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## FINAL ARB ACTION MEMO/MINUTES

**Date:** September 19, 2022

**Time:** 1:00 PM

**Meeting Room:** Lane Auditorium

**Members:**

Chris Henningsen, Chair: Present  
Frank Hancock, Vice-Chair: Present  
Frank Stoner: Present  
Dade Van Der Werf: Present  
Taro Matsuno: Present

**Staff:**

Margaret Maliszewski  
Mariah Gleason  
Khris Taggart  
Carolyn Shaffer

### CALL TO ORDER

Mr. Henningsen called the meeting to order at 1:04 p.m. and established a quorum.

**DISCLOSURES:** None.

**PUBLIC COMMENT:** None.

**Consent Agenda:** None.

**Regular Review Items:** None.

### WORK SESSION:

**a. Entrance Corridor Design Guidelines Addenda:**

Staff: Mariah Gleason, Margaret Maliszewski

The ARB held a work session on the draft addenda for the Rt. 240 and Fontaine Avenue Entrance Corridor segments. The ARB members offered comments and suggestions on the building examples, graphics, segment boundaries, and content. Members encouraged adding photos of recently approved development and clarifying references to landscape treatments; discussed appropriate treatments for buildings on the Barnes Lumber site and review of University-owned property on Fontaine Ave.; suggested revisions to the railroad and downtown,

and the Brownsville and rolling residential segments; considered the areas where ECs intersect; recommended noting important views; and commented on details of the various segments.

## **OTHER BUSINESS**

### **a. Minutes Approval:**

**Motion:** Mr. Van Der Werf moved for approval of the minutes from the September 6, 2022, ARB meeting.

Mr. Hancock seconded the motion.

The motion was carried by a vote of 5:0.

**b. Next ARB Meeting:** Monday, October 3, 2022, 1:00 PM – Lane Auditorium  
Mr. Hancock and Mr. Stoner noted potential conflicts.

### **c. Other Business:**

Board members asked for clarification on the Places 29 CAC request for an ARB member to attend an upcoming meeting (moved to November; discuss how applications are considered, reviewed and approved). Staff and Board members discussed the seating and microphone arrangement in the auditorium for increased volume.

## **ADJOURNMENT**

The meeting was adjourned at 2:07 p.m. to the next ARB meeting on Monday, October 3, 2022, at 1:00 p.m. in Lane Auditorium.