

Avon Street/5th Street CAC

Meeting Minutes

January 20, 2022

Present: CAC members James Cathro, Craig Roller, Mary Katherine King, Roger Schickedantz, David Storm, Thomas Thorpe, Rob Finley, Diane Greider, Karen Davenport and Emma Andrews; county supervisors Donna Price and Jim Andrews, planning commission member Karen Firehock, county staff Tori Kanellopoulos and Carolyn Shaffer

Meeting called to order at 7:03pm

James read disclaimer: Meeting being held pursuant to and in compliance with Ordinance No. 20-A (16), an ordinance to ensure continuity of government during Covid19 disaster.

Minutes from December meeting approved as submitted.

New CAC members are Emma Andrews and Caitlin Riopel. Emma was present and introduced herself.

New county supervisor Jim Andrews represents Samuel Miller district and introduced himself.

New planning commission representative for Scottsville district is Fred Missel.

Election of officers. Bylaws call for election of chair, vice chair, secretary on an annual basis. Roger provided history of having co-chairs of the committee, one from Avon Street side, one from 5th Street side. Roger made motion to change the bylaws to change to co-chairs instead of chair/vice chair format. Since not enough nominations for both positions, Mary Katherine King was selected chair and Diane Greider was selected secretary. Selection of vice-chair was deferred until February meeting as some absent members may express interest.

Tori provided an overview of the CAC's roles and responsibilities. There are seven CACs in the county, all operating under the same framework and rules. However, each CAC can establish its own guidelines regarding meeting times and length of terms for officers. The CACs have no legislative roles, but assist the county by conducting community meetings, encouraging community involvement, and assisting with master plan updates. All CACs are subject to Freedom of Information Act rules and guidelines.

Tori provided a presentation to explain the county's comprehensive plan (comp plan) process. The comp plan is a 20 vision to guide development, growth, and changes. It includes master plans and small area plans and guides county staff. Tori also reviewed the county planning process and the many steps a proposed project must go through. The county plans to update the comp plan starting in 2022. Karen and Jim both reassured the group that there would be many opportunities for community and CAC input.

Planning Commission updates: Karen advised there was some language clarifications made to better define private roads in private developments. Also, Karen will serve as planning commission chair for 2022.

Board of Supervisor updates: Jim-just completed organization meeting, setting board and commission assignments. Also, county continuing ongoing dialogue w/ CenturyLink regarding service in some areas. Finally, there are plans to establish a working group to help with the comp plan update process.

Donna- county is proposing a project manager for the Southwood project. This would be a county staff position for minimum two year timeframe, approximately \$170,000 annual salary. This person would serve as single contact for the project. Donna also has asked for better reporting for county expenses for the project. Need to pay attention to expenses over original cost estimates.

Future meeting topic suggestions: updates on Biscuit Run Park. Robert advised the group that there is some renewed interest in the proposed trail connecting 5th Street area to the park.

Next meeting is scheduled for February 17, 2022, by zoom meeting.

Meeting adjourned at 8:22pm