	0	0
Total	43	45	1	3	4
Gender Identity	Male	Female	Non-binary		
County	12	16	--		
Total	48	48	--		
Age	0-5	6-18	Seniors		
County	28	--	--		
Total	96	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	14	6	4	4	
Total	55	14	14	13	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	80% of children receive a scholarship	74/96	77
2	80% of children qualify for free/reduced lunch	69/96	72
3	80% of children meet kindergarten readiness benchmarks as measured by PALS PreK assessments	9/12	75
4	80% of children meet kindergarten readiness benchmarks as measured by Virginia Kindergarten Readiness Program	11/12	92
5	100% of children will display healthy eating and/or physical activity	--	100%

Agency Name: Piedmont Housing Alliance

Program Name: Piedmont Housing Alliance

Program Description: Piedmont Housing Alliance is dedicated to improving financial outcomes for people with low incomes by offering robust affordable housing and economic opportunity solutions. The program provides comprehensive housing and financial counseling services and asset-building resources throughout the region; and also provides high-quality affordable apartments and resident services at thirteen (13) rental communities.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	225	175	5	3	11
Total	571	711	128	94	31
Gender Identity	Male	Female	Non-binary		
County	172	284	--		
Total	743	1066	--		
Age	0-5	6-18	Seniors		
County	--	14	169		
Total	105	464	298		
Income	Extreme low	Very Low	Low	Moderate	
County	228	132	26	48	
Total	660	353	80	135	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Provide individualized housing counseling and financial coaching	255	44% of goal
2	For home ownership, households become first time homebuyers with loans for down payment and closing assistance	11	--
3	Program participants at risk of experiencing a housing crisis or homelessness are sheltered	239	100
4	Program participants for whom affordable housing is created, preserved, maintained, improved or restored	239	100

Agency Name: ReadyKids

Program Name: Counseling and Family Support Program

Program Description: The ReadyKids Counseling and Family Support Program provides mental health supportive services for victims of abuse, neglect or violence as well as services that address the needs of at-risk children and youth, and their families.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	78	13	2	29	38
Total	165	81	7	56	75
Gender Identity	Male	Female	Non-binary		
County	57	106	1		
Total	133	255	5		
Age	0-5	6-18	Seniors		
County	3	138	0		
Total	9	333	1		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants experience a decrease in trauma symptoms	77/86	90
2	Children experience positive parent-child interactions	110/131	84

Agency Name: ReadyKids

Program Name: Early Learning Program

Program Description: The Early Learning Program provides services that address needs of at-risk children and youth by providing support for early childhood development and learning, and early intervention strategies to prepare students for academic success; and by providing coaching, training and technical assistance to early childhood educators.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	50	57	41	14	50
Total	145	105	67	28	82
Gender Identity	Male	Female	Non-binary		
County	81	138	1		
Total	138	304	2		
Age	0-5	6-18	Seniors		
County	130	1	1		
Total	232	5	3		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Children in program meet kindergarten readiness benchmarks	143/155	92.3
2	Program participants receive technical assistance and improve the quality of services	22/38	57.9

Agency Name: ReadyKids

Program Name: Home Visiting/Healthy Families

Program Description: The ReadyKids Healthy Families Program (Healthy Families) addresses the needs of low-income families with children ages 0-5 and pregnant women in the City of Charlottesville and Albemarle and Nelson County.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	15	10	8	2	25
Total	39	37	47	4	33
Gender Identity	Male	Female	Non-binary		
County	16	47	--		
Total	45	121	--		
Age	0-5	6-18	Seniors		
County	36	7	--		
Total	74	22	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Children meet kindergarten readiness benchmarks	23/27	85
2	Children experience positive parent-child interactions	10/12	83

Agency Name: Sexual Assault Resource Agency (SARA)

Program Name: Survivor Services

Program Description: SARA provides services to victims of sexual violence 24 hours a day, 7 days a week, 365 days a year. A hotline is available at any time to help a survivor, friend and/or family member cope with trauma, learn more about SARA services, and identify other community resources as needed. SARA staff are on call at all times to respond to any clients at the University of Virginia Emergency Department reporting sexual assault. The program assists survivors with emotional support and advocacy during forensic exams and makes sure that survivors are aware of the services available to them through SARA and other community resources.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	35	2	1	--	5
Total	124	19	4	--	11
Gender Identity	Male	Female	Non-binary		
County	5	40	0		
Total	17	149	1		
Age	6-18	19-64	Seniors		
County	8	35	2		
Total	28	132	7		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Albemarle County Beneficiaries	350	--
2	Participants experience decrease in trauma symptoms	--	96
3	Participants in need of safety planning will implement plan	--	65

Agency Name: Shelter for Help in Emergency (SHE)

Program Name: Outreach and Community Services

Program Description: The Shelter for Help in Emergency Outreach and Community Services program encompasses a 24-hour hotline, supportive counseling and legal advocacy for victims of domestic violence, volunteer recruitment, and allied professional training.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	44	13	6	1	17
Total	92	28	8	3	29
Gender Identity	Male	Female	Non-binary		
County	--	81	--		
Total	--	161	--		
Age	0-5	6-18	Seniors		
County	--	--	-		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants in need of health care receive care at the appropriate community-based level.	284	100
2	Program participants in need of safety planning implement a safety plan (To include those receiving education on DV dynamics & legal advocacy as appropriate)	1696	100

Agency Name: Shelter for Help in Emergency (SHE)

Program Name: Residential Client Services

Program Description: The Shelter for Help in Emergency's Residential Services Program provides 24-hour safe shelter and trauma-informed, comprehensive support services to victims of domestic violence.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	48	35	--	8	10
Total	111	98	--	9	20
Gender Identity	Male	Female	Non-binary		
County	28	72	1		
Total	62	187	1		
Age	0-5	6-18	Seniors		
County	19	18	2		
Total	44	49	3		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Program participants (adults & accompanying children) at risk of experiencing a housing crisis or homelessness are sheltered	250	100
2	Adult program participants in need of safety planning implement a safety plan	157	100
3	4,000 nights of safe shelter provided to program participants	4096	--

Agency Name: Sin Barreras

Program Name: Sin Barreras

Program Description: Sin Barreras is a service provider to the County’s Hispanic immigrant community, offering a wide range of educational services; providing immigration and legal advice (in Spanish); giving telephone support (in Spanish) on a vast range of family welfare topics; and advocating with numerous colleague organizations on Hispanic priorities at local and State level.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities*

ABRT Application Rating: Solid

FY21 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	--	--	--	3520
Total	--	--	--	--	6400
Gender Identity	Male	Female	Non-binary		
County	1760	1760	--		
Total	--	--	--		
Age	0-5	6-18	Seniors		
County	--	--	--		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	2640	880	--	--	
Total	--	--	--	--	

Agency Name: United Way of Greater Charlottesville

Program Name: Cville Tax Aid

Program Description: Cville Tax Aid is part of the IRS Volunteer Income Tax Assistance (VITA) national network, a collaborative program organized to provide free tax preparation in the City of Charlottesville, and the counties of Albemarle, Greene, Louisa, Fluvanna, and Nelson.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities*

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

Due to COVID, the program had to pivot at the last minute as UVA shut down in-person access for the UVA student volunteers. This resulted in a slower process that required 2 appointments for each client and multiple phone calls. Many clients were also afraid of any contact. As a result, the program was only able to serve a total of 1,334 clients with no survey. Estimate: 30% or 400 were County residents, 50% or 667 were City residents, and 20% or 266 were from outlying counties.

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Increase annual income by 8% for 70% of participants	7.4%	78%
2	Program will provide economic impact to the community of at least \$2.5 million	\$2,824,478	113% of target

Agency Name: Women’s Initiative

Program Name: Mental Health Counseling Program

Program Description: The Mental Health Counseling Program provides underserved individuals with evidence-based, trauma-informed and culturally responsive mental health care. This includes free individual counseling, group psychotherapy, and call-in clinic services for those from marginalized communities. The program utilizes a hybrid model of care that includes both telehealth and in-person offerings.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities

ABRT Application Rating: Exemplary

FY21 Albemarle County beneficiaries:

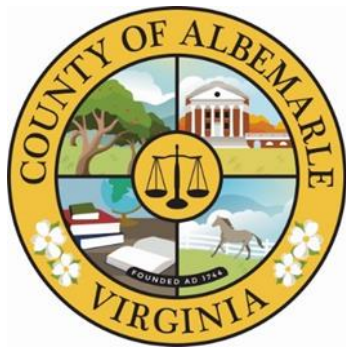
Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	171	56	8	13	62
Total	370	125	20	25	122
Gender Identity	Male	Female	Non-binary		
County	5	301	6		
Total	16	634	16		
Age	0-18	Adults	Seniors		
County	--	359	--		
Total	--	814	--		
Income	Extreme low	Very Low	Low	Moderate	
County	95	38	5	7	
Total	188	83	14	26	

FY21 Outcomes:

Outcome Measure		FY21 Actual	
		#	%
1	Increased sense of personal well-being	316	86
2	Improved social interaction	264	72
3	Improved interpersonal relationships	283	77
4	Decrease or elimination of trauma symptoms	286	78
5	Attain coping skills relative to client’s situation	334	91

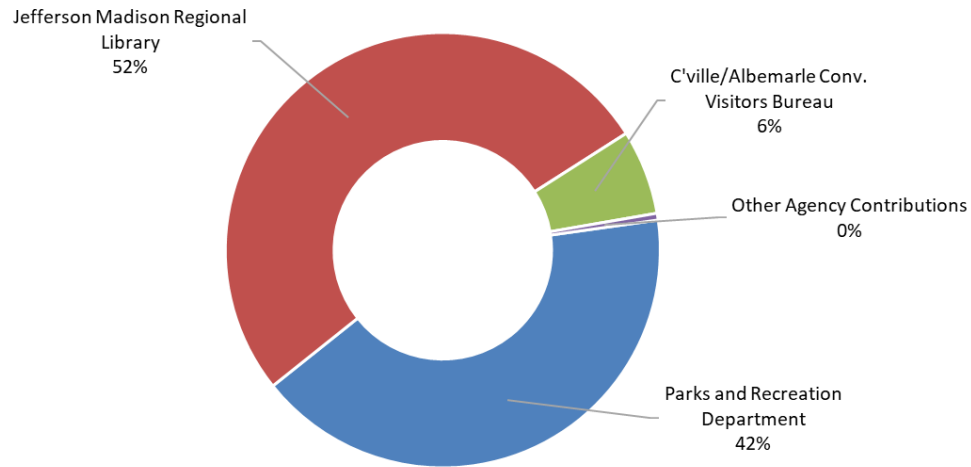
Parks, Recreation, & Culture





PARKS, RECREATION, AND CULTURE

FY 23 Adopted Parks, Recreation, and Culture Budget \$9,618,543



PARKS, RECREATION, AND CULTURE - GENERAL FUND ONLY							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Parks and Recreation Department	\$2,789,328	\$3,144,920	\$3,509,733	\$3,885,438	\$3,987,990	\$843,070	26.8%
Jefferson Madison Regional Library	4,650,287	4,717,255	4,717,255	4,966,782	4,966,782	\$249,527	5.3%
C'ville/Albemarle Conv. Visitors Bureau	757,416	606,281	606,281	605,771	605,771	(\$510)	-0.1%
Other Agency Contributions	49,000	53,000	53,000	58,000	58,000	\$5,000	9.4%
TOTAL	\$8,246,031	\$8,521,456	\$8,886,269	\$9,515,991	\$9,618,543	\$1,097,087	12.9%

PARKS AND RECREATION DEPARTMENT

MISSION

Parks and Recreation Department is dedicated to providing a unique system of parks, trails, and recreational experiences, while being superior stewards of the environment.

DESCRIPTION

Parks & Recreation manages the County's public parks, greenways, blueways, and community centers, providing a wide range of facilities, amenities, and recreation programs while also focusing on environmental stewardship. Parks & Recreation endeavors to work closely with the public, responding to changing needs within our growing community to enhance the overall quality of life and general well-being of residents and visitors.

GOALS

- Broaden and accelerate the development and improvement of parks, greenways, and blueways by utilizing environmentally sustainable land management practices. These practices provide recreational and educational opportunities, protect biological diversity, protect ecological integrity, and support provision of the ecosystem in direct response to the growing demand, usage, and population growth.
- Update infrastructure and amenities within the County's aging park facilities to be more aesthetically pleasing; to better serve the current needs and preference of today's customers; and to respond to increased levels of visitation and use.
- Improve and expand the comprehensive framework for volunteers and other community partners to assist with growing maintenance responsibilities and accelerate the development of new greenways, blueways, and other park amenities.
- Continue with the development of planned greenways to provide increased urban recreation opportunities; to improve bicycle and pedestrian connectivity between parks, neighborhoods, and other destinations; and to increase equitable access for underserved populations and areas.
- Continue coordination and implementation of Biscuit Run Park Phase 1A, including new park entrance and trailhead; internal multi-use trail system; and external greenway trail connections to surrounding neighborhoods and destinations.
- Manage the financial resources efficiently, effectively, and equitably to provide innovative recreation opportunities that address changes in community needs and desires and offer health and wellness opportunities for all residents regardless of income, background, ability, or age.

FINANCIAL DATA

PARKS & RECREATION DEPARTMENT							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPT	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$1,274,379	\$1,543,717	\$1,779,621	\$1,946,986	\$2,072,152	\$528,435	34.2%
Benefits	\$444,035	436,100	479,811	572,891	625,951	\$189,851	43.5%
Operating	\$848,819	814,021	878,652	892,533	921,837	\$107,816	13.2%
Capital Outlay	\$59,772	146,500	142,500	78,400	123,400	(\$23,100)	-15.8%
Transfer to Darden Towe Memorial Park	\$157,790	204,582	229,149	244,449	244,650	\$40,068	19.6%
Resource Plans	\$4,532	0	0	150,179	0	\$0	
Expenditure Total	\$2,789,328	\$3,144,920	\$3,509,733	\$3,885,438	\$3,987,990	\$843,070	26.8%
Revenue							
Local	\$57,249	\$183,704	\$312,304	\$252,926	\$252,926	\$69,222	37.7%
Transfer from Tourism Fund	449,126	428,633	428,633	1,062,669	\$1,693,440	\$1,264,807	295.1%
Revenue Total	\$506,375	\$612,337	\$740,937	\$1,315,595	\$1,946,366	\$1,334,029	217.9%
Net Cost	\$2,282,952	\$2,532,583	\$2,768,796	\$2,569,843	\$2,041,624	(\$490,959)	-19.4%
Positions	21.8	21.8	21.8	24.05	25.05	3.3	14.9%
(permanent positions only)							

OVERVIEW/NOTABLE CHANGES

FY 22 Projected Budget:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Parks and Recreation Department:
 - 6% increase for salaries effective December 1, 2021
 - \$94,099 appropriated from the School’s Federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) as reimbursement for summer programming.
 - \$41,000 re-appropriated for Simpson Park perimeter walking trail project
 - Restores funding for 3 positions that were frozen in the FY 22 Adopted Budget.

FY 23 Recommended Budget: The Parks and Recreation Department budget *increases* by \$700,651 or 23.8% and reflects the following:

- 4.0% increase for salaries effective July 1, 2022.
- Increase to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- Increase in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- Decrease in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Increase of \$78,512 or 9.6% in operating cost driven primarily by the following:
 - Increase of \$29,967 to vehicle replacement fees.

- Increase of \$8,200 for costs associated with core training for maintenance staff, including new and re- certifications.
- Increase of \$27,000 for new uniforms and athletics equipment for the Middle School Sports Program.
- Increase of \$2,965 for increased utility fees.
- Reprioritized \$68,100 in existing capital outlay funding to the Resource Plans category to support the budget neutral Community Center Supervisor and Trail Maintenance worker resource requests.
- \$39,867 increase in the transfer to the Darden Towe Memorial Park fund to cover the County's share of the operations and maintenance expenses for the park (see the Other Fund chapter of this document for more detailed information on Darden Towe Memorial Park).
- The Resource Plan category includes
 - Budget neutral request of \$13,162 for an increase of 0.25 FTE for increased hours for Community Center Supervisor.
 - Budget neutral request of \$53,175 to increase one temporary Trail Maintenance position to a regular full-time (1.0 FTE) on July 1, 2022.
 - \$83,841 to add one full-time (1.0 FTE) position and associated equipment to phase in the Eastern District Maintenance Crew beginning mid-year FY 23.
- Increase of \$703,258 or 114.8% in related revenue based on:
 - An increase of \$69,222 in local revenue from registrations to summer swim, middle school sports, and summer camp programs.
 - An increase of \$634,036 in the transfer from the Tourism Fund based on the performance of the Transient Occupancy Tax.

FY 23 Adopted Budget: The Parks and Recreation Department budget *increases* by \$843,070 or 26.8% and reflects the following change to the Recommended Budget:

- Increase in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the Community Center Supervisory, the Trail Maintenance position increasing to full-time, and the additional Eastern District Maintenance Crew position, previously noted in the Resource Plans category, have been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.
- Funding for a Yancey Community Center position was reallocated from the Office of Equity and Inclusion (Executive Leadership section of the Administration chapter) to the Department of Parks and Recreation.

JEFFERSON MADISON REGIONAL LIBRARY

DESCRIPTION

The Jefferson Madison Regional Library (JMRL) provides public library services to the residents of the City of Charlottesville and the counties of Albemarle, Greene, Louisa, and Nelson.

FINANCIAL DATA

Jefferson Madison Regional Library							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPT	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Jefferson Madison Regional Library	\$4,650,287	\$4,717,255	\$4,717,255	\$4,966,782	\$4,966,782	\$249,527	5.3%

OVERVIEW/NOTABLE CHANGES

FY 23 Recommended Budget: The contribution to Jefferson Madison Regional Library (JMRL) increases \$249,527 or 5.3% primarily due to the County’s share of:

- Existing library system costs per the regional JMRL agreement;
- Personnel cost increases for existing staff, including implementation of a \$15 minimum wage, of which the local cost will be phased in over three years;
- Additional regional courier hour and an additional part-time Bookmobile Specialist position to provide increased Bookmobile services.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

RECREATION AND CULTURAL AGENCY CONTRIBUTIONS

FINANCIAL DATA

AGENCY CONTRIBUTIONS								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPT	<u>FY 22 Adopted to FY 23 Adopted</u>	
							\$ Change	% Change
Expenditures								
C/ville/Albemarle Conv. Visitors Bureau	\$757,416	\$606,281	\$606,281	\$605,771	\$605,771	\$605,771	(510)	-0.1%
Recreation and Cultural Agencies								
African Amer. Cultural Fest. / Chihamba	\$1,500	\$0	\$0	\$0	\$0	\$0	0	
Charlottesville Ballet	\$0	\$0	\$0	\$15,000	\$2,500	\$2,500	2,500	
Charlottesville Band	\$8,000	\$8,000	\$8,000	\$14,000	\$8,000	\$8,000	0	0.0%
Charlottesville Symphony Society	\$0	\$2,500	\$2,500	\$0	\$0	\$0	(2,500)	-100.0%
Jefferson School African American Heri	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	(10,000)	-100.0%
Lighthouse Studio/Vinegar Hill Theater	\$0	\$0	\$0	\$15,000	\$2,500	\$2,500	2,500	
Live Arts	\$0	\$2,500	\$2,500	\$10,000	\$5,000	\$5,000	2,500	100.0%
Music Resource Center	\$0	\$0	\$0	\$5,700	\$2,500	\$2,500	2,500	
New City Arts Initiative	\$0	\$0	\$0	\$5,000	\$2,500	\$2,500	2,500	
Paramount Theater	\$4,750	\$2,500	\$2,500	\$10,000	\$5,000	\$5,000	2,500	100.0%
Sin Barreras	\$0	\$2,500	\$2,500	\$0	\$0	\$0	(2,500)	-100.0%
The Front Porch	\$0	\$2,500	\$2,500	\$0	\$0	\$0	(2,500)	-100.0%
Virginia Discovery Museum	\$4,750	\$2,500	\$2,500	\$15,000	\$5,000	\$5,000	2,500	100.0%
Virginia Festival of the Book	\$10,000	\$10,000	\$10,000	\$12,500	\$12,500	\$12,500	2,500	25.0%
Virginia Film Festival	\$10,000	\$10,000	\$10,000	\$15,000	\$12,500	\$12,500	2,500	25.0%
Total Agency Contributions	\$806,416	\$659,281	\$659,281	\$722,971	\$663,771	\$663,771	4,490	0.7%
Revenue								
Transfer from Tourism Fund	\$777,416	\$626,281	\$626,281	\$630,771	\$630,771	626,281	0	0.0%
Revenue Total	\$777,416	\$626,281	\$626,281	\$630,771	\$630,771	\$626,281	0	0.0%
Net Cost	\$29,000	\$33,000	\$33,000	\$92,200	\$33,000	\$37,490	4,490	13.6%

OVERVIEW/NOTABLE CHANGES

FY 23 Recommended Budget: Overall, Recreation and Cultural Agency contributions *increase* by \$4,490 or 0.7% and reflect the following changes:

- The Charlottesville Albemarle Convention and Visitors Bureau (CACVB) contribution *decreases* \$510 or 0.1%. This amount is determined by an agreement between the County and City of Charlottesville in which funding for the CACVB is based on a 30% of actual transient occupancy tax revenues in the most recent completed year, FY 21.
- The remaining agencies' funding requests were reviewed by the County's Cultural and Festival Agency Review Team. The team recommends continued funding for the agencies that requested funding in FY 23 and received funding in the FY 22 Adopted budget with the following exceptions, which result in a net increase in funding of \$4,490:
 - Four programs that received funding in FY 22 did not reapply for funding in FY 23. They were: Charlottesville Symphony Society, The Front Porch, Jefferson School African American Heritage Center, and Sin Barreras
 - Four programs that have not previously received funding from the County are recommended for FY 23 funding at \$2,500 each: Charlottesville Ballet, Lighthouse Studio, Music Resource Center, and New City Arts Initiative.
 - Five programs received an increase of \$2,500 based on application score. They were: Live Arts, Paramount Theater, Virginia Discovery Museum, Virginia Festival of the Book, and Virginia Film Festival

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

DESCRIPTIONS

The Charlottesville-Albemarle Convention and Visitors Bureau was established to promote Charlottesville and Albemarle County to out-of-town visitors. It has two main programs: a marketing office to promote local attractions and services, and a visitor's center to assist visitors with travel services.

Charlottesville Ballet is a professional ballet company, dance academy, and nonprofit organization headquartered in Albemarle County. Founded in 2007 with a unique mission for dancer wellness to celebrate artists of all body types and backgrounds, Charlottesville Ballet is the only full-time professional dance company in the area and serves the entire Central Virginia region.

The Charlottesville Band represents and serves members of the Charlottesville-Albemarle community. Its goal is to contribute to the cultural enjoyment and education of area residents by providing free concerts to the public.

Light House Studio: Educational programming offering art education to youth from across Albemarle County at school, in after-school setting, within the community, through other nonprofit organizations and through corrections and other social services groups.

Live Arts: Live Arts is a nonprofit theater located in Charlottesville, VA that serves the community through its mission of "forging theater and community." Its year-round education programs engage both youth and adults.

Music Resource Center: A nonprofit after-school program providing unlimited voice, instrument, and dance lessons, practice space, mentorship, access to instruments and equipment, performance opportunities, summer camps, and recording studio time to 6th-12th grade students.

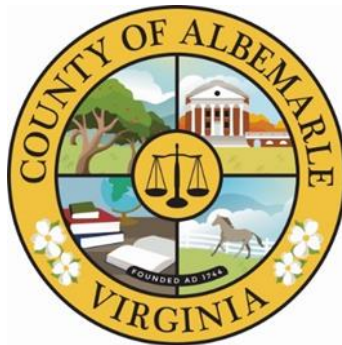
New City Arts Initiative: Working to make Charlottesville and the surrounding counties a more livable place for artists by creating connections between artists and unique audiences through creative conversations, art spaces, and community-building collaborations.

The Paramount Theater serves approximately 13,000 students annually through live educational performances, each coupled with SOL objectives, classroom enrichment activities and study guides.

Virginia Discovery Museum provides exhibits, programs, and community events that are accessible to all families during the first years of life that are essential to future learning.

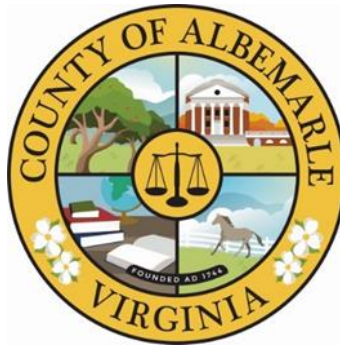
The Virginia Festival of the Book brings together writers and readers and promotes and celebrates books, reading, literacy, and literary culture.

The Virginia Film Festival is an annual festival that celebrates film and the way it impacts and reflects American and Virginian culture.



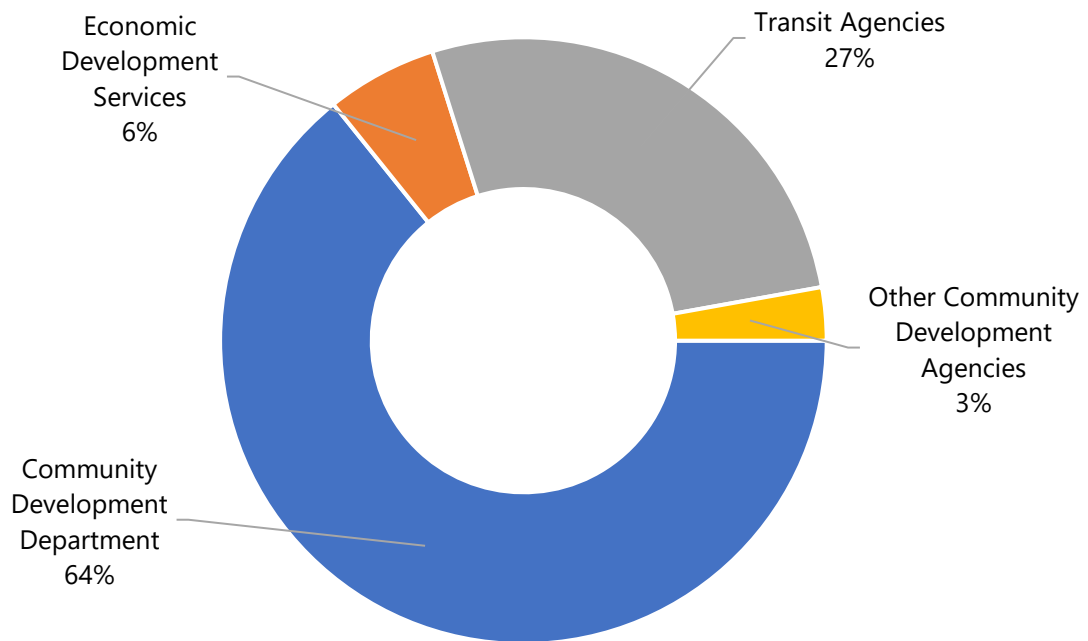
Community Development





COMMUNITY DEVELOPMENT

FY 23 Adopted Community Development Budget \$13,087,081



	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Community Development Department	\$6,906,548	\$6,769,589	\$7,906,564	\$8,661,937	\$8,261,955	\$1,492,366	22.0%
Economic Development Services	594,659	679,592	5,676,811	797,973	798,492	\$118,900	17.5%
Transit Agencies	3,062,251	3,254,195	3,254,195	3,644,759	3,644,759	\$390,564	12.0%
Other Community Development Agencies	360,206	355,028	320,411	381,875	381,875	\$26,847	7.6%
TOTAL	\$10,923,663	\$11,058,404	\$17,157,980	\$13,486,544	\$13,087,081	\$2,028,677	18.3%

COMMUNITY DEVELOPMENT DEPARTMENT

MISSION

Community Development implements the Board of Supervisors' vision as stewards of the community's natural and built environments. We engage all voices of the County while focusing on public health and safety, plus the well-being and enhanced quality of life for our community.

DESCRIPTION

Community Development is a team of approximately 75 professionals working together in a department of five divisions: administration, building, engineering, planning and zoning. We serve the community in the 725 square miles of Albemarle County while adhering to County core values of community, integrity, innovation, stewardship, and learning.

GOALS

Community Development will perform the following:

1. Develop, implement and enforce federal, state, and County codes, ordinances and policies in a fair and consistent manner.
2. Refine, streamline, and implement efficient and effective systems, policies, and practices to improve processing cycles times and project results.
3. Review and approve land-use and related applications and oversee implementation of those applications in accordance with the law and policy.
4. Develop a sustainable team of professional and educated staff delivering exceptional customer service aligned with the County's public service covenant.
5. Engage and communicate with external and internal stakeholders and staff to listen, adapt, and implement practices to the advantage of our community.

FINANCIAL DATA

COMMUNITY DEVELOPMENT DEPARTMENT							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$4,653,978	\$4,682,808	\$4,962,235	\$5,603,905	\$5,400,720	\$717,912	15.3%
Benefits	1,726,169	1,720,789	1,804,160	2,161,180	2,114,150	\$393,361	22.9%
Operating	526,401	358,284	1,081,323	664,638	718,085	\$359,801	100.4%
Capital Outlay	0	7,708	58,845	10,000	29,000	\$21,292	276.2%
Resource Plans	0	0	0	222,214	0	\$0	
Expenditure Total	\$6,906,548	\$6,769,589	\$7,906,564	\$8,661,937	\$8,261,955	\$1,492,366	22.0%
Revenue							
Local	\$2,276,217	\$2,356,500	\$3,008,217	\$2,191,546	\$2,191,546	(\$164,954)	-7.0%
Transfer from Water Resources Fund*	417,917	460,833	488,849	591,543	591,543	\$130,710	28.4%
Revenue Total	\$2,694,133	\$2,817,333	\$3,497,066	\$2,783,089	\$2,783,089	(\$34,244)	-1.2%
Net Cost	\$4,212,414	\$3,952,256	\$4,409,498	\$5,878,848	\$5,478,866	\$1,526,610	38.6%
Positions	75.5	73.5	76.5	79.5	77.5	4.0	5.4%

*The actual transfer from the Water Resources Fund is based on actual expenditures.

For FY 23 CDD has a total of 1.0 FTEs who are included in other funds. This employee brings the CDD total FTE count to 78.5.

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Community Development Department:
 - 6.0% increase for salaries effective December 1, 2021.
 - \$226,892 for Building Division support including 3 positions, related operating and one-time costs, and contractual services.
 - Restores funding for four positions that were frozen at the FY 22 Adopted Budget.
- Distribution of \$309,135 from the Business Process Optimization Reserve and the Board of Supervisors Strategic Priority Support Reserve in support of projects such as the Zoning Ordinance update and aerial imagery work.
- Re-appropriations of \$350,625 for contract services for one-time projects initiated prior to FY 22.

FY 23 Recommended Budget: The Community Development Department budget increases \$1,892,348 or 28.0% and reflects the following:

- 4.0% increase for salaries effective July 1, 2022.
- Increase to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- Increase in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- Decrease in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.

- Increase of \$308,646 in the Operating and Capital Outlay expenditure categories primarily due to:
 - \$11,000 *increase* for vehicle and equipment fuel based on anticipated consumption and rates.
 - \$220,000 *increase* in one-time funding for studies that include:
 - Form Based Code Phase II that would develop conceptual road networks and building envelopes and additional design guidelines to address materials, site furnishings and other elements to guide future redevelopment efforts.
 - Transportation Project Studies to develop project concepts, preliminary cost estimates, and identify funding opportunities for specific projects.
 - Community Development Fee Simplification Study to simplify the fee structure intending to provide greater transparency for customers and clarity for staff in processing applications.
 - \$50,115 *increase* for Camino and other software licenses. Camino is a front-end application processing software product which provides multi-platform, cloud-based availability for the processing of key Community Development applications.
- The Resource Plan category includes
 - \$99,814 to add one full-time (FTE) Property Maintenance Inspector, associated one-time costs, and funding for an Annual Blight Remediation Fund budgeted to begin mid-year in FY 23 to allow CDD to prioritize addressing building and blight violations.
 - \$55,000 to convert a temporary position in Geographic Data Services (GDS) to one full-time (FTE) regular position beginning on July 1, 2022 to support and backfill core functions.
 - \$37,400 to add one full-time (FTE) Management Analyst II budgeted to begin mid-year in FY 23 to support the department's financial management.
 - \$30,000 to add consultant services for the Stream Health initiative.
- *Decrease* of \$34,244 or 1.2% in related revenues, primarily based on the projected amount of development activity anticipated in the County and the amount of staff time eligible to be funded by the Water Resources Fund.

FY 23 Adopted Budget: The Community Development Budget increases by \$1,492,366 or 22.0% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Funding for the Property Maintenance Inspector, Annual Blight Remediation Fund, Management Analyst, and consultant services for the Stream Health initiation, previously noted in the Resource Plans category, has been reallocated to the Salaries, Benefits, Operating, and Capital Outlay categories in the Financial Data table for the FY 23 Adopted Budget column.
- Reorganization of functions between the IT Department and the Community Development Department (CDD):
 - Reallocation of \$541,132 from CDD to IT for Geographic Information Systems (GIS) services. This includes four positions, part-time and overtime wages, and operating costs associated with GIS services.
 - Reallocation of \$132,752 from IT to CDD for Records Management Services. This includes 2 positions and related operating expenses.

ECONOMIC DEVELOPMENT SERVICES

MISSION

The mission of the Economic Development Office (EDO) is to attract additional financial resources into the community through responsible economic development activities that enhance the County's competitive position and result in quality job creation and career employment opportunities, increased tax base, enhanced natural resources and community character, and an improved quality of life for all citizens.

DESCRIPTION

The work in EDO is guided by the Economic Development Strategic Plan, called Project ENABLE (Enable A Better Life Economically), approved by the Board of Supervisors in December 2018. Albemarle County's focus on economic development has developed significant momentum in recent years and continued to propel forward despite the unprecedented COVID-19 global pandemic and public health crisis endured since March 2020.

GOALS

Goal 1 – Strengthen existing business retention and/or expansion (BRE) to help existing businesses be successful

- Objective 1 – Lead the formalization of the existing BRE program

Goal 2 – Improve the business climate (Community Development Department and Department of Finance & Budget are critical partners)

- Objective 1 – Improve efficiency by removing and reducing controllable barriers
- Objective 2 – Clarify and improve customer experience for starting and operating a business

Goal 3 – Lead the County's readiness to accommodate businesses (Community Development Department and Department of Finance & Budget are critical partners)

- Objective 1 – Lead the growth of targeted industries, existing primary businesses, and emerging opportunities
- Objective 2 – Represent economic development interests in County and institutional partners' planning processes
- Objective 3 – Lead the creation and implementation of economic development incentives, programs, and policies
- Objective 4 – Support the integration of economic development analysis and fiscal impact in the development review process
- Objective 5 – Support a skilled and trained workforce (ACPS, ACDSS, Virginia Career Works – Piedmont Region, UVA, and PVCC are critical partners for this objective)
- Objective 6 – Lead and support agribusinesses

Goal 4 – Seek private investment to further the public good

- Objective 1 – Partner with others to develop projects that result in a public good or enhance natural resources
- Objective 2 – Support development projects that capitalize on our assets, inspiration, and potential to create unique and community-based public spaces
- Objective 3 – Lead the development of public-private partnerships that increase direct private investment

Goal 5 – Educate the community and enhance the visibility of economic development (Office of Communications and Public Engagement is a critical partner)

- Objective 1 – Build community awareness for ED initiatives

- Objective 2 – Identify, track, and publish regular analytics that benchmark performance

Goal 6 – Lead external efforts to create strategic partnerships with economic development institutions (Department of Finance & Budget is a critical partner)

- Objective 1 – Create partnerships to advance County's strategic and economic development goals
- Objective 2 – Lead the formalization of operating protocols with regional partners to further develop the entrepreneurial ecosystem
- Objective 3 – Strengthen effective working partnership with the Economic Development Authority

Goal 7 – Partner to expand efforts to build the County's tourism sector (Office of Communications and Public Engagement is a critical partner)

- Objective 1 – Partner with Charlottesville Albemarle Convention and Visitors Bureau Executive Board and staff to support regional tourism priorities
- Objective 2 – Support existing and new tourism products in Albemarle County
- Objective 3 – Partner with others to leverage Virginia Tourism Corporation (VTC) resources

Goal 8 – Pivot Strategies available **if necessary** to support businesses during continued impacts of Covid-19 or other times of emergency.

- Objective 1- Provide access to capital
- Objective 2- Establish e-commerce for small businesses
- Objective 3- Distribute relevant information to affected targets

FINANCIAL DATA

ECONOMIC DEVELOPMENT SERVICES - GENERAL FUND							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted \$ Change	% Change
Expenditures							
Economic Development Office							
Salaries	\$281,882	\$294,961	\$284,189	\$346,299	\$346,299	\$51,338	17.4%
Benefits	93,930	97,159	109,307	125,214	125,733	\$28,574	29.4%
Operating	52,846	177,153	172,995	190,565	190,565	\$13,412	7.6%
Capital Outlay	59,387	3,000	3,000	3,000	3,000	\$0	0.0%
Economic Development Office Total	\$488,045	\$572,273	\$569,492	\$665,078	\$665,597	\$93,324	16.3%
Agency Contributions							
Central Va Partnership for Econ. Dev	\$54,319	\$54,861	\$54,861	\$55,272	\$55,272	\$411	0.7%
Central Va Small Business Developm	36,000	36,000	36,000	61,000	36,000	\$0	0.0%
Community Investment Collaborativ	0	0	0	0	25,000	\$25,000	
Virginia Career Works – Piedmont R	16,295	16,458	16,458	16,623	16,623	\$165	1.0%
Agency Contributions Total	\$106,614	\$107,319	\$107,319	\$132,895	\$132,895	\$25,576	23.8%
Transfer to Economic Development	\$0	\$0	\$5,000,000	\$0	\$0	\$0	
Total Expenditures	594,659	679,592	5,676,811	797,973	798,492	\$118,900	17.5%
Positions	3.0	3.0	4.0	4.0	4.0	1.0	33.3%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County's financial management strategy during this pandemic. This included the following for the Economic Development Office:
 - 6.0% *increase* for salaries effective December 1, 2021.
 - \$22,661 for a Management Analyst position; a portion of this position's total cost was provided through reprioritizing existing funding in the currently appropriated EDO budget.
- Includes the re-appropriation of \$26,416 for engineering, technical, and professional service planned in FY 21 that will be incurred in FY 22.
- **Transfer to the Economic Development Fund:** \$5,000,000 from FY 21 year-end undesignated funding is recommended to be appropriated in FY 22 to transfer funding to the Economic Development Fund after the adoption of the FY 22 budget. The Economic Development Fund exists to match specific state grant opportunities, encourage economic investment in development areas, and implement priority economic development initiatives. For more information on the Economic Development Fund, please see the Other Funds chapter of this document.

FY 23 Recommended Budget: The Economic Development Services budget *increases* \$118,381 or 17.4% and reflects the following:

Economic Development Office

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries
- Continuation of the Management Analyst position approved during FY 22.
- Net *increase* of \$13,412 in the Operating expenditure category primarily due to 1) a \$50,000 *increase* for ongoing contractual funding for the County's share of a regional Defense Affairs Coordinator position that was previously funded on a pilot basis in the Economic Development Fund; and 2) a \$25,000 *decrease* in existing operating funding created by reprioritizing and reallocating it to support the Community Investment Collaborative program with the Central Virginia Small Business Development Center (see Agency Contributions, below).

Agency Contributions

- Central Virginia Partnership for Economic Development *increases* by \$411 or 0.7% and is based on the County's share of costs using a \$0.50 per capita funding formula.
- Central Virginia Small Business Development Center (CVSBDC) increases \$25,000 to provide funding for the Community Investment Collaborative program, which helps cultivate a local business network to support aspiring entrepreneurs. This funding is provided through reprioritizing existing operating funding from the Economic Development Office.
- Virginia Career Works – Piedmont Region *increases* by \$165 or 1.0% and is based on the County's share of costs using a \$0.15 per capita funding formula.

FY 23 Adopted Budget: The Economic Development Services' budget *increases* by \$118,900 or 17.5% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.
- Reallocate \$25,000 from the Central Virginia Small Business Development Center to the Community Investment Collaborate. In the Recommended Budget, these programs were combined and should be shown as two separate agencies.

TRANSIT AGENCY CONTRIBUTIONS

DESCRIPTION

Charlottesville Area Transit (CAT) provides bus service to the greater Charlottesville area. This includes the following general areas in Albemarle County: Georgetown Road and Commonwealth Drive, Route 29 North and Rio Road, Pantops, 5th Street Extended, and Piedmont Virginia Community College.

Jaunt, Inc. is a regional public transportation system providing service to the citizens of Albemarle, Fluvanna, Louisa, Nelson, Buckingham, and Amherst Counties, as well as Charlottesville. In Albemarle, JAUNT provides paratransit services and Albemarle’s rural demand response and commuter services.

The **Regional Transit Partnership (RTP)** serves as an official advisory board, created by the City of Charlottesville, Albemarle County, and Jaunt, in partnership with the Virginia Department of Rail and Public Transportation to provide recommendations to decision-makers on transit-related matters. There are four main goals of the Partnership:

- A. Establishing Strong Communication: The Partnership will provide a long-needed venue to exchange information and resolve transit-related matters.
- B. Ensuring Coordination between Transit Providers: The Partnership will allow transit providers a venue to coordinate services, initiatives, and administrative duties of their systems.
- C. Set the Regions Transit Goals and Vision: The Partnership will allow local officials and transit staff to work together with other stakeholders to craft regional transit goals. The RTP will also provide, through MPO staff and updates of the Transit Development Plans (TDPs), opportunities for regional transit planning.
- D. Identify Opportunities: The Partnership will assemble decision-makers and stakeholders to identify opportunities for improved transit services and administration, including evaluation of a Regional Transit Authority (RTA).

Central Shenandoah Planning District Commission is the fiscal agent for the Afton Express, a transit route connecting the Shenandoah Valley area with the Charlottesville/Albemarle area.

FINANCIAL DATA

TRANSIT AGENCY CONTRIBUTIONS								
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
							\$ Change	% Change
Expenditures								
Central Shenandoah Planning District C	0	6,137	6,137	5,546	5,546	5,546	(\$591)	-9.6%
Charlottesville Area Transit	516,560	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	\$0	0.0%
Jaunt	2,423,833	2,179,308	2,179,308	2,309,213	2,309,213	2,309,213	\$129,905	6.0%
Regional Transit Partnership	121,858	68,750	68,750	55,000	55,000	55,000	(\$13,750)	-20.0%
Microtransit Reserve	0	0	0	275,000	275,000	275,000	\$275,000	
Expenditure Total	\$3,062,251	\$3,254,195	\$3,254,195	\$3,644,759	\$3,644,759	\$3,644,759	\$390,564	12.0%

OVERVIEW/NOTABLE CHANGES

FY 23 Recommended Budget: Overall, Transit Agency contributions *increase* \$390,564 or 12.0% and reflects:

- Central Shenandoah Planning District Commission *decreases* \$591 or 9.6% to provide the County’s match for the Afton Express, a transit route connecting the Shenandoah Valley area with the Charlottesville/Albemarle area.
- Charlottesville Area Transit (CAT) remains level from FY 22, consistent with the 5-year transit budget plan as prepared by CAT for the FY 22 budget process.

- Jaunt *increases* \$129,905 or 6.0% to provide the County's anticipated share of costs for existing Jaunt services. This increase is primarily due to reduced COVID related funding (CARES and ARPA) to support rural services, which reduces the amount of state and federal funding available to offset the cost County services, and for increased fuel and maintenance costs resulting from an aging fleet caused by delays in vehicle replacement.
- The Regional Transit Partnership (RTP) *decreases* \$13,750 or 20.0% primarily due to the removal of one-time funding provided in FY 22 for a local match toward the development of a Regional Transit Vision Plan. Recommended funding includes the County's share of current operations and the County's match for a transit governance study as a follow up to the Regional Transit Vision Plan.
- The FY 23 Adopted Budget included a \$275,000 Microtransit Reserve, this funding will serve as the County's match for implementation of a microtransit demonstration grant to provide microtransit service for both the Route 29 North and Pantops service areas with service scheduled to begin in mid-year FY 23.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

OTHER COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS

FINANCIAL DATA

OTHER COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 REQUEST	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted \$ Change % Change
EXPENDITURES							
TJ Planning District Commission	132,253	133,353	133,353	156,222	156,222	156,222	\$22,869 17.1%
Va Cooperative Extension Service	227,953	221,675	187,058	242,565	225,653	225,653	\$3,978 1.8%
Expenditure Total	\$360,206	\$355,028	\$320,411	\$398,787	\$381,875	\$381,875	\$26,847 7.6%
REVENUE							
Local	\$20,641	\$20,883	\$20,883	\$21,078	\$21,078	\$21,078	\$195 0.9%
Revenue Total	\$20,641	\$20,883	\$20,883	\$21,078	\$21,078	\$21,078	\$195 0.9%
Net Cost	\$339,565	\$334,145	\$299,528	\$377,709	\$360,797	\$360,797	\$26,652 8.0%

OVERVIEW/NOTABLE CHANGES

FY 23 Recommended Budget: Overall, Other Community Development Agency contributions *increase* \$26,847 or 7.6% and reflect the following changes:

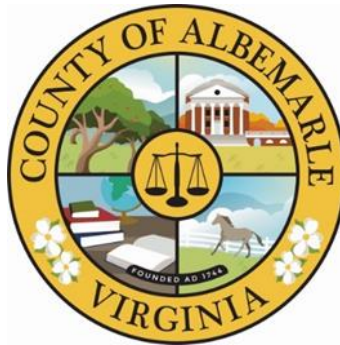
- Thomas Jefferson Planning District Commission (TJPDC) *increases* \$22,869 or 17.1% based on:
 - \$1,559 based on the County’s share of existing programs.
 - \$21,310 for the County’s regional share of Regional Housing Partnership to continue to support each of the individual localities’ local housing policies and plans by facilitating cross-sector and cross-jurisdictional collaboration and to enable the region to access additional state and federal housing funds.
- Virginia Cooperative Extension Service (VCE) *increases* \$3,978 or 1.8% for the County’s share of existing services.
- Local revenue related these agency contributions includes funding from the City of Charlottesville related to the Virginia Cooperative Extension Service.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

DESCRIPTIONS

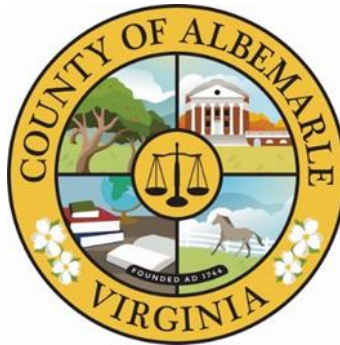
Thomas Jefferson Planning District Commission (TJPDC) serves as a planning and coordinating body for the localities of Planning District Ten. Its mission is to identify and analyze regional issues, and facilitate decision-making to resolve those issues, to serve as an information resource through the data and mapping center, and to develop local and regional plans or strategies that will strengthen local governments’ ability to serve their citizens.

Virginia Cooperative Extension Service (VCE) provides Albemarle County citizens with the educational resources and research available from Virginia Tech, Virginia State University, and the U.S. Department of Agriculture. Local staff provide educational programs on nutrition, food safety, production and marketing techniques for commercial agriculture, and horticultural information for homeowners.



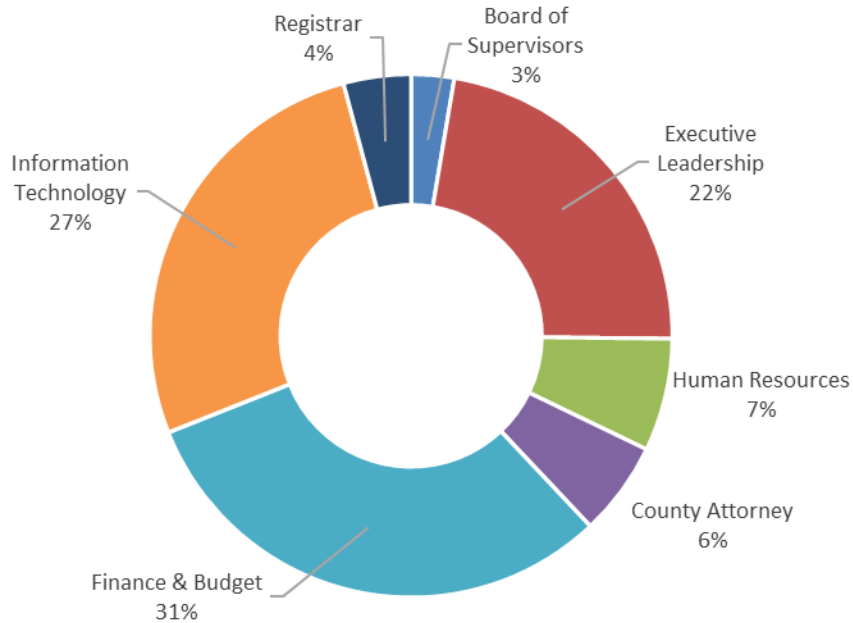
Non-Departmental





NON-DEPARTMENTAL

FY 23 Adopted Non-Departmental Budget \$226,107,365



Non-Departmental							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ Change	FY 22 Adopted to FY 23 Adopted % Change
Revenue Sharing	\$14,589,313	\$15,411,834	\$15,411,834	\$15,545,227	\$15,545,227	\$133,393	0.9%
Transfers							
School Division	134,184,078	141,108,965	152,894,248	167,453,853	167,453,853	\$26,344,888	18.7%
Debt Service Funds	22,006,581	27,647,647	27,647,647	23,032,050	23,032,050	(\$4,615,597)	-16.7%
Capital Projects	8,135,485	2,494,419	5,179,321	12,788,618	12,788,618	\$10,294,199	412.7%
Other Transfers	6,739,813	2,166,990	13,770,637	1,983,176	1,983,176	(\$183,814)	-8.5%
Subtotal, Transfers	171,065,957	173,418,021	199,491,853	205,257,697	205,257,697	\$31,839,676	18.4%
Other Uses of Funds	1,958,822	4,706,808	9,088,829	8,447,208	5,304,441	\$597,633	12.7%
Expenditure Total	\$187,614,092	\$193,536,663	\$223,992,516	\$229,250,132	\$226,107,365	\$32,570,702	16.8%

REVENUE SHARING

DESCRIPTION AND OVERVIEW

The Annexation and Revenue Sharing Agreement between the County of Albemarle and the City of Charlottesville dated February 17, 1982, was approved in a public referendum on May 18, 1982. The agreement obligates the County and the City to contribute portions of their respective real property tax bases and revenues to a Revenue and Economic Growth Sharing Fund annually. Distribution of the fund and the resulting net transfer of funds are to be made each January 31 while this agreement remains in effect.

Pursuant to the terms of this agreement, the City will not initiate annexation procedures against the County and a committee was created to study the desirability of combining the governments and the services currently provided. The agreement became effective on July 1, 1982, and remains in effect until:

- The County and City are consolidated into a single political subdivision; or
- The concept for independent cities presently existing in Virginia is altered by the State law in such a manner that real property in the City becomes part of the County’s tax base; or
- The County and City mutually agree to cancel or change the agreement.

FINANCIAL DATA

Revenue Sharing to the City of Charlottesville						
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	\$ REC-ADP	% REC/ADP
Revenue Sharing	\$14,589,313	\$15,411,834	\$15,411,834	\$15,545,227	\$133,393	0.9%

OVERVIEW/NOTABLE CHANGES

In FY 23, the County is obligated to pay \$15,545,227 to the City of Charlottesville in fulfillment of the revenue sharing agreement provisions, an increase of \$133,393 over the FY 22 payment. This payment is the amount calculated through the formula that was agreed upon when the agreement was signed.

REVENUE SHARING CALCULATION

Factors in Calculation	Albemarle	Charlottesville
Population (2020)	110,545	49,447
Real Estate Tax Base (2020)	21,593,020,919	8,187,130,300
Nominal Tax Rate (2020)	0.854	0.950
Assessment Ratio (2020)	94.38	93.02
True Tax Rate*	0.8060	0.8837
Growth Sharing Contribution based on 0.37/\$100**	79,894,177	30,292,382

Step 1: Compute relative population indices for both jurisdictions by dividing each jurisdiction's population by the sum of the populations for both jurisdictions.

	Albemarle	Charlottesville	Total
Population	110,545	49,447	159,992
Population Index	0.6909	0.3091	1.0000

Step 2: Compute relative tax effort indices for both jurisdictions by dividing each jurisdiction's true real property tax rate by the sum of the true real property tax rates for both jurisdictions.

	Albemarle	Charlottesville	Total
True Tax Rate	0.8060	0.8837	1.6897
Relative Tax Effort Index	0.4770	0.5230	1.0000

Step 3: Compute a composite index for each jurisdiction by averaging the relative population index and the relative tax effort index for the respective jurisdiction.

	Albemarle	Charlottesville	Total
Combined Indices	1.1680	0.8320	2.0000
Composite Index	0.5840	0.4160	1.0000

Step 4: Multiply the composite index of each jurisdiction by the total contributions to determine each jurisdiction's share of the fund.

	Albemarle	Charlottesville	Total
Growth Sharing Fund Contributions	79,894,177	30,292,382	110,186,560
Composite Index	0.5840	0.4160	1.0000
Share of Fund	64,348,951	45,837,609	110,186,560

Step 5: Compute the net transfer by finding the difference between each jurisdiction's contribution and its share of the distribution.

	Albemarle	Charlottesville	Total
Growth Sharing Fund Contributions	79,894,177	30,292,382	110,186,560
Share of Fund	64,348,951	45,837,609	110,186,560
Net Transfer	(15,545,227)	15,545,227	

* The true tax rate is the nominal tax rate divided by the assessment ratio. When the assessment ratio = 100, the true tax rate is the same as the nominal tax rate.

** The agreement states that the "City and the County will each annually contribute to the revenue and economic growth sharing fund, from their respective real property revenues, thirty-seven cents for each one hundred dollars of value of locally assessed taxable real property, improved and unimproved, within their respective political boundaries."

HISTORY OF REVENUE SHARING PAYMENTS

FISCAL YEAR	AMOUNT OF PAYMENT	DOLLAR CHANGE	PERCENT CHANGE	FISCAL YEAR	AMOUNT OF PAYMENT	DOLLAR CHANGE	PERCENT CHANGE
1982-83	\$1,293,552	N/A	N/A	2003-04	7,726,021	1,033,210	15.4%
1983-84	1,530,991	237,439	18.4%	2004-05	8,004,461	278,440	3.6%
1984-85	1,579,753	48,762	3.2%	2005-06	9,742,748	1,738,287	21.7%
1985-86	1,875,179	295,426	18.7%	2006-07	10,134,816	392,068	4.0%
1986-87	1,942,509	67,330	3.6%	2007-08	13,212,401	3,077,585	30.4%
1987-88	2,277,953	335,444	17.3%	2008-09	13,633,950	421,549	3.2%
1988-89	2,368,027	90,074	4.0%	2009-10	18,038,878	4,404,928	32.3%
1989-90	2,693,120	325,093	13.7%	2010-11	18,454,658	415,780	2.3%
1990-91	2,802,360	109,240	4.1%	2011-12	18,089,812	(364,846)	-2.0%
1991-92	3,277,350	474,990	16.9%	2012-13	17,520,948	(568,864)	-3.1%
1992-93	3,426,000	148,650	4.5%	2013-14	16,931,333	(589,615)	-3.4%
1993-94	4,319,236	893,236	26.1%	2014-15	16,466,981	(464,352)	-2.7%
1994-95	4,475,120	155,884	3.6%	2015-16	16,058,668	(408,313)	-2.5%
1995-96	5,049,991	574,871	12.8%	2016-17	15,767,084	(291,584)	-1.8%
1996-97	5,170,853	120,862	2.4%	2017-18	15,855,485	88,401	0.6%
1997-98	5,518,393	347,540	6.7%	2018-19	15,696,360	(159,125)	-1.0%
1998-99	5,587,013	68,620	1.2%	2019-20	14,199,607	(1,496,753)	-9.5%
1999-00	5,853,794	266,781	4.8%	2020-21	14,589,313	389,706	2.7%
2000-01	6,093,101	239,307	4.1%	2021-22	15,411,834	822,521	5.6%
2001-02	6,482,712	389,611	6.4%	2022-23	15,545,227	133,393	0.9%
2002-03	6,692,811	210,099	3.2%				

TRANSFERS

DESCRIPTION AND OVERVIEW

The transfer of funds from the General Fund to several other County Funds is made each year to pay for a variety of programs including the following:

- Public school operations
- School debt service and capital projects
- County government debt service and capital projects
- Water Resources management
- Economic Development Authority
- Housing initiatives

SCHOOL TRANSFER

Transfer to the School Fund							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Tr. To School Fund	\$134,184,078	\$141,108,965	\$152,894,248	\$167,453,853	\$167,453,853	\$26,344,888	18.7%

OVERVIEW/NOTABLE CHANGES

Albemarle County’s school operations are financed from several sources of funding including local, state, and federal revenues and from local tax revenues. The local tax revenues are provided to the Public Schools by a transfer of funds from the County General Fund.

FY 22 Projected: The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included an increase in the transfer to the School Fund of \$11,785,283 based on the school funding formula.

FY 23 Recommended Budget: The ongoing transfer to the Public Schools *increases* \$26,344,888 or 18.7% over the FY 22 Adopted Budget. This is based on the school funding formula described below.

FY 23 Adopted Budget: There are no changes to the FY 23 Recommended Budget.

SCHOOL FUNDING FORMULA

County budget policies state, “The County shares 60% of the increase or decrease in available shared local tax revenues with the School Board. Available shared local tax revenues are additional or reduced tax revenues that can be used for County and School Division operations after subtracting any increases and adding any decreases in debt service, capital improvement program funding, City of Charlottesville revenue sharing, tax revenues that are dedicated to specific expenditures, tax relief for the elderly and disabled, tax refunds, Economic Development-

related performance agreements, and any shared reserves for contingencies. This guideline may be reviewed annually.”

Shared revenues include general property taxes, sales tax, consumer utility taxes, business license tax, vehicle registration, recordation tax, transient occupancy tax, food and beverage tax, and other local tax revenue sources. Though Personal Property Tax Relief (PPTR) is currently classified as State revenue, it is also included in the shared local tax revenue category since the 60/40 formula originated before the PPTR Act was enacted.

The calculation for the FY 23 transfer to the Public Schools has adjustments approved in prior years associated with dedicated funding for Water Resources. Cigarette Tax receipts were held in reserve in FY 22 and are now included in the calculation as a shared local tax revenue. In FY 23, anticipated Plastic Bag Tax revenue is held in reserve and not included in shared revenue because its eligible uses are restricted by the State. Prior year adjustments for County government operations, Public School operations, and the Capital Improvement Program are incorporated into the base and are no longer part of the calculation.

**County of Albemarle
Allocation of Local Tax Revenue
Between General Government, Capital/Debt Service & Schools**

	<u>Adopted FY 22</u>	<u>Adopted FY 23</u>	<u>\$ Change FY 23 - FY 22</u>
<u>Shared Revenue</u>			
General Property Taxes	213,144,617	243,939,084	30,794,467
Other Local Taxes	54,744,221	74,057,623	19,313,402
Personal Property Tax Relief (PPTR)	14,960,670	14,960,670	-
Cigarette Tax	516,000	-	(516,000)
Plastic Bag Tax	-	20,000	20,000
Increase in Shared Revenue	283,365,508	332,977,377	49,611,869
<u>Adjustments</u>			
Less: Revenue Sharing	(15,411,834)	(15,545,227)	(133,393)
Less: E911 Surcharge	(1,840,135)	(1,840,135)	-
Less: Dedicated Water Resource Revenue	(1,456,448)	(1,668,176)	(211,727)
Less: Cigarette Tax	(516,000)	-	516,000
Less: Plastic Bag Tax	-	(20,000)	(20,000)
Net Projected Local Taxes	264,141,091	313,903,840	49,762,749
<u>Less: Capital/Debt Service Allocation</u>			
Prior Year Base	30,142,066	30,142,066	-
Change based on formula	-	5,678,602	5,678,602
Total Capital Outlay & Debt Service*	30,142,066	35,820,668	5,678,602
<u>Committed New Non-Departmental Expenditures</u>			
Tax Relief for the Elderly & Handicapped	1,274,000	1,480,000	206,000
Refunds	40,000	-	(40,000)
Economic Development Authority Performance Agreements	305,000	315,000	10,000
Total Committed New Non-Departmental Exp.	1,619,000	1,795,000	176,000
 NET REVENUE	 232,380,025	 276,288,172	 43,908,146
<u>Recurring Transfer to School Division</u>			
Prior Year Base			141,108,965
Increase (60% of Increase in Net Revenue)			26,344,888
FY 23 Total Transfer to School Division			167,453,853

ONGOING TRANSFERS TO CAPITAL AND DEBT

Ongoing Transfers to Capital and Debt Service							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to \$ Change	FY 23 Adopted % Change
Expenditures							
Tr. To School Debt Service	\$13,381,262	\$17,873,916	\$17,873,916	\$15,867,171	\$15,867,171	(\$2,006,745)	-11.2%
Tr. To County Gov. Debt Service	8,625,320	9,773,731	9,773,731	7,164,879	7,164,879	(\$2,608,852)	-26.7%
Tr. To Capital Funds	8,135,485	2,494,419	5,179,321	12,788,618	12,788,618	\$10,294,199	412.7%
Expenditure Total	\$30,142,066	\$30,142,066	\$32,826,968	\$35,820,668	\$35,820,668	\$5,678,602	18.8%

OVERVIEW/NOTABLE CHANGES

Transfers are made from the General Fund to School and County Government Debt Service Funds each year to make interest and principal payments on funds borrowed by the County for capital projects. Transfers from the General Fund to the Capital Improvement Program fund “pay-as-you-go” projects and provide reserves for future project costs.

FY 22 Projected: The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included an increase in the transfer to the Capital Improvements Plan (CIP) of \$2,684,902.

FY 23 Recommended Budget: Overall, the General Fund transfer to capital projects and debt service is *increasing* \$5,678,602 or 18.8% over the FY 22 Adopted Budget.

Funding debt service obligations is the first priority of the General Fund Transfer to Debt and Capital. After the debt obligation is met, the balance is distributed to the Capital Funds based on the cash needs associated with pay-as-you-go projects. The distribution takes into consideration the cash needs per project net of other available revenues and available fund balance/cash.

The following guidelines are used for calculating the formula increase to Capital and Debt Service:

- Increase or decrease the base capital/debt service transfer by the same percentage increase or decrease as local tax revenue net of revenue sharing.
- The base for the calculation can be changed by Board action.

FY 23 Adopted Budget: There are no changes to the FY 23 Recommended Budget.

The calculation for the FY 23 transfer to the Capital Projects and Debt Service is shown on the next page.

County of Albemarle			
Allocation of New Local Tax Revenue			
From General Fund to CIP/Debt Service			
	Adopted	Adopted	% Change
	FY 22	FY 23	FY 23 / FY22
Net Shared Revenue	\$264,141,091	\$313,903,840	18.8%
<u>Capital/Debt Service Allocation</u>			
Prior Year Base		\$30,142,066	
Change based on formula (Prior Year Base x 18.8%)		5,678,602	
Base Transfer by Formula	\$30,142,066	\$35,820,667	18.8%
<u>Formula Adjustments</u>			
None		0	
TOTAL Transfer		\$35,820,667	

OTHER TRANSFERS

Other Transfers							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to \$ Change	FY 23 Adopted % Change
Expenditures							
Tr. To Capital Funds (one-time)	\$4,309,693	\$405,542	\$8,810,421	\$0	\$0	(\$405,542)	-100.0%
Tr. To EDA Fund	180,632	305,000	305,000	315,000	315,000	\$10,000	3.3%
Tr. To Housing Fund	600,000	0	3,100,000	0	0	\$0	
Tr. To Water Resources Fund	1,388,008	1,456,448	1,546,768	1,668,176	1,668,176	\$211,728	14.5%
Other Transfers	261,480	0	8,448	0	0	\$0	
Expenditure Total	\$6,739,813	\$2,166,990	\$13,770,637	\$1,983,176	\$1,983,176	(\$183,814)	-8.5%

ONE-TIME TRANSFER TO CAPITAL FUNDS

FY 22 Projected: The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following adjustment to one-time funding for the capital program:

- A one-time transfer to the Capital budget of \$4,304,879 from the County Government portion share of the revenue update. This amount includes \$267,507 as a one-time transfer from the Fire Rescue Department for General Fund expenditures not needed in FY 22 due to the award of a Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant. The one-time transfer in FY 22 to the Capital budget provides funding for projects in the FY 23-27 CIP.

In addition, the FY 22 Projection includes \$4,100,000 from FY 21 year-end undesignated funding recommended to be appropriated in FY 22 after adoption of the FY 23 budget. The one-time transfer in FY 22 to the Capital budget also provides funding for projects in the FY 23-27 CIP

TRANSFER TO ECONOMIC DEVELOPMENT AUTHORITY

The Economic Development Authority’s (EDA’s) role is to assist qualified businesses and industries who plan to expand or locate within the County by administering grant and bond programs that support economic vitality. The County serves as the fiscal agent for the EDA.

FY 23 Recommended Budget: Includes \$315,000 planned to be transferred from the General Fund pursuant to performance agreements approved by the Board of Supervisors between the County, the EDA, and third parties. Additional details can be found in the “Other Funds” chapter of this document.

FY 23 Adopted Budget: There are no changes to the FY 23 Recommended Budget.

TRANSFER TO HOUSING FUND

The purpose of the Housing Fund is to support housing initiatives that are one-time costs and that support the County’s strategic and housing goals.

FY 22 Projected: \$3,100,000 in the General Fund's fund balance from FY 21 year-end undesignated funding recommended is recommended to be appropriated in FY 22 after adoption of the FY 23 budget to transfer funding to the Housing Fund.

FY 23 Recommended Budget: There is currently no planned transfer to the Housing Fund in FY 23. Balances remaining in the Housing Fund at the end of FY 22 will be recommended to be carried forward into FY 23. Additional details can be found in the "Other Funds" chapter of this document.

FY 23 Adopted Budget: There are no changes to the FY 23 Recommended Budget.

TRANSFER TO WATER RESOURCES FUND

This transfer of 0.7 cents on the real estate tax rate to the Water Resources Fund is to support operating, capital, and debt service expenditures associated with meeting water resources mandates.

FY 23 Recommended Budget: The transfer to the Water Resources Fund *increases* \$211,728 or 14.5% based on the increased value of a penny on the Real Estate tax rate. For more information, see the Water Resources Fund in the "Other Funds" chapter.

FY 23 Adopted Budget: There are no changes to the FY 23 Recommended Budget.

OTHER USES OF FUNDS

DESCRIPTIONS AND FINANCIAL DATA

Other Uses of Funds							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Refunds	\$157,212	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0.0%
Tax Relief-Elderly/Disabled	1,207,463	1,274,000	1,304,000	1,480,000	1,480,000	\$206,000	16.2%
Cigarette Tax Reserve	0	516,000	0	0	0	(\$516,000)	-100.0%
Plastic Bag Tax Reserve	0	0	0	20,000	0	\$0	
Board Strategic Priority Support	0	665,000	549,985	0	0	(\$665,000)	-100.0%
BPO Reserve	0	0	1,878,290	3,150,600	200,000	\$200,000	
Climate Action Pool	0	0	697,091	0	0	\$0	
Pandemic Reserve	0	350,000	3,755,457	0	0	(\$350,000)	-100.0%
Space Reserve	0	0	0	558,000	558,000	\$558,000	
Salary & Benefits Reserve	0	215,000	48,103	1,650,000	1,650,000	\$1,435,000	667.4%
Minimum Wage Reserve	0	280,000	0	0	0	(\$280,000)	-100.0%
Early Retirement Funding	594,147	691,100	755,903	810,920	810,920	\$119,820	17.3%
Training Pool	0	60,000	60,000	0	0	(\$60,000)	-100.0%
Reserve for Contingencies	0	615,708	0	737,688	565,521	(\$50,187)	-8.2%
Expenditure Total	\$1,958,822	\$4,706,808	\$9,088,829	\$8,447,208	\$5,304,441	\$597,633	12.7%

Refunds: An amount is appropriated each year to pay refunds owed by the County.

Tax Relief for the Elderly and Disabled: Provides real estate and mobile home tax exemption for taxpayers who qualify under age, financial, or medical guidelines. This amount reflects the updated relief levels presented to the Board of Supervisors on February 16, 2022.

Cigarette Tax Reserve: During the 2020 General Assembly session, Virginia counties received enabling legislation to levy taxes upon the sale of cigarettes, effective in FY 22. The Board of Supervisors approved this tax effective January 1, 2022. In FY 23, this funding is allocated to support a) the Capital and School budgets as part of the allocation of shared local tax revenues and b) for County government, support the increased administrative costs in the Department of Finance and Budget, the increased ongoing costs associated with the cross-departmental Community Response Team (Departments of Social Services and Fire Rescue) and ongoing operating costs for the streetsweeper purchase (Facilities and Environmental Services Departments).

Plastic Bag Tax Reserve: During the 2020 General Assembly session, Virginia counties received enabling legislation to levy a tax in the amount of five cents (\$0.05) for each disposable plastic bag provided, whether or not provided free of charge, to a consumer of tangible personal property by retailers in grocery stores, convenience stores, or drugstores. All revenue from a tax imposed shall be appropriated for the purposes of environmental cleanup, providing education programs designed to reduce environmental waste, mitigating pollution and litter, or providing reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits. The FY 23 budget includes an amount of \$20,000 based on an effective date of January 1, 2023. The approval of this tax and the designated uses under State Code are recommended to be considered as part of the FY 23 budget development process with the Board of Supervisors. For the FY 23 Adopted Budget, this reserve was reallocated to a Plastic Bag Tax Special Revenue Fund.

Board of Supervisors Strategic Priority Support: FY 22 funding was to support Strategic Plan initiatives that could include projects such as Community Development Department (CDD) or other department studies and items prioritized by the Board of Supervisors in the CDD's work program. This amount could provide support for the multi-year implementation of the Comprehensive Plan update, related Zoning work, and other work plan priorities. The FY 22 balance will be recommended to be re-appropriated to FY 23. In FY 23, any such studies are included in the CDD budget, see Community Development chapter.

Business Process Optimization (BPO) Reserve: This funding is to implement business process improvements, which may include technology solutions, that are designed to improve customer experience and organizational performance. FY 23 funding includes \$2.0 million in operating impacts of the Core Systems Modernization (CSM) capital project. This funding is anticipated to cover the cost of six positions, consulting services, and ongoing software maintenance costs related to the project. In addition, FY 23 BPO funding includes \$916,000 in project management support for the Office of Performance and Strategic Planning and \$200,000 for implementation of department-identified technology solutions.

For the FY 23 Adopted Budget, funding for the CSM project was reallocated to the Office of Performance and Strategic Planning and the Department of Information Technology.

Climate Action Pool: This reserve was established during FY 20 to support strategies to address climate change and may include investments such as expansion of the Local Energy Alliance Program (LEAP); partnerships with agencies to improve energy efficiency in homes and businesses; development and implementation of educational outreach programs; and targeted improvements of the energy efficiency of County buildings and fleet vehicles. Balances remaining for Climate Action Plan projects at the end of FY 22 will be recommended to be carried forward into FY 23.

Pandemic Reserve: This Reserve supports pandemic response, recovery, and reconstitution expenditures such as, but not limited to, human and community services, economic development, technology, and general County services. In addition to pandemic-related expenses, this Reserve may support advancing strategic priorities and providing a contingency for other unanticipated priority needs.

Space Reserve: This reserve provides operational funding to support addressing some critical space needs for public safety, including secured evidence storage for the Police Department and logistics space for Fire Rescue.

Salary & Benefits Reserve: This reserve provides funding for changes in departmental salaries and benefits, such as implementation of classification studies, succession management, leave payouts, changes in health insurance elections, and changes to long-term and short-term disability benefits. In FY 23, this includes a \$150,000 general reserve for salaries and benefits, \$500,000 for implementation of the salary study, and \$1,000,000 in one-time funding for workforce stabilization efforts.

Minimum Wage Reserve: This reserve includes funding to increase the minimum hourly pay rate to \$15 and address related compression through pay grade 12.

Early Retirement Funding: These funds are set aside for current as well as projected Voluntary Early Retirement Incentive Program (VERIP) recipients.

Training Pool: Funding is set aside to support an evolving workforce and increase training opportunities for employees. Beginning in FY 23, this funding is re-allocated to the Office of Performance & Strategic Planning.

Reserve for Contingencies: Contingency funds are set aside to provide funds for unanticipated priority needs. Funding includes \$265,521 for unanticipated expenses that may require ongoing funding and \$300,000 for those expenses that may require one-time funding.

Other Funds





OTHER FUNDS

This chapter includes the Other Funds that are to be included as part of the initial FY 23 appropriated budget. Throughout the year, additional Funds will be requested for appropriation as needed.

FUNDS DESCRIBED IN THIS SECTION

American Rescue Plan Act (ARPA) – State and Local Fiscal Recovery Fund

ARPA Reserve

Computer Maintenance and Replacement Fund

Yancey Strengthening Systems Grant

Commonwealth’s Attorney Commission Fund

Victim-Witness Grant

Criminal Justice Grant

Regional Firearms Training Center – Operations

Regional Firearms Training Center – Capital

FEMA SAFER Grant I

FEMA SAFER Grant II

Water Resources Fund

Disposable Plastic Bag Tax Fund

Courthouse Maintenance Fund

Old Crozet School Fund

Vehicle Replacement Fund

Bight Stars Program Fund

Children’s Services Act Fund

Martha Jefferson Health Grant

Housing Assistance Fund

Housing Fund

General Fund School Reserve Fund

Darden Towe Park Fund

Tourism Fund

Charlottesville Albemarle Convention and Visitors Bureau Fund

Economic Development Authority Fund

Economic Development Fund

Summary of Other Funds

EXPENDITURE SUMMARY

	FY 21	FY 22	FY 22	FY 23	FY 23	FY 22 Adopted to FY 23 Adopted	
	Actual	Adopted	Projected	Recomm	Adopted	\$	%
American Rescue Plan (ARPA)	\$0	\$0	\$9,077,127	\$12,158,944	\$12,158,944	\$12,158,944	
ARPA Reserve	0	0	0	10,000,000	\$10,000,000	\$10,000,000	
Computer Maint. & Repl. Fund	566,052	675,355	675,355	712,450	712,450	\$37,095	5.5%
Yancey Strengthening Sys. Grant	96,808	100,000	100,000	0	0	(\$100,000)	-100.0%
Commonwealth's Atty. Commission Fund	82,888	60,000	87,874	60,000	60,000	\$0	0.0%
Victim-Witness Grant	172,969	181,111	187,371	231,779	232,009	\$50,898	28.1%
Criminal Justice Grant	1,012,948	731,081	948,883	731,081	731,081	\$0	0.0%
Reg. Firearms Training Center - Operations	166,507	206,420	181,501	217,648	217,648	\$11,228	5.4%
Reg. Firearms Training Center - Capital	0	90,000	90,000	90,000	90,000	\$0	0.0%
FEMA SAFER Grant #1	256,093	592,140	1,020,579	0	0	(\$592,140)	-100.0%
FEMA SAFER Grant #2	0	0	1,884,180	0	0	\$0	
Water Resources Fund	1,388,008	1,456,448	1,546,768	1,668,176	1,668,176	\$211,728	14.5%
Plastic Bag Tax Fund	0	0	0	0	20,000	\$20,000	
Courthouse Maintenance Fund	30,776	31,392	31,392	32,019	32,019	\$627	2.0%
Old Crozet School Fund	102,496	119,006	90,946	93,523	93,523	(\$25,483)	-21.4%
Vehicle Replacement Fund	398,542	1,270,955	1,731,424	1,535,955	1,535,955	\$265,000	20.9%
Bright Stars Fund	1,666,533	1,552,037	0	0	0	(\$1,552,037)	-100.0%
Children's Services Act Fund	10,290,265	10,344,679	10,609,372	11,339,875	11,339,875	\$995,196	9.6%
MJ Health Grant	1,753	4,000	4,000	4,000	4,000	\$0	0.0%
Housing Assistance Fund	3,377,466	4,053,426	4,144,769	4,237,155	4,237,155	\$183,729	4.5%
Housing Fund	500,000	0	6,320,818	84,799	783,209	\$783,209	
General Fund School Reserve Fund	4,062,000	5,221,040	6,627,022	4,090,000	9,810,950	\$4,589,910	87.9%
CACVB Fund*	1,590,456	1,553,129	1,553,129	1,728,863	1,728,863	\$175,734	11.3%
Tourism Fund	1,369,206	1,054,914	1,607,336	1,693,440	1,693,440	\$638,526	60.5%
Darden Towe Park Fund	305,200	309,402	343,185	370,933	371,134	\$61,732	20.0%
Economic Development Authority	1,246,477	427,993	1,395,893	612,461	612,461	\$184,468	43.1%
Economic Development Fund	914,683	1,617,883	9,444,266	1,793,030	1,793,030	\$175,147	10.8%
TOTAL	\$29,598,126	\$31,652,411	\$59,703,190	\$53,486,131	\$59,925,922	\$28,273,511	89.3%

*Charlottesville Albemarle Convention and Visitors Bureau

REVENUE SUMMARY

	FY 21	FY 22	FY 22	FY 23	FY 23	FY 22 Adopted to FY 23 Adopted	
	Actual	Adopted	Projected	Recomm	Adopted	\$	%
Local Revenue	\$3,786,876	\$2,690,535	\$3,354,461	\$2,993,693	\$3,013,693	\$323,158	12.0%
State Revenue	7,940,555	7,738,271	7,309,299	7,638,722	7,638,722	(\$99,549)	-1.3%
Federal Revenue	3,987,294	4,744,661	16,233,612	16,488,477	16,488,477	\$11,743,816	247.5%
Transfers	9,722,981	9,178,021	16,941,716	19,920,410	20,619,251	\$11,441,230	124.7%
Use of Fund Balance	0	7,300,923	15,825,600	6,444,829	12,165,779	\$4,864,856	66.6%
TOTAL	\$25,437,706	\$31,652,411	\$59,664,688	\$53,486,131	\$59,925,922	\$28,273,511	89.3%

American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF)

DESCRIPTION

On March 11, 2021, The American Rescue Plan Act, a \$1.9 trillion relief bill, was signed into law. It provided \$350 billion to state and local governments for the purposes of supporting public health response to the COVID-19 pandemic as well as providing a way for states and local governments to start the process of economic recovery. In May of 2021, the County was allocated \$21.2 million in American Rescue Plan Act (ARPA) State and Local Fiscal Recover Funds (SLFRF).

FUND FINANCIAL DATA

ARPA SLFRF						
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ %
<u>Expenditures by ARPA Reporting Category</u>						
<u>Public Health</u>						
General Gov Testing	\$0	\$0	\$350,000	\$0	\$0	\$0
<u>Negative Economic Impacts</u>						
Advocate/Navigator for Rent Relief	\$0	\$0	\$80,000	\$0	\$0	\$0
Bonus Bucks Program	\$0	\$0	\$24,000	\$0	\$0	\$0
Eviction Prevention Partnership	\$0	\$0	\$200,000	\$0	\$0	\$0
Local Food Hub	\$0	\$0	\$150,000	\$0	\$0	\$0
Premier Circle	\$0	\$0	\$600,000	\$0	\$0	\$0
Rental Application Fee Program	\$0	\$0	\$60,000	\$0	\$0	\$0
Security Deposit Program	\$0	\$0	\$100,000	\$0	\$0	\$0
The Good Neighbor Program	\$0	\$0	\$28,800	\$0	\$0	\$0
The Haven	\$0	\$0	\$100,000	\$0	\$0	\$0
United Way Beyond Pathways	\$0	\$0	\$125,000	\$0	\$0	\$0
United Ways Pathways	\$0	\$0	\$1,600,000	\$0	\$0	\$0
<u>Premium Pay</u>						
Fire Rescue Bonuses	\$0	\$0	\$507,032	\$0	\$0	\$0
Police Bonuses	\$0	\$0	\$421,779	\$0	\$0	\$0
Sheriff Bonuses	\$0	\$0	\$48,441	\$0	\$0	\$0
<u>Infrastructure</u>						
Broadband	\$0	\$0	\$4,500,000	\$2,000,000	\$2,000,000	\$2,000,000
<u>Administrative</u>						
	\$0	\$0	\$182,075	\$158,944	\$158,944	\$158,944
<u>Revenue Loss</u>						
Standard Allowance	\$0	\$0	\$0	\$10,000,000	\$10,000,000	\$10,000,000
EXPENDITURE TOTAL	\$0	\$0	\$9,077,127	\$12,158,944	\$12,158,944	\$12,158,944
<u>Revenues</u>						
Federal Grant Revenue	\$0	\$0	\$9,077,127	\$12,158,944	\$12,158,944	\$12,158,944
Revenue Total	\$0	\$0	\$9,077,127	\$12,158,944	\$12,158,944	\$12,158,944

FY 22 Projected

The spending plan approved by the Board of Supervisors in August of 2021 included \$4.0 million for FY 22 Economic Vitality (Human Services and Economic Development) immediate needs and \$4.5 million for Broadband funding. The remainder of the funding was to be considered in the context of the FY 23 budget development process. To date for following has been obligated or spent:

- \$3.0 million for Economic Vitality
- \$0.9 million on Premium pay for Fire Rescue, Police and Sheriff's office employees
- \$0.3 million for Public Health
- \$4.5 million for broadband infrastructure
- \$0.2 million for administrative expenses

FY 23 Recommended

The remaining \$12,158,994 not planned in FY 22 is recommended to be allocated as follows:

- \$2.0 million for critical broadband projects which will include fiber broadband projects for development areas where fiber is not currently planned.
- \$158,994 for administrative expenses to support the planning, implementation, reporting, and compliance for the ARPA SLFRF Fund.
- \$10.0 million is recommended to be applied to the standard allowance for revenue loss offset offered by the US Treasury's Final Rule and apply it towards reimbursing Public Safety pay in the General Fund. This \$10.0 million in one-time General Fund savings is then recommended to be allocated to create an ARPA Reserve.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

Program Descriptions FY 22

Administrative: Funds support expenses for administrating the County's ARPA funding including but not limited to administration wages, procurement, and software.

Albemarle County Office of Housing (ACOH) Bonus Bucks Program: Through the Bonus Bucks incentive program, ACOH provides lease-up incentive bonuses to owners, simultaneously encouraging new lease-ups of searching clients and expanding the long-term supply of affordable housing in our community. This program directly responds to the challenges of finding and renting affordable units in our community – challenges that have been further exacerbated by the extraordinary conditions of COVID-19. Funds are used to support the bonuses and operations of the program.

Albemarle County Office of Housing (ACOH) Good Neighbor Program: The Good Neighbor Program (GNP) provides a forum through which Albemarle County tenants and landlords are provided the tools and resources to build positive, pro-social tenant-landlord relationships. The focus of this phase of the program is aimed towards providing resources for enabling renters to recover from their inability to pay rent, both economically and through job connections if needed, and provide a deeper understanding of their protections under fair housing law. It is aimed towards providing renters these services after a halted eviction. Funds support operation of the program.

Albemarle County Office of Housing (ACOH) Navigator for Rent Relief/Housing Counselor: This program engages and educates owners and renters on the availability of rent and mortgage relief programs. Funds will be used to hire a temporary Housing Counselor to identify low-income residents struggling with housing costs due to COVID-19 impacts and connect them with available rent and mortgage relief resources.

Albemarle County Office of Housing (ACOH) Rental Application Fee Program: Funds support the Rental Application Fee Program (RAF) in which ACOH program participants are reimbursed for out-of-pocket rental fees charged by many rental providers for processing an applicant's rental application. For a low-income program participant, these fees may prove to be prohibitive as it may limit the number of places they choose to apply due to costs incurred. This program supports the affordable housing initiative.

Albemarle County Office of Housing (ACOH) Security Deposit Program: As an industry standard, security deposits enable landlords to recover some incurred costs including unpaid rents or tenant damage to the unit, in accordance with tenets of a rental lease. However, security deposits can prove to be a financial hardship for lower-income renters as they often amount to 1 to 2 times the Contract Rent. Funds support paying for security deposits which enable clients to experience financial stability as they obtain safe, affordable housing.

Eviction Prevention Partnership: The Eviction Prevention Partnership (EPP) enables Albemarle County to support eviction prevention efforts for Albemarle County residents who face eviction due to loss of income tied to COVID-19. The efforts are being made in partnership with the Legal Aid Justice Center (LAJC). Funds are used to support eviction prevention and rent relief efforts of the program.

Local Food Hub: The Local Food Hub provides fresh fruits and vegetables to low-income members of the community through neighborhood drops and a Fresh Pharmacy program. Funds are used to support food share distribution. These shares are distributed directly to community members in need as identified by community partners.

Premium Pay: Albemarle County Police and Fire Rescue sworn, and uniformed employees were provided with a one-time, lump sum payment of \$3,000 per employee with a full time equivalent of 0.7 and above. Funds also supported providing for a sign-on payment of \$3,000 to all sworn or uniformed full-time and part-time regular employees of the Albemarle County Police Department and the Albemarle County Department of Fire Rescue hired after December 1, 2021. In addition, the Board of Supervisors approved a provision of a \$3,000 one-time bonus to the remaining 15 sworn personnel in the Sheriff's offices, not covered by the Compensation Board funding (provided by the State of Virginia).

Testing administration for County Executive Order 21-3: On August 11, 2021, the County Executive issued County Emergency Order No. 21-3 (EO 21-3), pursuant to VA. Code Section 44-146.21(C), in order to reduce the transmission of COVID-19 among Albemarle County employees and the public; protect those who are at higher risk for adverse health complications; and maintain essential services for the public. EO 21-3 requires that all full-time, part-time and contract County employees provide verification of their full vaccination status or submit a weekly COVID-19 test through the County's screening clinic. Funds are used to support the testing program for EO 21-3.

The Haven: The Haven operates a low-barrier day shelter for people experiencing homelessness. The day shelter provides a breakfast meal, showers, phone, storage, mail services, social support, connection to substance abuse, mental health, and housing resources; and opportunity to be out of the elements. Funds are used to support operations, including staff wages, for the program.

United Way Beyond Pathways Program: A collaborative effort of United Way, Albemarle County, and the City of Charlottesville. Funds support assistance to individuals seeking emergency financial relief as a result of COVID economic impacts that falls outside the scope of the Pathways hotline protocol.

United Way Pathways Program: A collaborative effort of United Way, Albemarle County, and the City of Charlottesville. Pathways seeks to provide an expedient and effective way for impacted community members to request financial assistance. Funds are used to support financial assistance requests for mortgage, rent and utility relief as well as to support operations for the dedicated phone line.

Program Descriptions FY23

ARPA SLFRF

Broadband: Funds would support County broadband projects that would include but not be limited to installing fiber for development areas where fiber is not currently planned; and potentially wireless broadband projects to address public safety needs in rural areas to help fill in known gaps in service.

Revenue Loss (Replacing Lost Public Sector Revenue): The US Treasury released the ARPA SLFRF Final Rule in January of 2022 which included a provision allowing localities to take a standard loss of up to \$10 million instead of calculating a revenue loss based on the US Treasury's formula. This loss allowance can be used for government services. Funds would support reimbursing Public Safety pay in the General Fund.

Administrative: Funds would support ongoing expenses for administrating the County's ARPA funding including but not limited to administration wages, procurement, and software.

American Rescue Plan Act (ARPA) Reserve

DESCRIPTION

The \$10.0 million ARPA Reserve will support ARPA SLFRF eligible projects and expenditures. In keeping with the intentions of ARPA SLFRF funds, the ARPA Reserve will be fully obligated by December 31, 2024 and expended by December 31, 2026. Projects and expenditures in this fund will align with ARPA SLFRF Final Rule guidance requirements and compliance will be monitored to ensure that expenditures in the Reserve align with the original ARPA SLFRF objectives.

Process for Funding Community Non-Profits

For the development of the FY 23 Recommended Budget, community non-profits were able to apply for funding from the County's ARPA allocation. These applications were reviewed by a team of County staff whose charge was to review funding requests and reach consensus on rating each program. Team members reviewed and rated applications individually and collectively. The work of the teams was facilitated and supported by the County's Grants Unit as well as other County staff as needed and designated by the Department of Finance and Budget. Before being reviewed by staff, applications were reviewed for ARPA SLFRF compliance. Applications were then sorted into eligible ARPA SLFRF expenditure categories and ranked by a combination of application score, alignment to ARPA SLFRF guidance and principles, budget need and departmental input. Applications were reviewed to avoid duplication with the separate Agency Budget Review Team process. Recommendations for funding were made in the context of the overall County budget development process, while taking the ARPA Agency Review team inputs into account and subject to the availability of funds.

FUND FINANCIAL DATA

ARPA RESERVE CONTRIBUTIONS							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 Request	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ %
Expenditures							
County ARPA Agency Requests							
<u>Non-Profit</u>							
AHIP	\$0	\$0	\$0	\$500,000	\$250,000	\$250,000	\$250,000
Boys and Girls Club	\$0	\$0	\$0	\$250,000	\$156,183	\$156,183	\$156,183
Charlottesville Band	\$0	\$0	\$0	\$52,000	\$0	\$0	\$0
Charlottesville Free Clinic	\$0	\$0	\$0	\$15,000	\$10,000	\$10,000	\$10,000
Charlottesville Regional Chamber of Commerce	\$0	\$0	\$0	\$283,000	\$0	\$0	\$0
Computers4Kids	\$0	\$0	\$0	\$152,255	\$0	\$0	\$0
Foothills Child Advocacy Center	\$0	\$0	\$0	\$15,000	\$10,000	\$10,000	\$10,000
Jefferson Area Board for Aging (JABA)	\$0	\$0	\$0	\$72,000	\$72,000	\$72,000	\$72,000
Literacy Volunteers	\$0	\$0	\$0	\$15,000	\$10,000	\$10,000	\$10,000
Music Resource Center	\$0	\$0	\$0	\$10,000	\$6,600	\$6,600	\$6,600
On Our Own	\$0	\$0	\$0	\$98,410	\$0	\$0	\$0
PACEM	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000
Piedmont CASA	\$0	\$0	\$0	\$15,000	\$10,000	\$10,000	\$10,000
ReadyKids	\$0	\$0	\$0	\$91,127	\$91,127	\$91,127	\$91,127
Shelter for Help in Emergency	\$0	\$0	\$0	\$65,680	\$65,680	\$65,680	\$65,680
Sin Barreras - Without Barriers	\$0	\$0	\$0	\$480,000	\$200,000	\$200,000	\$200,000
<u>Infrastructure</u>							
Greater Charlottesville Habitat for Humanity	\$0	\$0	\$0	\$6,825,955	\$0	\$0	\$0
RWSA Albemarle-Berkley Wastewater Pump Station Upgrade	\$0	\$0	\$0	\$750,000	\$0	\$0	\$0
RWSA Ivy Road to Old Garth Road Drinking Water Piping	\$0	\$0	\$0	\$1,600,000	\$0	\$0	\$0
RWSA Moores Creek Wastewater Treatment Plant Electrical System	\$0	\$0	\$0	\$2,600,000	\$0	\$0	\$0
RWSA Moores Creek Wastewater Treatment Plant Methane Reuse Repairs	\$0	\$0	\$0	\$1,560,000	\$0	\$0	\$0
RWSA Red Hill Water Treatment Plant	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000	\$400,000
RWSA Scottsville Water Treatment Plant Lagoon Liners Replacement	\$0	\$0	\$0	\$350,000	\$350,000	\$350,000	\$350,000
<u>Housing</u>							
Greater Charlottesville Habitat for Humanity Southwood Relocation	\$0	\$0	\$0	\$1,220,062	\$0	\$0	\$0
Piedmont Housing Alliance	\$0	\$0	\$0	\$7,900,000	\$0	\$0	\$0
Piedmont Housing Alliance Community Land Trust	\$0	\$0	\$0	\$2,250,000	\$0	\$0	\$0
Premier Circle PSH	\$0	\$0	\$0	\$2,400,000	\$2,400,000	\$2,400,000	\$2,400,000
County ARPA Requests (Non-Agency)							
<u>Infrastructure</u>							
Biscuit Run	\$0	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000
Sewer Connection Program	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
<u>Negative Economic Impacts</u>							
CACVB	\$0	\$0	\$0	\$750,000	\$750,000	\$750,000	\$750,000
Economic Development	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
<u>Contingency</u>							
Pandemic Expenses	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Reserve	\$0	\$0	\$0	\$1,698,410	\$1,698,410	\$0	\$0
Housing Fund	\$0	\$0	\$0	\$0	\$0	\$698,410	\$698,410
Boys and Girls Club Albemarle Campus Club	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
EXPENDITURE TOTAL	\$0	\$0	\$0	\$35,938,899	\$10,000,000	\$10,000,000	\$10,000,000

Program Descriptions FY 23

Albemarle County Economic Development Office (EDO): Roughly \$1 million in funding from the original Board approved Economic Vitality bucket remains for projects in economic development. Funds would be used for fulfilling the original economic vitality ask and support programs that align with ARPA SLFRF guidance.

Albemarle County Sewer Connection Program: Funds would be used to create a grant program in which eligible County residents could apply for funding to be connected to existing County sewer. The goals of the program include but are not limited to: supporting residents who have failing septic or septic systems that are in eminent danger of failing, protecting the general public from environmental harm, improving wastewater management, and preserving and improving environment for fish and wildlife quality.

Albemarle County Housing Fund: The Housing Fund was created as part of the FY 19 Budget and provided a) support for Phase 1 of the Redevelopment of Southwood Mobile Home Park pursuant to the Board of Supervisors' action at its January 10, 2018 meeting and b) a Reserve, intended to support housing initiatives that are one-time costs and will support the County's strategic and housing goals. Funding would support the goals and initiatives of the Housing fund.

Albemarle Housing Improvement Program (AHIP) Albemarle Critical Rehab and Repair Program: The Albemarle Critical Rehab and Repair Program increases affordable housing by preserving and improving homes for low-income homeowners. The program delivers emergency repairs, comprehensive housing rehabs, and energy upgrades to low-income County households. Funds would be used to support all stages of program delivery.

Biscuit Run: Biscuit Run Park is a nearly 1200-acre property and the current master plans include: a park entrance with an asphalt access road; parking spaces; restrooms; multi-use trails including bridges and boardwalks; a maintenance building; multi-use athletic fields; and connector greenway trail. ARPA SLFRF guidance recognizes that during the height of the COVID-19 pandemic, outdoor spaces became vital for promoting healthy living and community socializing opportunities. Funds would support pay as you go infrastructure projects for the park.

Boys and Girls Club (The Club): The Club provides after school and summer programs for children and teens ages 6 to 18, comprised of diverse activities that meet the interests of all youth. The Club's Youth Development Program provides evidence-based activities designed to strengthen both academic achievement and social-emotional wellness. Funds would support the Club's year-round Youth Development Program by allowing the program to expand in capacity.

Boys and Girls Club (The Club) Albemarle Campus Club building: Boys and Girls Club was selected by Albemarle County Public Schools (ACPS) to construct a freestanding facility on the Albemarle High School campus for the specific purpose of providing and expanding quality after school opportunities for ACPS students. The facility is known as the Boys and Girls Club Albemarle Campus Club. Funding would support the planning and construction costs of the Albemarle Campus Club.

Charlottesville Albemarle Convention & Visitors Bureau (CACVB): The CACVB is the official destination marketing and management organization for Charlottesville and Albemarle County and promotes the region to visitors in order to attract overnight stays and visitor spending. The COVID 19 pandemic hit the tourism industry especially hard, and funds would support the restoration of their marketing budget.

Charlottesville Band: Charlottesville Band produces free, high-caliber musical entertainment and education for seniors, youth, and other diverse demographics within the community of Albemarle and surrounding localities. Funds would support general operations for the band.

Charlottesville Free Clinic: The mission of the Charlottesville Free Clinic is to provide a volunteer community health-support system that offers high-quality health care to the working under-served population, which would otherwise have no access to care. Funds would be used to support increased costs of pandemic mitigation as well as operational costs.

Charlottesville Regional Chamber of Commerce: The Charlottesville Regional Chamber of Commerce advocates, convenes and engages to strengthen business in the greater Charlottesville Region. The Chamber is creating Leadership Charlottesville (LC), a cross-sector, action-oriented, asset-based leadership program that teaches and practices leadership for greater individual, company/organization, and community system change & impact. Funds would be used to support expenses for the Leadership Charlottesville (LC) program for two years.

Computers4Kids (C4K): C4K helps address educational disparities by offering low-income students free, out-of-school educational experiences and real-world workforce development opportunities. Funds would be used to provide transportation for Albemarle County students to the program for three years.

Foothills Child Advocacy Center: Foothills Child Advocacy Center provides a culturally sensitive, coordinated system of effective response and intervention for alleged child victims of abuse, neglect, or violence and their non-offending caregivers in a safe, child-friendly setting. Funds would be used to provide free medical services to children at the Center as well as laboratory services.

Greater Charlottesville Habitat for Humanity Southwood Relocation: The Southwood Mobile Home Park has 341 mobile homes and more than 1,500 residents and is the County's largest concentration of substandard housing. Funds would be used to provide safe and affordable temporary re-housing for families who have to relocate out of phase 1 area of development while new permanent homes are constructed.

Greater Charlottesville Habitat for Humanity Southwood Sewer Infrastructure/Anti-Displacement Project: The Southwood Mobile Home Park has 341 mobile homes and more than 1,500 residents and is the County's largest concentration of substandard housing. Funds would be used to support installation of a new public sewer main and decommission or removal of the existing septic tanks.

Jefferson Area Board for Aging (JABA): JABA's Adult Care Center (ACC) in Albemarle County offers a safe, enriching environment during weekdays for adults who need assistance with daily health and personal care needs. Funds would be used to support operational costs and retaining employees due to decreases in revenue as a direct result of the pandemic.

Literacy Volunteers: Literacy Volunteers of Charlottesville/Albemarle (LVCA) promotes adult literacy through free, confidential, one-to-one reading, writing, and English language tutoring. Funds would be used to support operations for the Digital Literacy program serving adults who are learning to read, write, and speak the English language.

Music Resource Center: Music Resource Center's after school program provides unlimited voice, instrument, and dance lessons, practice space, mentorship, access to instruments and equipment, performance opportunities, summer camps, and recording studio time to 6th – 12th grade students. Funds would support staffing for the program.

On Our Own: On Our Own provides free peer support, self-help, education, guidance, and referral services for adults who acknowledge that they are experiencing significant problems in their lives due to mental health and substance use challenges. Funds would be used to support staffing as well as hardware upgrades, software fees, and IT services.

PACEM: PACEM provides emergency, low-barrier shelter during the coldest months of the year to homeless neighbors who would otherwise be sleeping on the streets. Funds would support increase costs of operations which include increased health and safety mitigation measures and staffing to support expansion of services.

Pandemic Expenses: Funds would be used to support additional pandemic expenses that may include projects for public health or continuation of operations for the County.

Piedmont Court Appointed Special Advocates (PCASA): Piedmont Court Appointed Special Advocates (CASA), Inc. provides trained volunteers and professional staff to advocate for the best interests of abused and neglected children and youth. Funds will be used to support general operations for the program.

Piedmont Housing Alliance Community Land Trust: Piedmont Housing Alliance is dedicated to improving financial outcomes for individuals and families by offering innovative affordable housing solutions. Funds would support development in two ways: \$1.25 million would permanently subsidize the development of 25 new Piedmont Community Land Trust (PCLT) homes in Albemarle County; \$1 million will permanently increase the capacity of the Revolving Capital Development Fund (RCDF) to create 24 new permanently affordable homes.

Piedmont Housing Alliance: Piedmont Housing Alliance is dedicated to improving financial outcomes for individuals and families by offering innovative affordable housing solutions. Funds would be used for investment in permanently affordable housing production. \$3.9 million in gap funding would be used to unlock 121 new affordable rental homes at Southwood Apartments (construction start in 2022) and \$4 million in gap funding would be used to develop an additional ~125 affordable rental homes throughout Albemarle County (ex: Scottsville, Southwood Apartments Phase 2, Premier Circle).

ReadyKids Healthy Families: Healthy Families works to minimize the risks of children whose families live in poverty, who have limited education, who are single parent families, who lack knowledge of community resources, and who demonstrate a lack of parenting knowledge regarding child development, the need for nurturing in the home and COVID-19 related stressors. Funds would support program operations which include delivery of essential basic needs to families enrolled in the programing.

Reserve: ARPA SLFRF funds can be obligated up to December 31, 2024 and expended by December 31, 2026. This funding supports projects for future fiscal years or unless determined otherwise during the FY 23 budget development process.

Rivanna Water & Sewer Authority (RWSA) Albemarle-Berkley Wastewater Pump Station

Upgrade: The Albemarle-Berkeley Pump Station was constructed in 1975 and conveys wastewater flows from 4 Albemarle County Public Schools, several businesses and approx. Much of the pumping infrastructure has reached or exceeded its expected lifespan and funds would support equipment replacement.

Rivanna Water & Sewer Authority (RWSA) Ivy Road to Old Garth Road Drinking Water Piping:

Funds would be used to support design and construction of a section of raw water piping between Ivy Road and Old Garth Road. The section of piping is part of the Community Water Supply plan created collaboratively by the Albemarle Board of Supervisors and Charlottesville City Council in 2012 with an overall plan to construct a pipe between the South Rivanna Reservoir and Ragged Mountain Reservoir to convey water to the expanded Ragged Mountain Reservoir, which is the largest reservoir (2 billion gallons capacity) serving the community.

Rivanna Water & Sewer Authority (RWSA) Moores Creek Wastewater Treatment Plant Electrical

System: Funds will support replacing major (5 kv) electrical cables and equipment which have reached the end of their service life to maintain the reliability of the wastewater treatment plant.

Rivanna Water & Sewer Authority (RWSA) Moores Creek Wastewater Treatment Plant Methane

Reuse Repairs: Methane gas from the wastewater treatment process is used by this facility to produce electricity and fuel a hot water boiler used in the solids digestion process. Funds for this project would provide repairs to the equipment which provide a sustainable solution for the use of waste gas (methane) resulting from the wastewater treatment process.

Rivanna Water & Sewer Authority (RWSA) Red Hill Water Treatment Plant: The Red Hill water treatment plant was constructed in 2009 and consists of a well, pneumatic tank and pump house that provides treated water to the Red Hill Elementary School and adjoining small rural neighborhood of 10 houses. Funds would be used to expand the building and improve the configuration of the process and laboratory spaces.

Rivanna Water & Sewer Authority (RWSA) Scottsville Water Treatment Plant Lagoon Liners

Replacement: The Scottsville Water Treatment Plant has two waste lagoons that receive residuals from the water treatment filters. One of the liners has now failed and is out of service, and the second liner is deteriorated. To maintain the functionality of the lagoons, new synthetic (HDPE) liners need to be installed. Funds would be used to replace the lagoon liners.

Shelter for Help in Emergency: The Shelter's programs offer both residential and non-residential, comprehensive, trauma-informed support services to individuals experiencing domestic violence. Funds would be used to support operational costs including wages to maintain a competitive workplace.

Sin Barreras - Without Barriers: Sin Barreras - Without Barriers: educates, supports, and serves the immigrant community focusing on the Hispanic population of Charlottesville and the surrounding areas. Funds would be used for food and rent support for those facing an acute food or rent crisis as well as program operational expenses.

Virginia Supportive Housing (VSH) Premier Circle PSH: Virginia Supportive Housing organization’s mission is to end homelessness by providing permanent housing and supportive services. Funds would be used to support construction of 80 permanent affordable studio apartments with supportive services for homeless and low-income adults from Albemarle and Charlottesville. Sixty units will have rental subsidies for homeless adults and the remaining units will be affordable for individuals earning 50% or less of the area median income.

COMPUTER MAINTENANCE AND REPLACEMENT FUND

DESCRIPTION

The Computer Maintenance and Replacement Fund is used for the County’s personal computer (PC) replacement timeline. Currently, the County has a five-year replacement strategy for desktop PCs, a four-year replacement strategy for laptops, and a three-year replacement strategy for mobility devices. In between replacements, PCs and laptops may require maintenance and this fund supports these maintenance efforts. Printer maintenance/replacement and devices to improve PC performance are also supported with this Fund. Additionally, the purchase of some software items that departments request, on an as needed basis, will be made from this Fund.

The Computer Maintenance and Replacement Fund is funded through contributions from County government department budgets based on the number of desktops, laptops, mobility devices, and printers within the department. Departments are also assessed a fee for desktop operating system software licensing, and productivity software licensing, which are paid out of this fund.

COMPUTER MAINTENANCE AND REPLACEMENT FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Expenditures	\$566,052	\$675,355	\$675,355	\$712,450	\$712,450	\$37,095	5.5%
Revenues	\$675,784	\$675,355	\$675,355	\$712,450	\$712,450	\$37,095	5.5%

YANCEY STRENGTHENING SYSTEMS GRANT

DESCRIPTION

This three-year grant from the Charlottesville Area Community Foundation (CACF) funds a dedicated full-time Program Coordinator for the B.F. Yancey School Community Center (YSCC), infrastructure for a community garden, and support community programming for rural Southern Albemarle to improve community and resident outcomes by focusing on improving access to physical and mental health services, and fresh healthy food as well as realizing the community’s vision of a vibrant community center at YSCC. The movement towards a system of integrated services is expected to provide a more effective system of care for Southern Albemarle residents.

FY 22 is the third and final year of the grant. Staff recommends the addition of the YSCC Program Coordinator position in the Office of Equity and Inclusion in the General Fund, funded with local revenue.

FUND FINANCIAL DATA

YANCEY STRENGTHENING SYSTEMS GRANT							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
<u>Expenditures</u>							
Salaries	\$56,000	\$56,100	\$58,063	\$0	\$0	(\$56,100)	-100.0%
Benefits	18,566	19,275	18,306	0	0	(19,275)	-100.0%
Operating	22,242	24,625	23,631	0	0	(24,625)	-100.0%
Expenditure Total	\$96,808	\$100,000	\$100,000	\$0	\$0	(\$100,000)	-100.0%
<u>Revenues</u>							
Local Grant Funds - Charlottesville Area Community Foundation	\$47,511	\$100,000	\$100,000	\$0	0	(100,000)	-100.0%
Revenue Total	\$47,511	\$100,000	\$100,000	\$0	\$0	\$0	0.0%
Positions	1.0	1.0	1.0	0.0	0.0	(1.0)	-100.0%

COMMONWEALTH’S ATTORNEY COMMISSION FUND

DESCRIPTION

In 2010, the Commonwealth’s Attorney’s Office (CAO) began collecting delinquent fines and fees due for criminal and traffic matters in the Circuit and General District Courts. This revenue is collected into the Commonwealth’s Attorney Commission Fund. A portion of these revenues is transferred to the General Fund to support CAO staffing.

FUND FINANCIAL DATA

COMMONWEALTH ATTORNEY COMMISSION FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures							
Comm. Atty. Collection Fees	\$22,888	\$0	\$27,874	\$0	\$0	\$0	
Transfer to General Fund	60,000	60,000	60,000	60,000	60,000	\$0	0.0%
Expenditure Total	\$82,888	\$60,000	\$87,874	\$60,000	\$60,000	\$0	0.0%
Revenues							
Fines and Fees	\$52,056	\$0	\$28,130	\$0	\$0	\$0	
Use of Fund Balance	0	60,000	60,000	60,000	60,000	\$0	0.0%
Revenue Total	\$52,056	\$60,000	\$88,130	\$60,000	\$60,000	\$0	0.0%

VICTIM WITNESS GRANT

DESCRIPTION

The Albemarle County Victim/Witness Assistance Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims’ rights laws. This Virginia Department of Criminal Justice Services Grant provides for a Victim-Witness Assistant Coordinator, a Victim/Witness Program Assistant, and a bilingual Program Assistant.

FUND FINANCIAL DATA

VICTIM WITNESS GRANT							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures							
Salaries	\$118,656	\$119,935	\$121,110	\$153,343	\$153,343	\$33,408	27.9%
Benefits	54,075	51,626	56,711	71,409	71,639	\$20,013	38.8%
Operating	238	9,550	9,550	7,027	7,027	(\$2,523)	100.0%
Expenditure Total	\$172,969	\$181,111	\$187,371	\$231,779	\$232,009	\$50,898	28.1%
Revenues							
DCJS Funds	\$102,278	\$134,326	\$134,326	\$134,326	\$134,326	\$0	0.0%
Transfer from General Fund	70,691	46,785	53,045	97,453	97,683	\$50,898	108.8%
Revenue Total	\$172,969	\$181,111	\$187,371	\$231,779	\$232,009	\$50,898	28.1%
Positions	2.0	2.0	2.0	3.0	3.0	1.0	50.0%

FY 23 Recommended Budget: The Victim Witness budget *increases* by \$50,668 or 28.0% and reflects the following salaries and benefits increases:

- 6.0% *increase* for salaries effective December 1, 2021.
- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer’s health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- *Increasing* \$30,000 to fund the conversion of a temporary part-time bilingual Program Assistant position to regular full-time position.

FY 23 Adopted Budget: The Victim Witness Grant budget *increases* by \$50,898 or 28.1% and reflects the following changes to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

CRIMINAL JUSTICE GRANT

DESCRIPTION

Criminal Justice Programs are funded through grants from the Department of Criminal Justice Services and are administered by Offender Aid and Restoration – Jefferson Area Community Corrections (OAR–JACC). These programs include services under the Pretrial Services Act and Comprehensive Community Corrections Act.

FUND FINANCIAL DATA

CRIMINAL JUSTICE GRANT							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Expenditures	\$1,012,948	\$731,081	\$948,883	\$731,081	\$731,081	\$0	0.0%
Revenues							
DCJS-Community Correction	\$1,248,753	\$696,081	\$696,081	\$696,081	\$696,081	\$0	0.0%
Other Recovered Costs	14,340	35,000	35,000	35,000	35,000	\$0	0.0%
Revenue Total	\$1,263,093	\$731,081	\$731,081	\$731,081	\$731,081	\$0	0.0%

REGIONAL FIREARMS TRAINING CENTER: OPERATIONS

DESCRIPTION

The Regional Firearms Training Center is a joint project between the County of Albemarle, City of Charlottesville, and University of Virginia (UVA). The Center provides training and education in the use of firearms to improve the safety and effectiveness of local law enforcement agencies. The facility includes a 50-yard qualification range and 50-yard tactical range, 16 shooting lanes, control platforms, a classroom, an office, bathrooms, and storage areas.

Funding shares are based on the agreement approved by the Board of Supervisors at its December 10, 2014 meeting, which allocates costs based on each partner’s percentage of the total number of authorized full-time certified law enforcement officers, which for FY 23, is established as of January 1, 2022. FY 23 expenditures are increasing \$11,228 or 5.4%.

FUND FINANCIAL DATA

REGIONAL FIREARMS TRAINING CENTER: OPERATIONS FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Expenditures							
Operating	\$166,507	\$206,420	\$181,501	\$217,648	\$217,648	\$11,228	5.4%
Capital Outlay	0	0	0	0	0	\$0	
Expenditure Total	\$166,507	\$206,420	\$181,501	\$217,648	\$217,648	\$11,228	5.4%
Revenues							
County of Albemarle*	\$72,817	\$92,889	\$93,733	\$101,494	101,494	\$8,605	9.3%
City of Charlottesville	54,461	72,247	72,976	73,865	73,865	\$1,618	2.2%
University of Virginia	33,258	41,284	41,629	42,289	42,289	\$1,005	2.4%
Other Local Revenue	500	0	0	0	0	\$0	
Revenue Total	\$161,036	\$206,420	\$208,338	\$217,648	\$217,648	\$11,228	5.4%

*Transfer from General Fund

REGIONAL FIREARMS TRAINING CENTER: CAPITAL

DESCRIPTION

This program is a Capital Reserve Fund for the Regional Firearms Training Center. The fund will be used for future capital improvements and capital maintenance to the facility. Pursuant to the regional agreement, annual funding is 1.5% of the building value and is contributed 44% by the County, 38% by the City, and 18% by the University of Virginia. Any funds not expended in a particular fiscal year will be carried forward to the following fiscal year. Expenditures are not anticipated until after FY 28.

FUND FINANCIAL DATA

REGIONAL FIREARMS TRAINING CENTER: CAPITAL FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures							
Reserve	\$0	\$90,000	\$90,000	\$90,000	\$90,000	\$0	0.0%
Expenditure Total	\$0	\$90,000	\$90,000	\$90,000	\$90,000	\$0	0.0%
Revenues							
County of Albemarle*	\$39,600	\$39,600	\$39,600	\$39,600	39,600	\$0	0.0%
City of Charlottesville	34,200	34,200	34,200	34,200	34,200	\$0	0.0%
University of Virginia	16,200	16,200	16,200	16,200	16,200	\$0	0.0%
Other Local Revenue	1,219	0	0	0	0	\$0	
Revenue Total	\$91,219	\$90,000	\$90,000	\$90,000	\$90,000	\$0	0.0%

*Transfer from Capital Improvement Fund

FEMA SAFER GRANT I

DESCRIPTION

The Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant was appropriated in November 2020. The grant funds 10 firefighters to staff two daytime engines in FY 21 (Crozet Volunteer Fire Department – Station 5 and Pantops Public Safety Station – Station 16).

This is a three-year grant for personnel salary and benefits costs which totals \$1,939,680. Locally funded related overtime and operating costs are included in the Fire Rescue Services section of this document. The remaining \$1 million of the grant were budgeted in a supplemental appropriation in April of 2022 and future years will be carried forward in the grant carry forward process.

FUND FINANCIAL DATA

FEMA SAFER GRANT I						
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ %
Expenditures						
Salaries	\$188,042	\$396,162	\$664,538	\$0	\$0	(\$396,162)
Benefits	68,050	195,978	356,041	0	0	(\$195,978)
Expenditure Total	\$256,093	\$592,140	\$1,020,579	\$0	\$0	(\$592,140)
Revenues						
Federal Grant Revenue	\$256,093	\$592,140	\$1,020,579	\$0	\$0	(\$592,140)
Revenue Total	\$256,093	\$592,140	\$1,020,579	\$0	\$0	(\$592,140)
Positions	10.0	10.0	10.0	10.0	10.0	0.0

FEMA SAFER GRANT II

DESCRIPTION

The Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant was appropriated in December 2021. The grant funds a total of 10 firefighters. 5 firefighters will be used to provide North Garden Volunteer Fire Department with Monday – Friday, 6am – 6pm, career staffing. 5 firefighters will be used to reduce the service reductions currently being experienced at Earlysville and Stony Point.

This is a three-year grant for personnel salary and benefits costs which totals \$1,884,180. Locally funded related overtime and operating costs are included in the Fire Rescue Services section of this document. This grant was fully appropriated in FY 22 and future years will be carried forward in the grant carry forward process.

FUND FINANCIAL DATA

FEMA SAFER GRANT II						
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u> \$ %
<u>Expenditures</u>						
Salaries	\$0	\$0	\$1,272,870	\$0	\$0	\$0
Benefits	\$0	\$0	611,310	\$0	0	\$0
Expenditure Total	\$0	\$0	\$1,884,180	\$0	\$0	\$0
<u>Revenues</u>						
Federal Grant Revenue	\$0	\$0	\$1,884,180	\$0	\$0	\$0
Revenue Total	\$0	\$0	\$1,884,180	\$0	\$0	\$0
Positions	0.0	0.0	10.0	10.0	10.0	10.0

WATER RESOURCES FUND

DESCRIPTION

The Water Resources Fund was created as part of the FY 15 budget in response to state mandates that have significantly increased the scope and costs of County water resource programs.

FUND FINANCIAL DATA

WATER RESOURCES FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Expenditures							
Transfer to General Fund	\$1,190,238	\$1,259,130	\$1,349,450	\$1,434,814	\$1,434,814	\$175,684	14.0%
Transfer to Gen. Govt. Debt Fund	197,770	197,318	197,318	197,399	197,399	\$81	0.0%
Reserve	0	0	0	35,963	35,963	\$35,963	
Expenditure Total	\$1,388,008	\$1,456,448	\$1,546,768	\$1,668,176	\$1,668,176	\$211,728	14.5%
Revenues							
Transfer from General Fund	\$1,388,008	\$1,456,448	\$1,546,768	\$1,668,176	\$1,668,176	\$211,728	14.5%
Revenue Total	\$1,388,008	\$1,456,448	\$1,546,768	\$1,668,176	\$1,668,176	\$211,728	14.5%

OVERVIEW/CHANGES

FY 23 Recommended Budget: The Water Resources Fund totals \$1,668,176 and includes the following:

- A \$1,434,814 transfer from the Water Resources Fund to the General Fund to support operating expenditures related to water resources including the Water Resources Program of the Facilities and Environmental Services Department, the Community Development Department, the Thomas Jefferson Soil and Water Conservation District, the Streamwatch program, the Rivanna River Basin Commission program, and the Albemarle Conservation Assistance program. Please see those sections in the Public Works and Community Development chapters of this document for additional information on those expenditures.
- A \$197,399 transfer from the Water Resources Fund to the County Government Debt Fund to support the principal and interest payments associated with Water Resources capital projects.
- In FY 23, Water Resources Management improvement projects in the Stormwater Capital Budget will be funded with currently appropriated funds. Please see the Capital Improvements Program chapter in this document for additional information on those projects.
- Revenues for this fund are provided by a transfer from the General Fund. This amount is based on a dedicated 0.7 cents per \$100 assessed value for the real estate property tax rate.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

DISPOSABLE PLASTIC BAG TAX FUND

DESCRIPTION

During the 2020 General Assembly session, Virginia counties received enabling legislation to levy a tax in the amount of five cents (\$0.05) for each disposable plastic bag provided, whether or not provided free of charge, to a consumer of tangible personal property by retailers in grocery stores, convenience stores, or drugstores. All revenue from a tax imposed shall be appropriated for the purposes of environmental cleanup, providing education programs designed to reduce environmental waste, mitigating pollution and litter, or providing reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits. The FY 23 budget includes an amount of \$20,000 based on an effective date of January 1, 2023.

Note: At the time of the FY 23 Recommended Budget, this revenue was included at the General Fund. It was moved to a Special Revenue Fund at the time of the FY 23 Budget adoption to align with state reporting standards as a revenue with restricted uses set by the state.

DISPOSABLE PLASTIC BAG TAX FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
EXPENDITURES	\$0	\$0	\$0	\$0	\$20,000	\$20,000	
REVENUES	\$0	\$0	\$0	\$0	\$20,000	\$20,000	

COURTHOUSE MAINTENANCE FUND

DESCRIPTION

The Clerk of the Court collects an assessed sum as part of the cost in (i) each civil action filed in the district or circuit court located within its boundaries and (ii) each criminal or traffic case in its district or circuit court in which the defendant is charged with a violation of any statute or ordinance. The fees collected are transferred to the Capital Improvements Fund (CIP) and used for the construction, renovation or maintenance of courthouse or jail and court-related facilities and to defray the cost of heating, cooling, electricity, and ordinary maintenance of those facilities.

FUND FINANCIAL DATA

COURTHOUSE MAINTENANCE FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Transfer to CIP	\$30,776	\$31,392	\$31,392	\$32,019	\$32,019	\$627	2.0%
Revenues							
Courthouse Maintenance Fees	\$15,894	\$31,392	\$31,392	\$32,019	\$32,019	\$627	2.0%
Revenue Total	\$15,894	\$31,392	\$31,392	\$32,019	\$32,019	\$627	2.0%

OLD CROZET SCHOOL FUND

DESCRIPTION

The County leases space at the Old Crozet Elementary School. The rent revenue provides funding for the operating costs of this facility and supports required minor capital replacements and repairs. For FY 23 this budget is decreasing by \$25,483 or 21.4% due to temporary rent reductions approved by the Board of Supervisors to account for economic conditions caused by the COVID-19 pandemic.

FUND FINANCIAL DATA

OLD CROZET SCHOOL FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Operating Expenditures	\$102,496	\$119,006	\$90,946	\$93,523	\$93,523	(\$25,483)	-21.4%
Revenues							
Rent	\$65,793	\$119,006	\$110,844	\$93,523	\$93,523	(\$25,483)	-21.4%
Revenue Total	\$65,793	\$119,006	\$110,844	\$93,523	\$93,523	(\$25,483)	-21.4%

VEHICLE REPLACEMENT FUND

DESCRIPTION

The Vehicle Replacement Fund provides funding for County government fleet replacement needs with the exception of Fire Rescue apparatus and command vehicles and Police specialty vehicles, which are funded in the Capital Improvement Program. Long-term vehicle replacement needs are generally targeted for vehicles when they first reach either 120,000 miles or ten years of age; however, in a given year, vehicle replacement requests are considered and prioritized individually based on additional factors including vehicle condition and maintenance record.

The Vehicle Replacement Fund is primarily funded through contributions from County government department operating budgets based on anticipated fleet replacement costs and lifecycles.

In the FY21 Adopted Budget, contributions to the Vehicle Replacement Fund were reduced as part of the response to the pandemic’s projected impact on County revenues. In FY22, the Adopted Budget included an increase in contributions for public safety replacements to bring their funds to the pre-pandemic level. The FY 23 Adopted Budget continues fully funding public safety replacement contributions, and non-public safety replacements are receiving some replacement funding for the first time in 3 years. These replacements are recommended to be partially funded with one-time funding, with the intent to reduce the reliance on one-time funding and use of fund balance in future fiscal years. Funds in the Emergency Replacement Contingency category will be prioritized and utilized for non-public safety vehicles that meet the vehicle replacement criteria.

FUND FINANCIAL DATA

VEHICLE REPLACEMENT FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures							
Sheriff	102,355	75,000	112,654	115,200	115,200	\$40,200	53.6%
Police	296,187	926,156	1,310,889	1,159,000	1,159,000	\$232,844	25.1%
Fire Rescue	0	201,694	239,776	0	0	(\$201,694)	-100.0%
Parks & Recreation	0	0	0	65,000	65,000	\$65,000	
Emergency Replacement Continge	0	68,105	68,105	196,755	196,755	\$128,650	188.9%
Expenditure Total	\$398,542	\$1,270,955	\$1,731,424	\$1,535,955	\$1,535,955	\$265,000	20.9%
Revenues							
Vehicle Replacement Contribution:	\$609,858	\$870,955	\$873,400	\$1,520,955	\$1,520,955	\$650,000	74.6%
Other Revenues	4,540	0	2,774	0	0	\$0	
Use of Fund Balance	0	400,000	857,460	15,000	15,000	(\$385,000)	-96.3%
Revenue Total	\$614,398	\$1,270,955	\$1,733,634	\$1,535,955	\$1,535,955	\$265,000	20.9%

BRIGHT STARS PROGRAM

DESCRIPTION

The mission of the Bright Stars program is to increase the opportunities for our children and their families by providing a high-quality preschool experience with a significant family support component that promotes family engagement and addresses risk factors that may affect school performance.

FINANCIAL DATA

BRIGHT STARS FUND							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPTED	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$983,206	\$1,030,866	\$0	\$0	\$0	(\$1,030,866)	-100.0%
Benefits	427,958	422,852	0	0	0	(\$422,852)	-100.0%
Operating	251,747	98,319	0	0	0	(\$98,319)	-100.0%
Capital Outlay	3,623	0	0	0	0	\$0	
Expenditure Total	\$1,666,533	\$1,552,037	\$0	\$0	\$0	(\$1,552,037)	-100.0%
Revenues							
Local Grant Revenue	\$50,000	\$0	\$0	\$0	\$0	\$0	
Va. Preschool Initiative (State)	557,699	610,459	0	0	0	(\$610,459)	-100.0%
Transfer from General Fund	1,044,886	941,578	0	0	0	(\$941,578)	-100.0%
Revenue Total	\$1,652,585	\$1,552,037	\$0	\$0	\$0	(\$1,552,037)	-100.0%
Positions	23.5	23.5	0.0	0.0	0.0	(23.5)	-100.0%

OVERVIEW/NOTABLE CHANGES

FY 22 Projected: The Board of Supervisors approved a budget amendment on July 7, 2021 that appropriated the \$610,459 in state revenue from the Bright Stars County Government Special Revenue Fund to a School Special Revenue Fund. Program expenses were reallocated to the General Fund and a School Special Revenue Fund. The FY 22 Adopted Budget included \$1.6 million and 23.5 full-time equivalents (FTE), of which 18.5 FTE are teachers and teacher assistants and 5.0 FTE are Department of Social Services positions. As a result of this reallocation:

- the 18.5 FTE and related educational expenses are accounted for in a School Special Revenue Fund funded by the state revenue and a transfer from the School Fund
- the 5.0 FTE and related health and welfare expenses are accounted for in the General Fund (Department of Social Services).

CHILDREN’S SERVICES ACT PROGRAM

DESCRIPTION

The mission of the Children’s Services Act (CSA) program is to deliver a system of services and funding that is child-centered, family-focused, and community-based in serving troubled and at-risk children and families. Cooperative and comprehensive planning, interagency collaboration, and ongoing evaluation of services are conducted to ensure a cost-effective and efficient provision of services. The process of identifying needs, developing, and delivering services for those children and youth who have or are at risk of developing behavioral or emotional problems is improved by the broad involvement of community groups and interested citizens. This program is funded from both local and state revenues. The current overall match ratio for these services ranges from 44.08% to 77.63% in state funding and 22.37% to 55.92% in local funding depending on the service provided.

FINANCIAL DATA

CSA FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures							
Mandated Services	\$10,290,252	\$10,211,367	\$10,560,600	\$11,288,664	\$11,288,664	\$1,077,297	10.5%
Non-Mandated Services	(2,985)	121,312	38,772	40,711	40,711	(\$80,601)	-66.4%
Local	2,998	12,000	10,000	10,500	10,500	(\$1,500)	-12.5%
Expenditure Total	\$10,290,265	\$10,344,679	\$10,609,372	\$11,339,875	\$11,339,875	\$995,196	9.6%
Revenues							
State	\$6,098,533	\$6,398,150	\$6,572,920	\$6,902,343	\$6,902,343	\$504,193	7.9%
Federal	95,813	0	0	0	0	\$0	
School Fund Transfer	2,050,000	2,100,000	2,096,158	2,400,000	2,400,000	\$300,000	14.3%
General Fund Transfer	1,038,000	1,846,529	1,940,294	2,037,532	2,037,532	\$191,003	10.3%
Revenue Total	\$9,282,346	\$10,344,679	\$10,609,372	\$11,339,875	\$11,339,875	\$995,196	9.6%

OVERVIEW/NOTABLE CHANGES

FY 23 Recommended Budget: The CSA Fund budget *increases* by \$995,196 or 9.6% and reflects the following changes:

- Increase of \$1,077,297 or 10.5% in mandated services based on recent service trends.
- Overall *increase* of \$995,196 or 9.6% in revenues, primarily due to:
 - \$504,193 or 7.9% *increase* in State funding based on recent service trends.
 - \$300,000 or 14.3% *increase* in projected School Fund Transfer based on recent service trends.
 - \$191,003 or 10.3% *increase* in projected General Fund Transfer based on recent service trends.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

MARTHA JEFFERSON HEALTH GRANT

DESCRIPTION

The Martha Jefferson Hospital School Community Health Partnership Award provides “gifts to community partners for support of dental needs” for indigent and low-income children enrolled in early intervention programs. The grant, administered by the Department of Social Services, seeks to “advance early detection and treatment” of dental issues as part of its mission to improve community health.

FUND FINANCIAL DATA

MJ HEALTH GRANT							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures	\$1,753	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.0%
Revenues							
MJ Health Grant	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
Fund Balance	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
Revenue Total	\$2,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.0%

HOUSING ASSISTANCE FUND

DESCRIPTION

Housing Assistance funding is provided by the U.S. Department of Housing and Urban Development (HUD) for the Housing Choice Voucher (HCV) Program. Funds are disbursed to landlords participating in HCV as rental subsidies for voucher holders and to some voucher holders to assist with utility costs. Funds also support the administration of the program.

FUND FINANCIAL DATA

HOUSING ASSISTANCE FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures							
Housing Assistance and Utility Reir	\$3,049,574	\$3,688,426	\$3,777,075	\$3,867,051	\$3,867,051	\$178,625	4.8%
Transfer to General Fund	327,892	365,000	367,694	370,104	370,104	\$5,104	1.4%
Expenditure Total	\$3,377,466	\$4,053,426	\$4,144,769	\$4,237,155	\$4,237,155	\$183,729	4.5%
Revenues							
Local Revenue	\$26,782	\$1,650	\$2,863	\$1,650	\$1,650	\$0	0.0%
Housing Choice Voucher Program	\$3,558,680	\$4,051,776	\$4,157,698	\$4,235,505	\$4,235,505	\$183,729	4.5%
Revenue Total	\$3,585,462	\$4,053,426	\$4,160,561	\$4,237,155	\$4,237,155	\$183,729	4.5%

HOUSING FUND

DESCRIPTION

The Housing Fund was created as part of the FY 19 Budget and provided a) support for Phase 1 of the Redevelopment of Southwood Mobile Home Park pursuant to the Board of Supervisors’ action at its January 10, 2018 meeting and b) a Reserve, intended to support housing initiatives that are one-time costs and will support the County’s strategic and housing goals.

FUND FINANCIAL DATA

HOUSING FUND						
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted \$ %
Expenditures						
Salaries	\$0	\$0	\$20,166	\$60,497	\$60,497	\$60,497
Benefits	0	0	8,102	24,302	24,302	\$24,302
Transfer to EDA Fund	500,000	0	300,000	0	0	\$0
Reserve: County/Habitat/EDA Performance Agreement	0	0	900,000	0	0	\$0
Housing Fund Reserve	0	0	5,092,550	0	698,410	\$698,410
Expenditure Total	\$500,000	\$0	\$6,320,818	\$84,799	\$783,209	\$783,209
Revenues						
Transfer from General Fund	\$600,000	\$0	\$3,100,000	\$0	\$0	\$0
Transfers from Proffer Funds	514,576	0	81,243	0	0	\$0
Transfer from ARPA Reserve Fund	0	0	3,139,575	0	698,410	\$698,410
Use of Fund Balance	0	0	0	84,799	84,799	\$84,799
Revenue Total	\$1,114,576	\$0	\$6,320,818	\$84,799	\$783,209	\$783,209
Positions	0.0	0.0	1.0	1.0	1.0	1.0

FY 22 Projected:

- \$28,268 for costs associated with hiring a full-time temporary Housing Projects Manager. On January 19, 2022, the Board of Supervisors approved \$170,000 in total funding for this position for two years. The Housing Projects Manager will manage the Community Development Block Grant (CDBG) contract for the Southwood Redevelopment Project and coordinate activities for the project.
- \$300,000 for a transfer to the Economic Development Authority (EDA) pursuant to the performance agreement between the County, EDA, and Habitat for Humanity of Greater Charlottesville. The Housing Fund includes a reserve for this funding that is distributed as milestones in the agreement are met. Habitat for Humanity of Greater Charlottesville has met an additional milestone for cash contributions pursuant to the terms of the performance agreement.
- \$900,000 for a Reserve for the Performance Agreement between the County, Economic Development Authority, and Habitat for Humanity of Greater Charlottesville approved by the Board of Supervisors at its June 19, 2019 meeting. This funding is held in reserve and will be distributed pursuant to the terms of the agreement.
- A \$5,092,550 Housing Fund Reserve intended to support housing initiatives that are one-time costs and will support the County’s strategic and housing goals. This amount includes:
 - \$3,193,575 in the Housing Fund’s fund balance from prior years
 - \$81,243 in affordable housing proffers that will be recommended for appropriation in FY 22.

- o \$3,100,000 in the General Fund’s fund balance that is recommended to be appropriated after adoption of the FY 23 budget.

FY 23 Recommended: The recommended budget includes continued funding for the Housing Projects Manager approved during FY 22. Any additional Housing Fund balance remaining at the end of FY 22 will be recommended to be re-appropriated to FY 23.

FY 23 Adopted Budget: The Adopted Budget reflects the following change to the Recommended Budget:

- An additional transfer of \$698,410 from the ARPA Reserve Fund that is added to the Housing Fund Reserve.

GENERAL FUND SCHOOL RESERVE FUND

DESCRIPTION

Virginia State Code §22.1-100 states that “all sums derived from local funds unexpended in any year shall remain part of the funds of the governing body appropriating the funds for use the next year.” County Financial Policies state the following:

At the close of each fiscal year before the County’s audit is complete, all non-appropriated School Operating Fund balance will be transferred into the General Fund-School Reserve Fund. The Board of Supervisors will maintain in the General Fund-School Reserve Fund an amount not greater than 2% of the current year’s School Division adopted operating budget. These funds will be available for School Division purposes subject to appropriation by the Board of Supervisors. The Board of Supervisors will transfer any funds in excess of that 2% to the CIP on an annual basis unless otherwise determined by the Board of Supervisors.

The General Fund School Reserve Fund was established to hold the Public School fund balances up to 2% in reserve for future use by the Public Schools. In FY 23, the Public Schools are using \$9.8 million as part of their initial budget. The \$5.7 million increase over the FY 23 Recommended budget is primarily to provide funding for the Public Schools capital program.

GENERAL FUND SCHOOL RESERVE FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Expenditures	\$4,062,000	\$5,221,040	\$6,627,022	\$4,090,000	\$9,810,950	\$4,589,910	87.9%
Use of Fund Balance	\$0	\$5,221,040	\$6,627,022	\$4,090,000	\$9,810,950	\$4,589,910	87.9%

CHARLOTTESVILLE ALBEMARLE CONVENTION AND VISITORS BUREAU (CACVB) FUND

The mission of the CACVB is to enhance the economic prosperity of the City and the County by promoting, selling, and marketing the City of Charlottesville and County of Albemarle, as a destination, in pursuit of the meetings and tourism markets.

The County serves as the fiscal agent for the CACVB effective January 1, 2019, pursuant to the agreement approved by the Board of Supervisors on June 13, 2018. The County’s share for the CACVB is included in the Parks, Recreation, and Culture chapter of this document.

FUND FINANCIAL DATA

CHARLOTTESVILLE ALBEMARLE CONVENTION AND VISITORS BUREAU FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures	\$1,590,456	\$1,553,129	\$1,553,129	\$1,728,863	\$1,728,863	\$175,734	11.3%
Revenues							
City of Charlottesville	\$1,212,691	\$946,848	\$946,848	\$711,092	\$711,092	(\$235,756)	-24.9%
County of Albemarle	757,416	606,281	606,281	605,771	605,771	(\$510)	-0.1%
Other Local	165,370	0	0	12,000	12,000	\$12,000	
State Revenue	10,000	0	0	0	0	\$0	
Use of Fund Balance	0	0	0	400,000	400,000	\$400,000	
Revenue Total	\$2,145,477	\$1,553,129	\$1,553,129	\$1,728,863	\$1,728,863	\$175,734	11.3%

DARDEN TOWE PARK FUND

MISSION

Parks and Recreation Department is dedicated to providing a unique system of parks, trails, and recreational experiences, while being superior stewards of the environment.

DESCRIPTION

The Albemarle County Parks and Recreation Department is responsible for the operation of Darden Towe Memorial Park, a 113-acre, multi-use recreational facility. Darden Towe Park has the largest and most heavily used athletic fields in the City and the County. The expenses of operating the park are shared by the City (31.0%) and the County (69.0%) based on the regional agreement and most recent population data available at the time of developing the Recommended Budget. The actual funding shares will be based upon the updated population report from the Weldon Cooper Center for Public Service.

FINANCIAL DATA

DARDEN TOWE PARK FUND							
	FY 21 ACTUAL	FY 22 ADOPTED	FY 22 PROJECTED	FY 23 RECOMM	FY 23 ADOPT	FY 22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Salaries	\$120,887	\$121,989	\$133,258	\$133,859	\$133,859	\$11,870	9.7%
Benefits	46,074	57,665	58,829	64,228	64,429	\$6,764	11.7%
Operating	133,819	112,748	134,098	152,846	152,846	\$40,098	35.6%
Capital Outlay	4,420	17,000	17,000	20,000	20,000	\$3,000	
Expenditure Total	\$305,200	\$309,402	\$343,185	\$370,933	\$371,134	\$61,732	20.0%
Revenues							
Non-County Share							
City Portion	100,156	91,700	91,700	108,113	108,113	\$16,413	17.9%
Recreation Fees	3,461	4,000	8,000	9,251	9,251	\$5,251	131.3%
Other Local	9,112	9,120	9,094	9,120	9,120	\$0	0.0%
Non-County Share Total	\$112,730	\$104,820	\$108,794	\$126,484	\$126,484	\$21,664	20.7%
County Share	\$157,790	\$204,582	\$204,582	\$244,449	\$244,650	\$40,068	19.6%
Total Revenues	\$270,519	\$309,402	\$313,376	\$370,933	\$371,134	\$61,732	20.0%
Positions	3.0	3.0	3.0	3.0	3.0	0.0	0.0%

Note: The County serves as the fiscal agent for the Darden Towe Park Fund and maintains separate accounts for this activity. Only the County’s share, shown above, is reflected in the General Fund.

OVERVIEW/ NOTABLE CHANGES

FY 22 Projected Budget:

- The FY 22 Budget was adopted on May 5, 2021 and included revenue projections largely informed by activity during the first three quarters of FY 21, which showed signs of economic recovery from the start of the pandemic in spring of FY 20. Subsequent to the FY 22 budget adoption, this economic recovery became more pronounced from the fourth quarter of FY 21 through the first two quarters of FY 22. As additional data became available, the Board of Supervisors approved budget amendments on July 7, 2021, and December 1, 2021, as part of the County’s financial management strategy during this pandemic. This included the following for the Darden Towe Park Fund:
 - 6% increase for salaries effective December 1, 2021

- *Increase* of \$10,000 for increased cost of maintenance by outside vendors.
- *Increase* of \$11,850 for the increased cost of supplies and increased use of water service for all park facilities and irrigation.

FY 23 Recommended Budget: The Darden Towe Park Fund budget *increases* by \$61,531 or 19.9% and reflects the following:

- 4.0% *increase* for salaries effective July 1, 2022.
- *Increase* to the employer's health insurance contribution, including a projected 6.0% increase in Calendar Year 2023.
- *Increase* in Virginia Retirement System (VRS) rates as determined by the State from 14.12% to 15.42% of VRS-eligible salaries.
- *Decrease* in VRS Group Life Insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Maintain an *increase* of \$10,000 from FY 22 for increased cost of maintenance by outside vendors.
- *Increase* of \$6,900 for costs associated with core training for maintenance staff, including new and re-certifications.
- *Increase* of \$10,000 to replace outdoor recreational equipment.
- Maintain an *increase* of \$11,850 from FY 22 for the increased cost of supplies and increased use of water service for all park facilities and irrigation.

FY 23 Adopted Budget: The Darden Towe Park Fund budget *increases* by \$61,732 or 20.0% and reflects the following change to the Recommended Budget:

- *Increase* in VRS Group Life Insurance rates based on updated information from the State from 1.19% to 1.34% of VRS-eligible salaries.

TOURISM FUND

DESCRIPTION

The Tourism Fund was established in FY 98 for the purpose of funding tourism-related programs from revenue derived primarily from an additional 3% rate in the County's transient occupancy (hotel/motel or lodging) tax. Virginia's counties, by general law, have been limited to levying a maximum transient occupancy tax rate of 2%. However, in 1996, the General Assembly enacted legislation that allowed Albemarle County and several other counties to levy a transient occupancy tax of up to a maximum rate of 5%. The legislation required that the additional revenue from the additional 3% rate be used only for projects and expenditures that promote tourism, travel, or businesses that generate tourism or travel in the locality.

The transfer from the Tourism Fund to the General Fund is made to offset the expenses of operating County tourism-related programs and activities, such as the Charlottesville Albemarle Convention and Visitors Bureau, arts and cultural community agencies, and maintenance costs for the Parks and Recreation Department. For additional information on those expenditures, please see the Parks, Recreation, and Culture chapter of this document.

The FY 22 Projected transfer from the Tourism Fund to the Capital Improvements Program (CIP) is re-appropriated from FY 21 for one-time support of the Acquisition of Conservation Easements (ACE) program.

FUND FINANCIAL DATA

TOURISM FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	<u>FY 22 Adopted to FY 23 Adopted</u>	
						\$	%
Expenditures							
Transfer to General Fund	\$1,226,542	\$1,054,914	\$1,500,000	\$1,693,440	\$1,693,440	\$638,526	60.5%
Transfer to Capital Improvements I	142,664	0	107,336	0	0	\$0	
Expenditure Total	\$1,369,206	\$1,054,914	\$1,607,336	\$1,693,440	\$1,693,440	\$638,526	60.5%
Revenues							
Local - Transient Occupancy Tax	\$1,211,543	\$1,054,914	\$1,644,116	\$1,693,440	\$1,693,440	\$638,526	60.5%
Use of Fund Balance							
Revenue Total	\$1,211,543	\$1,054,914	\$1,644,116	\$1,693,440	\$1,693,440	\$638,526	60.5%

ECONOMIC DEVELOPMENT AUTHORITY

DESCRIPTION

The Economic Development Authority’s (EDA) role is to assist qualified businesses and industries who plan to expand or locate within the County by administering grant and bond programs that support economic vitality. The County serves as the fiscal agent for the EDA.

FUND FINANCIAL DATA

ECONOMIC DEVELOPMENT AUTHORITY							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures	\$1,246,477	\$427,993	\$1,395,893	\$612,461	\$612,461	\$184,468	43.1%
Revenues							
Local	\$130,265	\$122,993	\$122,993	\$119,931	\$119,931	(\$3,062)	-2.5%
Transfer from General Fund	180,632	305,000	305,000	315,000	315,000	\$10,000	3.3%
Transfer from Economic Developm	1,037,500	0	407,500	177,530	177,530	\$177,530	
Use of Fund Balance	0	0	560,400	0	0	\$0	
Revenue Total	\$1,348,397	\$427,993	\$1,395,893	\$612,461	\$612,461	\$184,468	43.1%

FY 22 Projected Budget:

- \$667,900 was re-appropriated from FY 21 funded by the transfer from the Economic Development Fund and use of fund balance.
- \$300,000 was appropriated from the Housing Fund pursuant to the performance agreement approved by the Board of Supervisors between the County, the EDA, and Habitat for Humanity of Greater Charlottesville.

FY 23 Recommended Budget:

- Includes \$119,931 in EDA fees for EDA expenditures.
- Includes \$315,000 planned to be transferred from the General Fund pursuant to performance agreements approved by the Board of Supervisors between the County, the EDA, and third parties.
- Includes \$177,530 planned to be transferred from the Economic Development Fund.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

ECONOMIC DEVELOPMENT FUND

DESCRIPTION

As part of the FY 18 budget process, the Board of Supervisors approved the creation of a separate Economic Development Fund that would match specific state grant opportunities, encourage economic investment in development areas, and implement priority economic development initiatives. This fund includes:

- an Economic Opportunities Fund, which was originally established by the Board in 2006 to match economic development grant programs at the state and federal level that help create jobs and expand capital investment in Albemarle County.
- an Economic Development Investment Pool. This funding is to support future targeted economic development initiatives. The intention is that these resources will leverage/catalyze other possible investment and will provide an immediate and accessible pool of funds for implementing initiatives that will boost business opportunity and create an improved local economy.

FUND FINANCIAL DATA

ECONOMIC DEVELOPMENT FUND							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY 22 Adopted to FY 23 Adopted	
						\$	%
Expenditures							
Economic Opportunities Fund	\$0	\$0	\$526,978	\$0	\$0	\$0	
Economic Development Investment	0	1,500,000	8,589,949	1,500,000	1,500,000	\$0	0.0%
Operating	377,183	117,883	219,839	115,500	115,500	(\$2,383)	-2.0%
Transfer to Economic Development	537,500	0	107,500	177,530	177,530	\$177,530	
Expenditure Total	\$914,683	\$1,617,883	\$9,444,266	\$1,793,030	\$1,793,030	\$175,147	10.8%
Revenues							
Local Revenue	\$20,949	\$0	\$0	\$0	\$0	\$0	
Transfer from General Fund	0	0	5,000,000	0	0	\$0	
Use of Fund Balance	0	1,617,883	4,444,266	1,793,030	1,793,030	\$175,147	10.8%
Revenue Total	\$20,949	\$1,617,883	\$9,444,266	\$1,793,030	\$1,793,030	\$175,147	10.8%

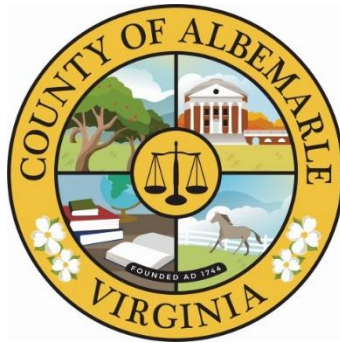
FY 22 Projected Budget includes:

- \$2,826,383 re-appropriated from FY 21, which included:
 - \$2,124,949 for the Economic Development Investment Pool. This amount includes \$1,760,000 pursuant to performance agreements previously approved by the Board of Supervisors.
 - \$526,978 for the Economic Opportunities Fund, which matches economic development grant programs
 - \$107,500 for transfers to the Economic Development Authority (EDA) Fund pursuant to performance agreements previously approved by the Board of Supervisors; and
 - \$66,956 for expenses approved in FY 21, including part-time wages, buy local advertising, and contractual services.
 - \$5,000,000 from FY 21 year-end undesignated funding is recommended to be appropriated in FY 22 to transfer funding to the Economic Development Fund after the adoption of the FY 22 budget.

FY 23 Recommended Budget includes:

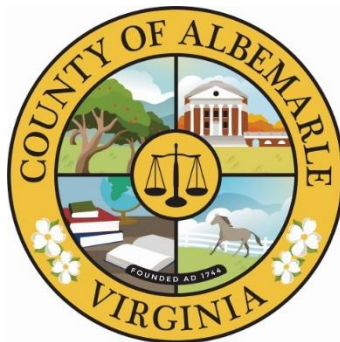
- \$1,793,030 in expenditures funded by fund balance not anticipated to be expended during FY 21. Any Economic Development Fund balance remaining at the end of FY 22 will be recommended to be re-appropriated to FY 23.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.



Capital Improvement Program





CAPITAL IMPROVEMENT PROGRAM

Introduction

The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure and capital equipment and supports County Government and Public School projects.

The Capital Improvement Program Includes the following:

- The **Capital Budget** is the first year of the approved five-year Capital Improvement Plan, FY 23. Only the Capital Budget is requested for appropriation in FY 23.
- The **Capital Improvement Plan (CIP)** is the initial five-year period of the program FY 23 - 27. The CIP forecasts spending for all anticipated capital projects and is considered to be the link between the County's Comprehensive Plan and its fiscal planning process. The plan is based on the "physical needs" of the County as identified in the Community Facilities Plan (a section of the Comprehensive Plan). The CIP is requested to be approved, not appropriated in FY 23, and the out-years (FY 24 – 27) are refined each year to guide future planning.

A **capital project** is a planned expense for a facility or physical item requiring a minimum expenditure of \$20,000, having a useful life span of 10 years or more (except for technology projects), and meeting one or more of the following definitions:

- Involves the acquisition or construction of any physical facility for the community;
- Involves the acquisition of land or an interest in land for the community;
- Involves the acquisition or construction of public utilities;
- Involves the ongoing acquisition of major equipment or physical systems, i.e., computer technology, radio systems, major specialized vehicles etc.;
- Involves modifications to facilities, including additions to existing facilities, which increases the square footage, useful life, or value of the facility; and/or
- Capital maintenance or replacement projects on existing facilities, as defined on the following page.
- Information technology purchases included in the CIP are limited to computer systems that cost more than \$20,000, server infrastructure, fiber networks, software that cost more than \$20,000 and/or have a useful life of at least 10 years, and general equipment with a useful life of 5 years or more. These purchases can be planned in the CIP and, if included, will be funded in the Capital Budget on a "pay-as-you-go" basis from either current revenues, other non-borrowed sources of funding, such as state revenues (when available), or other local non-General Fund revenues.

This chapter is organized as follows:

- FY 23 – 27 Development Process
- FY 23 – 27 CIP Revenues
- FY 23 – 27 CIP Expenditure Summary
- FY 23 Capital Budget Expenditure Summary
- FY 22 Appropriated and FY 23– 27 CIP Expenditures: Descriptions by Functional Area
- Operating Budget Impacts of Capital Projects
- FY 21 Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund
- FY 21 Proffer Fund Report

FY 23 – 27 CIP Development Process

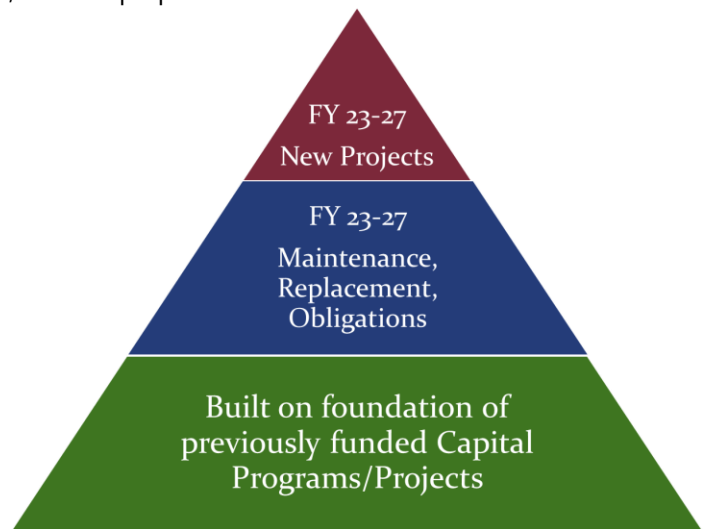
The FY 23 – 27 CIP is the first recommended CIP since the onset of the pandemic in the spring of 2020. Several steps over the past two years have informed this recommendation.

The FY 21 Capital Budget was adopted in May 2020 during the early stages of the pandemic. The County paused several capital projects and programs due to anticipated declining revenues and an uncertain economic situation and bond market. A FY 21 – 25 CIP was not adopted. An approach was developed to assess the capital budget utilizing a “3-6-6” timeframe, referring to the last 3 months of FY 20, first six months of FY 21, and last six months of FY 21.

For FY 22 capital budget development, the Board of Supervisors and School Board agreed at a joint meeting on October 21, 2020 to a simplified capital budget process, where the CIP Advisory Committee was charged to develop a CIP proposal for the remainder of FY 21 and FY 22 and not include a 5-year CIP given the level of uncertainty at the time. The CIP Advisory Committee, which includes 2 Board of Supervisors members, 2 School Board members, 1 Planning Commission member, and 1 community representative, met in the fall of 2020 and recommended projects to move forward mid-year FY 21 and projects to be included in the FY 22 Capital Budget.

The FY 23 capital budget development process began with a joint Board of Supervisors and School Board meeting on October 20, 2021 and a staff presentation to the Planning Commission on November 16, 2021. The CIP Advisory Committee then reconvened on November 23, 2021 to prepare feedback on a draft FY 23 – 27 CIP. Staff prepared a draft CIP using the following framework as a starting point for CIP Advisory Committee’s discussion:

- The draft CIP was built starting from the FY 22 appropriated budget, which includes projects started in FY 22 and projects approved in prior years that have not yet been completed. These prior approvals were not revisited by the CIP Advisory Committee.
- Next, the prioritization of new funding began with mandates, obligations, maintenance, and replacement projects and programs. The County’s practice over the years has been to prioritize funding for maintenance and replacement projects. The County’s adopted Financial Policies note the intent behind that direction: to protect the County’s capital investment and minimize future maintenance and replacement costs.
 - A **mandated project** is submitted in response to a directive/law from a governing body (i.e., Local Government, State Government, or Federal Government mandate).
 - An **obligation project** is submitted in response to contractual requirements for joint funded projects (e.g., City) or project submissions tied to contractual agreements (e.g., Moore’s Creek Septage Receiving Station based on a Memorandum of Understanding or MOU.)
 - A **capital maintenance or replacement project** is a non-recurring project to repair, maintain, or replace existing capital facilities for the purpose of protecting the County’s investment in a facility and minimizing future maintenance and replacement costs. To be classified as a capital maintenance project, a project must have an interval between expenditures of at least 5 years. Individual maintenance projects may have a minimum value of less than \$20,000.



- All other new FY 23 - 27 projects were initially prioritized by staff for the CIP Advisory Committee's consideration using 4 criteria:
 - Strategic Plan and new reality due to the pandemic
 - Ability to execute
 - Ongoing operating cost impacts
 - Equity statement for projects
- Initial revenue assumptions included:
 - For planning purposes, no changes to the real estate tax rate for operating or capital in FY 23-27
 - An ongoing Transfer from the General Fund to Capital & Debt assumed preliminary updated FY 22 revenues and 3.8% annual growth in future years. The Transfer funds the County's required debt service first with the remainder available for capital projects.
 - The impact of the summer 2021 bond issuance and refunding existing bonds at low interest rates.
 - Updated project cash requirements from 7% to 5% on future borrowings for assumed lease revenue bonds in 2023, 2025, 2027.
 - One-time funding from year-end FY 21 funding and from a mid-year FY 22 budget update.

The draft CIP presented to the CIP Advisory Committee included the following projects in the "FY 23 – 27 New Projects" category:

- Biscuit Run - Phased Portions
- School Capacity #1 – High School Capacity and Improvements - Center II
- School Capacity #2 – Elementary School #1
- Indoor Air Quality (Public Schools)
- Northern Convenience Center
- Street Sweeper
- Transportation Leveraging Program
- Placeholder for future Strategic Plan/Comprehensive Plan Updates

After three meetings of review, the CIP Advisory Committee recommended three projects to be prioritized if and when the revenue forecast improves for FY 23 - 27:

- School Capacity #3 – Elementary School #2 Project
- Increased Transportation Leveraging Program funding, which could be scaled to include partial funding
- Public School Renovations, which could be scaled to include partial funding

The overall revenue forecast and additional one-time funding committed and proposed for the CIP has improved since the time of the CIP Advisory Committee, allowing for adjustments to be made. The FY 23 – 27 Recommended CIP responds to the CIP Advisory Committee's recommendations by providing:

- Design funding for elementary school #2 in year 5 (FY 27), with construction funding to follow in year 6 (FY 28), which would be reflected in the next FY 24-28 CIP
- An additional \$1.9 million for the Transportation Leveraging Program across FY 23-27 and adjusts the timing of funding to be aligned with the latest information from the Virginia Department of Transportation (VDOT)
- Partial funding for Public School Renovations for a total of \$9.4 million in funding across FY 23-27

Additionally, project costs for current and proposed projects were updated to reflect updated market conditions; an increase is recommended to the original Public Schools Maintenance Replacement Program to fully fund the FY 23 request after further collaboration between County Government and School staff; and accelerating the timing of the final phase of the Courts Project and future phases of Biscuit Run Park.

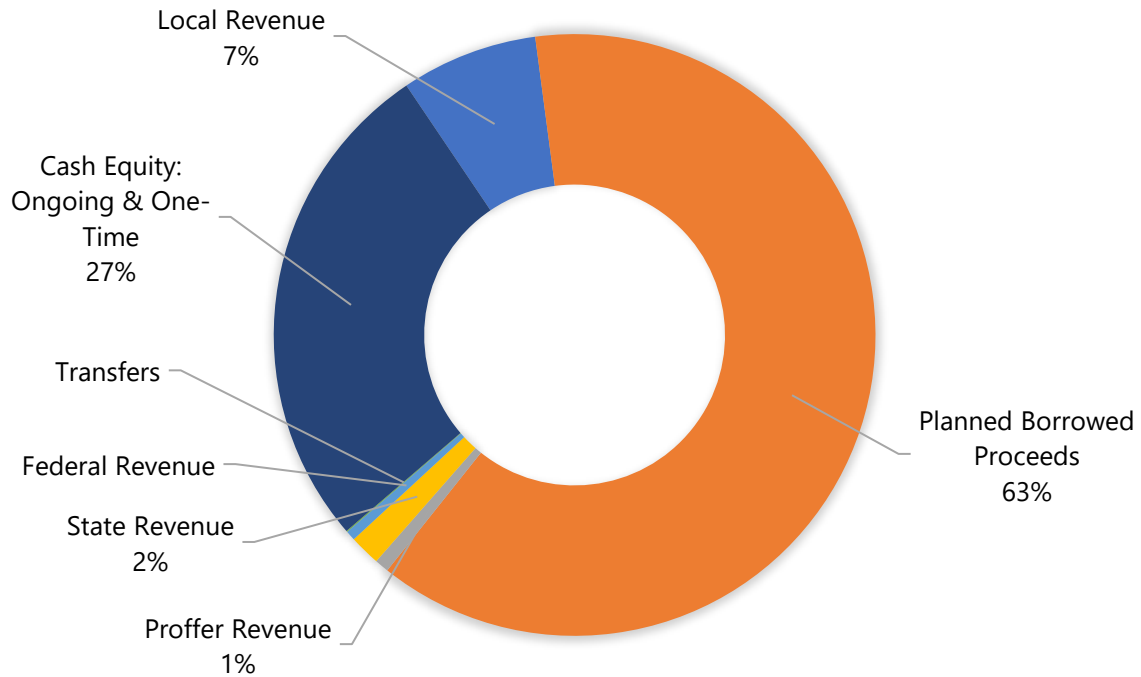
- The Courts Project budget is accelerated to lock in pricing by awarding a total contract for the General District Court and Circuit Court construction.
- Biscuit Run Park is accelerated to allow for the design of athletic fields and maintenance facilities to begin in FY 23, with construction funding to follow in FY 24 of the CIP. Since the time of the CIP Advisory Committee, an additional \$0.5 M is recommended to be provided from County Government to support this project cost and timing.

FY 23 Adopted Budget & FY 23-27 CIP:

- Funding included in the Biscuit Run Park project for field improvements was removed from the stand-alone park project and added to the Placeholder for Strategic and Comprehensive Plan Update project.
- Funding for the School Indoor Air Quality Project was combined with the School Maintenance Replacement Program to allow flexibility to manage the existing systems and systems currently in the CIP for replacement while also drawing down approved Federal Revenue to help offset the costs.
- The School Board's Adopted Budget included a \$5,024,579 transfer to the CIP to support to be determined school capital projects. This funding comes from the original draft budget prepared by the schools, plus additional funding the Public Schools have identified through their FY 22 budget management. The funding is included in the Schools Project Holding Account and the uses will be identified by the School Board after the adoption of the state budget. The uses will then be brought back to the Board of Supervisor's for approval and appropriation once the School Board has made a decision.

After adoption of the FY 23 capital budget and FY 23-27 CIP, the CIP will be revisited again in the coming year as the FY 24 capital budget and FY 24-28 CIP is prepared.

FY 23 – 27 CIP Revenues



CIP Revenues (net of borrowed proceeds transfers)	FY 23	FY 24	FY 25	FY 26	FY 27	FY 23-27
Cash Equity: Ongoing & One-Time	\$ 17,338,798	\$ 19,995,987	\$ 15,625,345	\$ 14,434,778	\$ 12,448,443	\$ 79,843,350
Local Revenue	\$ 10,106,731	\$ 4,952,583	\$ 2,278,321	\$ 2,240,591	\$ 2,277,400	\$ 21,855,626
Planned Borrowed Proceeds	\$ 63,454,768	\$ 23,094,695	\$ 49,900,202	\$ 21,178,634	\$ 29,072,664	\$ 186,700,963
Proffer Revenue	\$ 1,285,312	\$ -	\$ -	\$ -	\$ 966,122	\$ 2,251,434
State Revenue	\$ 3,865,941	\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 4,945,941
Federal Revenue	\$ 1,567,762	\$ -	\$ -	\$ -	\$ -	\$ 1,567,762
Transfers	\$ 32,019	\$ 32,659	\$ 33,313	\$ 33,979	\$ 34,658	\$ 166,628
Total CIP Revenues	\$ 97,651,331	\$ 48,345,924	\$ 68,107,180	\$ 38,157,981	\$ 45,069,288	\$ 297,331,704

Revenues supporting the FY 23 - 27 CIP total \$297.3 million net of transfers between the three CIP funds which are divided into County Government, Public Schools, and Water Resources for accounting purposes.

Cash Equity: Ongoing & One-Time totals \$79.8 million from FY 23 - 27. The ongoing portion of this includes the transfer from the General Fund which first funds the County's required debt service with the remainder available for capital projects which are funded on a "pay-as-you-go" basis and to provide reserves for future project costs and increased debt service requirements.

The one-time portion of this includes capital fund balance which reflects the use of project savings in prior years, one-time general fund transfers in excess of policy, one-time school reserve fund transfers in excess of policy, Pandemic Reserve savings, and other one-time revenues to the CIP for cash equity and for one-time expenditures in the CIP.

Local Revenue totals \$21.9 million from FY 23 - 27. This includes shares of projects paid to the County by the City of Charlottesville for co-owned properties, and one-time transfers from the General Fund and School Fund. It also includes ongoing projected interest earnings that can be applied to any capital project.

Planned Borrowed Proceeds total \$186.7 million from FY 23 - 27. Planned borrowed proceeds are the anticipated expenditures that are eligible for County to utilize long-term debt to pay for. Expenditures may not coincide with the fiscal year in which a project or program is initially budgeted due to project timelines and cash flow requirements.

In addition to this amount in FY 23-27, there is \$61.8 million in borrowed proceeds revenue that is anticipated to be carried forward related to projects currently appropriated in FY 22. The \$61.8 million amount is based on projects that are anticipated to be borrowed for and the proceeds have not yet been issued. The total amount of anticipated borrowed proceed totals \$248.5 million and the timing of this is further detailed in the Debt Management chapter.

In developing its Capital Improvement Plan, the County adheres to a set of financial and debt management policies established by the Board of Supervisors and outlined in the Financial Management Policies section of this document. These policies help preserve the County's credit rating and establish the framework for the County's overall fiscal planning and management. Projects are carefully evaluated and prioritized to optimize the use of capital funds to meet operational and community needs.

Lease revenue bond issuances are planned for 2023, 2025, and 2027. The County may use short-term borrowing temporarily to support the CIP between issuances which could consist of utilizing either available County funds in the short term or use of a Line of Credit.

The County also has refinanced current debt to maximize savings in the amount of interest that is paid each year. The County completed a refunding in June of 2021 and plans to complete another in the spring of 2022. The March 2022 refinancing is estimated to result in net budgetary savings of \$1.9 million over the remaining life of the bonds. The savings from both refunding transactions are currently planned in the FY 23 – 27 CIP.

Proffer Revenue totals \$2.3 million from FY 23 - 27. Cash proffers are funds negotiated at the time of a rezoning to help defray the capital costs associated with resultant development. As funds are collected over time, appropriations are used for specific capital facility needs. These funds are being used for two upcoming projects in the CIP: Biscuit Run and the Northern Elementary School Design.

In accordance with Section 15.2-2303.2 (B) of the Code of Virginia, localities are required to include in their Capital Improvement Program the amount of all proffered cash payments received during the most recent fiscal year for which a report has been filed pursuant to Subsection E. Additionally, this Section requires that localities include in its annual capital budget the amount of cash proffers projected to be expended for capital improvement within the next year.

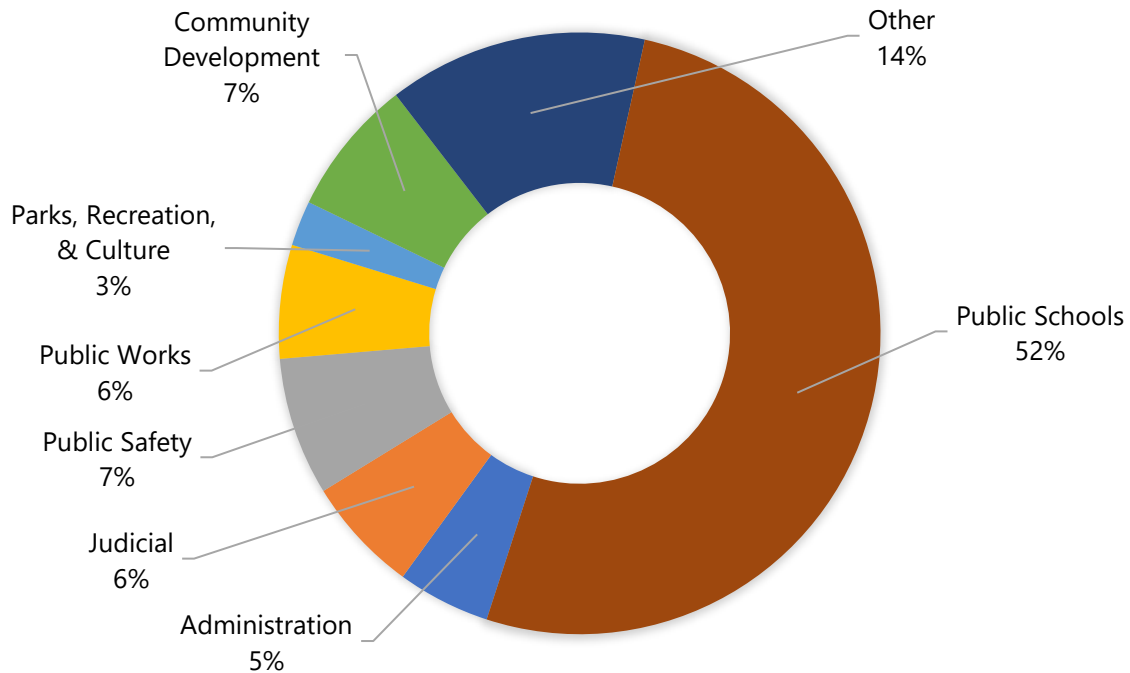
At the conclusion of this chapter are the Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund from the FY 21 County of Albemarle's Comprehensive Annual Financial Report as well as a more detailed FY 21 Cash Proffer Summary Report.

State Revenue totals \$4.9 million from FY 23 - 27. Funds and payments received from the Commonwealth are for specific capital projects. The CIP assumes an ongoing amount of \$270,000 received each year from the State for the School Bus Replacement Program. It also assumes one time funding of \$3.6 million for specific school projects. The use of this funding is currently planned for School Renovations and cost updates for the current Mountain View Expansion and Site Improvements project.

Federal Revenue totals \$1.6 million from FY 23 – 27 and includes funding received from the Federal government for specific capital projects. The federal revenue being received in FY 23 is one-time and is related to cost of the Public Schools Indoor Air Quality project.

Transfers Revenue totals \$0.2 million from FY 23 – 27. This on-going transfer is received from the Courthouse Maintenance Fund. The Clerk of the Circuit Court collects an assessed sum as part of the costs in (i) each civil action filed in the district or circuit courts located within its boundaries and (ii) each criminal or traffic case in its district or circuit court in which the defendant is charged with a violation of any statute or ordinance. The fees collected are used for the construction, renovation, or maintenance of courthouse, jail or court-related facilities and to defray increases in the costs of heating, cooling, electricity, and ordinary maintenance. This revenue is assumed to grow at 2.0% in each year of the recommended CIP.

FY 23 – 27 CIP Expenditure Summary



CIP Expenditures (net of borrowed proceeds)	FY 23	FY 24	FY 25	FY 26	FY 27	FY 23-27
Administration	\$ 6,470,000	\$ 4,352,000	\$ 1,525,000	\$ 1,720,000	\$ 800,000	\$ 14,867,000
Judicial	\$ 18,500,000	\$ -	\$ -	\$ -	\$ -	\$ 18,500,000
Public Safety	\$ 4,750,725	\$ 4,355,831	\$ 3,585,523	\$ 2,622,474	\$ 6,754,564	\$ 22,069,117
Public Works	\$ 4,161,041	\$ 4,808,532	\$ 3,178,348	\$ 3,119,771	\$ 2,886,766	\$ 18,154,458
Parks, Recreation, & Culture	\$ 2,748,310	\$ 2,583,227	\$ -	\$ -	\$ 1,882,619	\$ 7,214,156
Community Development	\$ 2,105,765	\$ 7,511,000	\$ 4,650,000	\$ 4,650,000	\$ 3,000,000	\$ 21,916,765
Other*	\$ 3,499,951	\$ 7,290,415	\$ 5,119,194	\$ 12,641,656	\$ 12,885,496	\$ 41,436,712
Public Schools	\$ 55,415,539	\$ 17,444,919	\$ 50,049,115	\$ 13,404,080	\$ 16,859,843	\$ 153,173,496
Total CIP Expenditures	\$ 97,651,331	\$ 48,345,924	\$ 68,107,180	\$ 38,157,981	\$ 45,069,289	\$ 297,331,704

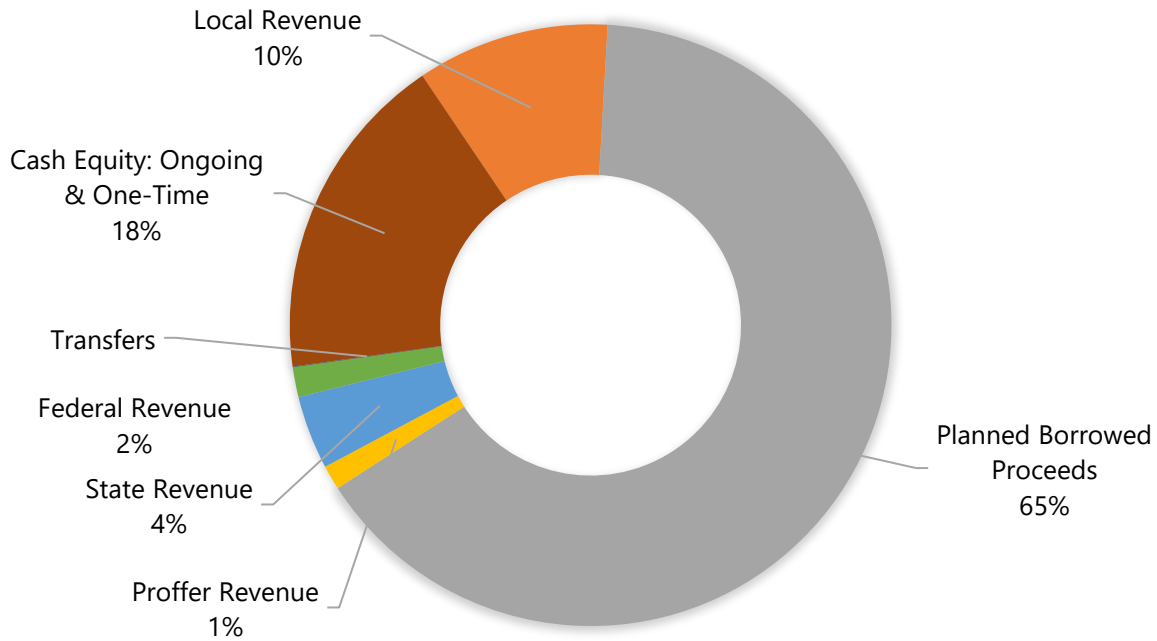
* Administrative and Project Management Services, Advancing Strategic Priorities Reserve, Placeholder for Strategic Plan and Comprehensive Plan Update, and Cost of Issuance associated with Bond Issuances are included in the Other category.

All CIP expenditures appropriated in FY 22 and recommended in FY 23 - 27 are detailed by functional area in the following pages.

CAPITAL BUDGET REVENUES

The **Capital Budget** is the first year of the approved five-year Capital Improvements Plan, FY 23. Only the Capital Budget is requested for appropriation in FY 23.

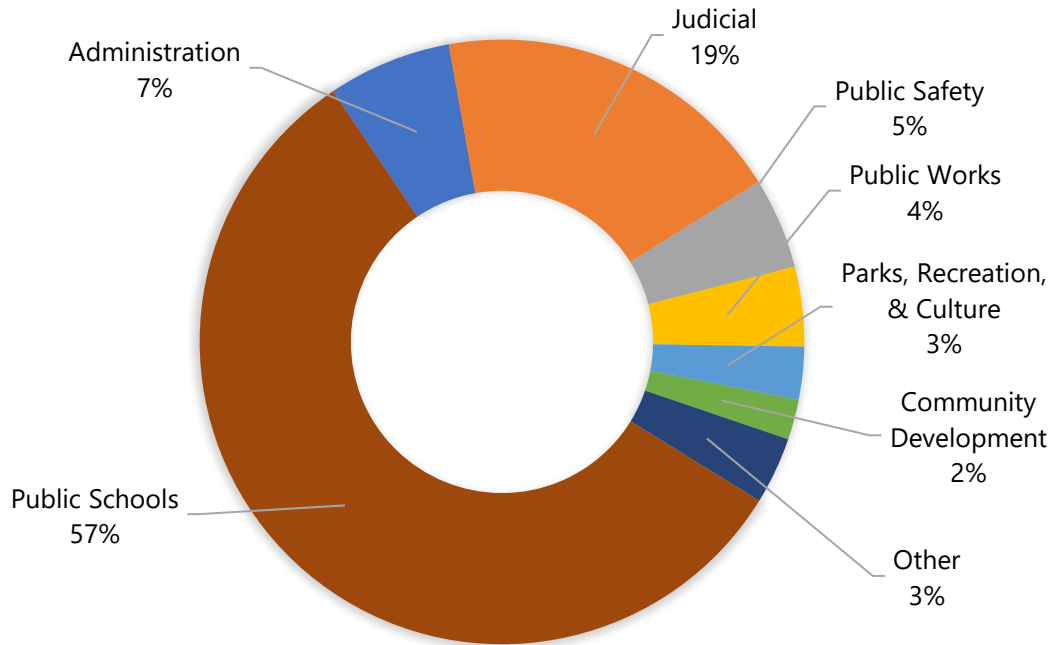
The **Capital Improvement Plan (CIP)** is the initial five-year period of the program FY 23 - 27. The CIP is requested to be approved, not appropriated in FY 23, and the out-years are refined each year to guide future planning.



Capital Budget Revenues
(net of borrowed proceeds transfers)

Local Revenue	\$	10,106,731
Planned Borrowed Proceeds	\$	63,454,768
Proffer Revenue	\$	1,285,312
State Revenue	\$	3,865,941
Federal Revenue	\$	1,567,762
Transfers	\$	32,019
Cash Equity: Ongoing & One-Time	\$	17,338,798
Total CIP Revenues	\$	97,651,331

CAPITAL BUDGET EXPENDITURES



Capital Budget Expenditures

(net of borrowed proceeds transfers)

Administration	\$	6,470,000
Judicial	\$	18,500,000
Public Safety	\$	4,750,725
Public Works	\$	4,161,041
Parks, Recreation, & Culture	\$	2,748,310
Community Development	\$	2,105,765
Other	\$	3,499,951
Public Schools	\$	55,415,539
Total CIP Expenditures	\$	97,651,331

*Administrative and Project Management Services, Advancing Strategic Priorities Reserve, Placeholder for Strategic Plan and Comprehensive Plan Update, and Cost of Issuance associated with Bond Issuances are included in the Other category.

FY 22 Appropriated and Adopted FY 23 – 27 CIP Expenditures Descriptions by Functional Area

The following pages include projects currently appropriated in FY 22 and additional budgeted expenditures in the FY 23-27 CIP.

Administration

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Administration							
County Server Infrastructure Upgrade	\$ 647,029	\$ 520,000	\$ 540,000	\$ 570,000	\$ 620,000	\$ 650,000	\$ 3,547,029
Core Systems Modernization	\$ -	\$ 5,950,000	\$ 3,812,000	\$ 955,000	\$ 1,100,000	\$ 150,000	\$ 11,967,000
Administration Total	\$ 647,029	\$ 6,470,000	\$ 4,352,000	\$ 1,525,000	\$ 1,720,000	\$ 800,000	\$ 15,514,029

- County Server Infrastructure Upgrade:** This is an ongoing project to systematically replace County Government Server Infrastructure that supports all County and School locations, including network servers, switches, routers, disk storage, application packages, computer, and related hardware. This project may include the initial implementation of software to support, upgrade and secure the County’s networking infrastructure.
- Core Systems Modernization:** This project will upgrade the County’s development tracking, financial, and human resources systems to modern web-based/hosted solutions.

Judicial

Functional Area	Capital Budget FY 22 As of January 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Judicial							
Courts Facilities Addition/Renovation	\$ 29,516,848	\$ 18,500,000	\$ -	\$ -	\$ -	\$ -	\$ 48,016,848
Judicial Total	\$ 29,516,848	\$ 18,500,000	\$ -	\$ -	\$ -	\$ -	\$ 48,016,848

- **Court Facilities Addition/Renovation:** This project supports the County’s commitment to expand its court facilities to meet existing and projected capacity and security shortfalls. The scope of this CIP project is based on the agreement with the City of Charlottesville, dated December 17, 2018. The scope of work includes:

 - General District Court at the Levy Site, to include both County of Albemarle and City of Charlottesville court functions;
 - Renovation of historical portion of Levy Opera House to accommodate the County of Albemarle Commonwealth’s Attorney; and
 - Renovation of the current historic courthouse, currently housing both the County of Albemarle’s Circuit Court and General District Court functions, outfitted to accommodate the Albemarle Circuit Court.

The estimated operating impacts, primarily for annual maintenance costs only, are planned to begin in FY 24.

Public Safety

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Public Safety							
ECC Integrated Public Safety Technology Project	\$ 171,356	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,356
ECC Regional 800 MHz Communication System	\$ 5,007,420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,007,420
Fire Rescue Apparatus Replacement Program	\$ 5,115,235	\$ 2,913,225	\$ 3,025,831	\$ 2,479,523	\$ 1,587,474	\$ 5,184,564	\$ 20,305,852
Fire Rescue Mobile Data Computers Replacement	\$ 272,147	\$ -	\$ 215,000	\$ 110,000	\$ 210,000	\$ -	\$ 807,147
Fire Rescue Pantops Public Safety Station	\$ 53,881	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,881
Fire Rescue Volunteer Facilities Maintenance Program Pilot	\$ 253,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 253,336
Police County 800Mhz Radio Replacements	\$ 1,988,071	\$ 1,600,000	\$ 560,000	\$ 725,000	\$ 15,000	\$ 725,000	\$ 5,613,071
Police Mobile Data Computers Replacement	\$ 714,393	\$ 87,500	\$ 70,000	\$ 71,000	\$ 610,000	\$ 495,000	\$ 2,047,893
Police Patrol Video Camera Replacement	\$ 324,805	\$ 150,000	\$ 175,000	\$ 200,000	\$ 200,000	\$ 350,000	\$ 1,399,805
Police SWAT Vehicle Replacement	\$ -	\$ -	\$ 310,000	\$ -	\$ -	\$ -	\$ 310,000
Police Technology Upgrade	\$ 203,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,000
Public Safety Total	\$ 14,103,645	\$ 4,750,725	\$ 4,355,831	\$ 3,585,523	\$ 2,622,474	\$ 6,754,564	\$ 36,172,762

- ECC Integrated Public Safety Technology Project:** This project, formerly known as the ECC CAD (Computer-Aided Dispatch) System, is a joint effort led by the regional Emergency Communications Center (ECC) that will replace several outdated computer systems for all public safety agencies within the City, County and University.
- ECC Regional 800 MHz Communication System (“P25 Project”):** This project is for the replacement of major technology components and infrastructure of the existing 800 MHz radio system, to include: electronic components at all tower sites and the ECC facility, as well as new console equipment at the ECC and backup location. It also includes equipment such as new site generators, recording systems and Uninterruptible Power Supply systems.

Partners include Albemarle County, City of Charlottesville, University of Virginia, Regional Jail, Regional Airport, Albemarle County Service Authority, and Rivanna Water & Sewer Authority. As a regional system, costs will be shared proportional to use.

- Fire/Rescue Apparatus Replacement Program:** This project provides for the ongoing replacement of the Albemarle County Fire Rescue (ACFR) System’s response apparatus as described by the adopted Fleet Plan policy for the fully funded and rotated replacement classifications. The replacement criteria are detailed in the Fleet Plan Policy. The program includes a contingency to support the ACFR System’s costs associated with the replacement of fleet that exceeds the initial budget estimates.

Funding for insurance, maintenance, fuel, and costs associated with unplanned, significant repairs that render the apparatus inoperable is included in the operating budget.

- Fire/Rescue Mobile Data Computers Replacement:** This project replaces the Fire Rescue Department’s Mobile Data Computers (MDCs) that are currently used in Emergency Medical Services (EMS) units and certain Fire Marshall vehicles, on a set replacement schedule as the MDCs reach the end of their useful life.
- Fire/Rescue Pantops Public Safety Station:** This substantially completed project was for the construction of a Fire Rescue station and outbuilding on land donated for its use at 656 Peter Jefferson Pkwy. The Station serves the Pantops Mountain Urban Area (Neighborhood 3) and indirectly the rest of the County.

- **Fire/Rescue Volunteer Facilities Maintenance Program Pilot:** Following the execution of a Performance Agreement, this pilot project addresses parking lot improvements at the Crozet Volunteer Fire Department.
- **Police County 800Mhz Radio Replacements:** This ongoing replacement project provides for the replacement of portable and mobile 800 MHz radio units and base stations currently in use by the Police Department, Sheriff's Department and Fire/Rescue Department as well as volunteer fire and rescue companies.
- **Police Mobile Data Computers Replacements:** This program replaces the Police Department's mobile data computers and related equipment on an ongoing basis. These devices provide sworn members of the department with ruggedized laptop computers and mobile data technology.
- **Police Patrol Video Cameras Replacement:** The Police Department Video Camera program provides for the ongoing regular replacement of in-car video cameras and body-worn cameras.
- **Police SWAT Vehicle Replacement:** This provides for the replacement of the Albemarle County Police Department's armored vehicle that is assigned to the SWAT Team.
- **Police Technology Upgrade:** This project primarily supports the Police Technology software (Mobile Data Computer Software) system implementation. It also supports emergency modem/docking station purchases and installations.

Public Works

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Public Works							
County Government Maintenance/Replacement Programs	\$ 8,869,505	\$ 1,967,000	\$ 2,367,491	\$ 2,323,707	\$ 2,229,850	\$ 1,959,800	\$ 19,717,353
County Office Building McIntire Windows Replacement	\$ 1,579,117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,579,117
County Government Street Sweeper Purchase	\$ -	\$ 385,000	\$ -	\$ -	\$ -	\$ -	\$ 385,000
Ivy Fire Station 15 Maintenance Obligation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Ivy Landfill Remediation	\$ 567,000	\$ 640,000	\$ 672,000	\$ 705,600	\$ 740,880	\$ 777,925	\$ 4,103,405
Moore's Creek Septage Receiving	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 656,646
Neighborhood Improvements Funding Initiative (NIFI) - Albemarle Jouett Greer	\$ 948,359	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 948,359
NIFI - Mountain View Elementary School	\$ 472,599	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 472,599
NIFI - The Square	\$ 1,347,322	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,847,322
Northern Convenience Center Development	\$ -	\$ -	\$ 1,620,000	\$ -	\$ -	\$ -	\$ 1,620,000
Regional Firearms Training Center Capital Reserve - County Share	\$ 39,600	\$ 39,600	\$ 39,600	\$ 39,600	\$ 39,600	\$ 39,600	\$ 237,600
Southern Convenience Center Development	\$ 1,084,240	\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ 1,604,240
Public Works Total	\$ 15,067,183	\$ 4,161,041	\$ 4,808,532	\$ 3,178,348	\$ 3,119,771	\$ 2,886,766	\$ 33,221,641

- **County Government Maintenance Programs:** Includes County Owned Facilities, City-County Co-Owned Facilities, County Owned Parks, City-County Co-Owned Parks, and Crozet Park.
 - **City-County Owned Facilities Maintenance/Replacement Program:** This supports an ongoing capital maintenance program, which includes interior and exterior maintenance and replacement projects of facilities co-owned by Albemarle County and the City of Charlottesville. This program includes facilities at Court Square (Jessup House, Wheeler Building, Preston Morris Building, Juvenile and Domestic Relations Court), Central Library, and Gordon Avenue Library.
 - **County-Owned Facilities Maintenance/Replacement:** This is an ongoing program to finance defined capital maintenance for the two County office buildings, three County owned libraries, five fire and/or rescue stations, court facilities, old jail, jailer's house, the Sheriff's office within the J&DR Court, the Old Crozet School, B.F. Yancey School Community Center (YSCC), and the old Crozet train depot.
 - **City-County Owned Parks Maintenance/Replacement Project:** This is an ongoing maintenance program intended to maintain, repair, and replace projects for City-County park facilities used for community recreation. The County is the fiscal agent for these facilities and oversees the maintenance projects. The funding ratio for projects at Darden Towe and at Ivy Creek Natural Area are determined by related agreements between the City of Charlottesville and Albemarle County.
 - **County Owned Parks Maintenance/Replacement:** This is an ongoing facility interior and exterior maintenance and replacement program and grounds maintenance at County parks facilities and school facilities used for community recreation. Maintenance and replacement projects help ensure safety of visitors and add value to capital assets by repairing, improving, and providing a more enjoyable park experience. A variety of minor and major projects are completed each year.
 - **Crozet Park Maintenance/Replacement:** This project provides funding for maintenance/replacement and facility improvements at Crozet Park to meet the increased recreation needs of the Crozet growth area as requested by the Crozet Park Board. Crozet Park and the County entered into an operating agreement in 1997 whereas the entire park shall be used in

perpetuity only for community recreation and other community related purposes. In exchange, the County assists in maintenance and facility/recreational improvements for the entire park.

- **County Office Building McIntire Window Replacement:** This project will replace all windows at the County Office Building McIntire. The existing windows were installed in 1979-1980. A thermal imaging assessment, conducted in January 2008, concluded that roughly 90% of the windows analyzed experienced heat loss. The current estimated annual energy loss due to excessive air infiltration is approximately \$24-36 (in 2015 dollars) per window per year.
- **County Government Street Sweeper Purchase:** Funding to purchase a street sweeper to allow the County to initiate an "in house" street sweeping operation in response to increased interest in expanding the level of service in the maintenance of rights-of-way.
- **Ivy Fire Station 15 Maintenance Obligation:** This project pays for the County's share (21.5%) of annual repairs and maintenance of the exterior of the Ivy Fire Station, as well as utility connections to the building and other common/shared features as required by the terms of the Deed of Sublease dated August 27, 2012. According to the terms of the lease, the County must fund a maintenance account with a balance of \$50,000.
- **Ivy Landfill Remediation:** Ivy Landfill Remediation is an ongoing effort that is expected to require expenditures over a prolonged period. Funding represents the County's share of ongoing environmental remediation at Ivy Materials Utilization Center (MUC), which is managed by the Rivanna Solid Waste Authority (RSWA). The County and City are jointly responsible for the RSWA. This work is required under State permit and the County's share of the cost is specified under a Joint City/County/UVA agreement on cost sharing for environmental expenses. The installation phase of this project was completed in FY 14, with ongoing maintenance through 2031.
- **Moore's Creek Septage Receiving Station:** This is the County's share of funding paid to Rivanna Water and Sewer Authority for annual debt service for the septage receiving station at the Moore's Creek Wastewater Treatment Plant, which is based on the Memorandum of Understanding (MOU) with Rivanna Water and Sewer Authority established in May 2010. This facility includes screening and degritting of septage received at Moore's Creek Wastewater Treatment Plant.
- **Neighborhood Improvements Funding Initiative (NIFI) – Albemarle-Jouett-Greer:** The project encompasses three County public schools: Albemarle County High School, Jack Jouett Middle School, and Mary Carr Greer Elementary School. Due to the high volume of students who walk between schools or to and from nearby neighborhoods, the intent of the project is to provide pedestrians safer access throughout the area and between the schools. The scope of the project includes the addition of a concrete sidewalk, multi-use trail, and crosswalks to improve pedestrian connectivity throughout the school complex. Additionally, stormwater quantity and quality treatment will need to be addressed for the additional proposed impervious area.
- **NIFI – Mountain View Elementary School:** The scope of this Safe Routes to School project will be limited to portions of the existing right-of-way of Avon Street Extended in front of the school and areas on the campus of Mountain View Elementary School. The concept plan depicts a northern sidewalk connection to a planned Avon Street Extended sidewalk extension project and a southern sidewalk connection to the existing path on the western side of Avon Street Extended with a mid-block street crossing, which may

include measures such as raised grassed medians, rectangular rapid flashing beacons (RRFB), along with traffic signs.

- **NIFI – The Square:** The site is located in downtown Crozet and focuses on an existing road with perpendicular parking known as The Square (State Route 1217). Although The Square also serves as an access road to the adjacent CSX parcel, the primary goal of the project is to improve the parking area and drainage infrastructure. The scope of the project includes the addition of parking spaces along The Square and drainage improvements.
- **Northern Convenience Center:** This project supports the development of a Northern Albemarle County Solid Waste Convenience Center.
- **Regional Firearms Training Center Capital Reserve Program - County Share:** This is the County’s annual contribution to the Capital Reserve Fund for the facility, per a three-party operational agreement executed prior to construction of this facility. The County’s share of the contribution is 44% of the annual obligation. The Fund will be used for future capital improvements/capital maintenance to the facility.

The Agreement further states that, on an annual basis, each party to the agreement (i.e., County, City, University) shall contribute in total, one and one-half percent (1.5%) of the building value to the Capital Reserve. The initial building value is equivalent to the cost to construct the facility, assumed to be \$6,000,000. Beginning with the fifth year after the completion of the facility, and continuing each fifth-year anniversary thereafter, the building value will be indexed for inflation based on the methodology outlined in § V.A of the agreement. The ~6.6% increase projected to occur in FY 24 is based on the CPI indices for the past five years. The actual increase will be determined at the appropriate time.

- **Southern Convenience Center:** This project supports the development of a Southern Albemarle County Solid Waste Convenience Center.

Water Resources:

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Water Resources							
Drainage Infrastructure Management Program	\$ 373,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 373,040
Water Quality Mandated TMDL Program	\$ 788,920	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,920
Water Resources Total	\$ 1,161,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,161,960

Water Resources projects are funded through carry forward funding or an accumulated balance in the specific Water Resources capital fund’s fund balance.

- **Drainage Infrastructure Management Program:** This project involves mapping, assessing, and repairing drainage infrastructure such as pipes, culverts, channels, manholes, and other similar infrastructure designed to collect, convey, and control stormwater runoff, which meet certain criteria within the County's urban areas. A County-sponsored maintenance program can address issues before failure thus reducing risks and potentially saving the community money.

- **Water Quality Mandated Total Maximum Daily Load (TMDL) Program:** This supports a succession of future capital projects necessary to meet new pollutant load reductions mandated by the Department of Environmental Quality (DEQ) as part of the clean-up plans for the Chesapeake Bay and local streams. While TMDL stands for Total Maximum Daily Load, it is essentially a clean-up plan for impaired waters within the County, primarily through the design and construction of capital projects. While some specific projects have been proposed in the Action Plan, a developing list of projects will be altered and refined over the course of the 9 to 11-year TMDL planning horizon. The types of projects proposed will include: 1) stream restoration projects 2) enhancements to existing County-owned stormwater management facilities, or 3) enhancements or upgrades to privately-owned facilities.

Health and Welfare

Functional Area	Capital Budget FY 22 As of January 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Health and Welfare							
Senior Center at Belvedere	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Health and Welfare Total	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000

- The Center at Belvedere (formerly the Senior Center at Belvedere):** The County received a one-time funding request from The Center at Belvedere to support the design and construction of a new Senior Center in the Belvedere neighborhood. The construction of the Senior Center at Belvedere will replace the Senior Center located at 491 Hillsdale Drive (formerly 1180 Pepsi Place.) The Center’s design includes greater accessibility; a gymnasium with an elevated walking track, a fitness center, and group exercise spaces; a learning center with flexible-use, scalable classrooms for The Center and community partner programs; rehearsal, performance, and studio spaces for fine and performing arts; as well as an expanded volunteer center. This request is for construction costs associated with the first phase.

Per an agreement dated December 29, 2017, the County will contribute a total of \$2,000,000 toward the project, contingent upon the Senior Center obtaining actual donations, formal pledges, and bank financing, when combined with the County’s total contribution, to fund 75% of Phase I.

Parks, Recreation, & Culture:

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Parks, Recreation, & Culture							
Biscuit Run	\$ 2,125,176	\$ 2,748,310	\$ 2,583,227	\$ -	\$ -	\$ 1,882,619	\$ 9,339,332
Moore's Creek Trail and Trailhead Park Project	\$ 86,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,108
Parks Restroom Renovation/Modernization	\$ 280,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,430
Pilot Fundraising Parks Project	\$ 11,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,311
Western Park Phase IA	\$ 336,152	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 336,152
Parks, Recreation, & Culture Total	\$ 2,839,177	\$ 2,748,310	\$ 2,583,227	\$ -	\$ -	\$ 1,882,619	\$ 10,053,333

- Biscuit Run:** This project provides funds to support Phases 1a and 1b of the Biscuit Run master plan. Elements of these phases include: a park entrance with an asphalt access road; parking spaces; a vault toilet; design and construction of a parks maintenance facility; multi-use trail system expansion including new trail boardwalk and footbridges; and connector greenway trail enabling bike and pedestrian connections with destinations beyond the park itself. The construction of the various elements will be phased over the 5-year plan.

The estimated operating impacts, primarily for annual maintenance costs, are planned to begin in FY 23.

Funding included in the Recommended Budget for the Biscuit Run Park project intended for field improvements, was removed from the stand-alone park project and added to the Placeholder for Strategic and Comprehensive Plan Update project.

- Moore's Creek Trail and Trailhead Park:** The Thomas Jefferson Planning District Commission (TJPC) received a Smart Scale grant from the Virginia Department of Transportation (VDOT) to construct multi-use trails and a trailhead park along Moore's Creek in the vicinity of 5th Street Station. The County funding reflected in FY 22 is for the completion of trailhead parking and signage.
- Parks Restroom Renovation/Modernization:** This is a facility renovation-modernization for restrooms at County parks facilities. Remaining work includes Darden Towe Park Pickleball/Tennis Court Restrooms.
- Pilot Fundraising Parks Project (Conceptual Design work only):** This pilot crowd funding park project has completed conceptual design and is in the final stages of close out.
- Western Park Improvements Phase IA:** This project uses funding from the Old Trail Proffer Fund to build the Old Trail Village playground (including site furnishings, stone dust pathways, and signage), which is part of the initial development of Western Park (Phase 1A).

Community Development

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Community Development							
Acquisition of Conservation Easements (ACE) Program	\$ 75,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,619
Berkmar Bicycle/Pedestrian Improvements	\$ 2,736,535	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,736,535
Commonwealth & Dominion Drive Sidewalks	\$ 3,182,926	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,182,926
Eastern Avenue Bridge Preliminary Study	\$ 98,063	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,063
Economic Development Funding for P3s	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
GIS Project	\$ 47,141	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,141
Ivy Road Sidewalk	\$ 2,303,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,303,125
Old Lynchburg Road - Preliminary Design	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Reas Ford and Earlysville Intersection Improvements - Preliminary	\$ 54,136	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,136
Rio Rd - Avon St - Rt 250 Sidewalks	\$ 3,938,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,938,213
Transportation Leveraging Program	\$ 3,901,200	\$ 2,105,765	\$ 7,511,000	\$ 4,650,000	\$ 4,650,000	\$ 3,000,000	\$ 25,817,965
Community Development Total	\$ 18,411,958	\$ 2,105,765	\$ 7,511,000	\$ 4,650,000	\$ 4,650,000	\$ 3,000,000	\$ 40,328,723

- **Acquisition of Conservation Easements (ACE) Program:** The program supports the Acquisition of Conservation Easements (ACE) Program established by the Board of Supervisors to purchase desired easements.
- **Berkmar Drive Bicycle and Pedestrian Improvements:** This project will support pedestrian and bicyclist safety by constructing a Shared-use Path from just south of Woodbrook Drive to Hilton Heights Road to connect to the new Shared-Use Path on Berkmar Extended.
- **Commonwealth and Dominion Drive Sidewalk:** This project supports pedestrian safety by providing for the design and construction of pedestrian and transit improvements on Commonwealth Drive from Hydraulic Road to Peyton Drive (east side with crosswalk connections to the west side), and pedestrian improvements along Dominion Drive from Commonwealth Drive to US 29 (routing in design).
- **Eastern Avenue Bridge Preliminary Study:** This location study and conceptual design plans for a roadway and a bridge crossing over Lickinghole Creek. It will evaluate and recommend a preferred alignment and bridge crossing, development of the conceptual design for the roadway and bridge, an engineer’s opinion of probable construction cost to support the County’s request for funding a larger road and bridge construction project.
- **Economic Development Funding for Public-Private Partnerships (P3’s):** This program is to provide funding to obtain site control of strategic properties, a critical component of negotiating public-private partnerships. Site control can be obtained through extended due diligence periods, lease to purchase, land options (an exclusive right to purchase land at a specific price in the future) or through the outright purchase of land.
- **GIS Project:** This project funds the priorities identified in the five-year Geographic Information System (GIS) implementation plan and schedule as recommended by the GIS Steering Committee.
- **Ivy Road: US Route 250 West Sidewalk:** This project supports pedestrian safety by providing sidewalks along Ivy Road from the existing sidewalk at the Charlottesville City limits to Stillfried Lane with a potential

future extension along the UVA property to the Route 29/250 Bypass interchange. The project includes crosswalks and pedestrian signals at the Old Ivy Road (railroad underpass) and Ivy Road intersection along with bike lane facilities, curb and gutter, storm drainage system improvements and consideration for possible street trees and pedestrian lighting.

- **Reas Ford & Earlysville Intersection Improvements – Preliminary Design:** This project supports the conceptual analysis and preliminary design of Reas Ford and Earlysville Intersection Improvements.
- **Rio Road – Avon St – U.S. Route 250 West Sidewalks:** This project supports pedestrian safety by providing sidewalk and crosswalk improvements along Rio Road, Avon Street, and U.S. Route 250 West (Rockfish Turnpike) Crozet. These three projects are under one VDOT Universal Project Code (UPC) and considered one project in the Transportation Leveraging Program. The Rio Road sidewalk improvement project will connect the Stonehenge residential neighborhood to the John Warner Parkway and Rio Road sidewalk system. The Avon Street walkway/crosswalks improvement project (Phase I) will provide a sidewalk on the east side from Swan Lake Drive to Mill Creek Drive and then to Mountain View Elementary School; and on the west side from Stoney Creek Drive to Arden Drive. The US Route 250 West-Crozet project will consist of the construction of sidewalks and crosswalks from Cory Farms to the Cloverlawn commercial area and Blue Ridge Shopping Center.
- **Transportation Leveraging Program:** This program provides flexible and consistent funding to support high priority transportation projects and initiatives in the County. These are typically high-cost projects requiring significant financial commitment to develop and implement. These projects are listed and prioritized in the County's Transportation Priority List which is updated and approved every other year by the Board of Supervisors. The high priority projects are initially identified through the Comprehensive Plan, Master Plans, the MPO's Long Range Transportation Plan, and other adopted plans, policies, and recommendations.

Every other year the County may apply for funding through various State and Federal funding programs such as the Transportation Alternatives Program or Smart Scale, which are both competitive grant programs, or the VDOT Revenue Sharing Program, a less competitive source of funding for transportation improvements which awards a dollar-for-dollar match to a participating locality (up to \$10 million) for the construction, maintenance, or improvements to state roads.

This program includes the Albemarle Bike/Pedestrian Quality of Life Projects. This funding will be utilized to support enhancements which have been identified in adopted plans and studies and reflect citizen desires identified through surveys and public input opportunities. These projects, which may also be supported by matching funds from VDOT, will advance establishment of complete/interconnected bike and pedestrian network, support transit use and economic development efforts.

Public Schools

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Public Schools							
CATEC Contingency	\$ 144,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,700
Crozet Elementary Addition and Improvements	\$ 19,780,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,780,275
School Capacity #1 – High School Capacity and Improvements - Center II	\$ 1,835,752	\$ 32,500,000	\$ -	\$ -	\$ -	\$ -	\$ 34,335,752
Project Management Services	\$ -	\$ 364,019	\$ 479,919	\$ 499,115	\$ 519,080	\$ 539,843	\$ 2,401,976
School Capacity #2 – Elementary School #1	\$ -	\$ -	\$ 3,500,000	\$ 36,700,000	\$ -	\$ -	\$ 40,200,000
School Capacity #3 – Elementary School #2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000
High School Capacity & Improvements Modernization	\$ 75,693	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,693
Learning Space Modernization	\$ 125,443	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,443
Mountain View Elementary Expansion and Site Improvements	\$ 6,247,576	\$ 2,190,950	\$ -	\$ -	\$ -	\$ -	\$ 8,438,526
Red Hill Phase II: Addition & Improvements	\$ 1,465,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,465,200
School Bus Replacement Program	\$ 2,718,638	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 10,218,638
School Maintenance/Replacement Program	\$ 16,694,239	\$ 10,581,000	\$ 8,565,000	\$ 8,970,000	\$ 9,085,000	\$ 8,770,000	\$ 62,665,239
School Projects Holding Account	\$ -	\$ 5,024,579	\$ -	\$ -	\$ -	\$ -	\$ 5,024,579
School Renovations	\$ -	\$ 1,404,991	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 9,404,991
School Security Improvements 2021	\$ 1,562,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,562,000
School Network Infrastructure	\$ 4,702,039	\$ 1,850,000	\$ 1,400,000	\$ 380,000	\$ 300,000	\$ 550,000	\$ 9,182,039
Scottsville Elementary School Addition & Improvements	\$ 3,208,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,208,736
WAHS Title IX Compliant Softball Field Restrooms and ADA Improvements	\$ 828,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 828,350
Public Schools Total	\$ 59,388,641	\$ 55,415,539	\$ 17,444,919	\$ 50,049,115	\$ 13,404,080	\$ 16,859,843	\$ 212,562,137

- CATEC Contingency:** This contingency is held in reserve for a future Charlottesville Albemarle Technical Education Center (CATEC) capital request (project or capital maintenance) that would not require ongoing funding for which there is no identified funding source. This contingency was received from VDOT as compensation for VDOT taking a portion of the CATEC property.
- Crozet Elementary Addition and Improvements:** This project will expand and make improvements to Crozet Elementary. It will include an additional estimated 28,000 square feet as well as make improvements to the existing building and site. The additions will include 16 classrooms, 1 special education (SPED) classroom, 3 smaller resource classrooms, and various support spaces. The additions will also expand the cafeteria and media center to support the larger student enrollment. Improvements to the existing building will include improvements to existing classrooms, kitchen, stage, and cafeteria (including Americans with Disabilities Act (ADA) upgrades), and existing front office, support spaces and toilets. Site improvements will include outdoor learning areas, new and expanded bus drop-off, additional parking, additional playground equipment, and the replacement of a paved play area due to the likely location of the addition.

The estimated operating impacts are planned to begin in FY 23.

- Project Management Services** - These services are provided by the Building Services department of the School Division. The services are for capital project management and CIP development work.
- School Capacity #1 - High School Capacity and Improvements – Center II:** This is a placeholder scope for High School Center 2. This scope represents a 61,500 square foot facility with a 400 student per day capacity that is a resource for the entire Division. It is strategically geographically-located to provide access to interdisciplinary, project-based, specialized programming. It will also serve as an interface between the school, community and professional organizations that provide out-of-building authentic learning

experiences such as internships, and other work and community-based opportunities. Transportation to High School Center 2 is provide by the Division from all three feeder patterns to ensure equity of opportunity to every student. It is a facility that is an extension of the modernization projects at each base high school in that it will house a variety of learning spaces and technical resources.

- **School Capacity #2 – Elementary School #1:** This project is to construct a new 500-student elementary school. The school would be located on a proffered site in the Northern Feeder Pattern or in the Southern Feeder Pattern, as recommended in the Mountain View Facilities Master Plan Study. It is assumed that the site will have city water and sewer available at the property line. The project shall incorporate LEED design principles, strategies and elements. The assumed building size is 72,500 square feet (500 students at 145 square feet per student).
- **School Capacity #3 – Elementary School #2:** This project is to construct a second new 500-student elementary school. The school would be located on a proffered site in the Northern Feeder Pattern or in the Southern Feeder Pattern, as recommended in the Mountain View Facilities Master Plan Study. It is assumed that the site will have city water and sewer available at the property line. The project shall incorporate LEED design principles, strategies and elements. The assumed building size is 72,500 square feet (500 students at 145 square feet per student).
- **High School Capacity and Improvements Modernization:** This supports the completion of pre-planning and programming for re-design of Albemarle High School (AHS) and Western Albemarle High School (WAHS). This will include stakeholder engagement and master planning for a refined program and budget.
- **Learning Space Modernization –** This project makes needed improvements to instructional spaces at elementary and middle schools including existing classrooms, libraries, and other elective and instructional support areas consistent with School Board goals and priorities. Modifications will include furniture and renewal work including updating finishes, casework, lighting, technology and power, and connections to adjacent spaces. The modifications should be comprehensive, but can be broken down in the following key areas: Classroom Furniture Upgrade, Classroom Modernization, Media Center Modernization, Specialty Classroom Modernization, and Daylighting. This funding will be used to replace Second Grade Classroom Furniture to create flexible, contemporary learning environments. This work continues similar work completed at kindergarten and first grade levels and will be completed in conjunction with division-level professional development and technology upgrades to enhance the impact of the changes. A portion of this program was funded as part of the 2016 Referendum.
- **Mountain View Elementary Expansion and Site Improvements:** This project will expand and provide site improvements to support the current student population at Mountain View Elementary. The project expands the cafeteria and adds six classrooms, resource and auxiliary rooms for a total addition of approximately 15,865 square feet. Site improvements include additional parking, enhancing outdoor learning spaces and playgrounds, and the removal of the mobile units. This project is anticipated to be complete in the fall of 2023.

The estimated operating impacts are planned to begin in FY 24.

- **Red Hill Phase II: Addition & Improvements:** This project supports the second phase of work at Red Hill Elementary and includes an addition, renovations, and site improvements. The project will add about 6,500 square feet to the building to include a new gymnasium and support spaces such as physical education offices and storage. Renovations to existing building will include repurposing the current gym

into instructional space and renovations to the cafeteria, toilets, hallways, support spaces, kitchen and serving line. Exterior renovations will include painting & fascia/soffit repair. Site work will include additional parking, site improvements and outdoor learning areas.

- **School Bus Replacement Program:** This ongoing program funds the replacement of school buses based on prescribed needs-based fleet size and replacement guidelines outlined in the School Board Policy. The purchase of a bus also includes necessary equipment to support operating the vehicle in a manner that meets the needs of the students (add on equipment such as 2-way radios, wheelchair lifts, etc.). The project also includes the replacement of ancillary equipment throughout the fleet. Examples of such equipment include navigation tablets, video equipment and cameras, and radios.
- **School Maintenance/Replacement Program:** The ongoing program provides funding for major maintenance work that extends the useful life of school facilities by improving, exchanging or replacing building components that are at or near the end of their useful life. Such components include roofs; electrical; mechanical, and plumbing equipment; pavement rehabilitation; and flooring replacement. In addition, this program also funds energy conservation measures; asbestos abatement; kitchen equipment replacement; and playground equipment replacement.

Facilities include three high schools, five middle schools, one charter school, fifteen elementary schools, two service facilities (Vehicle Maintenance Facility and Building Services), and the Piedmont Regional Education Program (PREP)/Ivy Creek School.

This program also includes the School Indoor Air Quality project that is to improve indoor air quality (IAQ) throughout the division beyond baseline design requirements. The IAQ Improvement project will focus on evaluating existing systems and systems currently in the CIP for replacement with the intention of meeting LEED's Enhanced Indoor Air Quality Strategies which includes: interior cross-contamination prevention, filtration of outdoor and recirculated air, increased ventilation, and additional source control and monitoring.

- **School Renovations** - This project includes substantive investments in school buildings at all levels, including the implementation of recommendations of the high school master plan study. A phased, multi-year approach will bring the Public Schools' aging schools to modern standards to include improvements such as electrical infrastructure updates to accommodate technology, ensuring classrooms have natural light, improvements to adhere to the Americans with Disabilities Act (ADA), outdoor learning space updates, and reconfiguration of spaces to improve function or efficiency.
- **School Projects Holding Account** – The use of this funding will be identified by the School Board after adoption of the state budget. The uses will then be brought back to the Board of Supervisor's for approval and appropriation once the School Board has made a decision.
- **School Security Improvements (2021)** – This project will add camera entry systems and electronic access card readers at all schools.

- **School Network Infrastructure:** This provides resources and technical support for the communication and data infrastructure throughout the Public Schools. In addition, it supports a fiber network between and within all buildings that provides all internet and data services to and between the central office, schools, and departments. Network operations includes ACPS's firewall, Internet filter, WIFI Access Points, Switches and other devices that provide safe and secure connectivity and communication. The Public Schools maintains a Data Center and two backup data centers that house servers, data storage and core systems for resiliency, efficiency, and cost effectiveness.
- **Scottsville Elementary School Additions and Improvements:** The project will add approximately 17,500 square feet to the building as well as make improvements to the existing building and site. The additions will include 4 additional classrooms, 2 smaller resource classrooms, 2 offices, bathrooms, and a full-size gym. Improvements to the existing building will include repurposing the current gym into instructional space and other modernizations and renovations throughout the building to improve space for both students and staff. Site improvements will include outdoor learning areas and septic system enhancements. The project will also include the removal of all trailers and modular classrooms. Lastly, it will include new furnishings for both new and existing spaces. The project will adhere to Leadership in Energy and Environmental Design (LEED) principles and practices.
- **Western Albemarle High School Title IX Compliant Softball Field Restrooms and ADA Improvements:** This project will construct a standalone building that will house three bathrooms and a concession stand to be located near the girls' softball field at Western Albemarle High School (WAHS). It will include all necessary utilities to support such a facility including a pump station. This portion of the project includes a realigned and graded road area for ADA access. The project addresses miscellaneous Americans with Disabilities Act (ADA) improvements needed elsewhere on campus including a ramp from the C wing to the bus loop and modifications to the stadium bleachers. The restroom facility is in response to ongoing complaints and identified inequities between the baseball and softball facilities. Various ADA improvements are required to ensure all students have equitable access to the experiences and opportunities.

Other

Functional Area	Capital Budget FY 22 As of June 2022	Capital Budget FY 23	FY 24	FY 25	FY 26	FY 27	Total FY 22 - 27
Other							
Advancing Strategic Priorities Reserve	\$ 2,128,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,128,705
Cost of Issuance	\$ 1,171,186	\$ 1,263,770	\$ 452,837	\$ 978,435	\$ 415,267	\$ 570,052	\$ 4,851,548
Placeholder - Strategic Plan & Comprehensive Plan Update	\$ -	\$ 254,430	\$ 4,779,157	\$ 2,000,000	\$ 10,000,000	\$ 10,000,000	\$ 27,033,587
Project Management and Administrative Services	\$ 1,934,666	\$ 1,981,751	\$ 2,058,421	\$ 2,140,758	\$ 2,226,388	\$ 2,315,444	\$ 12,657,429
Other Total	\$ 5,234,557	\$ 3,499,951	\$ 7,290,415	\$ 5,119,194	\$ 12,641,656	\$ 12,885,496	\$ 46,671,269

- **Advancing Strategic Priorities Reserve:** This category serves as a reserve to support potential strategic plan priority projects or to provide funding for other emerging organizational needs.
- **Cost of Issuance:** Costs associated with issuing borrowed proceeds to support the capital program. These include costs such as financial advisement and bond counsel.
- **Placeholder – Strategic Plan & Comprehensive Plan Update:** This placeholder is to provide flexibility in the out years of this CIP to address items that will come from updated the County’s Comprehensive plan and the County’s Strategic Plan. The use of this placeholder would be refined in a future CIP process.
- **Project Management and Administrative Services:** These services are provided by the Department of Finance and Budget Department, Community Development Department, and Facilities and Environmental Services (FES) Department’s Facilities Planning & Construction (FP&C) Division. The services include: capital and debt budget management and development work, construction procurement, transportation planning, fixed asset accounting services, and project management services.

Operating Budget Impacts of Capital Projects

In alignment with the County’s approved Financial Policies, the CIP continues to be developed in coordination with the operating budget process. Additional operating budget impacts associated with CIP projects are estimated by requesting departments at the time projects are initially submitted for review. Impacts may include personnel costs, facilities annual maintenance costs, operating expenses, and capital outlay expenses. These impacts are reviewed and updated by the requesting department on the same cycle as CIP projects and are used in the preparation of the Five-Year Financial Plan. In the year a project is scheduled to be completed or implemented, those necessary associated operating costs are included in the department’s operating budget.

	FY 23	FY 24	FY 25	FY 26	FY 27	FY 23 - 27
Administration						
Core Systems Modernization	\$ 2,035,000	\$ 2,755,000	\$ 3,213,000	\$ 3,343,000	\$ 3,343,000	\$ 14,689,000
Judicial						
Courts Facilities Addition/Renovation	\$ -	\$ 250,000	\$ 330,000	\$ 420,000	\$ 435,000	\$ 1,435,000
Public Works						
COB Street Sweeper	\$ 50,183	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 470,183
Northern Convenience Center Development	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 800,000
Southern Convenience Center Development	\$ 180,500	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 1,780,500
Parks, Recreation, & Culture						
Biscuit Run	\$ 83,391	\$ 570,565	\$ 263,612	\$ 271,718	\$ 279,824	\$ 1,469,110
Public Schools						
Orozet Elementary Addition and Improvements	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 850,000
School Capacity #1 - High School Capacity and Improvements – Center II:	\$ -	\$ -	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 4,800,000
School Capacity #2 – Elementary School #1	\$ -	\$ -	\$ -	\$ -	\$ 665,000	\$ 665,000
Mountain View Expansion and Site Improvements	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 240,000
	\$ 2,519,074	\$ 4,310,565	\$ 6,141,612	\$ 6,769,718	\$ 7,457,824	\$ 27,198,793

FY 23 operating budget impacts are reflected in the Adopted FY 23 Operating Budgets.

FY 21 Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund

Source: County of Albemarle's Comprehensive Annual Financial Report

COUNTY OF ALBEMARLE, VIRGINIA

Exhibit 40

Combining Statement of Changes in Fiduciary Net Position
Private Purpose Trust Funds
Year Ended June 30, 2021

	McIntire Trust Fund	Juanise Dyer Trust Fund	Weinstein Trust Fund	Crozet Crossings Trust Fund	Synthetic Turf Field Fund	Proffer Trust Fund	Total
Additions							
Investment earnings (losses)	\$ 133,156	\$ 51	\$ 342	\$ 242	\$ 10,663	\$ 31,353	\$ 175,807
Proffers	-	-	-	-	-	1,696,580	1,696,580
Total additions	<u>\$ 133,156</u>	<u>\$ 51</u>	<u>\$ 342</u>	<u>\$ 242</u>	<u>\$ 10,663</u>	<u>\$ 1,727,933</u>	<u>\$ 1,872,387</u>
Deductions							
General	\$ 56,139	-	-	-	-	-	\$ 56,139
Contributions	-	-	-	-	-	588,206	588,206
Total deductions	<u>\$ 56,139</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 588,206</u>	<u>\$ 644,345</u>
Change in net position	<u>\$ 77,017</u>	<u>\$ 51</u>	<u>\$ 342</u>	<u>\$ 242</u>	<u>\$ 10,663</u>	<u>\$ 1,139,727</u>	<u>\$ 1,228,042</u>
Net position, beginning of year	<u>397,450</u>	<u>13,230</u>	<u>89,011</u>	<u>62,880</u>	<u>213,756</u>	<u>7,689,827</u>	<u>8,466,154</u>
Net position, end of year	<u><u>\$ 474,467</u></u>	<u><u>\$ 13,281</u></u>	<u><u>\$ 89,353</u></u>	<u><u>\$ 63,122</u></u>	<u><u>\$ 224,419</u></u>	<u><u>\$ 8,829,554</u></u>	<u><u>\$ 9,694,196</u></u>

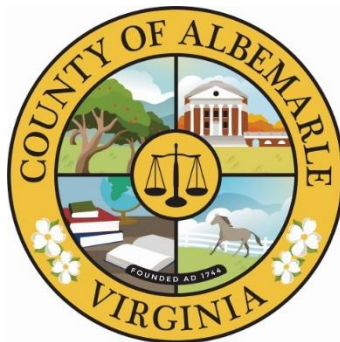
FY 21 Proffer Fund Report

Source: Community Development Department

FY 2021 Year Ending 6/30/2021		CASH PROFFERS				APPROPRIATED PROFFERS SUMMARY			NET CASH PROFFERS
FUND #	PROFFER NAME	TOTAL FUNDS RECEIVED	TOTAL INTEREST EARNINGS	TOTAL EXPENDITURES (Transfer to Projects)	CURRENT AVAILABLE FUNDS	APPROPRIATED FUNDS	APPROPRIATED INTEREST EARNINGS	Projects/\$	NET CURRENT AVAILABLE FUNDS
ACTIVE									
8581	5th STREET AVON 3	\$276,032.44	\$ 6,683.83	(\$200,000.00)	\$82,716.27	\$0.00	\$0.00	Moore's Creek Trail & Trailhead Park	\$82,716.27
8582	5th STREET AVON 5	\$110,412.97	\$ 607.68	(\$110,413.00)	\$607.650	\$0.00	\$0.00	5th Street Bus Route	\$607.68
8547	ALBEMARLE PLACE-STONEFIELD	\$1,507,000.00	\$ 18,058.11	(\$1,517,869.39)	\$7,188.72	\$0.00	\$0.00	Hydraulic Road and Barracks Road Sidewalks	\$7,188.72
8548	AVINITY (CIP)	\$1,392,771.81	\$ 64,069.78	(\$106,263.87)	\$1,303,039.86	\$703,132.00	\$10,000.00	Mountain View Expansion	\$637,445.72
8548	AVINITY (Affordable Housing)	\$198,000.00	\$ 30,294.00	(\$228,294.00)		\$0.00	\$0.00	Affordable Housing	\$0.00
8588	AVINITY ESTATES (CIP)	\$986,797.07	\$ 10,308.08	\$0.00	\$997,105.15	\$688,798.00	\$0.00	Mountain View Expansion	\$308,307.15
8589	AVINITY ESTATES (Affordable Housing)	\$312,492.71	\$ 1,221.37	\$0.00	\$7,628.56	\$0.00	\$0.00	Affordable Housing	\$20,272.19
8534	AVON PARK	\$59,000.00	\$ 10,043.65	\$0.00	\$ 68,305.22	\$59,000.00	\$5,596.33	Rio Rd , Avon St , Rt 250 Sidewalks	\$ 3,708.89
8536	BELVEDERE STATION	\$221,277.20	\$ 7,443.13	(\$171,646.93)	\$28,663.66	\$0.00	\$0.00	Affordable Housing	\$28,663.66
8580	CASCADIA	\$560,000.00	\$ 23,001.52	(\$21,000.00)	\$562,001.52	\$300,000.00	\$0.00	Darden Towle Park	\$262,001.52
8585	BLUE RIDGE CO-HOUSING	\$273,966.70	\$ 6,210.14	\$0.00	\$280,176.84	\$0.00	\$0.00	Crozet Elementary School	\$280,176.84
8531	ECKERD PHARMACY	\$6,000.00	\$ 422.71	\$0.00	\$6,422.71	\$0.00	\$0.00		\$6,422.71
8578	ESTES PARK	\$1,216,914.92	\$ 54,117.29	(\$320,582.30)	\$920,726.21	\$0.00	\$0.00	Northern Elementary School	\$920,726.21
8520	GLENMORE	\$752,000.00	\$ 130,069.07	(\$881,953.10)	\$115.97	\$0.00	\$0.00	Pantops Public Safety Station	\$115.97
8521	GLENMORE	\$346,100.00	\$ 64,937.84	(\$375,000.00)	\$36,037.84	\$0.00	\$0.00	Biscuit Run Park	\$36,037.84
8577	GRAYROCK WEST	\$189,194.42	\$ 5,894.83	(\$104,305.72)	\$ 90,783.62	\$5,391.42	\$0.00	Parks Restroom Renovations/Modernizations	\$85,392.20
8576	HADEN PLACE	\$80,400.00	\$ 3,745.72	(\$23,100.00)	\$61,045.72	\$21,522.28	\$0.00	Crozet Elementary School	\$39,523.44
8527	HOLLYMEAD AREA C	\$209,999.75	\$ 8,990.64	(\$174,707.15)	\$ 44,283.50	\$309.00	\$0.00	Northern Elementary School	\$44,283.50
8528	HOLLYMEAD AREA D	\$481,009.68	\$ 24,319.28	(\$504,858.37)	\$470.59	\$0.00	\$0.00	Hollymead/Powell Sidewalk	\$470.59
8545	HOLLYMEAD TOWN CENTER A1	\$109,000.00	\$ 4,396.80	(\$59,563.04)	\$254,040.71	\$0.00	\$0.00	Hollymead/Powell Sidewalk Hollymead Bus Route	\$54,040.71
8586	HYLAND PARK (CIP)	\$191,352.59	\$ 977.29	\$0.00	\$192,329.80	\$0.00	\$0.00		\$192,329.80
8570	KENRIDGE	\$168,000.00	\$ 5,247.05	(\$120,000.00)	\$3.48	\$0.00	\$0.00	Affordable Housing	\$3.48
8572	LEAKE (Glenmore) 3-CIP	\$1,316,628.66	\$ 23,894.94	(\$174,151.00)	\$1,166,372.55	\$0.00	\$0.00	Biscuit Run Park	\$1,166,372.55
8573	LEAKE (Glenmore) 4-Affordable Housing	\$147,900.37	\$ 7,216.53	(\$93,501.00)	\$26,463.93	\$0.00	\$0.00	Affordable Housing	\$26,463.93
8544	LIBERTY HALL	\$134,400.00	\$ 740.24	(\$134,688.69)	\$453.27	\$0.00	\$0.00	Cory Farm Greenway Connector project	\$453.27
8574	LIVENGOOD (CIP)	\$725,097.51	\$ 17,416.68	(\$490,555.09)	\$358,898.78	\$0.00	\$0.00	Quality of life transportation project study	\$358,898.78
8574	LIVENGOOD (Affordable Housing)	\$90,420.50	\$ 2,846.69	(\$85,124.00)	\$10,660.00	\$0.00	\$0.00	Affordable Housing	\$10,660.00
8529	MJH @ PETER JEFFERSON PLACE	\$419,144.85	\$ 20,138.26	(\$430,764.77)	\$8,550.76	\$0.00	\$0.00	Sidewalk, S.Pantops/St Farm	\$8,550.76
8538	NORTH POINTE	\$400,000.00	\$ 28,932.62	(\$428,810.93)	\$122.17	\$0.00	\$0.00	Hollymead/Powell Sidewalk	\$122.17
8537	OLD TRAIL VILLAGE (Schools)	\$365,850.00	\$ 12,586.78	(\$83,975.43)	\$200,576.20	\$149,180.10	\$0.00	WAHS Environmental Science Academy Ph 2	\$51,396.10
8537	OLD TRAIL VILLAGE (Parks)	\$365,850.00	\$ 12,586.78	(\$25,854.29)	\$353,082.49	\$336,152.00	\$0.00	Western Park	\$16,930.49
8537	OLD TRAIL VILLAGE	\$50,000.00	\$ 2,401.75	(\$50,000.00)	\$2,401.75	\$0.00	\$0.00	Western Park	\$2,401.75
8522	OUT OF BOUNDS	\$528,012.45	\$ 28,174.68	(\$12,431.87)	\$543,755.29	\$20,000.00	\$176.00		\$523,579.29
8546	POPLAR GLEN II	\$155,600.00	\$ 2,389.37	(\$157,388.06)	\$2.34	\$0.00	\$0.00	Affordable Housing	\$2.34
8583	RIVANNA VILLAGE CIP PROFFER	\$183,055.54	\$ 5,786.80	\$0.00	\$302,829.82	\$0.00	\$0.00	Biscuit Run Park	\$260,529.82
8584	RIVANNA VILLAGE AFFORDABLE HOUSING PRO	\$383,100.00	\$ 3,417.32	\$0.00	\$42,618.05	\$0.00	\$0.00	Affordable Housing	\$42,618.05
8579	RIVERSIDE VILLAGE	\$30,000.00	\$ 1,913.84	\$0.00	\$32,036.52	\$30,000.00	\$221.30	Master Plan for Riverside Village Park	\$1,815.22
8571	ST ANNES SP 2007-53	\$50,597.01	\$ 2,288.70	\$0.00	\$53,088.99	\$0.00	\$0.00		\$53,088.99
8533	STILLFRIED LANE	\$78,000.00	\$ 6,359.20	(\$84,341.07)	\$18.21	\$0.00	\$0.00	Affordable Housing	\$18.21
8591	SPRING HILL VILLAGE	\$335,850.18			\$335,850.18	\$0.00	\$0.00	Mountain View Elementary/Southern Elementary	\$335,850.18
8526	THE LOFTS AT MEADOWCREEK	\$75,081.45	\$ 3,304.88	(\$25,163.00)	\$53,223.33	\$26,837.00	\$217.63	Parks Greenways/Blueways	\$26,168.70
8541	WESTHALL (1.1)	\$91,000.00	\$ 5,666.98	(\$53,728.70)	\$43,103.34	\$0.00	\$0.00	Crozet Elementary School	\$43,103.34
8542	WESTHALL (1.2)	\$37,000.00	\$ 2,095.85	(\$27,755.30)	\$11,384.13	\$11,117.82	\$0.00	Cory Farm Greenway Connector project	\$266.31
8543	WESTHALL (3.3)	\$3,000.00	\$ 319.23	(\$3,170.61)	\$ 149.19	\$0.00	\$0.00	Cory Farm Greenway Connector project	\$149.19
8540	WICKHAM POND	\$317,074.52	\$ 6,308.38	(\$306,252.16)	\$17,469.88	\$0.00	\$0.00	Cory Farm Greenway Connector project	\$17,469.88
8549	WICKHAM POND II	\$204,451.62	\$ 4,946.20	(\$138,302.84)	\$71,368.27	\$53,096.00	\$0.00	Parks Restroom Renovations/Modernizations	\$18,272.27
8575	WILLOW GLEN	\$528,764.22	\$ 21,214.45	(\$54,129.19)	\$203,898.82	\$53,256.74	\$0.00	Hydraulic Road and Barracks Road Sidewalks Ivy Road (Rt. 250 West) Sidewalk Parks Restroom Renovation/Modernization	\$150,642.08
COMPLETED									
8530	ALBEMARLE PLACE	\$100,000.00	\$3,666.41	(\$103,666.41)		\$0.00	\$0.00		\$0.00
8526	AVEMORE	\$50,000.00	\$1,286.43	(\$51,286.43)		\$0.00	\$0.00		\$0.00
8578	ESTES PARK (Affordable Housing)	\$227,737.76	\$ 27,102.86	(\$254,841.00)		\$0.00	\$0.00		\$0.00
8523	GRAYROCK	\$62,500.00	\$ 13,326.98	(\$75,826.96)		\$0.00	\$0.00		\$0.02
8539	GREENBRIER	\$9,334.00	\$81.72	(\$9,415.72)		\$0.00	\$0.00		\$0.00
8577	GRAYROCK WEST (Affordable Housing)	\$19,100.00	\$ 1,367.09	(\$20,467.09)		\$0.00	\$0.00		\$0.00
8532	HOLLYMEAD AREA B	\$50,000.00	\$1,521.85	(\$51,521.85)		\$0.00	\$0.00		\$0.00
8524	SPRINGRIDGE	\$100,000.00	\$2,214.97	(\$102,214.97)		\$0.00	\$0.00		\$0.00
8522	STILL MEADOWS	\$135,000.00	\$17,220.78	(\$152,220.78)		\$0.00	\$0.00		\$0.00
8525	UVA RESEARCH PARK	\$78,718.00	\$ 899.86	(\$79,617.72)		\$0.00	\$0.00		\$0.14
TOTAL		\$17,417,272.90	\$ 771,796.04	(\$8,601,106.08)	8,782,071.86	\$2,457,483.36	\$16,520.26		\$6,121,883.83

Debt Management





DEBT MANAGEMENT

Summary of Debt Levels and Projected Debt Service Requirements FY 23-27

The County is planning to fund the majority of its FY 23-27 Capital Improvement Plan with borrowed proceeds. Projected borrowing in the 5-Year CIP totals \$248.5M in lease revenue bonds. This amount includes \$186.7M for FY 23 – 27 CIP projects and programs and also includes \$61.8M in borrowed proceeds revenue that is anticipated to be carried forward from FY 22. This amount being carried forward is based on projects that are anticipated to be borrowed for and the proceeds have not yet been issued.

General Obligation Bonds, if utilized to fund County Government projects, require voter approval by referendum, while Lease Revenue issuances do not. Expenditures may not coincide with the fiscal year in which a project or program is funded due to timelines and cash flow requirements.

The planned borrowing associated with the Capital Budget reflects the following issuance schedule, terms, and rates:

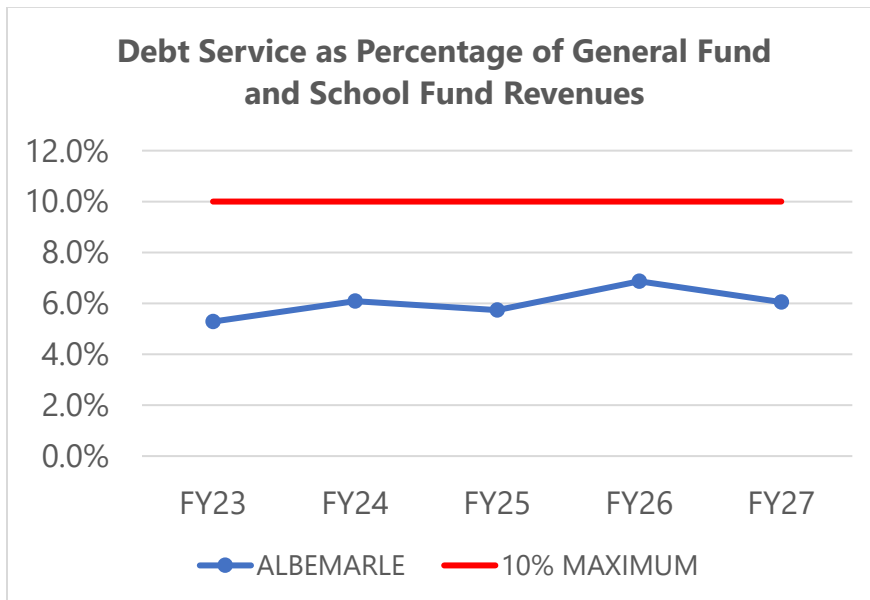
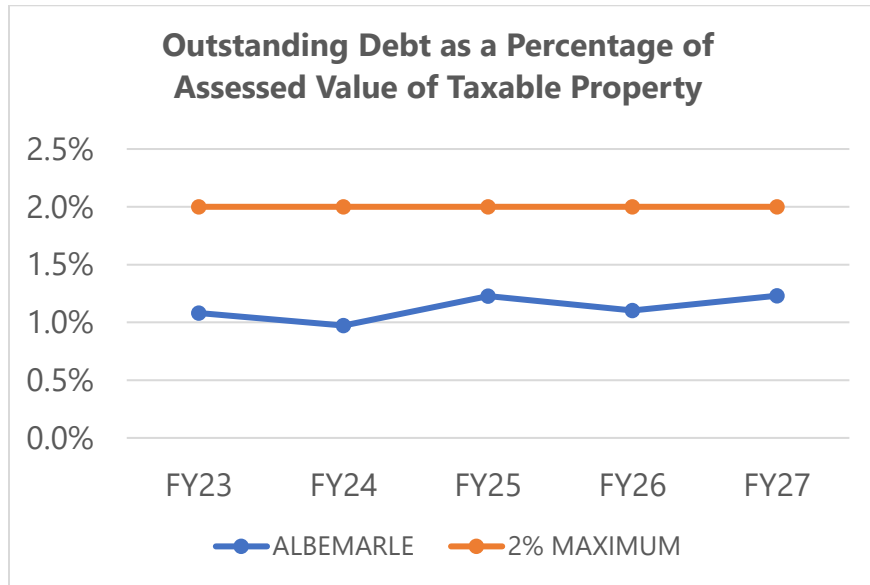
- Bond issuances are generally scheduled every other year or on an as-needed basis.
- Capital expenditures are amortized on the basis of useful life equal to 7, 10, or 20 years.
- Costs for anticipated borrowing include a 2% fee to cover the projected cost of bond issuances.
- Debt Service interest rates for lease revenue bond issuance are estimated at 3.75% for FY 23 and at 4.75% for all future years.

Existing & Projected Debt Balances

	FY 23	FY 24	FY 25	FY 26	FY 27
County Government					
Beginning Principal Balance	\$ 56,889,787	\$ 80,376,981	\$ 74,614,869	\$ 100,915,793	\$ 93,193,799
Anticipated Borrowing	\$ 28,530,143	\$ -	\$ 32,178,063	\$ -	\$ 31,165,452
Retired Debt	\$ (5,042,949)	\$ (5,762,112)	\$ (5,877,139)	\$ (7,721,994)	\$ (6,303,832)
Debt Balance	\$ 80,376,981	\$ 74,614,869	\$ 100,915,793	\$ 93,193,799	\$ 118,055,419
Public Schools					
Beginning Principal Balance	\$ 125,945,211	\$ 179,943,550	\$ 166,527,910	\$ 211,254,601	\$ 195,396,552
Anticipated Borrowing	\$ 65,365,390	\$ -	\$ 58,037,271	\$ -	\$ 33,170,077
Retired Debt	\$ (11,367,051)	\$ (13,415,640)	\$ (13,310,580)	\$ (15,858,049)	\$ (15,081,211)
Debt Balance	\$ 179,943,550	\$ 166,527,910	\$ 211,254,601	\$ 195,396,552	\$ 213,485,418
Total Debt Summary					
Beginning Principal Balance	\$ 182,834,998	\$ 260,320,531	\$ 241,142,779	\$ 312,170,394	\$ 288,590,351
Anticipated Borrowing	\$ 93,895,533	\$ -	\$ 90,215,334	\$ -	\$ 64,335,529
Retired Debt	\$ (16,410,000)	\$ (19,177,752)	\$ (19,187,719)	\$ (23,580,043)	\$ (21,385,043)
Debt Balance	\$ 260,320,531	\$ 241,142,779	\$ 312,170,394	\$ 288,590,351	\$ 331,540,837

Debt Capacity FY 23-27

County Financial Policies recommend that long-term debt and associated debt service levels remain within certain target limits: 2% of the assessed value of taxable property and 10% of General Fund and School Fund revenues. Although the County proposes to add an additional \$248.5M in debt over the next five years, the charts below illustrate that the County's proposed total debt service will remain below these target maximums.



Debt Management and Policies

Pursuant to the Constitution of Virginia and the Public Finance Act, the County is authorized to issue general obligation bonds secured by a pledge of its full faith and credit. To pay the interest and principal on such bonds, the governing body is authorized and required to levy on all taxable property within the County such *ad valorem* taxes as may be necessary. However, in Virginia, counties, unlike cities, are prohibited from issuing general obligation bonds unless the issuance of such bonds has been approved by public referendum or unless the bonds are issued to certain state authorities, such as the Virginia Public School Authority (VPSA), the Economic Development Authority (EDA), or a lease purchase.

Debt Limit

There is no legal debt limit for counties in Virginia since the issuance of all County general obligation debt is subject to referendum.

DEBT SERVICE FUNDS

Debt Service Funding Requirements

Each year, the General Fund includes transfers to the County Government and School Debt Service funds paid within the fiscal year. Each of the Debt Service funds also receives additional revenues from other sources. A summary of the FY 21 Actual, FY 22 Adopted and Projected, and FY 23 Recommended and Adopted revenues, expenditures, and appropriations for the County Government Debt Service Fund and Public Schools Debt Service fund are shown below. Water Resources Debt Service is included in the County Government Debt Service fund.

County Government Debt Service Fund							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
VRA Principal/Interest	\$ 48,542	\$ 21,888	\$ 21,853	\$ -	\$ -	\$ (21,888)	-100.0%
EDA 2011 Principal and Interest	\$ 13,164,114	\$ 3,190,355	\$ -	\$ -	\$ -	\$ (3,190,355)	-100.0%
EDA 2013 Principal and Interest	\$ 1,855,556	\$ 1,853,306	\$ 16,518,306	\$ 1,853,306	\$ 1,853,306	\$ 0	0.0%
EDA 2015 B Principal and Interest	\$ 2,865,326	\$ 2,863,658	\$ 2,856,763	\$ 2,863,589	\$ 2,863,589	\$ (69)	0.0%
EDA 2017 Principal and Interest	\$ 830,336	\$ 827,596	\$ 827,595	\$ 827,200	\$ 827,200	\$ (396)	0.0%
2021 Principal and Interest	\$ -	\$ 1,148,874	\$ -	\$ -	\$ -	\$ (1,148,874)	-100.0%
EDA 2021 A Principal and Interest	\$ -	\$ -	\$ 1,545,068	\$ 1,285,161	\$ 1,285,161	\$ 1,285,161	
EDA 2021 B Principal and Interest	\$ -	\$ -	\$ 43,731	\$ 448,038	\$ 448,038	\$ 448,038	
2020 Line of Credit	\$ 1,576	\$ -	\$ 1,922	\$ -	\$ -	\$ -	
Contingency	\$ -	\$ -	\$ 968,750	\$ -	\$ -	\$ -	
Professional Services	\$ 800	\$ -	\$ 1,060	\$ -	\$ -	\$ -	
Bond Services/Fees	\$ 20,330	\$ 65,372	\$ 5,656	\$ 84,984	\$ 84,984	\$ 19,612	30.0%
Total Expenditures	\$ 18,786,580	\$ 9,971,049	\$ 22,790,705	\$ 7,362,278	\$ 7,362,278	\$ (2,608,771)	-26.2%
Revenues							
Transfer							
General Fund Transfer	\$ 8,625,320	\$ 9,773,731	\$ 6,959,637	\$ 7,164,879	\$ 7,164,879	\$ (2,608,852)	-26.7%
County Gov't Capital Fund Transfer	\$ 9,963,490	\$ -	\$ 15,633,750	\$ -	\$ -	\$ -	
Water Resources Transfer	\$ 197,770	\$ 197,318	\$ 197,318	\$ 197,399	\$ 197,399	\$ 81	0.0%
Total Revenues	\$ 18,786,580	\$ 9,971,049	\$ 22,790,705	\$ 7,362,278	\$ 7,362,278	\$ (2,608,771)	-26.2%

Public Schools Debt Service Fund							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
VPSA Principal and Interest	\$ 7,365,890	\$ 6,967,854	\$ 6,967,853	\$ 5,699,291	\$ 5,699,291	\$ (1,268,563)	81.8%
EDA 2011 Principal and Interest	\$ 3,669,701	\$ 373,239	\$ -	\$ -	\$ -	\$ (373,239)	0.0%
EDA 2013 Principal and Interest	\$ 692,975	\$ 696,475	\$ 6,101,475	\$ 688,725	\$ 688,725	\$ (7,750)	98.9%
EDA 2015 Principal and Interest	\$ 7,831,826	\$ 610,435	\$ -	\$ -	\$ -	\$ (610,435)	0.0%
EDA 2015 B Principal and Interest	\$ 1,139,987	\$ 1,138,905	\$ 1,138,905	\$ 1,139,473	\$ 1,139,473	\$ 568	100.0%
EDA 2017 Principal and Interest	\$ 1,079,595	\$ 1,076,336	\$ 1,076,336	\$ 1,078,232	\$ 1,078,232	\$ 1,896	100.2%
GO 2017 Principal and Interest	\$ 2,242,831	\$ 2,245,581	\$ 2,245,581	\$ 2,245,331	\$ 2,245,331	\$ (250)	100.0%
QSCB Principal and Interest	\$ 285,000	\$ 285,000	\$ 285,000	\$ 205,000	\$ 205,000	\$ (80,000)	71.9%
2021 Principal and Interest	\$ -	\$ 4,937,905	\$ -	\$ -	\$ -	\$ (4,937,905)	0.0%
EDA 2021 A Principal and Interest	\$ -	\$ -	\$ 3,983,057	\$ 3,313,039	\$ 3,313,039	\$ 3,313,039	
EDA 2021 B Principal and Interest	\$ -	\$ -	\$ 186,192	\$ 1,907,577	\$ 1,907,577	\$ 1,907,577	
Professional Services	\$ -	\$ -	\$ 2,540	\$ -	\$ -	\$ -	
Bond Services/Fees	\$ -	\$ -	\$ 8,164	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 24,307,805	\$ 18,331,730	\$ 21,995,103	\$ 16,276,669	\$ 16,276,669	\$ (2,055,060)	-11.2%
Revenues							
State							
VPSA Bond Rebate	326,895	378,423	383,558	330,108	330,108	\$ (48,315)	-12.8%
Federal						\$ -	
QSCB Interest**	80,155	79,390	79,390	79,390	79,390	\$ -	0.0%
Transfer							
County Gov't Capital Fund Transfer	10,519,494	-	5,405,000	-	-	\$ -	
General Fund Transfer	13,381,262	17,873,916	16,127,155	15,867,171	15,867,171	\$ (2,006,745)	-11.2%
Total Revenues	\$ 24,307,806	\$ 18,331,730	\$ 21,995,103	\$ 16,276,669	\$ 16,276,669	\$ (2,055,060)	-11.2%

Total Debt Service Funds							
	FY 21 Actual	FY 22 Adopted	FY 22 Projected	FY 23 Recomm	FY 23 Adopted	FY22 Adopted to FY 23 Adopted	
						\$ Change	% Change
Expenditures							
Public Schools	\$ 24,307,805	\$ 18,331,730	\$ 21,995,103	\$ 16,276,669	\$ 16,276,669	\$ (2,055,061)	-11.2%
County Government	18,786,580	9,971,049	22,790,705	7,362,278	7,362,278	(2,608,771)	-26.2%
Total Expenditures	\$ 43,094,385	\$ 28,302,779	\$ 44,785,807	\$ 23,638,947	\$ 23,638,947	\$ (4,663,832)	-16.5%
Revenues							
State	326,895	378,423	383,558	330,108	330,108	\$ (48,315)	-12.8%
Federal	80,155	79,390	79,390	79,390	79,390	\$ -	0.0%
Transfers							
General Fund	22,006,581	27,647,647	23,086,791	23,032,050	23,032,050	\$ (4,615,597)	-16.7%
County Gov't Capital Fund Transfer	20,482,984	\$ -	21,038,750	\$ -	\$ -	\$ -	0.0%
Water Resources Transfer	197,770	197,318	197,318	197,399	197,399	\$ 81	0.0%
Total Revenues	\$ 43,094,385	\$ 28,302,779	\$ 44,785,807	\$ 23,638,947	\$ 23,638,947	\$ (4,663,832)	-16.5%

County Government Debt Service includes Water Resources Debt.

Overview/Notable Changes

FY 22 Projected:

- The FY 22 projected budget increases by \$16.5M over the FY 22 Adopted Budget. This is reflective of the bond issuances and refunding issuances that occurred in June 2021 and March 2022, both of which occurred after the adoption of the FY 22 budget. The increase is due to paying off the remaining principal of the 2013 EDA issuance as part of this refunding.

The June 2021 refunding netted a \$2.5M savings over the life of the loan and the March 2022 refunding netted a \$2.6M over the life of the loan.

FY 23 Recommended:

- The FY 23 Debt service recommended budget is projected to decrease by \$4.7M or 16.5% from the FY 22 Adopted. This is primarily a reflection of the timing of issuing long-term debt for the County. The County planned to issue debt in FY 21 with the assumption of debt service payments starting in FY22. This issuance occurred in June 2021 and was structured with a schedule of debt service payments to be primarily phased in over FY 23 and FY 24.

FY 23 Adopted Budget: There are no changes to the Recommended Budget.

LONG-TERM DEBT OBLIGATIONS

County Government Debt

At the end of FY 21, Albemarle County held \$61.6 million in outstanding long-term debt through the year 2041 for County Government projects.

A summary of County Government long-term obligations outstanding as of June 30, 2021 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of 06/30/2021
Virginia Res. Auth.	6/23/2011	12/01/2021	2.73%	\$400,000	Various Annual	\$21,559
2013 EDA Lease	11/14/2013	06/01/2033	3.35%	\$25,550,000	Various Annual	\$15,865,000
2015B EDA Lease	09/30/2015	06/01/2036	2.70%	\$26,139,343	Various Annual	\$16,914,686
2017 EDA Lease	03/09/2017	06/01/2037	2.85%	\$10,259,891	Various Annual	\$8,609,930
2021 A Series	06/24/2021	06/01/2041	2.00 - 5.00%	\$18,644,924	Various Annual	\$18,644,924
2021 B Series	06/24/2021	06/01/2026	0.65 - 5.00%	\$1,566,297	Various Annual	\$1,566,297
						\$61,622,396

County Government Debt includes Water Resources.

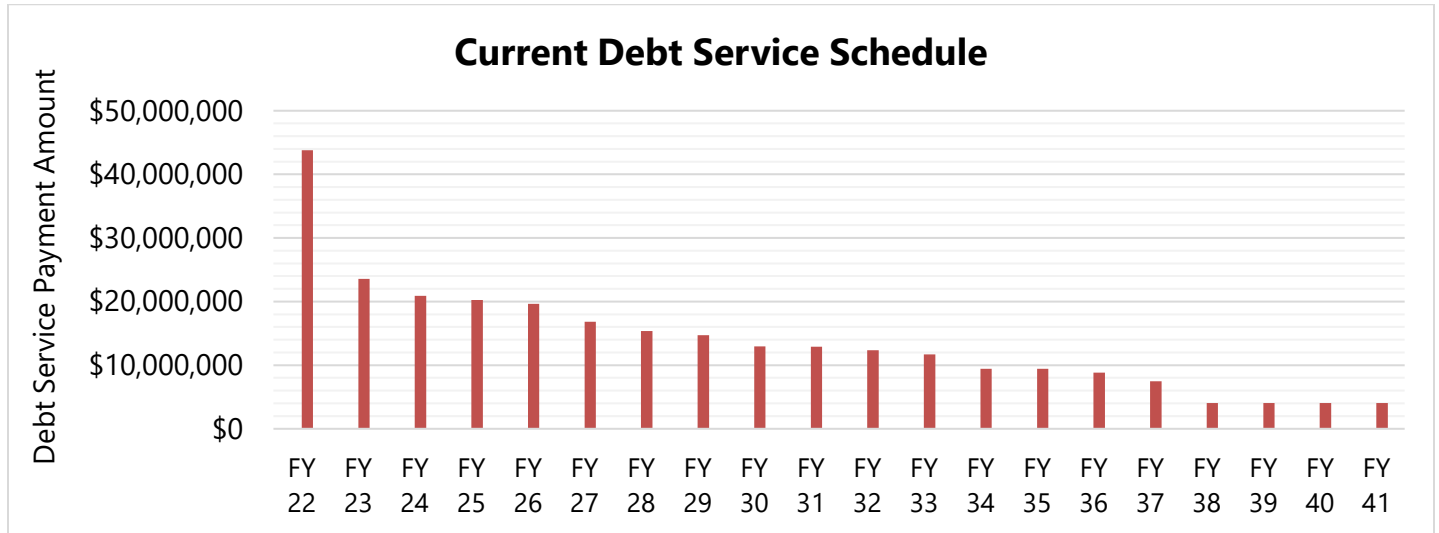
School Debt

At the end of FY 21, Albemarle County held \$137.2 million in outstanding long-term debt through the year 2041 for School projects.

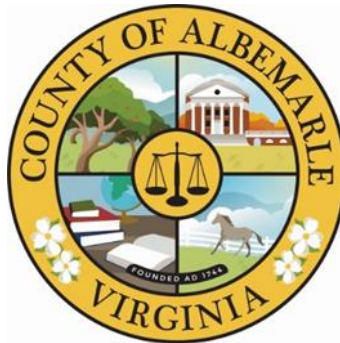
A summary of School-related general long-term obligations outstanding as of June 30, 2021 follows

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of 06/30/2021
2001 A Series	11/15/2001	07/15/2021	3.1% - 5.1%	\$20,330,000	Various Annual	\$1,015,000
2002 A Series	10/15/2002	07/15/2022	2.35% - 5.1%	\$8,365,000	Various Annual	\$830,000
2003 A Series	11/06/2003	07/15/2023	3.1% - 5.35%	\$6,760,000	Various Annual	\$1,005,000
2004 B Series	11/10/2004	07/15/2024	4.1% - 5.6%	\$8,950,000	Various Annual	\$1,780,000
2005 A Series	11/10/2005	07/15/2025	4.1% - 5.6%	\$7,380,000	Various Annual	\$1,830,000
2006 B Series	11/09/2006	07/15/2026	4.23% - 5.10%	\$15,020,000	Various Annual	\$4,500,000
2007 A Series	11/08/2007	07/15/2027	5.10%	\$11,325,000	Various Annual	\$3,955,000
2008 A Series	12/11/2008	07/15/2028	4.66%	\$28,045,000	Various Annual	\$11,200,000
2010 D Series	11/10/2010	07/15/2030	2.87%	\$7,670,000	Various Annual	\$3,820,000
QSCB	12/01/2011	12/01/2030	0.00%	\$2,000,000	Various Annual	\$1,200,000
2013 EDA Lease	11/14/2013	06/01/2033	3.35%	\$8,720,000	Various Annual	\$5,860,000
2015B EDA Lease	09/30/2015	06/01/2036	2.70%	\$12,740,657	Various Annual	\$9,445,314
2017 GO Series	03/08/2017	07/01/2037	2.85%	\$30,435,000	Various Annual	\$26,380,000
2017 EDA Lease	03/09/2017	06/01/2037	2.85%	\$11,980,109	Various Annual	\$9,670,071
2021 A Series	06/24/2021	06/01/2041	2.00 - 5.00%	\$48,065,076	Various Annual	\$48,065,076
2021 B Series	06/24/2021	06/01/2026	0.65 - 5.00%	\$6,668,703	Various Annual	\$6,668,703
						\$137,224,164

FY 22 – FY 41 Debt Service Schedule

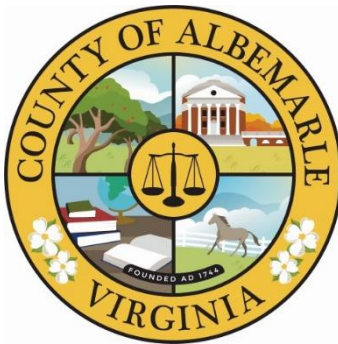


Note: This chart does not include debt service amounts for future bond issuances.



Glossary





GLOSSARY

Accrual Basis of Accounting

A basis of accounting that recognizes transactions at the time they are incurred, rather than when cash is received or spent. In Albemarle, the basis of budgeting and accounting for all governmental funds is the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available, and expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Ad Valorem Taxes

Commonly referred to as property taxes, these taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate.

Adopted Budget

A plan of financial operations for the following year, approved by the County Board of Supervisors, highlighting major changes made to the County Executive's Recommended Budget. The adopted budget reflects approved tax rates and estimates of revenues, expenditures, and transfers.

Agency

A separate organizational unit of County government established to deliver services to citizens.

Appropriated Budget

In this document, the appropriated budget refers to the budget that was officially appropriated on July 1 of the fiscal year.

Appropriation

A legal authorization to make expenditures and to incur obligations for specific purposes granted by the County Board of Supervisors to a specified unit of County Government. An appropriation is limited in dollar amount and when it may be spent, usually expiring at the end of the fiscal year.

Assess

To place a value on property for tax purposes.

Assessed Valuation

The valuation set upon real estate taxes and certain personal property by the Assessor as a basis for levying property taxes, or the value of all taxable property within the boundaries of Albemarle County. In Albemarle, property is assessed at 100% of market value.

Assets

Resources owned or held by Albemarle County, which have a monetary value.

Available Fund Balance

The funds remaining from the prior fiscal year that are available to appropriate and spend in the current fiscal year.

Auditor of Public Accounts

A State agency that oversees accounting, financial reporting and audit requirements for units of local government in the State of Virginia.

BPOL Tax

Business, Professional, and Occupational License is a license tax that is levied upon the privilege of doing business or engaging in a profession, trade, or occupation in the County, and includes all phases of the business, profession, trade, or occupation, whether conducted in the County or not.

Balanced Budget

A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year.

Baseline Budget

The baseline budget of a department is the sum of all non-salary driven compensation (such as part-time, overtime, shift differential, etc.), operational expenditures, and replacement capital outlay.

Bond

A long-term IOU, or promise to pay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are used to finance capital projects. Virginia Public School Authority (VPSA) bonds, which finance school capital projects, are General Obligation Bonds, backed by the full faith, credit, and taxing power of the government.

Budget

A specific plan of operations for the fiscal year that states the expenditures required to meet that plan of operations and identifies the revenue necessary to finance the plan. The annual County budget is established (adopted) by the County Board of Supervisors.

Budgetary Basis

The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP (Generally Accepted Accounting Principles), cash, or modified accrual.

Comprehensive Annual Financial Report

This is the County's annual financial report of its audited financial statements, which is prepared by the Department of Finance in accordance with generally accepted accounting and reporting principles as determined by the Governmental Accounting Standards Board (GASB), using the financial reporting model as prescribed by GASB 34.

Capital Improvement Program

The Capital Improvement Program includes the Capital Budget, and the Capital Improvement Plan (CIP) (the upcoming five-year time period). The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment of the County's long-range physical development needs for the next five-years.

Capital Budget

The capital budget is the first year of the approved five-year Capital Improvements Plan (CIP).

Capital Improvements

Expenditures related to the acquisition, expansion, or rehabilitation of the government's physical plant or infrastructure.

Capital Improvements Plan (CIP)

A five-year plan for public facilities resulting in the construction or acquisition of fixed assets, primarily schools, but also parks, land, landfills, etc.

Capital Needs Assessment (CNA)

The Capital Needs Assessment identifies capital needs beyond the traditional five-year period looking at years six through ten.

Capital Projects Funds

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities. These funds consist of the Public Schools Capital Improvements Fund, the County Government Capital Improvements Fund, and the Stormwater Control Fund.

Capital Outlay

Expenditures for items of a substantial value (more than \$5,000), such as vehicles and equipment.

Carry Forward Funds

Unexpended funds available from the previous fiscal year that may be used in the current fiscal year.

Constitutional Officers

Elected officials whose positions are established by the Constitution of the Commonwealth of Virginia or its statutes. Albemarle County's Constitutional officers include the Clerk of the Circuit Court, the Commonwealth's Attorney, and the Sheriff. Although these officers and their staff are on the County payroll, the State Compensation Board reimburses the County for a portion of the salaries, benefits, and office expenses as approved by the Compensation Board.

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S. Department of Labor that is used as a measure of inflation or changes in prices of various goods. The most commonly used index is the Consumer Price Index for Urban Consumers (CPIU), which is an index of prices of various consumer goods. The County uses the average annual (national) CPIU to measure inflationary increases from one year to the next.

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Funding

Funds/revenues that are undetermined at a given date and dependent upon decisions and/or certain conditions being met outside of agency or department control.

County Executive's Recommended Budget

A plan of financial operations submitted by the County Executive to the Board of County Supervisors. This plan reflects estimated revenues, expenditures, transfers, and departmental goals and objectives. In addition, sections are included to show major budgetary/financial policies and guidelines used in the County's fiscal management.

CSA

The Children's Services Act (for At-Risk Youth and Families) is the State law governing the funding and provision of services to youth and families who require foster care or special education services, or who are involved with the Juvenile and Domestic Relations Court.

Debt

An obligation resulting from borrowing money or purchasing goods and services.

Debt Service

The cost of paying principal and interest on borrowed money, according to a predetermined payment schedule.

Debt Service Fund

A fund established to account for the payment of general long-term debt, which includes principal and interest. The County has two debt service funds: the Public Schools Debt Service Fund and the County Government Debt Service Fund.

Department

An organizational unit of government that is functionally unique in its delivery of services (e.g., Police Department, Department of Social Services, etc.). A department may consist of one or more subdivisions that group related expenditures for accounting and budgetary purposes.

Distinguished Budget Presentation Awards Program

A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents. To receive the award, governments must have prepared a budget that meets program criteria as a document, an operations guide, a financial plan, and a communications device.

Employee Benefits

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and Medicare (FICA), employee pensions (administered by the Virginia Retirement System), workers' compensation, and health, dental, and life insurance.

Encumbrance

A reservation of funds for an anticipated expenditure prior to actual payment of an item. Funds usually are reserved or encumbered once a contract obligation has been signed, but prior to the cash payment actually being dispersed.

Expenditure

The payment of cash on the transfer of property or services for the purpose of acquiring an asset or service, or for settling a loss.

FTE (Full-Time Equivalent)

See Full-Time Equivalent.

Fiduciary Funds (Trust and Agency Funds)

These funds account for assets held by the County in a trustee capacity or as an agent or custodian for individuals, private organizations, other governmental units, or other funds. These funds include Non-expendable Trust and Agency Funds, such as the McIntire Trust Fund.

Financial Management Policies

Financial policies adopted by the Board of County Supervisors in October 1994 and amended in January 2021, for the purpose of providing financial guidelines and goals that create a framework within which sound financial decisions may be made. These policies address the operating budget; capital budget and assets; debt; revenue; investment; accounting, auditing, and financial reporting; the use of fund balance or reserves; and grants.

Fiscal Year

A 12-month period designated as the operating year for accounting and budgetary purposes. The County's fiscal year runs from July 1st to June 30th.

Full-Time Equivalent (FTE)

A part-time position converted to the decimal equivalent of a full-time position based upon 2,080 hours worked per year (40 hours per week). For example, a part-time employee working 20 hours per week (1,040 hours per year) is the equivalent of 0.5 of a full-time employee, or 0.5 FTE. A full-time employee working 2,080 hours per year is 1.0 FTE.

Fund

A fiscal or accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations. Government funds include the General Fund, Special Revenue Funds, School Fund, School Special Revenue Funds, Debt Service Fund, and the Capital Projects Funds.

Fund Balance

Fund Balance refers to the amount of money or other resources in a fund at a specific point in time. It is the excess of the assets of a fund over its liabilities, revenues, and carryovers. It usually refers to the year-end balance.

GAAP (Generally Accepted Accounting Principles)

The uniform minimum standards for financial accounting and recording encompassing the conventions, rules, and procedures that define Generally Accepted Accounting Principles. Budgets for all funds are adopted on a basis consistent with these principles.

GFOA

Government Finance Officers Association is an association for public-sector finance professionals in the United States and Canada, that works to promote and enhance the professional management of governments by identifying, developing, and communicating leading practices in government financial management.

General Fund

This fund is used to account for all revenues and expenditures applicable to the operations of the County, except those transactions accounted for in other funds. This accounts for most traditional County government programs such as police, libraries, parks, human services, etc. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for services, and interest income.

Goal

A broad articulation of a better condition than the one that exists now; an end toward which effort is directed; a desired future state. Goals usually address long-term issues.

Governmental Funds

Governmental funds are those through which most governmental functions of the County are financed. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than on net income determination.

Grant

A contribution by another entity or by one governmental unit to another. The contribution is usually made in support of a specified function, such as health care, housing, crime prevention, etc.

HB 599

Reference to a prior Virginia House of Delegates session bill number that proposed state funding allocations to communities and localities with police departments.

Inter-governmental Aid

Revenue from other governments, such as the State or Federal Government, in the form of grants, entitlements, shared revenue, or payments, in lieu of taxes.

Key Performance Indicators

Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Liabilities

Obligations incurred in past or current transactions requiring present or future settlement.

Licenses/Permits

Licenses and permits are legal permission to engage in certain actions (a type of user's fee). Examples are building permits, and Business, Professional, and Occupational Licenses.

Line Item

An expenditure classification established to account and budget for approved appropriations.

Local Match

County funds or in-kind resources that are required to be expended simultaneously with state, federal, other locality or private sector funding, usually according to a minimum percentage or ratio.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Basis of Accounting

All government funds use the modified accrual basis of accounting under which revenues and related assets are recognized when measurable and available as current assets. Expenditures generally are recognized when the related goods and services are received, and the liability is incurred.

Operating Expenditures

The cost for personnel, materials, and equipment required by a department in order to function.

Operating Revenue

Funds that the government receives as income to pay for ongoing operations, including such items as taxes, fees from services, intergovernmental revenues, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance

A bill, resolution, or other means by which appropriations are given legal effect. It is the method by which the appropriation of the annual budget is enacted into law by the Board of County Supervisors, per authority of state statutes.

Organizational Area

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., administration, public safety, community development, etc.).

“Pay-As-You-Go” Basis

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowed funds.

Permits/Licenses

Licenses and permits are legal permission to engage in certain actions (a type of user’s fee). Examples are building permits, and Business, Professional and Occupational Licenses.

Personal Property

A category of property other than real estate, identified for purposes of taxation, which include personally owned items, corporate property, and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishings, and manufacturing equipment. Goods held for sale by manufacturers, wholesalers, or retailers are not included.

Planning District 10

A regional grouping of cities and counties, which include the City of Charlottesville and the Counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson.

Proffers

Contributions of land, capital improvement and funding from developers to address the demand for community services created by new development.

Property Tax Rate

The amount of tax stated in terms of a unit of the tax base expressed as dollars per \$100 of equalized assessed valuation.

Real Property

Real estate, including land and improvements (building, fencing, and paving) classified for purposes of assessment.

Reserve

An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year, or to earmark revenues for a specific future purpose.

Resolution of Appropriation

A legally binding document that delineates, by fund and department, all expenditures and revenues adopted by the Board of County Supervisors that are reflected in the adopted budget.

Revenue

Income generated by taxes, notes, bonds, investments, income, land rental, fees, user charges, and federal and state grants.

Revenue Sharing (City of Charlottesville/Albemarle County)

An agreement between the City of Charlottesville and the County – approved in a public referendum and effective since 1982 – wherein both contribute portions of their respective real property tax bases and revenues to a shared fund. The fund is distributed between the two annually based upon a set formula.

Revenue Sharing Program (Transportation)

A program sponsored by the Virginia Department of Transportation wherein localities can apply for state funding for transportation projects that must be matched by a local contribution.

School Fund

A governmental fund that reflects revenues and expenditures related to the operations of the County's school system. The primary sources of revenue, exclusive of transfers from the General Fund, are basic aid payments from the Commonwealth and educational program grants. Major expenditures include instructional costs, transportation, etc. Service for long-term debt is included in the General Fund, not the School Fund.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. Special revenue funds include federal and state grant funds, the Vehicle Replacement Fund, and the Tourism Fund.

Supplemental Appropriations

Where requests with sufficient justification exist, special appropriations by the Board of County Supervisors may occur. Such appropriations reflect unanticipated emergency requirements subject to serious time constraints that a normal resource allocation mechanism cannot accommodate.

Tax Base

A part of the economy to which a tax is applied.

Taxes

Mandatory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

Tax Rate

The level of taxation stated in terms of either a dollar amount (i.e., \$0.854 per \$100 of assessed valuation) or a percentage of the value of the tax base (i.e., 5.0% sales tax).

Ten Percent Unassigned Fund Balance

The unassigned General Fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be the equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund. Funds in excess of the required unassigned fund balance may be considered to supplement "pay-as-you-go" capital expenditures in additions to the fund balance.

Transfers

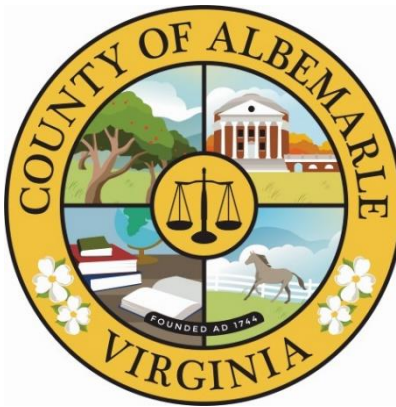
Budget transfers provide the opportunity to shift already budgeted funds to another area. Transfers may occur throughout the course of the fiscal year as needed for an agency's operation. The Chief Financial Officer is authorized to transfer amounts between line items and between divisions within a department. Transfers between expenditure accounts in different departments are approved by the Board of Supervisors.

Trust and Agency Funds (Fiduciary Funds)

These funds account for assets held by the County in a trustee capacity or as an agent or custodian for individuals, private organization, other governmental units, or other funds. These funds include Non-expendable Trust and Agency Funds such as the McIntire Trust Fund, etc.

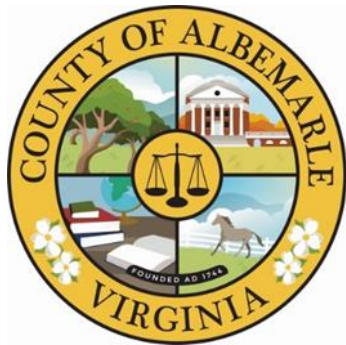
User's Fees/Licenses

User's fees are charges for services such as parks, public property, and parking fees. The fee assures that only the people using a service pay for that service. Licenses and permits are also forms of user fees.



Education





EDUCATION

For the Albemarle County Public School's FY 23 Adopted Budget and other School budget-related information, please visit the Albemarle County Public School's website at:

<http://www.k12albemarle.org/budget>