

Albemarle County Electoral Board

In-person and Virtual Meeting

June 22, 2022

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Nancy Muir, Jake Washburne, Erin Davis, Lauren Eddy, and Jeania Oliver

Guests: Kerin Yates and Sue Lewis – League of Women Voters; Laurie Jones – Albemarle Democratic Party; Clara Belle Wheeler – Albemarle Republican Party; Nancy Koenig

The meeting began at 10:04 am.

Nancy Muir made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. (Board, select staff, Clara Belle Wheeler, and Nancy Koenig were physically present. *All others were electronically present.*)

Nancy introduced attendees.

The agenda was unanimously adopted.

The minutes for June 1, 2022 were unanimously approved.

Electronic Pollbook (EPB) Upgrade. Jake said that, as soon as the remaining hard drives on our EPBs are upgraded, DemTech (which provides the software for our EPBs) will install the new upgrades on them.

Ballot-on-demand Printers. Jake announced that DemTech will bring them to us when they bring the EPB upgrades. They will do a test drive for us. We will train the Early-in-Person Election Officers on them plus possibly Scottsville and Free Union Officers.

Election Officer Training for November General Election. Nancy said that we have rooms reserved for October 17, 18, 20, 22, and 24 in COB-McIntire. Jim asked about the possibility of doing new officer training here at 5th Street since the room will already be set up for Early-in-Person (EIP) voting. Training for EIP officers will be the week of September 19th.

Expansion of Voter Registration Office. Jake reported that there has been no further information on when or how this will happen.

Signing Up for EIP Election Officers. Jake has negotiated with Human Resources for an extension until October 1 for these officers to get their paperwork done so that they can be paid in a timely manner.

Training Videos. Michael noted that all the training videos we created in the past two years are on a share drive. He will review them to see what modifications we need to make in them to have them up-to-date.

Same-day Voter Registration. Jake reported that there is still no guidance from ELECT on how to implement procedures for the new law allowing citizens to register to vote on election day. Discussion ensued.

Rank Choice Voting. Michael announced that Jim Andrews and others on the Board of Supervisors are interested in learning more about this possibility for Albemarle County and would like to have a work session with our Board to discuss it. Clara Belle described the rank choice process that was used at the Republican Governor's Nominating Convention. We agreed to meet with them if they want.

New Voter Cards. Laurie asked when new voter cards will be sent to all Albemarle voters. Jake said he has sent all the data to Mailing Services of Virginia (which is handling the mailing) last week. He hopes that they will go out in the next week or two.

Executive Session. Nancy moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment of a new General Registrar and Director of Elections to fill the unexpired term of Jake Washburne as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 11:06 am.

The Board came out of Executive Session at 11:17 am. (Only Board members participated in the Executive Session.) Nancy moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Michael moved the appointment of Lauren E. Eddy as General Registrar and Director of Elections for a term beginning August 1, 2022 and ending June 30, 2023. Nancy seconded the motion. The motion passed unanimously. Lauren was then informed of our decision.

The meeting was adjourned at 11:27 am.

Respectfully submitted,



James M. Heilman
Secretary, Albemarle County Electoral Board