

FEBRUARY 2023

**ACTIVATING THE
STRATEGIC PLAN TO**

STRENGTHEN OUR FOUNDATION



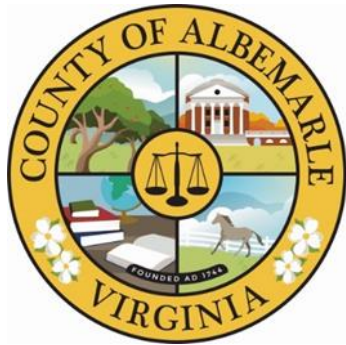
**FISCAL YEAR 2024
RECOMMENDED BUDGET**





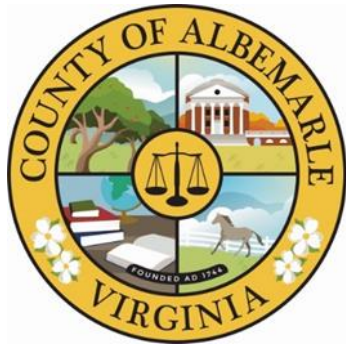
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Budget Message







Dear Honorable Members of the Board of Supervisors:

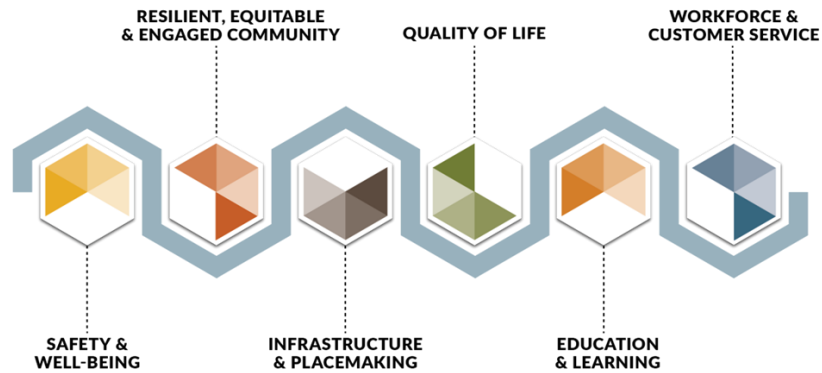
I am pleased to present the Fiscal Year (FY) 2024 Recommended Budget. The FY 2024 recommended combined capital and operating budget totals \$551,461,538. This budget is balanced on a real property tax rate of \$0.854 per \$100 assessed value and on a personal property tax rate of \$3.42 per \$100 of valuation, the same rates as in Calendar Year 2022.

August 24, 2022 was a turning point for Albemarle County – after several years of local government focus on the COVID-19 pandemic response and recovery, this Board of Supervisors invested a collective 30 hours of leadership effort to look beyond the day-to-day governance of Albemarle County to devise a strategic plan for our future. The result, the Fiscal Year 2024-2028 Strategic Plan, is to translate the County’s vision into meaningful actions over the next five years to advance our community’s safety & well-being, resilience, equity, and engagement, infrastructure & placemaking, education & learning, and government workforce and customer service.

OUR VISION

Albemarle County envisions a community with the following:

- ABUNDANT NATURAL, RURAL, HISTORIC, AND SCENIC RESOURCES
- HEALTHY ECOSYSTEMS
- ACTIVE AND VIBRANT DEVELOPMENT AREAS
- A PHYSICAL ENVIRONMENT THAT SUPPORTS HEALTHY LIFESTYLES
- A THRIVING ECONOMY
- EXCEPTIONAL EDUCATIONAL OPPORTUNITIES



For present and future generations.

The annual budget development process considers the strategic plan, the five-year financial planning that the Board undertakes in the fall, and the national, state, and local economic outlook and balances that against revenue projections, existing financial commitments, and the County’s financial policies, to develop a recommended budget that responsibly invests available revenues in strategic priorities.

While budgets focus on one fiscal year, the multiyear nature of capital projects, advancing strategic priorities, and maintaining service delivery to a growing community mean that the decisions from one fiscal year carry forward into future budget years. This recommended budget carries costs for prior budgets, such as the opening of Biscuit Run Park, construction of the Courts Expansion and Renovation, and staffing needs in public safety and human services; and anticipates financial needs projected for Fiscal Year 2025.

The Fiscal Year 2024 Recommended Budget is balanced on the same tax rates as Calendar Year 2022 – responsive to an economic outlook that expects a slowing economy, mixed revenue performance at the same time that the cost to deliver on the County’s capital needs and strategic priorities for government services continues to grow due to increasing inflation, interest rates, and market wages.

The Fiscal Year 2024 Recommended Budget is built to *Activate the Strategic Plan to Strengthen Our Foundation*.

Goal 1: Safety & Well-Being – This budget meets the community’s safety and well-being in four areas. It invests in the Police Department towards their squad-based staffing model so that response times remain low and officers have the back-up needed to stay safe. It begins a multiyear effort to address system needs within Fire Rescue, so that resources are aligned with the risk profile of the community. It transforms our Social Services function to a Department of Human and Social Services to better meet the financial and mental well-being of our most vulnerable community members. It supports our judicial system with the generational investment necessary to construct the long-planned Courts expansion and renovation and address staffing at the Commonwealth Attorney’s Office and salaries at the Public Defender’s Office.

Goals 2: Resilient, Equitable, & Engaged – This recommended budget continues to advance our commitment to being a resilient, equitable, and engaged community. The Climate Action Pool provides implementation funds for projects to reduce emissions in the public and private sector. Our organization is growing our equity & inclusion training program so that staff connect this into service delivery. Our organization continues to connect with residents and create meaningful opportunities to get involved in important County programs.

Goal 3: Infrastructure & Placemaking – This recommended budget responds to the economic environment in which the cost of doing business has steadily increased. To continue to move forward with the projects planned for in the five-year capital improvement plan approved last year, the same list of projects will cost an additional \$38.4 million due to both rising construction costs due to rising inflation and rising interest rates, which increases the cost of borrowing. In fact, this recommended budget includes the transfer to the capital program of \$3.2 million by formula, and a supplemental transfer of an additional \$16.7 million, in order to ensure funds are available in the face of rising costs. At the same time, the cost of providing services has also increased at Albemarle County’s partner agencies – including Charlottesville Area Transit, Jaunt, and Rivanna Solid Waste Authority.

Goal 4: Quality of Life – This recommended budget supports quality of life. Albemarle County has had recent success in entering public-private partnerships to enhance economic activity and quality of life. Local and state funds have led to significant private investments, including the more than \$27 million investment in Bonumose’s research and development facility on Pantops and the more than \$20 million investment in WillowTree’s corporate campus at the restored Woolen Mills factory. The Barnes Lumber project in Crozet, once complete, includes a public plaza that the County will maintain and program with community events.

Rivanna Station is currently undergoing a \$100 million expansion project using federal funds to grow their mission in our community. The University of Virginia recently announced the \$300 million Virginia Biotechnology Institute that will be developed at the Fontaine Research Park with state and private funding, and the UVA Foundation and Albemarle County recently partnered on a successful grant application to the Virginia Business Ready Sites Program at the North Fork Discovery Park, resulting in \$3 million for site readiness. These investments bring vibrancy to our local economy, bringing jobs and economic activity to Albemarle, as well as representing investments in our community’s future, by diversifying our tax base.

This recommended budget supports \$12.4 million of planned investment by county government over the next five years to position Albemarle County as a partner in public-private partnerships, aligned to Project ENABLE, our economic development strategic plan. It also provides \$3.9 million over the next year to the Housing Fund to provide public-private partnership funds for the creation of affordable housing units and nearly \$2 million in transportation funding to leverage state and federal programs to enhance mobility for

all users and continues the work efforts to update the Comprehensive Plan and modernize the Zoning Ordinance, to ensure our community retains our high quality of life.

Goal 5: Education & Learning – This budget fully funds Superintendent’s Funding Request, We Will Know Every Student, adding \$14.6 million in new revenues to Schools operating by formula and plans for FY 24-28 for a total of \$194.5M in Schools capital projects. The Capital Improvement Plan will fund the construction of three schools over the next five years and includes an additional \$6.3 million in planned renovation projects from last year, for a total of \$14.3 million over five years.

Goal 6: Workforce Stabilization – This budget addresses workforce stabilization so that Albemarle County can maintain quality services for the community by retaining quality public servants by offering competitive salaries and benefits. The budget provides a salary increase of 4%, works towards implementation of the Compensation & Classification study, and meaningfully invests in training & development, as well as taking steps towards a more modern workplace with systems and workspaces that reflect the needs of today’s workforce.

The FY 24 - 28 Strategic Plan is not solely implemented through new resource investments – the purpose of strategic planning is to determine priorities and align resources to achieve those goals. In local government, that means aligning not just capital expenditures and new staffing, but developing work plans around activating those priorities. Strategic Plan reports will show how existing resources are being directed to achieve the goals set forth in the plan.

Together, the investments of the Fiscal Year 2024 Recommended Budget activate the FY 24 – 28 Strategic Plan in meaningful ways to strengthen the foundation of our community and our organization.

Commitment to Financial and Strategic Planning

The County’s dedication to financial planning implemented in coordination with Albemarle County Public Schools has been a valuable tool for forecasting the County’s revenue and expenditure picture and in providing a helpful framework for decision-making on major financial issues. It is bolstered by the County’s financial management practices, evidenced by the County’s AAA bond rating by the three leading bond rating agencies, Fitch, Moody’s, and S&P. Through our financial planning process, we set a financial course to meet our mandates and obligations and advance our strategic priorities.

Albemarle County’s Strategic Plan guides the County’s work plans and resource allocations. In 2022, the Board of Supervisors adopted the FY 24 – 28 Strategic Plan. The six goals listed below have accordingly guided the development of the Operating and Capital Recommended Budget.

<p>1</p> <p>SAFETY & WELL-BEING</p> <p><i>Nurture a safe and healthy community.</i></p>	<p>2</p> <p>RESILIENT, EQUITABLE & ENGAGED COMMUNITY</p> <p><i>Design programs and services that promote an equitable, engaged and climate-resilient community.</i></p>	<p>3</p> <p>INFRASTRUCTURE & PLACEMAKING</p> <p><i>Invest in infrastructure and amenities that create connection, opportunity, and well-being.</i></p>
<p>4</p> <p>QUALITY OF LIFE</p> <p><i>Encourage a vibrant community with economic and recreational opportunities that serve all community members.</i></p>	<p>5</p> <p>EDUCATION & LEARNING</p> <p><i>Support exceptional educational opportunities.</i></p>	<p>6</p> <p>WORKFORCE & CUSTOMER SERVICE</p> <p><i>Recruit & retain engaged public servants who provide quality government services to advance our mission.</i></p>

During the five-year financial planning process, the Board of Supervisors affirmed continuing existing work plans and program areas that support the FY 24 – 28 Strategic Plan, to maintain the current Capital Improvement Plan with refreshed project and borrowing costs, to guide new revenues to strategic priorities, and to continue to manage the County’s finances to existing financial policies. The FY 24 Recommended Budget balances these strategic and financial plans against projected revenues.

In Closing

The first year of a new strategic plan is filled with the excitement and anticipation of how to demonstrate for the Board of Supervisors and the community how the plan will serve as a roadmap to achieve our shared goals for our future success. I believe that this recommended budget responds to the macroeconomic and financial environment and directs resources to the most pressing strategic priorities.

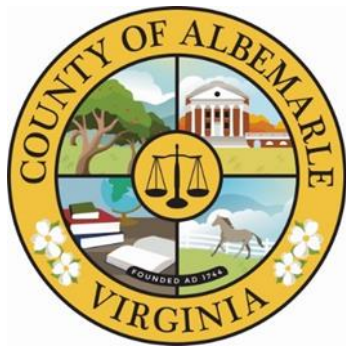
I want to thank the Board of Supervisors for their continued leadership in setting strategic priorities that keep our community moving forward. I also want to thank the dedicated staff who worked to develop this budget recommendation and who will work over the course of the year to advance the goals of the strategic plan and strengthen the County’s foundation to achieve our vision.

Respectfully submitted,

Jeffrey B. Richardson
County Executive

Strategic Plan







**ALBEMARLE COUNTY, VIRGINIA
STRATEGIC PLAN FY24-28**

WEAVING PLANNING, ENGAGEMENT,
AND ACTION TO BUILD OUR FUTURE

Adopted October 2022

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WHY STRATEGIC PLANNING

Strategic planning is used to set priorities and focus energy and resources to move organizations towards their vision. Albemarle County has used strategic planning for many years to inform policy development and financial decision-making and to achieve the community desires and values articulated in the County's Comprehensive Plan.

The Performance and Strategic Planning division of the County Executive office developed an aligned approach connecting the County's work on long range financial planning, comprehensive planning, to build priorities for this community. Our vision and goals will remain broad and narrow focus on objectives. This big picture thinking allows our services to remain adaptable as our community and environment changes. Specifics about how we will execute the goals and objectives will develop through the annual budget process with dedicated resources and projects aligning across the many functions and services.

HOW THIS PLAN WAS DEVELOPED

Through the summer of 2022 the staff prepared potential goals and objectives based on our current community challenges and opportunities. In August of 2022, the Board of Supervisors provided input and direction around six draft strategic plan goals and connecting objectives. The discussions were upon current services and how we might approach challenges and opportunities differently so that the County government can improve and deliver excellent customer service. Board and community input was gathered again in September and October of 2022 and provided small changes to the draft plan.

The adopted final goals and objectives were adopted by the Board of Supervisors on October 19, 2022. Moving forward, the staff will provide clarity on projects and initiatives that align with these objectives and propose work plans to act upon to deliver progress on these goals.

MISSION, VISION, VALUES

The mission, vision, and values are the cultural DNA of our organization. The mission is our purpose, what we seek to do. Our vision is what we hope to achieve. Our values are the core principles and compass for decision making.

The strategic plan is how our organization will work to advance the mission, achieve the vision, and be guided by the values, over the next five years.

OUR MISSION

To enhance the well-being and quality of life for all community members through the provision of the highest level of public service consistent with the prudent use of public funds.

OUR VISION

Albemarle County envisions a community with the following:

ABUNDANT NATURAL, RURAL, HISTORIC, AND SCENIC RESOURCES

HEALTHY ECOSYSTEMS

ACTIVE AND VIBRANT DEVELOPMENT AREAS

A PHYSICAL ENVIRONMENT THAT SUPPORTS HEALTHY LIFESTYLES

A THRIVING ECONOMY

EXCEPTIONAL EDUCATIONAL OPPORTUNITIES

for present and future generations.

OUR CORE VALUES

Our core values are Community, Integrity, Innovation, Stewardship, and Learning.

We expect diversity, equity, and inclusion to be integrated into how we live our mission. We value our customers and co-workers by always providing honest and fair treatment. We embrace creativity and positive change. We honor our role as stewards of the public trust by managing our natural, human, and financial resources respectfully and responsibly. We encourage and support lifelong learning and personal and professional growth.

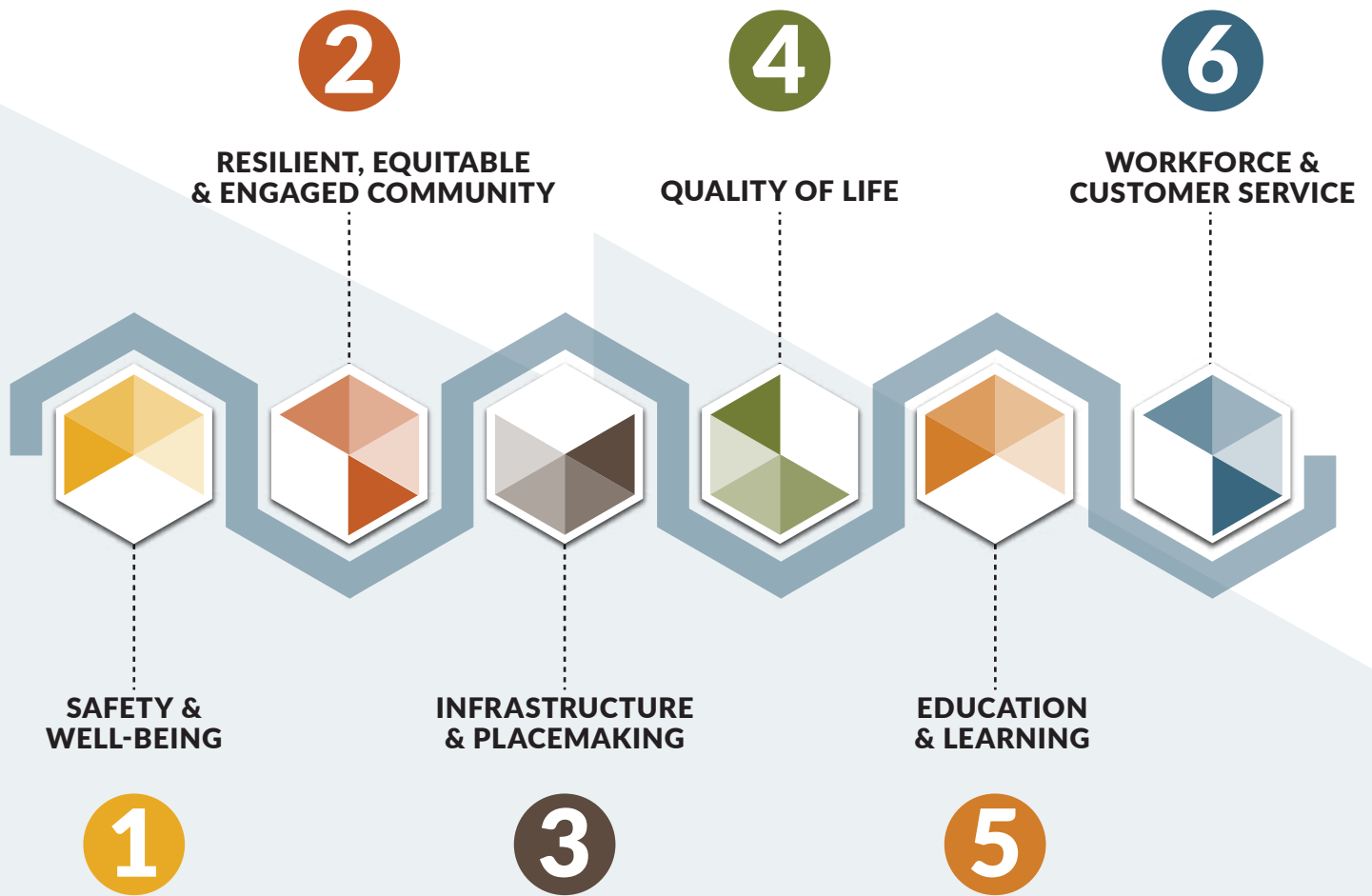


ALBEMARLE COUNTY'S FISCAL YEAR 24-28 STRATEGIC GOALS

The Board of Supervisors sets the policy direction for the future and local government staff implement it through their public service. These efforts are maximized through Board-staff collaboration, guided by the Board of Supervisors' Operating Guidelines for High Quality Governance (page 10) and the Pillars of High Performance (page 9). The following goals have been prioritized to realize the County's vision and to achieve the mission – to enhance the well-being and quality of life for all community members.

The six strategic goals encompass where Albemarle County Government will focus resources to achieve progress in service to our community. The largest expenditure in any local government is in people - our staff - who work daily to provide programs and services aligned to the first five goals.

In the graphic to the right, the blue color that represents workforce and customer service weaves around our goals because investing in our people will have valuable impacts in all of these areas.



HOW WE WILL GET THERE: GOALS & OBJECTIVES

1

SAFETY & WELL-BEING

Nurture a safe and healthy community.

- 1.1 Support community safety through highly responsive services.
- 1.2 Enhance and develop human services initiatives to assist community in accessing existing resources.
- 1.3 Develop County wide public safety long range plan to include emergency preparedness and response.



2

RESILIENT, EQUITABLE & ENGAGED COMMUNITY

Design programs and services that promote an equitable, engaged and climate-resilient community.

- 2.1 Develop tools for integrating climate action and equity into programs and services.
- 2.2 Implement the Climate Action Plan and the Biodiversity Action Plan.
- 2.3 Foster community partnerships and engagement around county priorities.
- 2.4 Implement stream health initiatives.
- 2.5 Identify and mitigate community risk while building, sustaining, and validating the community's capability to respond to and recover from disasters and other natural threats.



3

INFRASTRUCTURE & PLACEMAKING

Invest in infrastructure and amenities that create connection, opportunity, and well-being.

- 3.1 Deploy county-wide communications through broadband programming.
- 3.2 Ensure that long range water and wastewater plans are in alignment with our development goals by partnering with Rivanna Water Sewer Authority and the Albemarle County Service Authority.
- 3.3 Determine the level and extent of services necessary to create a public works department for enhanced maintenance of public rights of way and other infrastructure of public use.
- 3.4 Implement long-range plans to embrace multimodal connectivity.



4

QUALITY OF LIFE

Encourage a vibrant community with economic and recreational opportunities that serve all community members.

- 4.1 Develop AC44 Comprehensive Plan updates and Zoning modernization.
- 4.2 Update Project Enable to include County's role in Economic Development.
- 4.3 Implement Housing Albemarle.
- 4.4 Integrate parks planning with multi-modal transportation planning across the County.
- 4.5 Enhance overall access to parks and recreational opportunities with an emphasis on urban neighborhoods.



5

EDUCATION & LEARNING

Support exceptional educational opportunities.

- 5.1 Collaborate and provide support for the Albemarle County Public Schools Strategic Plan.
- 5.2 Foster partnerships with CATEC, PVCC and UVA to advance our workforce pipeline, economic development, and affordable housing goals.



6

WORKFORCE & CUSTOMER SERVICE

Recruit & retain engaged public servants who provide quality government services to advance our mission.

- 6.1 Implement a total compensation structure that makes us highly competitive compared to other employers.
- 6.2 Implement a comprehensive staff development and wellness program to retain highly qualified staff.
- 6.3 Modernize business processes and technology to transform customer service demands.
- 6.4 Implement office space planning and strategies with a focus on improved customer service, efficiency, and employee wellness.



HOW WE WORK

ALBEMARLE COUNTY'S ORGANIZATIONAL PILLARS OF HIGH PERFORMANCE

We are ONE Organization, Committed to Excellence. We are all stakeholders who share leadership, ownership, and responsibility for the County's vision, mission, core values, and strategic goals. This requires leadership at all levels.

OUR PUBLIC SERVICE COVENANT

We will provide every customer with an experience that is professional, empathetic, and responsive.

OUR LEADERSHIP PHILOSOPHY

We believe that...

people have a desire to engage in meaningful work and want to be valued contributors.

people can and should be trusted.

knowledge should be widely shared to ensure inclusion and learning, and to enable effective problem solving and decision-making.

engaging everyone's creativity, knowledge, and experience will help us take advantage of opportunities and overcome challenges.

those who are closest to the work know best how to direct and improve it and recognize that ideas can come from any person or place.

public service is a worthy calling. It is larger than any single individual and requires a network of committed and talented individuals working together to achieve excellence.

BUSINESS OPERATING PRINCIPLES

Use common practices across the organization.

Organizational needs take precedent over department and individual preference.

Design with the customer need in mind.

Maximize integration and alignment.

Consider life cycle resource needs for new business systems.

Designate clear ownership and accountability.

Provide training, tools, communication, and support.

Collect and evaluate performance measures.

ALBEMARLE COUNTY BOARD OF SUPERVISORS OPERATING GUIDELINES FOR HIGH QUALITY GOVERNANCE

The Board commits to using the following guidelines to ensure high quality governance:

1. The County's strategic priorities will guide the work of the Board and staff and will be supported by a thoughtful priority setting process and cycle.
2. We will honor the expressed will of the majority and respect the concerns of the minority.
3. We ensure that policy decisions and directions to the County Executive are communicated by the entire Board.

Where this is unclear, the County Executive will seek clarification from the Board.

No single member of the Board can provide direction on policy implementation to the County Executive.

4. Board Members do not want their interactions with and requests to staff members to negatively impact staff productivity.

Staff members should use judgment and explain the resources that would be required to respond to Board requests.

If a policy issue is going to affect workload or a policy decision, it should come through the County Executive's office.

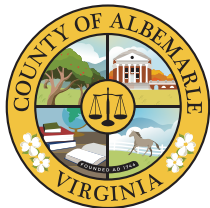
5. When a Board Member sends a communication to a staff member, it should be copied to the department director and the appropriate member of the County Executive's Office. Urgent matters will be clearly labeled in the subject line.
6. To assure maximum productivity, the Board should focus on policy-making work and the staff should focus on day- to day operational work and provide progress reports.
7. We are responsible for our districts, the entire County, and the region; therefore, we should give our best efforts to work for the benefit of all.
8. When a Board Member has a concern regarding staff performance, we go directly to the County Executive in a timely manner so that it can be addressed.

Just as the Strategic Plan will provide guidance to Albemarle County's elected leaders and administration, the initiatives within the plan will also validate the work of other community plans, studies, and future updates to Albemarle County's Comprehensive Plan.

The goals and objectives in this Strategic Plan set the direction for our county's future, while helping to create and improve the amenities, educational opportunities, and services that are vital to enhancing our community's vibrancy and quality of life, for everyone.

We thank the Board of Supervisors, our community, and our staff who took part in the development of this plan, and for openly sharing their concerns, ideas, and individual goals for a better community.





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FIVE-YEAR FINANCIAL PLAN

Long-range financial planning is part of the County's adopted financial policies: *"The County will develop and annually update a long-range five-year Financial Plan. The Financial Plan will include a review of revenue trends and expenditures from the prior years' projections of revenues and expenditures, as well as future costs and the financing of the Capital Improvement Plan."*

A long-range financial plan is different from the annual budget in that it emphasizes where the County may be headed at the end of the plan rather than the coming fiscal year. This planning can provide a helpful framework to inform the annual budget to ensure funding recommendations are aligned with County priorities. It also provides a framework to illuminate discussion around questions such as:

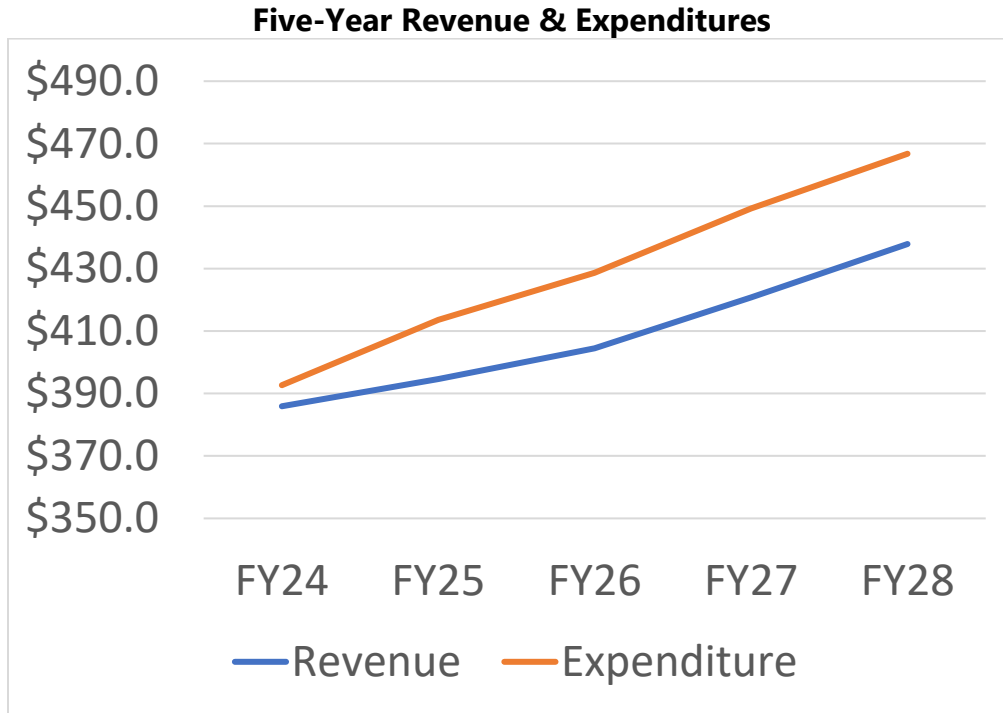
- Are the County's operating and capital plans in alignment? For example, if the County starts constructing a new facility in the capital budget, is it able to open and operate it in a future operating budget? Or differently stated, can the decisions being made today be afforded in future years?
- What long-term strategies or policies could be considered to change the long-term trajectory of the financial plan?

Discussions on the FY 24 – 28 Five-Year Financial Plan were preceded by long-range strategic and financial planning meetings with the Board of Supervisors, including:

- On August 24, 2022, the Board held a Strategic Planning Retreat for FY 24 – 28.
- On September 7, the Board updated the County's Financial Management Policies and approved a FY 24 budget calendar.
- On September 21, the Board held a work session on the FY 24 - 28 Strategic Plan Draft.
- On October 5, the Board received an Economic Outlook Report presented by Dr. Sheryl Bailey, Visiting Professor of Practice, Virginia Tech.
- On October 19, the Board adopted the FY 24 - 28 Strategic Plan goals and objectives.

Prior to recommendation of the annual budget, the County holds long-range financial planning discussions with the Board of Supervisors, which took place this process on November 2, December 7 in a joint meeting with the School Board, and December 14, 2022.

On November 2, the Board held the first Five-Year Financial Plan work session that focused on County Government services. The intended outcomes of that meeting were to inform the Board on long-range planning assumptions and the proposed plan's alignment with the Strategic Plan and for the Board to provide initial feedback on the financial plan. Staff presented assumptions regarding long-term revenue and expenditure projections and the results are shown in the following chart.



At the time of the initial presentation, expenditures were projected to exceed revenues in all years of the plan, with widening gaps in FY 25 and FY 26. These gaps are due to a projected economic slowdown and known expenditure obligations in future years. Projections are developed using the best information available at the time with the understanding they will continue to be updated in the annual budget development process and subsequent financial plans. Examples of notable assumptions included:

- An updated revenue picture that considered additional data on year-to-date performance and three conclusions from the County’s Economic Outlook Report:
 - Albemarle’s economy is strong
 - Albemarle’s economic indicators generally follow state & national trends
 - It is “...prudent for Albemarle County to also anticipate an economic cooling with the accumulating signals of a likely economic slowdown in the U.S., state, and globally.”
- Aligning expenditure assumptions in the operating and capital budgets to the Board of Supervisor’s six strategic goals areas and related objectives.
- The operating impacts of capital projects.
- The continuation of grant funded positions upon the end of those grants, such as those providing Fire Rescue services.
- Positions to support increased service demands to maintain service levels.

Staff also provided the Board of Supervisors with scenarios if revenue projections were 0.5% better or 0.5% worse for perspective on how variances could impact the long-term trajectory of the plan. Staff received feedback from the Board on the plan and assumptions to identify what the plan did well, what may be missing, and what required more information.

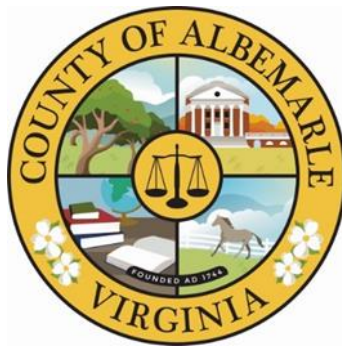
On December 7, the Board held a joint Five-Year Financial Plan work session with the School Board. This meeting was held to achieve three desired outcomes:

- An understanding of how the County arrived to the present: Staff presented an overview of 20 years of capital budgets, trends, and takeaways, a recap of the capital planning process during the pandemic for

the FY 21 – 23 budgets, and the changes that have taken place since the FY 21 – 25 Capital Improvement Plan (CIP) process, including approaches to debt management, strategic investment of one-time funding from both Boards, and the diversification and investment of ongoing tax revenues. Staff also reviewed the preliminary impacts on the existing CIP of increased project costs, due to significantly changing market conditions, and borrowing costs, due to a new interest rate environment.

- Understanding of School Board requested needs: Albemarle County Public Schools presented and responded to questions on topics such as how the Public Schools' CIP request was prepared, data around school capacity and conditions, and the scope and timing of proposed projects. Information was also presented on the Public Schools' operating budget, including the impacts of capital projects once completed.
- Discussion of strategies and next steps: Staff presented a review of the County's debt capacity according to its adopted Financial Management Policies and what would be considered if additional projects were to be added to the CIP. Staff also communicated the annual budget calendar and examples of possible Board strategies to increase CIP revenues, should the Board choose to pursue them. Additional discussion on the CIP is planned at the March 13, 2023 budget work session with the Board of Supervisors.

At the December 14, 2022 meeting, staff recapped the strategic and financial planning efforts underway since August and the next steps for each: the Strategic Plan, Financial Management Policies, Economic Outlook Report, FY 24 annual budget, and FY 24 – 28 Capital Improvements Plan.



Budget Process & Policies





THE BUDGET PROCESS

PURPOSE OF BUDGETING

The primary purpose of budgeting is to formally convert Albemarle County's long-range plans and policies into current year services and programs. The budget provides detailed financial information on the costs of services and the expected revenues for the upcoming fiscal year. It provides a framework for setting priorities for services in the upcoming years to meet the needs and requirements of our community. The budget process also provides a forum for reviewing progress made in the current year and the levels of service provided by County government.

PUBLISHED BUDGET DOCUMENTS

Each year, the County of Albemarle publishes a variety of documents that detail the financial and operational plans for the upcoming fiscal year. Following is a brief description of each of the documents:

- The **Superintendent's Draft Funding Request** is the original request from the Public School system. This document includes the School Fund and School Special Revenue Funds budgets.
- The **School Board's Funding Request** is developed by the School Board after a series of work sessions and a public hearing.
- The **County Executive's Recommended Budget** contains summary information on the Total County Budget, which includes the General Fund, Other County Government Funds, School Fund, School Special Revenue Funds, Capital Funds, and Debt Service Funds. This document provides detailed information on the General Fund, Other County Government Funds, Debt Service, and Capital Funds. Detailed information on the School Fund and School Special Revenue Funds are found in other documents as noted in this section.
- The **Board of Supervisors' Adopted Budget** is developed by the Board of Supervisors after a series of work sessions and public hearings. This document reflects any changes made by the Board of Supervisors to the County Executive's Recommended Budget.
- The **School Board's Adopted Budget** is the final approved budget for the Albemarle County Public Schools.

STATE REQUIREMENTS

Requirements for Budget Adoption

The Commonwealth of Virginia requires all localities to meet certain budget guidelines, as outlined in Sections 15.2-2500 to 15.2-2513 of the Code of Virginia (1950), as amended. Among these requirements are:

- All localities within Virginia must have a fiscal year beginning on July 1 and ending on June 30.
- Localities must approve a balanced budget. A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year.
- The Board of Supervisors must approve the budget and set the tax rate by July 1 of each year. The adoption of the tax rate requires the Board to hold a public hearing and to advertise this hearing no less than 30 days in advance if the reassessment would result in an increase of one percent or more in the total real property tax levied compared to the prior year's tax levies.
- The public hearing on the budget shall be held at least seven days prior to the approval of the budget.
- The Board of Supervisors shall prepare and approve an annual budget for educational purposes by May 15 or within 30 days of the receipt by the county or municipality of the estimates of state funds, whichever shall later occur.
- In no event, including school system budgets, shall such preparation, publication, and approval be deemed to be an appropriation. No money shall be paid out or become available to be paid out for any contemplated expenditure unless and until there has first been made an annual, semiannual, quarterly, or

monthly appropriation for such contemplated expenditure by the governing body, except that funds appropriated in a county having adopted the county executive form of government for multiyear capital projects and outstanding grants may be carried over from year to year without being reappropriated.

- The appropriation of funds takes place prior to July 1 of each year.

Requirements for Budget Amendment

The process by which the operating budget may be amended is governed by Section 15.2-2507 of the State Code. Any locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing once in a newspaper having general circulation in that locality at least seven days prior to the meeting date. The notice shall state the governing body's intent to amend the budget and include a brief synopsis of the proposed budget amendment. The Board of Supervisors may adopt the amendment at the advertised meeting, after first providing a public hearing during the meeting on the proposed budget amendment. Amendments of less than one percent of the total revenue also must be approved by the Board of Supervisors, although no public hearing is required. Appropriations lapse at the end of each fiscal year (June 30) for all funds.

Requirements for Financial Records

The County's financial records are audited each year by a firm of independent certified public accountants in accordance with the Government Accounting Standards Board (GASB). The single audit is required under the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Circular A-133, [Audits of State and Local Governments](#). Copies of the annual financial audit are available on the County website at www.albemarle.org or upon request from the Department of Finance & Budget.

PUBLIC PARTICIPATION

Each year, the County develops a schedule of events that describes the dates of public and Board of Supervisors participation in the budget process. The Board is asked to approve the budget process schedule in order to establish firm dates for meetings and provide the public with as much notice as possible. Budget information can be found on the County website, www.albemarle.org. The Office of Management and Budget (OMB) can be contacted by calling (434) 872-4516 from 8:00 am – 5:00 pm Monday to Friday or via email at budget@albemarle.org.

BUDGET CALENDAR

The County's budget schedule begins in the fall with initial data gathering for updates to revenue and expenditure projections. County government departments submit baseline budget analyses and requests to the OMB and meet with OMB staff to clarify any questions on baseline budget submissions.

Staff then reviews department and agency requests, develops budget-related inquiries, and updates revenues. Using guidance provided by the Board of Supervisors and the results of discussions with department staff, the OMB staff develop specific recommendations for a balanced budget with the County Executive's Office. By early February, the County Executive makes decisions on the budget recommendations and staff prepares the County Executive's Recommended Budget document. The budget is presented to the Board of Supervisors and a public hearing on the County Executive's recommendation is held.

After the public hearing, the Board holds work sessions to conduct a review of each area of the budget and to propose specific changes to the County Executive's Recommended Budget. After budget changes are agreed upon for the Board of Supervisors' Proposed Budget, a public hearing on the Proposed Budget and a public

hearing on the proposed tax rate is held. The Board then sets the tax levy for the calendar year and adopts the operating and capital budget. The budget is legally enacted through passage of a Resolution of Appropriation prior to July 1.

Once the budget is appropriated, it becomes the legal basis for spending funds to accomplish the programs of each department of the County during the fiscal year. No department or agency may spend in excess of the appropriated amounts. Financial and programmatic monitoring of departmental activities occurs throughout the year to ensure conformity with the adopted budget. The Chief Financial Officer is authorized to transfer budgeted amounts between compensation and other operating expenses groups and between divisions within a department. Transfers between expenditure accounts in different departments or funds must be approved by the Board of Supervisors or as described otherwise in the Resolution of Appropriation. Procedures governing amendments to the adopted operating budget are described on the previous page.

BUDGET CALENDAR

August 2022	
24 (Wed.)	Board of Supervisors Strategic Planning Retreat
September 2022	
7 (Wed.)	Board of Supervisors Meeting - Review of Financial Policies and FY 2024 Budget Calendar
October 2022	
5 (Wed.)	BOS Regular Meeting - County Financial Outlook: Economic Report
November 2022	
2 (Wed.)	Work Session – Long-Range Financial Planning
December 2022	
7 (Wed.)	Work Session – Long-Range Financial Planning: Public Schools, Operating and Capital
14 (Wed.)	Work Session – Long-Range Financial Planning
February 2023	
22 (Wed.)	County Executive’s presentation to Board – Recommended Budget and Capital Improvements Program
March 2023	
01 (Wed.)	Public Hearing on County Executive’s Recommended Budget and CIP
08 (Wed.)	Work Session #1
09 (Thur.)	<i>Tentative</i> - School Board adopts Public Schools budget request
13 (Mon.)	Work Session #2 – To include School Board funding request and CIP
15 (Wed.)	Work Session #3 – Board proposes Budget and sets maximum tax rate for advertisement
22 (Wed.)	If needed - Work Session #4
29 (Wed.)	If needed - Work Session #5
April 2023	
Week of 3-7	Spring Break
12 (Wed.)	If needed - Work Session #6
26 (Wed.)	Public Hearing on the CY 22 tax rate and Board’s Proposed Budget
May 2023	
3 (Wed.)	Board approves and appropriates FY 24 Budget and sets tax rate
11 (Thur.)	<i>Tentative</i> - School Board adopts Public Schools Final budget

FUND STRUCTURE

The budget of the County is organized on the basis of fund classifications, each of which is considered to be a separate accounting and reporting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses. There are three major types of funds:

1) GOVERNMENTAL FUND TYPES

Governmental funds account for the expendable financial resources, other than those accounted for in Proprietary and Fiduciary Funds. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than upon net income determination. The individual Governmental Funds are:

- The **General Fund** accounts for all revenues and expenditures applicable to the general operations of the County that are not accounted for in other funds. The General Fund is the main operating account of the County and therefore, the largest of the governmental funds. This fund includes most traditional County government programs such as police, libraries, parks, human services, etc. The General Fund also includes transfer payments to the following funds: Public Schools operations, Debt Service, and the Capital Budget.
- The **School Fund** reflects revenues and expenditures related to the operation of the County's public school system. The primary sources of revenue, exclusive of transfers from the General Fund, are Basic Aid Standards of Quality funding and sales tax from the Commonwealth. Major expenditures include instructional costs and transportation.
- **School Special Revenue Funds** are separate funds that are used for limited expenditures due to legal or regulatory provisions. These funds require minimal transfers from the School Fund and are primarily funded by federal and state categorical funds, fees, and grants. Examples of these funds are the Food Services Fund and the Community Education Fund.
- **Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than those dedicated to the General Fund) that are legally restricted to expenditures for specific purposes. Special Revenue Funds include state/federal grant funds, Children's Services Act, and the Tourism Fund.
- The **Debt Service Fund** accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related charges. Debt service expenditures are funded by transfers from the General Fund and other sources.
- The **Capital Funds** account for financial resources used for the acquisition, construction or maintenance of capital facilities and consist of the County Government Capital Improvement Fund, the Public Schools Capital Improvement Fund, and the Water Resources Capital Improvement Fund. Funding for capital projects is derived from various sources such as borrowed funds, transfers from the General Fund and School Fund, and other federal, state, and local revenues.

2) FIDUCIARY FUNDS (TRUST AND AGENCY FUNDS)

These funds account for assets held by the County in a trustee or custodial capacity on behalf of others. Fiduciary Funds include non-expendable trust funds, such as the McIntire Trust Fund, held by the government under the terms of a formal trust agreement; and agency funds, such as the Natural Heritage Committee Fund, which are used to account for assets that the County holds for others in an agency (custodial) capacity-

3) PROPRIETARY FUNDS

Proprietary Funds account for operations that are financed in a manner similar to private business enterprises. The Proprietary Funds utilize the accrual basis of accounting where the measurement focus is upon determination of

net income, financial position, and changes in financial position. Proprietary Funds consist of Internal Service Funds.

WHICH FUNDS ARE INCLUDED IN THIS BUDGET DOCUMENT?

The County's budget document primarily addresses budgets for County government operations and of the General Fund, along with a summary of the debt service and capital funds. The operating budget document includes several special revenue funds and other funds that receive transfers to and from the operating budget, including the Tourism Fund, the Children's Services Act (CSA) Fund, and Commonwealth's Attorney Commission Fund. The County's capital budget is also included in the document. An itemized and complete financial balance sheet for the County as well as a comprehensive statement of revenue disbursements, liabilities, reserves, and surplus or deficit of all funds subject to appropriation are contained in the Annual Financial Report, published separately by the Department of Finance & Budget. Other special revenue funds, internal service funds, and trust and agency funds are summarized in the County's annual financial report.

The details of the Public Schools Operating (School Fund) and School Special Revenue Funds budgets are not included in this document since the Public Schools produces its own document which describes these programs. Copies of the School Budget document are available from the County Superintendent of Schools and the information is also available online on the Public Schools' website, <https://www.k12albemarle.org/>.

BASIS OF BUDGETING & ACCOUNTING

Budgets for all funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to governmental units.

Governmental Funds utilize the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available to finance operations during the year; expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectable amounts. Taxes collected during the year and taxes due on June 30, collected within 45 days after that date, are recognized as revenue. Property taxes not collected within 45 days after year-end are reflected as deferred revenues. Sales and utility taxes, which are collected by the State or utilities and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the State or utility, which is generally 30 to 60 days preceding receipt by the County. Licenses, permits, fines, and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state, and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants, such as entitlement programs, are recognized in the period to which the grant applies.

Compensated absences are recorded as a general long-term obligation when incurred and recorded as an expenditure of the appropriate fund when paid. Interest on general long-term debt is recognized when due except for the amount due on July 1, which is accrued.

MAJOR CATEGORIES OF EXPENDITURES

The County Government budget is divided into seven major organizational areas: Administration; Judicial; Public Safety; Public Works; Health and Welfare; Parks, Recreation and Culture; and Community Development.

The **Administration** organizational area provides for County policy direction and management through the Board of Supervisors and Executive Leadership; information technology and technology support through the Information Technology Department; legal advice from the County Attorney; personnel and organizational development functions from Human Resources; real estate assessment, payroll, accounting, tax assessment/collection, procurement, treasury management, and budgeting for the County from the Department of Finance & Budget; and voter registration by the Department of Voter Registration and Elections.

The **Judicial** area includes all court-related services ranging from the serving of warrants to prosecution of crimes, as well as court operations. Funding is provided to support each of the local courts including the Circuit Court, the General District Court, and the Juvenile and Domestic Relations District Court. The Clerk of the Court, the Commonwealth's Attorney, and the Sheriff are also funded in this organizational area. This area also includes the Public Defender's Office and the Magistrate.

Public Safety includes all police services such as patrol, investigations, and animal control through the County Police Department; fire rescue services such as emergency fire rescue services provided by the County Department of Fire Rescue and the volunteer fire companies and rescue squads; Emergency Communications, the Juvenile Detention Center, the Regional Jail, and funding for other local public safety-related agencies, such as the Society for the Prevention of Cruelty to Animals (SPCA).

Public Works includes the Facilities and Environmental Services (FES) Department which provides maintenance of County buildings, custodial services, operation of the copy center, support of the solid waste and recycling program, and storm water management. In addition, the FES Department includes a Facilities Planning and Construction division, which oversees all County government capital projects. This organizational area also includes the Rivanna Solid Waste Authority and water resources-related community agencies.

The **Health and Welfare** organizational area includes the Department of Social Services, the Health District which provides local public health services, the Region Ten Community Services Board, and funding for many local human service agencies. The services provided include oversight and implementation of state and federal social programs, the provision of mental health services, outreach services, services for the elderly, and funding for other local social benefits.

The **Parks, Recreation, and Cultural** organizational area includes the Parks and Recreation Department, the regional library, and funding for various local cultural and recreational agencies. The services provided include County park operations and maintenance, summer swimming programs, community centers, teen programs, and resources for local agencies such as the Charlottesville Albemarle Convention and Visitors Bureau, and the Virginia Film Festival.

The final organizational area is **Community Development** which includes the following programs: Community Development Administration, Planning, Zoning, Engineering, Inspections, and Economic Development Office. In addition, Virginia Cooperative Extension Service, and transit agencies such as the Charlottesville Area Transit (CAT) and Jaunt fall under this organizational area.

FINANCIAL MANAGEMENT POLICIES

STATEMENT OF PURPOSE

The County of Albemarle has a responsibility to its taxpayers to account for public funds, to manage its finances wisely, and to allocate its resources efficiently, effectively, and equitably, in order to provide the services desired by the public. The primary objective of establishing Financial Management Policies is to provide a framework wherein sound financial decisions may be made for the long-term betterment and stability of Albemarle County.

POLICY GOALS

A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. An effective fiscal policy should:

- Insulate the County from fiscal crises;
- Enhance the County's ability to obtain short-term and long-term financial credit by helping to achieve the highest credit rating and bond rating possible;
- Promote long-term financial stability by establishing clear and consistent guidelines;
- Provide the total financial picture of the County rather than concentrating on single issue areas;
- Provide a link between long-range financial planning and current operations; and
- Provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

OPERATING BUDGET POLICIES

The annual budget will be prepared consistent with requirements established by the Virginia Code, guidelines established by the Government Finance Officers Association (GFOA) and in accordance with budgeting best practices.

The budget must be structured so that the Board and the public can understand the relationship between revenues, expenditures, and the achievement of service objectives.

The budget will be structurally balanced, where ongoing revenues equal or exceed ongoing expenditures. The goal of the County is to fund all recurring expenditures with ongoing revenues, not one-time revenues.

The County will develop and annually update a long-range five-year Financial Plan. The Financial Plan will include a review of revenue trends and expenditures from the prior years' projections of revenues and expenditures, as well as future costs and the financing of the Capital Improvement Plan.

When revenue shortfalls are anticipated in a fiscal year, spending during that fiscal year must be reduced sufficiently to offset the projected revenue shortfalls.

The County shares the increase or decrease in available shared revenues among the County Government and Public Schools operating, debt service, and capital budgets.

- When developing the budget, the County calculates the increase or decrease in General Fund local tax and State non-categorical aid revenues.
- This amount is adjusted for changes in expenses that reduce available shared revenue: City of Charlottesville revenue sharing, Tax Relief programs, Economic Development Authority tax-related performance agreements, and the designated transfer to the Water Resources Fund.

- The remaining amount is allocated 54% to the Public Schools operating budget, 36% to the County Government operating budget, and 10% for the joint County Government and Public Schools debt service and capital budgets.

This guideline may be reviewed annually with Board of Supervisors approval.

The operating budget preparation process is conducted to allow decisions to be made regarding anticipated resource levels and expenditure requirements for the levels and types of services to be provided in the upcoming fiscal year.

The County Government operating budget is approved and appropriated by the County Board of Supervisors. Each year the County Board of Supervisors' annual resolution of appropriations dictates the level of appropriation authority for all funds. Total expenditures cannot exceed total appropriations of any department within the General Fund. The annual resolution of appropriations will also establish how the budget may be amended. The Board of Supervisors appropriates Public Schools funding in accordance with Virginia Code § 22.1-115.

The Board of Supervisors will adopt and appropriate the budget in accordance with Virginia Code requirements and the Board of Supervisors' annual budget calendar.

The County will annually seek the GFOA Distinguished Budget Presentation Award.

CAPITAL BUDGET AND ASSET POLICIES

The County will approve a one-year capital budget, which is the first year of the Capital Improvement Plan.

County Government will collaborate with the Public Schools and Planning Commission regarding the development and coordination of the capital budget and Capital Improvement Plan. The processes and procedures related to this collaboration, whether joint Board meetings, designated committees, or other activities will be determined as part of the annual budget calendar or as otherwise directed by the Board of Supervisors.

The County will coordinate the development of the capital budget with the development of the operating budget so that future operating costs, including annual debt service associated with new capital projects, will be projected and included in operating budget forecasts.

The County believes in funding an appropriate portion of its capital improvements on a cash basis to provide budgetary flexibility, to support those capital expenses not eligible for debt financing, and to reflect useful life considerations. The appropriate level and funding goal of ongoing and one-time cash provided to the capital budget in a fiscal year will be determined in the context of the budget processes.

Financing plans for the five-year capital program will be developed based upon a five-year forecast of revenues and expenditures.

The County maintains a capital assets inventory and estimates remaining useful life and replacement costs.

The County will maintain a system for maintenance, replacement, and enhancement of the County Government's and Public Schools' physical plant. This system will protect the County's capital investment and minimize future maintenance and replacement costs:

- The operating budget will provide for minor and preventive maintenance;

- Within the Capital Improvement Plan, the County will maintain a capital plant and equipment maintenance/replacement schedule, which will provide a five-year estimate of the funds necessary to provide for the structural, site, major mechanical/electrical rehabilitation, or replacement of the County Government's and Public Schools' plant.

DEBT POLICIES

The County will not fund current operations from the proceeds of borrowed funds.

The County's debt offering documents will provide full and complete public disclosure of financial condition and operating results and other pertinent credit information in compliance with municipal finance industry standards for similar issues.

Recognizing the importance of long-term financial obligations, including total tax-supported debt, lease, and financing payments, to its overall financial condition, the County will set target debt ratios, which will be calculated annually and published as part of the budget and bond issuance processes

- Total long-term obligations, as defined above, as a percentage of the estimated market value of taxable property should not exceed 2%; and
- The ratio of debt service expenditures to General Fund and School Fund revenues, less General Fund transfers to the School Fund, should not exceed 10%.

The County intends to maintain a 10-year payout ratio at or above 60% at the end of each adopted five-year Capital Improvement Plan for tax-supported debt and lease payments. When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects.

The County will not entertain the use of derivatives as a method of financing debt unless and until such time as the Board of Supervisors adopts a specific derivatives-related policy.

REVENUE POLICIES

Re-assessment of real property will be made every year and will be performed in accordance with Generally Accepted Appraisal Practices and guidelines established by the International Association of Assessing Officers (IAAO).

The County will maintain sound appraisal procedures to keep property values current. The County's goal is to achieve a 100% median assessment to sales ratio using valid sales from the calendar year prior to the tax year in question. This percentage varies from the Virginia State ratio study analysis that uses sales within the year after the assessment is determined.

The County will maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any one year. To the extent possible, the County shall attempt to decrease its dependency on real estate taxes to finance the County's operating budget.

The County will project its annual revenues and generate its five-year forecasts by using an objective, analytical process that is consistent with Government Finance Officers Association (GFOA) best practices.

The County will monitor all taxes to ensure that they are equitably administered and that collections are timely and accurate.

The County will follow an aggressive policy of collecting tax revenues. The annual level of collected current property taxes should be at least 96%, unless caused by conditions beyond the County's control.

The County will, where possible, institute user fees and charges for specialized County programs and services based on benefits, and/or privileges granted by the County or based on the cost of a particular service. Rates will be established to recover operational as well as capital or debt service costs and considering the equitable access to services with a goal to review user fee charges at least every three years.

Local tax dollars will not be used to make up for losses of inter-governmental aid without first reviewing the program and its merits as a budgetary increment.

PROCUREMENT POLICIES

The County will adhere to the procurement policies articulated in the County's Purchasing Manual which is informed by the Virginia Public Procurement Act.

Contractual consolidated banking services will be reviewed regularly and procured in accordance with the Virginia Public Procurement Act.

INVESTMENT POLICIES

The County will invest County revenue in accordance with the County's Investment Policy Document, which is overseen by a staff investment committee, to maximize the rate of return while maintaining a low level of risk. The County will invest in conformance with the Virginia Security for Public Deposits Act and all other applicable laws and regulations.

The County will conduct an analysis of cash flow needs at least on an annual basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.

The Chief Financial Officer shall maintain a system of internal controls for investments, which shall be documented in writing and subject to review by the County's independent auditor.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The County will establish and maintain a high standard of internal controls and accounting practices in conformance with the Uniform Financial Reporting Manual of Virginia and Generally Accepted Accounting Principles (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board.

An independent firm of certified public accountants will perform an annual financial and compliance audit according to generally accepted auditing standards; Government Auditing Standards issued by the Comptroller General of the United States; and Specifications for Audit of Counties, Cities and Towns issued by the Auditor of Public Accounts of the Commonwealth of Virginia. The County will hold a request for proposal process for audit services every five-years.

The County will maintain an audit committee comprised of the County Executive, or designee, the Superintendent of Schools, or designee, the Chief Financial Officer, two Board of Supervisors members and one School Board member. The committee's responsibility will be to review the financial statements and results of the independent audit and to communicate those results to the Board of Supervisors.

The County will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting.

The County will provide the Board of Supervisors with quarterly General Fund and School Fund financial reports.

FUND BALANCE OR RESERVE POLICIES

The fund balance is built over years from savings to provide the County with working capital to enable it to finance unforeseen emergencies without borrowing. The County will maintain a fund balance for cash liquidity purposes that will provide sufficient cash flow to minimize the possibility of short-term tax anticipation borrowing.

At the close of each fiscal year, the unassigned General Fund's fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund, less the General Fund transfer to the School Fund.

The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to finance current operations. If circumstances require the use of the unassigned fund balance that causes the balance to fall to a point below the 10% target level, the County will develop a plan during the annual budget adoption process to replenish the unrestricted fund balance to the 10% target level as quickly as reasonably possible.

In addition to maintaining the 10% target level as described above, at the close of each fiscal year, a target amount equal to 2% of the County's total operating revenues, which includes the General Fund plus the School Fund, less the General Fund transfer to the School Fund, shall be reserved as an unassigned Budget Stabilization Reserve. The Budget Stabilization Reserve is intended to be among the strategies available in a difficult budget year or unanticipated situation. This reserve may be used from time to time as necessary to meet unanticipated one-time emergencies and unanticipated expenditures required to pay costs necessary to maintain the quality or level of current services or to smooth/offset revenue fluctuations occurring within a fiscal year. The Budget Stabilization Reserve is not meant to be an ongoing source of funding for the operating budget and balances utilized should be replenished as quickly as reasonably possible.

The Board of Supervisors may appropriate funds in excess of the unassigned 10% General Fund's fund balance policy level and the Budget Stabilization Reserve to the Capital Improvement Plan in support of "pay-as-you-go" funding; or for other one-time uses. Appropriations to the Capital Improvement Plan are intended to provide flexibility in meeting debt service and capital requirements and to mitigate tax rate increases related to future capital projects

At the close of each fiscal year before the County's audit is complete, all non-appropriated School Operating Fund's fund balance will be transferred into the General Fund-School Reserve Fund. The Board of Supervisors will maintain in the General Fund-School Reserve Fund an amount not greater than 2% of the current year's Public Schools adopted operating revenues. These funds will be available for Public Schools' purposes subject to appropriation by the Board of Supervisors. The Board of Supervisors will transfer any funds in excess of that 2% to the CIP on an annual basis unless otherwise determined by the Board of Supervisors.

The County will also establish targeted fund balances for other County funds, such as the Healthcare Fund and the Children's Services Act Fund (CSA), to meet cash flow needs and to address unexpected expenditure or revenue shortfalls.

GRANTS POLICIES

The County shall seek to obtain grants that are consistent with County priorities.

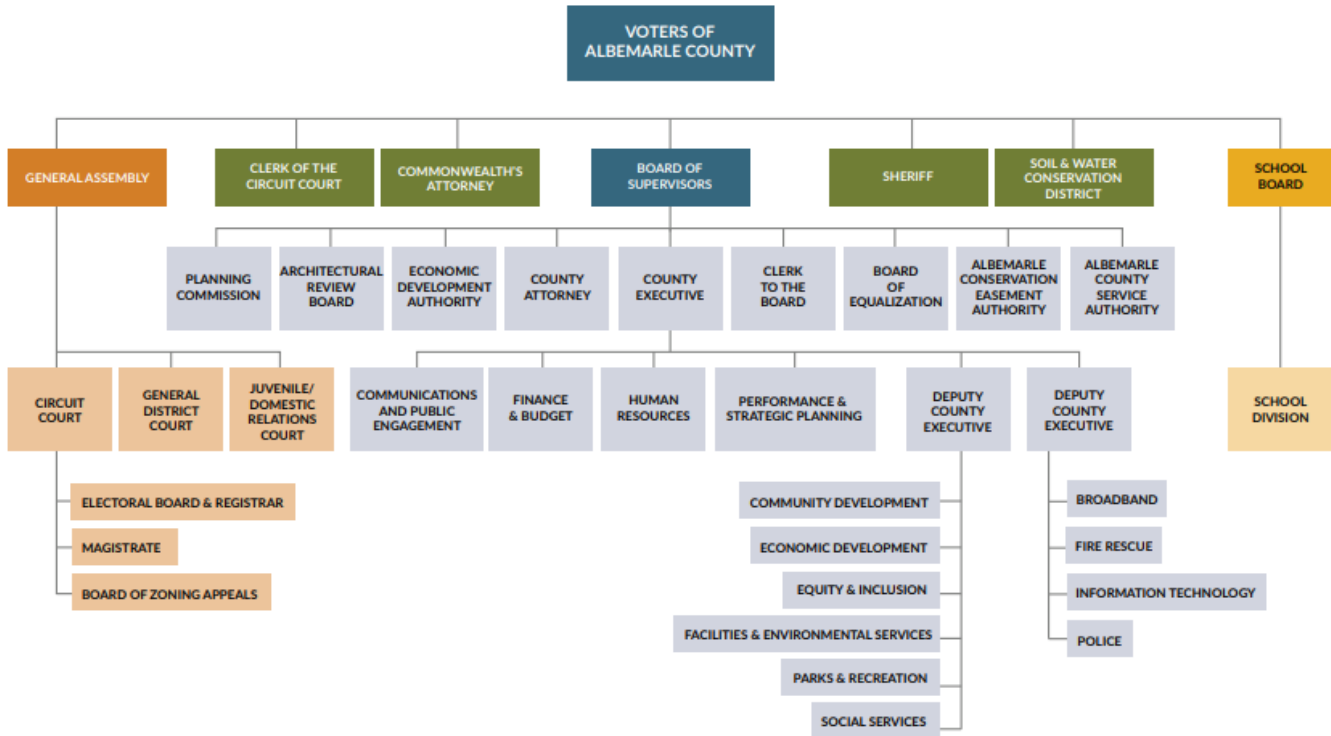
The County will review and update the Grants Administrative Policy on a regular basis, and departments shall follow the procedures contained therein. The purpose of the Grants Administrative Policy is to ensure the efficient administration, operation, and financial management of grant programs, including related systems, internal controls, sub-recipient monitoring, communications, reporting, and auditing.

Before applying for or accepting either state or federal funding, the County will assess the merits of the program as if it were to be funded with local dollars. No grant will be accepted that will incur management and reporting costs greater than the grant and the County will work with Grantees to fully offset administrative costs when possible.

The County will attempt to recover all allowable costs – direct and indirect – associated with the administration and implementation of programs funded through inter-governmental aid. In the case of state and federally mandated programs, the County will attempt to obtain full funding for the service from the governmental entity requiring that the service be provided.

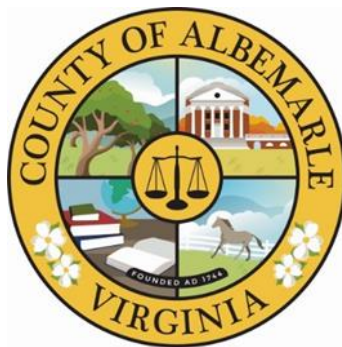
Policies Adopted: October 5, 1994 Amended: October 11, 2000; August 1, 2012; March 13, 2013; September 6, 2017, November 1, 2017, January 6, 2021, and September 7, 2022.

ORGANIZATION CHART



Budget Summary





BUDGET SUMMARY

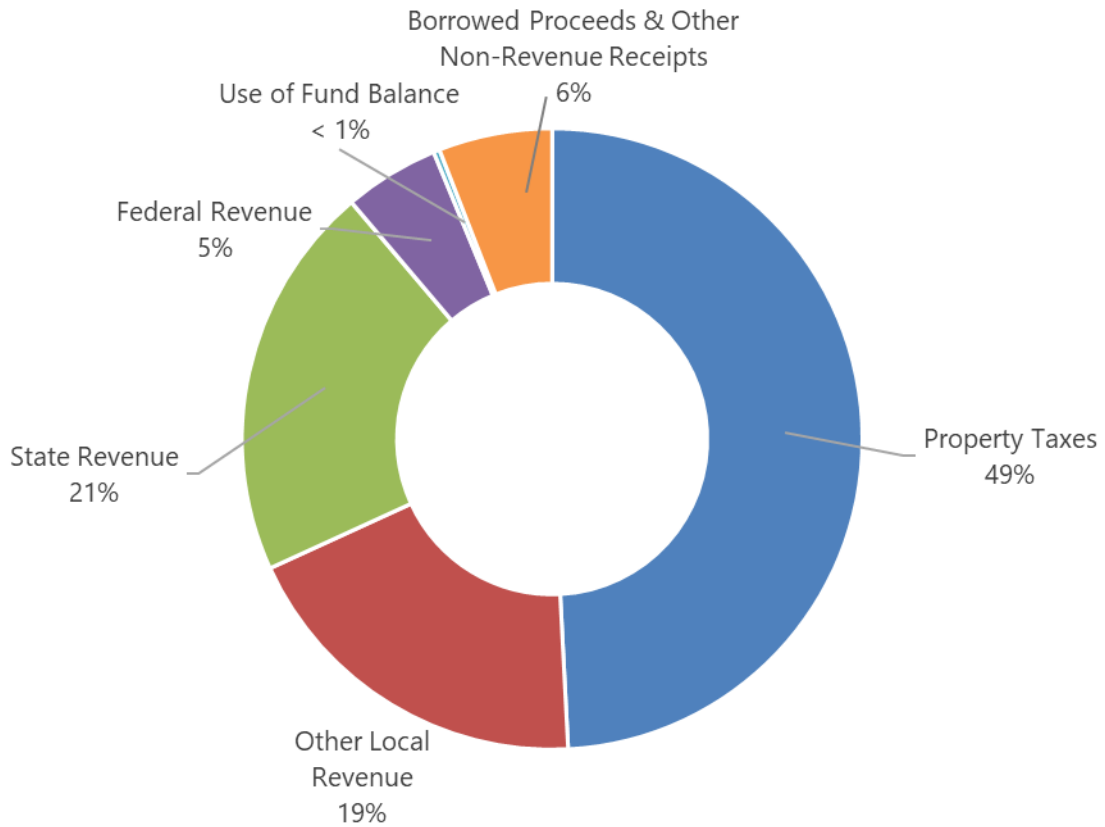
This section of the budget provides summary information about all funds included in the County's Total Budget:

- General Fund
- Other Funds (County Government)
- School Fund
- Special Revenue Funds (Public Schools)
- Capital Projects Funds
- Debt Service Funds

Details for these funds can be found throughout this document. Additional information on the School Fund and School Special Revenue Funds are contained in separate documents published by the Public Schools.

TOTAL COUNTY REVENUES

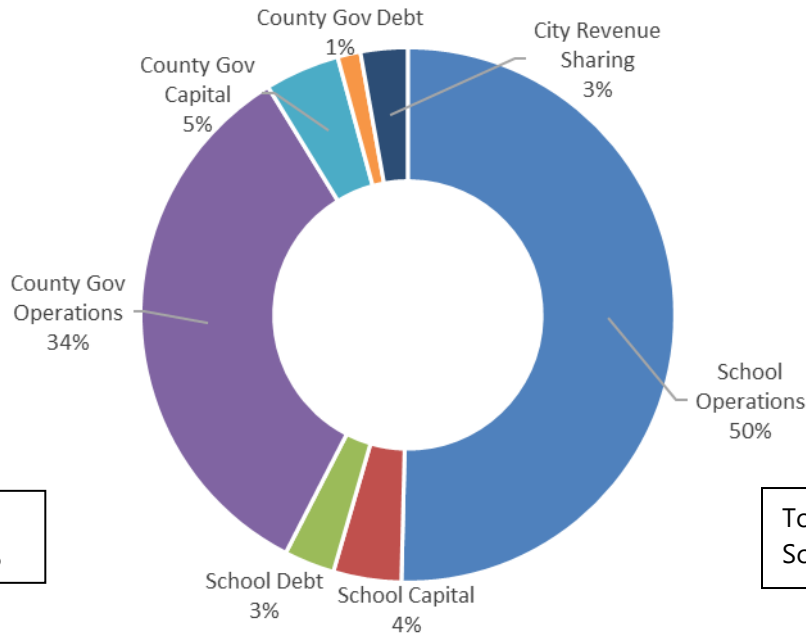
FY 24 Recommended Revenues
\$551,461,538



	FY 22 Actual	FY 23 Adopted	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
				\$ Change	% Change
Property Taxes	\$232,723,027	\$243,939,084	\$271,201,989	\$27,262,905	11.2%
Other Local Revenue	93,222,488	98,173,807	104,733,881	\$6,560,074	6.7%
State Revenue	101,683,702	110,747,342	113,753,597	\$3,006,255	2.7%
Federal Revenue	44,825,019	49,376,437	27,354,672	(\$22,021,765)	-44.6%
Use of Fund Balance	0	20,590,570	1,763,573	(\$18,826,997)	-91.4%
Borrowed Proceeds & Other Non-Revenue Receipts	20,816,675	63,454,768	32,653,826	(\$30,800,942)	-48.5%
Total - All Funds	\$493,270,910	\$586,282,008	\$551,461,538	(\$34,820,470)	-5.9%

TOTAL COUNTY EXPENDITURES

FY 24 Recommended Expenditures \$551,461,538



Total County Government: 40%

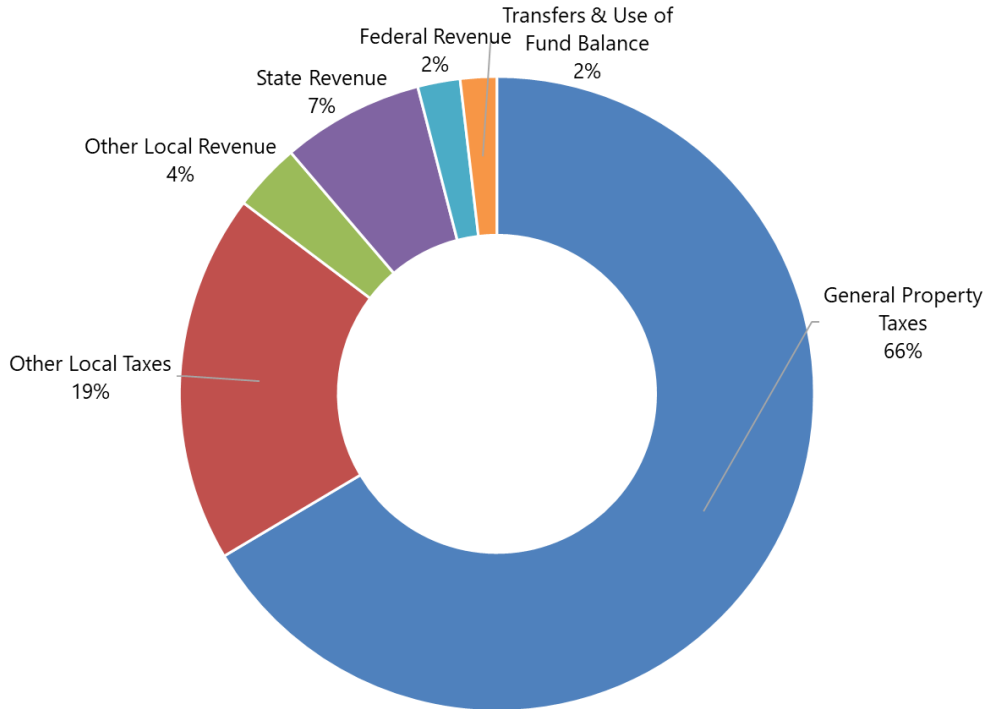
Total Public Schools: 57%

	FY 22 Actual	FY 23 Adopted	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
				\$ Change	% Change
Expenditures					
County Govt Operations	\$121,883,408	\$142,179,226	\$158,269,669	\$16,090,443	11.3%
Other County Govt Funds	24,417,572	35,421,918	27,561,204	(\$7,860,714)	-22.2%
County Govt Debt Service	21,822,362	7,362,278	7,637,580	\$275,302	3.7%
Subtotal, Gen Govt	168,123,342	184,963,422	193,468,453	\$8,505,031	4.6%
School Operations	207,573,727	232,852,032	248,730,162	\$15,878,130	6.8%
School Special Revenue	31,072,149	39,396,946	29,092,750	(\$10,304,196)	-26.2%
School Debt Service	21,992,496	16,276,669	16,829,918	\$553,249	3.4%
Subtotal, Schools	260,638,372	288,525,647	294,652,830	\$6,127,183	2.1%
Subtotal - Operating	\$428,761,714	\$473,489,069	\$488,121,283	\$14,632,214	3.1%
County Government Capital	18,442,780	42,196,192	24,955,178	(\$17,241,014)	-40.9%
School Capital	34,047,737	55,051,520	22,669,337	(\$32,382,183)	-58.8%
Subtotal - Capital	\$52,490,516	\$97,247,712	\$47,624,515	(\$49,623,197)	-51.0%
Revenue Sharing	15,411,834	15,545,227	15,715,740	\$170,513	1.1%
Total - All Funds	\$496,664,065	\$586,282,008	\$551,461,538	(\$34,820,470)	-5.9%

Totals are net of transfers.

GENERAL FUND REVENUES

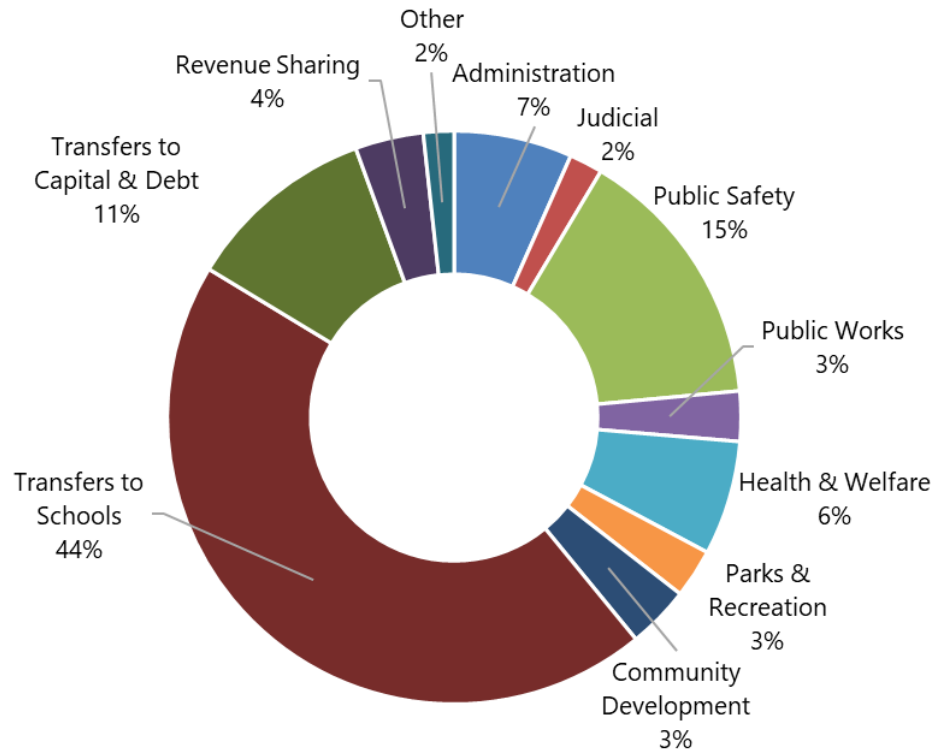
FY 24 Recommended Revenues
\$408,191,128



	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Revenues						
Local Revenue						
Gen. Property Taxes	\$232,723,027	\$243,939,084	\$253,686,696	\$271,201,989	\$27,262,905	11.2%
Other Local Taxes	63,978,126	70,926,224	75,101,577	76,792,171	\$5,865,947	8.3%
Other Local Revenue	10,941,488	9,526,691	13,712,565	14,165,435	\$4,638,744	48.7%
SUBTOTAL	\$307,642,641	\$324,391,999	\$342,500,838	\$362,159,595	\$37,767,596	11.6%
State Revenue	27,685,472	28,801,879	28,281,232	29,508,544	\$706,665	2.5%
Federal Revenue	7,572,391	8,266,645	7,554,714	8,811,771	\$545,126	6.6%
Non-Revenue Receipts	501,202	0	70,633	135,000	\$135,000	
Transfers	4,511,928	3,604,144	3,696,996	6,201,634	\$2,597,490	72.1%
Use of Fund Balance	0	3,219,921	12,764,985	1,374,584	(\$1,845,337)	-57.3%
SUBTOTAL	\$40,270,992	\$43,892,589	\$52,368,560	\$46,031,533	\$2,138,944	4.9%
Total General Fund	\$347,913,633	\$368,284,588	\$394,869,398	\$408,191,128	\$39,906,540	10.8%

GENERAL FUND EXPENDITURES

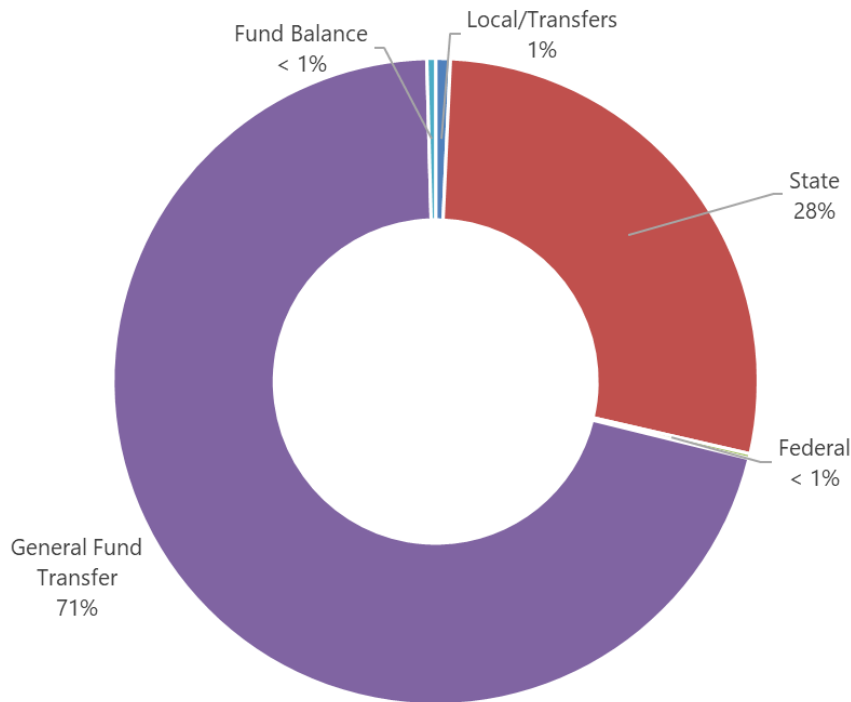
FY 24 Recommended Expenditures
\$408,191,128



	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm \$ Change	FY 23 Adopted to FY 24 Recomm % Change
Expenditures						
Administration	\$20,200,380	\$26,375,658	\$24,321,209	\$27,218,910	\$843,252	3.2%
Judicial	6,253,942	6,963,217	6,932,422	7,683,378	\$720,161	10.3%
Public Safety	48,515,394	53,478,910	46,716,668	61,101,379	\$7,622,469	14.3%
Public Works	7,604,424	8,126,282	8,858,795	11,517,239	\$3,390,957	41.7%
Health & Welfare	21,399,832	24,527,532	23,594,007	26,371,132	\$1,843,600	7.5%
Parks, Recreation & Culture	8,751,406	9,618,543	9,718,546	11,251,182	\$1,632,639	17.0%
Community Development	16,642,893	13,087,081	12,848,409	14,365,722	\$1,278,641	9.8%
Subtotal	\$129,368,270	\$142,177,223	\$132,990,056	\$159,508,942	\$17,331,719	12.2%
Revenue Sharing	\$15,411,834	\$15,545,227	\$15,545,227	\$15,715,740	\$170,513	1.1%
Transfer to School Fund	152,894,248	167,453,853	167,453,853	182,019,694	\$14,565,841	8.7%
Transfers to Capital and Debt Funds	43,637,389	35,820,668	47,671,076	43,912,802	\$8,092,134	22.6%
Other Uses of Funds	7,397,658	7,287,617	8,800,545	7,033,950	(\$253,667)	-3.5%
Subtotal	\$219,341,129	\$226,107,365	\$239,470,701	\$248,682,186	\$22,574,821	10.0%
Total General Fund	\$348,709,399	\$368,284,588	\$372,460,757	\$408,191,128	\$39,906,540	10.8%

SCHOOL FUND REVENUES

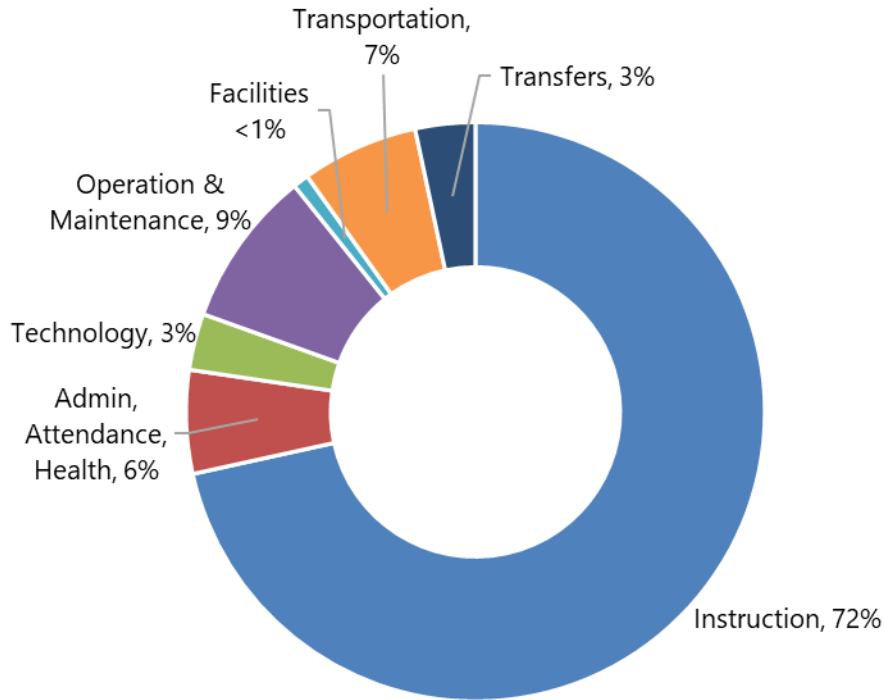
FY 24 Recommended Revenues
\$257,346,842



	FY 22 Actual	FY 23 Adopted	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
				\$ Change	% Change
School Fund					
Local	\$1,668,908	\$1,462,390	\$1,854,518	\$392,128	26.8%
State	61,024,651	67,085,366	71,692,155	\$4,606,789	6.9%
Federal	3,763,314	618,000	618,000	\$0	0.0%
General Fund Transfer	152,894,248	167,453,853	182,019,694	\$14,565,841	8.7%
Fund Balance	0	9,810,950	1,135,000	(\$8,675,950)	-88.4%
Transfers	6,456,392	27,475	27,475	\$0	0.0%
Total School Fund	\$225,807,513	\$246,458,034	\$257,346,842	\$10,888,808	4.4%

SCHOOL FUND EXPENDITURES

FY 24 Recommended Expenditures
\$257,346,842

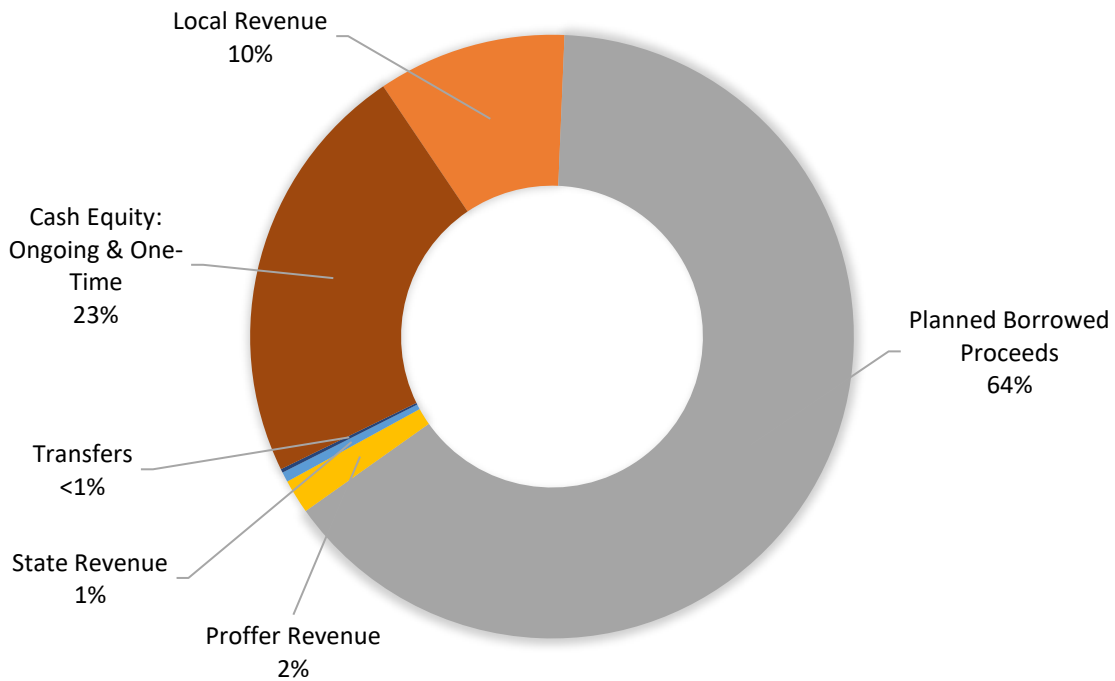


	FY 22 Actual	FY 23 Adopted	FY 24 Recomm	FY 23 Recomm to FY 24 Adopted	
				\$ Change	% Change
School Fund					
Instruction	\$153,642,659	\$174,867,272	\$184,160,819	\$9,293,547	5.3%
Admin, Attendance, Health	12,802,260	13,126,537	14,848,983	\$1,722,446	13.1%
Technology	6,474,768	7,309,525	8,112,238	\$802,713	11.0%
Building Services	21,553,545	21,005,856	22,551,347	\$1,545,491	7.4%
Facilities	201,821	1,985,318	2,251,471	\$266,153	13.4%
Transportation	12,898,674	14,557,524	16,805,304	\$2,247,780	15.4%
Other Transfers	13,666,259	13,606,002	8,616,680	(\$4,989,322)	-36.7%
Total School Fund	\$221,239,986	\$246,458,034	\$257,346,842	\$10,888,808	4.4%

CAPITAL BUDGET REVENUES

FY 24 Recommended Revenues

\$50,438,215



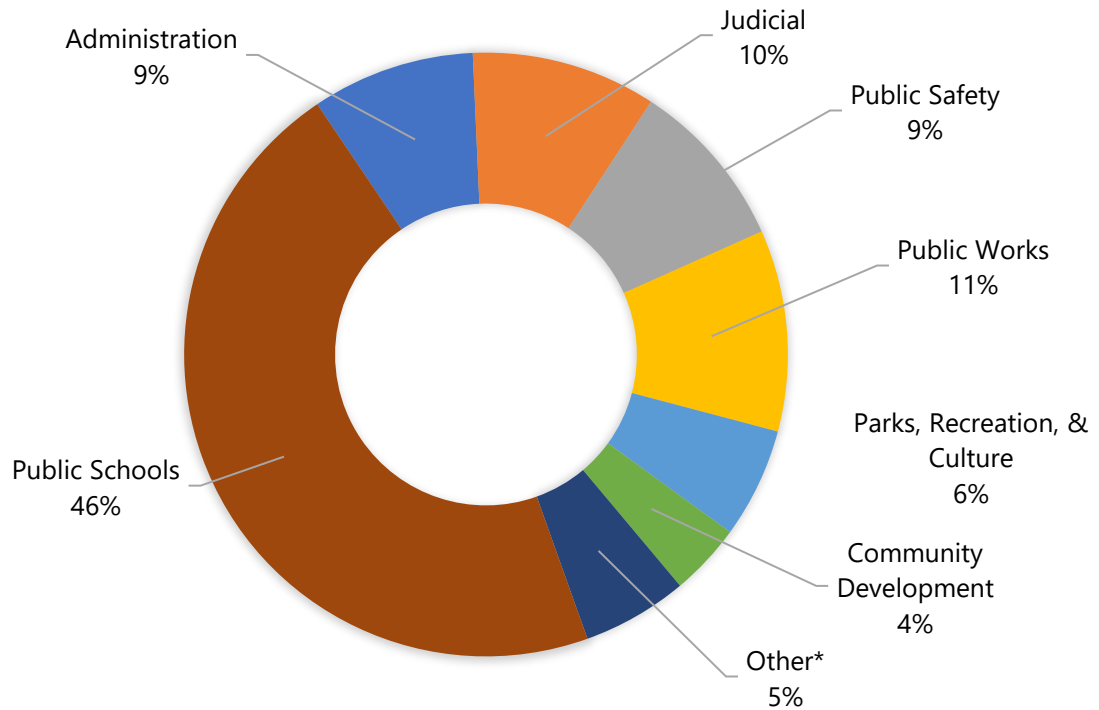
Capital Budget Revenues

(net of borrowed proceeds transfers)

Local Revenue	\$	5,097,680
Planned Borrowed Proceeds	\$	32,546,857
Proffer Revenue	\$	927,063
State Revenue	\$	270,000
Transfers	\$	99,009
Cash Equity: Ongoing & One-Time	\$	11,497,606
Total CIP Revenues	\$	50,438,215

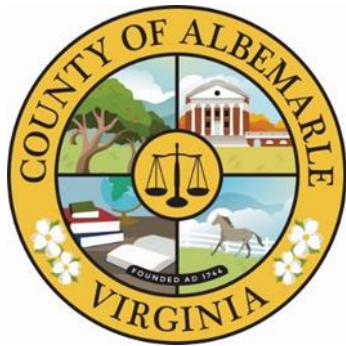
CAPITAL BUDGET EXPENDITURES

FY 24 Recommended Expenditures \$50,438,215



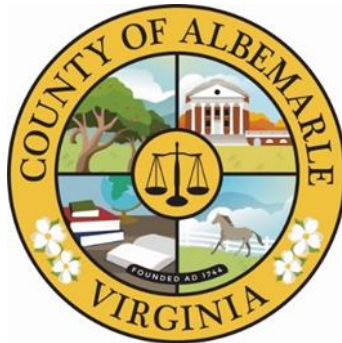
Capital Budget Expenditures <i>(net of borrowed proceeds transfers)</i>	FY 24	
Administration	\$	4,414,100
Judicial	\$	5,000,000
Public Safety	\$	4,600,414
Public Works	\$	5,446,629
Parks, Recreation, & Culture	\$	2,977,536
Community Development	\$	1,956,465
Other*	\$	2,819,272
Public Schools	\$	23,223,800
Total CIP Expenditures	\$	50,438,215

*Administrative and Project Management Services, Cost of Issuance associated with Bond Issuances, and Community Non-Profit Capital Process recipients are included in the Other category.



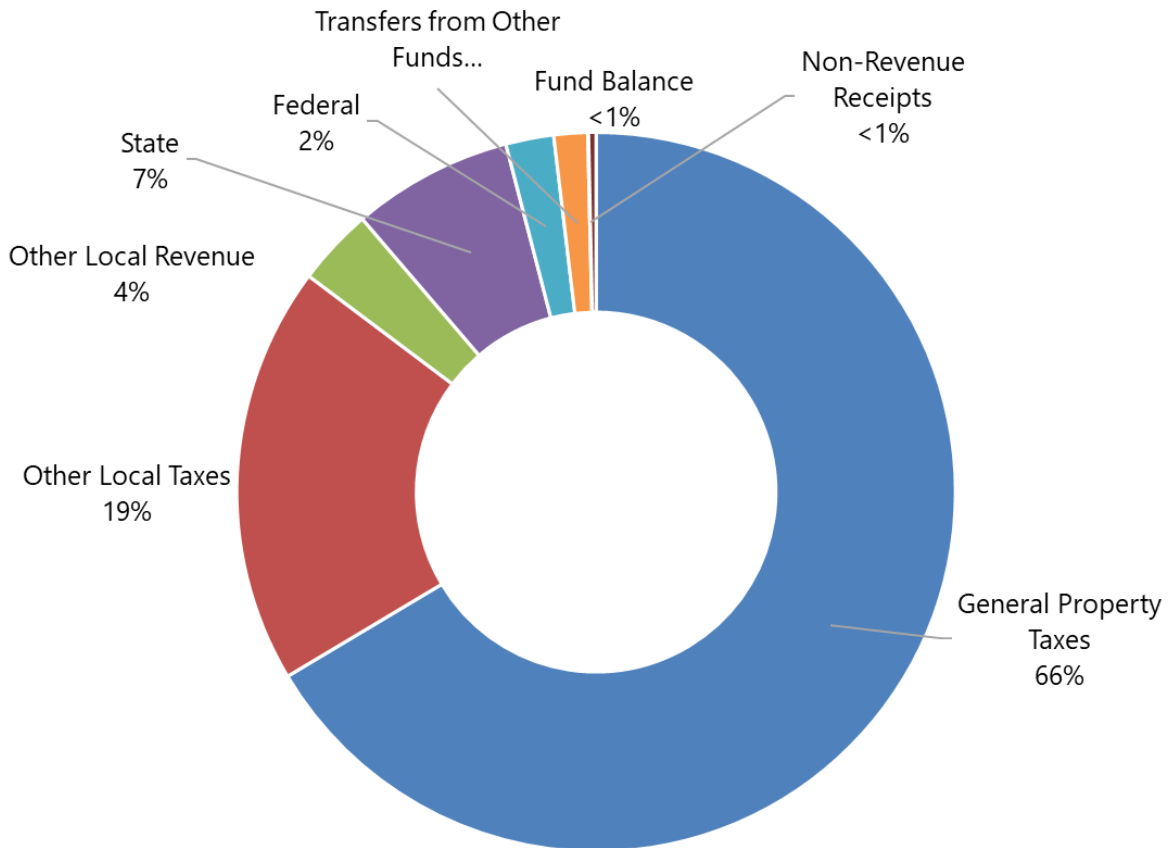
General Fund Revenues





GENERAL FUND REVENUES

FY 24 RECOMMENDED REVENUE
\$408,191,128

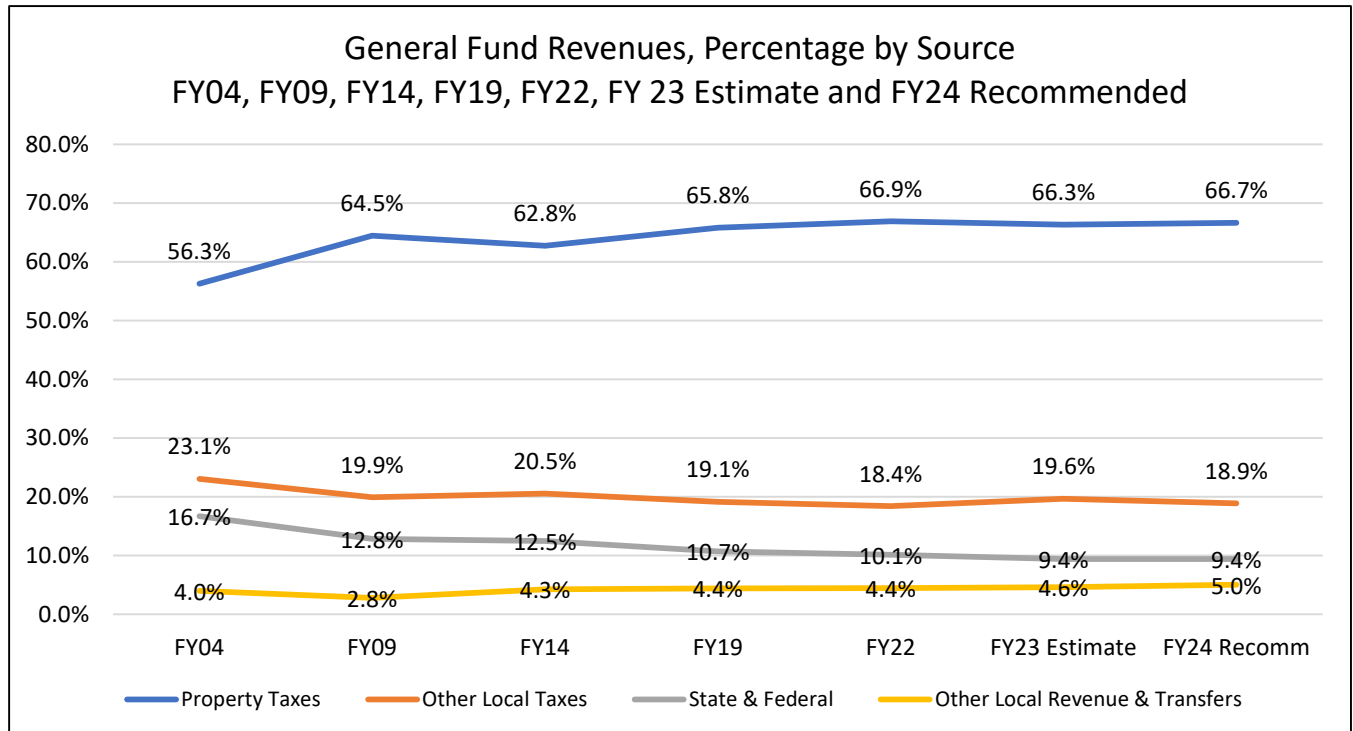


	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
General Property Taxes	\$232,723,027	\$243,939,084	\$253,686,696	\$271,201,989	\$27,262,905	11.2%
Other Local Taxes	63,978,126	70,926,224	75,101,577	76,792,171	\$5,865,947	8.3%
Permits And Fees	3,605,609	2,315,289	2,950,146	2,969,346	\$654,057	28.2%
Fines And Forfeitures	310,213	342,863	486,608	496,608	\$153,745	44.8%
Use Of Money And Property	1,465,958	1,520,172	4,834,361	4,163,989	\$2,643,817	173.9%
Charges For Services	4,220,164	4,147,337	4,192,959	4,439,270	\$291,933	7.0%
Miscellaneous	418,363	265,825	312,319	283,368	\$17,543	6.6%
Recovered Costs	921,180	935,205	936,172	1,812,854	\$877,649	93.8%
LOCAL REVENUES	\$307,642,641	\$324,391,999	\$342,500,838	\$362,159,595	\$37,767,596	11.6%
Payments In Lieu Of Taxes-State	179,296	179,547	188,619	198,428	\$18,881	10.5%
Non-Categorical Aid-State	19,233,331	19,034,050	19,144,474	18,997,284	-\$36,766	-0.2%
Shared Expenses-State	2,503,892	2,672,345	2,554,991	2,696,611	\$24,266	0.9%
Categorical Aid-State	5,768,954	6,915,937	6,393,148	7,616,221	\$700,284	10.1%
Subtotal, State	\$27,685,472	\$28,801,879	\$28,281,232	\$29,508,544	\$706,665	2.5%
Payments In Lieu Of Taxes-Federal	43,498	44,790	44,368	45,255	\$465	1.0%
Categorical Aid-Federal	7,528,893	8,221,855	7,510,346	8,766,516	\$544,661	6.6%
Subtotal, Federal	\$7,572,391	\$8,266,645	\$7,554,714	\$8,811,771	\$545,126	6.6%
TOTAL REVENUES	\$342,900,504	\$361,460,523	\$378,336,785	\$400,479,910	\$39,019,387	10.8%
Non-Revenue Receipts	\$501,202	\$0	\$70,633	\$135,000	\$135,000	
Transfers from Other Funds	4,511,928	3,604,144	3,696,996	6,201,634	\$2,597,490	72.1%
REVENUES and TRANSFERS	\$347,913,633	\$365,064,667	\$382,104,414	\$406,816,544	\$41,751,877	11.4%
Use of Fund Balance	0	3,219,921	12,764,985	1,374,584	-\$1,845,337	-57.3%
TOTAL REVENUES, TRANSFERS, FUND BALANCE:	\$347,913,633	\$368,284,588	\$394,869,398	\$408,191,128	\$39,906,540	10.8%

REVENUE OVERVIEW

Overall, General Fund revenues, transfers, and use of fund balance are projected to *increase* \$39.9 million or 10.8% over the FY 23 Adopted Budget.

The following chart shows trends in revenue categories as a percentage of the General Fund.



LOCAL REVENUES

General Property Taxes

The largest source of local revenues for Albemarle County consists of general property taxes. General property taxes are *ad valorem* taxes based on the assessed value of real and personal property owned by businesses, individuals, and public service corporations. Both real and personal property are assessed at 100% valuation with tax rates applied per \$100 of assessed value. General property taxes consist of real estate, public service, personal property, mobile home, and machinery and tools taxes.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
CURRENT:						
Real Estate	\$186,361,154	\$197,654,889	\$208,843,209	\$228,572,109	\$30,917,220	15.6%
Public Service	5,278,816	5,769,140	4,958,159	5,106,904	(\$662,236)	-11.5%
Mobile Homes	87,327	93,422	93,003	99,049	\$5,627	6.0%
Personal Property	35,841,366	35,944,588	35,025,791	32,644,499	(\$3,300,089)	-9.2%
Machinery & Tools	738,031	735,120	711,461	685,848	(\$49,272)	-6.7%
Subtotal Current	\$228,306,694	\$240,197,159	\$249,631,623	\$267,108,409	\$26,911,250	11.2%
PER PENNY: CURRENT:						
Real Estate, Public Service, & Mobile Homes						
Tax Rate	0.854	0.854	0.854	0.854	0.000	0.0%
Revenue per penny	2,245,050	2,383,108	2,504,618	2,737,448	\$354,340	14.9%
Personal Property and Machinery & Tools						
Tax Rate	4.28 / 3.42	3.42	3.42	3.42	0.00	0.0%
Revenue per penny	95,011	107,251	104,495	97,457	(\$9,793)	-9.1%
NON-CURRENT:						
Delinquent Taxes	\$2,054,864	\$1,777,876	\$2,197,856	\$1,991,167	\$213,291	12.0%
Penalties, Interest & Fees	2,361,469	1,964,049	1,857,217	2,102,414	\$138,365	7.0%
Subtotal Non-Current	\$4,416,333	\$3,741,925	\$4,055,073	\$4,093,581	\$351,656	9.4%
TOTAL	\$232,723,027	\$243,939,084	\$253,686,696	\$271,201,990	\$27,262,906	11.2%

In FY 23, general property taxes are projected to total \$271.2 million, an *increase* of \$27.3 million or 11.2% over the FY 23 Adopted Budget.

Each penny on the rate applied to real estate, public service, and mobile homes yields \$2,737,448 in estimated collectable tax revenues based on a tax rate of \$0.854 per \$100 of assessed value.

Each penny on the rate applied to personal property and machinery and tools yields \$97,457 in estimated collectable tax revenues based on a tax rate of \$3.42 per \$100 of assessed value.

Real Estate Property Tax is the largest source of revenue for the County and is expected to generate \$228.6 million, a \$30.9 million or 15.6% *increase* over the FY 23 budget. This projection is calculated based on:

- The current real estate tax rate of \$0.854 per \$100 of assessed value. This tax rate includes real estate taxes that are dedicated to the Water Resources Fund.
- The overall 13.46% increase in the County’s Calendar Year (CY) 2023 reassessments over CY 2022.
- A projected overall 2.0% increase in CY 2024 reassessments over CY 2023.
- FY 23 collections to date.
- Assumptions for new construction and parcels, changes in land use parcels, Board of Equalization adjustments, and collection rates based on the experience and trends in recent history.

Calendar Year	Rate
2014	\$0.799
2015	\$0.819
2016	\$0.839
2017	\$0.839
2018	\$0.839
2019	\$0.854
2020	\$0.854
2021	\$0.854
2022	\$0.854
2023	\$0.854

Public Service tax is levied on the real estate and tangible personal property owned by railroads, utilities, pipelines, and other businesses required to register with the State Corporation Commission. Public Service Corporation assessments are prepared by the Virginia Department of Taxation (TAX) and the State Corporation Commission and are based on the percentage of the statewide total of capitalized equipment located in the County. The budget is based on a tax rate of \$0.854 per \$100 of assessed value. For FY 24, the Public Service tax is projected to *decrease* \$662,236 or -11.5% under FY 23 adopted primarily based on filings that have taken place in FY 23 and the trend in this revenue.

Mobile Home taxes are levied on manufactured homes not classified as real estate that are owned by individuals and businesses. Mobile homes are assessed as tangible personal property and taxed at the real estate tax rate of \$0.854 per \$100 of assessed value. Revenues derived from Mobile home taxes are projected to *increase* \$5,627 or 6% over the FY 23 budget.

Personal Property tax is levied on vehicles and other tangible non-real estate property owned by individuals, businesses, trusts, and taxable non-profit organizations. Personal property tax is projected to *decrease* \$3.3 million or -9.2% under the FY 23 budget. This projection includes the impact of FY 23 collections to date, a projected significant decreased assessment in values from CY 2022 to CY 2023, typical collection rates, a 48% personal property tax relief rate, with the tax rate staying at \$3.42 per \$100 of assessed value.

Machinery and Tools tax is levied on equipment needed in the manufacturing process. Machinery and Tools tax revenues are projected to *decrease* \$49,272 or -6.7% compared to the FY 23 budget. This projection is based on filings and trends for this revenue in recent years and the tax rate staying at \$3.42 per \$100 of assessed value.

Delinquent Taxes, Penalties, Interest and Fees are projected to *increase* by \$351,656 or 9.4% over the FY 23 Adopted budget. This projection is primarily based on long-term trends in collections of these revenues.

Revenue Estimating

The total estimated fair market value of taxable real estate on January 1, 2023, was \$26.6 billion, net of land use deferral. The following table displays total real property assessed values, net of land use deferral, for the 2023 *calendar year* and the prior ten years, broken out by property type:

Albemarle County Taxable Real Property Assessed Values (\$) 2013-2023

<u>Calendar Year</u>	<u>Residential (a)</u>	<u>Multifamily (b)</u>	<u>Commercial & Industrial (c)</u>	<u>Agricultural (d)</u>	<u>Total</u>
2013	10,100,995,800	648,963,300	2,420,901,600	1,668,508,700	14,839,369,400
2014	10,263,540,900	661,282,200	2,554,614,700	1,797,019,800	15,276,457,600
2015	10,663,453,400	687,000,300	2,638,287,800	1,809,792,900	15,798,534,400
2016	11,205,011,000	711,920,000	2,737,682,700	1,810,674,500	16,465,288,200
2017	11,728,931,150	748,082,600	2,751,326,200	1,776,863,618	17,005,203,568
2018	12,073,846,100	754,273,500	2,790,355,500	1,781,722,500	17,400,197,600
2019	13,175,060,754	883,438,474	2,959,615,970	2,064,788,800	19,082,903,998
2020	13,855,940,045	984,763,240	3,050,072,833	2,200,574,507	20,091,350,625
2021	14,593,728,599	1,079,959,993	2,859,104,155	2,211,490,206	20,744,282,953
2022	16,318,580,724	1,277,973,200	2,966,282,735	2,523,985,480	23,086,822,139
2023	18,555,120,700	1,651,776,400	3,478,198,004	2,898,778,385	26,583,873,489

Notes: All categories are net of land use deferral. Data does not include real property that is subject to Public Service Tax. 2023 values are as of January 1, 2023 and (a) Includes State Class 1+2; (b) Includes State Class 3; (c) Includes State Class 4; and (d) Includes State Class 5+6. The figures for 2016 and later may not be directly comparable to pre-2016 numbers, due to the County's adoption of a new real estate reporting package.

Source: 2023 data comes from the Albemarle County Assessor's office, February 13, 2023 and will differ from the final land book, once published.

Other Local Taxes

Other Local Taxes are projected to generate \$76.8 million in revenues for FY 24, a \$5.9 million or 8.3% *increase* over the FY 23 Adopted budget.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Penalty & Interest	\$278,400	\$237,000	\$282,522	\$253,197	\$16,197	6.8%
Sales Tax	22,446,273	22,776,000	23,662,529	24,372,405	\$1,596,405	7.0%
Consumer Utility Tax	4,303,672	4,283,713	4,258,866	4,322,749	\$39,036	0.9%
Utility Consumption Tax	347,846	346,259	377,777	390,999	\$44,740	12.9%
Business License	15,465,177	14,936,689	16,857,043	17,329,041	\$2,392,352	16.0%
Vehicle Registration	4,008,964	4,087,983	4,008,964	4,008,964	(\$79,019)	-1.9%
Bank Franchise	1,396,559	1,326,280	1,396,559	1,396,559	\$70,279	5.3%
Clerk Fees	3,834,859	3,883,500	2,863,029	2,523,754	(\$1,359,746)	-35.0%
Cigarette Tax	392,591	1,032,000	1,051,836	1,051,836	\$19,836	1.9%
Transient Occupancy	1,286,177	2,822,400	3,611,234	3,708,737	\$886,337	31.4%
Food & Beverage Tax	10,217,608	15,194,400	16,731,219	17,433,930	\$2,239,530	14.7%
TOTAL	\$63,978,126	\$70,926,224	\$75,101,577	\$76,792,171	\$5,865,947	8.3%

Penalties and Interest collected on Other Local Taxes are projected to *increase* \$16,197 or 6.8% over the FY 23 budget. This projection is primarily based on long-term trends in collections of these revenues.

Sales and Use taxes are revenues received by the County from 1.0 cent of the 5.3 cent state sales tax generated within the County. In FY 24, sales tax revenue is projected to *increase* \$1.6 million or 7% over the FY 23 budget. This projected sales tax revenue is based on the FY 23 year-to-date actual as of the recommended budget and projected 3.0% growth in FY 24.

Consumer Utility taxes are projected to *increase* \$39,036 thousand or 0.9% from the FY 23 budget. This is due taxes collected by utility companies on residential, industrial, and commercial users of gas, and electric services based on usage. This portion of revenues is relatively steady based on an analysis of revenues trends.

Utility Consumption taxes are taxes levied by the state separately on electricity consumption. A distribution from this revenue stream is made by the state to the County via payment from electricity providers. The Utility Consumption Tax was initiated by the Commonwealth on January 1, 2001, and replaced three other state taxes: (1) State Gross Receipts Tax; (2) a regulatory tax imposed by the State Corporation Commission; and (3) the Local Utility License Tax. The projected FY 24 Utility Consumption Tax revenue is \$44,740 or 12.9% above the FY 23 Adopted amount based on an analysis of revenue trends.

Business, Professional and Occupational License (BPOL) fees are revenues collected from businesses, professions, and occupations for the privilege of operating within the County. The fee to be paid by each business is calculated by multiplying the applicable rate by a business’s gross receipts from the previous calendar year. BPOL fees are projected to *increase* \$2.4 million or 16% *increase* compared to the FY 23 budget. This projection is based on revenues received during the fourth quarter of FY 22 and an assumption that FY23 and FY 24 projections will reflect 9.0% and 2.8% growth, respectively.

Motor Vehicle Registrations are registration fees collected from vehicle owners for garaging vehicles in the County and operating vehicles on County highways. Motor vehicle registrations are projected to *decrease* \$79,019 or -1.9% under the FY 23 budget based on the trend analysis for this revenue.

Bank Franchise Tax is collected from banks doing business in the County. The tax is based on equity capital allocated by branch deposits, as reported by the banks, and is paid directly to the County. This tax is estimated to

increase \$70,279 or 5.3% over the FY 23 budget primarily based on the FY 22 actual revenue received in the fourth quarter.

Clerk Fees. The local recordation tax is levied on the recording of deeds, deeds of trust, mortgages, leases, contracts, and agreements admitted to public record by the Clerk of the Circuit Court and remitted to the County. Overall, the fees collected by the Clerk are estimated to *decrease* \$1.4 million or -35% under the FY 23 budget. This decrease is based on the FY 23 year to date actuals and the assumption that it will continue to slowdown in FY 24.

Cigarette Tax: During the 2020 General Assembly session, Virginia counties received enabling legislation to levy taxes upon the sale of cigarettes. The Board of Supervisors approved this tax effective January 1, 2022. The FY 24 projection increases \$19,836 or 1.9% based on trends since the tax went into effect.

Transient Occupancy Taxes (TOT) are assessed on the use of rooms in hotels, motels, boarding houses, and travel campgrounds. The FY 23 Budget included increasing the transient occupancy tax to 8%. Of this amount, 5% was received in the County's General Fund and 3% in the Tourism Fund. In FY 24 the General Fund TOT portion is projected to increase \$886,337 or 31.4% and reflects strong FY 23 year-to-date revenues and a projected 2.7% increase in FY 24.

Food and Beverage Taxes are taxes assessed on the sales price of prepared food and beverages sold in the County. The FY 23 Budget included increasing this rate to a maximum 6%. In FY 24 the Food and Beverage tax revenue is projected to increase \$2.2M or 14.7% and reflects strong FY 23 year-to-date revenues and a projected increase 4.2% in FY 24.

Other Local Revenues

Permits and Fees

Permits and fees are revenues collected from permits and privilege fees required by the County. The revenue from permits and fees is intended to offset the cost of processing applications for land use, zoning adjustments, code inspections, and other services provided by the County after a permit is obtained. The majority of permits are development related. The total revenue from permits, fees and licenses is projected to *increase* \$654,057 or 28.2% primarily due to the projected amount of fees related to development activity anticipated in the County in FY 23 and FY 24 relative to the FY 23 Adopted Budget.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Inspection-related fees	\$2,380,173	\$1,295,577	\$1,850,000	\$1,850,000	\$554,423	42.8%
Other development fees	962,639	786,612	877,946	877,946	\$91,334	11.6%
Animal License	63,060	61,500	61,500	61,500	\$0	0.0%
Land Use	47,625	11,500	11,500	30,000	\$18,500	160.9%
Fire Rescue Services	113,665	120,000	110,000	110,000	(\$10,000)	-8.3%
Courts	38,317	39,500	38,800	39,500	\$0	0.0%
Other Permits and Fees	130	600	400	400	(\$200)	-33.3%
TOTAL	\$3,605,609	\$2,315,289	\$2,950,146	\$2,969,346	\$654,057	28.2%

Fines and Forfeitures

Fines and Forfeitures are revenues collected by the County for court and parking fines as a result of violations of County ordinances and regulations. Fines are projected to increase by \$153,745 or 44.8% from the FY 23 budget based on these revenues returning to pre-pandemic levels.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Fines And Forfeitures	\$310,213	\$342,863	\$486,608	\$496,608	\$153,745	44.8%
TOTAL	\$310,213	\$342,863	\$486,608	\$496,608	\$153,745	44.8%

Revenue from the Use of Money and Property

Revenue from the use of money and property is earned by the County from the investment of funds, the sale of surplus property, and the rental of County facilities. Overall, revenues are expected to *increase* \$2,643,817 or 173.9%, from the FY 23 budget. This increase is primarily due to increases in interest income based on current and anticipated interest rates. Additionally, the rent revenue is increasing for facilities with leases adjusted annually by inflation, pursuant to lease terms.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Use of Money and Property	\$1,465,958	\$1,520,172	\$4,834,361	\$4,163,989	\$2,643,817	173.9%
TOTAL	\$1,465,958	\$1,520,172	\$4,834,361	\$4,163,989	\$2,643,817	173.9%

Charges for Services

Charges for Services are revenues generated by the services performed by County personnel. FY 24 revenues increase \$291,933 or 7.0% over the FY 23 budget. This increase is primarily due to:

- the Emergency Medical Services (EMS) Cost Recovery program, based on an analysis of current trends and changes to the EMS cost recovery rates approved by the Board of Supervisors in FY 23.
- Parks and Recreation programming during the summer of CY 23 budgeted at an increased level from CY 22.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Administration	\$100	\$0	\$0	\$0	\$0	
Judicial	483,364	629,752	515,937	658,767	\$29,015	4.6%
Public Safety	3,296,707	3,162,241	3,295,526	3,345,807	\$183,566	5.8%
Parks & Recreation	280,282	236,500	266,600	303,700	\$67,200	28.4%
Community Development	145,190	102,944	114,896	114,896	\$11,952	11.6%
Other/Miscellaneous	14,521	15,900	0	16,100	\$200	1.3%
TOTAL	\$4,220,164	\$4,147,337	\$4,192,959	\$4,439,270	\$291,933	7.0%

Miscellaneous

Miscellaneous revenue are funds collected by the County that are not classified in any other category.

Miscellaneous revenues are volatile from year to year and are expected to increase \$17,543 or 6.6% from the FY 23 budget primarily due to the sale of surplus property.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Miscellaneous	\$418,363	\$265,825	\$312,319	\$283,368	\$17,543	6.6%
TOTAL	\$418,363	\$265,825	\$312,319	\$283,368	\$17,543	6.6%

Recovered Costs

Recovered costs are reimbursements from other governmental entities or insurance companies for costs incurred by the County on its behalf. Recovered costs are projected to increase \$877,649 or 93.8% from FY 23 primarily due to:

- Distribution from Jaunt of excess fund balance above and beyond its fund balance policies. Returns a proportional share of the excess fund balance to the Jaunt partner entities. This is considered a one-time revenue from Jaunt and is not expected to occur at this level as part of future year end true ups. from Jaunt and is not expected to occur at this level as part of future year end true ups.
- Costs recovered from Albemarle County Public Schools for its share of licensing costs
- an increase in administrative fee amounts the County receives from partner entities where the County serves as fiscal agent.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Recovered costs	\$921,180	\$935,205	\$936,172	\$1,812,854	\$877,649	93.8%
TOTAL	\$921,180	\$935,205	\$936,172	\$1,812,854	\$877,649	93.8%

STATE REVENUES

Payments in Lieu of Taxes - State

Payments in lieu of taxes are payments received from the State for service charges incurred by the University of Virginia in lieu of property taxes. The FY 24 amount is estimated to be a \$18,881 or a 10.5% increase.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Payments In Lieu Of Taxes-State	\$179,296	\$179,547	\$188,619	\$198,428	\$18,881	10.5%
TOTAL	\$179,296	\$179,547	\$188,619	\$198,428	\$18,881	10.5%

Non-Categorical Aid – State

State non-categorical aid revenues are those revenues raised by the State and shared with the County. The use of such revenues is at the discretion of the County. Ratios, rates, and distribution formulas are subject to change each year by the General Assembly. Overall, non-categorical revenues are projected decrease \$36,766 or 0.2% from the FY 23 budget. This change is primarily due to:

- A decrease in telecommunications taxes based on the multi-year trend. This tax levied by the Commonwealth at 5% of taxable use with a \$4 monthly cap on residential service, are allocated to local jurisdictions based on prorated FY 06 receipts.
- Current and anticipated trends in the motor vehicle rental tax, as it continues to grow beyond pre-pandemic levels.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Games of Skill	14,400	0	0	0	\$0	
Mobile Home Titling	61,506	40,000	60,607	61,056	\$21,056	52.6%
Motor Vehicle Rental Tax	\$789,515	\$800,310	\$841,966	\$864,699	\$64,389	8.0%
Motor Vehicle Carrier Tax	1,546	750	750	750	\$0	0.0%
Personal Property Tax Relief	14,960,670	14,960,670	14,960,670	14,960,670	\$0	0.0%
Rolling Stock Tax	101,941	100,921	79,381	78,666	(\$22,255)	-22.1%
Telecommunications	\$3,303,753	\$3,131,399	\$3,201,101	\$3,031,443	(\$99,956)	-3.2%
TOTAL	\$19,233,331	\$19,034,050	\$19,144,474	\$18,997,284	(\$36,766)	-0.2%

Shared Expenses – State

State shared expenses represent the State’s share of activities that are considered to be a shared state/local responsibility. This revenue partially funds Constitutional Officers, Registrar, and Department of Finance & Budget and is determined by the Compensation Board and Electoral Board on an annual basis. State funding for this category is projected to *increase* \$24,266 or 0.9% over the FY 23 budget. This increase reflects both changes from the state that were approved for FY 23, subsequent to the adoption of the County’s budget, and preliminary estimates based on the draft State budget under review by the General Assembly.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Commonwealth’s Attorney	\$710,408	\$753,662	\$668,177	\$753,662	\$0	0.0%
Clerk of Circuit Court	501,920	538,616	538,000	538,616	\$0	0.0%
Sheriff	711,733	752,556	740,060	765,141	\$12,585	1.7%
Registrar	101,817	117,760	117,760	123,648	\$5,888	5.0%
Department of Finance & Budget	478,014	509,751	490,994	515,544	\$5,793	1.1%
TOTAL	\$2,503,892	\$2,672,345	\$2,554,991	\$2,696,611	\$24,266	0.9%

Categorical Aid – State

State categorical aid includes revenues received from and designated by the Commonwealth for a specific use by the County. Categorical aid revenues include items such as social services, law enforcement, fire, and rescue. The majority of these revenues directly related to programs in the Department of Social Services and received on a reimbursable basis. Overall, Categorical Aid revenues are projected *increase* \$700,284 or 10.1% *increase* from the FY 23 budget. This increase is primarily due to:

- anticipated reimbursement rates and related expenditures in the Department of Social Services,
- Increases to Police Department and Fire Rescue related revenues that the state approved for FY 23, subsequent to the adoption of the County’s budget, and
- In miscellaneous revenue, anticipated reimbursement for the 2024 presidential primary

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Social Services	\$2,852,210	\$4,119,866	\$3,245,299	\$4,345,199	\$225,333	5.5%
Police Department	2,234,053	2,234,052	2,456,020	2,456,020	\$221,968	9.9%
Fire & Rescue	591,502	473,019	546,000	546,000	\$72,981	15.4%
Clerk of the Circuit Court	77,931	81,000	142,829	81,000	\$0	0.0%
SPCA Sterilization Fund	2,843	3,000	3,000	3,000	\$0	0.0%
Misc. State Revenue	10,415	5,000	0	185,002	\$180,002	3600.0%
TOTAL	\$5,768,954	\$6,915,937	\$6,393,148	\$7,616,221	\$700,284	10.1%

FEDERAL REVENUES

Payments in Lieu of Taxes – Federal

The Federal Government historically has made voluntary payments in lieu of taxes to the County for tax-exempt park lands located within the County. Payments in Lieu of Taxes – Fed is expected to *increase* \$465 or 1.0% over the adopted FY 23 budget based on the long-term trend in this revenue.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Payments In Lieu Of Taxes-Fed.	\$43,498	\$44,790	\$44,368	\$45,255	\$465	1.0%
TOTAL	\$43,498	\$44,790	\$44,368	\$45,255	\$465	1.0%

Categorical Aid - Federal

Federal categorical aid includes revenues received from and designated by the Federal Government for a specific use. For the County, these revenues are largely and directly related to programs in the Department of Social Services. These revenues are usually received on a reimbursable basis. Overall, federal categorical aid is projected to *increase* \$544,661 or 6.6% based on anticipated reimbursement rates and related expenditures in the Department of Social Services.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Social Services	\$7,479,125	\$8,221,855	\$7,488,683	\$8,766,516	\$544,661	6.6%
Grants	49,768	0	21,663	0	0	
TOTAL	\$7,528,893	\$8,221,855	\$7,510,346	\$8,766,516	\$544,661	6.6%

NON-REVENUE RECEIPTS

Non-revenue receipts in the General Fund are primarily comprised of insurance proceeds. The County updated its accounting of these proceeds in FY 22 and that funding is since reported in the Non-Revenue Receipts category. Additional proceeds will be requested for supplemental appropriation during FY 23 as needed.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Non-Revenue Receipts	\$501,202	\$0	\$70,633	\$135,000	\$135,000	
TOTAL	\$501,202	\$0	\$70,633	\$135,000	\$135,000	

TRANSFERS FROM OTHER FUNDS

Transfers from Other Funds are made into the General Fund to offset General Fund eligible expenses to administer or conduct programs, which are primarily funded by dedicated special revenues or grant funds. This category is projected to *increase* \$2,597,490 or 72.1% from the FY 23 Adopted budget. Each of these transfers are made from other appropriated funds and are described below:

- Housing Choice Voucher – This transfer from the Housing Assistance Fund supports the administration of the Housing Choice Voucher program in the Department of Social Services.
- Purchase Card Administration – This transfer from the School Operating Fund reimburses County Government for half the cost of the Program Administrator of the Purchase Card Program in the Department of Finance & Budget.
- Tourism – This transfer of transient occupancy tax revenue from the Tourism Fund supports tourism-related expenditures in the General Fund. This increase is based on the current and anticipated trends in transient occupancy tax revenues as they continue to grow beyond pre-pandemic levels.
- Water Resources – Real Estate tax revenue dedicated to the Water Resources Fund is transferred to the General Fund to support Water Resources operational expenses.
- Commonwealth’s Attorney – The transfer in from the Commonwealth’s Attorney Commission Fund supports a part-time attorney position in the Commonwealth’s Attorney’s Office.
- Capital Improvement Plan Management Services: This is a transfer from the Capital Budget equivalent to the cost of positions and related operating costs across the Facilities and Environmental, Finance and Budget, and Community Development departments. This change is to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This change is budget neutral, as the General Fund adds this amount of revenue and equivalent and expenditures and the Capital Budget continues to fund these services.

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Housing Choice Voucher	\$375,411	\$370,104	\$412,956	\$394,797	\$24,693	6.7%
Purchase Card Administration	41,183	45,786	45,786	48,131	2,345	5.1%
Tourism	1,500,000	1,693,440	1,693,440	2,225,242	531,802	31.4%
Water Resources	1,349,450	1,434,814	1,484,814	1,257,137	(177,677)	-12.4%
Commonwealth’s Attorney	60,000	60,000	60,000	60,000	0	0.0%
Capital Improvement Plan Management Services	0	0	0	2,216,327	2,216,327	
Other Transfers	1,185,884	0	0	0	0	
TOTAL	\$4,511,928	\$3,604,144	\$3,696,996	\$6,201,634	\$2,597,490	72.1%

USE OF GENERAL FUND'S FUND BALANCE

	FY 22 ACTUAL	FY 23 ADOPTED	FY 23 ESTIMATE	FY 24 RECOMM	\$ REC-ADP	% REC/ADP
Fund Balance	\$0	\$3,219,921	\$12,764,985	\$1,374,584	(\$1,845,337)	-57.3%
TOTAL	\$0	\$3,219,921	\$12,764,985	\$1,374,584	(\$1,845,337)	-57.3%

Unassigned Fund Balance

The General Fund's fund balance is built over years from savings to provide the County with working capital to enable it to finance unforeseen emergencies without borrowing. The County maintains a fund balance for cash liquidity purposes that will provide sufficient cash flow to minimize the possibility of short-term tax anticipation borrowing.

The County's Financial Management Policies for fund balance require funding to be set aside in a 10% unassigned fund balance and an additional 2% unassigned Budget Stabilization Reserve. The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to fund current operations. The Board of Supervisors may appropriate funds in excess of the unassigned 10% General Fund's fund balance policy level and the Budget Stabilization Reserve to the Capital Improvement Plan in support of "pay-as-you-go" funding; or for other one-time uses. Appropriations to the Capital Improvement Plan are intended to provide flexibility in meeting debt service and capital requirements and to mitigate tax rate increases related to future capital projects.

The audited General Fund's fund balance as of June 30, 2022 is \$72.1 million. Of this amount:

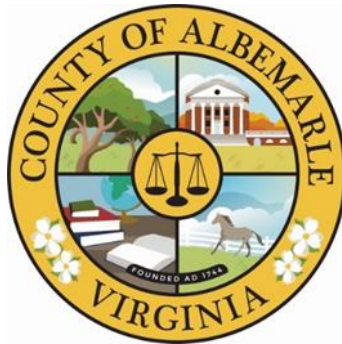
- A total of \$52.4 million is required to meet the County's policy use of fund balance requirements at the end of FY 22, comprised of \$43.4 million for the 10% unassigned fund balance reserve, \$8.7 million for the 2% Budget Stabilization Reserve, and \$0.3 M for inventory and pre-paid expenses.
- An additional \$17.8 million is obligated in FY 23, primarily for uses budgeted in the FY 23 Adopted budget, re-appropriations from FY 22 to FY 23, and the amount needed to maintain the County's 10% and 2% fund balance requirements based on projected revenue growth for FY 24.
- Adopted uses above policy and obligated amounts for the remaining \$1.9 million are as follows:

FY 23 Additional Use of Fund Balance for one-time expenses:

- Transfer to Capital Fund \$1,177,474
- One-time funding identified in FY 23 for FY 24 expenses (629,184)

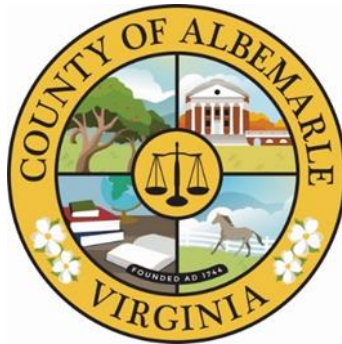
FY 24 Uses of Fund Balance for one-time expenses:

- Department of Social Services Emergency Assistance Funding and Housing programming 321,389
- One-time costs for 3 additional Police Officers 307,795
- Reserve for Contingencies 300,000
- One-time costs for additional Parks and Recreation maintenance crew 247,400
- Other public safety one-time equipment costs 100,000
- Transit system analytical services 98,000



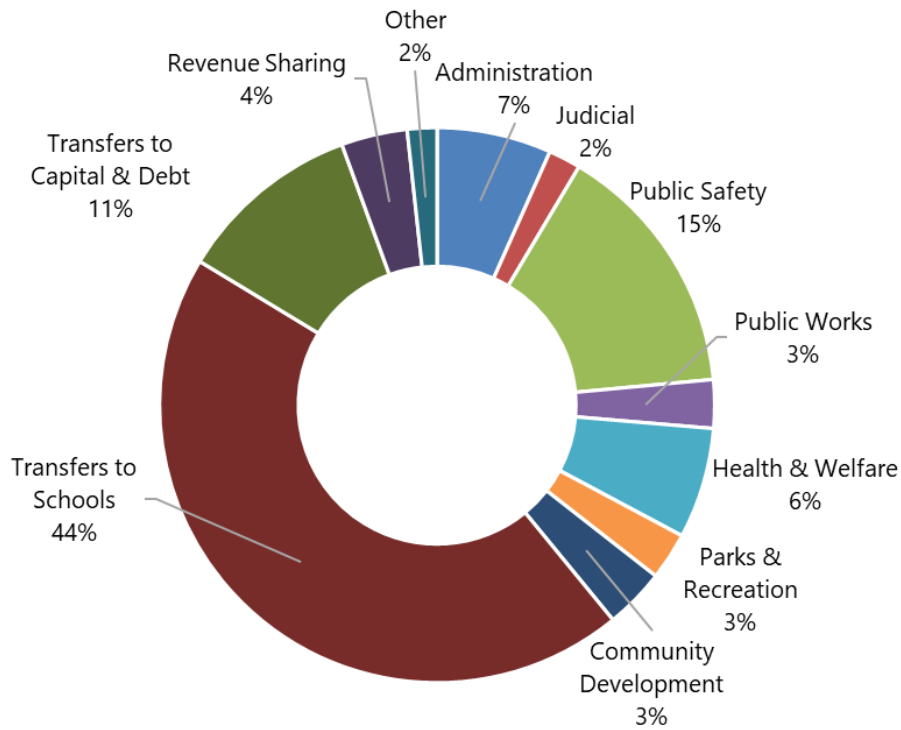
General Fund Expenditures





GENERAL FUND EXPENDITURES

FY 24 Recommended Expenditures
\$408,191,128



	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm \$ Change	FY 23 Adopted to FY 24 Recomm % Change
Expenditures						
Administration	\$20,200,380	\$26,375,658	\$24,321,209	\$27,218,910	\$843,252	3.2%
Judicial	6,253,942	6,963,217	6,932,422	7,683,378	\$720,161	10.3%
Public Safety	48,515,394	53,478,910	46,716,668	61,101,379	\$7,622,469	14.3%
Public Works	7,604,424	8,126,282	8,858,795	11,517,239	\$3,390,957	41.7%
Health & Welfare	21,399,832	24,527,532	23,594,007	26,371,132	\$1,843,600	7.5%
Parks, Recreation & Culture	8,751,406	9,618,543	9,718,546	11,251,182	\$1,632,639	17.0%
Community Development	16,642,893	13,087,081	12,848,409	14,365,722	\$1,278,641	9.8%
Subtotal	\$129,368,270	\$142,177,223	\$132,990,056	\$159,508,942	\$17,331,719	12.2%
Revenue Sharing	\$15,411,834	\$15,545,227	\$15,545,227	\$15,715,740	\$170,513	1.1%
Transfer to School Fund	152,894,248	167,453,853	167,453,853	182,019,694	\$14,565,841	8.7%
Transfers to Capital and Debt Funds	43,637,389	35,820,668	47,671,076	43,912,802	\$8,092,134	22.6%
Other Uses of Funds	7,397,658	7,287,617	8,800,545	7,033,950	(\$253,667)	-3.5%
Subtotal	\$219,341,129	\$226,107,365	\$239,470,701	\$248,682,186	\$22,574,821	10.0%
Total General Fund	\$348,709,399	\$368,284,588	\$372,460,757	\$408,191,128	\$39,906,540	10.8%

GENERAL FUND EXPENDITURES

	FY 22 Actual	FY 23 Adopted	FY 23 Estimate	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm \$ Change	% Change
ADMINISTRATION						
Board of Supervisors	\$849,554	\$698,917	\$722,179	\$722,783	\$23,866	3.4%
Executive Leadership						
County Executive	1,068,318	1,087,681	1,108,795	1,196,676	\$108,995	10.0%
Communications & Public Engagement	501,711	709,550	740,121	803,903	\$94,353	13.3%
Performance & Strategic Planning	1,650,149	3,178,799	1,695,645	1,451,916	(\$1,726,883)	-54.3%
Equity & Inclusion	231,903	352,013	329,248	361,493	\$9,480	2.7%
Broadband Affordability & Accessibility	320,781	613,586	432,887	524,512	(\$89,074)	-14.5%
Human Resources	1,391,439	1,837,828	1,841,423	1,928,141	\$90,313	4.9%
County Attorney	1,258,500	1,536,566	1,440,702	1,590,932	\$54,366	3.5%
Finance & Budget	7,410,883	8,178,898	8,309,800	9,201,008	\$1,022,110	12.5%
Information Technology	4,529,409	7,080,411	6,519,910	7,895,749	\$815,338	11.5%
Voter Registration & Elections	987,734	1,101,409	1,180,499	1,541,797	\$440,388	40.0%
Total	\$20,200,380	\$26,375,658	\$24,321,209	\$27,218,910	\$843,252	3.2%
JUDICIAL						
Clerk of the Circuit Court	\$1,036,768	\$1,147,800	\$1,419,819	\$1,195,215	\$47,415	4.1%
Commonwealth Attorney	1,712,249	1,952,405	1,930,722	2,288,010	\$335,605	17.2%
Sheriff	3,112,436	3,380,457	3,186,691	3,764,941	\$384,484	11.4%
Courts						
Circuit Court	152,706	202,983	123,493	121,471	(\$81,512)	-40.2%
General District Court	25,390	38,400	30,525	38,300	(\$100)	-0.3%
Juvenile Court	127,769	142,937	142,937	148,654	\$5,717	4.0%
Magistrate	4,802	5,225	5,225	5,465	\$240	4.6%
Public Defender Office	81,822	93,010	93,010	121,322	\$28,312	30.4%
Total	\$6,253,942	\$6,963,217	\$6,932,422	\$7,683,378	\$720,161	10.3%
PUBLIC SAFETY						
Police Department	\$20,516,038	\$23,139,431	\$19,025,544	\$26,456,267	\$3,316,836	14.3%
System-Wide Fire Rescue Services	19,690,954	21,619,321	18,970,966	25,068,954	\$3,449,633	16.0%
Public Safety Agencies						
Albemarle Charlottesville Regional Jail	4,000,291	4,132,405	4,132,405	4,328,163	\$195,758	4.7%
Blue Ridge Juvenile Detention Center	544,658	538,496	538,496	309,047	(\$229,449)	-42.6%
C'ville-Albemarle SPCA	652,393	702,122	702,122	765,683	\$63,561	9.1%
Emergency Communications Center	3,058,829	3,294,904	3,294,904	4,121,034	\$826,130	25.1%
Va Juvenile Community Crime Control Act	52,231	52,231	52,231	52,231	\$0	0.0%
Total	\$48,515,394	\$53,478,910	\$46,716,668	\$61,101,379	\$7,622,469	14.3%
PUBLIC WORKS						
Facilities and Environmental Services	\$5,698,041	\$5,857,189	\$6,628,280	\$8,860,005	\$3,002,816	51.3%
Public Works Agencies						
Rivanna Conservation Alliance - Streamwatch	15,000	15,000	15,000	30,000	\$15,000	100.0%
Rivanna Solid Waste Authority	1,703,124	2,119,965	2,083,368	2,492,381	\$372,416	17.6%
TJ Soil & Water Conservation	128,259	134,128	132,147	134,853	\$725	0.5%
Town of Scottsville	60,000	0	0	0	\$0	
Total	\$7,604,424	\$8,126,282	\$8,858,795	\$11,517,239	\$3,390,957	41.7%
HEALTH AND WELFARE						
Social Services	\$17,498,908	\$20,489,616	\$19,556,091	\$22,029,009	\$1,539,393	7.5%
Agency Budget Review Team (ABRT) Agencies						
AHIP	412,000	428,480	428,480	445,619	\$17,139	4.0%
American Red Cross				25,000	\$25,000	
Boys & Girls Club	56,650	57,680	57,680	59,987	\$2,307	4.0%
The Bridge Line	15,914	28,051	28,051	29,173	\$1,122	4.0%
Charlottesville Free Clinic	116,699	116,699	116,699	116,699	\$0	0.0%
Child Health Partnership	319,861	329,456	329,456	342,634	\$13,178	4.0%

	FY 22 Actual	FY 23 Adopted	FY 23 Estimate	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm \$ Change	% Change
HEALTH AND WELFARE (CONT.)						
Computers4Kids	14,193	14,761	14,761	15,351	\$590	4.0%
Foothills Child Advocacy Center	44,791	44,791	44,791	46,583	\$1,792	4.0%
The Fountain Fund	0	17,500	17,500	18,200	\$700	4.0%
Georgia's Friends	24,560	25,000	25,000	25,000	\$0	0.0%
The Haven	15,813	16,446	16,446	17,104	\$658	4.0%
Habitat for Humanity	0	0	0	75,000	\$75,000	
Legal Aid Justice Center	39,435	41,012	41,012	42,652	\$1,640	4.0%
Light House Studio	16,642	16,642	16,642	17,308	\$666	4.0%
Literacy Volunteers	26,827	27,900	27,900	29,016	\$1,116	4.0%
Local Food Hub	10,000	10,000	10,000	10,000	\$0	0.0%
MACAA	44,500	46,280	46,280	48,000	\$1,720	3.7%
Meals on Wheels	10,000	10,400	10,400	10,816	\$416	4.0%
Offender Aid Restoration (OAR)	197,391	205,288	205,288	178,563	(\$26,725)	-13.0%
On Our Own	13,179	9,884	9,884	10,279	\$395	4.0%
PACEM	946	946	946	710	(\$236)	-24.9%
Partner for Mental Health	0	15,000	15,000	15,600	\$600	4.0%
Piedmont CASA	9,500	9,880	9,880	10,000	\$120	1.2%
Piedmont Housing Alliance	60,757	63,187	63,187	65,714	\$2,527	4.0%
Piedmont YMCA	10,000	10,400	10,400	10,816	\$416	4.0%
ReadyKids	72,450	74,610	74,610	77,187	\$2,577	3.5%
Reclaimed Hope Initiative	0	0	0	25,000	\$25,000	
Restorative Justice Program	0	0	0	30,000	\$30,000	
Sexual Assault Resource Agency (SARA)	21,855	21,855	21,855	22,729	\$874	4.0%
Shelter for Help in Emergency (SHE)	93,443	97,181	97,181	98,775	\$1,594	1.6%
United Way Financial Stability Program	12,978	13,497	13,497	0	(\$13,497)	-100.0%
Women's Initiative	14,853	15,447	15,447	15,000	(\$447)	-2.9%
Other Health and Welfare Agencies						
BRACH - System Coordination Program	5,500	10,000	10,000	25,000	\$15,000	150.0%
C'ville-Albemarle Health Department	821,999	846,659	846,659	888,984	\$42,325	5.0%
Jefferson Area Board for Aging (JABA)	377,985	377,985	377,985	396,884	\$18,899	5.0%
OAR Criminal Justice Planner Program	21,414	22,482	22,482	23,606	\$1,124	5.0%
OAR Local Probation	0	0	0	31,171	\$31,171	
OAR Pretrial Services	0	0	0	28,545	\$28,545	
Piedmont Va. Community College	24,529	24,757	24,757	25,658	\$901	3.6%
Region Ten	813,260	826,760	826,760	826,760	\$0	0.0%
United Way Childcare Scholarship Program	161,000	161,000	161,000	161,000	\$0	0.0%
Total	\$21,399,832	\$24,527,532	\$23,594,007	\$26,371,132	\$1,843,600	7.5%
PARKS & RECREATION/CULTURE						
Parks & Recreation Department	\$3,374,870	\$3,987,990	\$4,087,993	\$4,986,017	\$998,027	25.0%
C'ville/Albemarle Conv. Visitors Bureau	606,281	605,771	605,771	964,617	\$358,846	59.2%
Jefferson Madison Regional Library	4,717,255	4,966,782	4,966,782	5,227,048	\$260,266	5.2%
Cultural Agencies and Festivals						
Charlottesville Ballet	0	2,500	2,500	2,500	\$0	0.0%
Charlottesville Band	8,000	8,000	8,000	8,000	\$0	0.0%
Charlottesville Symphony Society	2,500	0	0	0	\$0	
The Front Porch	2,500	0	0	0	\$0	
Jeff. School African Amer. Heritage Center	10,000	0	0	15,000	\$15,000	
Lighthouse Studio	0	2,500	2,500	0	(\$2,500)	-100.0%
Live Arts	2,500	5,000	5,000	15,000	\$10,000	200.0%
Music Resource Center	0	2,500	2,500	2,500	\$0	0.0%
New City Arts Initiative	0	2,500	2,500	2,500	\$0	0.0%
Paramount Theater	2,500	5,000	5,000	0	(\$5,000)	-100.0%
Sin Barreras - Without Barriers	2,500	0	0	8,000	\$8,000	
Virginia Festival of the Book	10,000	12,500	12,500	0	(\$12,500)	-100.0%
Virginia Film Festival	10,000	12,500	12,500	15,000	\$2,500	20.0%
Virginia Discovery Museum	2,500	5,000	5,000	5,000	\$0	0.0%
Total	\$8,751,406	\$9,618,543	\$9,718,546	\$11,251,182	\$1,632,639	17.0%
COMMUNITY DEVELOPMENT						
Community Development Department	\$7,462,084	\$8,261,955	\$8,239,729	\$8,245,819	(\$16,136)	-0.2%
Office of Economic Development	492,178	665,597	699,871	720,405	\$54,808	8.2%
Transfer to Economic Development Fund	5,000,000	0	0	0	\$0	

COMMUNITY DEVELOPMENT (CONT.)	FY 22	FY 23	FY 23	FY 24	FY 23 Adopted to FY 24 Recomm	
	Actual	Adopted	Estimate	Recomm	\$ Change	% Change
Economic Development Agencies						
Central Va Partnership for Economic Development	54,861	55,272	55,272	57,212	\$1,940	3.5%
Cent. Va Small Business Development Center	36,000	36,000	61,000	66,401	\$30,401	84.4%
Community Investment Collaborative	0	25,000	25,000	25,000	\$0	0.0%
Virginia Career Works – Piedmont Region	16,458	16,623	16,623	22,884	\$6,261	37.7%
Transit Agencies						
Cent. Shenandoah Planning District Commission	6,137	5,546	5,546	5,677	\$131	2.4%
Charlottesville Area Transit	1,000,000	1,000,000	1,000,000	1,300,000	\$300,000	30.0%
Contingency: Micro-Transit Grant	0	275,000	0	175,000	(\$100,000)	
Jaunt	2,179,308	2,309,213	2,309,213	3,317,944	\$1,008,731	43.7%
Regional Transit Partnership	68,750	55,000	55,000	25,000	(\$30,000)	-54.5%
Other Community Development Agencies						
TJ Planning District Commission	133,353	156,222	155,502	161,747	\$5,525	3.5%
VPI Extension Service	193,764	225,653	225,653	242,633	\$16,980	7.5%
Total	\$16,642,893	\$13,087,081	\$12,848,409	\$14,365,722	\$1,278,641	9.8%
SUBTOTAL, DEPARTMENTAL	129,368,270	142,177,223	132,990,056	159,508,942	\$17,331,719	12.2%
NON-DEPARTMENTAL						
City/County Revenue Sharing	\$15,411,834	\$15,545,227	\$15,545,227	\$15,715,740	\$170,513	1.1%
Transfer to School Fund	\$152,894,248	\$167,453,853	\$167,453,853	\$182,019,694	\$14,565,841	8.7%
Transfers to Capital and Debt Funds						
Transfer to School Debt Service	\$16,123,782	\$15,867,171	\$15,867,171	\$16,391,050	\$523,879	3.3%
Transfer to Gen Govt Debt Service	6,960,044	7,164,879	7,164,879	7,440,370	\$275,491	3.8%
Transfer to School Capital	0	1,636,247	1,636,247	4,091,963	\$2,455,716	150.1%
Transfer to School Capital - One-Time			6,290,101	2,913,168	\$2,913,168	
Transfer to General Govt. Capital	9,743,142	11,152,371	11,152,371	11,134,139	(\$18,232)	-0.2%
Transfer to General Govt. Capital - One-Time	10,810,421	0	5,560,307	1,942,112	\$1,942,112	
Total	\$43,637,389	\$35,820,668	\$47,671,076	\$43,912,802	\$8,092,134	22.6%
Other Transfers						
Transfer to Water Resources Fund	1,546,768	1,668,176	1,753,233	1,916,214	\$248,038	14.9%
Transfer to Economic Development Authority Fund	235,537	315,000	315,000	380,000	\$65,000	20.6%
Transfer to Housing Fund	3,100,000	0	3,872,011	0	\$0	
Transfer to Other Funds	6,158	0	0	0	\$0	
Total	4,888,463	1,983,176	5,940,244	2,296,214	313,038	15.8%
Other Non-Departmental						
Refunds	\$39,685	\$40,000	\$37,310	\$40,000	\$0	0.0%
Tax Relief for the Elderly/Disabled	1,296,538	1,480,000	1,480,000	1,720,000	\$240,000	16.2%
Climate Action Funding Pool	0	0	697,091	0	\$0	
Core Systems Modernization	0	200,000	0	275,000	\$75,000	37.5%
Space Reserve	0	558,000	0	0	(\$558,000)	
Salary and Benefits Reserve	0	1,650,000	0	1,407,226	(\$242,774)	-14.7%
Early Retirement	706,019	810,920	645,900	695,510	(\$115,410)	-14.2%
Public Health (Pandemic Reserve to Health Fund)	466,952	0	0	0	\$0	
Reserve for Contingencies	0	565,521	0	600,000	\$34,479	6.1%
Total	\$2,509,194	\$5,304,441	\$2,860,301	\$4,737,736	(\$566,705)	-10.7%
SUBTOTAL, NON-DEPARTMENTAL	\$219,341,129	\$226,107,365	\$239,470,701	\$248,682,186	\$22,574,821	10.0%
TOTAL GENERAL FUND EXPENDITURES	\$348,709,399	\$368,284,588	\$372,460,757	\$408,191,128	\$39,906,540	10.8%

EXPENDITURES BY TYPE

	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 24 Recomm - FY 23 Adopt	
					\$ Change	% Change
County Departments						
Salaries & Benefits	74,676,953	86,847,352	75,221,606	97,419,949	10,572,597	12.2%
Operations	19,459,297	22,226,028	23,121,724	22,234,996	8,968	0.0%
DSS Direct Assistance	3,446,767	4,502,000	3,537,592	3,799,286	(702,714)	-15.6%
Capital Outlay	555,053	1,141,770	1,343,995	1,970,161	828,391	72.6%
Department - Other	6,672,226	4,024,885	8,725,653	7,041,520	3,016,635	74.9%
Subtotal, County Departments	104,810,296	118,742,035	111,950,570	132,465,912	13,723,877	11.6%
Other						
Agencies & Joint Operations	25,293,590	27,464,531	27,907,968	30,962,227	3,497,696	12.7%
Revenue Sharing	15,411,834	15,545,227	15,545,227	15,715,740	170,513	1.1%
Transfer to School Fund	152,894,248	167,453,853	167,453,853	182,019,694	14,565,841	8.7%
Transfers to Capital and Debt Funds	43,637,389	35,820,668	47,671,076	43,912,802	8,092,134	22.6%
Other	6,662,042	3,258,274	1,932,063	3,114,753	(143,521)	-4.4%
Subtotal, Other	243,899,103	249,542,553	260,510,187	275,725,216	26,182,663	10.5%
Total General Fund	\$348,709,399	\$368,284,588	\$372,460,757	\$408,191,128	\$39,906,540	10.8%

Overall, budgeted expenditures are increasing \$39.9 million or 10.8% over the FY 23 Adopted budget.

County Departments

County departments *increase* \$13.7 million or 11.6% over FY 23. County departments make up 32% of all General Fund expenditures and include the following:

- Departments and offices that report up through the County Executive and/or Board of Supervisors
- Offices of the Constitutional Officers
- Department of Voter Registration and Elections

The Salaries & Benefits category includes all regular salaries, overtime, and temporary wages for County government personnel; all benefits including social security, retirement, health and dental insurance, life insurance, and worker’s compensation; and salary and benefit-related reserves. In FY 24, salaries and benefits make up 24% of all General Fund budgeted expenditures and 74% of County Department expenditures. The 12.2% increase is due primarily to the following:

- 4.0% *increase* for salaries.
- Implementation of updated public safety pay scales approved in FY 23 after adoption of the FY 23 budget.
- Positions approved in FY 23 after adoption of the FY 23 budget. A list of these positions is included in the Summary of County Government Position Changes at the end of this chapter.
- Reallocation of 17 positions from the Capital Fund to the General Fund to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This is a budget neutral change.
- Impact of picking up positions previously funded through the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant for a partial year in FY 24.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- No change in Virginia Retirement System (VRS) retirement and life insurance rates as determined by the State.
- Salary and Benefits Reserve of \$1.4 million for implementation of Classification and Compensation Study recommendations.

The Operations category includes a wide range of operating costs in support of County government programs and services. Examples of expenditures in this category include maintenance contracts, printing and binding, utilities, office supplies, and vehicle operation and maintenance. Department operations make up 5% of all General Fund budgeted expenditures and 17% of all department expenditures. County government department operations increase \$8,968 or less than 0.1% from FY 23 primarily due to decreases in Performance & Strategic Planning (P&SP) and the Community Development Department (CDD). The FY 23 budget includes funding in P&SP and CDD that is intended for multi-year projects. Balances remaining at the end of FY 23 will be requested for re-appropriation into FY 24. Additionally, there are notable operations increases in Information Technology, Voter Registration and Elections, Fire Rescue, Facilities & Environmental Services, and Parks & Recreation. Please see narratives in the department sections for further detail.

The Department of Social Services (DSS) Direct Assistance category includes direct assistance payments made to families and individuals for certain services. All assistance payments are either partially or fully funded by state/federal resources. DSS Direct Assistance payments make up less than 1% of all General Fund budgeted expenditures and 3% of all department expenditures. This category is decreasing \$0.7 million or 15.6% from FY 23. More information is included in the Health and Welfare chapter.

The Capital Outlay category includes expenditures for tangible items of a substantial value (more than \$5,000) and leases and rent. Capital outlay makes up 0.5% of total expenditures and 1% of County government department expenditures. This category is increasing \$0.8 million or 72.6% in FY 24, primarily due to moving the costs of public safety technology replacements (mobile data computers, police radios, and patrol video cameras) from the Capital Budget to the General Fund, which was done after a review of technology expenditure classifications based on accounting standards.

The Department - Other category consists of reserves and transfers from department budgets to Other Funds, including the Children Services Act (CSA), Water Resources, and Housing funds. This category also includes Resource Plan requests that are recommended for funding. This category makes up 2% of all General Fund budgeted expenditures and 5% of all department expenditures. The increase of \$3.0 million or 74.9% is due primarily to Resource Plan requests for new positions and programs that are not included in the FY 23 Adopted budget.

Other Expenses

The Agencies and Joint Operations category consists of payments to outside agencies that are not under the direct supervision of the Board of Supervisors. In FY 24, these contributions make up 8% of all General Fund budgeted expenditures. Overall, agency and joint operation contributions increase by \$3.5 million or 12.7%. Specific changes are discussed in organizational area chapters.

The Revenue Sharing payment to the City of Charlottesville makes up 4% of all General Fund budgeted expenditures and is increasing \$0.2 million or 1.1% over the FY 23 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

The School Transfer makes up 45% of all General Fund budgeted expenditures and is increasing \$14.6 million or 8.7% over the FY 23 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

Transfers to Capital/Debt Service make up 11% of all General Fund budgeted expenditures and are increasing \$8.1 million or 22.6% over the FY 23 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

The Other category includes the Tax Relief for the Elderly & Disabled, reserves, and refunds. This category makes up 1% of all General Fund budgeted expenditures and is decreasing \$0.1 million or 4.4% from the FY 23 Adopted budget primarily due to net changes in reserves. See the Non-Departmental chapter for details.

Please see narratives throughout the budget document for greater detail on changes in each of these categories.

COUNTY GOVERNMENT POSITION SUMMARY

	FY 15	FY 16	FY 17	FY 18	FY 19	FY20	FY 21	FY 22	Adopt FY 23	Revised FY 23	Recomm FY 24	Chg from Adopted
Administration												
Board of Supervisors	2.00	2.50	2.50	2.50	2.75	3.00	3.00	3.00	4.00	4.00	4.00	0.00
Executive Leadership	8.25	9.30	9.50	9.50	14.00	14.00	16.00	20.50	26.75	26.75	26.75	0.00
Core Systems Modernization											2.00	2.00
Yancey School Community Center Grant	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Human Resources	1.00	1.00	1.00	2.50	2.50	3.00	3.00	15.00	15.00	14.00	14.70	(0.30)
County Attorney	8.00	8.00	8.00	9.00	9.00	9.00	9.00	10.00	10.00	10.00	10.00	0.00
Finance & Budget-General Fund	58.80	60.75	61.09	64.59	66.59	69.59	66.50	67.60	71.85	71.00	76.50	4.65
F&B-Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.50	4.50	4.50	0.00	(4.50)
F&B-Health Fund	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.75	0.60	0.60	(0.15)
F&B-Grant Funded	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	(1.00)
Information Technology	21.00	22.00	22.00	21.50	23.00	27.00	28.00	29.00	36.00	37.00	37.00	1.00
Voter Registration & Elections	4.80	4.80	4.80	4.80	4.80	4.80	5.80	5.80	5.80	5.80	5.80	0.00
Administration Total	103.85	108.35	108.89	114.39	122.64	131.39	134.30	157.40	175.65	174.65	177.35	1.70
Judicial												
Circuit Court	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	1.00	(1.00)
Clerk of Circuit Court	11.00	11.00	11.50	11.50	11.50	12.50	12.50	12.50	12.50	12.50	12.50	0.00
Sheriff	23.00	23.00	23.00	23.00	25.00	26.00	27.00	27.00	27.00	27.00	27.00	0.00
Commonwealth Attorney	11.50	11.50	11.50	12.50	12.50	13.50	13.50	15.50	15.50	15.50	17.75	2.25
Judicial Total	46.50	46.50	47.00	48.00	50.00	54.00	55.00	57.00	57.00	57.00	58.25	1.25
Public Safety												
Police	156.50	163.50	163.50	166.50	169.50	173.00	173.00	180.50	182.50	182.50	186.50	4.00
Victim-Witness Grant Fund	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	0.00
Crime Analysis Grant Fund	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Problem Oriented Policing Grant Fund	0.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Rescue Services	98.60	109.00	109.00	113.00	119.50	121.50	132.50	139.00	147.00	147.00	148.00	1.00
FEMA Grant Fund #1	8.40	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	10.00	10.00	0.00
FEMA Grant Fund #2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	10.00	0.00
Public Safety Total	266.50	276.50	276.50	282.50	292.00	296.50	317.50	341.50	352.50	352.50	357.50	5.00
Public Works												
Facilities and Environmental Services	23.00	26.25	26.25	27.25	28.25	28.25	29.25	29.25	32.25	32.25	44.75	12.50
Facilities Planning & Construction - Capital Fund	9.00	8.50	8.50	9.00	9.00	11.50	11.50	11.50	11.50	11.50	0.00	(11.50)
Public Works Total	32.00	34.75	34.75	36.25	37.25	39.75	40.75	40.75	43.75	43.75	44.75	1.00
Health & Welfare												
Social Services	115.05	120.15	122.15	126.65	135.25	137.75	137.75	151.75	158.00	165.00	170.00	12.00
Housing Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00
Bright Stars	18.70	21.10	21.10	21.10	23.50	23.50	23.50	0.00	0.00	0.00	0.00	0.00
Health & Welfare Total	133.75	141.25	143.25	147.75	158.75	161.25	161.25	152.75	159.00	166.00	171.00	12.00
Parks, Recreation & Culture												
Parks & Recreation Department	17.00	17.00	17.00	17.75	19.75	21.75	21.75	21.75	25.00	25.00	27.00	2.00
Towe Park Fund	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Parks, Recreation & Culture Total	20.00	20.00	20.00	20.75	22.75	24.75	24.75	24.75	28.00	28.00	30.00	2.00
Community Development												
Community Development Department (CDD)	64.50	67.50	69.50	72.50	76.50	75.50	75.50	76.50	76.50	75.50	76.50	0.00
CDD - Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	(1.00)
Economic Development Office	2.50	2.50	2.50	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	0.00
TJ Soil & Water Conservation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Community Development Total	68.00	71.00	73.00	76.50	80.50	79.50	79.50	82.50	82.50	81.50	81.50	-1.00
TOTAL POSITIONS	670.60	698.35	703.39	726.14	763.89	787.14	813.05	856.65	898.40	903.40	920.35	21.95
Total Annual Change	22.80	27.75	5.04	22.75	37.75	23.25	25.91	43.60	41.75	46.75	21.95	
% Annual Change	3.5%	4.1%	0.7%	3.2%	5.2%	3.0%	3.3%	5.4%	4.9%	5.5%	2.4%	
Population¹	103,330	104,221	105,715	107,697	108,639	109,722	110,545	114,424	115,912	115,912	117,386	
Positions/1,000 POPULATION	6.49	6.70	6.68	6.82	7.06	7.16	7.21	7.49	7.78	7.82	7.84	

¹University of Virginia Weldon Cooper Center, Demographics Research Group. (2022). Virginia Population Estimates. Retrieved from <https://demographics.coopercenter.org/virginia-population-estimates>. The population projection for FY 24 assumes a 1.6% growth rate.

The chart includes full and part-time permanent positions. Temporary and seasonal part-time positions are not included.

COUNTY GOVERNMENT POSITION CHANGES

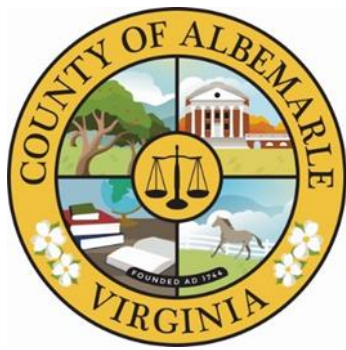
(by Strategic Goal)

FY 23 Adopted Positions		898.40	
		FY 23 Revised	FY 24 Recomm
1. Safety & Well-Being			
Police	Police Officers		3.00
	Police Services Specialist		1.00
Human & Social Services	Unwinding eligibility for benefits waived during public health emergency: 2 Eligibility Workers, Eligibility Supervisor, Childcare Services, Employment Services	5.00	
	Human Services expansion: Assistant Director, Human Services Navigator		2.00
Human & Social Services, Finance & Budget (DF&B), Community Development (CDD)	Maintain State standards of care: Reallocate 2 positions within DF&B and CDD to Human & Social Services for Foster Care Workers		
Commonwealth's Attorney	Caseload management: Assistant Commonwealth's Attorneys, Paralegal		2.25
Fire Rescue	Emergency Management Administrative Specialist		1.00
4. Quality of Life			
Parks & Recreation	Eastern Maintenance Crew: Grounds Facilities Maintenance Workers		2.00
Human & Social Services	Housing Program Manager		1.00
6. Workforce & Customer Service			
Core Systems Modernization	Operating Impact of Capital Project		2.00
Convert Part Time (PT)/Temporary to Regular through Reprioritized Funding	Convert temporary Facilities & Environmental Services Security Specialist and Human Resources Generalist positions to regular		1.70
No-to-Low Cost Adjustments			
Human & Social Services	Overhire Positions		2.00
Circuit Court	Legal Assistant		(1.00)
Information Technology (IT)	Reallocate Community Development Systems Analyst from Performance & Strategic Planning (P&SP)	1.00	
Human Resources (HR)	Reallocate Systems Analyst position to P&SP	(1.00)	
Executive Leadership - P&SP	Reallocate HR Systems Analyst from HR	1.00	
	Reallocate Community Development Systems Analyst to IT	(1.00)	
FY 24 Recommended Positions			920.35

COUNTY GOVERNMENT POSITION CHANGES

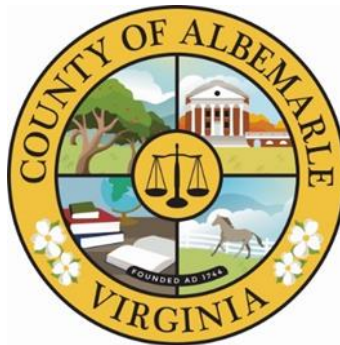
(by Department)

FY 23 Adopted Positions		898.40
		FY 23 Revised FY 24 Recomm
Circuit Court	Legal Assistant	(1.00)
Commonwealth Attorney	Caseload management: Assistant Commonwealth's Attorneys, Paralegal	2.25
Community Development	Reallocate position to Human & Social Services and convert to Foster Care Worker	(1.00)
Core Systems Modernization	Operating Impact of Capital Project	2.00
Executive Leadership - P&SP	Reallocate HR Systems Analyst from HR	1.00
	Reallocate Community Development Systems Analyst to IT	(1.00)
Facilities & Environmental Services	Convert temporary Security Specialist position to regular	1.00
Finance & Budget	Reallocate position to Human & Social Services and convert to Foster Care Worker	(1.00)
Fire Rescue	Emergency Management Administrative Specialist	1.00
Human Resources	Reallocate Systems Analyst position to P&SP	(1.00)
	Convert current PT temporary position to PT regular	0.70
Information Technology	Reallocate Community Development Systems Analyst from P&SP	1.00
Parks & Recreation	Eastern Maintenance Crew: Grounds Facilities Maintenance Workers	2.00
Police	Police Officers	3.00
	Police Services Specialist	1.00
Human & Social Services	Unwinding eligibility for benefits waived during public health emergency: 2 Eligibility Workers, Eligibility Supervisor, Childcare Services, Employment Services	5.00
	Foster Care Workers (FTEs reallocated from DF&B and CDD)	2.00
	Human Services expansion: Assistant Director, Human Services Navigator	2.00
	Housing Program Manager	1.00
	Overhire Positions	2.00
FY 24 Recommended Positions		920.35



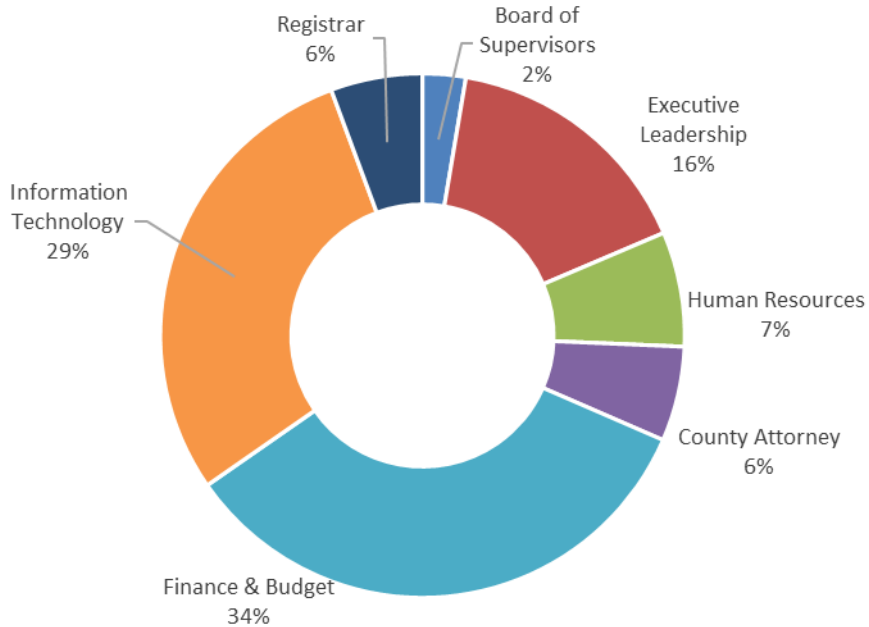
Administration





ADMINISTRATION

FY 24 Recommended Administration Budget \$27,218,910



	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Board of Supervisors	\$849,554	\$698,917	\$722,179	\$722,783	\$23,866	3.4%
Executive Leadership						
County Executive	1,068,318	1,087,681	1,108,795	1,196,676	\$108,995	10.0%
Communications & Public Eng.	501,711	709,550	740,121	803,903	\$94,353	13.3%
Performance & Strat. Planning	1,650,149	3,178,799	1,695,645	1,451,916	(\$1,726,883)	-54.3%
Equity & Inclusion	231,903	352,013	329,248	361,493	\$9,480	2.7%
Broadband Affordability & Access	320,781	613,586	432,887	524,512	(\$89,074)	-14.5%
Human Resources	1,391,439	1,837,828	1,841,423	1,928,141	\$90,313	4.9%
County Attorney	1,258,500	1,536,566	1,440,702	1,590,932	\$54,366	3.5%
Finance & Budget	7,410,883	8,178,898	8,309,800	9,201,008	\$1,022,110	12.5%
Information Technology	4,529,409	7,080,411	6,519,910	7,895,749	\$815,338	11.5%
Voter Registration/ Elections	987,734	1,101,409	1,180,499	1,541,797	\$440,388	40.0%
TOTAL ADMINISTRATION	\$20,200,380	\$26,375,658	\$24,321,209	\$27,218,910	\$843,252	3.2%

OFFICE OF THE BOARD OF SUPERVISORS

MISSION

The mission of the Clerk of the Board is to maintain neutral consistency in support of the Board of Supervisors by providing an avenue of open government through the access of official public records past and present.

DESCRIPTION

The Board of Supervisors sets policy and oversees the County Executive regarding the County’s operations and programs, levies taxes, appropriates funds, makes land use decisions, implements the Comprehensive Plan, and appoints members of Boards and Commissions, except for School Board members, who are elected by the voters.

GOALS

The goal of the Clerk of the Board is to provide essential support to the Board of Supervisors so that the Board can carry out its mission and effectively respond to the needs of their constituency through effective meeting management, constituent support, and management and access of records.

FINANCIAL DATA

Board of Supervisors						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$271,845	\$304,967	\$295,900	\$304,878	(\$89)	0.0%
Benefits	85,815	102,075	111,695	109,275	\$7,200	7.1%
Operating	489,786	289,575	312,284	306,330	\$16,755	5.8%
Capital Outlay	2,108	2,300	2,300	2,300	\$0	0.0%
Expenditure Total	\$849,554	\$698,917	\$722,179	\$722,783	\$23,866	3.4%
Positions	3.00	4.00	4.00	4.00	0.00	0.0%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Includes the re-appropriation of \$12,403 in purchase orders from FY 22.

FY 24 Recommended Budget: The Board of Supervisors’ budget *increases* by \$23,866 or 3.4% and reflects the following:

- 4.0% *increase* for salaries.
- Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Increase* of \$16,755 or 5.8% in operating costs primarily due to security costs for in-person Board meetings returning to full schedule.

EXECUTIVE LEADERSHIP

MISSION

Ensure a responsive and effective government.

DESCRIPTION

Executive Leadership includes the County Executive’s Office, Communications and Public Engagement (CAPE), Performance and Strategic Planning (P&SP), the Office of Equity and Inclusion (OEI), and the Broadband Affordability and Accessibility Office (BAAO). Executive Leadership is responsible for the following functions:

- Guiding and directing the operations of the County government, ensuring customer service that is professional, empathetic, and responsive.
- Directing the County’s community relations, public engagement, and communications efforts.
- Executing the Strategic Plan and other critical organizational initiatives, implementing transformational growth and development, and increasing performance measurement.
- Ensuring equity in service delivery, decision making, and community engagement.
- Supporting the Albemarle Broadband Authority along with community facing customer service.

GOALS

- Enhancing the governing body’s effectiveness by making local government work for the good of the residents in the community, with a focus on the community’s economic vitality, quality of life, and responsiveness to community needs.
- Providing leadership for organizational workforce stabilization efforts with a focus on learning and development, employee engagement, and succession planning, so that the organization can deliver professional, responsive, and empathetic customer service.
- Leading strategic visioning and planning that leads to the programming of business process reengineering and performance management to improve change capabilities and the establishment of cross-collaboration procedures and standards in the organization’s core systems.
 - Manage the organizations effectiveness for all Strategic Plan objectives
 - Foster and utilize partnership with PVCC, UVA, and the Center for Non-Profit Excellence for leadership training and development opportunities across the County
 - Lead implementation of Compensation Study results and findings; lead management staff development programming
 - Continue to support Core Systems Modernization (CSM) programs and centralization for 6.3 of the Strategic Plan
- Sustaining the community’s trust and cultivating interest in local government through intentional and inclusive public processes that inform and inspire everyone in our community, through direct outreach, communications, and public engagement – and continuing to grow our reach and add new voices to our processes while building community trust in local government and the services we provide.
- Enhancing diversity, equity, and inclusion in County processes, programs, trainings, and service delivery.
- Achieve ubiquitous fiber broadband access by 2025 and build equitable and affordable broadband programs that improve reliability, performance, and availability of fiber broadband and encourage competition.

STRATEGIC PLAN CONNECTION

The County’s Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3)

Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- Manage the organizations effectiveness for all Strategic Plan objectives.

FINANCIAL DATA

Executive Leadership						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
<u>County Executive</u>						
Salaries	\$753,415	\$766,086	\$795,180	\$819,027	\$52,941	6.9%
Benefits	225,363	235,598	227,653	255,332	\$19,734	8.4%
Operating	86,681	82,997	82,962	119,317	\$36,320	43.8%
Capital Outlay	2,858	3,000	3,000	3,000	\$0	0.0%
Expenditure Total	\$1,068,318	\$1,087,681	\$1,108,795	\$1,196,676	\$108,995	10.0%
Positions	5.00	5.00	5.00	5.00	0.00	0.0%
<u>Communications & Public Engagement</u>						
Salaries	\$330,621	\$461,907	\$483,341	\$549,505	\$87,598	19.0%
Benefits	115,055	180,598	182,179	186,678	\$6,080	3.4%
Operating	56,035	67,045	74,601	67,720	\$675	1.0%
Expenditure Total	\$501,711	\$709,550	\$740,121	\$803,903	\$94,353	13.3%
Positions	5.00	7.00	7.00	7.00	0.00	0.0%
<u>Performance & Strategic Planning</u>						
Salaries	\$584,677	\$921,194	\$902,600	\$1,002,097	\$80,903	8.8%
Benefits	141,220	302,199	267,325	321,758	\$19,559	6.5%
Operating	924,252	1,955,406	525,720	128,061	(\$1,827,345)	-93.5%
Expenditure Total	\$1,650,149	\$3,178,799	\$1,695,645	\$1,451,916	(\$1,726,883)	-54.3%
Positions	6.50	10.75	10.75	10.75	0.00	0.0%
<u>Equity & Inclusion</u>						
Salaries	\$106,989	\$204,302	\$202,417	\$223,525	\$19,223	9.4%
Benefits	41,027	65,601	44,721	56,958	(\$8,643)	-13.2%
Operating	83,886	82,110	82,110	81,010	(\$1,100)	-1.3%
Expenditure Total	\$231,903	\$352,013	\$329,248	\$361,493	\$9,480	2.7%
Positions	2.00	2.00	2.00	2.00	0.00	0.0%
<u>Broadband Affordability & Accessibility</u>						
Salaries	\$211,682	\$264,203	\$243,293	\$273,171	\$8,968	3.4%
Benefits	60,233	75,048	73,257	80,216	\$5,168	6.9%
Operating	47,076	274,335	116,337	171,125	(\$103,210)	-37.6%
Capital Outlay	1,790	0	0	0	\$0	
Expenditure Total	\$320,781	\$613,586	\$432,887	\$524,512	(\$89,074)	-14.5%
Positions	2.00	2.00	2.00	2.00	0.00	0.0%
TOTAL EXPENDITURES	\$3,772,862	\$5,941,629	\$4,306,697	\$4,338,500	(\$1,603,129)	-27.0%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Includes the re-appropriation of \$65,688 in purchase orders from FY 22.
- Re-alignment of resources dedicated to the Core Systems Modernization (CSM) project, including:
 - Reallocation of a Resources (HR) Systems Manager from HR to P&SP.
 - Reallocation of the Community Development Senior Systems Analyst from P&SP to the Department of Information Technology.

- Re-appropriation of \$2,033,967 to P&SP, including the balance of \$1.7 million remaining in the Business Process Optimization Reserve at the end of FY 22, for continued support of organizational efforts, including the CSM project and staff development and training.
- Re-appropriation of \$75,000 to the Office of Equity and Inclusion for cultural and historical projects.
- Re-appropriation of \$249,968 to the Broadband Accessibility and Affordability Office in support of programs expanding broadband access.

FY 24 Recommended Budget: The Executive Leadership budget *decreases* by \$1,603,129 or 27.0% and reflects the following:

- Changes applicable to all offices within Executive Leadership:
 - 4.0% *increase* for salaries.
 - *Increase* to the employer's health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- The County Executive budget *increases* by \$108,995 or 10.0% primarily due to the aforementioned salary and benefit increases and an operating increase of \$36,320 for employee engagement efforts in support of Strategic Plan goal 6 – Workforce & Customer Service.
- The CAPE budget increases by \$94,353 or 13.3% primarily due to funding for the full year impact of positions that were budgeted to begin mid-year according to the FY 23 Adopted Budget.
- The P&SP budget decreases by \$1,726,883 or 54.3% primarily due to a reduction in funding for consulting services for multi-year organizational projects managed by P&SP, including the Core Systems Modernization project. Balances remaining at the end of FY 23 will be recommended for re-appropriation to FY 24 to support these projects.
- The OEI budget *increases* by \$9,480 or 2.7% and includes \$17,000 in additional part-time wages to match the increased expectations of programmatic support for Strategic Plan Goal 2 – Resilient, Equitable, and Engaged Community.
- The BAAO budget *decreases* by \$89,074 or 14.5% primarily due to a \$100,000 reduction in support for broadband affordability and accessibility programming. Balances remaining at the end of FY 23 for this programming will be recommended for re-appropriation to FY 24.

DEPARTMENT OF HUMAN RESOURCES

MISSION

Work as a strategic partner supporting organizational goals and helping employees and leadership with all phases of their Albemarle County careers.

The values of the Human Resources (HR) Department are to treat everyone with dignity, empathy, and respect; take a purposeful, thoughtful approach to our work, and to provide clear, consistent, and reliable communication.

DESCRIPTION

The HR Department provides human resources support for Albemarle County Government. The department strives to help employees with all phases of their career with Albemarle County. We are focused on providing a high level of customer service and partnering with our employees to obtain a deep understanding of their needs. Our work includes the following areas:

- Employee Recruitment, Selection, Retention, Onboarding and Offboarding
- Classification and Compensation
- Administration of Health & Retirement Benefits and Leave
- Employee Relations/Compliance
- Employee Recognition and Rewards
- Performance Management
- Workplace Safety and Wellness
- Learning and Development
- Diversity and Inclusion
- Human Resources Information System (HRIS) and Learning Management System (LMS) Maintenance

GOALS

- Implement and update salary scales, and the classification and compensation structure that is competitive compared to similarly situated local private and public employers.
- Update, revise and implement learning, development, wellness, and safety programs to attract and retain qualified staff.
- Update, revise, implement and train on HR-related processes, policies, and procedures.
- Maintain HRIS systems to improve internal processes.
- Foster partnerships with local and statewide entities that will advance the workforce pipeline and increase the knowledge, skills, and abilities of our current workforce.

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 6.1 Implement a total compensation structure that makes us highly competitive compared to other employers
- 6.2 Implement a comprehensive staff development and wellness program to retain highly qualified staff

FINANCIAL DATA

Human Resources						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$420,803	\$1,123,731	\$1,104,100	\$1,192,102	\$68,371	6.1%
Benefits	\$143,780	431,277	409,853	432,289	\$1,012	0.2%
Operating	222,799	251,320	265,970	290,750	\$39,430	15.7%
Capital Outlay	0	31,500	61,500	13,000	(\$18,500)	-58.7%
Expenditure Total	\$1,391,439	\$1,837,828	\$1,841,423	\$1,928,141	\$90,313	4.9%
Net Cost	\$1,391,439	\$1,837,828	\$1,841,423	\$1,928,141	\$90,313	4.9%
Positions*	15.0	15.0	14.0	14.7	(0.3)	-2.0%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Reallocation of the Human Resources (HR) Systems Manager from HR to the Office of Performance and Strategic Planning.

FY 24 Recommended Budget: The Human Resources budget *increases* by \$90,313 or 4.96% and reflects the redesign of the following:

- 4.0% *increase* for salaries.
- Funding to convert a current part-time temporary position to a regular 0.7 full-time equivalent (FTE).
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- \$39,430 or 15.7% *increase* in the operating budget primarily for staff development and recognition programming in support of Strategic Plan Goal 6 – Workforce and Customer Service.
- \$18,500 *decrease* in capital outlay costs due to the removal of one-time costs from FY 22.

COUNTY ATTORNEY

MISSION

To deliver quality legal services and ethical counsel.

DESCRIPTION

The County Attorney’s Office provides legal counsel and advice in all civil matters to the Board of Supervisors and all other boards, commissions, and committees appointed by the Board of Supervisors, as well as County officials and other public bodies. The Office provides services in areas such as land use and zoning, taxation and finance, law enforcement, social services, contracts, real estate, employment, legislation, and litigation. The Office drafts ordinances and resolutions to implement policy decisions of the Board of Supervisors, prepares legislative proposals, represents the County in litigation, and enforces compliance with the Water Protection Ordinance, the Zoning Ordinance, and other County regulations.

GOALS

- To support the Board of Supervisors, through County Departments, in its efforts to achieve the County’s Mission and to realize the County’s Strategic Plan goals. This includes continuing to provide legal advice on the Board’s and Department’s many initiatives, which includes drafting and reviewing policies, ordinance, and agreements.
- To provide excellent service. This includes learning to provide services in different ways during the ongoing pandemic, as well as thereafter.
- To provide proactive education and training and to avoid unnecessary litigation and legal conflicts. This includes establishing a regularly scheduled, customizable training program responsive to organization and departmental needs.

FINANCIAL DATA

County Attorney						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$898,738	\$1,106,081	\$1,027,538	\$1,132,999	\$26,918	2.4%
Benefits	302,380	344,319	333,757	370,767	\$26,448	7.7%
Operating	57,087	85,966	79,207	86,566	\$600	0.7%
Capital Outlay	295	200	200	600	\$400	200.0%
Expenditure Total	\$1,258,500	\$1,536,566	\$1,440,702	\$1,590,932	\$54,366	3.5%
Net Cost	\$1,258,500	\$1,536,566	\$1,440,702	\$1,590,932	\$54,366	3.5%
Positions	10.0	10.0	10.0	10.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: The County Attorney's budget *increases* by \$54,366 or 3.5%, and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer's health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.

DEPARTMENT OF FINANCE AND BUDGET

MISSION

The Department of Finance and Budget upholds the community's bond of trust by delivering quality financial services that are responsive to the current and future needs of the organization and community.

DESCRIPTION

The Department of Finance & Budget is responsible for the County's overall financial management and includes the following: Office of the CFO, Office of Budget & Management, Office of Procurement, Office of Treasury Management, Office of Revenue Administration, Office of Real Estate, and the Office of the Controller. These Offices provide the following services: financial accounting and reporting, assessment and collection of all local revenues, payroll processing, cash/investment management, debt management, risk management, procurement, and budget development and management. The Department of Finance & Budget also provides services to the public, community partners, government agencies where we serve as fiscal agent, which includes the Albemarle County Public Schools..

GOALS

- To review policies, streamline processes and clarify procedures in anticipation of the new financial system as part of the Core Systems Modernization (CSM) project.
- To ensure that the current financial and procurement data is properly cleansed prior to implementing CSM.
- To enhance coordination with the Albemarle County Public Schools' Fiscal Services related to the implementation, training and structure of the new financial system.
- To eliminate paper and manual processes across the department prior to CSM.
- To pursue the option of e-billing (or electronic billing) of County-related bills in addition to or in lieu of printed and mailed bills.
- To continue to build out a formalized Grants Unit within the County.
- To develop an Enterprise Risk Management program that is proactive when mitigating risk.
- To work with the Office of Performance & Strategic Planning to modify the budget document in support of furthering the integration of the Strategic Plan into the annual document.
- To increase the County government employees' knowledge of finance-related items through organization-wide trainings.
- To increase the efficiency and coordination of the County's Year-End Close and Audit Process.
- To stabilize the workforce in the Office of the Controller.
- To increase our use of key performance metrics in daily decision-making.
- To increase staff training to create a culture of continuous learning and promote a feedback-rich culture.
- To increase the strategic financial analysis associated with the County's transit programs to help determine how those programs can most efficiently work together.

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service.

Next in the Strategic Plan’s hierarchy are Objectives that highlight the County’s priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 5.1 Collaborate and provide support for the Albemarle County Public Schools Strategic Plan
- 6.3 Modernize business processes and technology to transform customer service demands

FINANCIAL DATA

Department of Finance & Budget						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$4,340,374	\$4,877,288	\$4,864,030	\$5,586,741	\$709,453	14.5%
Benefits	1,477,893	1,813,118	1,716,389	2,104,315	\$291,197	16.1%
Operating	1,572,158	1,469,946	1,710,781	1,398,552	(\$71,394)	-4.9%
Capital Outlay	20,458	18,546	18,600	13,400	(\$5,146)	-27.7%
Resource Plans	0	0	0	98,000	\$98,000	
Expenditure Total	\$7,410,883	\$8,178,898	\$8,309,800	\$9,201,008	\$1,022,110	12.5%
Revenue						
Local	\$455,428	\$456,645	\$457,778	\$582,117	\$125,472	27.5%
State	478,014	509,751	490,994	515,544	\$5,793	1.1%
Transfer from Capital	0	0	0	536,718	\$536,718	
Transfer from Schools	41,183	45,786	45,786	48,131	\$2,345	5.1%
Revenue Total	\$974,625	\$1,012,182	\$994,558	\$1,682,510	\$670,328	66.2%
Net Cost	\$6,436,259	\$7,166,716	\$7,315,242	\$7,518,498	\$351,782	4.9%
General Fund Positions	67.60	71.85	71.00	76.50	4.65	6.5%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Reallocation of one position from the Department of Finance and Budget (DF&B) to the Department of Human & Social Services (DHSS).
- Funds a portion of one position (0.15 FTE) that was previously funded the Health Care Fund to more adequately reflect the position’s work function between the General Fund and the Health Care Fund.
- Includes the re-appropriation of \$247,423 in purchase orders from FY 22.

FY 24 Recommended Budget: The DF&B budget *increases* by \$1,022,110, or 12.5%, and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Continuation of the aforementioned position changes initiated during FY 23.
- Provides funding for the full year impact of positions that were budgeted to begin mid-year according to the FY 23 Adopted Budget

- Locally funds one position previously funded by the American Rescue Plan Act (ARPA) to continue grant analysis, compliance and administration services. While ARPA administration and implementation will continue in FY 24, this change is being made now to prioritize compliance. This position will continue efforts in grants such as the successful awards in the past year from Rebuilding American Infrastructure with Sustainability and Equity (RAISE), Federal Lands Access Program (FLAP) and the Stormwater Local Assistance Fund (SLAF).
- Reallocation of 4.5 positions totaling \$467,718 from the Capital Fund to the General Fund which are funded by a corresponding transfer from the Capital Fund. This change is to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This change is budget neutral.
- Net *decrease* of \$71,395 or 4.9% in Operating expenditures primarily due to the following:
 - Reallocation of \$196,000 from DF&B to the Department of Information Technology for the annual maintenance cost of payroll software.
 - \$53,400 *increase* in investment related expenses. This is offset by increased interest revenue.
 - Reallocation of \$69,000 from the Capital Fund to the General Fund for financial consulting services related to the capital program. This is funded by a corresponding transfer from the Capital Fund and is intended to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This change is budget neutral.
- Resource Plan totals \$98,000 for contractual services related to the review and analysis of the multiple aspects of the County's transit system and to help determine how those programs can most efficiently work together.
- *Increase* of \$670,328 in related revenues, including administration fees for financial services provided to agencies, sale of surplus goods, State Compensation Board support for DF&B compensation, a transfer from the Public Schools to support administration of the Purchasing Card program, and a transfer from the Capital Fund to support capital administrative services within DF&B. The increase is due primarily to anticipated increases in administration fees, including services provided to fiscal agencies and the capital program.

DEPARTMENT OF INFORMATION TECHNOLOGY

MISSION

The Department of Information Technology (IT) will deliver quality and innovative information technology solutions to provide citizens, the business community, and County staff with convenient access to appropriate information and services.

DESCRIPTION

The Information Technology Department embraces its responsibility to lead and collaborate with departments on the thoughtful implementation of innovation throughout the County. Through teamwork and a culture that embraces efficiency and optimization, the department works to deliver information and telecommunication services quickly, reliably, and securely. This success enhances all County staff's decision-making, communications, and performance.

The past year has required a focus on continuity of County services to manage operations through the global pandemic. During this same period, the department has embraced opportunities to help the County work more efficiently. Prior technological investments were critical in allowing these successes to be possible. Now, with the County positioning to move forward with the knowledge gained from the pandemic, investments are once again necessary to establish an improved foundation to build upon.

GOALS

- Centralize and aggregate the organization's list of technology systems and associated costs.
- Create a standardize process for the acquisition and implementation of new technologies.
- Identify and invest in resources to compliment the Core Systems Modernization Project implementation, a critical aspect of Albemarle County's Strategic Plan Goal 6.3 - Modernize business processes and technology to transform customer service demands

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 6.3 Modernize business processes and technology to transform customer service demands

FINANCIAL DATA

Information Technology						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$2,273,498	\$3,037,425	\$2,846,880	\$3,293,637	\$256,212	8.4%
Benefits	\$740,289	1,035,238	973,264	1,136,784	\$101,546	9.8%
Operating	\$1,510,748	2,977,748	2,688,766	3,303,683	\$325,935	10.9%
Capital Outlay	\$4,874	30,000	11,000	20,000	(\$10,000)	-33.3%
Transfer to Computer MRL* Fund	0	0	0	141,645	\$141,645	
Expenditure Total	\$4,529,409	\$7,080,411	\$6,519,910	\$7,895,749	\$815,338	11.5%
Revenue						
Local	\$127,813	\$133,236	\$133,236	\$346,859	\$213,623	160.3%
Net Cost	\$4,401,596	\$6,947,175	\$6,386,674	\$7,548,890	\$601,715	8.7%
Positions	29.0	36.0	37.0	37.0	1.0	2.8%

*Computer Maintenance, Replacement, and Licensing

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Reallocation of the Community Development Senior Systems Analyst position from the Office of Performance and Strategic Planning to the Department of Information Technology (IT).
- Includes the re-appropriation of \$293,753 in purchase orders from FY 22.

FY 24 Recommended Budget: The Information Technology budget *increases* by \$815,338 or 11.5% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Full year impact of position funded for a partial year in FY 23.
- \$325,935 or 10.9% *increase* in operating expenses due primarily to the following:
 - Reallocation of \$196,000 from the Department of Finance and Budget and \$50,000 from the Community Development Department to IT for the annual software maintenance costs.
 - \$60,100 *increase* for hardware, licensing, and contract services costs to maintain audio/visual services, including remote meeting capabilities, in County office spaces.
- \$141,645 *increase* in transfers to other funds for the full year impact of mobile device security that was added during FY 23.
- Revenues total \$346,859 to recover software licensing costs from the Public Schools and other fiscal agent partners.

DEPARTMENT OF VOTER REGISTRATION AND ELECTIONS

MISSION

The mission of the Albemarle County Department of Voter Registration and Elections is to provide citizens with timely and accessible services designed to maintain accurate voter registration records and ensure the administration of free, fair, and transparent elections, in accordance with the law.

DESCRIPTION

The department provides the means for eligible citizens to register to vote in Albemarle County; provides information to the general public regarding elections and voting; maintains a dual filing system for over 80,000 registered voters in Albemarle County; administers all Federal, State, and local elections held in Albemarle County; provides information and assistance to candidates for elected office and to elected officials; and provides for the internal administration of the department, including staff training, personnel management, short and long-range planning, budget preparation, and general operations management.

GOALS

- Continue to maintain free, fair and efficient voter registration opportunities for County residents.
- Continue to administer free, fair, and smooth elections in the County.
- Continue to assist local candidates with candidate qualification and disclosure procedures.

FINANCIAL DATA

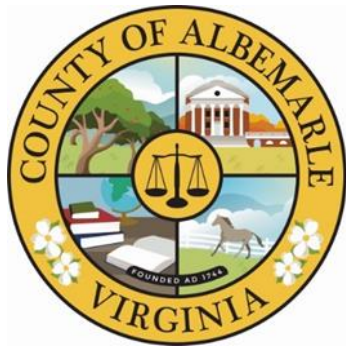
Voter Registration and Board of Elections							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
						\$ Change	% Change
<u>Expenditures</u>							
Salaries	\$468,295	\$542,824	\$553,845	\$658,222	\$658,222	\$115,398	21.3%
Benefits	138,855	149,184	139,955	154,525	154,525	\$5,341	3.6%
Operating	380,584	404,961	486,699	729,050	729,050	\$324,089	80.0%
Capital Outlay	0	4,440	0	0	0	(\$4,440)	-100.0%
Expenditure Total	\$987,734	\$1,101,409	\$1,180,499	\$1,541,797	\$1,541,797	\$440,388	40.0%
<u>Revenue</u>							
Local	\$0	\$300	\$300	\$300	\$300	\$0	0.0%
State	101,817	117,760	117,760	117,760	233,648	\$115,888	98.4%
Revenue Total	\$101,817	\$118,060	\$118,060	\$118,060	\$233,948	\$115,888	98.2%
Net Cost	\$885,916	\$983,349	\$1,062,439	\$1,423,737	\$1,307,849	\$324,500	33.0%
Positions	5.8	5.8	5.8	5.8	5.8	0.0	0.0%

OVERVIEW/NOTABLE CHANGES***FY 23 Projected:***

- Re-appropriations of \$20,380 for election expenses planned in FY 22 and incurred in FY 23 and \$91,438 for an upgrade to the electronic poll book system.

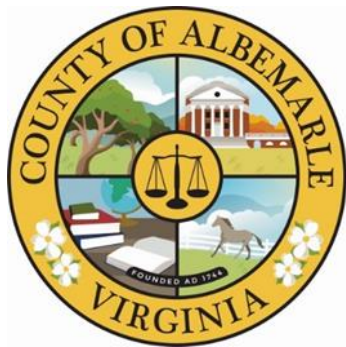
FY 24 Recommended Budget: In FY24 the Department of Voter Registration and Elections' budget *increases* by \$440,388 or 33% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer's health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- The Department of Voter Registration and Elections' budget is primarily driven by the number and types of elections held each year and the costs related to that cycle. In FY 24 this includes the following:
 - *Increase* of \$115,355 in overtime and part-time wages for increased workload during the Presidential primary election year.
 - *Increase* of \$128,620 for election officials to accommodate Same Day Registration during Presidential primary election year.
 - *Increase* of \$67,000 for ballots and postage.
 - *Increase* of \$17,250 for transportation of voting machines to precincts for two primary elections.
- *Increase* of \$115,888 in state revenue associated with the Presidential primary election year.



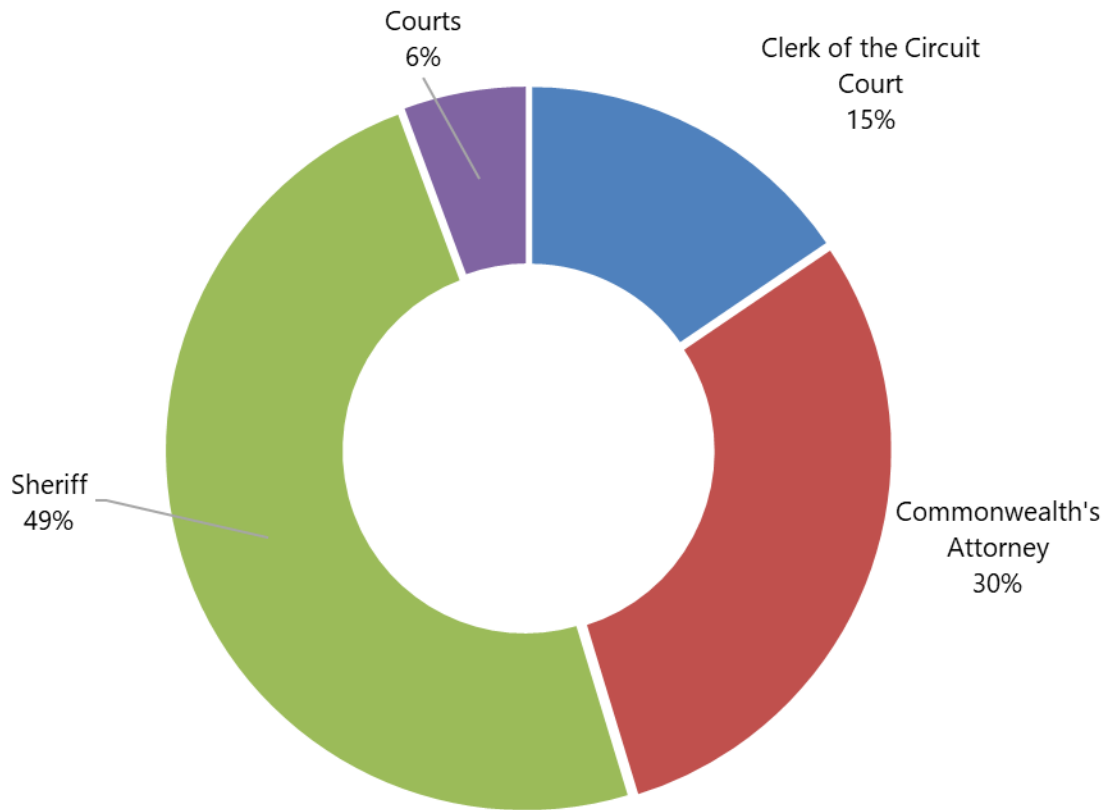
Judicial





JUDICIAL

**FY 24 Recommended
Judicial Budget
\$7,683,378**



	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Clerk of the Circuit Court	\$1,036,768	\$1,147,800	\$1,419,819	\$1,195,215	\$1,195,215	\$47,415	4.1%
Commonwealth's Attorney	1,712,249	1,952,405	1,930,722	2,347,624	2,288,010	\$335,605	17.2%
Sheriff	3,112,436	3,380,457	3,186,691	3,764,941	3,764,941	\$384,484	11.4%
Courts	392,489	482,555	395,190	430,538	435,212	(\$47,343)	-9.8%
TOTAL JUDICIAL	\$6,253,942	\$6,963,217	\$6,932,422	\$7,738,318	\$7,683,378	\$720,161	10.3%

CLERK OF THE CIRCUIT COURT

MISSION

The mission of the Clerk of the Circuit Court is to carry out a comprehensive list of statutorily mandated duties as well as carry out rules imposed by the Supreme Court of Virginia as it relates to service of the Court. This office will provide expedient, efficient service to the public, attorneys at law, judges, and other agencies of the Commonwealth of Virginia and the County of Albemarle. In addition, the Clerk of the Circuit Court’s office will continue the preservation of public records and provide effective access to the court system through the use of technology.

DESCRIPTION

The Clerk of the Circuit Court is a Virginia constitutional officer elected to an eight-year term by the voters of Albemarle County. The Clerk handles administrative and financial matters for the Circuit Court and has authority to conduct the individual duties that are enumerated by statute, including but not limited to the recording of deeds, the probating of wills, the administration of estates, the appointment of guardians and conservators, and the issuance of marriage licenses and concealed firearm permits. The Clerk is also the custodian of the court records, deeds, and other important documents of the court system.

GOALS

- To finish digitization of older paper records in preparation of the renovation of the Courthouse and our new 21st century office space.
- To better partner with the General District Court and the Virginia Supreme Court systems so that we can more efficiently accept on-line filings as that technology continues to evolve and improve.

FINANCIAL DATA

Clerk of the Circuit Court							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
						\$ Change	% Change
<u>Expenditures</u>							
Salaries	\$644,799	\$684,637	\$662,900	\$718,612	\$718,612	\$33,975	5.0%
Benefits	232,486	277,593	260,200	294,598	294,598	\$17,005	6.1%
Operating	155,826	180,770	491,919	177,205	177,205	(\$3,565)	-2.0%
Capital Outlay	3,657	4,800	4,800	4,800	4,800	\$0	0.0%
Expenditure Total	\$1,036,768	\$1,147,800	\$1,419,819	\$1,195,215	\$1,195,215	\$47,415	4.1%
<u>Revenue</u>							
Local	\$192,720	\$234,700	\$134,460	\$234,700	\$234,700	\$0	0.0%
State	579,851	619,616	680,829	619,616	619,616	\$0	0.0%
Revenue Total	\$772,570	\$854,316	\$815,289	\$854,316	\$854,316	\$0	0.0%
Net Cost	\$264,198	\$293,484	\$604,530	\$340,899	\$340,899	\$47,415	16.2%
Positions	12.5	12.5	12.5	12.5	12.5	0.0	0.0%

OVERVIEW/NOTABLE CHANGES***FY 23 Projected Budget:***

- Re-Appropriation of \$250,000 to digitize land and older civil and criminal records prior to the courthouse renovations.
- Appropriation of \$61,213 in State revenue and associated expenditures from the Clerk's Technical Trust Fund to digitize land and older civil and criminal records prior to the courthouse renovations.

FY 24 Recommended Budget: The Clerk of the Circuit Court's budget *increases* by \$47,415 or 4.1% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer's health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- No change in related revenues, which including Excess Fees of the Clerk and State Compensation Board funding.

COMMONWEALTH'S ATTORNEY

MISSION

The Albemarle County Commonwealth's Attorney's Office (CAO) is dedicated to pursuing justice and protecting the rights and safety of the community. As part of that mission, the CAO works to enhance public safety and welfare through the vigorous enforcement of criminal laws in a fair, ethical, and just manner. The CAO also uses evidence-based practices to enhance public safety while decreasing criminal justice costs.

DESCRIPTION

In order to accomplish the CAO mission, the Commonwealth's Attorney and Assistant Commonwealth's Attorneys work with our law enforcement partners and community members to prevent crime while prosecuting matters with integrity and fairness.

- Albemarle County Juvenile and Domestic Relations District Court: Juvenile Criminal Dockets, Adult Criminal and Domestic Violence Dockets, and Juvenile Traffic Dockets, motions/hearings, and bond matters.
- Albemarle County General District Court: criminal misdemeanor dockets, traffic dockets, felony preliminary hearing dockets, motions/hearings, and bond matters.
- Albemarle County Circuit Court: all criminal felony matters, jury trials, bond matters, motions/hearings, and grand jury proceedings.
- Virginia Court of appeals: criminal appeals.

GOALS

- Prosecute the criminal laws of the Commonwealth of Virginia and County of Albemarle effectively, ethically, professionally, and fairly, thereby promoting public confidence in the fair administration of justice.
- Work closely with law enforcement and other departments within the judicial, law enforcement, and public safety areas, consult with law enforcement officers on investigations, provide periodic training.
- Represent the Commonwealth as it's attorney for Albemarle County for the following (but not limited to): determining extradition matters, coordinating Court schedules, communicating regarding transportation of inmates from other facilities, conducting special grand juries, preparing indictments for and advising the regular grand jury, reviewing individual cases for entry into Drug Court and Mental Health Docket, conflict of interest notification to public official and opinions, and education and outreach to the general public.

FINANCIAL DATA

Commonwealth's Attorney							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
Salaries	\$1,230,592	\$1,403,215	\$1,405,300	\$1,471,561	\$1,471,561	\$68,346	4.9%
Benefits	381,592	449,195	441,324	471,448	471,448	\$22,253	5.0%
Operating	92,726	89,335	76,298	84,315	85,315	(\$4,020)	-4.5%
Capital Outlay	7,340	10,660	7,800	8,000	8,000	(\$2,660)	-25.0%
Other	0	0	0	312,300	251,686	\$251,686	
Expenditure Total	\$1,712,249	\$1,952,405	\$1,930,722	\$2,347,624	\$2,288,010	\$335,605	17.2%
Revenue							
Local	\$8,535	\$4,000	\$3,300	\$4,000	\$4,000	\$0	0.0%
State	712,209	753,662	668,177	753,662	753,662	\$0	0.0%
Transfers	60,000	60,000	60,000	60,000	60,000	\$0	0.0%
Revenue Total	\$780,743	\$817,662	\$731,477	\$817,662	\$817,662	\$0	0.0%
Net Cost	\$931,506	\$1,134,743	\$1,199,245	\$1,529,962	\$1,470,348	\$335,605	29.6%
Positions	15.5	15.5	15.5	18.5	17.8	2.25	14.5%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: The Commonwealth’s Attorney budget *increases* by \$335,605 or 17.2% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Funded Resource Plans total \$251,686 and include 1.63FTE Assistant Commonwealth Attorney positions and 0.62 Paralegal positions out of a request for three full FTEs to assist with a projected increase in caseload in FY24.
- No net change in related revenues, including charges for services, funding from the State Compensation Board, and a transfer from the Commonwealth’s Attorney Commission Fund.

OFFICE OF THE SHERIFF

MISSION

It is the mission of the Albemarle County Sheriff's Office to serve all citizens with respect, fairness, and compassion. It is our mission to provide quality and effective law enforcement services to citizens of Albemarle County. We are dedicated to providing a quality work environment with professionalism and moral values. The Albemarle County Sheriff's Office is devoted to providing quality law enforcement, court security and civil process services to all citizens and visitors of Albemarle County and to conduct ourselves in a manner respectful of the trust that has been placed upon us.

DESCRIPTION

The Sheriff is a Virginia constitutional officer elected to a four-year term by the voters of Albemarle County. The Sheriff's Office is responsible for processing and serving civil and criminal court authorized documents, for providing courtroom security to the Circuit Court, General District Court, and the Juvenile and Domestic Relations Court, and for transporting prisoners from the local jail, as well as non-local prisoners located across the Commonwealth of Virginia. The Sheriff's Office is also responsible for extraditing prisoners across the United States who have pending charges in Albemarle County, for transporting persons committed to a mental health facility with the issuance of a Temporary Detention Order (TDO) across the Commonwealth of Virginia, and for performing selective enforcement activities on the highways of Albemarle County to keep the highways safer for all citizens. The Sheriff's Office is responsible for all search and rescue missions in Albemarle County.

GOALS

- Ensure core functions (court security, prisoner and mental patient transports, and civil process) are performed in the most cost efficient and productive manner.
- Ensure staffing levels are met to maintain the safety and security of the judges, court staff, and the public.
- Ensure the use of volunteers is maximized to support initiatives beyond basic mandatory functions.
- Identify ways the office can provide additional desired service to the community and work in concert with the Albemarle County Police Department.

FINANCIAL DATA

Office of the Sheriff							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
Salaries	\$1,965,036	\$2,150,081	\$1,959,113	\$2,410,454	\$2,410,454	\$260,373	12.1%
Benefits	683,095	743,095	764,194	830,248	830,248	\$87,153	11.7%
Operating	407,170	421,705	397,808	458,088	458,088	\$36,383	8.6%
Capital Outlay	43,439	51,480	51,480	51,480	51,480	\$0	0.0%
Transfer to RFTC* Fund	13,695	14,096	14,096	14,671	14,671	\$575	4.1%
Expenditure Total	\$3,112,436	\$3,380,457	\$3,186,691	\$3,764,941	\$3,764,941	\$384,484	11.4%
Revenue							
Local	\$549,959	\$699,330	\$710,857	\$767,851	\$767,851	\$68,521	9.8%
State	711,733	752,556	740,060	765,141	765,141	\$12,585	1.7%
Federal	35,525	0	0	0	0	\$0	
Revenue Total	\$1,297,216	\$1,451,886	\$1,450,917	\$1,532,992	\$1,532,992	\$81,106	5.6%
Net Cost	\$1,815,220	\$1,928,571	\$1,735,774	\$2,231,949	\$2,231,949	\$303,378	15.7%
Positions	27.0	27.0	27.0	27.0	27.0	0.0	0.0%
* Regional Firearms Training Center							

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: The Office of the Sheriff’s budget *increases* by \$384,484 or 11.4% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Provides funding for the full year impact of public safety pay scale changes that were approved in FY 23.
- *Increase* of \$30,590 for public safety supplies to begin replacing tasers that have been discontinued and purchase protective equipment needs identified as part of the County’s coordinated public safety response training.
- \$81,106 or 5.6% *increase* in related revenues due to:
 - \$68,521 *increase* in local revenues which include reimbursable Sheriff overtime, City reimbursement for Juvenile and Domestic Relations Court Bailiff costs, and various fees and permits.
 - \$12,585 *increase* in State funding from the State Compensation Board for Sheriff and Deputy Sheriff salary reimbursements.

COURTS

MISSION

The essential mission of the Courts is to fairly and effectively adjudicate legal cases involving matters of criminal, civil, and domestic relations, the laws of the Commonwealth of Virginia, and the laws of the County of Albemarle.

DESCRIPTION

Albemarle County is part of the Sixteenth Judicial District of Virginia and is served by a Circuit Court, General District Court, Juvenile and Domestic Relations Court, the Magistrate's Office, and the Public Defender's Office.

Circuit Court is the court of record for Albemarle County, the trial court with the broadest powers, and the only Court that conducts jury trials. The Circuit Court hears felony criminal cases and handles all civil cases with claims of more than \$15,000. The Circuit Court also handles family matters and cases appealed from the General District Court and the Juvenile Domestic Relations District Court. The County pays the cost of one Legal Assistant to the Circuit Court, who manages the entire Circuit Court docket.

General District Court hears minor misdemeanor criminal cases, conducts preliminary hearings for the more serious criminal felony cases, and handles most traffic violation cases. The Court also decides zoning, hunting, and fishing license matters. The General District Court Clerk's Office assists the judge in conducting judicial functions and has responsibility for all administrative and resource management functions of the Court.

The Magistrate is appointed and supervised by the Judge of the Circuit Court and serves as the initial contact between citizens and the criminal justice system. The duties of the Magistrate include the issuance of arrest and search warrants, subpoenas, civil warrants, summons, and temporary mental detention orders. The Magistrate also determines bail as well as commitments to and releases from jail. The Magistrate's Office serves both the City of Charlottesville and the County of Albemarle.

Juvenile & Domestic Relations (J & DR) Court serves the City of Charlottesville and Albemarle County. The City and the County share a single J & DR Court facility and pay supplementary support costs for the Court. The J & DR District Court hears all matters involving juveniles. In addition, the Court handles legal matters involving the family such as custody, support, visitation, family abuse cases, and criminal cases where the defendant and alleged victim are family or household members. Associated with the J & DR District Court is a Court Services Unit, which serves the Court and facilitates the rehabilitation or treatment of those who come before the Court.

Public Defender's Office is part of the Virginia Indigent Defense Commission, a state agency. Attorneys in the office are appointed by the Albemarle and Charlottesville courts to represent all indigent criminal defendants charged with jailable offenses.

FINANCIAL DATA

Courts							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
Circuit Court	\$152,706	\$202,983	\$123,493	\$114,751	\$121,471	(\$81,512)	-40.2%
General District Court	25,390	38,400	30,525	38,300	38,300	(\$100)	-0.3%
Magistrate	4,802	5,225	5,225	5,465	5,465	\$240	4.6%
Juvenile Court	127,769	142,937	142,937	148,654	148,654	\$5,717	4.0%
Public Defender	81,822	93,010	93,010	123,368	121,322	\$28,312	30.4%
Expenditure Total	\$392,489	\$482,555	\$395,190	\$430,538	\$435,212	(\$47,343)	-9.8%
Revenue							
Local	\$55,541	\$70,618	\$0	\$27,000	\$27,000	(\$43,618)	-61.8%
Net Cost	\$336,947	\$411,937	\$395,190	\$403,538	\$408,212	(\$3,725)	-0.9%
Positions	2.0	2.0	2.0	1.0	1.0	(1.0)	-50.0%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected Budget:

Circuit Court

- The Circuit Court will have a projected savings of \$102,783 primarily due to the reduction of one vacant Legal Assistant position due to the associated judge currently presiding in Charlottesville. Previously, this position was filled and jointly funded pursuant to agreement among the County, City, and Greene County.

FY 24 Recommended Budget: Overall, funding to the various Courts *decreases* \$47,343 or 9.8% and reflects the following:

Circuit Court:

- 4.0% *increase* for salaries.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- *Decrease* of \$84,172 in salary and benefits due to the reduction of one vacant Legal Assistant position due to the associated judge currently presiding in Charlottesville. Previously, this position was filled and jointly funded pursuant to agreement among the County, City, and Greene County.

General District Court:

- A \$100 *decrease* overall due to a *decrease* across operating expenses.

Magistrate:

- A \$240 *increase* due to increased operating costs. The City of Charlottesville serves as the fiscal agent for the Magistrate and the County’s share of operations expenses remains at 50%.

Juvenile Court:

- The County’s contribution *increases* \$5,717 or 4.0% reflecting changes associated with providing custodial and maintenance services. The City of Charlottesville is the fiscal agent for the Juvenile and Domestic Relations

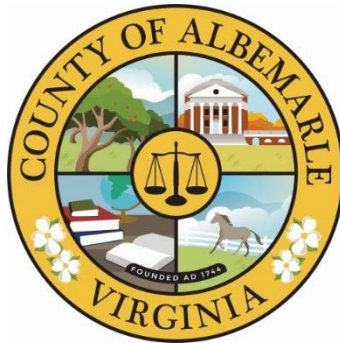
(J&DR) Court. The County's share of operations and building maintenance expenses remains at approximately 50%.

Public Defender:

- The budget *increases* \$28,312 or 30.4% and includes a 4.0% *increase* for Public Defender employees currently receiving a supplement, consistent with the salary increase for County employees, and an additional \$23,646 to supplement three positions that have been recently added to the Office by the Virginia Indigent Defense Commission (an attorney, paralegal, and legal assistant).
- Requested funding of \$6,712 for two additional supplements for an investigator and mitigation specialist are not recommended at this time due to no equivalent positions in the Commonwealth Attorney's Office and the County's ongoing classification and compensation study and implementation plan.

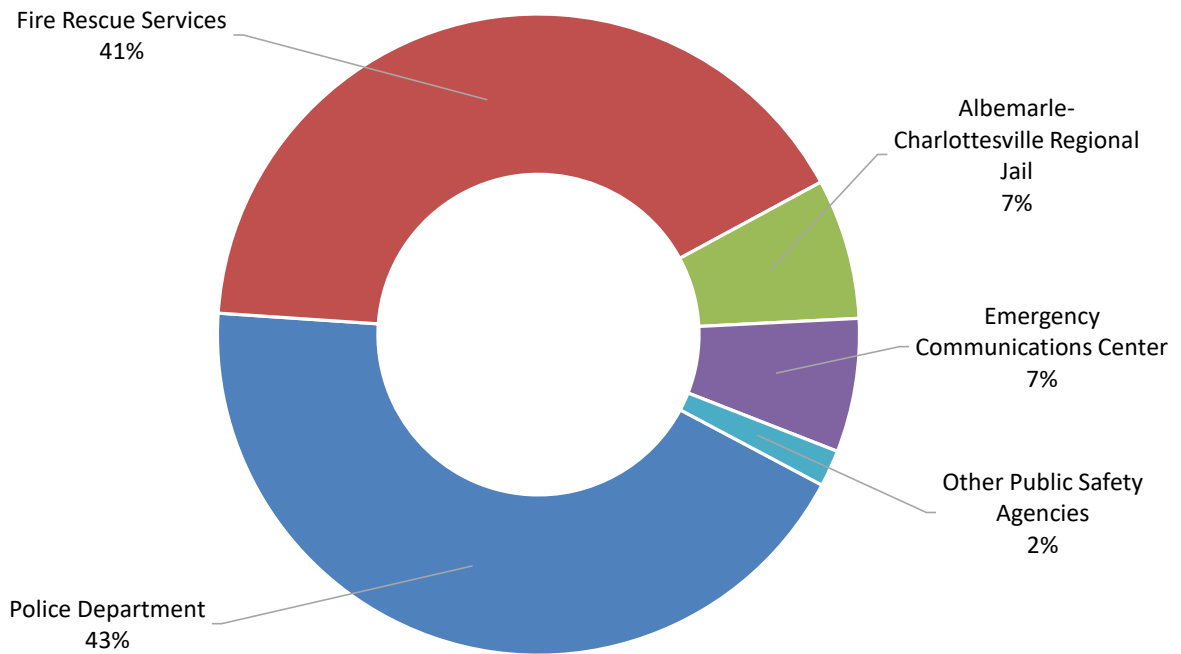
Public Safety





PUBLIC SAFETY

**FY 24 Recommended
Public Safety Budget
\$61,101,379**



	FY 22	FY 23	FY 23	FY 24	FY 23 Adopted to FY 24 Recomm	
	Actual	Adopted	Projected	Recomm	\$ Change	% Change
Police Department	\$20,516,038	\$23,139,431	\$19,025,544	\$26,456,267	\$3,316,836	14.3%
Fire Rescue Services	19,690,954	21,619,321	18,970,966	\$25,068,954	\$3,449,633	16.0%
Albemarle-Charlottesville Regional Jail	4,000,291	4,132,405	4,132,405	\$4,328,163	\$195,758	4.7%
Emergency Communications Center	3,058,829	3,294,904	3,294,904	\$4,121,034	\$826,130	25.1%
Other Public Safety Agencies	1,249,282	1,292,849	1,292,849	\$1,126,961	(\$165,888)	-12.8%
TOTAL PUBLIC SAFETY	\$48,515,394	\$53,478,910	\$46,716,668	\$61,101,379	\$7,622,469	14.3%

POLICE DEPARTMENT

MISSION

The mission of the Albemarle County Police Department is to provide for the safety and security of our many diverse citizens and communities while protecting individual rights and delivering quality services.

DESCRIPTION

Albemarle County is the fifth largest county in the Commonwealth of Virginia containing 726 square miles of land and 6 square miles of water. The Albemarle County Police Department was created in 1983 to assume primary responsibility for law enforcement.

GOALS

- Enhance Community Safety
- Invest in our employees and enhance services with the use of core and specialized training
- Reduce the number of traffic and fatal crashes and increase driver safety on county roadways.
- Reduce the number of residential and commercial burglaries
- Reduce the number of crimes against people
- Improve response times on Priority 1 calls for service (priority 1 calls include, but are not limited to murder, rape, aggravated assault, vehicle accidents with personal injury, shots fired, officers needing assistance and calls involving weapons).
- Ensure employee compensation is aligned with the market to improve employee recruitment and retention.
- Improve emergency preparedness capabilities

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 1.1 Support Community safety through highly responsive services
- 1.3 Develop County wide public safety long range plan to include emergency preparedness and response

FINANCIAL DATA

Police Department						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$12,553,621	\$13,331,788	\$8,954,545	\$14,678,090	\$1,346,302	10.1%
Benefits	4,378,559	5,061,168	4,999,766	5,599,890	\$538,722	10.6%
Operating	3,335,560	4,013,124	4,281,411	4,109,179	\$96,055	2.4%
Capital Outlay	106,365	548,270	604,741	1,306,953	\$758,683	138.4%
Transfers to Other Funds	141,933	185,081	185,081	205,233	\$20,152	10.9%
Resource Plans	0	0	0	556,922	\$556,922	
Expenditure Total	\$20,516,038	\$23,139,431	\$19,025,544	\$26,456,267	\$3,316,836	14.3%
Revenue						
Local	835,859	\$738,822	\$942,468	\$1,026,622	\$287,800	39.0%
State	2,237,053	2,234,052	2,456,020	2,456,020	\$221,968	9.9%
Revenue Total	\$3,072,912	\$2,972,874	\$3,398,488	\$3,482,642	\$509,768	17.1%
Net Cost	\$17,443,126	\$20,166,557	\$15,627,056	\$22,973,625	\$2,807,068	13.9%
Positions	180.5	182.5	182.5	186.5	4.0	2.2%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Includes the re-appropriation of \$447,736 for materials, supplies, and equipment costs planned in FY 22 and incurred in FY 23; and for planned expenses for traffic safety and the electronic summons programs funded through revenues received in prior years.
- Pursuant to Board of Supervisors approval in the budget process, the reduction of \$5,000,000 in Police Department salaries that will be transferred from the General Fund to the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF). In the FY 23 budget process, \$10.0 million was approved be applied to the standard allowance for revenue loss offset offered by the US Treasury’s Final Rule. The offset will be applied evenly at \$5 million towards reimbursing Fire Rescue and \$5 million reimbursing Police pay in the General Fund.
- Appropriation of \$330,566 of additional state and local revenue received after the budget was adopted to support County Police Department operations.

FY 24 Recommended Budget: The Police Department’s budget *increases* by \$3,316,836 or 14.3% and reflects the following:

- 4.0% *increase* for salaries.
- Provides funding for the full year impact of public safety pay scale changes that were approved in FY 23.
- Provides funding for the full year impact of 2 Police Officer positions that were budgeted to begin mid-year according to the FY 23 Adopted Budget.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- *Increase* of \$96,055 in the operating expenditures category primarily due to increases in health and medical services for officer physicals, automotive insurance based on rate increases, and increased rates for technology maintenance and licensing contracts.
- *Increase* of \$758,683 in the Capital Outlay expenditure category due to moving the budget of public safety technology replacements (mobile data computers, police radios, and patrol video cameras) from the Capital Budget to the General Fund, which was done after a review of technology expenditure classifications based on accounting standards.

- *Increase* of \$20,152 or 10.9% in Transfers to Other Funds category, which includes the local costs for the following programs (please see the Other Funds chapter of this document for more information on these programs):
 - \$16,588 *increase* for the local cost for the Victim Witness Grant Fund, which is an ongoing grant. The County's match for this grant is increasing due to reduced state funding for this grant, and to cover the County's portion of the increased costs related to the FY 24 salary and benefit adjustments.
 - \$3,564 *increase* for the Police Department's contribution to the Regional Firearms Training Center Fund based on the facility's expenditures.
- Funded Resource Plans total \$556,922 and includes the salary and benefits cost for 1 new Police Services Specialist position scheduled to be hired at the beginning of the fiscal year, the salary and benefits costs for 3 new Police Officer positions, as well as the one-time equipment and ongoing operating costs associated with those positions which are budgeted to begin mid-year in FY 24.
- An *increase* of \$509,768 or 17.1% in related revenues which reflects a return closer to pre-pandemic levels for certain activities and the related revenues including:
 - \$150,000 *increase* to County fines revenue based on these revenues returning to pre-pandemic levels;
 - \$135,500 *increase* in insurance recoveries. The County updated its accounting of these proceeds in FY 22 and that funding is now reported in the Local revenue category;
 - \$221,968 *increase* in State Aid to Police Department revenue. This increase reflects both changes from the state that were approved for FY 23, subsequent to the adoption of the County's budget, and preliminary estimates based on the draft State budget under review by the General Assembly.

FIRE RESCUE SERVICES

MISSION

Albemarle County Fire Rescue will provide the highest quality services to protect and preserve the lives, property, and environment of our community.

DESCRIPTION

Albemarle County Fire Rescue (ACFR) provides essential emergency services to the residents and visitors of Albemarle County including, fire suppression, emergency medical treatment and transport, technical rescue, water rescue, and hazardous materials mitigation. In addition, the department provides a wide array of non-emergency services such as business inspections, burn permits, child safety seat inspections, smoke detector installations, public education, and emergency preparedness.

Services are provided through a combination of career staff, eight volunteer fire and rescue agencies and regional partners.

GOALS

- Establish a coordinated, safe, and effective emergency response system.
- Identify, attract, and retain a diverse workforce.
- Advance a climate that promotes a sense of belonging for all members of ACFR.
- Empower and connect with the community to enhance resilience.
- Integrate emergency management principles into County government operations.
- Expand health and wellness programs across the system.
- Develop officer training program

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 1.1 Support Community safety through highly responsive services
- 1.3 Develop County wide public safety long range plan to include emergency preparedness and response
- 2.5 Identify and mitigate community risk while building, sustaining, and validating the community's capability to respond to and recover from disasters and other natural threats

FINANCIAL DATA

FIRE RESCUE SERVICES							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
Fire Rescue Department							
Salaries	\$10,247,357	\$10,910,029	\$6,551,477	\$12,884,023	\$12,884,023	\$1,973,994	18.1%
Benefits	3,722,290	4,420,804	4,349,141	5,159,020	5,159,020	738,216	16.7%
Operating	1,941,498	1,808,840	2,059,652	1,911,678	1,911,678	102,838	5.7%
Capital Outlay	16,073	31,136	31,136	221,146	221,146	190,010	610.3%
Transfer to VA EMS Grant	23,300	0	2,250	25,452	25,452	25,452	
Resource Plans	0	0	0	248,450	248,450	248,450	
Fire Rescue Department Total	\$15,950,518	\$17,170,809	\$12,993,656	\$20,449,769	\$20,449,769	\$3,278,960	19.1%
Volunteer Fire Rescue							
Charlottesville Albemarle Rescue Squad	\$58,150	\$0	\$0	\$0	\$0	0	
Crozet Volunteer Fire Department	169,040	206,286	206,286	209,234	202,834	(3,452)	-1.7%
Earlysville Volunteer Fire Company	167,294	163,376	163,376	246,291	224,791	61,415	37.6%
East Rivanna Volunteer Fire Company	222,062	219,899	219,899	234,906	234,906	15,007	6.8%
North Garden Volunteer Fire Company	136,664	115,658	1,351,022	131,404	131,404	15,746	13.6%
Scottsville Volunteer Fire Department	164,906	171,446	171,446	153,639	150,139	(21,307)	-12.4%
Seminole Trail Volunteer Fire Department	287,286	417,560	417,560	602,518	483,987	66,427	15.9%
Stony Point Volunteer Fire Company	144,441	157,495	157,495	193,095	170,895	13,400	8.5%
Western Albemarle Rescue Squad (WARS)	370,514	430,889	430,889	441,213	397,183	(33,706)	-7.8%
Contingency: WARS Memo. of Understanding	0	43,089	0	44,121	39,718	(3,371)	-7.8%
Volunteer Fire Rescue Total	\$1,720,357	\$1,925,698	\$3,117,973	\$2,256,421	\$2,035,857	\$110,159	5.7%
System-Wide Fleet Management							
Operating	\$1,889,555	\$1,944,382	\$2,035,635	\$2,112,595	\$2,112,595	168,213	8.7%
Capital Outlay	46,400	139,650	271,731	20,000	20,000	(119,650)	-85.7%
Contingency	0	100,000	0	100,000	100,000	0	0.0%
System-Wide Fleet Management Total	\$1,935,955	\$2,084,032	\$2,307,366	\$2,132,595	\$2,132,595	\$48,563	2.3%
Other Fire Rescue							
City Fire Contract	\$0	\$239,029	\$452,218	\$250,980	\$250,980	\$11,951	5.0%
Forest Fire Extinction	24,753	24,753	24,753	24,753	24,753	0	0.0%
Volunteer Fire Rescue Tax Credit	59,371	75,000	75,000	75,000	75,000	0	0.0%
Other Fire Rescue Total	\$84,124	\$338,782	\$551,971	\$350,733	\$350,733	\$11,951	3.5%
Total Expenditures	\$19,690,954	\$21,619,321	\$18,970,966	\$25,289,519	\$25,068,954	\$3,449,633	16.0%
Revenues							
Local	\$3,100,491	\$2,962,869	\$3,096,666	\$3,136,435	\$3,136,435	\$173,566	5.9%
State	591,502	473,019	546,000	546,000	546,000	72,981	15.4%
Total Revenues	\$3,691,993	\$3,435,888	\$3,642,666	\$3,682,435	\$3,682,435	\$246,547	7.2%
Net Cost	\$15,998,961	\$18,183,433	\$15,328,300	\$21,607,084	\$21,386,519	\$3,203,086	17.6%
Positions (FTE)*	139.0	147.0	147.0	148.0	148.0	1.0	0.7%

*20.0 FTEs associated with the award of two FEMA-SAFER grants are now reported in that grant's fund, see Other Funds chapter of this document for those FTEs.

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Includes the re-appropriation of \$480,574 for materials, supplies, technology and equipment costs planned in FY 22 and incurred in FY 23, for planned expenses funded through donations received in FY 22, and for payment of the FY 22 City Fire Services contract that was not paid until in FY 23 due to a timing variation with the billing for that contract.
- Includes \$1,235,364 in County financial support for the North Garden Volunteer Fire Company building expansion and improvement project, through a conditional donation of \$585,364, coupled with a 0% interest loan with a maximum loan amount of up to \$650,000.
- Pursuant to Board of Supervisors approval in the budget process, the reduction of \$5,000,000 in Fire Rescue salaries that will be transferred from the General Fund to and paid for by American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF). In the FY 23 budget process, \$10.0 million was approved be

applied to the standard allowance for revenue loss offset offered by the US Treasury's Final Rule. The offset will be applied evenly at \$5 million towards reimbursing Fire Rescue and \$5 million reimbursing Police pay in the General Fund.

FY 24 Recommended Budget: The overall Albemarle County Fire Rescue budget *increases* by \$3,449,633 or 16.0%, and reflects the following:

Fire Rescue Department *increase* of \$3,278,960 or 19.1%:

- 4.0% *increase* for salaries.
- Provides funding for the full year impact of public safety pay scale changes that were approved in FY 23.
- *Increase* to the employer's health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Provides funding for the full year impact of 7 positions for the Pantops Public Safety Station that were budgeted to begin mid-year according to the FY 23 Adopted Budget.
- Impact of picking up positions previously funded through the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant for a partial year in FY 24.
- Net *increase* of \$102,838 in the category of operating expenses primarily due to:
 - \$101,500 *increase* for cost related to the Office of Emergency Management and Coordinated Public Safety Response Training that were appropriated mid-year in FY 23.
 - \$18,025 *increase* in Technology and Maintenance support contracts.
 - *Decrease* of \$12,930 in telecommunications costs.
- Net *increase* of \$190,010 in the category of capital outlay expenses due to moving the budget of public safety technology replacements for mobile data computers, from the Capital Budget to the General Fund, which was done after a review of technology expenditure classifications based on accounting standards.
- Funded Resource Plans total \$248,450 and includes the salary and benefits cost for a new Emergency Management Administrative Specialist position scheduled to be hired at the beginning of the fiscal year; and the County's portion of a Federal Emergency Management Association (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant for which the County has applied for funding to support 30 additional Firefighters.

Volunteer Fire Rescue, *increase* \$110,159 or 5.7%.

- Funding is guided by the Board of Supervisors' approved Volunteer Funding Policy. This category includes contributions to volunteer fire and rescue stations' operating budgets for expenses such as building utilities and maintenance, communications, fire and emergency medical service supplies, meals, administrative expenses, training, and uniforms. This category also includes one-time costs which, pursuant to the policy, are considered for funding separately from the annual operating contribution and considered on a case-by-case basis.
- *Increase* of \$184,609 for volunteer station operating costs mainly due to increases in routine building maintenance costs and supplies, and increases in the budgeted costs for meals for duty crews. Requests for ongoing operating expenses are fully funded.
- *Decrease* of \$74,450 in total one-time costs recommended for funding.
 - One-time costs recommended for funding include: security systems, enhancements to training equipment, radio replacements, hose replacements, as well as several smaller pieces of fire rescue equipment – such as Automated External Defibrillators, gas detectors, and thermal imaging cameras.
 - Unfunded one-time requests primarily include expenditures such as those that are more appropriate for and recommended to be considered in the context of the future Capital Improvements Program, or are considered part of routine building maintenance costs.

System-wide Fleet Management, increase of \$48,563 or 2.3%:

- *Increase* of \$72,225 in automotive insurance costs due to moving those costs from Fire Rescue operations budget.
- *Increase* of \$37,650 in vehicle and equipment repair, maintenance, and supplies costs in FY 24, based upon historical trends.
- *Increase* of \$39,638 in vehicle replacement costs in FY 24, due to the specifics of what is being replaced.
- *Increase* of \$17,000 for machinery and equipment needed for the move to the new public safety operations center at the previous JC Penney site.
- Net *decrease* of \$119,650 in Capital Outlay due to no anticipated new motor vehicle or motor vehicle equipment purchases for FY 24.

Other Fire Rescue, increase of \$11,951 or 5.0%:

- *Increase* of \$11,951 in the City Fire Contract based on the FY 22 actual expense and projected number of net calls into the County.

Revenues related to Fire Rescue Services, increase \$246,547 or 7.2%,

- A net *increase* to Local Revenue due to:
 - *Increase* of \$173,566 or 5.9% in local revenues primarily due to the EMS cost recovery rates approved by the Board of Supervisors in FY 23.
 - *Increase* of \$72,981 or 15.4% in State Fire Service Program revenue distributed by the Commonwealth to aid with the provision of fire services in counties, cities, and towns. This increase reflects both changes from the state that were approved for FY 23, subsequent to the adoption of the County's budget, and preliminary estimates based on the draft State budget under review by the General Assembly.

PUBLIC SAFETY CONTRIBUTIONS

FINANCIAL DATA

Public Safety Contributions							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
Albemarle-Charlottesville Regional Jail	\$4,000,291	\$4,132,405	\$4,132,405	\$4,328,163	\$4,328,163	\$195,758	4.7%
Blue Ridge Juvenile Detention Center	544,658	538,496	538,496	309,047	309,047	(\$229,449)	-42.6%
C'ville Albemarle SPCA	652,393	702,122	702,122	765,683	765,683	\$63,561	9.1%
Emergency Communications Center	3,058,829	3,294,904	3,294,904	4,121,034	4,121,034	\$826,130	25.1%
VJCCCA*	52,231	52,231	52,231	52,231	52,231	\$0	0.0%
Total Public Safety Contributions	\$8,308,402	\$8,720,158	\$8,720,158	\$9,576,158	\$9,576,158	\$856,000	9.8%
Revenue							
State - SPCA Sterilization Fund	\$2,843	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
REVENUE TOTAL	\$2,843	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
Net Cost	\$8,305,559	\$8,717,158	\$8,717,158	\$9,573,158	\$9,573,158	\$856,000	9.8%

*Virginia Juvenile Community Crime Control Act

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: Public Safety Contributions *increase* \$856,000 or 9.8%, and reflect the following changes:

- The contributions to the following agencies are based on the County’s share of costs per each entity’s regional agreement. These amounts are based on the agencies’ draft budgets and will be updated accordingly should there be changes as their respective board’s review the budgets.
 - The County’s total share of the Albemarle Charlottesville Regional Jail (ACRJ) *increases* \$195,758 or 4.7% based on the regional funding formula, which is based upon a 5-year average of County inmate population.
 - The County’s total share of the Blue Ridge Juvenile Detention Center (BRJDC) *decreases* \$229,449 or 42.6% based on the regional funding formula, which is based upon a 3-year average of County Detention center resident population. The County saw a substantial drop in resident population in the most recent year of the 3-year average which is notably lower than any year in recent history.
 - The County’s total share of the Emergency Communications Center (ECC) *increases* \$826,130 or 25.1% based on the regional funding formula, which is based upon the County’s share of the calls for service of all partner entities. The County’s proportional share of these calls increased by 9.2% which resulted in the County’s share of the budget increasing to 55.1% which is notably higher than any year in recent history.
- The Charlottesville Albemarle Society for the Prevention of Cruelty to Animals (CA-SPCA) contribution is *increasing* \$63,561 or 9.1% based on the contract approved by the Board of Supervisors in 2009. This contribution also includes \$3,000 to support the CA-SPCA’s spay and neuter efforts, which is offset by related state revenue.

DESCRIPTIONS

Albemarle Charlottesville Regional Jail provides jail services to Albemarle County, Nelson County, and the City of Charlottesville on a contractual basis.

Blue Ridge Juvenile Detention Center is a 40-bed regional facility serving the City of Charlottesville, Albemarle, Fluvanna, Greene, and Culpeper Counties. This facility provides temporary care and supervision of juvenile offenders detained or sentenced by order of the Courts for these localities.

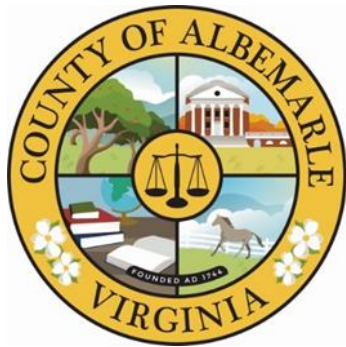
Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals (CA-SPCA) provides shelter for stray animals, promotes animal welfare, and educates the public on the proper care and handling of all animals. The County contracts with the CA-SPCA to provide a County animal shelter, which is a mandated County function. Recommended funding is based on the established funding formula between Albemarle County and the SPCA. The County also anticipates receiving state revenue for animal sterilization that is also included in the SPCA's amounts.

Emergency Communications Center (ECC) provides emergency communications for the County, the City of Charlottesville, and the University of Virginia. The ECC receives all 9-1-1 calls in the area and serves as a central dispatch for the three local police departments, three rescue squads, and fire calls.

Virginia Juvenile Community Crime Control Act (VJCCCA) funds support for youth development, prevention and intervention services. This grant match funding is provided to the City of Charlottesville.

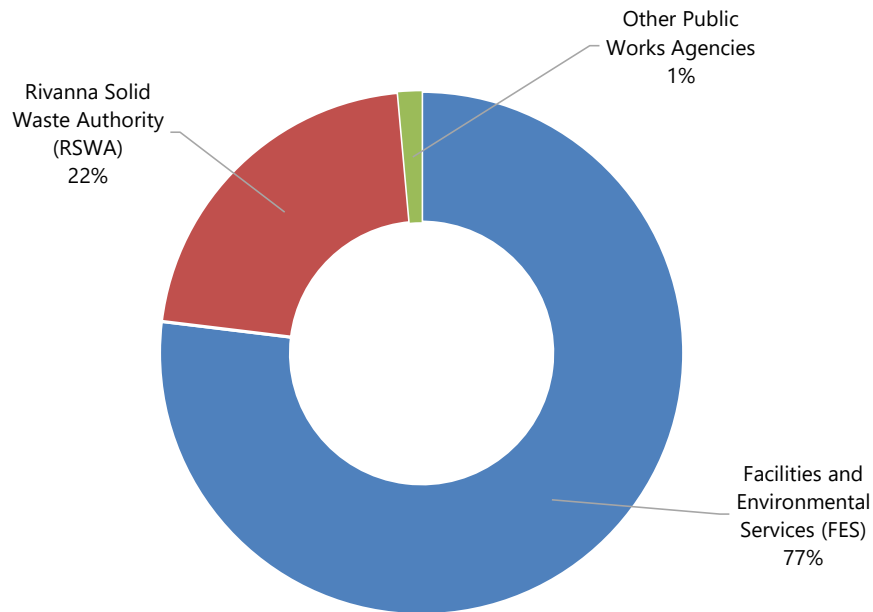
Public Works





PUBLIC WORKS

**FY 24 Recommended
Public Works Budget
\$11,517,239**



EXPENDITURES	FY 22	FY 23	FY 23	FY 24	FY 23 Adopted to FY 24 Recomm	
	Actual	Adopted	Projected	Recomm	\$ Change	% Change
Facilities and Environmental Services (FES)	\$5,698,041	\$5,857,189	\$6,628,280	\$8,860,005	\$3,002,816	51.3%
Rivanna Solid Waste Authority (RSWA)	1,703,124	2,119,965	2,083,368	2,492,381	\$372,416	17.6%
Other Public Works Agencies	203,259	149,128	147,147	164,853	\$15,725	10.5%
TOTAL, PUBLIC WORKS	\$7,604,424	\$8,126,282	\$8,858,795	\$11,517,239	\$3,390,957	41.7%

FACILITIES AND ENVIRONMENTAL SERVICES

MISSION

To provide exceptional services to support Albemarle County in its effort to advance good government initiatives. Through leadership, innovation, focus, and teamwork, Facilities and Environmental Services (FES) is dedicated to being a quality-first organization in support of the taxpayers, the Board of Supervisors' Strategic Plan, our internal customers, the environment, and our employees.

DESCRIPTION

FES is primarily responsible for 1) maintaining and improving the physical assets of the County such as its buildings, grounds, limited maintenance of public roadways (vegetation and non-safety related signs), and other infrastructure; 2) overseeing the planning, design, and construction of major capital improvements undertaken on behalf of the County; and 3) implementing programs to mitigate and increase resilience to climate change, protect water resources, minimize waste, and prevent pollution. Other department services include providing copy services, mail services, building security, and fleet management.

The FES department includes four divisions: Administration, Public Works, Facilities Planning and Construction (FP&C), and Environmental Services.

GOALS

- Prioritize implementation of the objectives in the Board of Supervisors' FY24-28 Strategic Plan.
- Lead the County's climate action planning efforts, including the implementation of the highest priority actions in the Climate Action Plan, development of a Climate Resiliency Plan, and informing the development of AC44.
- Maintain the commitment to environmental stewardship through environmental management and sustainability programs for Local Government operations.
- Leverage the County's capital funds by maintaining, constructing, or renovating facilities that are aesthetically pleasing, practical, and serve the administrative, educational, recreational, and service needs of our employees and citizens.
- To employ industry best practices in execution of all capital projects with the goal of delivering quality projects on-time and under budget. The quality of projects is measured by the end product, a) meeting the intended needs/goals of the Project Stakeholder, b) having life cycle costs in keeping with industry best standards, and c) having limited environmental impacts, both through the course of construction and throughout the life of the infrastructure.
- Implement cost-effective programs to advance the County's goal of protecting local waterways and other natural resources.

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 2.1 Develop tools for integrating climate action and equity into programs and services
- 2.2 Implement the Climate Action Plan and the Biodiversity Action Plan
- 2.4 Implement stream health initiatives.
- 3.2 Ensure that long range water and wastewater plans are in alignment with our development goals by partnering with Rivanna Water Sewer Authority and the Albemarle County Service Authority
- 3.3 Determine the level and extent of services necessary to create a public works department for enhanced maintenance of public rights of way and other infrastructure of public use
- 6.4 Implement office space planning and strategies with a focus on improved customer service, efficiency, and employee wellness

FINANCIAL DATA

Department of Facilities and Environmental Services						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$1,628,838	\$1,923,538	\$1,942,582	\$3,294,217	\$1,370,679	71.3%
Benefits	622,987	740,828	723,255	1,231,896	\$491,068	66.3%
Operating	3,426,404	3,177,862	3,948,509	4,167,219	\$989,357	31.1%
Capital Outlay	19,811	14,961	13,934	16,673	\$1,712	11.4%
Resource Plans	0	0	0	150,000	\$150,000	
Expenditure Total	\$5,698,041	\$5,857,189	\$6,628,280	\$8,860,005	\$3,002,816	51.3%
Revenue						
Local	\$326,908	\$154,302	\$192,113	\$194,094	\$39,792	25.8%
Transfer from Capital Fund	0	0	0	1,576,201	\$1,576,201	
Transfer from Water Resources Fund*	650,851	694,231	676,755	768,321	\$74,090	10.7%
Revenue Total	\$977,759	\$848,533	\$868,868	\$2,538,616	\$1,690,083	199.2%
Net Cost	\$4,720,281	\$5,008,656	\$5,759,412	\$6,321,389	\$1,312,733	26.2%
Positions <i>(Permanent Positions Only)</i>	29.25	32.25	32.25	44.75	12.5	38.8%

*The actual transfer from the Water Resources Fund is based on actual expenditures.

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Reflects the transfer of \$558,000, previously appropriated in the Space Reserve, to the Facilities and Environmental Services operating budget to cover the operating costs associated with the County use of the former J.C. Penney’s building and site in order to accommodate operational functions of the Albemarle County Police Department (ACPD) and Albemarle County Fire-Rescue Department (ACFR). Expenses include items such as rent, utilities, non-capital maintenance and repair costs, and custodial services.
- Re-appropriations of \$232,335 for Climate Action Plan projects, remaining expenses for the Facilities Space Planning Study, the Schroeder’s Branch Study, and purchase orders from FY 22.

FY 24 Recommended Budget: The Facilities and Environmental Services Department’s budget *increases* by \$3,002,816 or 51.3%, and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.

- Provides funding for the full year impact of the Entrance Corridor Vegetation Management program, which includes a Right of Way Program Manager position and contractual and operational costs associated with that program which were budgeted to begin mid-year according to the FY 23 Adopted Budget.
- Provides funding for the full year impact of the ongoing operating costs associated with the operation of a new Street Sweeper including one Street Sweeper Operator position which were budgeted to begin mid-year according to the FY 23 Adopted Budget.
- Increase of one FTE for the conversion of a Security Specialist position from temporary to regular full time to assist with the increased staffing necessary for to staff all public events at the County office buildings.
- Reallocation of 11.5 positions and operating expenses totaling \$1,576,201, for the Facilities Planning and Construction (FP&C) Division, from the Capital Fund to the General Fund which are funded by a corresponding transfer from the Capital Fund. Prior to FY 24 the FP&C operational budget was included in the capital budget. This change is to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This change is budget neutral.
- The operating category is also *increasing* by \$533,325, to cover the operating costs associated with the County use of the former J.C. Penney's building and site in order to accommodate operational functions of the Albemarle County Police Department (ACPD) and Albemarle County Fire-Rescue Department (ACFR), which includes items such as rent, utilities, non-capital maintenance and repair costs, and custodial services. In the FY 23 Adopted Budget these funds were budgeted in the Space Reserve, but later moved to the Facilities and Environmental Services operating budget.
- *Increase* of \$107,071 in utility costs due to anticipated rates and consumption.
- \$43,374 *increase* for contracted custodial services at several County owed sites, based on new contractual rates that were adjusted since the adoption of the FY 23 Adopted budget.
- The funded Resource Plans category includes:
 - \$150,000 to develop a space utilization program for the Albemarle County office buildings located on McIntire Road and 5th Street Extended. The results of this planning/programming work will inform future capital expenditures related to space renovations.
- Revenues related to Facilities and Environmental Services, increase \$1,690,079 or 199.2%,
 - A transfer from the Capital Fund of \$1,576,201 to cover the operational cost of the Facilities Planning and Construction (FP&C) Division, which prior to FY 24 the operational budget was included in the capital budget. This change is to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This change is budget neutral.
 - *Increase* of \$74,090 or 10.7% in the Transfer from the Water Resources Fund, due to increased operational costs for General Fund Water Resources operations.
 - An *increase* of \$39,792 or 25.8% in related local revenues, which consists of rent revenue from: general County facility rentals, the Jefferson Madison Regional Library, Education Extension Service non-profit, and the Buck Mountain Cell Tower. The rent revenue is increasing for facilities with leases adjusted annually by inflation, pursuant to lease terms.

PUBLIC WORKS CONTRIBUTIONS

DESCRIPTION

The Rivanna Solid Waste Authority (RSWA) provides recycling, solid waste, and household hazardous waste disposal services to City of Charlottesville and County of Albemarle residents. RSWA is jointly funded by the City and the County. The contribution to the RSWA is for operations that are not self-supporting. An additional contribution to RSWA for the Ivy Landfill Environmental Remediation costs is budgeted for in the capital budget. Additional information on that project is contained in the Capital Improvement Program chapter of the document.

The Soil & Water Conservation District provides technical, financial, and educational assistance to property owners (agricultural, residential, & commercial), local government staff, local officials, community organizations, & youth/school groups, with a goal of maximizing implementation of conservation practices & management.

The Rivanna Conservation Alliance (RCA) conducts the Stream Watch water quality monitoring throughout the Rivanna River watershed. RCA’s volunteer-supported monitoring programs identify pollution problems, inform watershed protection, to educate and protect the community.

FINANCIAL DATA

Public Works Contributions							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
RSWA Contribution	\$1,703,124	\$2,119,965	\$2,083,368	\$2,592,381	\$2,492,381	\$372,416	17.6%
Soil & Water Conservation District	128,259	134,128	132,147	134,853	134,853	\$725	0.5%
RCA - Stream Watch	15,000	15,000	15,000	30,000	30,000	\$15,000	100.0%
Town of Scottsville	60,000	0	0	0	0	\$0	
Expenditure Total	\$1,906,383	\$2,269,093	\$2,230,515	\$2,757,234	\$2,657,234	\$388,141	17.1%
Revenue							
Transfer from Water Resources Fund	\$142,999	\$149,040	\$147,147	\$164,853	\$164,853	\$15,813	10.6%
Revenue Total	\$142,999	\$149,040	\$147,147	\$164,853	\$164,853	\$15,813	10.6%
Net Cost	\$1,763,384	\$2,120,053	\$2,083,368	\$2,592,381	\$2,492,381	\$372,328	17.6%

OVERVIEW/NOTABLE CHANGES

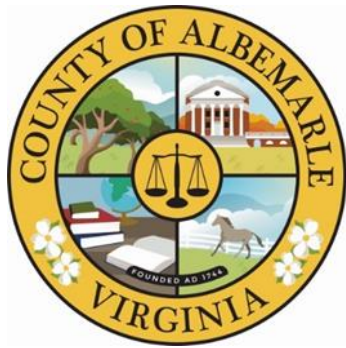
FY 24 Recommended Budget:

- The RSWA contribution is expected to *increase* by \$372,416 or 17.6%, based on initial estimates by RSWA. Cost drivers for this increase include:
 - Increase cost for existing personnel.
 - Operating costs due to increased tonnage through the Transfer Station, including 2 additional positions to manage the higher volume.
 - Replacement of aging software for tip fee sales and billing.
 - *Increase* of \$174,543 to fund the full year of operations for the Southern Convenience Center.
 - RSWA requested funding for a new mattress recycling program which was not recommended for funding by the County, and accounts for the difference between the FY 24 Requested amount and the FY24 Recommended budget.
- The Soil & Water Conservation District is *increasing* by \$725 or 0.5% due to salary and benefits changes for the County employee that is part of that organization. This operational cost is funded via a transfer from the Water Resources Fund.

- RCA-Stream Watch is *increasing* by \$15,000 or 100% due to an increase in programmatic costs and to cover the County's share of the expansion of the middle school watershed education program. This operational cost is funded via a transfer from the Water Resources Fund.

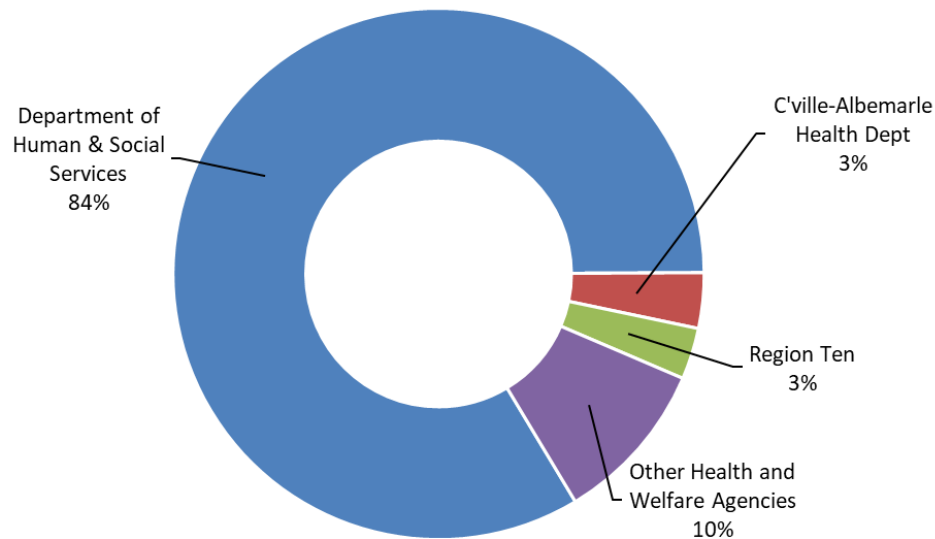
Health & Welfare





HEALTH AND WELFARE

FY 24 Recommended Health and Welfare Budget \$26,731,132



	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
EXPENDITURES						
Department of Human & Social Services	\$17,498,908	\$20,489,616	\$19,556,091	\$22,029,009	\$1,539,393	7.5%
C'ville-Albemarle Health Dept	821,999	846,659	846,659	888,984	42,325	5.0%
Region Ten	813,260	826,760	826,760	826,760	0	0.0%
Other Health and Welfare Agencies	2,265,665	2,364,497	2,364,497	2,626,379	261,882	11.1%
Total, Health and Welfare	\$21,399,832	\$24,527,532	\$23,594,007	\$26,371,132	\$1,843,600	7.5%

DEPARTMENT OF HUMAN & SOCIAL SERVICES

MISSION

The Department of Human & Social Services (DHSS) works to ensure that individuals and families in Albemarle County can meet their full potential and plan for their future. To realize this vision, DHSS provides services that promote self-sufficiency and support individual and family well-being. This mission is set within the context of the department's core values: Equity and Inclusion, Hope, Respect, Opportunity, and Self-Determination. As an agent of this public service, DHSS seeks to catalyze change in the community to move towards the opportunity of a quality life for all.

Albemarle County's Office of Housing is embedded within DHSS. The mission of this program is to promote opportunities for low-income county citizens and residents within the Thomas Jefferson Planning District to secure and maintain safe, decent, accessible, and affordable housing.

DESCRIPTION

Services provided by this department to the residents of Albemarle County fall within two broad program areas: Casework Delivery and Eligibility Determination. The areas are further expanded into five distinct program areas: 1) Protective and Support Services, 2) Education, Prevention and Early Intervention Programs, 3) Employment and Child Care Services, 4) DHSS Benefit Programs, and 5) Housing, including policy development and administration of Housing Choice Vouchers. Further, the department provides key support services in the broad categories of organizational leadership, finance management, human resources management, information management, facilities management, and partnership building.

GOALS

1. Increase diversity of the DHSS workforce and engage in robust professional development activities around antiracism, inclusion, and intersectionality to improve job satisfaction and retention.
2. Increase DHSS staff retention to stabilize workforce and decrease attrition rate.
3. Launch Human Services Alternative Response Team (HARTS) and intervene early in a mental health crisis.
4. Conduct human services needs assessment to understand unmet needs in the community to guide strategic planning, budgeting, and program development.
5. Implement Housing Albemarle with clear affordable housing policies including developer incentives and grant programs.

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 1.2 Enhance and develop human services initiatives to assist community in accessing existing resources
- 4.3 Implement Housing Albemarle

FINANCIAL DATA

Department of Human & Social Services						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$8,623,386	\$9,609,326	\$9,776,898	\$10,615,389	\$1,006,063	10.5%
Benefits	3,016,154	3,651,867	3,534,201	4,138,876	\$487,009	13.3%
Operating	462,461	573,464	518,174	635,548	\$62,084	10.8%
Direct Assistance	3,446,767	4,502,000	3,537,592	3,799,286	(\$702,714)	-15.6%
Capital Outlay	103,610	95,427	106,773	85,809	(\$9,618)	-10.1%
Contingency	0	20,000	0	20,000	\$0	0.0%
Transfer to CSA*	1,846,529	2,037,532	2,082,453	2,185,435	\$147,903	7.3%
Resource Plans	0	0	0	548,666	\$548,666	
Expenditure Total	\$17,498,908	\$20,489,616	\$19,556,091	\$22,029,009	\$1,539,393	7.5%
Revenues						
Local	\$110,453	\$80,927	\$353,891	\$131,809	\$50,882	62.9%
State	2,852,210	4,119,866	3,245,299	4,420,201	\$300,335	7.3%
Federal	7,479,125	8,221,855	7,488,683	8,766,516	\$544,661	6.6%
Transfers	375,411	370,104	412,956	394,797	\$24,693	6.7%
Revenue Total	\$10,817,199	\$12,792,752	\$11,500,829	\$13,713,323	\$920,571	7.2%
Net Cost	\$6,681,709	\$7,696,864	\$8,055,262	\$8,315,686	\$618,822	8.0%
Positions	151.8	158.0	165.0	170.0	12.0	7.6%
*Children's Services Act						

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Five positions, two Eligibility Workers, one Eligibility Supervisor, one Childcare Services position, and one Employment Services position to address the need for unwinding eligibility for benefits that were waived during the public health emergency.
- Two vacant positions were reassigned (one from Department of Finance & Budget and one from the Community Development Department) to provide two Foster Care Worker positions for DHSS to maintain State standards of care.

FY 24 Recommended Budget: The DHSS' budget *increases* by \$1,539,393 or 7.5% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer's health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Continuing the positions added and noted in the FY23 Projected Budget.
- Two over hire FTEs, one Child Protection Services supervisor and one Family Protection Services worker, to help maintain State standards.
- The Direct Assistance category includes payments made to families and individuals for certain services. All assistance payments are partially or fully funded by state/federal resources with no local budget impact. Direct Assistance expenditures are *decreasing* \$702,714 or 15.6%. The *decrease* is primarily due to a decrease in State Adoption Assistance, reflecting State changes in eligibility requirements.
- The Transfer to the Children's Services Act (CSA) Fund increases \$147,903 based on recent service trends. Additional information is in the Other Funds chapter of the document.

- The Resource Plan category totals \$548,666 and includes the following:
 - \$227,277 for a Human Services expansion which comprises two positions, an Assistant Director and Human Services Navigator to begin broadening the department's Human Services work focused on community well-being.
 - \$61,389 for a Housing Program Manager beginning in January 2024.
 - \$260,000 for emergency assistance funding
- Overall revenues are *increasing* \$920,571 or 7.2%. Many of the department's revenues are budgeted reimbursements that are based on either projected program expenditures, federal and state approved formulas, allocations based upon approved locality plans, or federal and state fiscal year allocations.

HEALTH AND WELFARE CONTRIBUTIONS

FINANCIAL DATA

HEALTH AND WELFARE CONTRIBUTIONS							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
EXPENDITURES							
Agency Budget Review Team Agencies							
ACRJP	0	0	0	60,000	30,000	\$30,000	
African American Teaching Fellows	0	0	0	40,000	0	\$0	
AHIP	\$412,000	\$428,480	\$428,480	\$600,000	\$445,619	\$17,139	4.0%
American Red Cross	0	0	0	50,000	25,000	\$25,000	
Boys & Girls Club	56,650	57,680	57,680	150,000	59,987	\$2,307	4.0%
Bridge Line	15,914	28,051	28,051	53,000	29,173	\$1,122	4.0%
Charlottesville Free Clinic	116,699	116,699	116,699	118,090	116,699	\$0	0.0%
Child Health Partnership	319,861	329,456	329,456	345,929	342,634	\$13,178	4.0%
Computers4Kids	14,193	14,761	14,761	20,000	15,351	\$590	4.0%
Foothills Child Advocacy Center	44,791	44,791	44,791	47,030	46,583	\$1,792	4.0%
Georgia's Friends	24,560	25,000	25,000	25,000	25,000	\$0	0.0%
Habitat for Humanity	0	0	0	150,000	75,000	\$75,000	
Legal Aid Justice Center	39,435	41,012	41,012	50,000	42,652	\$1,640	4.0%
Light House Studio	16,642	16,642	16,642	20,000	17,308	\$666	4.0%
Literacy Volunteers	26,827	27,900	27,900	30,000	29,016	\$1,116	4.0%
Local Food Hub	10,000	10,000	10,000	45,000	10,000	\$0	0.0%
Love No Ego	0	0	0	20,000	0	\$0	
MACAA	44,500	46,280	46,280	48,000	48,000	\$1,720	3.7%
Meals on Wheels	10,000	10,400	10,400	15,000	10,816	\$416	4.0%
Musicians United to Serve Youth	0	0	0	5,100	0	\$0	
Offender Aid Restoration (OAR)	197,391	205,288	205,288	235,219	178,563	(\$26,725)	-13.0%
On Our Own	13,179	9,884	9,884	15,000	10,279	\$395	4.0%
PACEM	946	946	946	5,000	710	(\$236)	-24.9%
Partner for Mental Health	0	15,000	15,000	30,000	15,600	\$600	4.0%
Piedmont CASA	9,500	9,880	9,880	10,000	10,000	\$120	1.2%
Piedmont Family YMCA	10,000	10,400	10,400	22,000	10,816	\$416	4.0%
Piedmont Housing Alliance	60,757	63,187	63,187	91,135	65,714	\$2,527	4.0%
ReadyKids	72,450	74,610	74,610	93,262	77,187	\$2,577	3.5%
Reclaimed Hope Initiative	0	0	0	50,000	25,000	\$25,000	
Sexual Assault Resource Agency	21,855	21,855	21,855	23,000	22,729	\$874	4.0%
Shelter for Help in Emergency	93,443	97,181	97,181	103,377	98,775	\$1,594	1.6%
The Fountain Fund	0	17,500	17,500	50,000	18,200	\$700	4.0%
The Haven	15,813	16,446	16,446	30,000	17,104	\$658	4.0%
United Way Financial Stability	12,978	13,497	13,497	0	0	(\$13,497)	-100.0%
Women's Initiative	14,853	15,447	15,447	15,000	15,000	(\$447)	-2.9%
OTHER HEALTH AND WELFARE AGENCIES							
BRACH - Systems Coordination Program	5,500	10,000	10,000	25,000	25,000	\$15,000	150.0%
C'ville-Albemarle Health Department	\$821,999	\$846,659	\$846,659	\$961,318	\$888,984	\$42,325	5.0%
Jefferson Area Board for Aging (JABA)	377,985	377,985	377,985	396,884	396,884	\$18,899	5.0%
OAR Criminal Justice Planner Program	21,414	22,482	22,482	23,606	23,606	\$1,124	5.0%
OAR Local Probation	0	0	0	31,171	31,171	\$31,171	
OAR Pretrial Services	0	0	0	28,545	28,545	\$28,545	
Piedmont Virginia Community College	24,529	24,757	24,757	55,658	25,658	\$901	3.6%
Region Ten	813,260	826,760	826,760	826,760	826,760	\$0	0.0%
United Way Childcare Scholarship Program	161,000	161,000	161,000	161,000	161,000	\$0	0.0%
EXPENDITURE TOTAL	\$3,900,924	\$4,037,916	\$4,037,916	\$5,175,084	\$4,342,123	\$304,207	7.5%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: Overall, Health and Welfare contributions increase \$304,207 or 7.5%:

Agency Budget Review Team Agencies

Process:

For the development of the FY 24 Recommended Budget, the Agency Budget Review Team (ABRT) process continues to be a County-only review process. The ABRT consists of volunteer citizens and County staff members whose charge is to review funding requests from community non-profit agencies using a team approach to reach consensus on rating each program. Team members reviewed and rated applications individually and collectively. The work of the teams was facilitated and supported by a temporary County staff member as well as other County staff as needed and designated by the Department of Finance and Budget. Funding recommendations are not made by the ABRT, whose role is to review and rate the applications. Recommendations for funding amounts continue to be made in the context of the overall County budget development process, and while taking ABRT inputs into account and subject to the availability of funds.

Recommendations:

Agencies' programs that were included in FY 23 Adopted Budget and were evaluated as "exemplary" are recommended in FY 24 to receive a 4.0% increase over FY 23 adopted funding amounts.

Agencies' programs that were included in the FY 23 Adopted Budget and were evaluated as "solid" by the ABRT process are recommended at the same level of funding in FY 24.

Agencies that were included in the FY 23 Adopted Budget and were evaluated as "fair" by the ABRT process are recommended to be funded at 75% of the FY 23 Adopted amount.

Four programs which were not funded in FY 23 received an "exemplary" rating by the ABRT process and showed direct alignment with County Human Service goals, this resulted in these programs being recommended to receive funding in FY 24 equivalent to 50% of the programs request. These programs are the American Red Cross, Habitat for Humanity, Reclaimed Hope Initiative, the Restorative Justice Program.

Several agencies received an increase other than 4.0% given to agencies rated "exemplary" agencies or a decrease other than -25% given to agencies rated "fair" as described in the above recommendations. They were:

- MACAA received a 3.7% increase which represents fully funding their request.
- Offender Aid and Restoration is showing a *decrease* of \$26,725 or 13.0% due to two programs, OAR – Pretrial Services and OAR – Local Probation, which were moved to the Other Health and Welfare agencies portion of the chart. Those programs were identified to be more appropriate for the staff review process. The remaining OAR programs – Adult Drug treatment Court, Reentry Services, and Therapeutic Docket all received exemplary ratings and received a 4% increase.
- Piedmont CASA *increased* by 1.2% which represents fully funding their request.
- ReadyKids *increased* by 3.5% which represents fully funding their Counseling and Family Support Program request and a 4% exemplary increase for their Early Learning and Healthy Families/Home Visiting Collaborative programs.
- Shelter for Help in Emergency received a 1.6% *increase* which represents fully funding their Outreach and Community Services program request and a 4% Exemplary increase for their Residential Client Services program.
- Women's Initiative received a 2.9% *decrease* which represents fully funding their request.
- For more information about the individual programs applied for by each agency please see the ABRT Appendix at the end of this chapter.

Other Health and Welfare Agencies

- The Blue Ridge Area Coalition for the Homeless (BRACH)’s System Coordination Program increases \$15,000 or 150% to support operations that increased during the pandemic.
- Charlottesville-Albemarle Health Department *increases* \$42,325 or 5.0% due to increased costs for existing personnel. A request to the County of \$72,334 for increased staffing is not recommended for funding.
- JABA *increases* \$18,899 or 5.0% to support increases in personnel costs.
- Offender Aid and Restoration’s Criminal Justice Planner Program *increases* \$1,068 or 5.0%. This increase reflects the County’s share of the operation expenses for the program.
- As part of ABRT process review prior to FY 24, two additional programs were identified to be more appropriate for the staff review process. Those programs were: OAR – Pretrial Services and OAR – Local Probation. Prior funding for these programs is shown in the ABRT Agencies segment of the financial data chart on page 140.
- Piedmont Virginia Community College’s *increase* of \$901 or 3.6% is based on the County’s percentage of enrollment. A request to the County of \$30,000 for police radios is not recommended for funding.
- Region Ten is level funded, as requested.
- The United Way Childcare Scholarship Program is level funded, as requested.

DESCRIPTIONS:

Agency Budget Review Team Agencies

Agency descriptions, programs, ratings, and other additional information are compiled in the ABRT appendix at the end of this chapter.

Other Health and Welfare Agencies

Blue Ridge Area Coalition for the Homeless (BRACH) System Coordination Program enhances and sustains coordination of the homeless service system of care to ensure that homelessness in the community is rare, brief, and non-recurring. BRACH works to reduce homelessness by initiating creative solutions and coordinating regional resources and services.

Charlottesville-Albemarle Health Department: provides comprehensive medical, clinical, and environmental protection services to the residents of the City of Charlottesville, and Albemarle, Greene, Nelson, Louisa, and Fluvanna Counties. Health services include: Environmental Health, Community Health Promotion, Clinical Services, and Growing Healthy Families.

Jefferson Area Board for Aging (JABA) provides planning, advocacy, and service coordination for people over 60 in Planning District Ten. In addition, it provides direct services to seniors, including congregate and home delivered meals, home safety, adult day care, volunteer and work opportunities, outreach, legal services, health screening, counseling and training, an Ombudsman for nursing home concerns, and support groups.

Offender Aid & Restoration (OAR) Criminal Justice Planner Program provides research, coordination, grant-writing, and planning support for the Albemarle-Charlottesville Evidence-Based Decision-Making Policy Team and the Thomas Jefferson Area Community Criminal Justice Board. The Planner conducts studies of crime trends, the jail population and criminal justice system outcomes, and provides recommendations for system improvement.

Offender Aid & Restoration (OAR) Local Probation provides supervision for individuals placed on probation as referred by the City of Charlottesville and the counties of Albemarle, Fluvanna, Greene, Goochland, Louisa, Madison, Nelson and Orange. The Local Probation program is designed to ensure individuals comply fully with court orders while addressing identified criminogenic risk factors with the goal of reducing recidivism.

Offender Aid & Restoration (OAR) Pretrial Services program assists courts in making pretrial release decisions based on validated risk factors for release into the community. The program screens, interviews, and makes bond recommendations for the awaiting trial population in the jail on a daily basis. The program supervises defendants once released into the community to ensure appearance in court and to monitor good behavior.

Piedmont Virginia Community College (PVCC) is a nonresidential, two-year, public institution of higher education whose service areas include the City of Charlottesville and Counties of Albemarle, Fluvanna, Greene, Louisa, Nelson, and Buckingham. The college provides opportunities for individuals to pursue post-secondary educational, career, and personal goals.

Region Ten is an agency of local government responsible for providing mental health, developmental disability, and substance use services to citizens in Planning District Ten. Services include infant development, pre-screening, case management, group counseling, outpatient services, job training, forensic evaluations, crisis intervention, and supported living arrangements. The Women's Treatment Center (WTC) is a residential substance abuse treatment center for women, parenting women and young children. The WTC ensures parenting women have a safe, therapeutic residential program allowing women to keep their family intact while working toward recovery.

United Way Child Care Scholarship Program provides partial financial assistance for low income working families to help pay the cost of quality childcare.

ABRT APPENDIX

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Process Overview

Introduction

For the development of the FY24 recommended budget, the Agency Budget Review Team (ABRT) process continues to be a County-only review process. The ABRT consists of volunteer citizens and County staff members whose charge is to review funding requests from community non-profit agencies using a team approach to reach consensus on rating each program. Team members review and rate applications individually and collectively. The work of the teams is facilitated by a temporary County staff member, and supported by other County staff as needed and designated by the Departments of Human & Social Services and Finance and Budget.

The total request to the County from non-profit agencies through the ABRT process for FY24 was \$4,291,120. A total of 44 program applications from 36 agencies were reviewed. Two mixed teams of community volunteers and staff reviewed and rated 22 program applications, including all new or previously unfunded applications. A separate team of only staff reviewed 22 program applications from those programs that had received exemplary ratings in the two previous years.

Funding recommendations are not made by the ABRT, whose role is simply to review and rate applications. Recommendations for funding amounts continue to be made by County staff in the context of the overall County budget development process, taking ABRT application ratings into account. Funding is subject to the availability of funds.

ABRT Members/Acknowledgement

Albemarle County's ABRT, comprised of citizen volunteers and local government staff, spend many hours reviewing and scoring the agency/program applications individually before meeting as teams to discuss and reach consensus on a rating. A temporary staff person serves as the facilitator of both teams and provides oversight for the entire process, including ensuring a common approach to review and rating. Potential conflicts of interest are discussed at the orientation and addressed in the review process.

Volunteers dedicated a total of eight hours to orientation and team meetings. They reviewed and rated applications on their own, in preparation for team meetings. It is estimated that the review and rating of applications required up to one hour per application, totaling 12-15 hours in that process. Each volunteer thus donated 20 or more hours of their time as participants on ABRT. No stipend or other reimbursement was provided. It was clear from their perceptive questions and comments that they took their roles seriously, read carefully, raised good questions, and participated actively in the challenging task of reaching consensus on item scores. Without the dedication of the volunteer team members this process would not be possible.

ABRT: History and FY24 Process

For many years the ABRT was a collaborative process between the County of Albemarle and the City of Charlottesville. In 2017 the City commissioned a study of the ABRT process by the UVA Batten School of Leadership and Public Policy. The study illuminated several opportunities for improvement but overall indicated that the process was "...successful in many aspects of its design and process...". City leaders determined that further study and revision to their process was necessary. After consideration and discussion, the Board of

Supervisors determined that the County would conduct a separate County agency application process for FY20, although the County continued to use an online application system provided by the City. Beginning with FY22 and continuing for FY24, the County has utilized an online application that was developed by and for County use. As in previous years, ABRT volunteer members were recruited based on previous experience with the process and/or on recommendation from County staff. Volunteers were divided into two groups and assigned applications based on the number of programs to ensure an equal distribution. Members received an orientation to their role including schedule and timeline, overview of the process, County goals and human service focus, review of conflicts of interest, the scoring criteria and the application itself. Members scored their assigned applications individually and then met as a team for discussion leading to a consensus score for each program. Within the discussion, members provided evidence for individual scores, provided insight into how they arrived at their scores based on information in the application and worked together to achieve a consensus score.

Agency Name: African-American Teaching Fellows (AATF)

Program Name: AATF Fellows Program

Program Description: African American Teaching Fellows works to recruit, support, develop, and retain a cadre of African American teachers to serve the public schools of Charlottesville and Albemarle County. The program supports the education of African American college students with financial support (including a \$6000 forgivable loan), professional development, job training skills, and connections within the Charlottesville-Albemarle community. Fellows become role models for African American students and prepare all young people to thrive in a diverse world.

Primary County Human Services Goal Addressed: Services addressing opportunities for youth of color

ABRT Application Rating: Fair

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	0	12	0	0	0
Total	0	26	0	0	0
Gender Identity	Male	Female	Non-binary		
County	3	9	0		
Total	4	20	0		
Age	6-18	19-64	Seniors		
County	0	12	0		
Total	0	26	0		
Income	Extreme low	Very Low	Low	Moderate	
County					
Total					

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Number of new fellows onboarded	4	--
2	Number of existing fellows supported	22	--

Agency Name: Albemarle-Charlottesville Restorative Justice Program (ACRJP)

Program Name: Albemarle-Charlottesville Restorative Justice Program (ACRJP)

Program Description: ACRJP provides a restorative justice process as a diversion from criminal prosecution. Cases are referred by prosecuting or defense attorneys and assigned to restorative justice facilitators who follow each process to its conclusion. The RJ program creates space for people to make amends directly to the people they have harmed. The process encourages accountability through reflection and dialogue; supports healing from harm; integrates the individual who caused harm into the community as a valuable and contributing member; and promotes caring communities.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Unknown
County	23	5	0	0	3	5
Total	29	9	0	0	4	6
Gender Identity	Male	Female	Non-binary	Unknown		
County	23	11	0	2		
Total	31	15	0	2		
Age	0-5	6-18	Seniors			
County	0	1	0			
Total	0	2	0			
Income	Extreme low	Very Low	Low	Moderate		
County	--	--	--	--		
Total	--	--	--	--		

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	20 cases referred and accepted	20	100
2	10 local facilitators trained	16	160

Agency Name: Albemarle Housing Improvement Program (AHIP)

Program Name: Critical Home Repair and Rehab Program

Program Description: AHIP’s rehab, retrofit, and emergency-repair efforts make sure that homes are safer, healthier, and more affordable to live in. AHIP deploys rehab staff, construction crews, partners, and subcontractors into community neighborhoods year-round.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	29	24	1	--	2
Total	35	51	2	--	3
Gender Identity	Male	Female	Non-binary		
County	--	--	--		
Total	--	--	--		
Age	0-5	6-18	Seniors		
County	--	36	49		
Total	--	46	74		
Income	Extreme low	Very Low	Low	Moderate	
County	25	18	9	6	
Total	36	32	10	15	

FY22 Outcomes

Outcome Measure		FY22 Actual	
		#	%
1	100% of 55 Albemarle program participants (households) will experience an improvement in housing safety and/or quality, as measured by post-project inspections and/or client evaluations	58	100
2	100% of at least ten Albemarle program participants (households) will experience an average increase of 20% in their home’s efficiency rating, as measured by pre- and post-testing	5	50
3	100% of 25 program participants with disabilities will benefit from critical repairs and upgrades, improving their housing safety and stability and allowing them to remain in their homes	29	100

Agency Name: American Red Cross of Central Virginia

Program Name: Disaster Services

Program Description: The Red Cross Disaster Services program responds 24/7/365 to meet the disaster-caused needs of local families and individuals in Albemarle County, providing immediate assistance. Each year, home fires affect more Americans than floods, hurricanes and tornadoes combined. When a family’s home has caught fire, the Red Cross provides lodging, food, comfort and more. This critical aid keeps people safe and helps them get back on their feet as quickly as possible.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Solid

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Other	Unknown
County	11	4	0	0	1	0	24
Total	128	48		1	--	4	166
Gender Identity	Male	Female	Non-binary				
County	22	18	0				
Total	168	174	0				
Age	0-5	6-18	Seniors				
County	4	14	5				
Total	15	52	24				
Income	Extreme low	Very Low	Low	Moderate	Unknown		
County	16	5	1	0	18		
Total	41	6	14	3	283		

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Disaster clients who state the Red Cross helped meet their immediate, disaster-caused needs.	195/213	92
2	Disaster clients who state the Red Cross helped with the beginning of their recovery	181/200	91
3	Disaster clients who state they were satisfied with the Red Cross	201/237	85

Agency Name: Boys & Girls Clubs of Central Virginia

Program Name: Year-Round Youth Development

Program Description: Boys & Girls Clubs of Central Virginia provides a Year-Round Youth Development Program for all youth, ages 5 to 18. The Club is open every day after school from 2:30-6:30pm and all day during the summer and during school breaks from 7:30am-5:30pm. Following the Five Key Elements for Positive Youth Development, the Year-Round Youth Development Program offers high-yield activities in five Core Areas: The Arts; Character and Leadership Development; Health and Life Skills; Education, Technology and Career Development; and Sports, Fitness and Recreation.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

FY24 ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	144	182	5	49	210
Total	478	578	10	192	258
Gender Identity	Male	Female	Non-binary		
County	307	283	0		
Total	783	726	7		
Age	0-5	6-18	Seniors		
County	9	581	--		
Total	31	1485	--		
Income	Free lunch	Reduced price lunch			
County	406	54			
Total	998	114			

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	After School: At least 200, or 80%, of 250 County youth from vulnerable urban (Southwood and Journey) and rural (James River) communities who attend the Club two or more times per week will achieve the recommended amount of daily moderate to vigorous physical activity.	125	85
2	At least 80, or 95%, of 90 County rising 1st through 4th graders, of whom 69% come from socioeconomically disadvantaged backgrounds, who attend the Club two or more times per week will maintain or improve reading fluency and comprehension. Fluency and comprehension will be assessed using Scholastic's 3-Minute Reading Assessments: Word Recognition, Fluency, and Comprehension.	85	100
3	Summer: At least 160, or 80%, of 200 County youth from vulnerable urban (Southwood) and rural communities (James River) who attend the Club two or more times per week, will achieve the recommended amount of daily moderate to vigorous physical activity, as indicated by results of the Relative Perceived Exertion Scale for Kids, and the United States Office of Disease Prevention and Health Promotion's Physical Activity Guidelines for Children and Adolescents.	179	82

Agency Name: The BridgeLine

Program Name: Case Management

Program Description: BridgeLine Case Management Program is a community-based program serving residents of Albemarle County, Charlottesville and surrounding counties, who are living with brain injuries. A Brain Injury Specialist helps individuals to identify and accomplish personal goals. Based on their needs, the case manager connects and/or coordinates referrals to the appropriate community resources, sets up services, and acts as a liaison with other providers.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse.

ABRT Application Rating: Previous two years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	19	4	0	0	6
Total	46	11	1	10	11
Gender Identity	Male	Female	Non-binary		
County	17	12	0		
Total	47	29	3		
Age	0-18	Adults 18-64	Seniors		
County	--	23	5		
Total	--	61	9		
Income	Extreme low	Very Low	Low	Moderate	
County	28	0	0	1	
Total	75	2	0	2	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Local clients learned new skills; achieved post-secondary education, credentials, or industry specific credential, started volunteer and/or paid position.	29	100
2	Local clients will have been connected to appropriate health care providers and have learned the importance of self-care. Through new outreach efforts, we will have increased clientele by 50%.	20	100

Agency Name: The BridgeLine

Program Name: BridgeLine Place (Day Program)

Program Description: The BridgeLine Place (Day Program) is a community-based vocational program serving residents of Albemarle County and the City of Charlottesville, and the entire Blue Ridge Health District, utilizing the Clubhouse model. The BridgeLine Place allows its members to learn valuable work and social skills to achieve vocational and independent living goals.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Previous two years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	19	2	0	0	1
Total	41	11	0	0	4
Gender Identity	Male	Female	Non-binary		
County	17	5	0		
Total	43	13	0		
Age	0-18	Adults 18-64	Seniors		
County	0	21	1		
Total	50	6	--		
Income	Extreme low	Very Low	Low	Moderate	
County	22	0	0	0	
Total	54	2	0	0	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Local members learned new skills; achieved post-secondary education, credentials, or industry-specific credential; started volunteer and/or paid position.	22	100
2	Local members in need of health care will receive care at the appropriate community-based level.	22	100

Agency Name: Charlottesville Free Clinic

Program Name: Dental Services

Program Description: The Charlottesville Free Clinic Dental Clinic provides direct access to acute dental care, oral hygiene, and oral education for low-wealth uninsured or underinsured community members. All services are free of charge to patients.

Primary County Human Services Goal Addressed: Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households.

FY24 ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	165	134	34	--	105
Total	500	406	103	--	319
Gender Identity	Male	Female	Non-binary		
County	233	205	--		
Total	707	620	--		
Age	0-5	6-18	Seniors		
County	--	15	53		
Total	--	46	161		
Income	Extreme low	Very Low	Low	Moderate	
County	207	167	34	30	
Total	628	505	104	90	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Program participants in need of dental care who receive care at the appropriate community-based measure	1327	92
2	Community members in acute pain are seen within 1 week	1261	95

Agency Name: Charlottesville Free Clinic

Program Name: Primary Care Services

Program Description: The Charlottesville Free Clinic increases access to medical care for low-income individuals by removing two significant barriers to care: insurance and wealth. We increase access to geographically isolated individuals in a variety of ways, including telehealth and subsidizing transportation costs for patients, when appropriate.

Primary County Human Services Goal Addressed: Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households.

ABRT Application Rating: Solid

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	127	52	21	--	156
Total	295	121	48	--	363
Gender Identity	Male	Female	Non-binary		
County	188	232	--		
Total	437	539	--		
Age	0-5	6-18	Seniors		
County	--	1	9		
Total	--	2	21		
Income	Extreme low	Very Low	Low	Moderate	
County	124	135	113	48	
Total	289	313	263	111	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Residents with access who demonstrate progress (measure by blood pressure against benchmark)	--	56
2	Patients who report they would have gone to ER	641	66

Agency Name: Child Health Partnership

Program Name: Home Visiting Collaborative

Program Description: Child Health Partnership Home Visiting provides nursing, prevention and support services to low-income babies, children, pregnant women, and their families, to support healthy children and nurturing homes. The program offers improved access to health care, parenting education, and connections to community resources to ensure that children are healthy and enter school ready to learn.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	9	31	17	25	100
Total	56	81	32	56	140
Gender Identity	Male	Female	Non-binary		
County	104	75	3		
Total	199	160	6		
Age	0-5	6-18	Seniors		
County	182	--	--		
Total	365	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	155	27	--	--	
Total	310	55	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Children with medical home	325	89
2	Children current on well child visits	325	89

Agency Name: Computers4Kids (C4K)

Program Name: Computers4Kids

Program Description: Computers4Kids (C4K) combines mentoring and technology to help low-income youth build brighter futures, in which they have access to a range of personal and economic opportunities. Computers4Kids is part of The Clubhouse Network, headquartered at the Museum of Science, Boston.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	7	9	9	6	9
Total	16	35	42	8	16
Gender Identity	Male	Female	Non-binary		
County	24	16	--		
Total	77	47	--		
Age	0-5	6-18	Seniors		
County	--	39	--		
Total	--	111	--		
Income	Extreme low	Very Low	Low	Moderate	
County	17	15	3	4	
Total	88	25	6	4	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	C4K program graduates eligible in FY22 will graduate from high school on time	5	100
2	C4K graduates will enroll in college, enter a vocational program, and/or achieve employment within six months of high school graduation	4	80

Agency Name: Foothills Child Advocacy Center (CAC)

Program Name: Child Victims Health Care Access Program

Program Description: Foothills Child Victim’s Health Care Access Program provides appropriate medical care for child victims of abuse, neglect, or violence. Foothills has a linkage agreement with the University of Virginia and hired a Child Abuse Pediatrician in 2021 to conduct medical forensic exams with the children onsite at Foothills. Providing care in a child-friendly space reduces stress on the family and child.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	9	6	0	2	4
Total	37	11	0	5	6
Gender Identity	Male	Female	Non-binary		
County	8	13	0		
Total	20	40	0		
Age	0-5	6-18	Seniors		
County	9	12	0		
Total	26	34	0		
Income	Extreme low	Very Low	Low	Moderate	
County	4	1	0	10	
Total	13	3	1	17	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Program participants in need of health care receive care at the appropriate community-based level	21	91
2	Program participants have health care preserved, improved or restored	21	100

Agency Name: Foothills Child Advocacy Center (CAC)

Program Name: Multi-Disciplinary Team (MDT)/Forensic Assessment Program

Program Description: Through the MDT/Forensic Assessment Program, Foothills (1) coordinates a team of local government and nonprofit agencies to increase communication and mutual accountability, reduce duplication of services, and help ensure that children are safe and that their needs are met; (2) conducts coordinated forensic interviews that reduce the number of times a child is interviewed and so reduces the child’s trauma, while at the same time gathering accurate information that will help to keep the child safe; (3) works to ensure that children receive appropriate mental health and medical care; and (4) provides non-offending caregivers ongoing support to help them provide safe, healing environments for their children and reduce the risk of the child’s revictimization.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Other
County	39	26	0	9	18	2
Total	114	49	1	12	18	15
Gender Identity	Male	Female	Non-binary			
County	34	63	0			
Total	64	142	0			
Age	0-5	6-18	Seniors			
County	9	88	3			
Total	51	154	6			
Income	Extreme low	Very Low	Low	Moderate		
County	7	0	2	12		
Total	23	5	3	28		

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Provide crisis intervention and risk assessments	97	100
2	Safety planning for children at medium or high risk	61	100
3	Facilitate MDT case review meetings	12	100

Agency Name: Fountain Fund

Program Name: Lending Hope and Opportunity to Formerly Incarcerated People and their Families

Program Description:

The Fountain Fund Lending Hope program increases economic opportunities for formerly incarcerated people to improve their lives and remain in the community. The fund provides low interest loans and financial coaching exclusively for formerly incarcerated people, helping them build credit and achieve their self-determined goals. Borrowers build positive credit histories through successful repayment.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	11	49	0	1	0
Total	38	141	0	6	2
Gender Identity	Male	Femal41e	Non-binary		
County	42	19	0		
Total	133	54	0		
Age	0-5	6-18	Seniors		
County	--	--	3		
Total	--	--	13		
Income	Extreme low	Very Low	Low	Moderate	
County	12	54	21	0	
Total	33	117	37	0	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Client partners will establish or improve their credit score within a year of their application	--	86
2	Report an improved understanding of credit	--	96
3	Report at least one significant improvement in their lives related to economic opportunity	--	94
4	Report achieving a self-determined goal related to improving their lives	--	97
5	Report that their lives improved after engaging with Fountain Fund	--	99
6	Report that they are better able to support and connect with their families	--	99

Agency Name: Georgia’s Friends, Inc.

Program Name: Georgia’s House

Program Description: Georgia’s Friends provides programs and services in the local community to help women suffering from substance use disorders and co-occurring mental health challenges. Georgia’s House, the signature initiative, provides hope and healing through a safe, therapeutic, and structured home for women in early recovery. Women come from regional inpatient treatment programs, local and regional jails and prisons, and homelessness.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse.

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	--	--	--	--
Total	23	2	0	2	1
Gender Identity	Male	Female	Non-binary		
County	--	--	--		
Total	--	27	--		
Age	0-18	Adults 19-64	Seniors		
County	--	--	--		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	17	3	--	2	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Residents graduate successfully and maintain sobriety	3	11

Agency Name: Habitat for Humanity

Program Name: Southwood Healthy Rehousing Program (SHRP)

Program Description: The Southwood Healthy Rehousing Program (SHRP) is the foundation for the redevelopment of the Southwood, redevelopment of an aging trailer park, home to approximately 1,350 low-income residents, into a mixed-income, mixed-use community of more than 1,100 permanent, newly constructed homes and businesses. The first fundamental goals of redevelopment are to provide healthy, affordable, permanent housing for anyone who wants to stay while also supporting anyone who chooses to leave with housing navigation support. SHRP is the social services component of physical redevelopment.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families.

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	93	2	0	0	79
Total	93	2	0	0	79
Gender Identity	Male	Female	Non-binary		
County	41	54	0		
Total	41	54	0		
Age	0-6	6-18	Seniors		
County	--	--	7		
Total	--	--	7		
Income	Extreme low	Very Low	Low	Moderate	
County	8	50	15	22	
Total	8	50	15	22	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Program participants (individuals) that receive individualized housing counseling, financial coaching, and homebuyer education	66	100
2	Program participants (households) that receive rehousing support and housing navigation services to transition successfully into permanent housing	29	100
3	Program participants (households) at risk of experiencing a housing crisis or homelessness are sheltered	29	100
4	Program participants (households) for whom affordable housing is created, preserved, maintained, improved or restored	21	100
5	For homeownership, program participants (individuals) that become first time homebuyers with affordable zero/low interest mortgages	7	100

Agency Name: The Haven

Program Name: Vital Housing Services

Program Description: The Haven provides Vital Housing Services to support and house individuals and families at risk of or experiencing homelessness, accomplished via rapid re-housing and prevention subsidies and services, coordinated entry administration, housing navigation, and housing stabilizations case management. These services allow The Haven to provide a broad spectrum of housing support and address a diverse of needs.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	31	52	0	5	2
Total	205	346	1	29	12
Gender Identity	Male	Female	Non-binary		
County	40	50	2		
Total	262	327	13		
Age	0-5	6-18	Seniors		
County	4	10	9		
Total	23	64	56		
Income	Extreme low	Very Low	Low	Moderate	
County	92	--	--	--	
Total	613	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Participants in Homeless Prevention will remain in safe, affordable and permanent housing	80	100
2	Participants in Rapid ReHousing, who are survivors of abuse, neglect, trauma, or violence, will receive supportive services	33	100

Agency Name: Legal Aid Justice Center

Program Name: Legal Services to Albemarle Residents

Program Description: Legal Services focus on consumer, housing, health, education, and employment law and help address threats to our clients’ financial stability, housing security, educational supports, and access to affordable medical care and coverage. These efforts directly impact the financial stability and economic viability of low-income Albemarle residents.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Other	Hispanic
County	27	55	2	11	54
Total	27	55	2	11	54
Gender Identity	Male	Female	Non-binary		
County	54	95	--		
Total	54	95	--		
Age	0-6	6-18	Seniors		
County	0	15	11		
Total	0	15	11		
Income	Extreme low	Very Low	Low	Moderate	
County	123	21	4	1	
Total	123	21	4	1	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Families receive legal services with a positive outcome (overall)	149	96
2	Families receive housing legal services with a positive outcome	60	97
3	Families receive education legal services with a positive outcome	15	100
4	Families receive health legal services with a positive outcome	19	95
5	Families receive income/employment/consumer legal services with a positive outcome	33	91

Agency Name: Light House Studio

Program Name: Educational Programs

Program Description: Light House Studio’s Educational Programs provide tuition-free and/or reduced-tuition digital filmmaking workshops for under-resourced youth. The program expands access to arts education for youth across Albemarle County through in-school and afterschool workshops, as well as community non-profit partnerships. A program goal is to remove barriers to access by teaching any interested student, regardless of their ability to pay.

Primary County Human Services Goal Addressed: Provide services that address disparities in access or opportunity for youth of color.

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	238	29	10	14	52
Total	636	154	44	58	91
Gender Identity	Male	Female	Non-binary		
County	158	153	2		
Total	511	441	19		
Age	0-5	6-18	Seniors		
County	--	343	--		
Total	--	830	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Program participants will obtain improved skills as demonstrated by completion of a film project	912	92
2	Program participants reporting improved creativity	--	100
3	Students participate free or at reduced cost	--	71

Agency Name: Literacy Volunteers of Charlottesville/Albemarle (LVCA)

Program Name: Adult Workforce Tutoring

Program Description: LVCA's Adult Workforce Tutoring program provides one-to-one tutoring in reading, writing, and English speaking to Albemarle County adult residents. The primary purpose of this instruction is for adult students to increase their communication skills so that they may qualify for jobs that pay wages that enable them to become self-sufficient.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Previous two years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Hispanic	Middle East North Africa
County	97	13	16	32	60
Total	248	34	41	81	154
Gender Identity	Male	Female	Non-binary		
County	39	87	--		
Total	100	223	--		
Age	0-18	18-64	Seniors		
County	--	122	4		
Total	--	313	10		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Program participants obtain improved skills, post-secondary education, credentials, or industry-specific credentials	180/232	78
2	Students will increase an educational functioning level as measured by a standardized instrument	10/18	55

Agency Name: Local Food Hub

Program Name: Fresh Farmacy and Farm Stands

Program Description: Local Food Hub provides dual food-access initiatives: the Fresh Farmacy: Fruit and Veggie Prescription Program and Farm Stands. Fresh Farmacy supplies clinic-identified low-income patients who are at risk for diet-related disease with a biweekly supply of fresh produce, education, and support. Farm Stands operate in low-income, low-food-access communities and are open to all. The food is sourced from small, independent farms in the region. The goals of both are to increase access to high-quality, locally-grown food amongst low-income communities while empowering participants to prepare those items in nutritious ways.

Primary County Human Services Goal Addressed: Provide services aimed at building an equitable, sustainable food system or increasing access to healthy, culturally appropriate food.

ABRT Application Rating: Solid

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	20	10	--	--	90
Total	150	150	--	80	120
Gender Identity	Male	Female	Non-binary		
County	60	60	--		
Total	250	250	--		
Age	0-5	6-18	Seniors		
County	--	--	--		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	90	30	--	--	
Total	110	137	164	66	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Participants will report access to food they otherwise would not	--	72

Agency Name: Love No Ego

Program Name: Courage To Be You Youth Mentoring

Program Description: Love No Ego’s Courage to Be You Youth Mentoring Program serves youth and young adults ages 10-24, equipping them with behavior and life skills necessary to achieve and sustain happiness and success in life. The program seeks to ignite the intuitions of program participants while simultaneously helping them become aware of and remove egotistical thoughts and behaviors to help them go beyond challenges, pressures, and limitations.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities.

ABRT Application Rating: Needs development

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	4	5	0	1	0
Total	4	14	0	3	0
Gender Identity	Male	Female	Non-binary		
County	7	3	0		
Total	18	3	0		
Age	0-5	6-18	Seniors		
County	0	8	0		
Total	0	16	0		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	3	0	8	11	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Positive behavior change at school	24	1% or better
2	Positive behavior change at home	19	1% or better
3	Social/emotional flourishing	25	1% or better

Agency Name: Monticello Community Action Agency (MACAA)

Program Name: Head Start/Early Head Start

Program Description: Since 1965, Head Start has worked to educate, encourage, and empower children and their families, focusing on each family’s unique vision of prosperity, and ensuring that all children, regardless of socioeconomic barriers, have the opportunity to succeed. Ending injustice, racism, and bias is fundamental to delivering on this promise. MACAA Head Start seeks to break generational cycles of poverty, providing children experiencing low-income with a comprehensive early childhood education program, and whole-family support services to promote financial stability, workforce development, and parenting success.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	28	37	4	12	27
Total	58	54	9	41	39
Gender Identity	Male	Female	Non-binary		
County	41	52	15		
Total	67	101	--		
Age	0-5	6-18	Seniors		
County	95	--	--		
Total	179	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	42	13	24	16	
Total	80	31	40	28	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Dual Language Learners will improve their English by 20%	--	95
2	Families will make measurable progress toward at least one family goal	--	68
3	Family participation in parent meetings will increase 10%	--	62

Agency Name: Meals on Wheels

Program Name: Meals on Wheels

Program Description: Meals on Wheels is a community-based nonprofit organization that delivers hot meals to people throughout Charlottesville and Albemarle County who are vulnerable to hunger and isolation because of decreased mobility. The mission is to improve the health and support the independence and dignity of homebound neighbors.

Primary County Human Services Goal Addressed: Provide services aimed at building an equitable, sustainable food system or increasing access to healthy, culturally appropriate food

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Unknown
County	89	23	1	0	5	--
Total	204	97	1	5	6	19
Gender Identity	Male	Female	Non-binary			
County	37	81	--			
Total	111	226	--			
Age	0-6	6-18	Seniors			
County	--	--	118			
Total	--	--	337			
Income	Extreme low	Very Low	Low-	Moderate		
County	99	10	3	6		
Total	283	28	10	16		

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Provide hot nutritious meal	10	100
2	Provide wellness check	10	100

Agency Name: Musicians United to Serve Youth

Program Name: MRC Certified Internship Program

Program Description: The Certified Internship Program is intended to provide specialized training in technical careers in the music industry, then place trained participants in paid internships within our community to gain relevant work experience in their chosen field.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Needs Development

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Native American
County	0	0	0	0	1	0
Total	2	1	0	0	1	1
Gender Identity	Male	Female	Non-binary			
County	1	0	0			
Total	5	0	0			
Age	0-5	6-18	Seniors			
County	0	1	0			
Total	0	5	0			
Income	Extreme low	Very Low	Low	Moderate		
County	1	0	0	0		
Total	2	0	0	0		

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Participants to complete all training hours and at least 20 internship hours	3/5	60
2	Participants to pass final (hands on) exam	3/5	60

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Adult Drug Treatment Court

Program Description: The Adult Drug Treatment Court Program provides drug treatment and intensive supervision to drug offenders and drug related felony larceny offenders in the Circuit Courts of Charlottesville and Albemarle. It is designed to enhance public safety by focusing on the treatment needs of local, non-violent adults charged with drug related offenses who have a moderate to severe substance use disorder.

Primary County Human Services Goal Addressed: Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	47	9	0	1	0
Total	64	23	0	1	0
Gender Identity	Male	Female	Non-binary		
County	39	18	0		
Total	62	26	0		
Age	6-18	19-64	Seniors		
County	--	--	--		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	44	13	0	0	
Total	68	20	0	0	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Serve 75 participants (45 County)	88/57	Exceeded goal
2	At least 32% of participants will remain drug free throughout the program as measured by evidence based drug testing protocols and program records	42	65%
3	Achieve a three year re-arrest rate that is at or below the state average three year re-arrest rate for Drug Court graduates.	State rate 25.6%	Drug Court rate 22.7%

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Reentry Services

Program Description: The Reentry Program focuses on the reintegration of incarcerated adults into the community. The goal of the program is to provide a network of transitional and reentry services targeted to the offender population and address their risk/needs to reduce the barriers to successful self-sufficient reentry into the community.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities

ABRT Application Rating: Previous two years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	28	20	0	2	50
Total	168	115	0	4	287
Gender Identity	Male	Female	Non-binary		
County	38	12	0		
Total	215	71	1		
Age	6-18	19-64	Seniors		
County	--	--	1		
Total	--	--	3		
Income	Extreme low	Very Low	Low	Moderate	
County	100	--	--	--	
Total	300	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Serve 350 people (100 from Albemarle)	287	71
2	250 people will receive post-release services	249	99.6
3	125 people will receive recidivism reducing services	232	185
4	75 people will receive employment	37	49.3

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Therapeutic Docket

Program Description: The Charlottesville/Albemarle Therapeutic Docket is a collaborative problem-solving General District Court docket designed to divert seriously mentally ill participants from the criminal justice system and into court-mandated and supervised community-based treatment in order to improve both treatment and criminal justice outcomes.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	28	8	0	0	0
Total	38	17	0	0	0
Gender Identity	Male	Female	Non-binary		
County	25	11	0		
Total	41	14	0		
Age	6-18	19-64	Seniors		
County	--	--	--		
Total	--	--	----		
Income	Extreme low	Very Low	Low	Moderate	
County	34	2	0	0	
Total	52	3	0	0	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Serve 15 participants	36	240
2	≥ 60% retention rate	30	83.3
3	≥ 52% will be arrest free while in program	27	75

Agency Name: On Our Own

Program Name: General Operations

Program Description: The mission of On Our Own is to provide free peer support, self-help, education, guidance, advocacy, and referral services for adults who acknowledge that they have experienced significant have problems in their lives due to challenges with mental health, substance use, or trauma.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	812	212	6	36	42
Total	950	247	7	42	49
Gender Identity	Male	Female	Non-binary		
County	477	591	40		
Total	557	691	47		
Age	0-6	6-18	Seniors		
County	--	--	127		
Total	--	--	127		
Income	Extreme low	Very Low	Low	Moderate	
County	1024	56	19	9	
Total	1191	65	26	13	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
(Self-reports from survey)			
1	Program has helped me stay out of hospital	--	79
2	Overall I am satisfied with this program	--	95
3	Program helps improve quality of life	--	86

Agency Name: PACEM

Program Name: Secure Seniors

Program Description: Secure Seniors is a partnership between PACEM and the Alliance for Interfaith Ministries (AIM) to provide permanent housing support to senior homeless guests (presently 50 and older) of PACEM. As the program is currently designed, AIM provides up to \$700 for first month's rent and another \$700 for a security deposit using funds set aside from within its budget. PACEM's full-time Seniors Case Manager cultivates client eligibility, navigates the housing market and, once a lease is secured, provides them with ongoing post-housing counseling to stabilize.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Fair

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	5	5	0	0	0
Total	12	11	0	0	1
Gender Identity	Male	Female	Non-binary		
County	8	2	0		
Total	20	4	0		
Age	0-6	6-18	Seniors		
County	--	--	4		
Total	--	--	7		
Income	Extreme low	Very Low	Low	Moderate	
County	10	0	0	0	
Total	24	0	0	0	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Continue to house 15 seniors per calendar year	11	--
2	Maintain 75% or better sustain rate among those placed	--	92

Agency Name: Partner for Mental Health

Program Name: Systems Navigator Program

Program Description: Through its Systems Navigator Program, Partner for Mental Health (PMH) helps people with mental illness reach their recovery goals, achieve stability, and live self-directed lives. The program accomplishes this by serving as unbiased brokers of services, and by advocating for the timely and respectful service for people with mental illness across the mental health care, physical health care, social services, and criminal legal system in Albemarle County.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	65	37	0	1	12
Total	120	81	0	4	25
Gender Identity	Male	Female	Non-binary		
County	35	68	0		
Total	71	134	0		
Age	0-5	6-18	Seniors		
County	--	--	12		
Total	--	--	20		
Income	Extreme low	Very Low	Low	Moderate	
County	90	8	5	0	
Total	179	18	8	0	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Clients receive health care (including mental health care) at the appropriate community-based level	60	58
2	Help clients with serious mental illness	85	82

Agency Name: Piedmont Court-Appointed Special Advocates (CASA)

Program Name: CASA Volunteers

Program Description: In the CASA Volunteer program, men and women in the community are recruited, screened, and trained to become effective advocates for child victims of abuse and neglect. They help restore safety, stability, and permanence to the lives of young victims. CASA Volunteers are regulated by the Code of Virginia and designated by the Commonwealth as Essential Workers. Judges refer all abuse and neglect cases to Piedmont CASA.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	66	28	0	11	27
Total	120	54	3	20	36
Gender Identity	Male	Female	Non-binary		
County	51	54	0		
Total	95	101	1		
Age	0-5	6-18	Seniors		
County	35	98	--		
Total	65	182	--		
Income	Extreme low	Very Low	Low	Moderate	
County	103	2	0	0	
Total	191	4	2	0	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Children will be free from incidents of reabuse	197	100
2	Of closed cases that present with health issues, 100% will have improved health or be receiving appropriate treatment at case closure	197	100
3	Of closed cases that present with mental health issues, 95% will have received appropriate therapeutic services	37	97
4	At case closing, 85% of the children served will live in their own home, be placed with a relative, or have an adoptive home within 18 months of intervention.	168	85

Agency Name: Piedmont Family YMCA

Program Name: Early Learning Center

Program Description: The YMCA Early Learning Center is a nonprofit child care provider for low-income youth ages 0-5, offering a high-quality, full-day, year-round licensed early childhood education and school readiness program with the goal to prepare at-risk and under-resourced children to meet kindergarten readiness benchmarks and support economic self-sufficiency for area families.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	14	14	0	0	0
Total	43	45	1	3	4
Gender Identity	Male	Female	Non-binary		
County	12	16	0		
Total	48	48	0		
Age	0-5	6-18	Seniors		
County	28	--	--		
Total	96	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	14	6	4	4	
Total	55	14	14	13	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	80% of children receive a scholarship	81/96	84
2	80% of children qualify for free/reduced lunch	78/96	81
3	80% of children meet kindergarten readiness benchmarks as measured by PALS preK assessments	11/12	92
4	80% of children meet kindergarten readiness benchmarks as measured by Virginia Kindergarten Readiness Program	11/12	92
5	100% of children will display healthy eating and/or physical activity	96/96	100%

Agency Name: Piedmont Housing Alliance

Program Name: Piedmont Housing Alliance

Program Description: Piedmont Housing Alliance provides a full complement of services to create opportunities for County residents with low-incomes and low social mobility to live in affordable homes (via rental or purchase), improve their lives, and strengthen their communities. To create these opportunities, the program offers a continuum of affordable housing interventions with multiple services, all aimed at improving outcomes for people with low-incomes and addressing equity in housing and community-building in the region.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	182	159	8	21	13
Total	455	651	133	115	29
Gender Identity	Male	Female	Non-binary		
County	131	294	0		
Total	647	1063	0		
Age	0-5	6-18	Seniors		
County	--	11	161		
Total	105	324	280		
Income	Extreme low	Very Low	Low	Moderate	
County	196	138	34	42	
Total	562	343	106	127	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Of the 125 Albemarle County residents participating in Piedmont Housing's counseling and education, 60% will decrease their total debt, increase their credit score, purchase a home, increase their savings, be connected to housing navigation services and increase their financial knowledge through group education.	98	78
2	Provide affordable housing to 323 residents in Albemarle County through five properties (Crozet Meadows Apartments, Meadowlands Apartments, Parks Edge Apartments, Scottsville School Apartments, and Woods Edge Apartments)	236	73

Agency Name: ReadyKids

Program Name: Counseling and Family Support Program

Program Description: The ReadyKids Counseling & Family Support Program provides mental health counseling services for victims of abuse, neglect, or violence; and support services to promote healthy interactions, decrease trauma symptoms, reduce parental stress, and help manage family crises.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	69	34	1	21	37
Total	146	94	2	51	60
Gender Identity	Male	Female	Non-binary		
County	63	99	4		
Total	138	212	11		
Age	0-5	6-18	Seniors		
County	12	134	0		
Total	18	295	0		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Program participants experience a decrease in trauma symptoms	114/122	93.4
2	Children experience positive parent-child interactions	163/169	96

Agency Name: ReadyKids

Program Name: Early Learning Program

Program Description: The ReadyKids Early Learning Program provides services that address the needs of children and youth by providing: support for early childhood development and learning; early intervention strategies to prepare students for academic success; and coaching, training, and technical assistance to early childhood educators. The Program provides evidence-based social-emotional development education for low-wealth pre-school age children and improves the quality of early child care in the community.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	63	56	34	9	51
Total	167	116	69	29	87
Gender Identity	Male	Female	Non-binary		
County	72	154	0		
Total	146	342	1		
Age	0-5	6-18	Seniors		
County	142	2	4		
Total	269	4	8		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Children in program meet kindergarten readiness benchmarks	162/183	88.5
2	Program participants receive technical assistance and improve the quality of services	38/54	70

Agency Name: ReadyKids

Program Name: Healthy Families

Program Description: The ReadyKids Healthy Families Program addresses the issues and needs of low-wealth families with children ages 0-5 and pregnant people to promote outcomes focused on health, positive parenting, and self-sufficiency so that children have the best opportunity to enter school healthy and ready to learn.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Other
County	8	15	6	1	30	2
Total	16	35	30	4	46	6
Gender Identity	Male	Female	Non-binary			
County	12	50	0			
Total	27	110	0			
Age	0-5	6-18	Seniors			
County	29	0	0			
Total	56	0	1			
Income	Extreme low	Very Low	Low	Moderate		
County	--	--	--	--		
Total	--	--	--	--		

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Children meet kindergarten readiness benchmarks	26/32	81.3
2	Children experience positive parent-child interactions	15/18	83

Agency Name: Reclaimed Hope Initiative

Program Name: Thrive

Program Description: Reclaimed Hope Initiative (RHI) offers Thrive, a support and respite program for parents and caregivers navigating foster care, adoption, and children with disabilities. The aim of the program is to limit parent and caregiver stress, fatigue, and burnout, empowering and strengthening families to find healing and connection. Through the Thrive program, Reclaimed Hope Initiative (RHI) ensures that these parents and caregivers have support and respite so they can better care for themselves and their families.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse.

ABRT Application Rating: Solid

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	139	26	9	20	9
Total	169	36	9	22	9
Gender Identity	Male	Female	Non-binary		
County	83	73	11		
Total	112	122	11		
Age	0-5	6-18	Seniors		
County	19	86	0		
Total	22	103	0		
Income	Extreme low	Very Low	Low	Moderate	
County	0	1	3	5	
Total	0	3	3	6	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Increase number of community based connections outside of Thrive group	58	73
2	Decrease feelings of isolation in parents	80	100
3	Decrease feelings of stress in parents	58	73

Agency Name: Sexual Assault Resource Agency (SARA)

Program Name: Survivor Services

Program Description: The Sexual Assault Resource Agency provides prevention education, community outreach, and support services for individuals impacted by sexual violence. Support services include information about survivors' options, navigation through medical care and justice systems, emotional support, and connection to additional community resources. SARA services are available to survivors of all ages and genders as well as friends, family, and loved ones of survivors.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Not Reported
County	54	12	1	--	8	17
Total	179	38	11	--	31	58
Gender Identity	Male	Female	Non-binary			
County	14	75	1			
Total	38	265	2			
Age	0-5	6-18	Seniors			
County	0	11	2			
Total	1	39	10			
Income	Extreme low	Very Low	Low	Moderate		
County	--	--	--	--		
Total	--	--	--	--		

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	# of individuals receiving survivor support services	90	--
2	# of sessions of free, licensed therapy	233	--
3	# of people in Albemarle County reached through community engagement activities	1505	--

Agency Name: Shelter for Help in Emergency (SHE)

Program Name: Outreach and Community Services

Program Description: The Shelter for Help in Emergency's Outreach and Community Services (OCS) program offers a comprehensive range of trauma-informed services for those seeking supportive counseling, legal advocacy or, access to other community services, without the need for confidential shelter. Shelter services provide vital support to jurisdictions in our service area, including: 24-hour crisis response that supports law-enforcement efforts; case management services complement the work of the community's social service departments through assessment and referral to appropriate services; and advocacy services connect clients with the information and support they need to access community supports more efficiently. The OCS program includes the Shelter's Prevention program that reaches children and youth in the community through school and youth group activities.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	24	8	1	0	10
Total	64	17	2	1	31
Gender Identity	Male	Female	Non-binary		
County	3	40	0		
Total	7	108	0		
Age	0-5	6-18	Seniors		
County	--	--	-		
Total	--	--	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Albemarle County program participants in need of health care who receive care at the appropriate community-based level, including those receiving crisis & supportive counseling, referral & advocacy	78	100
2	Albemarle County outreach counseling clients make plans to maintain safety from their abuser & develop new coping strategies.	43	100
3	Victims calling the hotline report being more informed about DV services and planning for safety; and are given referrals to community resources to address identified needs	1,347 calls from DV victims/2,220 calls overall)	100

Agency Name: Shelter for Help in Emergency (SHE)

Program Name: Residential Client Services

Program Description: The Residential Services Program provides 24-hour safe shelter and trauma-informed, comprehensive support services to victims of domestic violence and their children.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Two previous years Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	24	18	4	1	2
Total	89	81	4	9	15
Gender Identity	Male	Female	Non-binary		
County	9	40	0		
Total	49	169	0		
Age	0-5	6-18	Seniors		
County	7	14	0		
Total	35	73	1		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Albemarle County)Program participants (adults & accompanying children) at risk of experiencing a housing crisis or homelessness are sheltered	50	100
2	Albemarle County adult program participants in need of safety planning implement a safety plan	35	100
3	Albemarle County adult victims will receive counseling/support, advocacy & referral to community resources.	35	100

Agency Name: Sin Barreras

Program Name: COVID Recovery Project

Program Description: Sin Barreras is a leading service provider to the County’s Hispanic immigrant community. At the peak of the Covid crisis in 2020, Sin Barreras was awarded \$100,000 from Albemarle County for food and rent support to 110 needy county Hispanic families: those who had been sickened with Covid, who had severely reduced incomes due to Covid, whose job in the hospitality industry had disappeared, and those who were facing an acute food or rent crisis for other Covid related reasons. A follow-up proposal for \$200,000 for 210 families was awarded in the 2022 ARPA process. Sin Barreras now requests a third tranche of funding to address continuing barriers affecting the financial stability of at-risk and underserved community members.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Needs Development

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	--	--	--	3000
Total	--	--	--	--	6700
Gender Identity	Male	Female	Non-binary		
County	1050	1950	--		
Total	2345	4355	--		
Age	0-5	6-18	Adults	Seniors	
County	300	900	1500	300	
Total	670	2010	3350	670	
Income	Extreme low	Very Low	Low	Moderate	
County	1050	1050	900	--	
Total	2345	2345	2010	--	

Agency Name: Sin Barreras

Program Name: Educational Programs

Program Description: The primary goal of Sin Barreras’ educational programs is to empower the Hispanic community in Albemarle County and surrounding areas by providing adults with primary school literacy and numeracy, pre-GED and high school GED equivalency training, citizenship classes, and language acquisition skills—both Spanish to English and English to Spanish.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Solid

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	--	--	--	72
Total	--	--	--	--	113
Gender Identity	Male	Female	Non-binary		
County	20	52	--		
Total	32	81	--		
Age	0-18	Adults	Seniors		
County	--	72	--		
Total	--	113	--		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY22 Outcomes:

Outcome Measure		FY22 Actual	
		#	%
1	Enroll 75 students to educational programs	113	150
2	Coordinate in-person Educational Programs	3	100
3	Coordinate online Educational Programs	3	100

Agency Name: Women’s Initiative

Program Name: Mental Health Counseling Program

Program Description: The Mental Health Counseling Program provides underserved individuals with evidence-based, trauma-informed and culturally responsive mental health care. This includes free individual counseling, group psychotherapy, and call-in clinic services for those from marginalized communities. The program utilizes a hybrid model of care that includes both telehealth and in-person offerings.

Primary County Human Services Goal Addressed: Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households

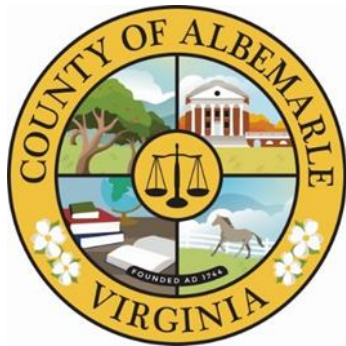
ABRT Application Rating: Two years previous Exemplary

FY22 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	American Indian/ Alaska National	Other	Unknown
County	157	47	6	9	63	2	9	67
Total	370	125	20	25	122	3	17	170
Gender Identity	Male	Female	Non-binary	Declined Answer	Unknown			
County	2	277	8	6	67			
Total	8	618	27	14	171			
Age	0-18	Adults	Seniors	Unknown				
County	--	330	21	9				
Total	--	763	52	23				
Income	Extreme low	Very Low	Low	Moderate	Over 80%	Unknown		
County	81	32	5	6	4	232		
Total	185	69	22	14	10	538		

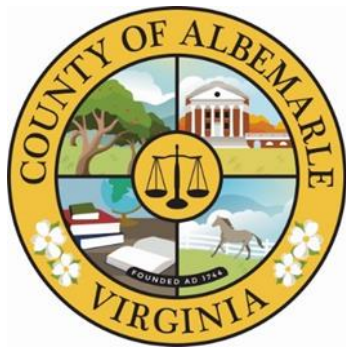
FY22 Outcomes:

Outcome Measure		FY212Actual	
		#	%
1	Increased sense of personal well-being	292	81
2	Improved social interaction	245	68
3	Improved interpersonal relationships	256	71
4	Decrease or elimination of symptoms	292	81
5	Attain coping skills relative to client’s situation	320	89



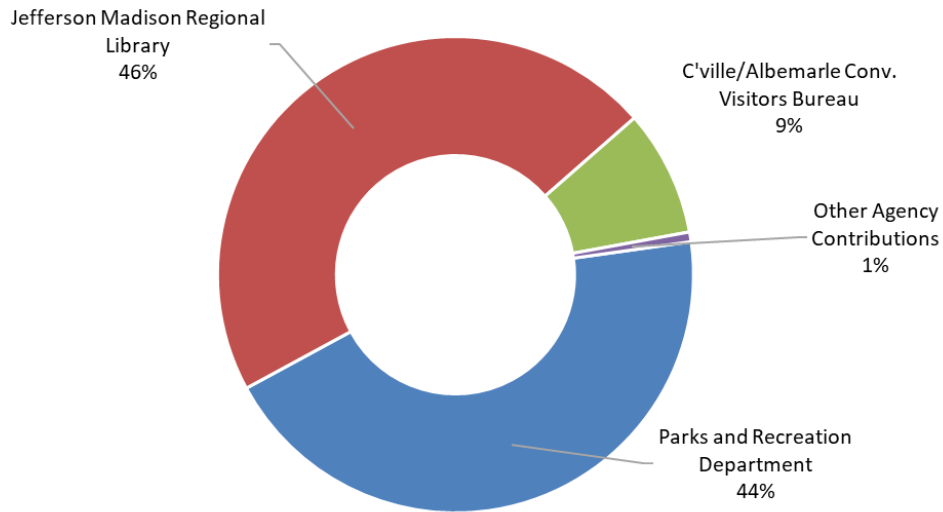
Parks, Recreation, & Culture





PARKS, RECREATION, AND CULTURE

FY 24 Recommended Parks, Recreation, and Culture Budget \$11,251,182



PARKS, RECREATION, AND CULTURE						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Parks and Recreation Department	\$3,374,870	\$3,987,990	\$4,087,993	\$4,986,017	\$998,027	25.0%
Jefferson Madison Regional Library	4,717,255	4,966,782	4,966,782	5,227,048	\$260,266	5.2%
C'ville/Albemarle Conv. Visitors Bureau	606,281	605,771	605,771	964,617	\$358,846	59.2%
Other Agency Contributions	53,000	58,000	58,000	73,500	\$15,500	26.7%
TOTAL	\$8,751,406	\$9,618,543	\$9,718,546	\$11,251,182	\$1,632,639	17.0%

PARKS AND RECREATION DEPARTMENT

MISSION

Parks and Recreation Department is dedicated to providing a unique system of parks, trails, and recreational experiences, while being superior stewards of the environment.

DESCRIPTION

Parks & Recreation manages the County's public parks, greenways, blueways, and community centers, providing a wide range of facilities, amenities, and recreation programs while also focusing on environmental stewardship. Parks & Recreation endeavors to work closely with the public, responding to changing needs within our growing community to enhance the overall quality of life and general well-being of residents and visitors.

GOALS

- Supporting Albemarle County Strategic Plan Goal #4 - Encourage a vibrant community with economic and recreational opportunities that serve all community members through the following:
- Integrate parks planning with multi-modal transportation planning across the County.
- Enhance overall access to parks and recreational opportunities with an emphasis on urban neighborhoods by improving bicycle and pedestrian connectivity between parks, neighborhoods, and other destinations; and to increase equitable access for underserved populations and areas.
- Identify locations for new urban parks and greenways (with a focus on inventory of undeveloped County and School properties, and including potential property acquisitions and/or disposals)
- Broaden and accelerate the development, expansion, and improvement of parks, greenways, and blueways, river front and water recreation by utilizing environmentally sustainable land management practices that provide recreational and educational opportunities, protect biological diversity and ecological integrity, and support conservation of the ecosystem.
- Improve and expand volunteer programs and other community partnerships to assist with growing maintenance responsibilities and to help accelerate the development of new trails, greenways, blueways, and other park amenities.
- Continue coordination and implementation of Biscuit Run Park Phase 1, including new park entrance and trailhead on Route 20; internal multi-use trail system; external greenway trail connections to surrounding neighborhoods and destinations; coordinate and implement the Biscuit Run Connector Trail along with the new trailhead park at 5th Street Station.
- Manage the financial resources efficiently, effectively, and equitably to provide innovative recreation opportunities that address changes in community needs and desires, and to offer health and wellness opportunities for all residents regardless of income, background, ability, or age.

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 4.4 Integrate parks planning with multi-modal transportation planning across the County.

- 4.5 Enhance overall access to parks and recreational opportunities with an emphasis on the urban neighborhoods.

FINANCIAL DATA

PARKS & RECREATION DEPARTMENT						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$1,792,793	\$2,072,152	\$2,040,573	\$2,305,532	\$233,380	11.3%
Benefits	\$498,289	625,951	646,295	682,689	\$56,738	9.1%
Operating	\$751,918	921,837	1,033,475	993,028	\$71,191	7.7%
Capital Outlay	\$114,929	123,400	123,000	187,000	\$63,600	51.5%
Transfer to Darden Towe Memorial Park	\$216,941	244,650	244,650	300,122	\$55,472	22.7%
Resource Plans	\$0	0	0	517,646	\$517,646	
Expenditure Total	\$3,374,870	\$3,987,990	\$4,087,993	\$4,986,017	\$998,027	25.0%
Revenue						
Local	\$389,513	\$252,926	\$283,026	\$320,126	\$67,200	26.6%
Transfer from Tourism Fund	449,126	428,633	428,633	1,062,669	\$634,036	147.9%
Revenue Total	\$838,639	\$681,559	\$711,659	\$1,382,795	\$701,236	102.9%
Net Cost	\$2,536,231	\$3,306,431	\$3,376,334	\$3,603,222	\$296,791	9.0%
Positions	21.8	25.0	25.0	27.0	2.0	8.0%
(permanent positions only)						

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: The Parks and Recreation Department budget *increases* by \$998,027 or 25.0% and reflects the following:

- An *increase* of \$233,380 or 11.3% in salaries and \$56,738 or 9.1% in benefits driven primarily by the following:
 - 4.0% *increase* for salaries.
 - *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
 - *Increase* of \$97,343 in part-time wages to implement pay scale adjustments, accommodate a full summer-swim season, and expand the House Volleyball League to two seasons.
- An *increase* in operating costs of \$71,191 or 7.7% driven primarily by increases to certifications and trainings, as well as contracts and utilities.
- An *increase* of \$63,600 or 51.5% in Capital Outlay to purchase various new and replacement equipment for the Northern, Western, and Southern maintenance crews.
- An *increase* of \$55,472 or 22.7% in the transfer to the Darden Towe Memorial Park fund to cover the County’s share of the operations and maintenance expenses for the park (see Other Fund chapter of this document for more detailed information on Darden Towe Memorial Park).
- Funded Resource Plans total \$517,646 and include:
 - \$482,646 for the operating impacts of the Biscuit Run Park project, including 2 Ground Facilities Maintenance Worker positions, related operations, and this total amount includes \$282,400 in one-time costs for related vehicles and equipment.
 - \$35,000 in operating costs for 6 months of operation at the Rivanna Village Park based on anticipated mid-year opening.

- An *increase* of \$701,236 or 102.9% in related revenue based on:
 - An *increase* in local revenue of \$67,200 in local revenue from registrations to summer swim, athletics and classes.
 - An *increase* of \$634,036 or 147.9% in the transfer from the Tourism Fund based on the performance of the Transient Occupancy Tax.

JEFFERSON MADISON REGIONAL LIBRARY

DESCRIPTION

The Jefferson Madison Regional Library (JMRL) provides public library services to the residents of the City of Charlottesville and the counties of Albemarle, Greene, Louisa, and Nelson. JMRL circulates over 1.6 million items a year and offers services including digital e-library resources, broadband internet access, community meeting room use, early literacy and STEM programming, and a collection of over 500,000 items available for public use.

Albemarle’s funding to JMRL includes the following services:

- Services funded entirely by Albemarle at the Crozet and Scottsville libraries,
- Services funded with the City of Charlottesville at the Northside, Central, and Gordon Avenue libraries, and
- Services funded with additional regional partners, such as the Bookmobile and administrative, technical, and reference services.

FINANCIAL DATA

Jefferson Madison Regional Library							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
Jefferson Madison Regional Library	\$4,717,255	\$4,966,782	\$4,966,782	\$5,227,048	\$5,227,048	\$260,266	5.2%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: The contribution to Jefferson Madison Regional Library (JMRL) *increases* \$260,266 or 5.2% primarily due to the County’s share of:

- Existing library system costs pursuant to the regional JMRL agreement, which includes impacts such as the County’s increasing share of regional operating costs from 59.2% to 60.1% based on circulation.
- Personnel cost increases for existing staff, including the second year of a three-year implementation of a \$15 minimum wage. The wage was implemented in full in FY 23 and the local cost to regional partners is phased in from FY 23-25.
- \$23,481 to increase a part-time position to full time at the Scottsville Library to align staffing with workload at that library and \$12,221 for the County’s share of operating a drive-up window at the Gordon Avenue library that is under construction in FY 23 and anticipated to be operational in FY 24.

RECREATION AND CULTURAL AGENCY CONTRIBUTIONS

FINANCIAL DATA

AGENCY CONTRIBUTIONS							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
						\$ Change	% Change
Expenditures							
C'ville/Albemarle Conv. Visitors Bureau	\$606,281	\$605,771	\$605,771	\$964,617	\$964,617	\$358,846	59.2%
Recreation and Cultural Agencies							
Artisans Studio Tour	\$0	\$0	\$0	\$5,000	\$0	\$0	
Charlottesville Ballet	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.0%
Charlottesville Band	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
Charlottesville Opera	\$0	\$0	\$0	\$15,000	\$0	\$0	
Charlottesville Symphony Society	\$2,500	\$0	\$0	\$10,000	\$0	\$0	
Chihamba of Dancescape	\$0	\$0	\$0	\$5,000	\$0	\$0	
Crozet Arts	\$0	\$0	\$0	\$15,000	\$0	\$0	
Jefferson School African American Herita	\$10,000	\$0	\$0	\$15,000	\$15,000	\$15,000	
Lighthouse Studio	\$0	\$2,500	\$2,500	\$0	\$0	(\$2,500)	-100.0%
Live Arts	\$2,500	\$5,000	\$5,000	\$15,000	\$15,000	\$10,000	200.0%
Music Resource Center	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.0%
New City Arts Initiative	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.0%
Paramount Theater	\$2,500	\$5,000	\$5,000	\$0	\$0	(\$5,000)	-100.0%
Sin Barreras	\$2,500	\$0	\$0	\$8,000	\$8,000	\$8,000	
The Front Porch	\$2,500	\$0	\$0	\$0	\$0	\$0	
Virginia Discovery Museum	\$2,500	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%
Virginia Festival of the Book	\$10,000	\$12,500	\$12,500	\$0	\$0	(\$12,500)	-100.0%
Virginia Film Festival	\$10,000	\$12,500	\$12,500	\$15,000	\$15,000	\$2,500	20.0%
Total Agency Contributions	\$659,281	\$663,771	\$663,771	\$1,088,117	\$1,038,117	\$374,346	56.4%
Revenue							
Transfer from Tourism Fund	\$626,281	\$630,771	\$630,771	\$979,617	\$979,617	\$348,846	55.3%
Revenue Total	\$626,281	\$630,771	\$630,771	\$979,617	\$979,617	\$348,846	55.3%
Net Cost	\$33,000	\$33,000	\$33,000	\$108,500	\$58,500	\$25,500	77.3%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: Overall, Recreation and Cultural Agency contributions *increase* by \$374,346 or 57% and reflect the following changes:

- The Charlottesville Albemarle Convention and Visitors Bureau (CACVB) contribution *increases* \$358,846 or 59.2%. This amount is determined by an agreement between the County and City of Charlottesville in which funding for the CACVB is based on a 30% of actual transient occupancy tax revenues in the most recent completed year, FY 22.
- The remaining agencies’ funding requests were reviewed by the County’s Cultural and Festival Agency Review Team. The team recommends continued funding for the agencies that requested funding in FY 24 and received funding in the FY 23 Adopted budget with the following exceptions, which result in a net increase in funding of \$15,500:
 - Three programs that received funding in FY 23 did not reapply for funding in FY 24. They were: Lighthouse Studio, Paramount Theater and Virginia Festival of the Book.

DESCRIPTIONS

The Charlottesville-Albemarle Convention and Visitors Bureau was established to promote Charlottesville and Albemarle County to out-of-town visitors. It has two main programs: a marketing office to promote local attractions and services, and a visitor's center to assist visitors with travel services.

Charlottesville Ballet is a professional ballet company, dance academy, and nonprofit organization headquartered in Albemarle County. Founded in 2007 with a unique mission for dancer wellness to celebrate artists of all body types and backgrounds, Charlottesville Ballet is the only full-time professional dance company in the area and serves the entire Central Virginia region.

The Charlottesville Band represents and serves members of the Charlottesville-Albemarle community. Its goal is to contribute to the cultural enjoyment and education of area residents by providing free concerts to the public.

The Jefferson School African American Heritage Center's mission is to honor and preserve the rich heritage and legacy of the African American community of Charlottesville/Albemarle, Virginia and to promote a greater appreciation for and understanding of, the contributions of African Americans and peoples of the Diaspora.

Live Arts: Live Arts is a nonprofit theater located in Charlottesville, VA that serves the community through its mission of "forging theater and community." Its year-round education programs engage both youth and adults.

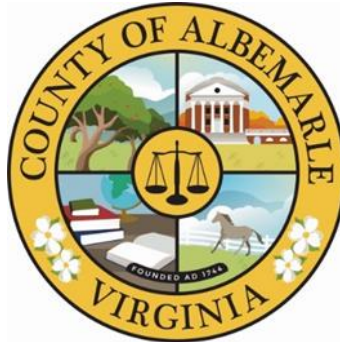
Music Resource Center: A nonprofit after-school program providing unlimited voice, instrument, and dance lessons, practice space, mentorship, access to instruments and equipment, performance opportunities, summer camps, and recording studio time to 6th-12th grade students.

New City Arts Initiative: Working to make Charlottesville and the surrounding counties a more livable place for artists by creating connections between artists and unique audiences through creative conversations, art spaces, and community-building collaborations.

Sin Barreras provides direct services to clients, runs workshops to provide resources and education (for both the Spanish and English-speaking communities), participates in advocacy initiatives that affect our client, and organizes Cville Sabroso, the largest Latin American Heritage festival in central Virginia.

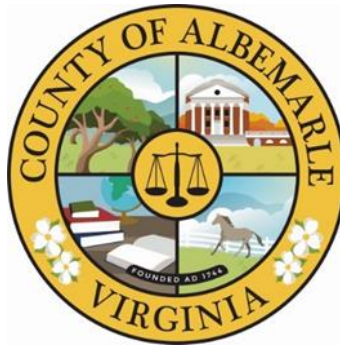
Virginia Discovery Museum provides exhibits, programs, and community events that are accessible to all families during the first years of life that are essential to future learning.

The Virginia Film Festival is an annual festival that celebrates film and the way it impacts and reflects American and Virginian culture.



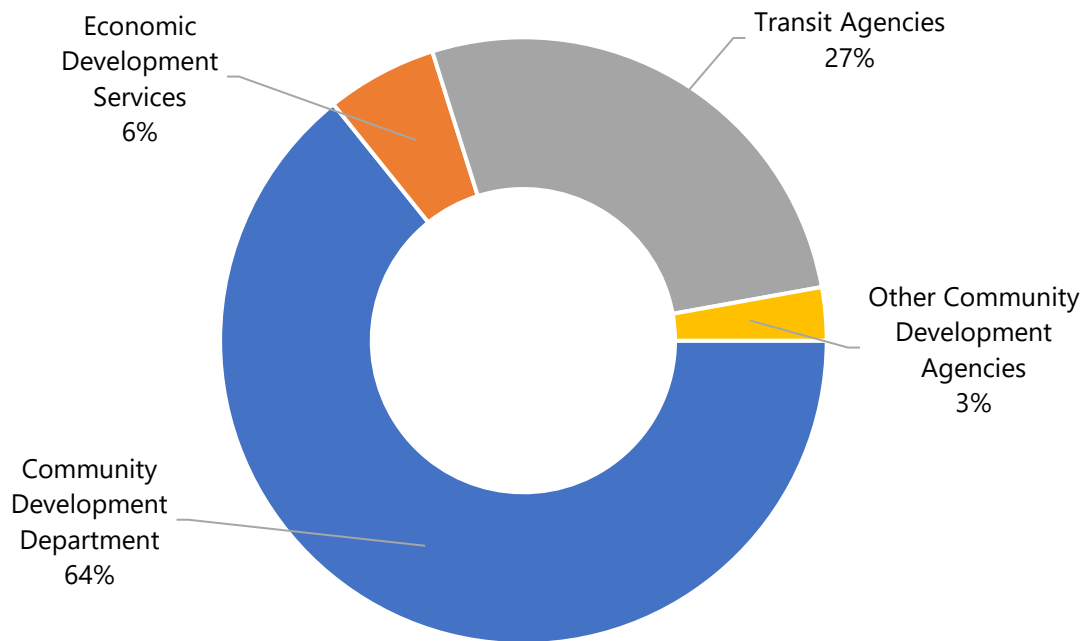
Community Development





COMMUNITY DEVELOPMENT

FY 24 Recommended Community Development Budget \$14,365,722



	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Community Development Department	\$7,462,084	\$8,261,955	\$8,239,729	\$8,245,819	(\$16,136)	-0.2%
Economic Development Services	5,599,497	798,492	857,766	891,902	\$93,410	11.7%
Transit Agencies	3,254,195	3,644,759	3,369,759	4,823,621	\$1,178,862	32.3%
Other Community Development Agencies	327,117	381,875	381,155	404,380	\$22,505	5.9%
TOTAL	\$16,642,893	\$13,087,081	\$12,848,409	\$14,365,722	\$1,278,641	9.8%

COMMUNITY DEVELOPMENT DEPARTMENT

MISSION

Community Development implements the Board of Supervisors' vision as stewards of the community's natural and built environments. We engage all voices of the County while focusing on public health and safety, plus the well-being and enhanced quality of life for our community.

DESCRIPTION

Community Development is a team of approximately 75 professionals working together in a department of five divisions: administration, building, engineering, planning, and zoning. We serve the community in the 725 square miles of Albemarle County while adhering to County core values of community, integrity, innovation, stewardship, and learning.

GOALS

1. To implement a modern, county-wide community development system as a replacement for the current County View system.
2. To complete phase 2 of the comprehensive plan update focused on policy creation and to begin the phase 3 process of creating the related ordinance updates.
3. To modernize the zoning ordinance and the fee study in support of the comprehensive plan updates.
4. To continue to streamline departmental policies and practices to increase efficiency.
5. To support workforce stabilization plus the career development of staff to expand their skills and abilities in the workplace.

STRATEGIC PLAN CONNECTION

The County's Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan's hierarchy are Objectives that highlight the County's priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 2.5 Identify and mitigate community risk while building, sustaining, and validating the community's capability to respond to and recover from disasters and other natural threats
- 3.4 Implement long-range plans to embrace multimodal connectivity
- 4.1 Develop AC44 Comprehensive Plan updates and Zoning modernization
- 6.3 Modernize business processes and technology to transform customer service demands

FINANCIAL DATA

Community Development Department						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$4,924,542	\$5,400,720	\$5,304,841	\$5,574,184	\$173,464	3.2%
Benefits	1,829,699	2,114,150	1,953,623	2,184,516	\$70,366	3.3%
Operating	648,998	718,085	952,265	474,119	(\$243,966)	-34.0%
Capital Outlay	58,845	29,000	29,000	13,000	(\$16,000)	-55.2%
Expenditure Total	\$7,462,084	\$8,261,955	\$8,239,729	\$8,245,819	(\$16,136)	-0.2%
Revenue						
Local	\$3,490,799	\$2,191,546	\$2,850,000	\$2,850,000	\$658,454	30.0%
Transfer from Water Resources Fund*	534,405	591,543	591,543	323,963	(\$267,580)	-45.2%
Transfer from Capital Fund	0	0	0	101,788	\$101,788	
Revenue Total	\$4,025,204	\$2,783,089	\$3,441,543	\$3,275,751	\$492,662	17.7%
Net Cost	\$3,436,881	\$5,478,866	\$4,798,186	\$4,970,068	(\$508,798)	-9.3%
Positions	76.5	76.5	75.5	76.5	0.0	0.0%

*The actual transfer from the Water Resources Fund is based on actual expenditures.

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Reallocation of one position from CDD to the Department of Human & Social Services (DHSS).
- Re-appropriations \$879,524 which included purchase orders for contract services for one-time projects, completing the Wireless Facility Policy and Ordinance, no parking signs budgeted in FY 22 and continuing into FY 23, and one-time funding to continue support for CDD’s work program, including the Comprehensive Plan update and the Zoning Ordinance Update.

FY 24 Recommended Budget: The Community Development Department budget *decreases* \$16,136 or 0.2% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- Provides funding for the full year impact of positions that were budgeted to begin mid-year according to the FY 23 Adopted Budget.
- Reallocation of 1 position totaling \$101,788 from the Capital Fund to the General Fund which is funded by a corresponding transfer from the Capital Fund. This change is to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This change is budget neutral.
- *Decrease* of \$259,966 in the combined Operating and Capital Outlay expenditure categories primarily due to the removal of one-time costs included in the FY 23 Adopted Budget.
- *Increase* \$492,662 or 17.7% in related revenues, primarily based on the projected amount of development activity anticipated in the County, the amount of staff time eligible to be funded by the Water Resources Fund, and a transfer from the Capital Fund to support capital administrative services within CDD.

ECONOMIC DEVELOPMENT SERVICES

MISSION

The mission of the Economic Development Office (EDO) is to attract additional financial resources into the community through responsible economic development activities that equitably enhance the County's competitive position and result in quality job creation and career employment opportunities, increased tax base, enhanced natural resources and community character, and an improved quality of life for all residents.

DESCRIPTION

The work in EDO is guided by the Economic Development Strategic Plan, called Project EnABLE (Enabling A Better Life Economically), approved by the Board of Supervisors in December 2018. Albemarle County's focus on economic development developed significant momentum in recent years. Additionally, the Business Continuity Strategy (Lift Grants, Safe Spaces) helped propel forward despite the unprecedented COVID-19 global pandemic and public health crisis endured since March 2020.

GOALS

Goal 1 – Strengthen existing business retention and/or expansion (BRE) to help existing businesses be successful.

- Objective 1 – Lead the formalization of the existing BRE program.

Goal 2 – Improve the business climate (Community Development Department and Finance Department are critical partners)

- Objective 1 – Improve efficiency by removing and reducing controllable barriers.
- Objective 2 – Clarify and improve customer experience for starting and operating a business.

Goal 3 – Lead the County's readiness to accommodate businesses (Community Development Department and Finance Department are critical partners)

- Objective 1 – Lead the growth of targeted industries, existing primary businesses, and emerging opportunities.
- Objective 2 – Represent economic development interests in County and institutional partners' planning processes.
- Objective 3 – Lead the creation and implementation of economic development incentives, programs, and policies.
- Objective 4 – Support the integration of economic development analysis and fiscal impact in the development review process.
- Objective 5 – Support a skilled and trained workforce (ACPS, ACDHSS, Virginia Career Works – Piedmont Region, UVA, and PVCC are critical partners for this objective)
- Objective 6 – Lead and support agribusinesses

Goal 4 – Seek private investment to further the public good.

- Objective 1 – Partner with others to develop projects that result in a public good or enhance natural resources.
- Objective 2 – Support development projects that capitalize on our assets, inspiration, and potential to create unique and community-based public spaces.
- Objective 3 – Lead the development of public-private partnerships that increase direct private investment.

Goal 5 – Educate the community and enhance the visibility of economic development (Office of Communications and Public Engagement is a critical partner)

- Objective 1 – Build community awareness for ED initiatives.
- Objective 2 – Identify, track and publish regular analytics that benchmark performance.

Goal 6 – Lead external efforts to create strategic partnerships with economic development institutions (Finance Department is a critical partner)

- Objective 1 – Create partnerships to advance County’s strategic and economic development goals.
- Objective 2 – Lead the formalization of operating protocols with regional partners to further develop the entrepreneurial ecosystem.
- Objective 3 – Strengthen effective working partnership with the Economic Development Authority

Goal 7 – Partner to expand efforts to build the County’s tourism sector (Office of Communications and Public Engagement is a critical partner)

- Objective 1 – Partner with CACVB Executive Board and staff to support regional tourism priorities.
- Objective 2– Support existing and new tourism products in Albemarle County
- Objective 3 - Partner with others to leverage Virginia Tourism Corporation (VTC) resources.

STRATEGIC PLAN CONNECTION

The County’s Strategic Plan is a five-year document designed to align with the Board of Supervisors guidance through FY 28. It has six goals: 1) Safety & Well-Being, 2) Resilient, Equitable & Engaged Community, 3) Infrastructure & Placemaking, 4) Quality of Life, 5) Education & Learning, and 6) Workforce & Customer Service. Next in the Strategic Plan’s hierarchy are Objectives that highlight the County’s priorities. They are areas where positive change can be made.

This department is the lead for the following objectives. The department also contributes to other strategic objectives through partnering with others:

- 4.2 Update Project Enable to include County’s role in Economic Development

FINANCIAL DATA

Economic Development Services - General Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Economic Development Office						
Salaries	\$286,951	\$346,299	\$368,300	\$381,361	\$35,062	10.1%
Benefits	108,065	125,733	138,006	145,808	\$20,075	16.0%
Operating	94,961	190,565	190,565	190,236	(\$329)	-0.2%
Capital Outlay	2,202	3,000	3,000	3,000	\$0	0.0%
Economic Development Office Total	\$492,178	\$665,597	\$699,871	\$720,405	\$54,808	8.2%
Agency Contributions						
Central Va Partnership for Econ. Development	\$54,861	\$55,272	\$55,272	\$57,212	\$1,940	3.5%
Central Va Small Business Development Center	36,000	36,000	61,000	66,401	\$30,401	84.4%
Community Investment Collaborative	0	25,000	25,000	25,000	\$0	0.0%
Virginia Career Works – Piedmont Region	16,458	16,623	16,623	22,884	\$6,261	37.7%
Agency Contributions Total	\$107,319	\$132,895	\$157,895	\$171,497	\$38,602	29.0%
Transfer to Economic Development Fund	\$5,000,000	\$0	\$0	\$0	\$0	
Total Expenditures	\$5,599,497	\$798,492	\$857,766	\$891,902	\$93,410	11.7%
Positions	4.0	4.0	4.0	4.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- Includes the re-appropriation of \$25,000 in funding identified in FY 22 to be provided to the Central Virginia Small Business Development Center in FY 23 for programming to support the County’s economic development strategic plan, Project ENABLE.

FY 24 Recommended Budget: The Economic Development Services budget *increases* \$93,410 or 11.7% and reflects the following:

Economic Development Office

- 4.0% *increase* for salaries.
- Increase* to the employer’s health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.

Agency Contributions

- Central Virginia Partnership for Economic Development *increases* by \$1,940 or 3.5% and is based on the County’s share of costs using a \$0.50 per capita funding formula.
- Central Virginia Small Business Development Center (CVSBDC) *increases* \$30,401 or 84.4% and is based on the County’s share of costs and that COVID-related funding is sunseting, leading to a decrease in both Virginia and Federal grants for FY 24.
- Virginia Career Works – Piedmont Region *increases* by \$6,261 or 37.7% and is based on the County’s share of costs using a \$0.15 per capita funding formula and enhancing the scope of work to open the Albemarle County Affiliate Center.

Agency Descriptions

The Central Virginia Partnership (CVPED) is a non-profit, public/private partnership, serving the City of Charlottesville, Albemarle County and seven other Counties. Forging collaborations between business, local government, and higher education, CVPED's mission is to advance innovative strategies for regional economic prosperity.

The Central Virginia Small Business Development Center (CVSBDC), is a resource partner of the U.S. Small Business Administration, provides free business and technical counseling, low-cost training, and connection to resources for existing and pre-venture entrepreneurs. CVSBDC's mission is to advance Virginia's diverse economy by providing small businesses the expertise and resources to succeed.

Community Investment Collaborative is a Community Development Finance Institution (CDFI) founded in 2012. We host the Central Virginia Small Business Development Center. Our mission is to strengthen the community and contribute to economic development by fueling the success of under-resourced entrepreneurs through education, mentoring, micro-lending and networking.

Virginia Career Works – Piedmont Region (VCW-P) is the workforce development board for Albemarle County and the City of Charlottesville. VCW-P provides services to the unemployed, career seekers, businesses, individuals with disabilities, veterans, youth, re-entry, career switchers, new graduates, and other diverse populations to mitigate workforce inequities, gaps, barriers, economic equity, and cultural competence.

TRANSIT AGENCY CONTRIBUTIONS

DESCRIPTION

Charlottesville Area Transit (CAT) provides bus service to the greater Charlottesville area. This includes the following general areas in Albemarle County: Georgetown Road and Commonwealth Drive, Route 29 North and Rio Road, Pantops, 5th Street Extended, and Piedmont Virginia Community College.

Jaunt, Inc. is a regional public transportation system providing service to the citizens of Albemarle, Fluvanna, Louisa, Nelson, Buckingham, and Amherst Counties, as well as Charlottesville. In Albemarle, JAUNT provides paratransit services and Albemarle’s rural demand response and commuter services.

The **Regional Transit Partnership (RTP)** serves as an official advisory board, created by the City of Charlottesville, Albemarle County, and Jaunt, in partnership with the Virginia Department of Rail and Public Transportation to provide recommendations to decision-makers on transit-related matters. There are four main goals of the Partnership:

- A. Establishing Strong Communication: The Partnership will provide a long-needed venue to exchange information and resolve transit-related matters.
- B. Ensuring Coordination between Transit Providers: The Partnership will allow transit providers a venue to coordinate services, initiatives, and administrative duties of their systems.
- C. Set the Regions Transit Goals and Vision: The Partnership will allow local officials and transit staff to work together with other stakeholders to craft regional transit goals. The RTP will also provide, through MPO staff and updates of the Transit Development Plans (TDPs), opportunities for regional transit planning.
- D. Identify Opportunities: The Partnership will assemble decision-makers and stakeholders to identify opportunities for improved transit services and administration, including evaluation of a Regional Transit Authority (RTA).

Central Shenandoah Planning District Commission is the fiscal agent for the Afton Express, a transit route connecting the Shenandoah Valley area with the Charlottesville/Albemarle area.

FINANCIAL DATA

Transit Agency Contributions							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
Expenditures							
Central Shenandoah Planning District Co	\$6,137	\$5,546	\$5,546	\$5,677	\$5,677	\$131	2.4%
Charlottesville Area Transit	1,000,000	1,000,000	1,000,000	1,300,000	1,300,000	\$300,000	30.0%
Jaunt	2,179,308	2,309,213	2,309,213	2,309,213	2,309,213	\$0	0.0%
Transit Reserve - Jaunt	0	0	0	1,008,731	1,008,731	\$1,008,731	
Regional Transit Partnership	68,750	55,000	55,000	25,000	25,000	(\$30,000)	-54.5%
Microtransit Reserve	0	275,000	0	175,000	175,000	(\$100,000)	-36.4%
Expenditure Total	\$3,254,195	\$3,644,759	\$3,369,759	\$4,823,621	\$4,823,621	\$1,178,862	32.3%

OVERVIEW/NOTABLE CHANGES

FY 23 Projected:

- The FY 23 Adopted Budget included a \$275,000 Microtransit Reserve, this funding will serve as the County’s match for implementation of a microtransit demonstration grant to provide microtransit service for both the Route 29 North and Pantops service areas. Service was initially scheduled to begin mid-year FY 23, however the revised implementation schedule has service initiation beginning in early FY 24.

FY 24 Recommended Budget: Overall, Transit Agency contributions *increase* \$1,178,862 or 32.3% and reflects:

- Central Shenandoah Planning District Commission *increases* \$131 or 2.4% to provide the County's match for the Afton Express, a transit route connecting the Shenandoah Valley area with the Charlottesville/Albemarle area.
- Charlottesville Area Transit (CAT) *increases* by \$300,000 from FY 23, this increase is consistent with the 5-year transit budget plan as prepared by CAT for the FY 22 budget process.
- Jaunt is level funded at this time. Staff plans to schedule a budget work session on Transit and to make a recommendation for the Board of Supervisors' consideration during the budget development process. The funding for any increased costs after further review would be provided from the Transit Reserve – Jaunt described below.
- A Transit Reserve – Jaunt of \$1,008,731 is included. This amount is based upon Jaunt's request to the County for continuing existing services. The requested increase of 43.7% for existing Jaunt services is due to several factors: changes in the allocations of State and federal funding available to offset the cost of Jaunt services, changes in the distribution of state, federal, and local funding responsibilities for Jaunt capital costs and some urban service zones with no federal assistance (also known as transit deserts).
- The Regional Transit Partnership (RTP) *decreases* \$30,000 or 54.5% due to the removal of one-time funding provided in FY 23 for a local match toward the development of a transit governance study as a follow up to the Regional Transit Vision Plan. Recommended funding includes the County's share of current operations.
- The FY 24 Recommended Budget includes a \$175,000 Microtransit Reserve, this funding will serve as the remainder of the County's \$450,000 match for implementation of a microtransit demonstration grant to provide microtransit service for both the Route 29 North and Pantops service areas with service scheduled to begin at the beginning of FY 24. The initial grant match for this service was appropriated in FY 23 and any unspent funding from that portion will be requested for re-appropriation to FY24.

OTHER COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS

FINANCIAL DATA

Other Community Development Agency Contributions							
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Request	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
						\$ Change	% Change
EXPENDITURES							
TJ Planning District Commission	\$133,353	\$156,222	\$155,502	\$161,747	\$161,747	\$5,525	3.5%
Va Cooperative Extension Service	193,764	225,653	225,653	277,503	242,633	\$16,980	7.5%
Expenditure Total	\$327,117	\$381,875	\$381,155	\$439,250	\$404,380	\$22,505	5.9%
REVENUE							
Local	\$20,883	\$21,078	\$21,078	\$21,504	\$21,504	\$426	2.0%
Revenue Total	\$20,883	\$21,078	\$21,078	\$21,504	\$21,504	\$426	2.0%
Net Cost	\$306,234	\$360,797	\$360,077	\$417,746	\$382,876	\$22,079	6.1%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: Overall, Other Community Development Agency contributions *increase* \$22,505 or 5.9% and reflect the following changes:

- Thomas Jefferson Planning District Commission (TJPDC) *increases* \$5,525 or 3.5% based on the County’s share of existing programs.
- Virginia Cooperative Extension Service (VCE) *increases* \$16,980 or 7.5% and reflects the County’s share of existing services and to convert two part-time employees to one full-time employee to better help with recruitment, retention, and more consistent service delivery.
- Local revenue related these agency contributions includes funding from the City of Charlottesville related to the Virginia Cooperative Extension Service.

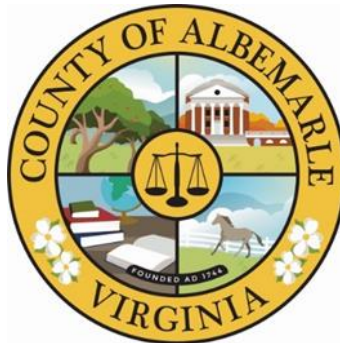
DESCRIPTIONS

Thomas Jefferson Planning District Commission (TJPDC) serves as a planning and coordinating body for the localities of Planning District Ten. Its mission is to identify and analyze regional issues, and facilitate decision-making to resolve those issues, to serve as an information resource through the data and mapping center, and to develop local and regional plans or strategies that will strengthen local governments’ ability to serve their citizens.

Virginia Cooperative Extension Service (VCE) provides Albemarle County citizens with the educational resources and research available from Virginia Tech, Virginia State University, and the U.S. Department of Agriculture. Local staff provide educational programs on nutrition, food safety, production and marketing techniques for commercial agriculture, and horticultural information for homeowners.

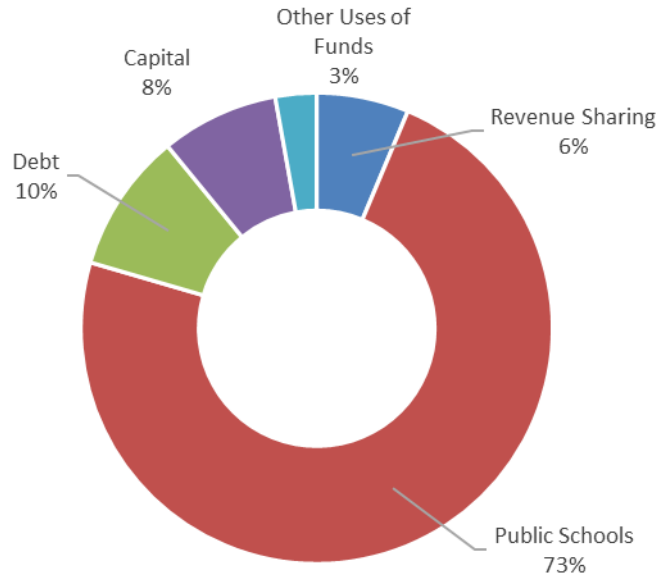
Non-Departmental





NON-DEPARTMENTAL

FY 24 Recommended Non-Departmental Budget \$248,687,223



Non-Departmental						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY22 Adopted to FY 24 Recomm	
					\$ Change	% Change
Revenue Sharing	\$15,411,834	\$15,545,227	\$15,545,227	\$15,715,740	\$170,513	1.1%
Transfers						
Public Schools Fund	152,894,248	167,453,853	167,453,853	182,019,694	\$14,565,841	8.7%
Debt Service Funds	23,083,826	23,032,050	23,032,050	23,831,420	\$799,370	3.5%
Capital Projects Funds	9,743,142	12,788,618	12,788,618	15,226,102	\$2,437,484	19.1%
Other Funds	15,698,884	1,983,176	17,790,652	7,151,494	\$5,168,318	260.6%
Subtotal, Transfers	201,420,100	205,257,697	221,065,173	228,228,710	22,971,013	11.2%
Other Uses of Funds	2,509,194	5,304,441	2,860,301	4,737,736	(\$566,705)	-10.7%
Expenditure Total	\$219,341,129	\$226,107,365	\$239,470,701	\$248,682,186	\$22,574,821	10.0%

REVENUE SHARING

DESCRIPTION AND OVERVIEW

The Annexation and Revenue Sharing Agreement between the County of Albemarle and the City of Charlottesville dated February 17, 1982, was approved in a public referendum on May 18, 1982. The agreement obligates the County and the City to contribute portions of their respective real property tax bases and revenues to a Revenue and Economic Growth Sharing Fund annually. Distribution of the fund and the resulting net transfer of funds are to be made each January 31 while this agreement remains in effect.

Pursuant to the terms of this agreement, the City will not initiate annexation procedures against the County and a committee was created to study the desirability of combining the governments and the services currently provided. The agreement became effective on July 1, 1982, and remains in effect until:

- The County and City are consolidated into a single political subdivision; or
- The concept for independent cities presently existing in Virginia is altered by the State law in such a manner that real property in the City becomes part of the County’s tax base; or
- The County and City mutually agree to cancel or change the agreement.

FINANCIAL DATA

Revenue Sharing to the City of Charlottesville						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Revenue Sharing	\$15,411,834	\$15,545,227	\$15,545,227	\$15,715,740	\$170,513	1.1%

OVERVIEW/NOTABLE CHANGES

In FY 24, the County is obligated to pay \$15,715,740 to the City of Charlottesville in fulfillment of the revenue sharing agreement provisions, an increase of \$170,513 or 1.1% over the FY 23 payment. This payment is the amount calculated through the formula that was agreed upon when the agreement was signed.

REVENUE SHARING CALCULATION

Factors in Calculation	Albemarle	Charlottesville
Population (2021)	114,424	51,079
Real Estate Tax Base (2021)	22,210,932,829	8,417,260,600
Nominal Tax Rate (2021)	0.854	0.950
Assessment Ratio (2021)	89.10	86.23
True Tax Rate*	0.7609	0.8192
Growth Sharing Contribution based on 0.37/\$100**	82,180,451	31,143,864

Step 1: Compute relative population indices for both jurisdictions by dividing each jurisdiction's population by the sum of the populations for both jurisdictions.

	Albemarle	Charlottesville	Total
Population	114,424	51,079	165,503
Population Index	0.6914	0.3086	1.0000

Step 2: Compute relative tax effort indices for both jurisdictions by dividing each jurisdiction's true real property tax rate by the sum of the true real property tax rates for both jurisdictions.

	Albemarle	Charlottesville	Total
True Tax Rate	0.7609	0.8192	1.5801
Relative Tax Effort Index	0.4816	0.5184	1.0000

Step 3: Compute a composite index for each jurisdiction by averaging the relative population index and the relative tax effort index for the respective jurisdiction.

	Albemarle	Charlottesville	Total
Combined Indices	1.1729	0.8271	2.0000
Composite Index	0.5865	0.4135	1.0000

Step 4: Multiply the composite index of each jurisdiction by the total contributions to determine each jurisdiction's share of the fund.

	Albemarle	Charlottesville	Total
Growth Sharing Fund Contributions	82,180,451	31,143,864	113,324,316
Composite Index	0.5865	0.4135	1.0000
Share of Fund	66,464,711	46,859,605	113,324,316

Step 5: Compute the net transfer by finding the difference between each jurisdiction's contribution and its share of the distribution.

	Albemarle	Charlottesville	Total
Growth Sharing Fund Contributions	82,180,451	31,143,864	113,324,316
Share of Fund	66,464,711	46,859,605	113,324,316
Net Transfer	(15,715,740)	15,715,740	

* The true tax rate is the nominal tax rate divided by the assessment ratio. When the assessment ratio = 100, the true tax rate is the same as the nominal tax rate.

** The agreement states that the "City and the County will each annually contribute to the revenue and economic growth sharing fund, from their respective real property revenues, thirty-seven cents for each one hundred dollars of value of locally assessed taxable real property, improved and unimproved, within their respective political boundaries."

HISTORY OF REVENUE SHARING PAYMENTS

FISCAL YEAR	AMOUNT OF PAYMENT	DOLLAR CHANGE	PERCENT CHANGE	FISCAL YEAR	AMOUNT OF PAYMENT	DOLLAR CHANGE	PERCENT CHANGE
1982-83	\$1,293,552	N/A	N/A	2003-04	7,726,021	1,033,210	15.4%
1983-84	1,530,991	237,439	18.4%	2004-05	8,004,461	278,440	3.6%
1984-85	1,579,753	48,762	3.2%	2005-06	9,742,748	1,738,287	21.7%
1985-86	1,875,179	295,426	18.7%	2006-07	10,134,816	392,068	4.0%
1986-87	1,942,509	67,330	3.6%	2007-08	13,212,401	3,077,585	30.4%
1987-88	2,277,953	335,444	17.3%	2008-09	13,633,950	421,549	3.2%
1988-89	2,368,027	90,074	4.0%	2009-10	18,038,878	4,404,928	32.3%
1989-90	2,693,120	325,093	13.7%	2010-11	18,454,658	415,780	2.3%
1990-91	2,802,360	109,240	4.1%	2011-12	18,089,812	(364,846)	-2.0%
1991-92	3,277,350	474,990	16.9%	2012-13	17,520,948	(568,864)	-3.1%
1992-93	3,426,000	148,650	4.5%	2013-14	16,931,333	(589,615)	-3.4%
1993-94	4,319,236	893,236	26.1%	2014-15	16,466,981	(464,352)	-2.7%
1994-95	4,475,120	155,884	3.6%	2015-16	16,058,668	(408,313)	-2.5%
1995-96	5,049,991	574,871	12.8%	2016-17	15,767,084	(291,584)	-1.8%
1996-97	5,170,853	120,862	2.4%	2017-18	15,855,485	88,401	0.6%
1997-98	5,518,393	347,540	6.7%	2018-19	15,696,360	(159,125)	-1.0%
1998-99	5,587,013	68,620	1.2%	2019-20	14,199,607	(1,496,753)	-9.5%
1999-00	5,853,794	266,781	4.8%	2020-21	14,589,313	389,706	2.7%
2000-01	6,093,101	239,307	4.1%	2021-22	15,411,834	822,521	5.6%
2001-02	6,482,712	389,611	6.4%	2022-23	15,545,227	133,393	0.9%
2002-03	6,692,811	210,099	3.2%	2023-24	\$15,715,740	170,513	1.1%

TRANSFERS

DESCRIPTION AND OVERVIEW

The transfer of funds from the General Fund to several other County Funds is made each year to pay for a variety of programs including the following:

- Public school operations
- School debt service and capital projects
- County government debt service and capital projects
- Water Resources management
- Economic Development Authority
- Housing initiatives

ALLOCATION OF SHARED REVENUE

The County’s adopted Financial Management Policies state:

The County shares the increase or decrease in available shared revenues amount the County Government and Public Schools operating, debt service, and capital budgets.

- *When developing the budget, the County calculates the increase or decrease in General Fund local tax and State non-categorical aid revenues.*
- *This amount is adjusted for changes in expenses that reduce available shared revenue: City of Charlottesville revenue sharing, Tax Relief programs, Economic Development Authority tax-related performance agreements, and the designated transfer to the Water Resources Fund.*
- *The remaining amount is allocated 54% to the Public Schools operating budget, 36% to the County Government operating budget, and 10% for joint County Government and Public Schools debt service and capital budgets.*

This guideline may be reviewed annually with Board of Supervisors approval.

The calculation for the FY 24 allocation of available shared revenues is on the following page and includes a recommended one-time adjustment for FY 24 due to the specific circumstances among the General Fund, Public School Operating Fund, and Capital and Debt Funds.

This adjustment is recommended due the circumstances specific to the FY 24 budget:

- The Recommended FY 24-28 Capital Improvement Plan (CIP) includes updated project and borrowing costs, which are significantly greater than the FY 23-27 CIP due to changing material costs and a new interest rate environment. This adjustment provides a one-time transfer of \$4.9 M to the CIP, which helps maintain the current adopted CIP through FY 27 and fund FY 28, which includes the construction of an Elementary School.
 - This adjustment recommends allocating the \$4.9 million at 60% to the Public School Capital Fund and 40% to the County Government Capital Fund, consistent with how the funding would be split if it instead when to operations.
- The Public School Operating Fund receives an increase of \$14.6 million or 8.7%, which was included in the balanced draft budget presented by the Superintendent to the School Board on February 16, 2023.
- The FY 24 Recommended General Fund is also balanced using this recommended adjustment.

Without this adjustment, projects would need to be removed from the Recommended FY 24-28 CIP, and the Public School operating and General Fund would receive additional revenue in its place. Because this adjustment is one-time, it does not limit the ability for the County Government or Public Schools to fund future operating obligations, such as the operating impacts of capital projects. This strategy was developed in partnership with Public Schools’ staff.

	FY 23 Adopted	FY 24 Recomm
Shared Revenue		
General Property Taxes	\$243,939,084	\$271,201,990
Other Local Taxes	70,926,224	76,792,170
Non-Categorical State Aid	19,034,050	18,997,284
	\$333,899,358	\$366,991,445
Less Committed Expenditures		
Revenue Sharing	\$15,545,227	\$15,715,740
Tax Relief	1,480,000	1,720,000
EDA Performance Agreements (Tax-related)	315,000	380,000
Transfer to Water Resources Fund	1,668,176	1,916,214
	\$19,008,403	\$19,731,954
Net Revenue	\$314,890,955	\$347,259,491
Financial Management Policies Guideline	Share	
Capital/Debt	10%	\$35,820,668
Public Schools	54%	167,453,853
County Government	36%	111,616,434
	100%	\$314,890,955
One-Time FY 24 Recommended Alternative		
Capital/Debt	25%	\$35,820,668
Public Schools	45%	167,453,853
County Government	30%	111,616,434
	100%	\$314,890,955

Note: Shared Revenue amounts are available in the General Fund Revenue chapter of this document. Committed Expenditures amounts are available in the Non-Departmental chapter of this document.

SCHOOL TRANSFER

Transfer to the School Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Tr. To School Fund	\$152,894,248	\$167,453,853	\$167,453,853	\$182,019,694	\$14,565,841	8.7%

OVERVIEW/NOTABLE CHANGES

Albemarle County’s school operations are financed from several sources of funding including local, state, and federal revenues and from local tax revenues. The local tax revenues are provided to the Public Schools by a transfer of funds from the County General Fund.

FY 24 Recommended Budget: The ongoing transfer to the Public Schools *increases* \$14,565,841 or 8.7% over the FY 23 Adopted Budget. This transfer is based on policy guidelines for the allocation of shared revenue, including adjustments, described in the “Allocation of Shared Revenue” section.

ONGOING TRANSFERS TO CAPITAL AND DEBT SERVICE FUNDS

Ongoing Transfers to Capital and Debt Service						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Tr. To School Debt Service	\$16,123,782	\$15,867,171	\$15,867,171	\$16,391,050	\$523,879	3.3%
Tr. To County Gov. Debt Service	6,960,044	7,164,879	7,164,879	7,440,370	\$275,491	3.8%
Tr. To Capital Funds	9,743,142	12,788,618	12,788,618	15,226,102	\$2,437,484	19.1%
Expenditure Total	\$32,826,968	\$35,820,668	\$35,820,668	\$39,057,522	\$3,236,854	9.0%

OVERVIEW/NOTABLE CHANGES

Transfers are made from the General Fund to School and County Government Debt Service Funds each year to make interest and principal payments on funds borrowed by the County for capital projects. Transfers from the General Fund to the Capital Improvement Program fund “pay-as-you-go” projects and provide reserves for future project costs.

Funding debt service obligations is the first priority of the General Fund Transfer to Debt and Capital. After the debt obligation is met, the balance is distributed to the Capital Funds based on the cash needs associated with pay-as-you-go projects. The distribution takes into consideration the cash needs per project net of other available revenues and available fund balance/cash.

FY 24 Recommended Budget: Overall, the General Fund transfer to capital projects and debt service is *increasing* \$3,236,854 or 9.0% over the FY 23 Adopted Budget. This transfer is based on policy guidelines for the allocation of shared revenue, including adjustments, described in the “Allocation of Shared Revenue” section.

OTHER TRANSFERS

Other Transfers						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Tr. To Capital Funds (one-time)	\$10,810,421	\$0	\$11,850,408	\$4,855,280	\$4,855,280	
Tr. To Housing Fund	3,100,000	0	3,872,011	0	\$0	
Tr. To EDA Fund	235,537	315,000	315,000	380,000	\$65,000	20.6%
Tr. To Water Resources Fund	1,546,768	1,668,176	1,753,233	1,916,214	\$248,038	14.9%
Other Transfers	6,158	0	0	0	\$0	
Expenditure Total	\$15,698,884	\$1,983,176	\$17,790,652	\$7,151,494	\$5,168,318	260.6%

ONE-TIME TRANSFER TO CAPITAL FUNDS

In order to fund the Recommended FY 24-28 Capital Improvement Plan, which is challenged by significantly higher project and borrowing costs than the FY 23-27 CIP due to changing material costs and a new interest rate environment, this budget recommends the transfer of \$16.7 million in one-time funding to the CIP in FY 23 and FY 24 as follows:

FY 23 Projected:

- \$1.2 million from the General Fund’s fund balance, an amount that is available above policy and obligated uses.
- \$3.2 million from projected interest and investment revenue exceeding the FY 23 budget due to the new interest rate environment.
- \$7.5 million in shared tax revenues that are projected to exceed the FY 23 budget. This provides funding to the Capital Budget according to the Allocation of Shared Revenue formula. Additionally, funding for School Operations is recommended to be sent to the School Capital budget to support increased project and borrowing costs and provide additional funding for the renovations project.
 - The County Government portion of this shared revenue update is recommended to be transferred to the Housing Fund (discussed further below).

FY 24 Recommended: A one-time transfer of \$4.9 million to the Capital Fund is recommended for FY 24. This transfer is based on policy guidelines for the allocation of shared revenue, including adjustments, described in the “Allocation of Shared Revenue” section.

TRANSFER TO HOUSING FUND

The purpose of the Housing Fund is to support housing initiatives that are one-time costs and that support the County’s strategic and housing goals. Additional details can be found in the “Other Funds” chapter of this document.

FY 23 Projected: A one-time transfer of \$3.9 million is recommended to be appropriated in FY 23 after adoption of the FY 24 budget to transfer funding to the Housing Fund. This amount is based on the County Government’s portion of a recommended shared revenue update according to the Allocation of Shared Revenues formula.

TRANSFER TO ECONOMIC DEVELOPMENT AUTHORITY

The Economic Development Authority’s (EDA’s) role is to assist qualified businesses and industries who plan to expand or locate within the County by administering grant and bond programs that support economic vitality. The County serves as the fiscal agent for the EDA.

FY 24 Recommended Budget: Includes \$315,000 planned to be transferred from the General Fund pursuant to performance agreements approved by the Board of Supervisors between the County, the EDA, and third parties. Additional details can be found in the “Other Funds” chapter of this document.

TRANSFER TO WATER RESOURCES FUND

This transfer of 0.7 cents on the real estate tax rate to the Water Resources Fund is to support operating, capital, and debt service expenditures associated with meeting water resources mandates.

FY 24 Recommended Budget: The transfer to the Water Resources Fund *increases* \$248,038 or 14.9% based on the increased value of a 0.7 cents on the Real Estate tax rate. For more information, see the Water Resources Fund in the “Other Funds” chapter.

OTHER USES OF FUNDS

DESCRIPTIONS AND FINANCIAL DATA

Other Uses of Funds						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Refunds	\$39,685	\$40,000	\$37,310	\$40,000	\$0	0.0%
Tax Relief-Elderly/Disabled	1,296,538	1,480,000	1,480,000	1,720,000	\$240,000	16.2%
CSM Reserve	0	200,000	0	275,000	\$75,000	37.5%
Climate Action Pool	0	0	697,091	0	\$0	
Space Reserve	0	558,000	0	0	(\$558,000)	-100.0%
Salary & Benefits Reserve	0	1,650,000	0	1,407,226	(\$242,774)	-14.7%
Early Retirement Funding	702,726	810,920	645,900	695,510	(\$115,410)	-14.2%
Reserve for Contingencies	0	565,521	0	600,000	\$34,479	6.1%
Expenditure Total	\$2,038,949	\$5,304,441	\$2,860,301	\$4,737,736	(\$566,705)	-10.7%

Refunds: An amount is appropriated each year to pay refunds owed by the County.

Tax Relief for the Elderly and Disabled: Provides real estate and mobile home tax exemption for taxpayers who qualify under age, financial, or medical guidelines. The \$240,000 or 16.2% *increase* is due to expenditure trends of the program and a recommended increase in income thresholds.

Core Systems Modernization (CSM) Reserve: This funding is for operating impacts of the Core Systems Modernization (CSM) capital project, which will upgrade the County’s development tracking, financial, and human resources systems to modern web-based/hosted solutions. This funding is anticipated to cover the cost of two positions and related operating costs. Funding for consulting services for the CSM project are budgeted in the

Office of Performance and Strategic Planning in FY 23. Balances remaining at the end of FY 23 will be recommended to be carried forward into FY 24.

Climate Action Pool: This reserve was established during FY 20 to support strategies to address climate change and may include investments such as partnerships with agencies to improve energy efficiency in homes and businesses; development and implementation of educational outreach programs; and targeted improvements of the energy efficiency of County buildings and fleet vehicles. Balances remaining for Climate Action Plan projects at the end of FY 23 will be recommended to be carried forward into FY 24.

Space Reserve: This reserve was created to provide operational funding to support addressing some critical space needs for public safety, including secured evidence storage for the Police Department and logistics space for Fire Rescue. During FY 23, this reserve was transferred to the Facilities and Environmental Services operating budget to cover the operating costs associated with the County use of the former J.C. Penney's building and site in order to accommodate operational functions of the Albemarle County Police Department (ACPD) and Albemarle County Fire-Rescue Department (ACFR). Expenses include items such as rent, utilities, non-capital maintenance and repair costs, and custodial services.

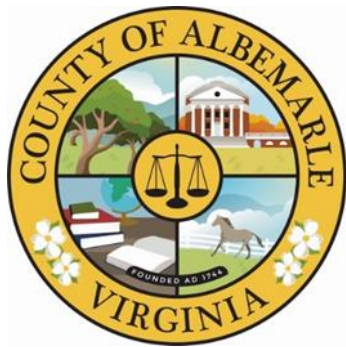
Salary & Benefits Reserve: This reserve provides funding for changes in departmental salaries and benefits, such as implementation of classification studies, succession management, leave payouts, changes in health insurance elections, and changes to long-term and short-term disability benefits. Each year, funding from the reserve is distributed to department budgets throughout the year and is then incorporated into base salaries and benefits the following year as appropriate. In FY 24, this funding is primarily for implementation of the Classification and Compensation Study.

Early Retirement Funding: These funds are set aside for current as well as projected Voluntary Early Retirement Incentive Program (VERIP) recipients. In FY 24, funding *decreases* \$115,410 or 14.2% based on current and projected new participants in the program.

Reserve for Contingencies: Contingency funds are set aside to provide funds for unanticipated priority needs. Funding includes \$300,000 for unanticipated expenses that may require ongoing funding and \$300,000 for those expenses that may require one-time funding.

Other Funds





OTHER FUNDS

This chapter includes the Other Funds that are to be included as part of the initial FY 24 appropriated budget. Throughout the year, additional Funds will be requested for appropriation as needed.

FUNDS DESCRIBED IN THIS SECTION

Special Revenue Funds

Grants

Criminal Justice Grant
Martha Jefferson (MJ) Health Grant
Victim-Witness Grant
Local Emergency Management Performance Grant
Grant Contingency Reserve

Other Special Revenue Funds

American Rescue Plan Act (ARPA) – State and Local Fiscal Recovery Fund
Children’s Services Act Fund
Courthouse Maintenance Fund
Darden Towe Park Fund
Disposable Plastic Bag Tax Fund
Economic Development Fund
Federal Housing Assistance Fund
Housing Fund
Old Crozet School Fund
Regional Firearms Training Center – Operations
Regional Firearms Training Center – Capital
Tourism Fund
Water Resources Fund

Internal Service Funds

Computer Maintenance, Replacement, and Licensing Fund
Vehicle Replacement Fund

Other Funds

ARPA Reserve
Charlottesville Albemarle Convention and Visitors Bureau (CACVB) Fund
Commonwealth’s Attorney Commission Fund
Economic Development Authority Fund
General Fund School Reserve Fund

Summary of Other Funds

EXPENDITURE SUMMARY

	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Special Revenue Funds						
Grants						
Criminal Justice Grant	1,047,432	731,081	1,180,635	731,081	\$0	0.0%
MJ Health Grant	2,781	4,000	5,569	0	(\$4,000)	-100.0%
Victim-Witness Grant	189,886	232,009	235,237	239,195	\$7,186	3.1%
Local Emergency Mgmt. Performance Grant	0	0	50,904	50,904	\$50,904	
Grant Contingency Reserve	0	0	0	1,000,000	\$1,000,000	
Other Special Revenue Funds						
American Rescue Plan (ARPA)	3,810,343	12,158,944	17,425,728	0	(\$12,158,944)	-100.0%
Children's Services Act Fund	11,216,821	11,339,875	11,817,662	12,792,430	\$1,452,555	12.8%
Courthouse Maintenance Fund	15,977	32,019	21,768	22,575	(\$9,444)	-29.5%
Darden Towe Park Fund	313,749	371,134	370,104	440,473	\$69,339	18.7%
Disposable Plastic Bag Tax Fund	0	20,000	20,000	40,000	\$20,000	100.0%
Economic Development Fund	202,832	1,793,030	9,241,650	1,812,530	\$19,500	1.1%
Federal Housing Assistance Fund	4,082,259	4,237,155	4,203,156	4,679,228	\$442,073	10.4%
Housing Fund	300,000	783,209	10,569,157	80,901	(\$702,308)	-89.7%
Old Crozet School Fund	89,041	93,523	94,602	120,305	\$26,782	28.6%
Reg. Firearms Training Center - Operations	216,187	217,648	222,192	252,134	\$34,486	15.8%
Reg. Firearms Training Center - Capital	0	90,000	90,000	97,524	\$7,524	8.4%
Tourism Fund	1,500,000	1,693,440	1,693,440	2,225,242	\$531,802	31.4%
Water Resources Fund	1,546,768	1,668,176	1,668,176	1,916,214	\$248,038	14.9%
Internal Service Funds						
Computer Maint., Repl., & Licensing Fund	610,687	712,450	987,402	952,250	\$239,800	33.7%
Vehicle Replacement Fund	1,011,470	1,535,955	1,535,955	1,386,787	(\$149,168)	-9.7%
Other Funds						
ARPA Reserve	0	10,000,000	10,000,000	0	(\$10,000,000)	-100.0%
CACVB Fund*	1,536,978	1,728,863	1,728,863	2,358,875	\$630,012	36.4%
Commonwealth's Atty. Commission Fund	87,874	60,000	60,000	60,000	\$0	0.0%
Economic Development Authority	647,784	612,461	2,718,607	690,080	\$77,619	12.7%
General Fund School Reserve Fund	\$0	\$9,810,950	\$11,157,771	\$1,135,000	(\$8,675,950)	-88.4%
TOTAL	\$28,428,870	\$59,925,922	\$87,098,578	\$33,083,728	(\$26,842,194)	-44.8%

*Charlottesville Albemarle Convention and Visitors Bureau

REVENUE SUMMARY

	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Local Revenue	\$3,600,784	\$3,013,693	\$3,143,454	\$4,328,945	\$1,315,252	43.6%
State Revenue	7,791,417	7,638,722	8,752,092	8,898,374	\$1,259,652	16.5%
Federal Revenue	8,169,126	16,488,477	21,796,895	5,330,556	(\$11,157,921)	-67.7%
Transfers	16,796,545	20,619,251	26,108,117	11,412,422	(\$9,206,829)	-44.7%
Use of Fund Balance	0	12,165,779	27,300,112	3,113,431	(\$9,052,348)	-74.4%
TOTAL	\$36,357,872	\$59,925,922	\$87,100,670	\$33,083,728	(\$26,842,194)	-44.8%

SPECIAL REVENUE FUNDS – GRANTS

Grants outlined in this section are those that are recommended to have appropriation authority on July 1 of the fiscal year. All other grants are appropriated through a supplemental appropriation process or are carried forward in the annual grant carry forward process established by the resolution of appropriations approved by the Board of Supervisors. All grant applications and awards are reported to the Board on a quarterly basis within the Quarterly Financial Report.

DESCRIPTIONS

Criminal Justice Grant programs are funded through grants from the Department of Criminal Justice Services and are administered by Offender Aid and Restoration – Jefferson Area Community Corrections (OAR-JACC). These programs include services under the Pretrial Services Act and Comprehensive Community Corrections Act.

The Martha Jefferson Hospital School Community Health Partnership Award provides “gifts to community partners for support of dental needs” for indigent and low-income children enrolled in early intervention programs. The grant, administered by the Department of Human & Social Services, seeks to “advance early detection and treatment” of dental issues as part of its mission to improve community health.

The Victim Witness Grant provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims’ rights laws. This Virginia Department of Criminal Justice Services Grant provides for a Victim-Witness Assistant Coordinator, a Victim/Witness Program Assistant, and a bilingual Program Assistant.

The Local Emergency Management Performance Grant allowable costs support efforts to build and sustain core capabilities across the prevention, protection, mitigation, response and recovery mission areas and will partially fund the salary of the County’s Deputy Chief of Emergency Management, a full-time position included in the County’s General Fund operating budget.

Grant Contingency Reserve will be allocated during FY 24 for future grant awards. This reserve is assumed to be funded by related grant revenue with no local impact.

FUND FINANCIAL DATA

Grant Funds						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Criminal Justice Grant	\$1,047,432	\$731,081	\$1,180,635	\$731,081	\$0	0.0%
MJ Health Grant	2,781	4,000	5,569	0	(4,000)	-100.0%
Victim-Witness Grant	189,886	232,009	235,237	239,195	7,186	3.1%
Local Emergency Mgmt Performance Grant	0	0	50,904	50,904	50,904	
Grant Contingency Reserve	0	0	0	1,000,000	1,000,000	
Expenditures Total	\$1,240,099	\$967,090	\$1,472,345	\$2,021,180	\$1,054,090	109.0%
Revenues						
Local	\$13,200	\$37,000	\$37,500	\$35,000	(\$2,000)	-5.4%
State	1,076,082	736,379	1,185,933	1,236,379	500,000	67.9%
Federal	92,982	94,028	119,480	610,078	516,050	548.8%
Transfers	56,311	97,683	123,135	139,723	42,040	43.0%
Use of Fund Balance	0	2,000	3,069	0	(2,000)	-100.0%
Revenue Total	\$1,238,575	\$967,090	\$1,469,117	\$2,021,180	\$1,054,090	109.0%
Positions in Victim Witness Grant	3.0	3.0	3.0	3.0	-	0.0%

Overview/Notable changes:

- No changes to the Offender Aid and Restoration Criminal Justice Grant
- In order to continue providing the same services to the community and reduce administrative impacts for smaller grants, the Martha Jefferson Hospital School Community Health Partnership Award is recommended to be locally funded in the Department of Human & Social Services budget starting in FY 24.
- The Victim Witness Grant *increases* \$7,186 or 3.1% to the due to increased salary and benefits costs for FY 24. This grant supports 3 positions in the Police Department, where a local match is budgeted.
- Adds the Local Emergency Management Performance Grant, which is recommended to partially fund salaries in the Office of Emergency Management, a full-time position included in the County’s General Fund operating budget.
- Grant Contingency Reserve will be allocated during FY 24 for future grant awards. For example, if a department received a \$100,000 grant from the State with no local match, that amount of revenues and related expenditures would be allocated from that Reserve to a new expenditure line on this report. This reserve is assumed to be funded by related grant revenue with no local impact. Grant applications and awards will continue to be reported to the Board of Supervisors on a quarterly basis, this change in FY 24 is intended to streamline the process of grant award, acceptance, and appropriation for those grants with no local funding impact.

SPECIAL REVENUE FUNDS – OTHER

Other special revenue funds are used where legal, contractual, or policy requirements restrict the use of resources to specific purposes.

American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF)

DESCRIPTION

On March 11, 2021, The American Rescue Plan Act, a \$1.9 trillion relief bill, was signed into law. It provided \$350 billion to state and local governments for the purposes of supporting public health response to the COVID-19 pandemic as well as providing a way for states and local governments to start the process of economic recovery. In May of 2021, the County was allocated \$21.2 million in American Rescue Plan Act (ARPA) State and Local Fiscal Recover Funds (SLFRF). The programs outlined in the Fund Financial Data were approved and planned in the FY 23 budget or were managed through the FY 23 re-appropriation process and are expected to be fully spent or re-appropriated to the FY 24 budget. This fund is reported to the Board, along with the ARPA Reserve and Grants, in the quarterly financial report.

FUND FINANCIAL DATA

FY 24 ARPA SLFRF					
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm \$ %
<u>Expenditures by ARPA Reporting Category</u>					
<u>Public Health</u>					
Local Government Testing	\$190,810	\$0	\$0	\$0	\$0
Emergency Management *COOP	\$0	\$0	\$114,000		\$0
<u>Negative Economic Impacts</u>					
Advocate/Navigator for Rent Relief	\$0	\$0	\$80,000	\$0	\$0
Bonus Bucks Program	\$1,155	\$0	\$22,845	\$0	\$0
Eviction Prevention Partnership	\$80,000	\$0	\$120,000	\$0	\$0
Local Food Hub	\$150,000	\$0	\$0	\$0	\$0
Premier Circle	\$600,000	\$0	\$0	\$0	\$0
Rental Application Fee Program	\$136	\$0	\$59,864	\$0	\$0
Security Deposit Program	\$6,389	\$0	\$93,611	\$0	\$0
The Good Neighbor Program	\$0	\$0	\$28,800	\$0	\$0
The Haven	\$100,000	\$0	\$0	\$0	\$0
United Way Beyond Pathways	\$125,000	\$0	\$0	\$0	\$0
United Way Pathways	\$1,600,000	\$0	\$0	\$0	\$0
<u>Premium Pay</u>	\$814,967		\$162,285		\$0
<u>Infrastructure</u>					
*ABBA	\$45,000	\$0	\$4,455,000	\$0	\$0
*BAAO	\$0	\$2,000,000	\$2,000,000	\$0	(\$2,000,000) -100.0%
<u>Administrative</u>	\$96,886	\$158,944	\$158,944	\$0	(\$158,944) -100.0%
<u>Revenue Loss</u>					
Public Safety Salaries	\$0	\$10,000,000	\$10,000,000	\$0	(\$10,000,000) -100.0%
<u>Contingency</u>	\$0	\$0	\$130,379		\$0
EXPENDITURE TOTAL	\$3,810,343	\$12,158,944	\$17,425,728	\$0	(\$12,158,944) -100.0%
<u>Revenues</u>					
Federal Revenue	\$3,810,343	\$12,158,944	\$17,425,728	\$0	(\$12,158,944) -100.0%
Revenue Total	\$3,810,343	\$12,158,944	\$17,425,728	\$0	(\$12,158,944) -100.0%

*Continuity of Operations Plan
 *Albemarle Broadband Authority
 *Broadband Accessibility and Affordability Office

Children’s Services Act Program

DESCRIPTION

The mission of the Children’s Services Act (CSA) program is to deliver a system of services and funding that is child-centered, family-focused, and community-based in serving troubled and at-risk children and families. Cooperative and comprehensive planning, interagency collaboration, and ongoing evaluation of services are conducted to ensure a cost-effective and efficient provision of services. The process of identifying needs, developing, and delivering services for those children and youth who have or are at risk of developing behavioral or emotional problems is improved by the broad involvement of community groups and interested citizens. This program is funded from both local and state revenues. The current overall match ratio for these services ranges from 44.08% to 77.63% in state funding and 22.37% to 55.92% in local funding depending on the service provided.

FINANCIAL DATA

Children Services Act Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
					\$	%
Expenditures						
Mandated Services	\$11,180,881	\$11,288,664	\$11,771,792	\$12,742,430	\$1,453,766	12.9%
Non-Mandated Services	5,590	40,711	5,870	10,000	(\$30,711)	-75.4%
Local	30,350	10,500	40,000	40,000	\$29,500	281%
Expenditure Total	\$11,216,821	\$11,339,875	\$11,817,662	\$12,792,430	\$1,452,555	12.8%
Revenues						
State	\$6,714,661	\$6,902,343	\$7,292,159	\$7,661,995	\$759,652	11.0%
Federal	44,908	0	45,000	45,000	\$45,000	
School Fund Transfer	2,100,000	2,400,000	2,398,050	2,900,000	\$500,000	20.8%
General Fund Transfer	1,846,529	2,037,532	2,082,453	2,185,435	\$147,903	7.3%
Revenue Total	\$10,706,098	\$11,339,875	\$11,817,662	\$12,792,430	\$1,452,555	12.8%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: The CSA Fund budget *increases* by \$1,452,555 or 12.8% and reflects the following changes:

- *Increase* of \$1,452,555 or 12.8% in expenditures primarily due to mandated services based on recent service trends.
- Overall *increase* of \$1,452,555 or 12.8% in revenues, primarily due to:
 - \$759,652 or 11.0% *increase* in State funding based on recent service trends.
 - \$500,000 or 20.8% *increase* in projected School Fund Transfer based on recent service trends.
 - \$147,903 or 7.3% *increase* in projected General Fund Transfer based on recent service trends.

Courthouse Maintenance Fund

DESCRIPTION

The Clerk of the Court collects an assessed sum as part of the cost in (i) each civil action filed in the district or circuit court located within its boundaries and (ii) each criminal or traffic case in its district or circuit court in which the defendant is charged with a violation of any statute or ordinance. The fees collected are transferred to the Capital Improvements Fund (CIP) and used for the construction, renovation or maintenance of courthouse or jail and court-related facilities and to defray the cost of heating, cooling, electricity, and ordinary maintenance of those facilities.

FUND FINANCIAL DATA

Courthouse Maintenance Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
					\$	%
Transfer to CIP	\$15,977	\$32,019	\$21,768	\$22,575	(\$9,444)	-29.5%
Revenues						
Courthouse Maintenance Fees	\$20,505	\$32,019	\$21,768	\$22,575	(\$9,444)	-29.5%
Revenue Total	\$20,505	\$32,019	\$21,768	\$22,575	(\$9,444)	-29.5%

Darden Towe Park Fund

DESCRIPTION

The Albemarle County Parks and Recreation Department is responsible for the operation of Darden Towe Memorial Park, a 113-acre, multi-use recreational facility. Darden Towe Park has the largest and most heavily used athletic fields in the City and the County. The expenses of operating the park are shared by the City (28.7%) and the County (71.3%) based on the regional agreement and most recent population data available at the time of developing the Recommended Budget. The actual funding shares will be based upon the updated population report from the Weldon Cooper Center for Public Service.

FINANCIAL DATA

DARDEN TOWE PARK FUND						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
					\$ Change	% Change
Expenditures						
Salaries	\$131,425	\$133,859	\$119,500	\$157,213	\$23,354	17.4%
Benefits	59,542	64,429	64,429	69,399	\$4,970	7.7%
Operating	107,246	152,846	166,175	165,861	\$13,015	8.5%
Capital Outlay	15,536	20,000	20,000	48,000	\$28,000	140.0%
Expenditure Total	\$313,749	\$371,134	\$370,104	\$440,473	\$69,339	18.7%
Revenues						
Non-County Share						
City Portion	97,119	108,113	108,113	120,731	\$12,618	11.7%
Recreation Fees	9,860	9,251	9,251	10,500	\$1,249	13.5%
Other Local	7,276	9,120	9,120	9,120	\$0	0.0%
Non-County Share Total	\$114,255	\$126,484	\$126,484	\$140,351	\$13,867	11.0%
County Share	\$216,941	\$244,650	\$244,650	\$300,122	\$55,472	22.7%
Total Revenues	\$331,196	\$371,134	\$371,134	\$440,473	\$69,339	18.7%
Positions	3.0	3.0	3.0	3.0	0.0	0.0%

Note: The County serves as the fiscal agent for the Darden Towe Park Fund and maintains separate accounts for this activity. Only the County's share, shown above, is reflected in the General Fund.

OVERVIEW/ NOTABLE CHANGES

FY 24 Recommended Budget: The Darden Towe Park Fund budget *increases* by \$69,339 or 18.7% and reflects the following:

- 4.0% *increase* for salaries.
- *Increase* of \$18,000 in part-time wages to support full staffing of temporary maintenance workers based on historic levels.
- *Increase* to the employer's health insurance contribution, including a projected 7.0% increase in Calendar Year 2024.
- An *increase* of \$13,015 or 8.5% in Operating expenses driven primarily by a \$10,000 *increase* to maintenance supplies due to price increases.
- An *increase* of \$28,000 or 140.0% in Capital Outlay for equipment to replace a mower.

Disposable Plastic Bag Tax Fund

DESCRIPTION

During the 2020 General Assembly session, Virginia counties received enabling legislation to levy a tax in the amount of five cents (\$0.05) for each disposable plastic bag provided, whether or not provided free of charge, to a consumer of tangible personal property by retailers in grocery stores, convenience stores, or drugstores. All revenue from a tax imposed shall be appropriated for the purposes of environmental cleanup, providing education programs designed to reduce environmental waste, mitigating pollution and litter, or providing reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits.

The FY 23 budget included an amount of \$20,000 based on an effective date of January 1, 2023. The FY 23 funding is being used to provide reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits. The FY 24 budget contains \$40,000 which assumes the same collection rate as FY 23 for an entire fiscal year. Recommended uses of the funds to be collected in FY 24 will be presented to the Board of Supervisors at a later date, as actual revenue collection data and usage of the reusable bag program are known.

Disposable Plastic Bag Tax Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures	\$0	\$20,000	\$20,000	\$40,000	\$20,000	100.0%
Revenues	\$0	\$20,000	\$20,000	\$40,000	\$20,000	100.0%

Economic Development Fund

DESCRIPTION

As part of the FY 18 budget process, the Board of Supervisors approved the creation of a separate Economic Development Fund that would match specific state grant opportunities, encourage economic investment in development areas, and implement priority economic development initiatives. This fund includes:

- an Economic Opportunities Fund, which was originally established by the Board in 2006 to match economic development grant programs at the state and federal level that help create jobs and expand capital investment in Albemarle County.
- an Economic Development Investment Pool. This funding is to support future targeted economic development initiatives. The intention is that these resources will leverage/catalyze other possible investment and will provide an immediate and accessible pool of funds for implementing initiatives that will boost business opportunity and create an improved local economy.

FUND FINANCIAL DATA

Economic Development Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Economic Development Investment Pool	\$0	\$1,500,000	\$8,213,704	\$1,500,000	0	0.0%
Operating	122,332	115,500	295,916	135,000	19,500	16.9%
Transfer to Economic Development Authority	80,500	177,530	732,030	177,530	0	0.0%
Expenditure Total	\$202,832	\$1,793,030	\$9,241,650	\$1,812,530	\$19,500	1.1%
Revenues						
Local Revenue	\$0	\$0	\$0	\$0	0	
State Revenue	\$0	\$0	\$274,000	\$0	0	
Transfer from General Fund	5,000,000	0	0	0	0	
Use of Fund Balance	0	1,793,030	8,967,650	1,812,530	19,500	1.1%
Revenue Total	\$5,000,000	\$1,793,030	\$9,241,650	\$1,812,530	\$19,500	1.1%

FY 23 Projected Budget includes:

- \$465,000 appropriated from the Economic Development Fund’s Fund Balance to the Economic Development Authority Fund pursuant to the Board of Supervisors’ action at its August 17, 2022 meeting. This action supported a more streamlined approach to the appropriation process for the Economic Opportunities Fund.
- \$6,983,620 re-appropriated from FY 22, which included:
 - \$6,761,413 for the Economic Development Investment Pool. This amount includes \$3,260,000 pursuant to performance agreements previously approved by the Board of Supervisors.
 - \$132,707 for one-time operating and temporary wages costs approved in FY 22.
 - \$89,500 for transfers to the Economic Development Authority (EDA) Fund pursuant to performance agreements previously approved by the Board of Supervisors.

FY 24 Recommended Budget includes:

- \$1,812,530 in expenditures funded by fund balance not anticipated to be expended during FY 23. Any Economic Development Fund balance remaining at the end of FY 23 will be recommended to be re-appropriated to FY 24.

Federal Housing Assistance Fund

DESCRIPTION

Housing Assistance funding is provided by the U.S. Department of Housing and Urban Development (HUD) for the Housing Choice Voucher (HCV) Program. Funds are disbursed to landlords participating in HCV as rental subsidies for voucher holders and to some voucher holders to assist with utility costs. Funds also support the administration of the program.

FUND FINANCIAL DATA

Federal Housing Assistance Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Housing Assistance and Utility Reimb.	\$3,706,848	\$3,867,051	\$3,790,200	\$4,284,431	\$417,380	10.8%
Transfer to General Fund	375,411	370,104	412,956	394,797	\$24,693	6.7%
Expenditure Total	\$4,082,259	\$4,237,155	\$4,203,156	\$4,679,228	\$442,073	10.4%
Revenues						
Local Revenue	\$1,149	\$1,650	\$3,772	\$3,750	\$2,100	127.3%
Housing Choice Voucher Program	\$4,220,893	\$4,235,505	\$4,206,687	\$4,675,478	\$439,973	10.4%
Revenue Total	\$4,222,042	\$4,237,155	\$4,210,459	\$4,679,228	\$442,073	10.4%

FY 24 Recommended: The Federal Housing Assistance Fund increases in FY 24 based on projected increases in programming and the number of new vouchers, along with related federal revenue.

Housing Fund

DESCRIPTION

The Housing Fund was created as part of the FY 19 Budget. The Housing Fund is intended to support housing initiatives that are one-time costs and will support the County’s strategic and housing goals.

FUND FINANCIAL DATA

Housing Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
					\$	%
Expenditures						
Salaries	\$0	\$60,497	\$33,180	\$59,488	(\$1,009)	-1.7%
Benefits	0	24,302	10,506	21,413	(2,889)	-11.9%
Transfer to EDA Fund	300,000	0	900,000	0	0	
Contributions to Other Entities	0	0	4,883,024	0	0	
Housing Fund Reserve	0	698,410	4,742,447	0	(698,410)	-100.0%
Expenditure Total	\$300,000	\$783,209	\$10,569,157	\$80,901	(\$702,308)	-89.7%
Revenues						
Transfer from General Fund	\$3,100,000	\$0	\$3,872,011	\$0	\$0	
Transfers from Proffer Funds	105,802	0	75,774	0	0	
Transfer from ARPA Reserve Fund	0	698,410	698,410	0	(698,410)	-100.0%
Use of Fund Balance	0	84,799	6,044,976	80,901	(3,898)	-4.6%
Revenue Total	\$3,205,802	\$783,209	\$10,691,171	\$80,901	(\$702,308)	-89.7%
Positions	0.0	1.0	1.0	1.0	0.0	0.0%

FY 23 Projected:

- \$900,000 for a transfer to the Economic Development Authority (EDA) pursuant to the performance agreement between the County, EDA, and Habitat for Humanity of Greater Charlottesville.
- Contributions to Other Entities includes the following:
 - \$280,000 to support non-congregate shelter operations through the Blue Ridge Area Coalition for the Homeless (BRACH) and to support the construction of four affordable homes through Habitat for Humanity of Greater Charlottesville.
 - \$3,000,000 to the Piedmont Housing Alliance towards the construction of the Southwood Apartments complex.
 - \$306,504 to Habitat for Humanity of Greater Charlottesville for the Master Leasing program for resident relocation efforts at Southwood.
 - \$625,000 to the Piedmont Community Land Trust to support permanent affordable housing.
 - \$671,520 to the Albemarle Housing Improvement Program (AHIP) to support general rehabilitation of housing and their energy improvement program.
- A \$4,742,447 Housing Fund Reserve intended to support housing initiatives that are one-time costs and will support the County’s strategic and housing goals. This amount includes:
 - \$794,662 in the Housing Fund’s fund balance from prior years
 - \$75,774 in affordable housing proffers that will be recommended for appropriation in FY 23.
 - A one-time transfer of \$3,872,011 is recommended to be appropriated in FY 23 after adoption of the FY 24 budget to transfer funding to the Housing Fund. This amount is based on the County Government’s portion of a recommended shared revenue update according to the Allocation of Shared Revenues formula.

FY 24 Recommended: The recommended budget includes continued funding for the Housing Projects Manager approved during FY 22 and hired in FY 23. Any additional Housing Fund balance remaining at the end of FY 23 will be recommended to be re-appropriated to FY 24.

Old Crozet School Fund

DESCRIPTION

The County leases space at the Old Crozet Elementary School. The rent revenue provides funding for the operating costs of this facility and supports required minor capital replacements and repairs. For FY 23 the budget was temporarily decreased due to temporary rent reductions approved by the Board of Supervisors to account for economic conditions caused by the COVID-19 pandemic. For FY 24 those rent figures are increasing back to the pre-reduction levels.

FUND FINANCIAL DATA

Old Crozet School Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Operating Expenditures	\$89,041	\$93,523	\$94,602	\$120,305	\$26,782	28.6%
Revenues						
Rent	\$68,998	\$93,523	\$99,039	\$120,305	\$26,782	28.6%
Revenue Total	\$68,998	\$93,523	\$99,039	\$120,305	\$26,782	28.6%

Regional Firearms Training Center: Operations

DESCRIPTION

The Regional Firearms Training Center is a joint project between the County of Albemarle, City of Charlottesville, and University of Virginia (UVA). The Center provides training and education in the use of firearms to improve the safety and effectiveness of local law enforcement agencies. The facility includes a 50-yard qualification range and 50-yard tactical range, 16 shooting lanes, control platforms, a classroom, an office, bathrooms, and storage areas.

Funding shares are based on the agreement approved by the Board of Supervisors at its December 10, 2014 meeting, which allocates costs based on each partner’s percentage of the total number of authorized full-time certified law enforcement officers, which for FY 24, is established as of January 1, 2023. FY 24 expenditures are increasing \$34,486 or 15.8%. This increase is mainly due to the addition of a \$25,000 emergency repair contingency which will be funded through existing fund balance.

FUND FINANCIAL DATA

Regional Firearms Training Center: Operating Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Operating	\$216,187	\$217,648	\$222,192	\$252,134	\$34,486	15.8%
Expenditure Total	\$216,187	\$217,648	\$222,192	\$252,134	\$34,486	15.8%
Revenues						
County of Albemarle*	\$96,958	\$101,494	\$101,494	\$105,633	\$4,139	4.1%
City of Charlottesville	75,484	73,865	73,865	76,885	\$3,020	4.1%
University of Virginia	43,063	42,289	42,289	44,016	\$1,727	4.1%
Other Local Revenue	682	0	700	600	\$600	
Use of Fund Balance	0	0	0	25,000	\$25,000	
Revenue Total	\$216,187	\$217,648	\$218,348	\$252,134	\$34,486	15.8%

*Transfer from General Fund

Regional Firearms Training Center: Capital

DESCRIPTION

This program is a Capital Reserve Fund for the Regional Firearms Training Center. The fund will be used for future capital improvements and capital maintenance to the facility. Pursuant to the regional agreement, annual funding is 1.5% of the building value and is contributed 44% by the County, 34% by the City, and 19% by the University of Virginia. Any funds not expended in a particular fiscal year will be carried forward to the following fiscal year. Expenditures are not anticipated until after FY 28.

FUND FINANCIAL DATA

Regional Firearms Training Center: Capital Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Reserve	\$0	\$90,000	\$90,000	\$97,524	\$7,524	8.4%
Expenditure Total	\$0	\$90,000	\$90,000	\$97,524	\$7,524	8.4%
Revenues						
County of Albemarle*	\$39,600	\$39,600	\$39,600	\$42,911	\$3,311	8.4%
City of Charlottesville	34,200	34,200	34,200	33,100	(\$1,100)	-3.2%
University of Virginia	16,200	16,200	16,200	18,949	\$2,749	17.0%
Other Local Revenue	1,657	0	3,500	2,564	\$2,564	
Revenue Total	\$91,657	\$90,000	\$93,500	\$97,524	\$4,960	5.5%

*Transfer from Capital Improvement Fund

Tourism Fund

DESCRIPTION

In 1996, the General Assembly enacted legislation that allowed Albemarle County and several other counties to levy a transient occupancy tax of an additional 3% rate to be used only for projects and expenditures that promote tourism, travel, or businesses that generate tourism or travel in the locality. The Tourism Fund was established in FY 98 to account for this revenue.

The transfer from the Tourism Fund to the General Fund is made to offset the expenses of operating County tourism-related programs and activities, such as the Charlottesville Albemarle Convention and Visitors Bureau, arts and cultural community agencies, and maintenance costs for the Parks and Recreation Department. For additional information on those expenditures, please see the Parks, Recreation, and Culture chapter of this document.

FUND FINANCIAL DATA

Tourism Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Transfer to General Fund	\$1,500,000	\$1,693,440	\$1,693,440	\$2,225,242	\$531,802	31.4%
Expenditure Total	\$1,500,000	\$1,693,440	\$1,693,440	\$2,225,242	\$531,802	31.4%
Revenues						
Local - Transient Occupancy Tax	\$1,929,213	\$1,693,440	\$1,693,440	\$2,225,242	\$531,802	31.4%
Revenue Total	\$1,929,213	\$1,693,440	\$1,693,440	\$2,225,242	\$531,802	31.4%

Water Resources Fund

DESCRIPTION

The Water Resources Fund was created as part of the FY 15 budget in response to state mandates that have significantly increased the scope and costs of County water resource programs. Revenues for this fund are provided by a transfer from the General Fund. This amount is based on a dedicated 0.7 cents per \$100 assessed value for the real estate property tax rate.

FUND FINANCIAL DATA

Water Resources Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	<u>FY 23 Adopted to FY 24 Recomm</u>	
					\$	%
Expenditures						
Transfer to General Fund	\$1,349,450	\$1,434,814	\$1,434,814	\$1,257,137	(\$177,677)	-12.4%
Transfer to County Govt. Debt Fund	197,318	197,399	197,399	197,210	(\$189)	-0.1%
Reserve	0	35,963	35,963	461,867	425,904	1184.3%
Expenditure Total	\$1,546,768	\$1,668,176	\$1,668,176	\$1,916,214	\$248,038	14.9%
Revenues						
Transfer from General Fund	\$1,546,768	\$1,668,176	\$1,668,176	\$1,916,214	\$248,038	14.9%
Revenue Total	\$1,546,768	\$1,668,176	\$1,668,176	\$1,916,214	\$248,038	14.9%

OVERVIEW/CHANGES

FY 24 Recommended Budget: The Water Resources Fund totals \$1,916,214 and includes the following:

- A \$1,257,137 transfer from the Water Resources Fund to the General Fund to support operating expenditures related to water resources including the Water Resources Program of the Facilities and Environmental Services Department, the Community Development Department (net of other related revenues), the Thomas Jefferson Soil and Water Conservation District, the Streamwatch program, the Rivanna River Basin Commission program, and the Albemarle Conservation Assistance program. Please see those sections in the Public Works and Community Development chapters of this document for additional information on those expenditures.
- A \$197,210 transfer from the Water Resources Fund to the County Government Debt Fund to support the principal and interest payments associated with Water Resources capital projects.
- Increase of \$425,904 in the Water Resources Reserve which is available to be appropriated for future Water Resources programming or capital projects related to Stormwater Maintenance and Management and other Water Resources projects.
- Revenues for this fund are *increasing* by \$248,038, or 14.9% due to the increased taxable real estate values which increased the value of the 0.7 cents per \$100 assessed value for the real estate property tax rate.

INTERNAL SERVICE FUNDS

Internal Service Funds						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Computer Maint., Repl., and Licensing Fund	\$610,687	\$712,450	\$987,402	\$952,250	\$239,800	33.7%
Vehicle Replacement Fund	1,011,470	1,535,955	1,535,955	1,386,787	(\$149,168)	-9.7%
Expenditures Total	\$1,622,157	\$2,248,405	\$2,523,357	\$2,339,037	\$90,632	4.0%
Revenues						
Local	\$4,974	\$0	\$51,900	\$38,800	\$38,800	
Transfers	1,571,120	2,233,405	2,352,789	2,300,237	\$66,832	3.0%
Use of Fund Balance	0	15,000	15,000	0	(\$15,000)	-100.0%
Revenue Total	\$1,576,094	\$2,248,405	\$2,419,689	\$2,339,037	\$90,632	4.0%

Computer Maintenance, Replacement, and Licensing Fund

The Computer Maintenance, Replacement, and Licensing (MRL) Fund is used to manage technology hardware and software across departments. The Computer Maintenance and Replacement Fund is funded through contributions from County government department budgets based on the number of devices and licenses in the department.

This fund provides the following:

- A five-year replacement cycle for desktop Personal Computers (PC), a four-year replacement cycle for laptops, and a three-year replacement cycle for mobility devices. Maintenance of these items is provided in between replacements.
- Printer, monitor, and touchscreen TV maintenance and replacement.
- Mobility device security.
- Operating system software and productivity software licensing.
- Licenses for department-specific software needs (e.g. Power BI or Microsoft Project).

Vehicle Replacement Fund

The Vehicle Replacement Fund provides funding for County government fleet replacement needs with the exception of Fire Rescue apparatus and command vehicles and Police specialty vehicles, which are funded in the Capital Improvement Program. Long-term vehicle replacement needs are generally targeted for vehicles when they first reach either 120,000 miles or ten years of age; however, in a given year, vehicle replacement requests are considered and prioritized individually based on additional factors including vehicle condition and maintenance record. The Vehicle Replacement Fund is primarily funded through contributions from County government department operating budgets based on anticipated fleet replacement costs and lifecycles.

The *decrease* in FY 24 is due to a reduced number of anticipated public safety vehicle replacements.

OTHER FUNDS

American Rescue Plan Act (ARPA) Reserve

DESCRIPTION

In FY 23, \$10.0 million was approved to take the standard allowance for ARPA revenue loss offset offered by the US Treasury’s Final Rule and apply it towards reimbursing Public Safety pay in the General Fund. This \$10.0 million in one-time General Fund savings was then allocated to create the ARPA Reserve.

The \$10.0 million ARPA Reserve will support ARPA SLFRF eligible projects and expenditures. In keeping with the intentions of ARPA SLFRF funds, the ARPA Reserve will be fully obligated by December 31, 2024 and expended by December 31, 2026. Projects and expenditures in this fund will align with ARPA SLFRF Final Rule guidance requirements and compliance will be monitored to ensure that expenditures in the Reserve align with the original ARPA SLFRF objectives. The programs outlined in the Fund Financial Data were approved and planned in the FY 23 budget or were managed through the FY 23 re-appropriation process and are expected to be fully spent or re-appropriated to the FY 24 budget. This fund is reported to the Board, along with the ARPA SLFRF fund and Grants, in the quarterly financial report.

FUND FINANCIAL DATA

ARPA RESERVE						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm \$	%
Expenditures						
<u>County ARPA Agency Requests</u>						
<u>Non-Profit</u>						
AHIP	\$0	\$250,000	\$250,000	\$0	(\$250,000)	-100.0%
Boys and Girls Club	\$0	\$156,183	\$156,183	\$0	(\$156,183)	-100.0%
Charlottesville Free Clinic	\$0	\$10,000	\$10,000	\$0	(\$10,000)	-100.0%
Foothills Child Advocacy Center	\$0	\$10,000	\$10,000	\$0	(\$10,000)	-100.0%
Jefferson Area Board for Aging (JABA)	\$0	\$72,000	\$72,000	\$0	(\$72,000)	-100.0%
Literacy Volunteers	\$0	\$10,000	\$10,000	\$0	(\$10,000)	-100.0%
Music Resource Center	\$0	\$6,600	\$6,600	\$0	(\$6,600)	-100.0%
PACEM	\$0	\$20,000	\$20,000	\$0	(\$20,000)	-100.0%
Piedmont CASA	\$0	\$10,000	\$10,000	\$0	(\$10,000)	-100.0%
ReadyKids	\$0	\$91,127	\$91,127	\$0	(\$91,127)	-100.0%
Shelter for Help in Emergency	\$0	\$65,680	\$65,680	\$0	(\$65,680)	-100.0%
Sin Barreras - Without Barriers	\$0	\$200,000	\$200,000	\$0	(\$200,000)	-100.0%
<u>Infrastructure</u>						
*RWSA Red Hill Water Treatment Plant	\$0	\$400,000	\$400,000	\$0	(\$400,000)	-100.0%
RWSA Scottsville Water Treatment Plant Lagoon Liners	\$0	\$350,000	\$350,000	\$0	(\$350,000)	-100.0%
Boys and Girls Club Albemarle Campus Club	\$0	\$1,000,000	\$1,000,000	\$0	(\$1,000,000)	-100.0%
<u>Housing</u>						
*VSH - Premier Circle	\$0	\$2,400,000	\$2,400,000	\$0	(\$2,400,000)	-100.0%
<u>County ARPA Requests (Non-Agency)</u>						
<u>Infrastructure</u>						
Biscuit Run	\$0	\$500,000	\$500,000	\$0	(\$500,000)	-100.0%
Sewer Connection Program	\$0	\$1,000,000	\$1,000,000	\$0	(\$1,000,000)	-100.0%
<u>Negative Economic Impacts</u>						
CACVB	\$0	\$750,000	\$750,000	\$0	(\$750,000)	-100.0%
Economic Development	\$0	\$1,000,000	\$1,000,000	\$0	(\$1,000,000)	-100.0%
<u>Housing</u>						
Housing Fund	\$0	\$698,410	\$698,410	\$0	(\$698,410)	-100.0%
<u>Pandemic Expenses</u>						
Pandemic Expenses Reserve		\$1,000,000	\$153,000	\$0	(\$1,000,000)	-100.0%
United Way Pathways	\$0	\$0	\$430,000	\$0	\$0	
Fire Rescue Overtime	\$0	\$0	\$217,000	\$0	\$0	
Police Training	\$0	\$0	\$100,000	\$0	\$0	
Public Safety Coordinated Response	\$0	\$0	\$100,000	\$0	\$0	
EXPENDITURE TOTAL	\$0	\$10,000,000	\$10,000,000	\$0	(\$10,000,000)	-100.0%
*Albemarle Housing Improvement Plan						
*Rivanna Water & Sewer Authority						
*Virginia Supportative Housing						

Charlottesville Albemarle Convention and Visitors Bureau (CACVB) Fund

The mission of the CACVB is to enhance the economic prosperity of the City and the County by promoting, selling, and marketing the City of Charlottesville and County of Albemarle, as a destination, in pursuit of the meetings and tourism markets.

The County serves as the fiscal agent for the CACVB effective January 1, 2019, pursuant to the agreement approved by the Board of Supervisors on June 13, 2018. The County’s share for the CACVB is included in the Parks, Recreation, and Culture chapter of this document.

FUND FINANCIAL DATA

Charlottesville Albemarle Convention and Visitors Bureau Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures	\$1,536,978	\$1,728,863	\$1,728,863	\$2,358,875	\$630,012	36.4%
Revenues						
City of Charlottesville	\$946,848	\$711,092	\$711,092	\$1,354,258	\$643,166	90.4%
County of Albemarle	606,281	605,771	605,771	964,617	358,846	59.2%
Other Local	32,256	12,000	12,000	40,000	28,000	233.3%
Use of Fund Balance	0	400,000	400,000	0	(400,000)	-100.0%
Revenue Total	\$1,585,385	\$1,728,863	\$1,728,863	\$2,358,875	\$630,012	36.4%

Commonwealth’s Attorney Commission Fund

DESCRIPTION

In 2010, the Commonwealth’s Attorney’s Office (CAO) began collecting delinquent fines and fees due for criminal and traffic matters in the Circuit and General District Courts. This revenue is collected into the Commonwealth’s Attorney Commission Fund. A portion of these revenues is transferred to the General Fund to support CAO staffing.

FUND FINANCIAL DATA

Commonwealth's Attorney Commission Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures						
Comm. Atty. Collection Fees	\$27,874	\$0	\$0	\$0	\$0	
Transfer to General Fund	60,000	60,000	60,000	60,000	\$0	0.0%
Expenditure Total	\$87,874	\$60,000	\$60,000	\$60,000	\$0	0.0%
Revenues						
Fines and Fees	\$37,655	\$0	\$0	\$0	\$0	
Use of Fund Balance	0	60,000	60,000	60,000	\$0	0.0%
Revenue Total	\$37,655	\$60,000	\$60,000	\$60,000	\$0	0.0%

Economic Development Authority

DESCRIPTION

The Economic Development Authority’s (EDA) role is to assist qualified businesses and industries who plan to expand or locate within the County by administering grant and bond programs that support economic vitality. The County serves as the fiscal agent for the EDA.

FUND FINANCIAL DATA

Economic Development Authority Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures	\$647,784	\$612,461	\$2,718,607	\$690,080	\$77,619	12.7%
Revenues						
Local	\$154,641	\$119,931	\$119,931	\$132,550	\$12,619	10.5%
Transfer from General Fund	235,537	315,000	315,000	380,000	65,000	20.6%
Transfer from Economic Development & Housing Funds	380,500	177,530	1,632,030	177,530	0	0.0%
Use of Fund Balance	0	0	651,646	0	0	
Revenue Total	\$770,679	\$612,461	\$2,718,607	\$690,080	\$77,619	12.7%

FY 23 Projected Budget:

- \$741,146 was re-appropriated from FY 22 funded by the transfer from the Economic Development Fund and use of fund balance.
- \$465,000 appropriated from the Economic Development Fund’s Fund Balance to the Economic Development Authority Fund pursuant to the Board of Supervisors’ action at its August 17, 2022 meeting. This action supported a more streamlined approach to the appropriation process for the Economic Opportunities Fund.
- \$900,000 appropriated to the Economic Development Authority (EDA) pursuant to the performance agreement between the County, EDA, and Habitat for Humanity of Greater Charlottesville.

FY 24 Recommended Budget: The EDA’s FY 24 Recommended Budget includes \$690,080 in EDA expenditures, funded by:

- Includes \$132,550 in local revenues for EDA expenditures.
- Includes \$380,000 planned to be transferred from the General Fund pursuant to performance agreements approved by the Board of Supervisors between the County, the EDA, and third parties.
- Includes \$177,530 planned to be transferred from the Economic Development Fund.

General Fund School Reserve Fund

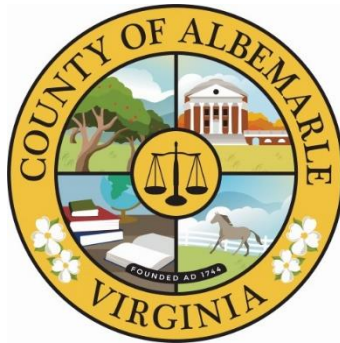
DESCRIPTION

Virginia State Code §22.1-100 states that “all sums derived from local funds unexpended in any year shall remain part of the funds of the governing body appropriating the funds for use the next year.” County Financial Management Policies state the following:

At the close of each fiscal year before the County’s audit is complete, all non-appropriated School Operating Fund’s fund balance will be transferred into the General Fund-School Reserve Fund. The Board of Supervisors will maintain in the General Fund-School Reserve Fund an amount not greater than 2% of the current year’s Public Schools adopted operating revenues. These funds will be available for Public Schools’ purposes subject to appropriation by the Board of Supervisors. The Board of Supervisors will transfer any funds in excess of that 2% to the CIP on an annual basis unless otherwise determined by the Board of Supervisors.

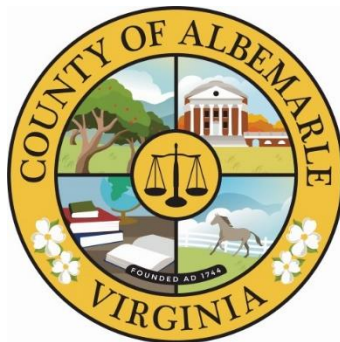
The General Fund School Reserve Fund was established to hold the Public School fund balances up to 2% in reserve for future use by the Public Schools. In FY 24, the Public Schools are using \$1.1 million as part of their initial budget. The \$8.7 million decrease is primarily to due to one-time funding for the Public Schools capital program provided in FY 23.

General Fund School Reserve Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY 23 Adopted to FY 24 Recomm	
					\$	%
Expenditures	\$0	\$9,810,950	\$11,157,771	\$1,135,000	(\$8,675,950)	-88.4%
Revenues						
Use of Fund Balance	\$0	\$9,810,950	\$11,157,771	\$1,135,000	(\$8,675,950)	-88.4%
Revenue Total	\$0	\$9,810,950	\$11,157,771	\$1,135,000	(\$8,675,950)	-88.4%



Capital Improvement Program





CAPITAL IMPROVEMENT PROGRAM

Introduction

The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment and supports County Government and Public School projects.

The Capital Improvement Program Includes the following:

- The **Capital Budget** is the first year of the approved five-year Capital Improvement Plan, FY 24. Only the Capital Budget is requested for appropriation in FY 24.
- The **Capital Improvement Plan (CIP)** is the initial five-year period of the program FY 24 - 28. The CIP forecasts spending for all anticipated capital projects and is considered to be a link between the County's Comprehensive Plan, Strategic Plan, and its financial planning process. The CIP is requested to be approved, not appropriated in FY 24, and the out-years (FY 25 – 28) are refined each year to guide future planning.

A **capital project** is a planned expense for a facility or physical item requiring a minimum expenditure of \$20,000, having a useful life span of 10 years or more (except for technology projects), and meeting one or more of the following definitions:

- Involves the acquisition or construction of any physical facility for the community;
- Involves the acquisition of land or an interest in land for the community;
- Involves the acquisition or construction of public utilities;
- Involves the ongoing acquisition of major equipment or physical systems, i.e., computer technology, radio systems, major specialized vehicles etc.;
- Involves modifications to facilities, including additions to existing facilities, which increases the square footage, useful life, or value of the facility; and/or
- Capital maintenance or replacement projects on existing facilities, as defined on the following page.
- Information technology purchases included in the CIP are limited to computer systems that cost more than \$20,000, server infrastructure, fiber networks, software that cost more than \$20,000 and/or have a useful life of at least 10 years, and general equipment with a useful life of 5 years or more. These purchases can be planned in the CIP and, if included, will be funded in the Capital Budget on a "pay-as-you-go" basis from either current revenues, other non-borrowed sources of funding, such as state revenues (when available), or other local non-General Fund revenues.

This chapter is organized as follows:

- FY 24 – 28 Development Process
- FY 24 – 28 CIP Revenues
- FY 24 – 28 CIP Expenditure Summary
- FY 24 Capital Budget Review Summary
- FY 24 Capital Budget Expenditure Summary
- FY 23 Appropriated and FY 24 – 28 CIP Expenditures: Descriptions by Functional Area
- Operating Budget Impacts of Capital Projects
- FY 22 Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund
- FY 22 Proffer Fund Report

FY 24 – 28 CIP Development Process

The development of the FY 24-28 CIP was guided by long-range strategic and financial planning meetings with the Board of Supervisors during the summer and fall of 2022, including:

- On August 24, 2022, the Board held a Strategic Planning Retreat for FY 24 – 28.
- On September 7, the Board updated the County’s Financial Management Policies and approved a FY 24 budget calendar and process modifications.
 - One of those modifications included the creation of a community non-profit capital request process. While there is a formal request process for non-profit community partners for operating funds, one does not exist for those receiving capital funds. The intent of this process was to create a process similar to those in place for operating reviews so that all requests may be considered at the same time when developing the FY 24-28 CIP, rather than outside the annual budget process. Requests would be required to have alignment with the priorities identified in the Strategic Plan and evaluated with County Government and Public School priorities in the context of the FY 24 – 28 CIP. Additional information on this process is in the “Other” section of this chapter.
- On September 21, the Board held a work session on the FY 24 - 28 Strategic Plan Draft
- On October 5, the Board received an Economic Outlook Report presented by Dr. Sheryl Bailey, Visiting Professor of Practice, Virginia Tech
- On October 19, the Board adopted the FY 24 - 28 Strategic Plan goals and objectives.

In November 2022, the County held a work session on its Five-Year Financial Plan, which included an update on the FY 24-28 CIP development process that outlined the following approach. Additional Five-Year Financial Plan work sessions were held on December 7 and 14, 2022 that along with the following noted updates, shaped the FY 24 – 28 Recommended CIP.

- **The starting point for the FY 24 – 28 CIP is the balanced FY 23 – 27 Adopted CIP.** This meant that:
 - a. projects in the prior plan for years FY 24-27 would be initially planned for the same years;
 - b. FY 28 would include continued obligations, maintenance, and replacement programs. The County’s practice over the years has been to prioritize funding for maintenance and replacement projects. The County’s adopted Financial Management Policies note the intent behind that direction: “to protect the County’s capital investment and minimize future maintenance and replacement costs.” These projects are defined as:
 - A **mandated project** is submitted in response to a directive/law from a governing body (i.e., Local Government, State Government, or Federal Government mandate).
 - An **obligation project** is submitted in response to contractual requirements for joint funded projects (e.g., City) or project submissions tied to contractual agreements (e.g., Moore’s Creek Septage Receiving Station based on a Memorandum of Understanding or MOU.)
 - A **capital maintenance or replacement project** is a non-recurring project to repair, maintain, or replace existing capital facilities for the purpose of protecting the County’s investment in a facility and minimizing future maintenance and replacement costs. To be classified as a capital maintenance project, a project must have an interval between expenditures of at least 5 years. Individual maintenance projects may have a minimum value of less than \$20,000.
 - c. FY 28 would also include the anticipated construction of a second new elementary school in the CIP, as the design for that project was included in FY 27.

- **Staff would work to maintain that current plan given the following updated realities:**
 - a. Increasing project costs. Both County Government and Public School staff worked to analyze the impact of significantly changing market conditions, such as raw materials prices, on current capital projects. For perspective:
 - In the Adopted FY 23-27 CIP, projects in years FY 24 – 27 totaled \$149.8 million.
 - In the FY 24 – 28 CIP, the same projects in years FY 24-27 are projected to total \$187.8 million, an increase of \$38.4 million or 26%
 - b. Increasing borrowing costs in a new interest rate environment. For perspective on the impact of this change:
 - In the Adopted FY 23-27 CIP, \$1.0 million in debt service expense would purchase approximately \$13.1 million dollars of capital projects in assumed Lease Revenue bonds.
 - In the Recommended FY 24-28 CIP, \$1.0 million in debt service expense would purchase approximately \$11.8 million in capital projects using Lease Revenue bonds or \$12.1 million in capital projects using General Obligation bonds.

These increased project and borrowing costs together create an environment where it is more expensive to borrow funds than recent history, and the same amount of borrowing does not go as far due to increased project costs.
 - c. Project timing given supply chain and raw materials availability. This update references the situation to not only deliver projects as originally scheduled in a challenging environment to do so given supply chain issues, but also to manage the financial impact so that County does not borrow too early for projects, incurring additional interest expense, or too late for projects, and create a cash flow issue to manage.

- **Hold a joint Board of Supervisors - School Board meeting on December 7, 2022.** This meeting was held to achieve three desired outcomes:
 - a. An understanding of how the County arrived to the present:
 - Staff presented an overview of 20 years of capital budgets, trends, and takeaways, a recap of the capital planning process during the pandemic for the FY 21 – 23 budgets, and the changes that have taken place since the FY 21 – 25 CIP process, including approaches to debt management, strategic investment of one-time funding from both Boards, and the diversification and investment of ongoing tax revenues. Staff also reviewed the preliminary impacts in #2 above (“Staff would work to maintain that current plan given the following updates realities”).
 - b. Understanding of School Board requested needs
 - Albemarle County Public Schools presented and responded to questions on topics such as how the Public Schools’ CIP request was prepared, data around school capacity and conditions, and the scope and timing of proposed projects. Information was also presented to the Public Schools’ operating budget, including the impacts of capital projects once completed.
 - c. Discussion of strategies and next steps from today
 - Staff presented a review of the County’s debt capacity according to its adopted Financial Management Policies and what would be considered if additional projects were to be added to the CIP. Staff also communicated the annual budget calendar and examples of possible Board strategies to increase CIP revenues, should the Board choose to pursue them. Additional discussion on the CIP is planned at the March 13, 2023 budget work session with the Board of Supervisors.

- **Use the Adopted Strategic Plan to identify uses of the “Strategic Plan Placeholder” included in the FY 23-27 CIP.** This placeholder was approved as part of the FY 23-27 CIP to provide flexibility in the out years of the CIP to address items that will come from updated the County’s Comprehensive plan and the County’s Strategic Plan. The use of this placeholder was intended to be refined in a future CIP process. The FY 24 – 28 Recommended CIP allocates that placeholder in full as follows:
 - a. \$12.4 million for economic development (\$3.1 M annually in FY 25-28)
 - b. \$4.3 million for a baler facility in FY 24

- c. \$4.0 million for the Transportation Leveraging Program in FY 28
- d. \$3.8 million for two grass rectangular athletic fields and related infrastructure at Biscuit Run Park
- e. \$3.8 million for County Office Buildings space modifications and renovations
- f. \$65,000 for Community Non-Profit Capital Process recipient Bennett’s Village

These projects total \$28.4 million, compared to the FY 23-27 placeholder amount of \$27.0 million.

- **To extent possible, include new projects guided by the Strategic Plan.** Other than the Strategic Plan Placeholder recommended to be distributed to the projects noted in the previous section, these are the changes made to the draft CIP shared at the December 7, 2022 Joint Board meeting:

Revenues

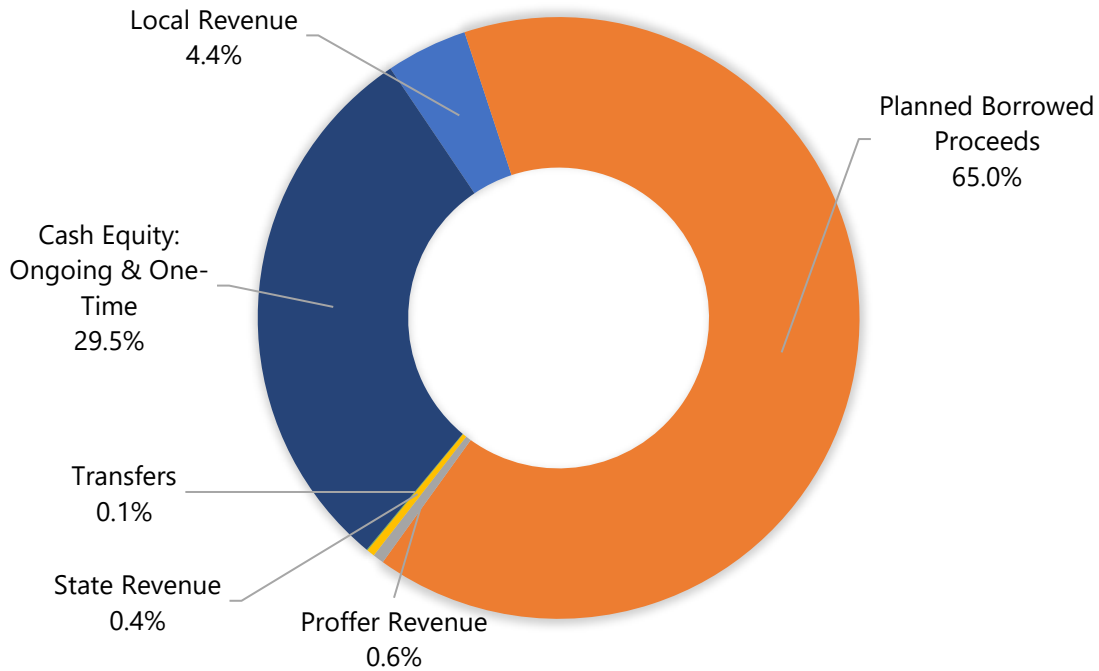
- a. Ongoing revenue growth: Based on the County’s formula for allocating local tax revenue among County Government and Public Schools operations, debt service, and capital costs, the CIP will receive increased funding, as revenue projections are stronger than known on December 7.
- b. One-time revenues not factored in as of December 7:
 - As part of the Recommended FY 24 budget, approximately \$4.9 million of the revenue growth that would normally be split to fund County Government and Public School operations is recommended to be transferred to the Capital Budget one-time in FY 24.
 - Additionally, approximately \$7.5 million is recommended to be transferred to the capital budget one-time in FY 23 to support projects in the FY 24-28 CIP.
- c. Results: This ongoing and one-time growth has been applied to maintain the projects in the FY 23-27 CIP given the updated realities of increased borrowing costs and projects costs with the exception of increased School Renovations, which have increased from \$8 million in total over five years in the draft December CIP to \$14.3 million in total over five years in the Recommended CIP.

Expenditures

- d. Amount
 - Project costs have continued to be refined, such as an increase in Public School maintenance and replacement and an additional \$5.0 million in FY 24 for the Courts Facilities Addition/Renovation project.
 - At the December 7 Joint Board meeting, a total of \$8.0 million was included in the draft CIP. That amount has been increased a total of \$14.3 from FY 24-28.
- e. Timing
 - Because of existing balances and the historical rate of expenditures in these programs, no funding is recommended to be added in FY 24 for the Public Works and Parks and Recreation maintenance and replacement programs. This funding is planned to resume in FY 25-28.
 - The Northern Convenience Center funding previously planned for FY 24 is now planned for design in FY 25 and construction FY 26. In FY 24, solid waste funding is being prioritized for the baler facility, funded by allocation the Strategic Placeholder to this project.
 - Urban Pocket Park: In alignment with the County’s strategic plan the Parks department will pursue site identification and development plans for potential pocket park sites in the urban development areas using staff resources. Once sites are identified and prioritized, further design and construction costs will need to be considered in future years.

After adoption of the FY 24 capital budget and FY 24 - 28 CIP, the CIP will be revisited again in the coming year as the FY 25 capital budget and FY 25-29 CIP is prepared.

FY 24 – 28 CIP Revenues



CIP Revenues (net of borrowed proceeds transfers)	FY 24	FY 25	FY 26	FY 27	FY 28	FY 24-28
Cash Equity: Ongoing & One-Time	\$ 11,497,606	\$ 25,232,133	\$ 19,213,108	\$ 16,755,804	\$ 20,839,670	\$ 93,538,322
Local Revenue	\$ 5,097,680	\$ 2,251,421	\$ 2,142,391	\$ 2,200,900	\$ 2,184,900	\$ 13,877,292
Planned Borrowed Proceeds	\$ 32,546,857	\$ 62,606,230	\$ 23,025,766	\$ 26,418,808	\$ 61,228,626	\$ 205,826,286
Proffer Revenue	\$ 927,063	\$ 966,122	\$ -	\$ -	\$ -	\$ 1,893,185
State Revenue	\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 1,350,000
Transfers	\$ 99,009	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 159,009
Total CIP Revenues	\$ 50,438,215	\$ 91,340,905	\$ 44,666,264	\$ 45,660,512	\$ 84,538,198	\$ 316,644,094

Revenues supporting the FY 24 - 28 CIP total \$316.6 million net of transfers between the three CIP funds which are divided into County Government, Public Schools, and Water Resources for accounting purposes.

Cash Equity: Ongoing & One-Time totals \$93.5 million from FY 24 - 28. The ongoing portion of this includes the transfer from the General Fund, which first funds the County's required debt service with the remainder available for capital projects which are funded on a "pay-as-you-go" basis and to provide reserves for future project costs and increased debt service requirements.

The one-time portion of this includes capital fund balance which reflects the use of project savings in prior years and prior one-time revenues such as general fund transfers in excess of policy, one-time school reserve fund transfers in excess of policy, and other one-time revenues to the CIP for cash equity.

Local Revenue totals \$13.9 million from FY 24 - 28. This includes shares of projects paid to the County by the City of Charlottesville for co-owned properties, and recommended one-time transfers from the General Fund and/or School Fund. It also includes ongoing projected interest earnings that can be applied to any capital project.

Planned Borrowed Proceeds total \$205.8 million from FY 24 – 28. Planned borrowed proceeds are for the anticipated expenditures that are eligible for County to utilize long-term debt to pay for. Expenditures may not coincide with the fiscal year in which a project or program is initially budgeted due to project timelines and cash flow requirements.

In addition to this amount in FY 24 – 28, there is \$124.7 million in borrowed proceeds revenue that is anticipated to be carried forward related to projects currently appropriated in FY 23. The \$124.7 million amount is based on projects that are anticipated to be borrowed for and the proceeds have not yet been issued. The total amount of anticipated borrowed proceed totals \$331.5 million and the timing of this is further detailed in the Debt Management chapter.

In developing its Capital Improvement Plan, the County adheres to a set of financial and debt management policies established by the Board of Supervisors and outlined in the Financial Management Policies section of this document. These policies help preserve the County's credit rating and establish the framework for the County's overall fiscal planning and management. Projects are carefully evaluated and prioritized to optimize the use of capital funds to meet operational and community needs.

Lease revenue bond issuances are planned for 2023, 2025, and 2027. The County may use short-term borrowing temporarily to support the CIP between issuances which could consist of utilizing either available County funds in the short term or use of a Line of Credit.

Proffer Revenue totals \$1.9 million from FY 24 – 28. Cash proffers are funds negotiated at the time of a rezoning to help defray the capital costs associated with resultant development. As funds are collected over time, appropriations are used for specific capital facility needs. These funds are being used for two upcoming projects in the CIP: Biscuit Run and the Northern Elementary School Design.

In accordance with Section 15.2-2303.2 (B) of the Code of Virginia, localities are required to include in their Capital Improvement Program the amount of all proffered cash payments received during the most recent fiscal year for which a report has been filed pursuant to Subsection E. Additionally, this Section requires that localities include in its annual capital budget the amount of cash proffers projected to be expended for capital improvement within the next year.

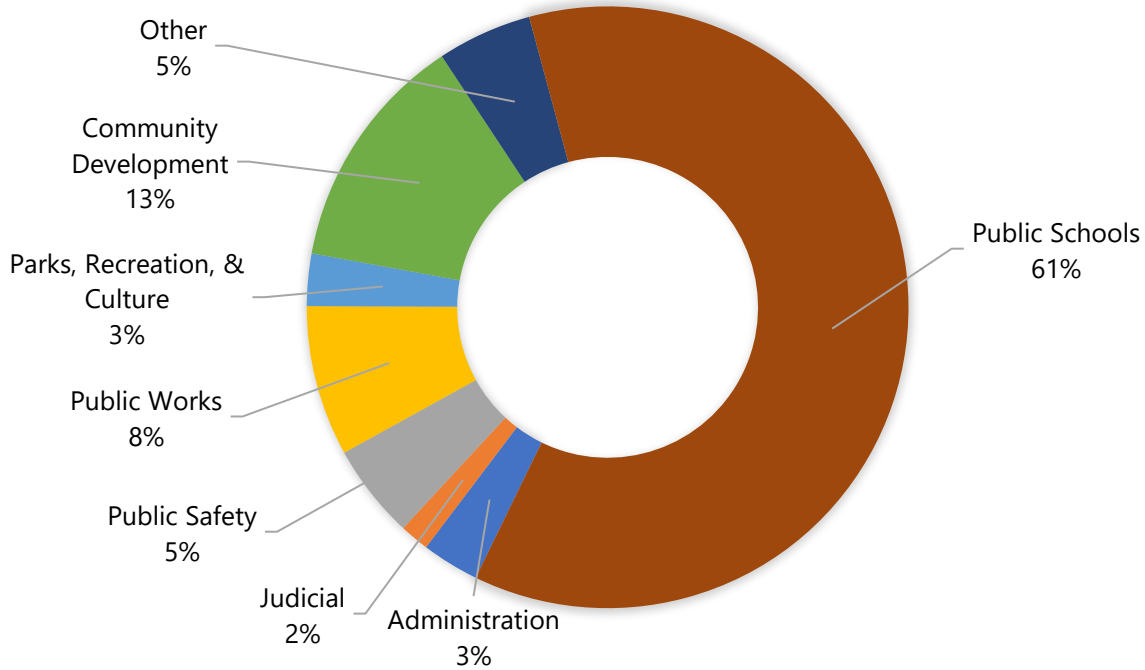
At the conclusion of this chapter are the Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund from the FY 22 County of Albemarle's Comprehensive Annual Financial Report as well as a more detailed FY 22 Cash Proffer Summary Report.

State Revenue totals \$1.4 million from FY 24 - 28. Funds and payments received from the State are for specific capital projects. The CIP assumes an ongoing amount of \$270,000 received each year from the State for the School Bus Replacement Program.

Transfers Revenue totals \$0.2 million from FY 24 – 28. The ongoing portion of this transfer is received from the Courthouse Maintenance Fund. The Clerk of the Circuit Court collects an assessed sum as part of the costs in (i) each civil action filed in the district or circuit courts located within its boundaries and (ii) each criminal or traffic case in its district or circuit court in which the defendant is charged with a violation of any statute or ordinance. The fees collected are used for the construction, renovation, or maintenance of courthouse, jail or court-related facilities and to defray increases in the costs of heating, cooling, electricity, and ordinary maintenance.

There is a one-time transfer included in FY 24 from the Monticello High School (MHS) Turf Replacement Fund to be applied to the replacement of the field at MHS. This funding has been collected through community usage of fields.

FY 24 – 28 CIP Expenditure Summary



CIP Expenditures (net of borrowed proceeds transfers)	FY 24	FY 25	FY 26	FY 27	FY 28	FY 24-28
Administration	\$ 4,414,100	\$ 1,616,200	\$ 1,856,400	\$ 982,000	\$ 907,060	\$ 9,775,760
Judicial	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
Public Safety	\$ 4,600,414	\$ 3,601,602	\$ 3,863,900	\$ 3,498,959	\$ 534,229	\$ 16,099,104
Public Works	\$ 5,446,629	\$ 5,494,890	\$ 5,735,750	\$ 4,888,797	\$ 4,064,473	\$ 25,630,539
Parks, Recreation, & Culture	\$ 2,977,536	\$ 3,504,582	\$ -	\$ 2,409,752	\$ -	\$ 8,891,870
Community Development	\$ 1,956,465	\$ 13,899,760	\$ 9,600,000	\$ 8,100,000	\$ 7,100,000	\$ 40,656,225
Other*	\$ 2,819,272	\$ 3,597,553	\$ 2,848,665	\$ 3,011,082	\$ 3,793,350	\$ 16,069,922
Public Schools	\$ 23,223,800	\$ 59,626,318	\$ 20,761,549	\$ 22,769,922	\$ 68,139,084	\$ 194,520,673
Total CIP Expenditures	\$ 50,438,215	\$ 91,340,905	\$ 44,666,264	\$ 45,660,512	\$ 84,538,197	\$ 316,644,094

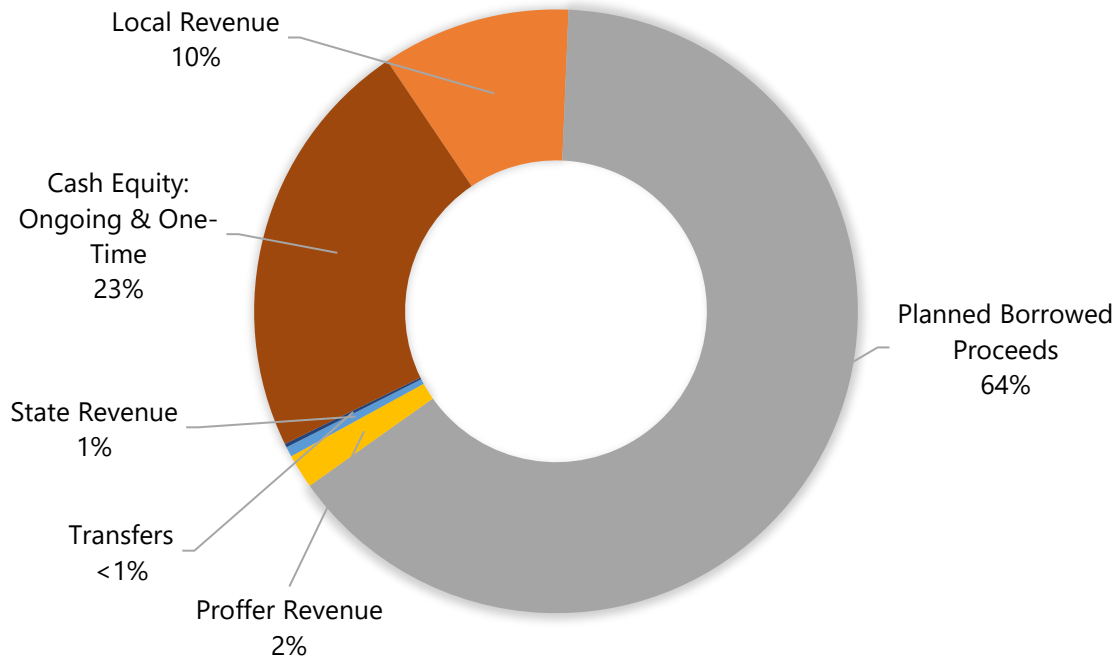
* Administrative and Project Management Services and Cost of Issuance associated with Bond Issuances are included in the Other category.

All CIP expenditures appropriated in FY 23 and recommended in FY 24 - 28 are detailed by functional area in the following pages.

CAPITAL BUDGET REVENUES

The **Capital Budget** is the first year of the approved five-year Capital Improvements Plan, FY 24. Only the Capital Budget is requested for appropriation in FY 24.

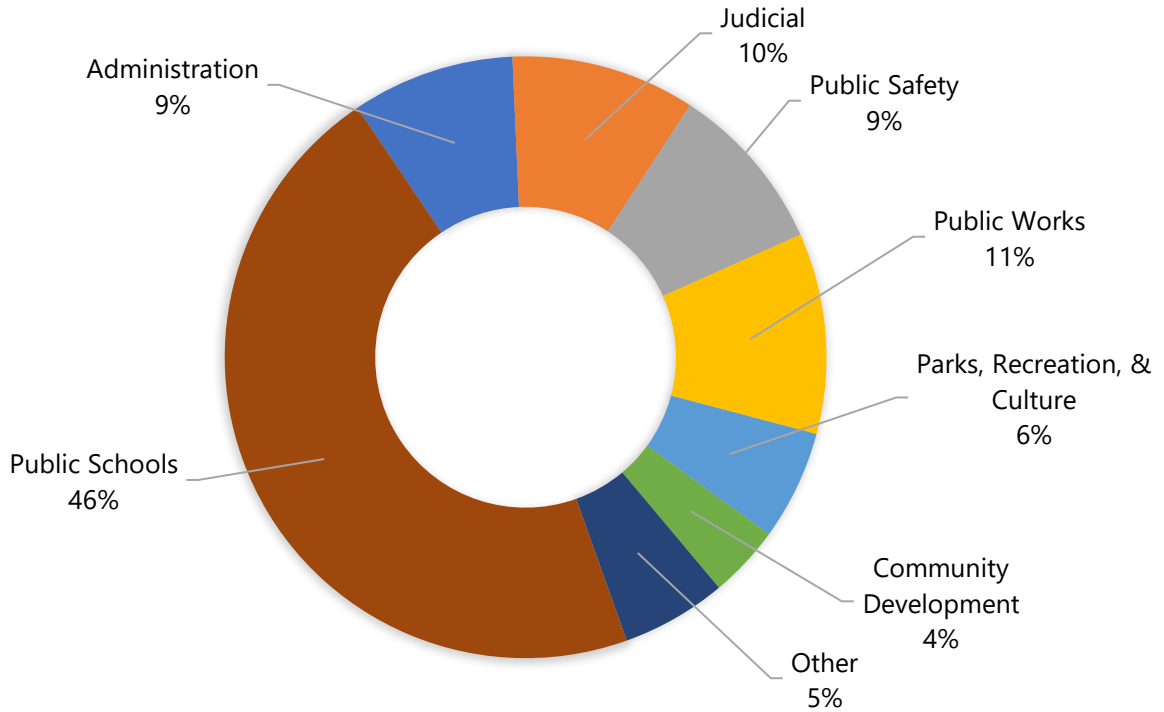
The **Capital Improvement Plan (CIP)** is the initial five-year period of the program FY 24 – 28. The CIP is requested to be approved, not appropriated in FY 24, and the out-years are refined each year to guide future planning.



Capital Budget Revenues
(net of borrowed proceeds transfers)

Local Revenue	\$	5,097,680
Planned Borrowed Proceeds	\$	32,546,857
Proffer Revenue	\$	927,063
State Revenue	\$	270,000
Transfers	\$	99,009
Cash Equity: Ongoing & One-Time	\$	11,497,606
Total CIP Revenues	\$	50,438,215

CAPITAL BUDGET EXPENDITURES



Capital Budget Expenditures <i>(net of borrowed proceeds transfers)</i>	FY 24
Administration	\$ 4,414,100
Judicial	\$ 5,000,000
Public Safety	\$ 4,600,414
Public Works	\$ 5,446,629
Parks, Recreation, & Culture	\$ 2,977,536
Community Development	\$ 1,956,465
Other*	\$ 2,819,272
Public Schools	\$ 23,223,800
Total CIP Expenditures	\$ 50,438,215

*Administrative and Project Management Services, Cost of Issuance associated with Bond Issuances, and Community Non-Profit Capital Process recipients are included in the Other category.

FY 23 Appropriated and Recommended FY 24 – 28 CIP Expenditures

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Administration							
County Server Infrastructure Upgrade	\$ 737,765	\$ 602,100	\$ 661,200	\$ 756,400	\$ 832,000	\$ 907,060	\$ 4,496,525
Core Systems Modernization	\$ 5,950,000	\$ 3,812,000	\$ 955,000	\$ 1,100,000	\$ 150,000	\$ -	\$ 11,967,000
GIS Project	\$ 10,996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,996
Administration Total	\$ 6,698,761	\$ 4,414,100	\$ 1,616,200	\$ 1,856,400	\$ 982,000	\$ 907,060	\$ 16,474,521
Judicial							
Courts Facilities Addition/Renovation	\$ 46,477,483	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 51,477,483
Judicial Total	\$ 46,477,483	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 51,477,483
Public Safety							
ECC Regional 800 MHz Communication System	\$ 4,158,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,158,445
Fire Rescue Apparatus Replacement Program	\$ 5,849,992	\$ 4,254,764	\$ 3,601,602	\$ 3,863,900	\$ 3,498,959	\$ 534,229	\$ 21,603,446
Fire Rescue Mobile Data Computers Replacement	\$ 226,826	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226,826
Police County 800Mhz Radio Replacements	\$ 1,788,302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,788,302
Police Mobile Data Computers Replacement	\$ 395,613	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 395,613
Police Patrol Video Camera Replacement	\$ 366,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366,655
Police SWAT Vehicle Replacement	\$ -	\$ 345,650	\$ -	\$ -	\$ -	\$ -	\$ 345,650
Police Technology Upgrade	\$ 203,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,000
Public Safety Operations Center	\$ 3,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,100,000
Public Safety Total	\$ 16,088,832	\$ 4,600,414	\$ 3,601,602	\$ 3,863,900	\$ 3,498,959	\$ 534,229	\$ 32,187,936
Public Works							
County Government Maintenance/Replacement Programs	\$ 8,816,226	\$ -	\$ 2,695,500	\$ 2,720,417	\$ 2,508,544	\$ 3,043,040	\$ 19,783,727
County Office Building McIntire Windows Replacement	\$ 144,147	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,147
County Office Building Space Renovations	\$ -	\$ 254,000	\$ 1,400,000	\$ 768,000	\$ 1,400,000	\$ -	\$ 3,822,000
County Government Street Sweeper Purchase	\$ 385,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 385,000
Ivy Fire Station 15 Maintenance Obligation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Ivy Landfill Remediation	\$ 640,000	\$ 711,465	\$ 747,038	\$ 784,390	\$ 823,610	\$ 864,790	\$ 4,571,293
Moores Creek Septage Receiving	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 656,646
Neighborhood Improvements Funding Initiative (NIFI) - Albemarle Journey Greer	\$ 922,365	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 922,365
NIFI - The Square	\$ 1,827,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,827,691
Regional Firearms Training Center Capital Reserve - County Share	\$ 39,600	\$ 42,911	\$ 42,911	\$ 47,202	\$ 47,202	\$ 47,202	\$ 267,028
Rivanna Solid Waste Authority (RSWA) Baler Facility	\$ -	\$ 4,328,812	\$ -	\$ -	\$ -	\$ -	\$ 4,328,812
Northern Convenience Center Development	\$ -	\$ -	\$ 500,000	\$ 1,306,300	\$ -	\$ -	\$ 1,806,300
Southern Convenience Center Development	\$ 1,604,156	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,604,156
Public Works Total	\$ 14,538,626	\$ 5,446,629	\$ 5,494,890	\$ 5,735,750	\$ 4,888,797	\$ 4,064,473	\$ 40,169,165
Parks, Recreation, & Culture							
Athletic Fields	\$ 254,430	\$ 97,238	\$ 3,504,582	\$ -	\$ -	\$ -	\$ 3,856,250
Biscuit Run	\$ 5,178,283	\$ 2,880,298	\$ -	\$ -	\$ 2,409,752	\$ -	\$ 10,468,333
Moore's Creek Trail and Trailhead Park Project	\$ 86,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,108
Parks Restroom Renovation/Modernization	\$ 280,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,430
Urban Pocket Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Western Park Phase IA	\$ 56,152	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,152
Parks, Recreation, & Culture Total	\$ 5,855,403	\$ 2,977,536	\$ 3,504,582	\$ -	\$ 2,409,752	\$ -	\$ 14,747,273
Community Development							
Acquisition of Conservation Easements (ACE) Program	\$ 66,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,619
Berkmar Bicycle/Pedestrian Improvements	\$ 2,698,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,698,661
Commonwealth & Dominion Drive Sidewalks	\$ 3,147,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,147,112
Economic Development Funding for P3s	\$ 2,000,000	\$ -	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 14,400,000
Ivy Road Sidewalk	\$ 1,176,524	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,176,524
Lambs Lane Study	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Library Avenue Extension	\$ 8,093,351	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,093,351
Old Lynchburg Road - Preliminary Design	\$ 33,958	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,958
Rio Rd - Avon St - Rt 250 Sidewalks	\$ 1,907,741	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,907,741
SMART Scale Projects	\$ 4,999,997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,999,997
Transportation Leveraging Program	\$ 1,012,479	\$ 1,956,465	\$ 10,799,760	\$ 6,500,000	\$ 5,000,000	\$ 4,000,000	\$ 29,268,704
Community Development Total	\$ 25,436,442	\$ 1,956,465	\$ 13,899,760	\$ 9,600,000	\$ 8,100,000	\$ 7,100,000	\$ 66,092,667

FY 23 Appropriated and Adopted FY 24 – 28 CIP Expenditures Continued

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Water Resources							
Drainage Infrastructure Management Program	\$ 373,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 373,040
Branchlands Project	\$ 128,348	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,348
Mint Springs Dam	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000
Stream Restoration for Biscuit Run	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Water Quality Mandated TMDL Program	\$ 724,286	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 724,286
Water Resources Total	\$ 1,850,674	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,850,674
Other							
Advancing Strategic Priorities Reserve	\$ 1,828,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,828,705
Cost of Issuance	\$ 2,464,433	\$ 602,945	\$ 1,227,573	\$ 451,486	\$ 518,016	\$ 1,200,561	\$ 6,465,014
Community Non-Profit Capital Process - Bennett's Village	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000
Project Management and Administrative Services	\$ 2,050,751	\$ 2,216,327	\$ 2,304,980	\$ 2,397,179	\$ 2,493,066	\$ 2,592,789	\$ 14,055,093
Other Total	\$ 6,343,890	\$ 2,819,272	\$ 3,597,553	\$ 2,848,665	\$ 3,011,082	\$ 3,793,350	\$ 22,413,813
Public Schools							
Crozet Addition and Improvements	\$ 4,920,488	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,920,488
High School Capacity & Improvements Modernization	\$ 70,058	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,058
Mountain View Expansion and Site Improvements	\$ 8,432,679	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,432,679
Project Management Services	\$ 364,019	\$ 554,463	\$ 580,866	\$ 612,549	\$ 644,233	\$ 675,916	\$ 3,432,045
Red Hill Phase II: Addition & Improvements	\$ 308,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,219
School Bus Replacement Program	\$ 2,770,921	\$ 1,680,000	\$ 1,760,000	\$ 1,856,000	\$ 1,952,000	\$ 2,048,000	\$ 12,066,921
School Capacity #1 - High School Capacity and Improvements - Center 2	\$ 36,303,879	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,303,879
School Capacity #2 - Southern Elementary School	\$ -	\$ 3,602,903	\$ 40,537,452	\$ -	\$ -	\$ -	\$ 44,140,355
School Capacity #3 - Northern Elementary School	\$ -	\$ -	\$ -	\$ -	\$ 3,672,689	\$ 46,927,168	\$ 50,599,857
School Maintenance/Replacement Program	\$ 22,296,909	\$ 12,741,434	\$ 13,470,000	\$ 15,085,000	\$ 12,970,000	\$ 14,700,000	\$ 91,263,343
School Network Infrastructure	\$ 3,077,030	\$ 1,785,000	\$ 418,000	\$ 348,000	\$ 671,000	\$ 928,000	\$ 7,227,030
School Renovations	\$ 1,404,991	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 15,704,991
School Security Improvements 2021	\$ 443,457	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 443,457
Scottsville Elementary School Addition & Improvements	\$ 135,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,213
Scottsville Land Purchase	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
WAHS ADA Improvements and Softball Facility	\$ 65,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,225
WAHS Additional Parking	\$ 473,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 473,000
Public Schools Total	\$ 81,266,088	\$ 23,223,800	\$ 59,626,318	\$ 20,761,549	\$ 22,769,922	\$ 68,139,084	\$ 275,786,761
Grand Total (Net of transfers)	\$ 204,556,199	\$ 50,438,216	\$ 91,340,905	\$ 44,666,264	\$ 45,660,512	\$ 84,538,197	\$ 521,200,293

FY 23 Appropriated and Recommended FY 24 – 28 CIP Expenditures Descriptions by Functional Area

The following pages include projects currently appropriated in FY 23 and additional budgeted expenditures in the FY 24-28 CIP.

Administration

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Administration							
County Server Infrastructure Upgrade	\$ 737,765	\$ 602,100	\$ 661,200	\$ 756,400	\$ 832,000	\$ 907,060	\$ 4,496,525
Core Systems Modernization	\$ 5,950,000	\$ 3,812,000	\$ 955,000	\$ 1,100,000	\$ 150,000	\$ -	\$ 11,967,000
GIS Project	\$ 10,996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,996
Administration Total	\$ 6,698,761	\$ 4,414,100	\$ 1,616,200	\$ 1,856,400	\$ 982,000	\$ 907,060	\$ 16,474,521

- County Server Infrastructure Upgrade:** This is an ongoing project to systematically replace County Government Server Infrastructure that supports all County and School locations, including network servers, switches, routers, disk storage, application packages, computer, and related hardware. This project may include the initial implementation of software to support, upgrade and secure the County’s networking infrastructure.
- Core Systems Modernization:** This project will upgrade the County’s development tracking, financial, and human resources systems to modern web-based/hosted solutions.
- GIS Project:** This project funds the priorities identified in the five-year Geographic Information System (GIS) implementation plan and schedule as recommended by the GIS Steering Committee.

Judicial

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Judicial							
Courts Facilities Addition/Renovation	\$ 46,477,483	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 51,477,483
Judicial Total	\$ 46,477,483	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 51,477,483

- **Court Facilities Addition/Renovation:** This project supports the County’s commitment to expand its court facilities to meet existing and projected capacity and security shortfalls. The scope of this CIP project is based on the agreement with the City of Charlottesville, dated December 17, 2018. The scope of work includes:

 - New General District Courthouse at the Levy Site, to include both County of Albemarle and City of Charlottesville court functions;
 - Renovation of historical portion of Levy Opera House to accommodate the County of Albemarle Commonwealth’s Attorney, and demolition of existing Levy Annex; and
 - Renovation of the current historic courthouse, currently housing both the County of Albemarle’s Circuit Court and General District Court functions, outfitted to accommodate the Albemarle Circuit Court. Work will include a reconfigurations of existing facilities to add a second Circuit courtroom.

The estimated operating impacts, primarily for annual maintenance costs only, are planned to begin in FY 25.

Public Safety

Functional Area	Capital Budget						Total FY 23-28
	FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	
Public Safety							
ECC Regional 800 MHz Communication System	\$ 4,158,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,158,445
Fire Rescue Apparatus Replacement Program	\$ 5,849,992	\$ 4,254,764	\$ 3,601,602	\$ 3,863,900	\$ 3,498,959	\$ 534,229	\$ 21,603,446
Fire Rescue Mobile Data Computers Replacement	\$ 226,826	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226,826
Police County 800Mhz Radio Replacements	\$ 1,788,302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,788,302
Police Mobile Data Computers Replacement	\$ 395,613	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 395,613
Police Patrol Video Camera Replacement	\$ 366,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366,655
Police SWAT Vehicle Replacement	\$ -	\$ 345,650	\$ -	\$ -	\$ -	\$ -	\$ 345,650
Police Technology Upgrade	\$ 203,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,000
Public Safety Operations Center	\$ 3,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,100,000
Public Safety Total	\$ 16,088,832	\$ 4,600,414	\$ 3,601,602	\$ 3,863,900	\$ 3,498,959	\$ 534,229	\$ 32,187,936

- ECC Regional 800 MHz Communication System (“P25 Project”):** This project is for the replacement of major technology components and infrastructure of the existing 800 MHz radio system, to include: electronic components at all tower sites and the ECC facility, as well as new console equipment at the ECC and backup location. It also includes equipment such as new site generators, recording systems and Uninterruptible Power Supply systems.

Partners include Albemarle County, City of Charlottesville, University of Virginia, Regional Jail, Regional Airport, Albemarle County Service Authority, and Rivanna Water & Sewer Authority. As a regional system, costs will be shared proportional to use.

- Fire/Rescue Apparatus Replacement Program:** This project provides for the ongoing replacement of the Albemarle County Fire Rescue (ACFR) System’s response apparatus as described by the adopted Fleet Plan policy for the fully funded and rotated replacement classifications. The replacement criteria are detailed in the Fleet Plan Policy. Funding for insurance, maintenance, fuel, and costs associated with unplanned, significant repairs that render the apparatus inoperable is included in the operating budget.
- Fire/Rescue Mobile Data Computers Replacement:** This project replaces the Fire Rescue Department’s Mobile Data Computers (MDCs) that are currently used in Emergency Medical Services (EMS) units and certain Fire Marshal vehicles, on a set replacement schedule as the MDCs reach the end of their useful life. Beginning in FY 24 public safety technology replacement costs have been moved to the General Fund operating budgets of the individual Public Safety departments, which was done after a review of technology expenditure classifications based on accounting standards.
- Police County 800Mhz Radio Replacements:** This ongoing replacement project provides for the replacement of portable and mobile 800 MHz radio units and base stations currently in use by the Police Department, Sheriff’s Department and Fire/Rescue Department as well as volunteer fire and rescue companies. Beginning in FY 24 public safety technology replacement costs have been moved to the General Fund operating budgets of the individual Public Safety departments., which was done after a review of technology expenditure classifications based on accounting standards.
- Police Mobile Data Computers Replacements:** This program replaces the Police Department’s mobile data computers and related equipment on an ongoing basis. These devices provide sworn members of the department with ruggedized laptop computers and mobile data technology. Beginning in FY 24 public

safety technology replacement costs have been moved to the General Fund operating budgets of the individual Public Safety departments, which was done after a review of technology expenditure classifications based on accounting standards.

- **Police Patrol Video Cameras Replacement:** The Police Department Video Camera program provides for the ongoing regular replacement of in-car video cameras and body-worn cameras. Beginning in FY 24 public safety technology replacement costs have been moved to the General Fund operating budgets of the individual Public Safety departments, which was done after a review of technology expenditure classifications based on accounting standards.
- **Police SWAT Vehicle Replacement:** This provides for the replacement of the Albemarle County Police Department's armored vehicle that is assigned to the SWAT Team.
- **Police Technology Upgrade:** This project primarily supports the Police Technology software (Mobile Data Computer Software) system implementation. It also supports emergency modem/docking station purchases and installations. Beginning in FY 24 public safety technology replacement costs have been moved to the General Fund operating budgets of the individual Public Safety departments, which was done after a review of technology expenditure classifications based on accounting standards.
- **Public Safety Operations Center:** This project supports the renovation of portions of the former J.C. Penney's building at the Fashion Square Mall site in order to accommodate operational functions of the Albemarle County Police Department (ACPD) and Albemarle County Fire-Rescue Department (ACFR). ACPD operating functions to be housed at the new facility will include: Traffic Unit; vehicular evidence processing facility; and special response vehicle storage. ACFR operating functions to be housed will include: maintenance shop for fire trucks and emergency vehicles; Quartermaster offices; central storage of uniforms; turnout gear storage for ACFR and volunteer companies; and logistics supply storage.

Public Works

Functional Area	Capital Budget						Total FY 23-28
	FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	
Public Works							
County Government Maintenance/Replacement Programs	\$ 8,816,226	\$ -	\$ 2,695,500	\$ 2,720,417	\$ 2,508,544	\$ 3,043,040	\$ 19,783,727
County Office Building McIntire Windows Replacement	\$ 144,147	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,147
County Office Building Space Renovations	\$ -	\$ 254,000	\$ 1,400,000	\$ 768,000	\$ 1,400,000	\$ -	\$ 3,822,000
County Government Street Sweeper Purchase	\$ 385,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 385,000
Ivy Fire Station 15 Maintenance Obligation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Ivy Landfill Remediation	\$ 640,000	\$ 711,465	\$ 747,038	\$ 784,390	\$ 823,610	\$ 864,790	\$ 4,571,293
Moore's Creek Septage Receiving	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 656,646
Neighborhood Improvements Funding Initiative (NIFI) - Albemarle Journey Greer	\$ 922,365	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 922,365
NIFI - The Square	\$ 1,827,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,827,691
Regional Firearms Training Center Capital Reserve - County Share	\$ 39,600	\$ 42,911	\$ 42,911	\$ 47,202	\$ 47,202	\$ 47,202	\$ 267,028
Rivanna Solid Waste Authority (RSWA) Baler Facility	\$ -	\$ 4,328,812	\$ -	\$ -	\$ -	\$ -	\$ 4,328,812
Northern Convenience Center Development	\$ -	\$ -	\$ 500,000	\$ 1,306,300	\$ -	\$ -	\$ 1,806,300
Southern Convenience Center Development	\$ 1,604,156	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,604,156
Public Works Total	\$ 14,538,626	\$ 5,446,629	\$ 5,494,890	\$ 5,735,750	\$ 4,888,797	\$ 4,064,473	\$ 40,169,165

- **County Government Maintenance Programs:** Includes County Owned Facilities, City-County Co-Owned Facilities, County Owned Parks, City-County Co-Owned Parks, and Crozet Park.
 - **City-County Owned Facilities Maintenance/Replacement Program:** This supports an ongoing capital maintenance program, which includes interior and exterior maintenance and replacement projects of facilities co-owned by Albemarle County and the City of Charlottesville. This program includes facilities at Court Square (Jessup House, Wheeler Building, Preston Morris Building, Juvenile and Domestic Relations Court), Central Library, and Gordon Avenue Library.
 - **County-Owned Facilities Maintenance/Replacement:** This is an ongoing program to finance defined capital maintenance for the two County office buildings, three County owned libraries, five fire and/or rescue stations, court facilities, old jail, jailer's house, the Sheriff's office within the J&DR Court, the Old Crozet School, B.F. Yancey School Community Center (YSCC), and the old Crozet train depot.
 - **City-County Owned Parks Maintenance/Replacement Project:** This is an ongoing maintenance program intended to maintain, repair, and replace projects for City-County park facilities used for community recreation. The County is the fiscal agent for these facilities and oversees the maintenance projects. The funding ratio for projects at Darden Towe and at Ivy Creek Natural Area are determined by related agreements between the City of Charlottesville and Albemarle County.
 - **County Owned Parks Maintenance/Replacement:** This is an ongoing facility interior and exterior maintenance and replacement program and grounds maintenance at County parks facilities and school facilities used for community recreation. Maintenance and replacement projects help ensure safety of visitors and add value to capital assets by repairing, improving, and providing a more enjoyable park experience. A variety of minor and major projects are completed each year.
 - **Crozet Park Maintenance/Replacement:** This project provides funding for maintenance/replacement and facility improvements at Crozet Park to meet the increased recreation needs of the Crozet growth area as requested by the Crozet Park Board. Crozet Park and

the County entered into an operating agreement in 1997 whereas the entire park shall be used in perpetuity only for community recreation and other community related purposes. In exchange, the County assists in maintenance and facility/recreational improvements for the entire park.

- **County Office Building McIntire Window Replacement:** This substantially complete project was for the replacement of all windows at the County Office Building McIntire. The existing windows were installed in 1979-1980, and the project installed new energy efficient windows to minimize energy loss due to air infiltration from the old windows.
- **County Government Street Sweeper Purchase:** Funding to purchase a street sweeper to allow the County to initiate an "in house" street sweeping operation in response to increased interest in expanding the level of service in the maintenance of rights-of-way.
- **Ivy Fire Station 15 Maintenance Obligation:** This project pays for the County's share (21.5%) of annual repairs and maintenance of the exterior of the Ivy Fire Station, as well as utility connections to the building and other common/shared features as required by the terms of the Deed of Sublease dated August 27, 2012. According to the terms of the lease, the County must fund a maintenance account with a balance of \$50,000.
- **Ivy Landfill Remediation:** Ivy Landfill Remediation is an ongoing effort that is expected to require expenditures over a prolonged period. Funding represents the County's share of ongoing environmental remediation at Ivy Materials Utilization Center (MUC), which is managed by the Rivanna Solid Waste Authority (RSWA). The County and City are jointly responsible for the RSWA. This work is required under State permit and the County's share of the cost is specified under a Joint City/County/UVA agreement on cost sharing for environmental expenses. The installation phase of this project was completed in FY 14, with ongoing maintenance through 2031.
- **Moore's Creek Septage Receiving Station:** This is the County's share of funding paid to Rivanna Water and Sewer Authority for annual debt service for the septage receiving station at the Moore's Creek Wastewater Treatment Plant, which is based on the Memorandum of Understanding (MOU) with Rivanna Water and Sewer Authority established in May 2010. This facility includes screening and degritting of septage received at Moore's Creek Wastewater Treatment Plant.
- **Neighborhood Improvements Funding Initiative (NIFI) – Albemarle-Journey-Greer:** The project encompasses three County public schools: Albemarle County High School, Journey Middle School, and Mary Carr Greer Elementary School. Due to the high volume of students who walk between schools or to and from nearby neighborhoods, the intent of the project is to provide pedestrians safer access throughout the area and between the schools. The scope of the project includes the addition of a concrete sidewalk, multi-use trail, and crosswalks to improve pedestrian connectivity throughout the school complex. Additionally, stormwater quantity and quality treatment will need to be addressed for the additional proposed impervious area. Project is substantially complete and in close-out.
- **Neighborhood Improvement Funding Initiative (NIFI) – The Square:** The site is located in downtown Crozet and focuses on an existing road with perpendicular parking known as The Square (State Route 1217). Although The Square also serves as an access road to the adjacent CSX parcel, the primary goal of the project is to improve the parking area and drainage infrastructure. The scope of the project includes the addition of parking spaces along The Square and drainage improvements. Project also includes road and stormwater improvements to Oak Avenue that connects with The Square.

- Regional Firearms Training Center Capital Reserve Program - County Share:** This is the County's annual contribution to the Capital Reserve Fund for the facility, per a three-party operational agreement executed prior to construction of this facility. The County's share of the contribution is 44% of the annual obligation. The Fund will be used for future capital improvements/capital maintenance to the facility.

The Agreement further states that, on an annual basis, each party to the agreement (i.e., County, City, University) shall contribute in total, one and one-half percent (1.5%) of the building value to the Capital Reserve. The initial building value is equivalent to the cost to construct the facility, assumed to be \$6,000,000. Beginning with the fifth year after the completion of the facility, and continuing each fifth-year anniversary thereafter, the building value will be indexed for inflation based on the methodology outlined in § V.A of the agreement.

- Rivanna Solid Waste Authority Baler Facility:** Rivanna Solid Waste Authority (RSWA) operates a facility to bale source separated recyclable materials from Albemarle County and the City of Charlottesville. This project supports the County's share of the construction of a new baling facility, to be located on the site of one of the County's primary recycling facilities. The current facility is located on leased property and is at the end of its useful life. The relocation of this facility will create a more streamlined and efficient recycling process while ensuring the continuation of the baling and recycling of solid waste for the region.
- Northern Convenience Center:** This project supports the development of a Northern Albemarle County Solid Waste Convenience Center.
- Southern Convenience Center:** This project supports the development of a Southern Albemarle County Solid Waste Convenience Center.

Water Resources:

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Water Resources							
Drainage Infrastructure Management Program	\$ 373,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 373,040
Branchlands Project	\$ 128,348	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,348
Mint Springs Dam	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000
Stream Restoration for Biscuit Run	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Water Quality Mandated TMDL Program	\$ 724,286	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 724,286
Water Resources Total	\$ 1,850,674	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,850,674

Water Resources projects are funded through carry forward funding or an accumulated balance in the specific Water Resources capital fund's fund balance.

- Drainage Infrastructure Management Program:** This project involves mapping, assessing, and repairing drainage infrastructure such as pipes, culverts, channels, manholes, and other similar infrastructure designed to collect, convey, and control stormwater runoff, which meet certain criteria within the County's urban areas. A County-sponsored maintenance program can address issues before failure thus reducing risks and potentially saving the community money.

- **Branchlands Project:** This project, which is 75% funded via the Building Resilient Infrastructure and Communities (BRIC) Grant Program, and will support a proposed study of the 770-acre watershed draining to the Branchlands pond on Hillsdale and Greenbrier. The study will include 1) an analysis to determine flood risk within the watershed and 2) the identification of potential projects to reduce or mitigate the identified risks.
- **Mint Springs Dam:** This project includes engineering, design, and consulting services related to improvements to the dams at Mint Springs Valley Park, in order to address aging infrastructure and comply with Virginia Dam Safety regulations.
- **Stream Restoration for Biscuit Run:** This project provides for the design and engineering to support the restoration and stabilization of an eroded portion of the stream network within Biscuit Run Park.
- **Water Quality Mandated Total Maximum Daily Load (TMDL) Program:** This supports a succession of future capital projects necessary to meet new pollutant load reductions mandated by the Department of Environmental Quality (DEQ) as part of the clean-up plans for the Chesapeake Bay and local streams. While TMDL stands for Total Maximum Daily Load, it is essentially a clean-up plan for impaired waters within the County, primarily through the design and construction of capital projects. While some specific projects have been proposed in the Action Plan, a developing list of projects will be altered and refined over the course of the 9 to 11-year TMDL planning horizon. The types of projects proposed will include: 1) stream restoration projects 2) enhancements to existing County-owned stormwater management facilities, or 3) enhancements or upgrades to privately-owned facilities.

Parks, Recreation, & Culture:

Functional Area	Capital Budget						Total FY 23-28
	FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	
Parks, Recreation, & Culture							
Athletic Fields	\$ 254,430	\$ 97,238	\$ 3,504,582	\$ -	\$ -	\$ -	\$ 3,856,250
Biscuit Run	\$ 5,178,283	\$ 2,880,298	\$ -	\$ -	\$ 2,409,752	\$ -	\$ 10,468,333
Moore's Creek Trail and Trailhead Park Project	\$ 86,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,108
Parks Restroom Renovation/Modernization	\$ 280,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,430
Urban Pocket Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Western Park Phase IA	\$ 56,152	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,152
Parks, Recreation, & Culture Total	\$ 5,855,403	\$ 2,977,536	\$ 3,504,582	\$ -	\$ 2,409,752	\$ -	\$ 14,747,273

- Athletic Fields:** Funding provides for 2 grass rectangular fields at Biscuit Run Park with design in FY24 and construction in FY25.
- Biscuit Run:** This project provides funds to support Phases 1a and 1b of the Biscuit Run master plan. Elements of these phases include: a park entrance with an asphalt access road; parking spaces; a vault toilet; design and construction of a parks maintenance facility; multi-use trail system expansion including new trail boardwalk and footbridges; and connector greenway trail enabling bike and pedestrian connections with destinations beyond the park itself. The construction of the various elements will be phased over the 5-year plan.
- Moore's Creek Trail and Trailhead Park:** The Thomas Jefferson Planning District Commission (TJPC) received a Smart Scale grant from the Virginia Department of Transportation (VDOT) to construct multi-use trails and a trailhead park along Moore's Creek in the vicinity of 5th Street Station. The County funding reflected in FY 23 is for the completion of trailhead parking and signage.
- Parks Restroom Renovation/Modernization:** This is a facility renovation-modernization for restrooms at County parks facilities. Remaining work includes Darden Towe Park Pickleball/Tennis Court Restrooms.
- Urban Pocket Park:** In alignment with the County's strategic plan the Parks department will pursue site identification and development plans for potential pocket park sites in the urban development areas using staff resources. Once sites are identified and prioritized, further design and construction costs will need to be considered in future years.
- Western Park Improvements Phase IA:** This project uses funding from the Old Trail Proffer Fund to build the Old Trail Village playground (including site furnishings, stone dust pathways, and signage), which is part of the initial development of Western Park (Phase 1A).

Community Development

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Community Development							
Acquisition of Conservation Easements (ACE) Program	\$ 66,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,619
Berkmar Bicycle/Pedestrian Improvements	\$ 2,698,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,698,661
Commonwealth & Dominion Drive Sidewalks	\$ 3,147,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,147,112
Economic Development Funding for P3s	\$ 2,000,000	\$ -	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 3,100,000	\$ 14,400,000
Ivy Road Sidewalk	\$ 1,176,524	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,176,524
Lambs Lane Study	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Library Avenue Extension	\$ 8,093,351	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,093,351
Old Lynchburg Road - Preliminary Design	\$ 33,958	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,958
Rio Rd - Avon St - Rt 250 Sidewalks	\$ 1,907,741	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,907,741
SMART Scale Projects	\$ 4,999,997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,999,997
Transportation Leveraging Program	\$ 1,012,479	\$ 1,956,465	\$ 10,799,760	\$ 6,500,000	\$ 5,000,000	\$ 4,000,000	\$ 29,268,704
Community Development Total	\$ 25,436,442	\$ 1,956,465	\$ 13,899,760	\$ 9,600,000	\$ 8,100,000	\$ 7,100,000	\$ 66,092,667

- **Acquisition of Conservation Easements (ACE) Program:** The program supports the Acquisition of Conservation Easements (ACE) Program established by the Board of Supervisors to purchase desired easements.
- **Berkmar Drive Bicycle and Pedestrian Improvements:** This project will support pedestrian and bicyclist safety by constructing a Shared-use Path from just south of Woodbrook Drive to Hilton Heights Road to connect to the new Shared-Use Path on Berkmar Extended.
- **Commonwealth and Dominion Drive Sidewalk:** This project supports pedestrian safety by providing for the design and construction of pedestrian and transit improvements on Commonwealth Drive from Hydraulic Road to Peyton Drive (east side with crosswalk connections to the west side), and pedestrian improvements along Dominion Drive from Commonwealth Drive to US 29 (routing in design).
- **Economic Development Funding for Public-Private Partnerships (P3's):** This program is to provide funding to obtain site control of strategic properties, a critical component of negotiating public-private partnerships. Site control can be obtained through extended due diligence periods, lease to purchase, land options (an exclusive right to purchase land at a specific price in the future) or through the outright purchase of land.
- **Ivy Road: US Route 250 West Sidewalk:** This project supports pedestrian safety by providing sidewalks along Ivy Road from the existing sidewalk at the Charlottesville City limits to Stillfried Lane with a potential future extension along the UVA property to the Route 29/250 Bypass interchange. The project includes crosswalks and pedestrian signals at the Old Ivy Road (railroad underpass) and Ivy Road intersection along with bike lane facilities, curb and gutter, storm drainage system improvements and consideration for possible street trees and pedestrian lighting.
- **Lambs Lane Study** – This project supports an additional study to develop plans for the proposed loop road and improvements to the Hydraulic Road corridor in order to prepare for a revenue sharing or SMART scale application in the coming application cycles.

- **Library Avenue Extension** - This project will extend Library Avenue eastward through the Barnes Lumber property to connect to High Street and then to Hilltop Street in Parkside Village as well as a connection to The Square. This project is part of the public-private partnership between the County, Economic Development Authority, and Crozet New Town Associates, LLC. to redevelop the former Barnes Lumber site in Downtown Crozet.
- **Old Lynchburg Road – Preliminary Design** – This project supports the preliminary design of a safe pedestrian connection along Old Lynchburg Road, connecting the sidewalk networks of the City of Charlottesville and County of Albemarle. The design includes new sidewalk beneath the Interstate 64 overpass.
- **Rio Road – Avon St – U.S. Route 250 West Sidewalks:** This project supports pedestrian safety by providing sidewalk and crosswalk improvements along Rio Road, Avon Street, and U.S. Route 250 West (Rockfish Turnpike) Crozet. These three projects are under one VDOT Universal Project Code (UPC) and considered one project in the Transportation Leveraging Program. The Rio Road sidewalk improvement project will connect the Stonehenge residential neighborhood to the John Warner Parkway and Rio Road sidewalk system. The Avon Street walkway/crosswalks improvement project (Phase I) will provide a sidewalk on the east side from Swan Lake Drive to Mill Creek Drive and then to Mountain View Elementary School; and on the west side from Stoney Creek Drive to Arden Drive. The US Route 250 West-Crozet project will consist of the construction of sidewalks and crosswalks from Cory Farms to the Cloverlawn commercial area and Blue Ridge Shopping Center.
- **SMART Scale Projects:** This project supports the payment to Virginia Department of Transportation (VDOT) for the County's contribution to the Rio Road John Warner Parkway Intersection, Old Lynchburg 5th Street Intersection, and Route 20 Route 53 Intersections.
- **Transportation Leveraging Program:** This program provides flexible and consistent funding to support high priority transportation projects and initiatives in the County. These are typically high-cost projects requiring significant financial commitment to develop and implement. These projects are listed and prioritized in the County's Transportation Priority List which is updated and approved every other year by the Board of Supervisors. The high priority projects are initially identified through the Comprehensive Plan, Master Plans, the MPO's Long Range Transportation Plan, and other adopted plans, policies, and recommendations.

Every other year the County may apply for funding through various State and Federal funding programs such as the Transportation Alternatives Program or Smart Scale, which are both competitive grant programs, or the VDOT Revenue Sharing Program, a less competitive source of funding for transportation improvements which awards a dollar-for-dollar match to a participating locality (up to \$10 million) for the construction, maintenance, or improvements to state roads.

Projects included in the current Transportation Leveraging Program Plan for consideration are:

- US 250 Pantops Corridor
- Berkmar Extension to Airport Road
- Old Lynchburg Road Project
- Eastern Avenue
- Berkmar Path Shared Used Extension - Construction of Northern Section Overage

Public Schools

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Public Schools							
Crozet Addition and Improvements	\$ 4,920,488	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,920,488
High School Capacity & Improvements Modernization	\$ 70,058	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,058
Mountain View Expansion and Site Improvements	\$ 8,432,679	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,432,679
Project Management Services	\$ 364,019	\$ 554,463	\$ 580,866	\$ 612,549	\$ 644,233	\$ 675,916	\$ 3,432,045
Red Hill Phase II: Addition & Improvements	\$ 308,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,219
School Bus Replacement Program	\$ 2,770,921	\$ 1,680,000	\$ 1,760,000	\$ 1,856,000	\$ 1,952,000	\$ 2,048,000	\$ 12,066,921
School Capacity #1 - High School Capacity and Improvements - Center 2	\$ 36,303,879	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,303,879
School Capacity #2 - Southern Elementary School	\$ -	\$ 3,602,903	\$ 40,537,452	\$ -	\$ -	\$ -	\$ 44,140,355
School Capacity #3 - Northern Elementary School	\$ -	\$ -	\$ -	\$ -	\$ 3,672,689	\$ 46,927,168	\$ 50,599,857
School Maintenance/Replacement Program	\$ 22,296,909	\$ 12,741,434	\$ 13,470,000	\$ 15,085,000	\$ 12,970,000	\$ 14,700,000	\$ 91,263,343
School Network Infrastructure	\$ 3,077,030	\$ 1,785,000	\$ 418,000	\$ 348,000	\$ 671,000	\$ 928,000	\$ 7,227,030
School Renovations	\$ 1,404,991	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 15,704,991
School Security Improvements 2021	\$ 443,457	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 443,457
Scottsville Elementary School Addition & Improvements	\$ 135,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,213
Scottsville Land Purchase	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
WAHS ADA Improvements and Softball Facility	\$ 65,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,225
WAHS Additional Parking	\$ 473,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 473,000
Public Schools Total	\$ 81,266,088	\$ 23,223,800	\$ 59,626,318	\$ 20,761,549	\$ 22,769,922	\$ 68,139,084	\$ 275,786,761

- Crozet Elementary Addition and Improvements:** This project will expand and make improvements to Crozet Elementary. It will include an additional estimated 28,000 square feet as well as make improvements to the existing building and site. The additions will include 16 classrooms, 1 special education (SPED) classroom, 3 smaller resource classrooms, and various support spaces. The additions will also expand the cafeteria and media center to support the larger student enrollment. Improvements to the existing building will include improvements to existing classrooms, kitchen, stage, and cafeteria (including Americans with Disabilities Act (ADA) upgrades), and existing front office, support spaces and toilets. Site improvements will include outdoor learning areas, new and expanded bus drop-off, additional parking, additional playground equipment, and the replacement of a paved play area due to the likely location of the addition.
- High School Capacity and Improvements Modernization:** This supports the completion of pre-planning and programming for re-design of Albemarle High School (AHS) and Western Albemarle High School (WAHS). This will include stakeholder engagement and master planning for a refined program and budget.
- Mountain View Elementary Expansion and Site Improvements:** This project will expand and provide site improvements to support the current student population at Mountain View Elementary. The project expands the cafeteria and adds six classrooms, resource and auxiliary rooms for a total addition of approximately 15,865 square feet. Site improvements include additional parking, enhancing outdoor learning spaces and playgrounds, and the removal of the mobile units. This project is anticipated to be complete in the fall of 2023. The estimated operating impacts are planned to begin in FY 24.
- Project Management Services -** These services are provided by the Building Services department of the School Division. The services are for capital project management and CIP development work.
- Red Hill Phase II: Addition & Improvements:** This project supports the second phase of work at Red Hill Elementary and includes an addition, renovations, and site improvements. The project will add about 6,500 square feet to the building to include a new gymnasium and support spaces such as physical

education offices and storage. Renovations to existing building will include repurposing the current gym into instructional space and renovations to the cafeteria, toilets, hallways, support spaces, kitchen and serving line. Exterior renovations will include painting & fascia/soffit repair. Site work will include additional parking, site improvements and outdoor learning areas.

- **School Bus Replacement Program:** This ongoing program funds the replacement of school buses based on prescribed needs-based fleet size and replacement guidelines outlined in the School Board Policy. The purchase of a bus also includes necessary equipment to support operating the vehicle in a manner that meets the needs of the students (add on equipment such as 2-way radios, wheelchair lifts, etc.). The project also includes the replacement of ancillary equipment throughout the fleet. Examples of such equipment include navigation tablets, video equipment and cameras, and radios.
- **School Capacity #1 - High School Capacity and Improvements – Center II:** This project is to design and construct a 61,500 square foot facility with a 400 student per day capacity that is a resource for the entire Division. It is strategically geographically-located to provide access to interdisciplinary, project-based, specialized programming. It will also serve as an interface between the school, community and professional organizations that provide out-of-building authentic learning experiences such as internships, and other work and community-based opportunities. Transportation to High School Center 2 is provide by the Division from all three feeder patterns to ensure equitable opportunities to all students. It is a facility that is an extension of the modernization projects at each base high school, in that it will house a variety of learning spaces and technical resources. The project shall be LEED certified and comply with the Virginia High Performance Buildings Act.
- **School Capacity #2 – Southern Elementary School:** This project is to construct a new 500-student elementary school in the Mountain View Elementary School district, as recommended in the Mountain View Facilities Master Plan Study. It is assumed that the site will have public water and sewer available at the property line. The project shall be LEED certified and comply with the Virginia High Performance Buildings Act. The assumed building size is 72,500 square feet (500 students at 145 square feet per student).
- **School Capacity #3 – Northern Elementary School:** This project is to construct a second new 500-student elementary school. The school would be located on a proffered site in the Northern Feeder Pattern as a response to the high development growth along the 29 North Corridor and to relieve overcrowding at Baker-Butler Elementary School. It is assumed that the site will have public water and sewer available at the property line. The project shall be LEED certified and comply with the Virginia High Performance Buildings Act. The assumed building size is 72,500 square feet (500 students at 145 square feet per student).

- **School Maintenance/Replacement Program:** The ongoing program provides funding for major maintenance work that extends the useful life of school facilities by improving, exchanging or replacing building components that are at or near the end of their useful life. Such components include roofs; electrical; mechanical, and plumbing equipment; pavement rehabilitation; and flooring replacement. In addition, this program also funds energy conservation measures; asbestos abatement; kitchen equipment replacement; and playground equipment replacement.

Facilities include three high schools, five middle schools, one charter school, fifteen elementary schools, two service facilities (Vehicle Maintenance Facility and Building Services), and the Piedmont Regional Education Program (PREP)/Ivy Creek School.

This program also includes the School Indoor Air Quality project that is to improve indoor air quality (IAQ) throughout the division beyond baseline design requirements. The IAQ Improvement project will focus on evaluating existing systems and systems currently in the CIP for replacement with the intention of meeting LEED's Enhanced Indoor Air Quality Strategies which includes: interior cross-contamination prevention, filtration of outdoor and recirculated air, increased ventilation, and additional source control and monitoring.

- **School Network Infrastructure :** This provides resources and technical support for the communication and data infrastructure throughout the Public Schools. In addition, it supports a fiber network between and within all buildings that provides all internet and data services to and between the central office, schools, and departments. Network operations includes ACPS's firewall, Internet filter, WIFI Access Points, Switches and other devices that provide safe and secure connectivity and communication. The Public Schools maintains a Data Center and two backup data centers that house servers, data storage and core systems for resiliency, efficiency, and cost effectiveness.
- **School Renovations -** This project includes substantive investments in school buildings at all levels, including the implementation of recommendations of the high school master plan study. A phased, multi-year approach will bring the Public Schools' aging schools to modern standards to include improvements such as electrical infrastructure updates to accommodate technology, ensuring classrooms have natural light, improvements to adhere to the Americans with Disabilities Act (ADA), outdoor learning space updates, and reconfiguration of spaces to improve function or efficiency.
- **School Security Improvements (2021) –** This project will add camera entry systems and electronic access card readers at all schools.
- **Scottsville Elementary School Additions and Improvements:** The project will add approximately 17,500 square feet to the building as well as make improvements to the existing building and site. The additions will include 4 additional classrooms, 2 smaller resource classrooms, 2 offices, bathrooms, and a full-size gym. Improvements to the existing building will include repurposing the current gym into instructional space and other modernizations and renovations throughout the building to improve space for both students and staff. Site improvements will include outdoor learning areas and septic system enhancements. The project will also include the removal of all trailers and modular classrooms. Lastly, it will include new furnishings for both new and existing spaces. The project will adhere to Leadership in Energy and Environmental Design (LEED) principles and practices.

- **Scottsville Land Purchase** – This project is to acquire land adjacent to Scottsville Elementary School. The additional land will allow for future capacity increases at Scottsville Elementary by expanding the septic system.
- **Western Albemarle High School Title IX Compliant Softball Field Restrooms and ADA Improvements:** This project will construct a standalone building that will house three bathrooms and a concession stand to be located near the girls' softball field at Western Albemarle High School (WAHS). It will include all necessary utilities to support such a facility including a pump station. This portion of the project includes a realigned and graded road area for ADA access. The project addresses miscellaneous Americans with Disabilities Act (ADA) improvements needed elsewhere on campus including a ramp from the C wing to the bus loop and modifications to the stadium bleachers. The restroom facility is in response to ongoing complaints and identified inequities between the baseball and softball facilities. Various ADA improvements are required to ensure all students have equitable access to the experiences and opportunities.
- **WAHS Additional Parking** – This project adds additional parking at WAHS.

Other

Functional Area	Capital Budget FY 23 As of 1/11/2023	FY 24	FY 25	FY 26	FY 27	FY 28	Total FY 23-28
Other							
Advancing Strategic Priorities Reserve	\$ 1,828,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,828,705
Cost of Issuance	\$ 2,464,433	\$ 602,945	\$ 1,227,573	\$ 451,486	\$ 518,016	\$ 1,200,561	\$ 6,465,014
Community Non-Profit Capital Process - Bennett's Village	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000
Project Management and Administrative Services	\$ 2,050,751	\$ 2,216,327	\$ 2,304,980	\$ 2,397,179	\$ 2,493,066	\$ 2,592,789	\$ 14,055,093
Other Total	\$ 6,343,890	\$ 2,819,272	\$ 3,597,553	\$ 2,848,665	\$ 3,011,082	\$ 3,793,350	\$ 22,413,812

- **Advancing Strategic Priorities Reserve:** This category serves as a reserve to support potential strategic plan priority projects or to provide funding for other emerging organizational needs.
- **Cost of Issuance:** Costs associated with issuing borrowed proceeds to support the capital program. These include costs such as financial advisement and bond counsel.
- **Community Non-Profit Capital Request Process:** On September 7, the Board updated the County’s Financial Management Policies and approved a FY 24 budget calendar and process modifications. One of those modifications included the creation of a community non-profit capital request process where non-profit community partners could bring forward for formal consideration capital funds. The intent of this process was to create a process similar to those in place for operating reviews so that all requests may be considered at the same time when developing the FY 24-28 CIP, rather than outside the annual budget process. Requests would be required to have alignment with the priorities identified in the Strategic Plan and evaluated with County Government and Public School priorities in the context of the FY 24 – 28 Capital Improvement Program.

Community Non-Profits were informed of this request process, the above intent, what is eligible for a capital project, the adopted balanced FY 23-27 CIP, and the approach to developing the FY 24-28 CIP staff shared with the Board of Supervisors on November 2.

The following request is recommended to be included in FY 25:

- **Bennett's Village** – This project is to build an all-abilities, multigenerational play space at Pen Park. This request is for \$65,000 to support Phase 1 of this project, the Accessible Treehouse. This project will be constructed at Pen Park, which is adjacent to the urban ring in the County and located near a high number of County residents. This project will provide a fully accessible playground, which is a service that is not available at this time in Albemarle County parks.

The following requests are not recommended to be included in the CIP at this time:

Projects that require further discussion with the City of Charlottesville due to either jointly owned facilities and/or services that provide substantial benefit to City residents and are currently not reflected in the City’s Capital Improvements Program,

- **Jefferson Madison Regional Library** – This request of \$7,194,351 represents the County’s proportional share of the complete renovation of the Central Library in downtown Charlottesville estimated to cost \$14,388,702. This project would involve a total renovation of the interior of the Central Library to add public space for additional meeting rooms, technology, and youth services.

- **Charlottesville Free Clinic** – This request of \$33,000 was for additional dental equipment (examination chair and x-ray machine) and space modifications and upgrades to the Charlottesville Free Dental Clinic.
- **Region Ten Crisis Continuum Expansion** – This request totaling \$545,000, is for the upgrade and expansion of the Crisis Intervention Team Assessment Center. The improvements would include: bathroom renovations; flooring replacements; and assessment room design and development.
- **Region Ten Blue Ridge Center Enhancement** – This request of \$371,256 is to support the design and construction of the Blue Ridge Center Intensive Service Expansion project. This project would include: upgrades to interior and exterior lighting; door and flooring replacements; restroom reconstruction; commercial kitchen upgrades; and security system upgrades.

Projects that are recommended to be considered in the context of funding through the County's Housing Fund (see Other Funds chapter for more information on this fund). The Recommended Budget includes a \$4,742,447 Housing Fund Reserve intended to support housing initiatives that are one-time costs and will support the County's strategic and housing goals.

- **Piedmont Housing Alliance** – This request of a \$2,025,000 County contribution toward the \$20,050,000 Premier Circle redevelopment project, which plans for up to 60 affordable units, for families with 30%-60% AML incomes, to be constructed next to Virginia Supportive Housing's permanent supportive housing project. County funding would go toward land acquisition costs, design and engineering, site preparation, and unit construction.
- **Habitat for Humanity of Greater Charlottesville** – This request of \$1,500,000 is to provide additional subsidy of 14 rental units in the Cardinal Hill Apartments being built by Habitat as part of the Southwood redevelopment project. This funding would increase the affordability period from 28 months to 30 years.

Projects that are not prioritized as highly as the Parks and Recreation projects related to the County's Strategic Plan Goal 4 – Quality of Life. A list of those projects and timing is included in the chapter in the section "FY 23 Appropriated and Recommended FY 24 – 28 CIP Expenditures Descriptions by Functional Area."

- **Claudius Crozet Park, Inc.** – submitted a request for a \$4,000,000 County contribution toward the design and construction of a new Crozet Park Aquatics & Fitness Center. The total project is estimated to cost \$14,515,154 and would include the replacement of the existing 6,330 square foot facility with a new 46,800 square foot facility that would include: a new 25-yard, 8-lane indoor competition pool, adult and youth locker rooms, a large childcare area and kitchen for before and after-school care and summer camps, a hardcourt gym lined for multiple sports, a wellness center equipped with treadmills, elliptical machines and free weights, an elevated walking/running track, three group exercise rooms, a large community room with small kitchen, and multiple administrative offices and meeting rooms.

Requests from volunteer fire stations that would not provide as much leveraged funding as recent County volunteer fire rescue one-time capital support.

- **Earlysville Volunteer Fire Company** – This request of \$1,371,550, is for the renovation and expansion of the Earlysville Volunteer Fire Company facility. This project would include: additional bunk rooms, bathrooms, and gear storage rooms; upgraded kitchen; and enhancements and renovations to the front of the building.
- **East Rivanna Volunteer Fire Company** – submitted three project requests totaling \$640,000. These request are for: the upgrade and installation of a backup generator for the station; roof restoration; and interior renovations to the living spaces of the station.

Other projects that did not leverage funding and/or were related to maintenance of existing facilities:

- **ReadyKids** – This request of \$28,633 is for the ReadyKids playground and nature space project, which would include, landscaping, fencing, walkway repairs, and playground equipment for the playground at their High Street location.
- **Georgia's Friends** – this request of \$25,000 is for the replacement of existing water heaters and for basement waterproofing remediation services.

Other projects that are not prioritized as highly as the projects included in the FY 24-28 Recommended CIP.

- **Light House Studio** – this request of \$191,500, was for the replacement of the theatre seats and repair of the theatre and lobby floors.
 - **Live Arts** – this request of \$82,500 is for the replacement and upgrade of the Live Arts' theater lighting system.
 - **Bridge Progressive Arts Institute** – this request of \$160,476, is for the renovation and equipping of a new art studio located on the Downtown Mall, as well as the acquisition and renovation of a new mobile art unit to travel throughout the community.
- **Project Management and Administrative Services:** These services are provided by the Department of Finance and Budget Department, Community Development Department, and Facilities and Environmental Services (FES) Department's Facilities Planning & Construction (FP&C) Division. The services include: capital and debt budget management and development work, construction procurement, transportation planning, fixed asset accounting services, and project management services.

Operating Budget Impacts of Capital Projects

In alignment with the County’s approved Financial Management Policies, the CIP continues to be developed in coordination with the operating budget process. Additional operating budget impacts associated with CIP projects are estimated by requesting departments at the time projects are initially submitted for review. Impacts may include personnel costs, facilities annual maintenance costs, operating expenses, and capital outlay expenses. These impacts are reviewed and updated by the requesting department on the same cycle as CIP projects and are used in the preparation of the Five-Year Financial Plan. In the year a project is scheduled to be completed or implemented, those necessary associated operating costs are included in the department’s operating budget. The operating impacts shown in the below chart represent the full operating impact of the individual project for that fiscal year and are not additional operating impact to be added to totals from the prior fiscal years.

	FY 24	FY 25	FY 26	FY 27	FY 28
Administration					
Core Systems Modernization	\$ 1,691,000	\$ 2,288,500	\$ 2,418,500	\$ 2,418,500	\$ 2,841,900
Judicial					
Courts Facilities Addition/Renovation	\$ -	\$ 248,525	\$ 330,517	\$ 419,596	\$ 432,761
Public Works					
COB Street Sweeper	\$ 105,000	\$ 109,200	\$ 113,568	\$ 118,111	\$ 122,835
Northern Convenience Center	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
Southern Convenience Center	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Parks, Recreation, & Culture					
Biscuit Run	\$ 482,646	\$ 206,286	\$ 200,912	\$ 206,758	\$ 212,604
Athletic Fields	\$ -	\$ -	\$ 117,844	\$ 122,558	\$ 127,460
Public Schools					
School Capacity #1 - High School Capacity and Improvements – Center II:	\$ -	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
School Capacity #2 - Southern Elementary School	\$ -	\$ -	\$ -	\$ 820,000	\$ 820,000
Mountain View Expansion and Site Improvements	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	\$ 2,728,646	\$ 3,352,511	\$ 4,981,341	\$ 6,305,522	\$ 6,757,560

FY 24 operating budget impacts are reflected in the Recommended FY 24 Operating Budgets.

FY 22 Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund

Source: County of Albemarle's Comprehensive Annual Financial Report

COUNTY OF ALBEMARLE, VIRGINIA

Exhibit 40

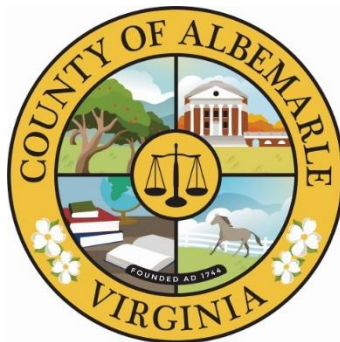
Combining Statement of Changes in Fiduciary Net Position
Private Purpose Trust Funds
Year Ended June 30, 2022

	McIntire Trust Fund	Juanise Dyer Trust Fund	Weinstein Trust Fund	Crozet Crossings Trust Fund	Synthetic Turf Field Fund	Proffer Trust Fund	Total
Additions							
Investment earnings (losses)	\$ (50,764)	\$ 53	\$ 355	\$ 251	\$ 20,438	\$ 38,363	\$ 8,696
Proffers	-	-	-	-	-	2,380,370	2,380,370
Total additions	\$ -50,764	\$ 53	\$ 355	\$ 251	\$ 20,438	\$ 2,418,733	\$ 2,389,066
Deductions							
General	\$ 741	-	-	-	-	-	\$ 741
Contributions	-	-	-	-	-	1,553,160	1,553,160
Total deductions	\$ 741	-	-	-	-	1,553,160	\$ 1,553,901
Change in net position	\$ (51,505)	\$ 53	\$ 355	\$ 251	\$ 20,438	\$ 865,573	\$ 835,165
Net position, beginning of year	474,467	13,281	89,353	63,122	224,419	8,829,554	9,694,196
Net position, end of year	\$ 422,962	\$ 13,334	\$ 89,708	\$ 63,373	\$ 244,857	\$ 9,695,127	\$ 10,529,361

FY 22 Proffer Fund Report

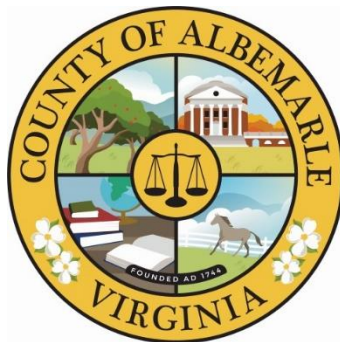
Source: Community Development Department

FY 2022 Year Ending 6/30/2022		CASH PROFFERS				APPROPRIATED PROFFERS SUMMARY			NET CASH PROFFERS		
FUND #	PROFFER NAME	TOTAL FUNDS RECEIVED	TOTAL INTEREST EARNINGS	Total Expenditures	CURRENT AVAILABLE FUNDS	APPROPRIATED FUNDS	APPROPRIATED INTEREST EARNINGS	Projects/\$	REMAINING AVAILABLE FUNDS	REMAINING AVAILABLE INTEREST EARNINGS	NET CURRENT AVAILABLE FUNDS
ACTIVE											
8581	5th STREET AVON 3	\$276,032.44	\$ 6,683.83	(\$200,000.00)	\$82,716.27	\$77,289.00	\$0.00	Moore's Creek Trail & Trailhead Park	(\$1,256.56)	\$6,683.83	\$5,427.27
8582	5th STREET AVON 5	\$110,412.97	\$ 610.06	(\$110,413.00)	\$610.030	\$0.00	\$0.00	5th Street Bus Route	\$0.00	\$610.06	\$610.06
8547	ALBEMARLE PLACE-STONEFIELD	\$1,507,000.00	\$ 18,093.66	(\$1,517,869.39)	\$7,224.27	\$0.00	\$0.00	Hydraulic Road and Barracks Road Sidewalks	(\$10,869.39)	\$18,093.66	\$7,224.27
8548	AVINITY (CIP)	\$1,656,544.29	\$ 70,214.21	(\$228,676.87)	\$1,498,081.63	\$433,215.00	\$10,000.00	Mountain View Expansion	\$994,652.42	\$60,214.21	\$778,801.00
8548	AVINITY (Affordable Housing)	\$198,000.00	\$ 30,294.00	(\$228,294.00)	\$0.00	\$0.00	\$0.00	Affordable Housing	\$0.00	\$0.00	\$0.00
8588	AVINITY ESTATES (CIP)	\$986,797.07	\$14,271.33	\$0.00	\$1,001,068.40	\$688,798.00	\$0.00	Mountain View Expansion	\$297,999.07	\$14,271.33	\$312,270.40
8589	AVINITY ESTATES (Affordable Housing)	\$337,617.11	\$1,224.01	\$0.00	\$43,399.23	\$0.00	\$0.00	Affordable Housing	\$0.00	\$1,224.01	\$43,399.23
8534	AVON PARK	\$59,000.00	\$ 10,315.16	\$0.00	\$ 68,305.22	\$0.00	\$0.00	Avon St. Sidewalks	\$0.00	\$3,447.32	\$ 3,447.32
8536	BELVEDERE STATION	\$230,277.20	\$ 7,582.81	(\$171,646.93)	\$28,663.66	\$0.00	\$0.00	Affordable Housing	\$9,000.00	\$2,036.70	\$11,036.70
8580	CASCADIA	\$593,000.00	\$ 25,291.83	(\$21,000.00)	\$597,291.83	\$300,000.00	\$0.00	Darden Towle Park	\$272,000.00	\$25,291.83	\$297,291.83
8585	BLUE RIDGE CO-HOUSING	\$290,876.81	\$ 7,761.43	\$0.00	\$298,638.24	\$280,176.84	\$0.00	Crozet Elementary School	\$10,699.97	\$7,761.43	\$18,461.40
8531	ECKERD PHARMACY	\$6,000.00	\$ 448.23	\$0.00	\$6,448.23	\$0.00	\$0.00		\$6,000.00	\$448.23	\$6,448.23
8578	ESTES PARK	\$1,216,914.92	\$ 57,788.83	(\$320,582.30)	\$920,726.21	\$0.00	\$0.00	Northern Elementary School	\$0.00	\$0.00	\$920,726.21
8520	GLENMORE	\$752,000.00	\$ 130,069.52	(\$881,953.10)	\$116.42	\$116.00	\$0.00	Biscuit Run Park Pantops Public Safety Station	(\$116.00)	\$116.42	\$0.42
8521	GLENMORE	\$346,100.00	\$ 65,256.18	(\$375,000.00)	\$38,356.18	\$36,038.00	\$0.00	Biscuit Run Park	(\$18,638.00)	\$18,956.18	\$19,478.62
8577	GRAYROCK WEST	\$189,194.42	\$ 6,255.66	(\$195,089.34)	\$ 90,783.62	\$5,391.42	\$0.00	Parks Restroom Renovations/Modernizations	(\$11,286.14)	\$6,255.66	\$360.83
8576	HADEN PLACE	\$80,400.00	\$ 3,988.37	(\$23,100.00)	\$61,288.37	\$21,522.28	\$0.00	Crozet Elementary School	\$35,777.72	\$3,988.37	\$39,766.09
8527	HOLLYMEAD AREA C	\$209,999.75	\$ 9,167.46	(\$174,707.15)	\$ 44,283.50	\$0.00	\$309.00	Northern Elementary School	\$0.00	\$0.00	\$44,283.50
8528	HOLLYMEAD AREA D	\$481,009.68	\$ 24,320.31	(\$504,858.37)	\$471.62	\$0.00	\$0.00	Hollymead/Powell Sidewalk	\$10.00	\$461.62	\$471.62
8545	HOLLYMEAD TOWN CENTER A1	\$109,000.00	\$ 4,611.61	(\$59,563.04)	\$54,255.52	\$0.00	\$0.00	Hollymead/Powell Sidewalk Hollymead Bus Route	\$49,677.27	\$4,371.30	\$54,255.52
8586	HYLAND PARK (CIP)	\$373,826.59	\$ 2,074.04	\$0.00	\$375,900.63	\$0.00	\$0.00		\$63,699.29	\$ 17.26	\$375,900.63
8570	KENRIDGE	\$168,000.00	\$ 5,247.41	(\$120,000.00)	\$348	\$0.00	\$0.00	Affordable Housing	\$0.00	\$0.58	\$348
8572	LEAKE (Glenmore) 3-CIP	\$1,982,798.85	\$ 29,691.36	(\$174,151.00)	\$1,166,372.55	\$239,959.00	\$0.00	Biscuit Run Park	\$1,568,688.85	\$29,691.36	\$1,598,380.21
8573	LEAKE (Glenmore) 4-Affordable Housing	\$232,960.70	\$ 7,487.28	(\$93,501.00)	\$26,463.93	\$0.00	\$0.00	Affordable Housing	\$52,933.47	\$0.00	\$26,463.93
8544	LIBERTY HALL	\$134,400.00	\$ 742.02	(\$134,688.69)	\$455.05	\$0.00	\$0.00	Cory Farm Greenway Connector project	\$0.00	\$453.33	\$455.05
8574	LIVENGOOD (CIP)	\$805,026.06	\$ 18,924.15	(\$490,555.09)	\$440,334.80	\$0.00	\$0.00	Quality of life transportation project study	\$321,470.97	\$ 18,924.15	\$440,334.80
8574	LIVENGOOD (Affordable Housing)	\$95,750.50	\$ 2,846.69	(\$85,124.00)	\$10,660.00	\$0.00	\$0.00	Affordable Housing	\$13,325.00	\$224.63	\$10,660.00
8529	MJH @ PETER JEFFERSON PLACE	\$419,144.85	\$ 20,172.25	(\$430,764.77)	\$8,550.76	\$0.00	\$0.00	Sidewalk, S Pantops/St Farm	\$0.00	\$8,552.33	\$8,550.76
8538	NORTH POINTE	\$400,000.00	\$ 28,933.10	(\$428,810.93)	\$122.65	\$0.00	\$0.00		\$0.00	\$122.17	\$122.65
8537	OLD TRAIL VILLAGE (Schools)	\$365,850.00	\$ 13,741.51	(\$83,975.43)	\$201,730.93	\$149,180.10	\$0.00	WAHS Environmental Science Academy Ph 2	\$38,325.76	\$13,725.07	\$52,550.83
8537	OLD TRAIL VILLAGE (Parks)	\$365,850.00	\$ 13,741.51	(\$25,854.29)	\$354,237.22	\$336,152.00	\$0.00	Western Park	\$5,698.00	\$11,887.22	\$18,085.22
8522	OUT OF BOUNDS	\$528,012.45	\$ 30,339.73	(\$12,431.87)	\$543,755.29	\$20,000.00	\$176.00		\$508,012.45	\$27,163.78	\$523,579.29
8583	RIVANNA VILLAGE CIP PROFFER	\$183,055.54	\$ 7,326.75	\$0.00	\$262,069.77	\$0.00	\$0.00	Biscuit Run Park	\$183,055.54	\$7,326.75	\$262,069.77
8584	RIVANNA VILLAGE AFFORDABLE HOUSING PRC	\$383,100.00	\$ 3,417.32	\$0.00	\$42,618.48	\$0.00	\$0.00	Affordable Housing	\$39,264.25	\$3,035.75	\$42,618.48
8579	RIVERSIDE VILLAGE	\$30,000.00	\$ 2,041.21	\$0.00	\$32,163.89	\$30,000.00	\$221.30	Master Plan for Riverside Village Park	\$0.00	\$1,819.91	\$1,942.59
8571	ST ANNES SP 2007-53	\$50,597.01	\$ 2,499.69	\$0.00	\$53,299.98	\$0.00	\$0.00	Transportation	\$50,597.01	\$2,499.69	\$53,299.98
8591	SPRING HILL VILLAGE	\$1,114,540.77	\$2,477.65	\$0.00	\$335,850.18	\$0.00	\$0.00	Mountain View Elementary/Southern Elementary	\$1,114,540.77	\$2,477.65	\$1,117,018.42
8526	THE LOFTS AT MEADOWCREEK	\$75,081.45	\$ 3,516.44	(\$25,163.00)	\$53,434.89	\$26,837.00	\$217.63	Parks Greenways/Blueways	\$27,054.63	\$3,298.81	\$26,380.26
8541	WESTHALL (1.1)	\$91,000.00	\$ 5,838.32	(\$53,728.70)	\$43,274.68	\$0.00	\$0.00	Crozet Elementary School	\$40,000.00	\$3,109.62	\$43,274.68
8542	WESTHALL (1.2)	\$37,000.00	\$ 2,141.12	(\$27,755.30)	\$11,429.40	\$11,117.82	\$0.00	Cory Farm Greenway Connector project	(\$976.82)	\$1,244.82	\$311.58
8543	WESTHALL (1.3)	\$3,000.00	\$ 319.82	(\$3,170.61)	\$ 149.19	\$0.00	\$0.00	Cory Farm Greenway Connector project	\$0.00	\$145.74	\$149.19
8540	WICKHAM POND	\$317,074.52	\$ 6,376.71	(\$306,252.16)	\$17,538.21	\$0.00	\$0.00	Cory Farm Greenway Connector project	\$14,997.33	\$2,131.74	\$17,538.21
8549	WICKHAM POND II	\$204,451.62	\$ 5,229.89	(\$138,302.84)	\$71,651.96	\$53,096.00	\$0.00	Parks Restroom Renovations/Modernizations	\$13,052.78	\$5,229.89	\$18,555.96
8575	WILLOW GLEN	\$528,764.22	\$ 22,031.58	(\$54,129.19)	\$203,898.82	\$3,256.74	\$0.00	Sidewalk, Schools Parks Restroom Renovation/Modernization	\$195,341.13	\$22,031.58	\$200,642.08
COMPLETED											
8530	ALBEMARLE PLACE	\$100,000.00	\$3,666.41	(\$103,666.41)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8526	AVEMORE	\$50,000.00	\$1,286.43	(\$51,286.43)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8578	ESTES PARK (Affordable Housing)	\$227,737.76	\$ 27,102.86	(\$254,841.00)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8523	GRAYROCK	\$62,500.00	\$ 13,326.98	(\$75,826.96)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8539	GREENBRIER	\$9,334.00	\$81.72	(\$9,415.72)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8577	GRAYROCK WEST (Affordable Housing)	\$19,100.00	\$ 1,367.09	(\$20,467.09)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8532	HOLLYMEAD AREA B	\$50,000.00	\$1,521.85	(\$51,521.85)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8546	POPLAR GLEN II	\$155,600.00	\$ 2,389.37	(\$157,388.06)	\$2.34	\$0.00	\$0.00	Affordable Housing	\$0.00	\$601.34	\$2.34
8524	SPRINGRIDGE	\$100,000.00	\$2,214.97	(\$102,214.97)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8522	STILL MEADOWS	\$135,000.00	\$17,220.78	(\$152,220.78)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
8533	STILLFRIED LANE	\$78,000.00	\$ 6,359.20	(\$84,341.07)	\$0.00	\$0.00	\$0.00	Affordable Housing	\$0.00	\$18.13	\$0.00
8525	UVA RESEARCH PARK	\$78,718.00	\$ 899.86	(\$79,617.72)	\$0.14	\$0.00	\$0.00		\$0.00	\$0.14	\$0.14
TOTAL		\$19,484,733.55	\$ 803,986.24	(\$8,729,961.63)	10,226,987.90	\$2,712,145.20	\$10,923.93		\$7,503,918.77	\$342,849.04	\$7,846,767.81



Debt Management





DEBT MANAGEMENT

Summary of Debt Levels and Projected Debt Service Requirements FY 24-28

The County is planning to fund the majority of its FY 24-28 Capital Improvement Plan (CIP) with borrowed proceeds. Projected borrowing in the 5-Year CIP totals \$331.5M in lease revenue bonds. This amount includes \$205.8M for FY 24 – 28 CIP projects and programs and also includes \$125.7M in borrowed proceeds revenue that is anticipated to be carried forward from FY 23. This amount being carried forward is based on projects that are anticipated to be borrowed for and the proceeds have not yet been issued.

General Obligation Bonds, if utilized to fund County Government projects, require voter approval by referendum, while Lease Revenue issuances do not. Expenditures may not coincide with the fiscal year in which a project or program is funded due to timelines and cash flow requirements.

The planned borrowing associated with the CIP reflects the following issuance schedule, terms, and rates:

- Bond issuances are generally scheduled every other year or on an as-needed basis.
- Capital expenditures are amortized on the basis of useful life equal to 7, 10, or 20 years.
- Costs for anticipated borrowing include a 2% fee to cover the projected cost of bond issuances.
- Debt Service interest rates for lease revenue bond issuance are estimated at 5.00% for FY 24 and at 6.00% for all future years.

Debt Management and Policies

Pursuant to the Constitution of Virginia and the Public Finance Act, the County is authorized to issue general obligation bonds secured by a pledge of its full faith and credit. To pay the interest and principal on such bonds, the governing body is authorized and required to levy on all taxable property within the County such *ad valorem* taxes as may be necessary. However, in Virginia, counties, unlike cities, are prohibited from issuing general obligation bonds unless the issuance of such bonds has been approved by public referendum or unless the bonds are issued to certain state authorities, such as the Virginia Public School Authority (VPSA), the Economic Development Authority (EDA), or a lease purchase.

Debt Limit

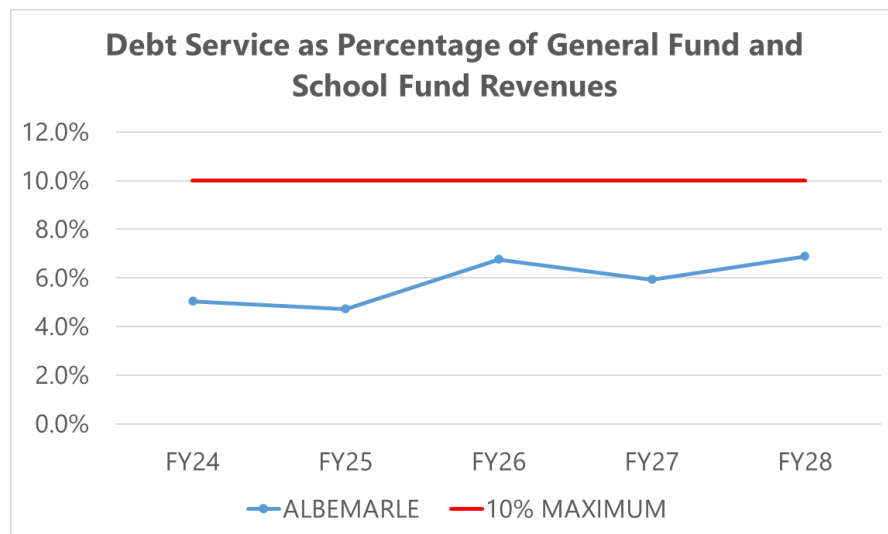
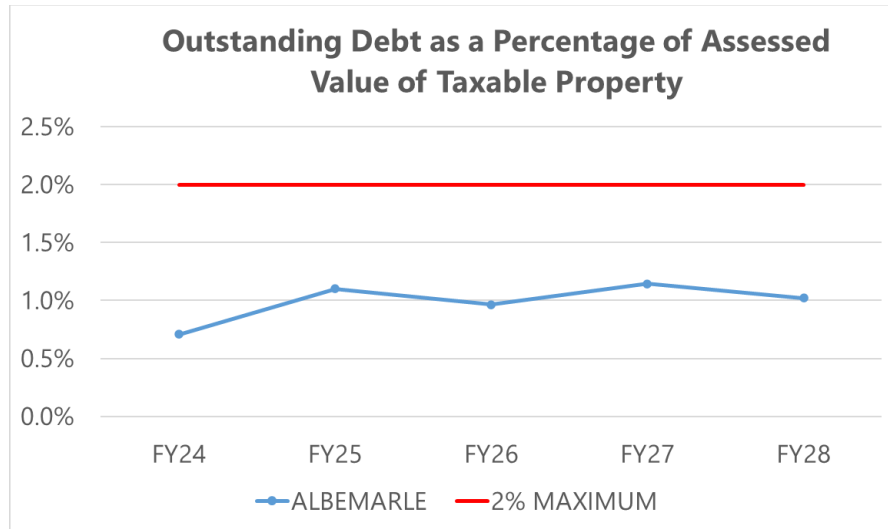
There is no legal debt limit for counties in Virginia since the issuance of all County general obligation debt is subject to referendum.

Existing & Projected Debt Balances

	FY 24	FY 25	FY 26	FY 27	FY 28
County Government					
Beginning Principal Balance	\$ 68,049,362	\$ 63,010,973	\$ 110,812,940	\$ 101,509,087	\$ 116,860,622
Anticipated Borrowing	\$ -	\$ 52,961,533	\$ -	\$ 23,239,723	\$ -
Retired Debt	\$ (5,038,389)	\$ (5,159,566)	\$ (9,303,854)	\$ (7,888,187)	\$ (7,960,983)
Debt Balance	\$ 63,010,973	\$ 110,812,940	\$ 101,509,087	\$ 116,860,622	\$ 108,899,639
Public Schools					
Beginning Principal Balance	\$ 142,940,476	\$ 131,380,246	\$ 199,826,635	\$ 178,614,880	\$ 225,064,695
Anticipated Borrowing	\$ -	\$ 79,900,440	\$ -	\$ 66,882,236	\$ -
Retired Debt	\$ (11,560,230)	\$ (11,454,051)	\$ (21,211,755)	\$ (20,432,421)	\$ (19,494,624)
Debt Balance	\$ 131,380,246	\$ 199,826,635	\$ 178,614,880	\$ 225,064,695	\$ 205,570,071
Total Debt Summary					
Beginning Principal Balance	\$ 210,989,838	\$ 194,391,219	\$ 310,639,575	\$ 280,123,967	\$ 341,925,317
Anticipated Borrowing	\$ -	\$ 132,861,973	\$ -	\$ 90,121,959	\$ -
Retired Debt	\$ (16,598,619)	\$ (16,613,616)	\$ (30,515,609)	\$ (28,320,609)	\$ (27,455,607)
Debt Balance	\$ 194,391,219	\$ 310,639,575	\$ 280,123,967	\$ 341,925,317	\$ 314,469,710

Debt Capacity FY 24-28

The County’s adopted Financial Management Policies state that long-term debt and associated debt service levels remain within certain target limits: 2% of the assessed value of taxable property and 10% of General Fund and School Fund revenues. Although the County proposes to add an additional \$331.5 million in debt over the next five years, the charts below illustrate that the County’s proposed total debt service will remain below these target maximums.



DEBT SERVICE FUNDS

Debt Service Funding Requirements

Each year, the General Fund includes transfers to the County Government and School Debt Service funds paid within the fiscal year. Each of the Debt Service funds also receives additional revenues from other sources. A summary of the FY 22 Actual, FY 23 Adopted and Projected, and FY 24 Recommended revenues, expenditures, and appropriations for the County Government Debt Service fund and Public Schools Debt Service fund are shown below. Water Resources Debt Service is included in the County Government Debt Service fund.

County Government Debt Service Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
VRA Principal/Interest	\$ 21,875	\$ -	\$ -	\$ -	\$ -	
EDA 2013 Principal and Interest	16,518,306	1,853,306	-	-	(1,853,306)	-100.0%
EDA 2015 B Principal and Interest	2,856,763	2,863,589	2,863,589	2,512,069	(351,520)	-12.3%
EDA 2017 Principal and Interest	827,595	827,200	827,199	828,446	1,246	0.2%
2020 Line of Credit	2,308	-	-	-	-	
EDA 2021 A Principal and Interest	1,545,068	1,285,161	1,285,161	907,008	(378,153)	-29.4%
EDA 2021 B Principal and Interest	43,731	448,038	448,038	447,943	(95)	0.0%
EDA 2022 Principal and Interest	-	-	1,683,789	1,472,543	1,472,543	
2023 Principal and Interest	-	-	-	1,460,813	1,460,813	
Professional Services	1,060	-	1,000	1,000	1,000	
Bond Services/Fees	5,656	84,984	7,053	7,759	(77,225)	-90.9%
Total Expenditures	\$ 21,822,362	\$ 7,362,278	\$ 7,115,828	\$ 7,637,580	\$ 275,302	3.7%
Revenues						
Transfer						
General Fund Transfer	\$ 6,960,044	\$ 7,164,879	\$ 7,164,879	\$ 7,440,371	\$ 275,492	3.8%
County Gov't Capital Fund Transfer	14,665,000	-	-	-	-	
Water Resources Fund Transfer	197,318	197,399	197,399	197,210	(189)	-0.1%
Total Revenues	\$ 21,822,362	\$ 7,362,278	\$ 7,362,278	\$ 7,637,580	\$ 275,302	3.7%

Public Schools Debt Service Fund						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
VPSA Principal and Interest	\$ 6,967,853	\$ 5,699,291	\$ 5,699,291	\$ 5,072,350	\$ (626,941)	-11.0%
EDA 2013 Principal and Interest	6,101,475	688,725	-	-	(688,725)	-100.0%
EDA 2015 B Principal and Interest	1,138,905	1,139,473	1,139,473	1,139,244	(230)	0.0%
EDA 2017 Principal and Interest	1,073,732	1,078,232	1,078,232	1,080,485	2,253	0.2%
GO 2017 Principal and Interest	2,245,581	2,245,331	2,245,331	2,242,081	(3,250)	-0.1%
QSCB Principal and Interest	285,000	205,000	205,000	195,000	(10,000)	-4.9%
EDA 2021 A Principal and Interest	3,983,055	3,313,039	3,313,039	2,338,192	(974,847)	-29.4%
EDA 2021 B Principal and Interest	186,191	1,907,577	1,907,577	1,907,172	(405)	0.0%
EDA 2022 Principal and Interest	-	-	620,561	542,707	542,707	
2023 Principal and Interest	-	-	-	2,295,177	2,295,177	
Professional Services	-	-	-	-	-	
Bond Services/Fees	10,704	-	16,008	17,510	17,510	
Total Expenditures	\$ 21,992,496	\$ 16,276,669	\$ 16,224,513	\$ 16,829,918	\$ 553,249	3.4%
Revenues						
State						
VPSA Bond Rebate	383,558	330,108	330,108	358,713	\$ 28,605	8.7%
Federal						
QSCB Interest	80,155	79,390	80,155	80,155	\$ 765	1.0%
Transfer						
General Fund Transfer	16,123,782	15,867,170	15,867,171	16,391,050	\$ 523,880	3.3%
County Gov't Capital Fund Transfer	5,405,000	-	-	-	\$ -	
Total Revenues	\$ 21,992,495	\$ 16,276,669	\$ 16,277,434	\$ 16,829,918	\$ 553,249	3.4%

Total Debt Service Funds						
	FY 22 Actual	FY 23 Adopted	FY 23 Projected	FY 24 Recomm	FY23 Adopted to FY 24 Recomm	
					\$ Change	% Change
Expenditures						
Public Schools	\$ 21,992,496	\$ 16,276,669	\$ 16,224,513	\$ 16,829,918	\$ 553,249	3.4%
County Government	21,822,362	7,362,278	7,115,828	7,637,580	275,302	3.7%
Total Expenditures	\$ 43,814,858	\$ 23,638,947	\$ 23,340,341	\$ 24,467,498	\$ 828,551	3.5%
Revenues						
State	383,558	330,108	330,108	358,713	28,605	8.7%
Federal	80,155	79,390	80,155	80,155	765	1.0%
Transfers						
General Fund	23,083,828	23,032,049	23,032,050	23,831,421	799,372	3.5%
County Gov't Capital Fund Transfer	20,070,000	\$ -	-	\$ -	-	
Water Resources Fund Transfer	197,318	197,399	197,399	197,210	(189)	-0.1%
Total Revenues	\$ 43,814,858	\$ 23,638,947	\$ 23,639,712	\$ 24,467,499	\$ 828,552	3.5%

Overview/Notable Changes

FY 24 Recommended:

- The FY 24 Debt Service recommended budget is projected to *increase* by \$828,552 or 3.5% from the FY 23 Adopted. This is primarily a reflection of the timing of issuing long-term debt for the County.
- The County plans to issue long-term debt in FY 23 with the assumption of debt service payments starting in FY 24. This assumption is included in the FY 24 Recommended Budget and projected amounts are reflected under the "2023 Principal and Interest" rows.

LONG-TERM DEBT OBLIGATIONS

County Government Debt

At the end of FY 22, Albemarle County held \$54.6 million in outstanding long-term debt through the year 2041 for County Government projects.

A summary of County Government long-term obligations outstanding as of June 30, 2022 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of 06/30/2022
Virginia Res. Auth.	6/23/2011	12/01/2021	2.73%	\$400,000	Various Annual	\$0
2013 EDA Lease	11/14/2013	06/01/2033	3.00 - 5.00%	\$25,550,000	Various Annual	\$0
2015B EDA Lease	09/30/2015	06/01/2036	3.00 - 5.00%	\$26,139,343	Various Annual	\$14,784,972
2017 EDA Lease	03/09/2017	06/01/2037	3.00 - 5.00%	\$10,259,891	Various Annual	\$8,120,176
2021 A Series	06/24/2021	06/01/2041	2.00 - 5.00%	\$18,644,924	Various Annual	\$17,753,344
2021 B Series	06/24/2021	06/01/2026	0.65 - 5.00%	\$1,566,297	Various Annual	\$1,566,297
2022 EDA Bonds	03/30/2022	06/01/2033	5.00%	\$12,363,444	Various Annual	\$12,363,444
						\$54,588,233

County Government Debt includes Water Resources.

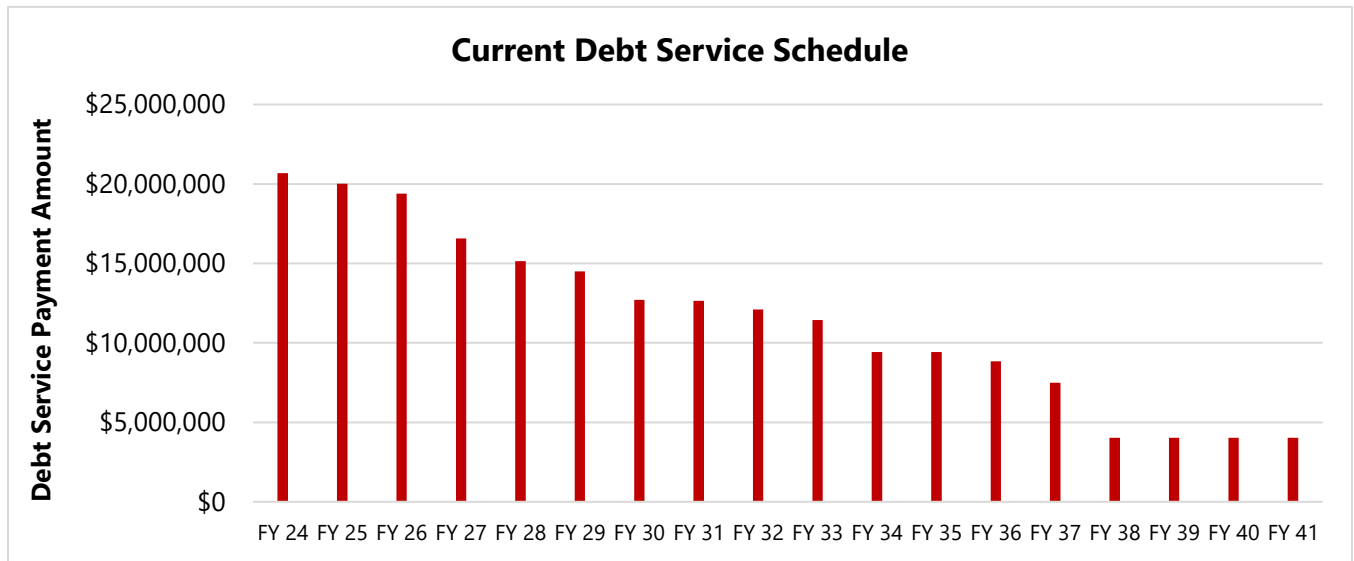
Public School Debt

At the end of FY 22, Albemarle County held \$125.1 million in outstanding long-term debt through the year 2041 for Public School projects.

A summary of Public School-related general long-term obligations outstanding as of June 30, 2022 follows:

Issue	Issue Date	Ret ire Date	Interest Rate	Original Issue	Principal Installment s	Balances as of 06/30/2022
2001 A Series	11/15/2001	07/15/2021	3.00 - 5.25%	\$20,330,000	Various Annual	\$0
2002 A Series	10/15/2002	07/15/2022	2.25 - 5.00%	\$8,365,000	Various Annual	\$415,000
2003 A Series	11/06/2003	07/15/2023	3.00 - 5.25%	\$6,760,000	Various Annual	\$670,000
2004 B Series	11/10/2004	07/15/2024	4.00 - 5.50%	\$8,950,000	Various Annual	\$1,335,000
2005 A Series	11/10/2005	07/15/2025	4.50 - 5.00%	\$7,380,000	Various Annual	\$1,460,000
2006 B Series	11/09/2006	07/15/2026	4.125 - 5.00%	\$15,020,000	Various Annual	\$3,750,000
2007 A Series	11/08/2007	07/15/2027	4.25 - 5.00%	\$11,325,000	Various Annual	\$3,390,000
2008 A Series	12/11/2008	07/15/2028	3.50 - 5.25%	\$28,045,000	Various Annual	\$9,800,000
2010 D Series	11/10/2010	07/15/2030	2.00 - 4.00%	\$7,670,000	Various Annual	\$3,435,000
QSCB	12/01/2011	12/01/2030	0.00%	\$2,000,000	Various Annual	\$1,000,000
2013 EDA Lease	11/14/2013	06/01/2033	3.00 - 5.00%	\$8,720,000	Various Annual	\$0
2015B EDA Lease	09/30/2015	06/01/2036	3.00 - 5.00%	\$12,740,657	Various Annual	\$8,685,028
2017 GO Series	03/08/2017	07/01/2037	3.25 - 5.00%	\$30,435,000	Various Annual	\$25,175,000
2017 EDA Lease	03/09/2017	06/01/2037	3.00 - 5.00%	\$11,980,109	Various Annual	\$8,989,825
2021 A Series	06/24/2021	06/01/2041	2.00 - 5.00%	\$48,065,076	Various Annual	\$45,766,656
2021 B Series	06/24/2021	06/01/2026	0.65 - 5.00%	\$6,668,703	Various Annual	\$6,668,703
2022 EDA Bonds	03/30/2022	06/01/2033	5.00%	\$4,556,556	Various Annual	\$4,556,556
						\$125,096,769

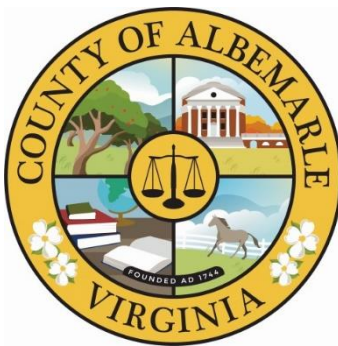
FY 24 – FY 41 Debt Service Schedule



Note: This chart does not include debt service amounts for future bond issuances.

Glossary





GLOSSARY

Accrual Basis of Accounting

A basis of accounting that recognizes transactions at the time they are incurred, rather than when cash is received or spent. In Albemarle, the basis of budgeting and accounting for all governmental funds is the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available, and expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Ad Valorem Taxes

Commonly referred to as property taxes, these taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate.

Adopted Budget

A plan of financial operations for the following year, approved by the County Board of Supervisors, highlighting major changes made to the County Executive's Recommended Budget. The adopted budget reflects approved tax rates and estimates of revenues, expenditures, and transfers.

Agency

A separate organizational unit of County government established to deliver services to citizens.

Annual Comprehensive Financial Report

This is the County's annual financial report of its audited financial statements, which is prepared by the Department of Finance in accordance with generally accepted accounting and reporting principles as determined by the Governmental Accounting Standards Board (GASB), using the financial reporting model as prescribed by GASB 34.

Appropriated Budget

In this document, the appropriated budget refers to the budget that was officially appropriated on July 1 of the fiscal year.

Appropriation

A legal authorization to make expenditures and to incur obligations for specific purposes granted by the County Board of Supervisors to a specified unit of County Government. An appropriation is limited in dollar amount and when it may be spent, usually expiring at the end of the fiscal year.

Assess

To place a value on property for tax purposes.

Assessed Valuation

The valuation set upon real estate taxes and certain personal property by the Assessor as a basis for levying property taxes, or the value of all taxable property within the boundaries of Albemarle County. In Albemarle, property is assessed at 100% of market value.

Assets

Resources owned or held by Albemarle County, which have a monetary value.

Available Fund Balance

The funds remaining from the prior fiscal year that are available to appropriate and spend in the current fiscal year.

Auditor of Public Accounts

A State agency that oversees accounting, financial reporting and audit requirements for units of local government in the State of Virginia.

BPOL Tax

Business, Professional, and Occupational License is a license tax that is levied upon the privilege of doing business or engaging in a profession, trade, or occupation in the County, and includes all phases of the business, profession, trade, or occupation, whether conducted in the County or not.

Balanced Budget

A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year.

Bond

A long-term IOU, or promise to pay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are used to finance capital projects. Virginia Public School Authority (VPSA) bonds, which finance school capital projects, are General Obligation Bonds, backed by the full faith, credit, and taxing power of the government.

Budget

A specific plan of operations for the fiscal year that states the expenditures required to meet that plan of operations and identifies the revenue necessary to finance the plan. The annual County budget is established (adopted) by the County Board of Supervisors.

Budgetary Basis

The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP (Generally Accepted Accounting Principles), cash, or modified accrual.

Capital Improvement Program

The Capital Improvement Program includes the Capital Budget, and the Capital Improvement Plan (CIP) (the upcoming five-year time period). The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment of the County's long-range physical development needs for the next five-years.

Capital Budget

The capital budget is the first year of the approved five-year Capital Improvements Plan (CIP).

Capital Improvements

Expenditures related to the acquisition, expansion, or rehabilitation of the government's physical plant or infrastructure.

Capital Improvements Plan (CIP)

A five-year plan for public facilities resulting in the construction or acquisition of fixed assets, primarily schools, but also parks, land, landfills, etc.

Capital Needs Assessment (CNA)

The Capital Needs Assessment identifies capital needs beyond the traditional five-year period looking at years six through ten.

Capital Projects Funds

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities. These funds consist of the Public Schools Capital Improvements Fund, the County Government Capital Improvements Fund, and the Stormwater Control Fund.

Capital Outlay

Expenditures for items of a substantial value (more than \$5,000), such as vehicles and equipment.

Carry Forward Funds

Unexpended funds available from the previous fiscal year that may be used in the current fiscal year.

Constitutional Officers

Elected officials whose positions are established by the Constitution of the Commonwealth of Virginia or its statutes. Albemarle County's Constitutional officers include the Clerk of the Circuit Court, the Commonwealth's Attorney, and the Sheriff. Although these officers and their staff are on the County payroll, the State Compensation Board reimburses the County for a portion of the salaries, benefits, and office expenses as approved by the Compensation Board.

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S. Department of Labor that is used as a measure of inflation or changes in prices of various goods. The most commonly used index is the Consumer Price Index for Urban Consumers (CPIU), which is an index of prices of various consumer goods. The County uses the average annual (national) CPIU to measure inflationary increases from one year to the next.

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Funding

Funds/revenues that are undetermined at a given date and dependent upon decisions and/or certain conditions being met outside of agency or department control.

County Executive's Recommended Budget

A plan of financial operations submitted by the County Executive to the Board of County Supervisors. This plan reflects estimated revenues, expenditures, transfers, and departmental goals and objectives. In addition, sections are included to show major budgetary/financial policies and guidelines used in the County's fiscal management.

CSA

The Children's Services Act (for At-Risk Youth and Families) is the State law governing the funding and provision of services to youth and families who require foster care or special education services, or who are involved with the Juvenile and Domestic Relations Court.

Debt

An obligation resulting from borrowing money or purchasing goods and services.

Debt Service

The cost of paying principal and interest on borrowed money, according to a predetermined payment schedule.

Debt Service Fund

A fund established to account for the payment of general long-term debt, which includes principal and interest. The County has two debt service funds: the Public Schools Debt Service Fund and the County Government Debt Service Fund.

Department

An organizational unit of government that is functionally unique in its delivery of services (e.g., Police Department, Department of Human & Social Services, etc.). A department may consist of one or more subdivisions that group related expenditures for accounting and budgetary purposes.

Distinguished Budget Presentation Awards Program

A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents. To receive the award, governments must have prepared a budget that meets program criteria as a document, an operations guide, a financial plan, and a communications device.

Employee Benefits

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and Medicare (FICA), employee pensions (administered by the Virginia Retirement System), workers' compensation, and health, dental, and life insurance.

Encumbrance

A reservation of funds for an anticipated expenditure prior to actual payment of an item. Funds usually are reserved or encumbered once a contract obligation has been signed, but prior to the cash payment actually being dispersed.

Expenditure

The payment of cash on the transfer of property or services for the purpose of acquiring an asset or service, or for settling a loss.

Fiduciary Funds (Trust and Agency Funds)

These funds account for assets held by the County in a trustee capacity or as an agent or custodian for individuals, private organizations, other governmental units, or other funds. These funds include Non-expendable Trust and Agency Funds, such as the McIntire Trust Fund.

Financial Management Policies

Financial policies adopted by the Board of County Supervisors in October 1994 and amended in September 2023, for the purpose of providing financial guidelines and goals that create a framework within which sound financial decisions may be made. These policies address the operating budget; capital budget and assets; debt; revenue; investment; accounting, auditing, and financial reporting; the use of fund balance or reserves; and grants.

Fiscal Year

A 12-month period designated as the operating year for accounting and budgetary purposes. The County's fiscal year runs from July 1st to June 30th.

Full-Time Equivalent (FTE)

A part-time position converted to the decimal equivalent of a full-time position based upon 2,080 hours worked per year (40 hours per week). For example, a part-time employee working 20 hours per week (1,040 hours per year) is the equivalent of 0.5 of a full-time employee, or 0.5 FTE. A full-time employee working 2,080 hours per year is 1.0 FTE.

Fund

A fiscal or accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations. Government funds include the General Fund, Special Revenue Funds, School Fund, School Special Revenue Funds, Debt Service Fund, and the Capital Projects Funds.

Fund Balance

Fund Balance refers to the amount of money or other resources in a fund at a specific point in time. It is the excess of the assets of a fund over its liabilities, revenues, and carryovers. It usually refers to the year-end balance.

GAAP (Generally Accepted Accounting Principles)

The uniform minimum standards for financial accounting and recording encompassing the conventions, rules, and procedures that define Generally Accepted Accounting Principles. Budgets for all funds are adopted on a basis consistent with these principles.

GFOA

Government Finance Officers Association is an association for public-sector finance professionals in the United States and Canada, that works to promote and enhance the professional management of governments by identifying, developing, and communicating leading practices in government financial management.

General Fund

This fund is used to account for all revenues and expenditures applicable to the operations of the County, except those transactions accounted for in other funds. This accounts for most traditional County government programs such as police, libraries, parks, human services, etc. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for services, and interest income.

Goal

A broad articulation of a better condition than the one that exists now; an end toward which effort is directed; a desired future state. Goals usually address long-term issues.

Governmental Funds

Governmental funds are those through which most governmental functions of the County are financed. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than on net income determination.

Grant

A contribution by another entity or by one governmental unit to another. The contribution is usually made in support of a specified function, such as health care, housing, crime prevention, etc.

HB 599

Reference to a prior Virginia House of Delegates session bill number that proposed state funding allocations to communities and localities with police departments.

Inter-governmental Aid

Revenue from other governments, such as the State or Federal Government, in the form of grants, entitlements, shared revenue, or payments, in lieu of taxes.

Key Performance Indicators

Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Liabilities

Obligations incurred in past or current transactions requiring present or future settlement.

Licenses/Permits

Licenses and permits are legal permission to engage in certain actions (a type of user's fee). Examples are building permits, and Business, Professional, and Occupational Licenses.

Line Item

An expenditure classification established to account and budget for approved appropriations.

Local Match

County funds or in-kind resources that are required to be expended simultaneously with state, federal, other locality or private sector funding, usually according to a minimum percentage or ratio.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Basis of Accounting

All government funds use the modified accrual basis of accounting under which revenues and related assets are recognized when measurable and available as current assets. Expenditures generally are recognized when the related goods and services are received, and the liability is incurred.

Operating Expenditures

The cost for personnel, materials, and equipment required by a department in order to function.

Operating Revenue

Funds that the government receives as income to pay for ongoing operations, including such items as taxes, fees from services, intergovernmental revenues, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance

A bill, resolution, or other means by which appropriations are given legal effect. It is the method by which the appropriation of the annual budget is enacted into law by the Board of County Supervisors, per authority of state statutes.

Organizational Area

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., administration, public safety, community development, etc.).

“Pay-As-You-Go” Basis

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowed funds.

Permits/Licenses

Licenses and permits are legal permission to engage in certain actions (a type of user’s fee). Examples are building permits, and Business, Professional and Occupational Licenses.

Personal Property

A category of property other than real estate, identified for purposes of taxation, which include personally owned items, corporate property, and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishings, and manufacturing equipment. Goods held for sale by manufacturers, wholesalers, or retailers are not included.

Planning District 10

A regional grouping of cities and counties, which include the City of Charlottesville and the Counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson.

Proffers

Contributions of land, capital improvement and funding from developers to address the demand for community services created by new development.

Property Tax Rate

The amount of tax stated in terms of a unit of the tax base expressed as dollars per \$100 of equalized assessed valuation.

Real Property

Real estate, including land and improvements (building, fencing, and paving) classified for purposes of assessment.

Reserve

An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year, or to earmark revenues for a specific future purpose.

Resolution of Appropriation

A legally binding document that delineates, by fund and department, all expenditures and revenues adopted by the Board of County Supervisors that are reflected in the adopted budget.

Revenue

Income generated by taxes, notes, bonds, investments, income, land rental, fees, user charges, and federal and state grants.

Revenue Sharing (City of Charlottesville/Albemarle County)

An agreement between the City of Charlottesville and the County – approved in a public referendum and effective since 1982 – wherein both contribute portions of their respective real property tax bases and revenues to a shared fund. The fund is distributed between the two annually based upon a set formula.

Revenue Sharing Program (Transportation)

A program sponsored by the Virginia Department of Transportation wherein localities can apply for state funding for transportation projects that must be matched by a local contribution.

School Fund

A governmental fund that reflects revenues and expenditures related to the operations of the County's school system. The primary sources of revenue, exclusive of transfers from the General Fund, are basic aid payments from the Commonwealth and educational program grants. Major expenditures include instructional costs, transportation, etc. Service for long-term debt is included in the General Fund, not the School Fund.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. Special revenue funds include federal and state grant funds, the Vehicle Replacement Fund, and the Tourism Fund.

Supplemental Appropriations

Where requests with sufficient justification exist, special appropriations by the Board of County Supervisors may occur. Such appropriations reflect unanticipated emergency requirements subject to serious time constraints that a normal resource allocation mechanism cannot accommodate.

Tax Base

A part of the economy to which a tax is applied.

Taxes

Mandatory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

Tax Rate

The level of taxation stated in terms of either a dollar amount (i.e., \$0.854 per \$100 of assessed valuation) or a percentage of the value of the tax base (i.e., 5.0% sales tax).

Ten Percent Unassigned Fund Balance

The unassigned General Fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be the equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund.

Transfers

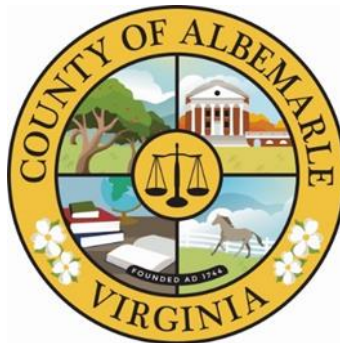
Budget transfers provide the opportunity to shift already budgeted funds to another area. Transfers may occur throughout the course of the fiscal year as needed for an agency's operation.

User's Fees/Licenses

User's fees are charges for services such as parks, public property, and parking fees. The fee assures that only the people using a service pay for that service. Licenses and permits are also forms of user fees.

Education



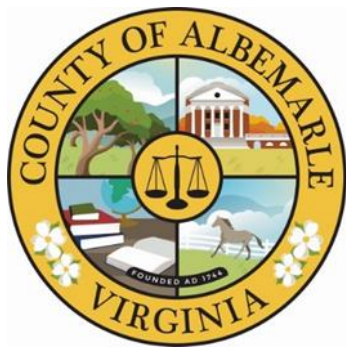


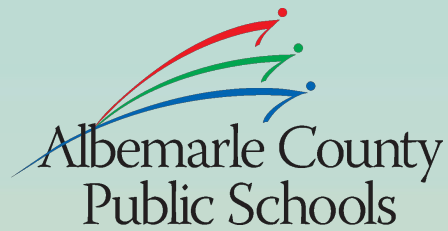
EDUCATION

The following chapter is a summary of the Albemarle County Public Schools FY 24 Draft Funding Request. This draft is under review by the School Board and scheduled for School Board approval on March 9, 2023.

To view the full Albemarle County Public Schools Draft Funding Request document or for additional School budget related information please visit the Albemarle County Public School's website at:

<http://www.k12albemarle.org/budget>





2023-2024 Draft Funding Request

We Will Know Every Student

Albemarle County Public Schools

401 McIntire Road, Charlottesville, VA 22902

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Acknowledgements

As with many of the programs and services of Albemarle County Public Schools (“ACPS”, “School Division, or “Division”), the development of the budget is a team effort. While many department teams and individuals have participated in the development of this budget, the following list identifies key contributors:

Superintendent’s Cabinet

Matthew Haas, Ed.D., Superintendent of Schools

Debora Collins, Deputy Superintendent

Clare Keiser, Ed.D., Assistant Superintendent for Organizational Development

Daphne Keiser, Ph.D., Assistant Superintendent for School Community Engagement

Patrick McLaughlin, Ed.D., Assistant Superintendent for Strategic Planning

Rosalyn Schmitt, Chief Operating Officer

Christine Diggs, Ed.D., Chief Technology Officer

Phil Giaramita, Public Affairs and Strategic Communications Officer

Ross Holden, School Board Attorney

Division-Level Leadership Team and Support Staff

Includes all division, school and department leaders, including the Superintendent’s Cabinet, principals, associate and assistant principals, directors, deputy and assistant directors, coordinators, officers, and lead coaches

Fiscal Services Department

Maya Kumazawa, Director of Budget & Planning

Christopher Harper, Senior Budget Analyst

Jackson Zimmermann, School Finance Officer

Dan Chipman, Senior Financial Analyst

Reeda Deane, Stephanie Grady, Amy Hottinger, Anita Moore, Avis Morse, Michele Shifflett
Budget & Grant Analysts

Key Partners

Jennifer Butler, Senior Communications Analyst

Helen Dunn, Deputy Public Affairs and Strategic Communications Officer

Sara Dusenberry, Data Analyst & Reporting Specialist

Jamie Gellner, Director of Special Projects, Program Evaluation, and Department Improvement

Lauren Hunt, Web & Social Media Specialist

Budget Advisory Committee

Julian Bivins

Jason Handy

Mary-Huffard Kegley

Charles Lewis

G. Paul Matherne

Dennis Rooker

Jerrod Smith

June West



*Left to Right: Julian Bivins, Jason Handy, June West, Dennis Rooker, Jerrod Smith
(Not Pictured: Mary-Huffard Kegley, Charles Lewis, G. Paul Matherne)*

Message from the Superintendent

We Will Know Every Student

Dear Albemarle County Public Schools Students, Employees, Families, and Community Members,

Thank you for your engagement with Albemarle County Public Schools (ACPS). I thank our families for enrolling your children in our schools and trusting us to provide a safe and fun learning environment every day. I thank our educators, support staff, and administrators for working so hard to ensure that the quality instruction, learning environment, and care that our families desire is consistently provided. I thank our community. As of 2021, Albemarle had 113,535 residents, and you can see that we are projecting just about 14,000 students this coming fall.

This means that tens of thousands of community members without children in our schools advance, through their contribution of tax revenues, material resources, business, and philanthropic partnerships, our vision that all of our learners be engaged in authentic, challenging, and relevant learning experiences, becoming lifelong contributors and leaders in our dynamic and diverse society.

Again, I thank you all, our students, employees, families, and community members for helping us to make great things happen for our children every day.

We owe it to you to be transparent and responsible in our budgeting process and our use of your resources, combined with state and federal dollars, to ensure that students are well-educated and that we truly get to know each child to ensure equity in providing all students what they need to access school opportunities and to reach their full potential.

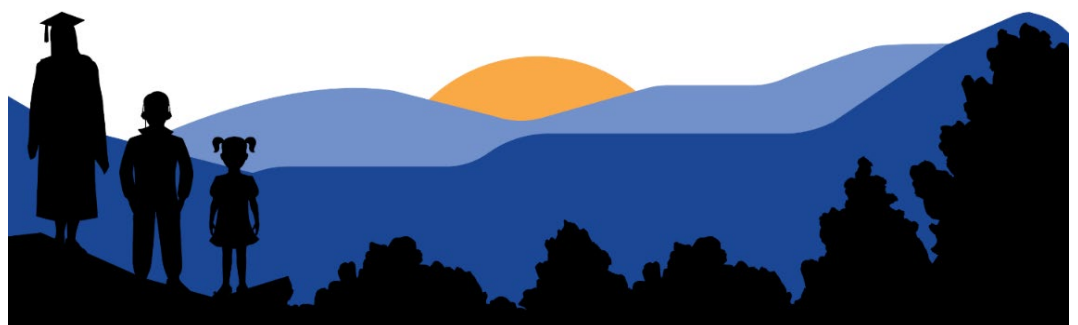
As you read this document, you will see that all our investments align with our strategic plan Learning for All, which was developed with community input and approved by our School Board in the fall of 2021. Specifically, you will find investments in safety enhancements, directed staffing for reading and intervention specialists at all schools, staffing to keep our class sizes low, and compensation that is highly competitive in our market to recruit and hire outstanding school and departmental staff to augment our already outstanding team, nearly 2,700 strong.

Public education has faced challenging times over the past few years at the national and state level; however, I believe Albemarle County residents, families and students, value our schools. As superintendent, I want you to know that I appreciate the premium you place on the work we do to make good on your investment. I pledge to make the most of your investment and to constantly strive for improvement for our children. This budget document reflects this promise.

Sincerely,



Dr. Matthew S. Haas
Superintendent of Schools

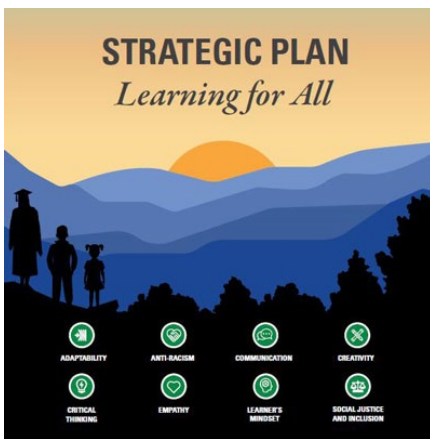


General School Division Information

- Address: 401 McIntire Road, Charlottesville, VA 22902
- Phone: 434-296-5820
- Superintendent: Dr. Matthew S. Haas
- Region: 5

Albemarle County Public Schools (ACPS) serves nearly 14,000 students in preschool through 12th grade in Albemarle County, Virginia, the sixth largest county by area in the Commonwealth of Virginia. A diverse locality of 726 square miles in the heart of Central Virginia, Albemarle County is a blend of rural, suburban and urban settings.

Strategic Plan: Learning for All



Vision

Our learners are engaged in authentic, challenging, and relevant learning experiences, becoming lifelong contributors and leaders in our dynamic and diverse society.

Mission

Working together as a team, we will end the predictive value of race, class, gender, and special capacities for our children’s success through high-quality teaching and learning for all. We seek to build relationships with families and communities to ensure that every student succeeds.

We will know every student.

Core Values

Equity

We will provide every student with the level of support necessary to thrive.

Excellence

We will mitigate barriers and provide opportunities for every student to be academically successful.

Family and Community

We will engage with and share the responsibility for student success with families and community partners.

Wellness

We will support the physical and emotional health of our students and staff.

Goals

Goal 1: Thriving Students

ACPS will facilitate learning experiences grounded in high expectations, networks of care, and student curiosity to ensure academic and social-emotional development for all students while eliminating opportunity, access and achievement gaps.

Goal 2: Affirming and Empowering Communities

ACPS commits to developing a culturally-responsive environment that will respect and champion the diversity of life experiences of all stakeholders and supports the physical and mental health of our students, staff and families so they are actively empowered to engage in our school community.

Goal 3: Equitable, Transformative Resources

ACPS will attract, develop and retain the highest-quality staff; develop sustainable and modern facilities, infrastructure and equipment; and distribute all resources in an equitable manner to transform learning experiences and opportunities.

Thriving Students	
Objective	Met in Budget
We will ensure that each student is supported to achieve their best.	X
We will develop structures that support students' academic mental health for both proactive and intervention purposes. We will ensure that academic time demands placed on students allow them adequate time to pursue their personal interests, including enrichment activities, life-long learning and career goals.	X
We will increase student engagement in their own learning, in the school culture, and in the student governance.	X

Affirming and Empowering Communities	
Objective	Met in Budget
We will foster culturally responsive environments that affirm the identities and life experiences of all stakeholders.	X
We will commit to developing a culturally responsive environment that will respect and champion the diversity of the life experiences of all stakeholders and supports the physical and mental health of our students, staff, and families so they are actively empowered to engage in our school community.	X
We will actively empower all stakeholders, including those without children in our schools, to engage in our school community, through effective communications and community engagement strategies.	X

Equitable, Transformative Resources	
Objective	Met in Budget
We will attract, develop and retain the highest quality staff.	X
We will develop modern and environmentally sustainable facilities, infrastructure and equipment.	X
We will provide resources in an equitable manner that transforms learning experiences and opportunities for all students.	X

A full copy of our strategic plan, *Learning for All*, can be found on our website at k12albemarle.org/strategic-plan.

Portrait of a Learner

The first step our strategic development planning team took was to develop the Portrait of a Learner.

The Portrait acted as a guide in creating *Learning for All*, which will ensure that schools engage with and meet the needs of all students while preparing them with the knowledge and skills they need to thrive in a complex and rapidly-changing world.

The Portrait consists of eight competencies that the Division aims to develop in each student before graduation:



Adaptability: Learn new skills and behaviors quickly in response to new conditions. Work effectively in a climate of uncertainty and changing priorities. Show quickness in thoughts and actions. Respond productively to feedback, praise, setbacks and criticism. Understand, negotiate, and balance diverse views and beliefs to reach workable solutions.



Anti-Racism: Possess increased awareness of the dynamics between race, power and privilege. Ability to speak out and challenge acts of racism. Maintain healthy cross-racial relationships with peers and school staff.



Communication: Express thoughts and ideas using oral, written and nonverbal skills in a variety of forms and contexts. Listen effectively to interpret meaning, including knowledge, values, attitudes and intentions. Exchange ideas for a range of purposes, paying attention to the needs and characteristics of varied audiences.



Creativity: Demonstrate originality, imagination and new ways of thinking about things and solving problems. Connect ideas that may not have been connected previously or connect them in new ways.



Critical Thinking: Make reasoned judgements that are well thought out. Seek to improve the quality of understanding by analyzing, assessing and reconstructing information. Apply disciplined intellect that is clear, rational, open-minded and informed by evidence.



Empathy: Value and engage diverse cultures and perspectives. Inquire about, understand and appreciate what others are thinking, feeling and experiencing. Use this knowledge to nurture relationships, improve conditions, further equity and promote inclusivity.



Learner's Mindset: Embrace curiosity to experience new ideas. Possess the desire to learn, unlearn and relearn. Develop positive attitudes and beliefs about learning. Believe that learning is growing, and doesn't always happen sequentially, linearly and/or predictably.



Social Justice and Inclusion: Uphold a commitment to equity, diversity and inclusion and the view that everyone deserves equal economic, political and social rights and opportunities. Promote equitable participation of all groups while seeking to address and acknowledge issues of oppression, privilege and power. Nurture an ability to navigate and critique dominant narratives and systems.

School Board

Jack Jouett District



Kate Acuff, J.D., Ph.D.

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Term expires 12/31/2025

Rio District



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Superintendent's Cabinet



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Superintendent
of Schools



Debora Collins
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Clare Keiser, Ed.D.
Assistant Superintendent for
Organizational Development



Daphne Keiser, Ph.D.
Assistant Superintendent for
School Community Engagement



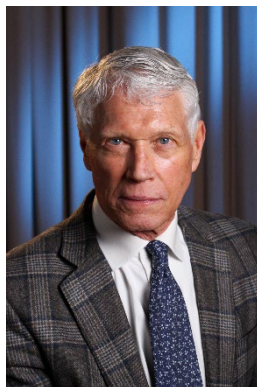
Patrick McLaughlin, Ed.D.
Assistant Superintendent for
Strategic Planning



Rosalyn Schmitt
Chief Operating Officer



Christine Diggs, Ed.D.
Chief Technology Officer

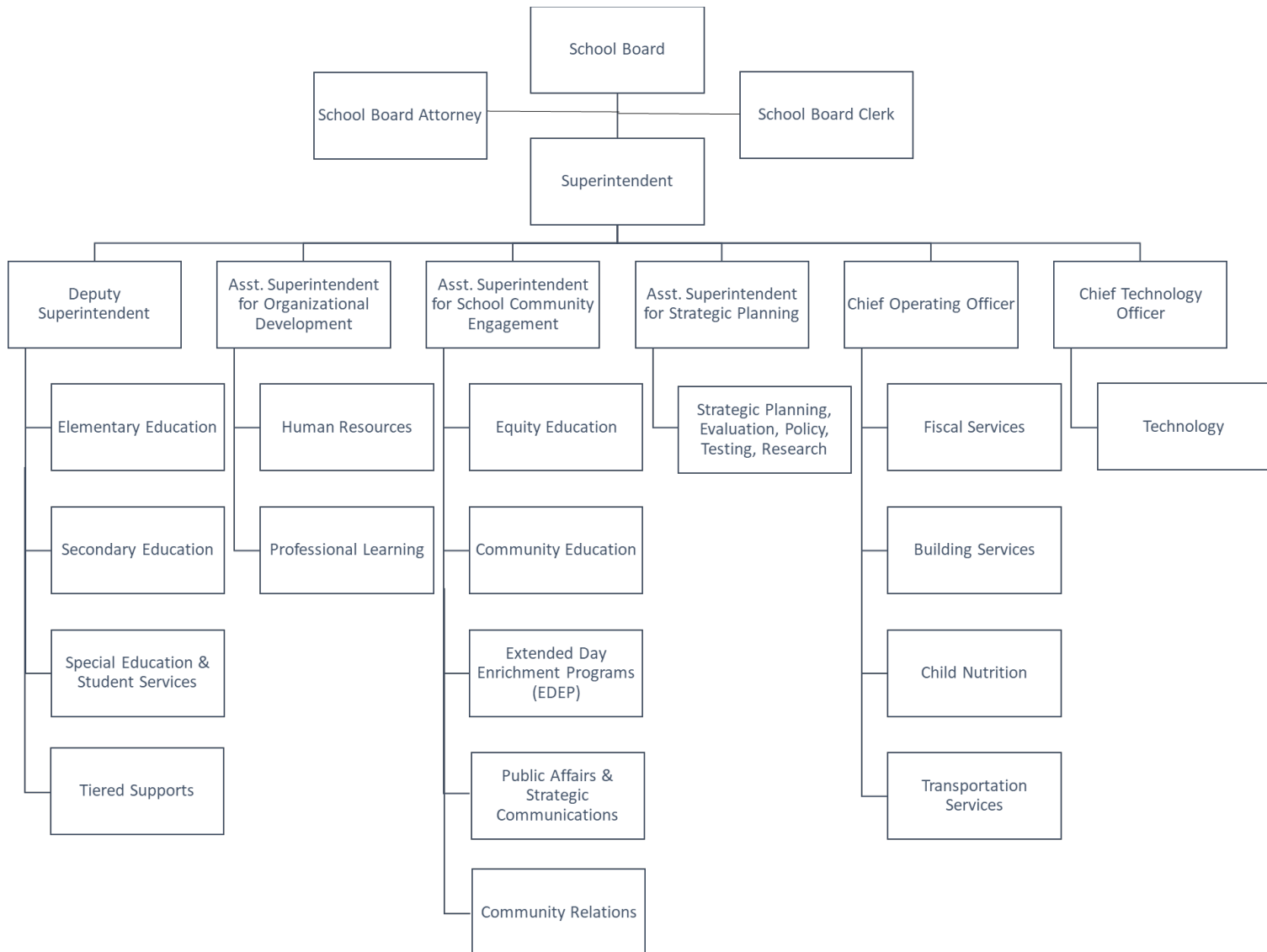


Phil Giarmita
Public Affairs and Strategic
Communications Officer



Ross Holden
School Board Attorney

School Division Organizational Chart



Division Highlights

Our Schools

- 15 elementary schools (PK-5)
- 5 middle schools (6-8)
- 3 high schools (9-12)
- 1 community charter school (6-12)
- 3 high school career academies (9-12)
- 1 high school center specializing in project-based learning (9-12)
- 1 education center specializing in short-term intervention (6-12)
- 1 special education center designed to support the transition from school to adult life (serves students aged 18-22)
- 1 regional technical education center (9-12)
- 1 regional center serving special education students (K-12)
- 1 regional center serving students with emotional and behavioral disabilities (K-12)

Our Employees

2,648 total employees:

	# of Employees	Average Years of Service	Retention Rate	New Hires (Oct. 31, 2021 – Sept. 30, 2022)	People of Color
Teachers	1,339	8	82.9%	209	11%
Administrators	176	11	84.7%	18	23%
Classified Staff	1,134	7	72.6%	349	32%

Note: One employee serves the division as both a teacher and a classified staff member. This employee is counted in both categories, but only once in the total number of employees.

Teachers include classroom teachers, speech pathologists, school counselors, instructional coaches, and librarians. **Administrators** include principals, assistant and associate principals, and central office and other leadership personnel. **Classified staff** include all non-teacher and non-administrative positions, such as teaching assistants, bus drivers, custodians, maintenance and food service staff, office associates, human resources staff, and other support staff.

Employee Spotlight

- 21% of our employees are people of color.
- 64% of our employees live in Albemarle County, 12% live in Charlottesville City, and the remaining 24% live in surrounding counties.
- Nearly 70% of our teachers have at least a master's degree.

Our Students

Student Enrollment: Fall Membership by Subgroup*

	2020-21	2021-22	2022-23
Total Enrollment	13,532	13,749	13,970
Students with Disabilities	12.4%	12.4%	12.4%
Economically Disadvantaged	31.7%	27.5%	31.0%
English Learners	10.1%	10.2%	11.0%

*Source: Virginia School Quality Profile for Albemarle County Public Schools

International Diversity of Our Student Population (as of August 31, 2022)

- Countries of Origin: 96
- Home Languages Spoken: 73

Participation in Advanced Programs

	2019-20	2020-21	2021-22
Advanced Placement (AP) Test Taken	11.94%	10.09%	24.75%
AP Course Enrollment	37.15%	39.87%	35.33%
Dual Enrollment	21.15%	22.76%	21.76%

Our Graduates: Class of 2022

	Division	State
Students Earning Advanced Diplomas	64.5%	52.9%
Four-Year Virginia On-Time Graduation Rate	94.3%	92.1%
Dropout Rate	3.9%	5.2%

Data Spotlight

- Average number of meals served daily: 1,900 breakfasts and 5,700 lunches
- School bus miles traveled daily: 10,127
- Average Class Size:
 - Elementary – 18.6
 - Middle – 19.9
 - High – 20.1
- Student-to-Computer Ratio:
 - 1:1 with tablets for grades K-2
 - 1:1 with laptops for grades 3-12
- Children served by our Families in Crisis (Homeless) Program during the previous (2021-22) school year: 239 (including 194 K-12 ACPS students)

Adopted Budget Snapshot

	2020-21	2021-22	2022-23
Operating Budget	\$193,741,120	\$211,246,077	\$246,458,034
Per Pupil Expenses	\$13,609	\$15,040	\$18,058

Virginia School Quality Profiles

For every school division and school in the Commonwealth, the Virginia Department of Education provides a School Quality Profile containing information about student achievement, college and career readiness, program completion, school safety, teacher quality, and other topics of interest to parents and the general public. The School Quality Profile for Albemarle County Public Schools, including the division-level profile and profiles for each of our schools, can be accessed online at <https://schoolquality.virginia.gov/divisions/albemarle-county-public-schools>.

State of the Division

Through the annual State of the Division report, ACPS provides information to the school board and the community about our successes and challenges from the previous school year. The report serves as an accountability tool, whereby the school division seeks to track our progress toward meeting our goals and to identify and improve our weaknesses. The report also informs our decision-making, whether we are evaluating an instructional method, shaping a systemic practice, or considering budget priorities.

Each year, ACPS shares the State of the Division report as another opportunity to engage our stakeholders, including our students and their families, our employees, and our community members. We consider stakeholder feedback to be an essential part of the continuous improvement process, and we encourage community members to contribute to our ongoing efforts to learn, adapt and grow through participation in school board meetings, community meetings, and online surveys.

Access the State of the Division 2022 report at:

<https://www.k12albemarle.org/our-division/state-of-the-division/learning-for-all>

Budget Introduction

(Refer to Policy DB)

The annual school budget is the financial outline of the Division's education program. It presents a proposed plan of expenditures and the expected means of financing those expenditures. After adoption, it provides the primary means of managing expenditures. The fiscal year begins on the first day of July and ends on the thirtieth day of the following June.

The Superintendent prepares, with the approval of the School Board, and submits to the Albemarle County Board of Supervisors (BOS), an estimate of the amount of money needed during the next fiscal year for the support of the public schools of the School Division. The estimate sets up the amount of money needed for each major classification prescribed by the Board of Education and such other headings or items as may be necessary.

The Superintendent/designee prepares a budget calendar identifying all deadlines for the annual budgetary process. The calendar includes a work session for reviewing the budget and at least one public hearing on the budget. Notice of the time and place for the public hearing is published at least ten days in advance, in a newspaper having general circulation within the school division.

Upon approval of the School Division's budget by the Board of Supervisors, the School Board publishes the approved budget including the estimated required local match on its website and the document is also made available in hard copy as needed by citizens for inspection.

Fund Structure

The Division's financial management system is divided into a number of funds. A separate sum of money is set aside for each fund. Funds are established for special program groups which usually have specific revenue sources associated with their expenditures. The Division's major funds, which are subject to appropriation by the BOS, are:

1. School Fund (Operating)
2. Special Revenue Funds
3. Capital Improvement Program Fund (CIP) & Debt Service Fund

The School Fund is usually referred to as the operating fund. It is used to finance the day-to-day operations of the Division and comprises the largest part of the Division's total financial operation. Revenues for this fund are obtained from the local government transfer (local taxes), state and federal revenues, and charges for services.

Special Revenue funds are defined as programs generating sufficient revenues to cover their own expenditures. However, in the event these revenues are insufficient, the School Board may appropriate additional funds to sustain the current program. These funds also include both grant funds and holding accounts to facilitate overall operations. *(Policy DI)*

The Capital Improvement Program (CIP) and Debt Service Funds are facilitated by the Albemarle County Board of Supervisors. The Local Government collaborates with the School Board in developing and coordinating the School Division's capital projects, including a) planning for required capital improvements; b) establishing debt ratio targets; and c) preparing debt issuance schedules.

Details about the School Division's Capital Improvement Program can be found on the Albemarle County Finance and Budget website: <https://www.albemarle.org/government/budget>

Basis of Budgeting

The Superintendent will establish and be responsible for an appropriate system of accounting for all school funds in compliance with applicable federal, state, and local laws. This system will present fairly and with full disclosure the financial position of these funds in conformity with generally accepted accounting principles. *(Policy DI)*

The basis of budgeting for ACPS is the same as the basis of accounting used in the governmental fund financial statements. All budgets are presented on the modified accrual basis of accounting, under which revenues and related assets are recorded when measurable and available to finance operations during the year. Expenditures are recorded as the related fund liabilities are incurred.

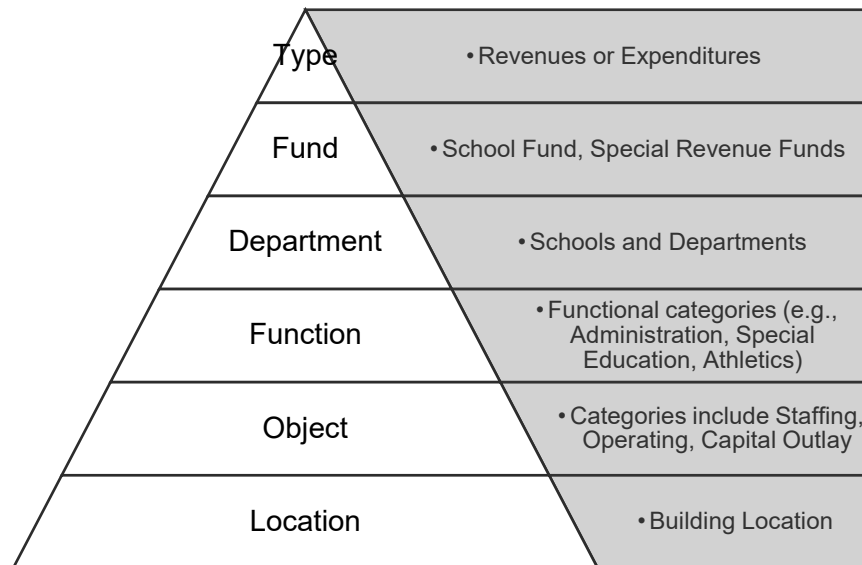
Budget and Fund Appropriation

An annual operating budget is adopted for the School Fund. Within the School Fund, budgets are legally adopted at the fund level. The Superintendent is authorized to transfer the budget for personnel cost (salaries and fringe benefits), if necessary, between departments; however, any other revisions that alter the total expenditures of any state functional categories are reported to the School Board. Unexpended appropriations lapse at the end of the fiscal year unless carried over by School Board action. Budgets for Special Revenue Funds are adopted on an annual basis.

State and local funds appropriated for use by the School Board for educational purposes shall be administered under state law, regulations of the State Board of Education, policies of the School Board, and regulations of the Superintendent. All federal funds shall be accounted for in accordance with the regulations under which these funds were secured and, in addition, shall be subject to the policies and regulations of the School Board. *(Policy DI)*

Budget Code Structure

As shown in the chart, budget codes are structured in the order below:



Budget Goals

1. Plan, prepare, and implement a fiscally responsible budget that provides to the resources necessary to support the mission: *Working together as a team, we will end the predictive value of race, class, gender, and special capacities for our children's success through high-quality teaching and learning for all. We seek to build relationships with families and communities to ensure that every student succeeds. We will know every student.*
2. Engage stakeholders, including parents, teachers, staff, business leaders, volunteers, civic organizations and the community, in the development of budget priorities.
3. Provide a salary and benefit plan that supports the Division's competitive position and reflects market adjustments where necessary.
4. Develop and maintain a responsive and systematic approach to building and grounds maintenance, technology services, transportation operations, and child nutrition services that reflects industry best practices and ensures long-range financial stability.
5. New budget proposals will align with the Strategic Plan and School Board Priorities.
6. Schools, departments, and strategic proposals will incorporate the use of logic models and/or performance measures to assist in making decisions that support budget priorities related to the Division's Strategic Plan, with the goal of using metrics as a management and decision-making tool during the budget process.

Budget Guidelines & Policies

General Guidelines

1. The Division's general operating budget amounts will remain the same from year to year. Any increases or decreases are required to be justified in detail.
2. Projected salary and benefit savings based on historical actuals will be budgeted as a Lapse Factor to account for financial savings from vacancies.
3. Up to 10% of unspent funds within school operational budgets may be carried over into the following year's school operational budget.
4. Annual revenues will be estimated by an objective analytical process. Revenue will not be included in the budget that cannot be verified with documentation as to its source and amount.
5. Fee-based programs in the Special Revenue Funds will set fees and user charges to ensure their funds are self-sufficient.
6. The Division will budget expenditures in its Special Revenue Funds not to exceed projected revenues within grant funds.

School-Based Allocations (Policy DC)

Under school-based allocations, the School Board will attempt to achieve the following goals:

1. To establish amounts of funding which will provide equitable opportunity for all students in the ACPS.
2. To serve the instructional and support needs of the students.
3. To engage in thorough advance planning by administrators, with broad-based staff and community involvement.
4. To develop budgets and expenditures to maximize educational returns and to meet School Board/site-based goals.

Staffing Standards Guidelines

1. To the extent practicable, staffing standards should be created for all positions.
2. Staffing standards should be reviewed annually and updated on a periodic basis, but no less frequently than every five years to ensure relevance to current workload demands.
3. Periodic updates will be approved by the superintendent and accomplished in time to influence the annual budget cycle.
4. Staffing standards should, at a minimum, ensure compliance with the Virginia Board of Education Standards of Quality and Federal and State law.
5. Staffing standards should ensure equity of resourcing for all schools considering differences in enrollment, demography, and established programs.
6. Staffing standards should provide maximum flexibility for managers to design organizations or create/modify positions to meet changing priorities.
7. Updates to staffing standards shall be phased when their scale is deemed too large to accomplish immediately.

Long Range Planning Advisory Committee (Policy FB)

The Long-Range Planning Advisory Committee (LRPAC) is formed to inform and advise the Superintendent and School Board in the development of comprehensive, long-term plans for facilities needs in the most effective and efficient way and in support of the School Division's Strategic Plan. As an advisory committee, the LRPAC will make recommendations to the Superintendent and School Board, based on input from the public and staff, for consideration by the School Board and Superintendent.

Issues which may be considered by the advisory committee shall include, but not be limited to:

- School program capacity
- Enrollment and projections
- Transportation and operating efficiencies related to facilities planning
- CIP prioritization
- Creative financing and construction strategies
- Scope of renovations
- School closures and new schools
- Student accommodation planning (building additions/modular relocations/ review of school boundaries)
- Future of 'learning spaces' as influenced by technology and other dynamic fields

Budget Development Process

ACPS begins its annual budget planning process in September. The budget development process is a collaborative process involving many stakeholders. The School Board’s strategic plan includes goals, objectives, and strategies to guide the development of the annual budget.

The Superintendent works closely with the School Board, the Leadership Team, the community, and Local Government to present the needs of the Division. Community engagement is critical during the budget development process. The School Board and Superintendent gather feedback and prepare a funding request that incorporates community input to advance the strategic priorities of the School Board.

In the fall, school enrollment projections are updated and staffing allocations are developed. Around this time, the Division’s five-year financial forecast is planned and the School Board provides initial guidance to support staff in budget preparation. Through December, school and department budgets are submitted and proposed changes in revenues and expenditures are provided.

Revenue estimates are developed after the release of the local transfer estimate in October and the proposed state budget in December.

A Draft Funding Request is presented to the School Board in February. The request reflects the full needs of the School Division; proposed expenditures may be higher than estimated revenues for this reason. The School Board makes amendments to the Draft Funding Request after a series of work sessions in preparation for the adoption of the request for the Board of Supervisors (BOS).

From February to May, the BOS finalizes the budget for Albemarle County and sets the final school transfer amount.

A balanced budget is then adopted by the School Board.



September 2022 – May 2023

Stakeholder Feedback

Stakeholder feedback is an essential part of the budget development process.

School Board Meetings

The School Board encourages ACPS students, parents, employees, and community members to participate in the budget development process by attending School Board meetings.

Community Budget Input

In recognition of the changing needs of students and staff, the community input phase of the budget process started at each school with the principal convening two groups: students and teachers. Those groups discussed challenges that prevent them from learning and teaching, and they were empowered to think about what resources would help alleviate those challenges. The process continued at the Division level where a subset of previous participants came to discuss the specific barriers to learning and how those barriers could be removed. These ideas were collected presented to the larger community for their support. The most highly supported ideas have been included in the budget.

Superintendent's Listening Tour

Among the most important resources in making decisions are the opinions and suggestions that the Superintendent receives from staff, students and community members. Each month, Dr. Haas meets with a different group of ACPS stakeholders to discuss their experiences with education and their school community. During these sessions, Dr. Haas invites participants to share with division leaders what they like about their educational experience, what they don't like, and what they would change. This feedback is recorded and distributed to relevant departments or administration to review and implement any necessary changes or budget proposals to address concerns.

Advisory Groups

Parent and citizen advisory groups offer a broad range of opportunities for community engagement with public education. With a commitment to continuous improvement and a belief in the value of community feedback, the ACPS collaborates with the following division-level advisory groups:

Advisory Committee for Environmental Sustainability

Informs and advises the superintendent and school board about measures to help the school division develop and reach sustainability goals and foster an integrated series of tools and knowledge for the growth of environmental awareness.

Athletic Advisory Council

Serves as a forum for parents, students, and school officials to share ideas and exchange information in order to further advance the quality of the athletic student experience within ACPS.

Budget Advisory Committee

Analyzes, evaluates and advises the superintendent and division staff regarding budgeting practices and priorities from a business perspective. The committee is composed of business professionals with significant budgeting experience.

Charter Schools Review Committee

Reviews charter school applications, conducts applicant interviews, and makes recommendations to the school board. The committee convenes upon receipt of charter school applications and meets, as necessary, to carry out the responsibilities designated in School Board Policy LC, *Albemarle County Charter Schools*.

Classified Employee Advisory Committee

Provides a two-way forum for classified employees to have input regarding potential employee policy creation and/or changes and to bring forward employee issues that could not be successfully addressed through existing channels.

County Student Advisory Council

Represents the opinions of students in an advisory capacity to the school board. Council members aim to better share and exchange ideas and solutions to common problems across schools and work to better the school system and the surrounding community.

Employee Voice and Action Committee

Comprised of licensed and classified staff who seek to raise issues related to working conditions for employees and provide input related to major decisions in the school division. The group provides feedback on policy revisions that impact working conditions and raises issues that cross schools and departments to impact the broader employee population to recommend solutions. The team focuses on finding win-win solutions and seeks to ensure that employee voice is heard in the decision-making process.

Equity and Diversity Advisory Committee

Advises the division on adopting and modifying policies and practices to address equity and opportunity gaps to improve student achievement.

Long-Range Planning Advisory Committee

Informs and advises the superintendent and school board in the development of comprehensive, long-term plans for facilities needs in the most effective and efficient way and in support of the school division's strategic plan.

Parent Council

Serves as a forum for parents, educators, and school officials to share ideas and exchange information in order to further advance the quality of the public education system within Albemarle County.

Redistricting Advisory Committee

When convened, works in cooperation with staff to analyze relevant data and redistricting options to present to the superintendent.

School Health Advisory Board

Assists with developing health policy in the division and evaluating the status of school health, health education, the school environment, and health services.

School Safety Advisory Committee

Provides valuable perspectives regarding issues and concerns related to school safety and security. Committee members include ACPS employees, community members, mental health professionals, and local law enforcement representatives who work together to provide recommendations to the Superintendent's Cabinet on issues related to school safety and security.

Special Education Advisory Committee

Comprised of parents of students who require special education services, educators in the field, and community members who have an interest in special education. The committee provides advice concerning the needs of children with disabilities receiving special education services and assists in the formulation and development of long-range plans for these children.

Talent Development Advisory Committee

Oversees the implementation of the *Local Plan for the Education of the Gifted*, including participating in the biennial review and revision of the Local Plan and reporting to the school board through the superintendent about the needs of talent development students in ACPS.

Teacher Advisory Committee

Group of teachers, including a representative from each school, who meet with central staff to discuss items of interest to teachers and give feedback on county initiatives and programs.

Title I Parent Advisory

Provides feedback and suggestions on ways ACPS can improve our Title I program.

Information about our advisory groups can also be found on our website at www.k12albemarle.org/advisory.

FY 2023/24 Budget Development Calendar

Date	Meeting
Oct 27	School Board Work Session: Long Range Planning, CIP
Nov 11	School Board Work Session: State of the Division
Dec 7	Joint Work Session with Board of Supervisors: Long Range Financial Planning
Dec 8	School Board Meeting: Budget Development
Feb 16	School Board Work Session: Superintendent presents Draft Funding Request (Work Session #1)
Feb 23	Special Budget Work Session (Work Session #2)
Mar 2	Public Hearing on School Budget and Special Budget Work Session (Work Session #3)
Mar 9	School Board Meeting: School Board approves Funding Request
April 13	Budget Updates
April 27	School Board Meeting: Adopt Budget

Questions & Comments

Please direct all questions to: budget@k12albemarle.org

Board Contacts

- Albemarle County School Board: schoolboard@k12albemarle.org
- Albemarle County Board of Supervisors: bos@albemarle.org

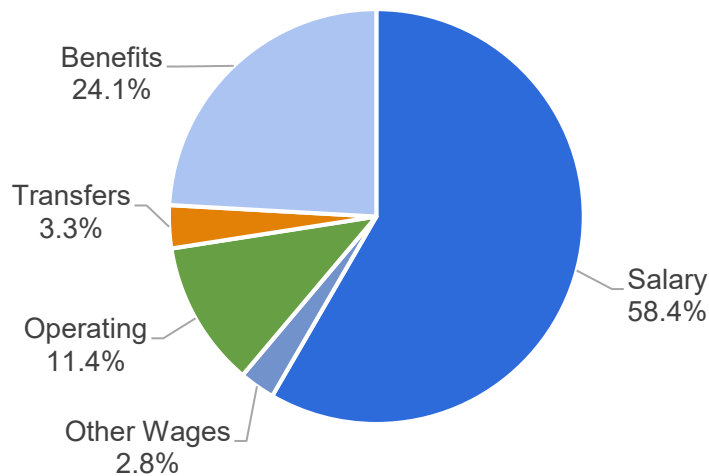
FY 2023/24 Draft Funding Request Overview

School Fund Revenues

	2022-23 Adopted	2023-24 Draft	\$ Change	% Change
Local	\$170,033,718	\$185,036,687	\$15,002,969	8.8%
State	\$67,085,366	\$71,692,155	\$4,606,789	6.9%
Federal	\$618,000	\$618,000	\$0	0.0%
One-Time	\$8,720,950	\$0	(\$8,720,950)	NA
TOTAL	\$246,458,034	\$257,346,842	\$10,888,808	4.4%

School Fund Expenditures

	2022-23 Adopted	2023-24 Draft	\$ Change	% Change
TOTAL	\$246,458,034	\$257,346,842	\$10,888,808	4.4%



School Fund Summary

Expenditures	19-20 Actuals	20-21 Actuals	21-22 Actuals	22-23 Adopted	23-24 Request	Increase	Increase %
☐ Instruction	\$141,142,762	\$139,883,417	\$153,642,338	\$174,867,272	\$184,160,819	\$9,293,547	5.3%
Salary	\$90,759,743	\$89,732,640	\$98,268,507	\$113,267,134	\$117,306,212	\$4,039,078	3.6%
Other Wages	\$3,856,682	\$4,971,582	\$7,175,583	\$5,007,894	\$6,033,853	\$1,025,959	20.5%
Benefits	\$35,794,761	\$37,199,365	\$38,471,651	\$43,918,869	\$48,258,561	\$4,339,692	9.9%
Operations	\$10,731,576	\$7,979,831	\$9,726,597	\$12,673,375	\$12,562,193	(\$111,182)	-0.9%
☐ Admin/Attend&Health	\$9,330,765	\$9,932,946	\$12,792,457	\$13,126,537	\$14,848,983	\$1,722,446	13.1%
Salary	\$5,467,766	\$5,566,267	\$6,462,166	\$7,768,116	\$8,900,988	\$1,132,872	14.6%
Other Wages	\$270,566	\$467,967	\$638,810	\$184,847	\$218,745	\$33,898	18.3%
Benefits	\$2,852,546	\$3,268,764	\$4,516,664	\$3,855,075	\$4,379,543	\$524,468	13.6%
Operations	\$739,887	\$629,948	\$1,174,816	\$1,318,499	\$1,349,707	\$31,208	2.4%
☐ Technology	\$6,221,057	\$6,082,844	\$6,484,893	\$7,309,525	\$8,112,238	\$802,713	11.0%
Salary	\$3,616,075	\$3,445,064	\$3,784,557	\$4,225,157	\$4,912,575	\$687,418	16.3%
Other Wages	\$56,436	\$106,756	\$110,701	\$76,590	\$36,947	(\$39,643)	-51.8%
Benefits	\$1,344,186	\$1,427,891	\$1,456,337	\$1,674,375	\$1,789,826	\$115,451	6.9%
Operations	\$1,204,360	\$1,103,133	\$1,133,298	\$1,333,403	\$1,372,890	\$39,487	3.0%
☐ Building Services	\$17,063,698	\$17,497,073	\$21,553,545	\$21,005,856	\$22,551,347	\$1,545,491	7.4%
Salary	\$6,768,546	\$6,554,711	\$7,866,112	\$8,779,643	\$9,675,938	\$896,295	10.2%
Other Wages	\$396,106	\$420,629	\$708,677	\$375,007	\$383,667	\$8,660	2.3%
Benefits	\$2,662,938	\$2,776,256	\$3,247,654	\$3,611,640	\$3,643,511	\$31,871	0.9%
Operations	\$7,236,108	\$7,745,476	\$9,731,103	\$8,239,566	\$8,848,231	\$608,665	7.4%
☐ Facilities	\$479,888	\$436,620	\$201,821	\$1,985,318	\$2,251,471	\$266,153	13.4%
Salary				\$240,417	\$384,399	\$143,982	59.9%
Benefits	\$27,543	\$34,848		\$90,841	\$137,972	\$47,131	51.9%
Operations	\$452,344	\$401,772	\$201,821	\$1,654,060	\$1,729,100	\$75,040	4.5%
☐ Transportation	\$11,321,786	\$10,847,070	\$12,898,674	\$14,557,524	\$16,805,304	\$2,247,780	15.4%
Salary	\$5,645,131	\$5,500,267	\$6,628,728	\$7,634,379	\$9,025,115	\$1,390,736	18.2%
Other Wages	\$1,368,706	\$786,432	\$1,167,025	\$438,465	\$485,676	\$47,211	10.8%
Benefits	\$2,877,757	\$2,845,363	\$2,473,023	\$3,657,345	\$3,850,420	\$193,075	5.3%
Operations	\$1,430,193	\$1,715,008	\$2,629,897	\$2,827,335	\$3,444,093	\$616,758	21.8%
☐ Transfers	\$4,659,361	\$7,667,475	\$13,666,259	\$13,606,002	\$8,616,680	(\$4,989,322)	-36.7%
Operations	\$4,659,361	\$7,667,475	\$13,666,259	\$13,606,002	\$8,616,680	(\$4,989,322)	-36.7%
Expenditures Grand Total	\$190,219,317	\$192,347,445	\$221,239,986	\$246,458,034	\$257,346,842	\$10,888,808	4.4%

Fund Summary	19-20 Actuals	20-21 Actuals	21-22 Actuals	22-23 Adopted	23-24 Request	Increase	Increase %
Local Government Transfer	\$138,200,512	\$134,184,078	\$152,894,248	\$167,453,853	\$182,019,694	\$14,565,841	8.7%
Local School Revenue	\$1,904,372	\$1,725,116	\$1,668,908	\$1,462,390	\$1,854,518	\$392,128	26.8%
State Revenue	\$51,723,143	\$58,794,526	\$61,024,651	\$67,085,366	\$71,692,155	\$4,606,789	6.9%
Federal Revenue	\$3,075,008	\$3,172,404	\$3,763,314	\$618,000	\$618,000	\$0	0.0%
Use of Fund Balance			\$0	\$9,810,950	\$1,135,000	(\$8,675,950)	-88.4%
Other Transfers	\$312,500		\$0	\$27,475	\$27,475	\$0	0.0%
Revenues Grand Total	\$195,215,536	\$197,876,124	\$219,351,121	\$246,458,034	\$257,346,842	\$10,888,808	4.4%

School Fund Revenue Changes: Summary

Detailed descriptions of revenue changes are included in Section B.

Local Revenues

Local Government General Fund Transfer	\$14,565,841
General Property Rental	\$140,000
Cable Royalties	\$20,000
Out of County Tuition	\$30,000
PREP – Custodial Services	\$45,000
CIP Project Management	\$164,042
Other Local Revenues	\$38,086
Local Revenue Changes Total	\$15,002,969

State Revenues¹

Basic Aid and Sales Tax (SOQ)	\$667,446
Other Standards of Quality Accounts	\$184,859
Lottery Funded Programs	\$277,683
Hold Harmless Funding	\$1,820,451
Compensation Supplement	\$1,917,286
Other State Revenues	(\$260,936)
State Revenue Changes Total	\$4,606,789

RECURRING REVENUE CHANGES **\$19,609,758**

One-Time Revenues

One-Time Revenue Changes (\$8,720,950)

RECURRING AND ONE-TIME REVENUE CHANGES TOTAL **\$10,888,808**

¹ Based on Governor’s Introduced Budget (December 16, 2022). Includes a technical correction issued by VDOE (January 27, 2023).

School Fund Expenditure Changes: Summary

Baseline Adjustment

Baseline Adjustment	\$(10,021,814)
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Baseline Adjustment Total	\$(10,021,814)
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Technical and Non-Discretionary

Health Care	\$1,378,980
Transfer to CSA	\$500,000
CATEC	\$133,883
Building Services Operating Impacts	\$(57,649)
Licensing Costs	\$213,257
Inflationary Impacts on Operations	\$1,872,275

Technical and Non-Discretionary Total	\$4,040,746
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Compensation

5% Salary Increase & Teacher Step Adjustments	\$9,454,592
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Compensation Total	\$9,454,592
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Enrollment and Demographics

Regular Growth	\$1,225,820
ESOL Growth	\$714,538
Differentiated Staffing Restructure	\$1,200,276
Special Education – Intensive Support Services	\$1,136,999

Growth and Demographics Total	\$4,277,633
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Transitioning from One-Time Funding

Filter Replacement	\$248,433
Fiscal Services Management Analyst	\$43,004
Full-time Teaching and EDEP Assistants	\$276,161
Mental Health Services	\$116,181

Transitioning from One-Time Funding Total	\$683,779
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New Proposals

Albemarle Foundation for Education	\$169,358
Records Analyst	\$61,116
School Resource Officer	\$126,426
Security Assistants	\$566,448
Student Voice Fund	\$10,000
Substitute Program Improvements (Phase II)	\$1,406,007
Title IX Coordinator	\$114,517

New Proposals Total **\$2,453,872**

EXPENDITURE CHANGES TOTAL **\$10,888,808**

School Fund Expenditure Changes: Descriptions

Baseline Adjustment **\$(10,021,814)**

The baseline budget for FY 2023/24 assumes that the budgeted number of FTEs and services remain flat from the previously adopted FY 2022/23 budget. It is updated for actual compensation and benefits costs for classified staff and average compensation assumptions for teachers. This results in savings **\$(2,157,199)** due to position changes, employee turnover and employee benefit plan changes.

Other changes captured in the baseline adjustment include technical corrections and minor operating adjustments:

- One-time costs budgeted in the previously adopted budget are eliminated **\$(10,803,375)**
- Increase in projected vacancy savings (lapse factor) **\$(372,025)**
- Addition of approved mid-year expenditure changes (compensation study) **\$3,069,764**
- Other mid-year changes, restoration, and technical corrections **\$241,021**

Health Care **\$1,378,980**

The baseline adjustment factors in the cost of actual FY 2022/23 health rates (second half of plan year 2022 and first half of plan year 2023). This cost is the projected increase in health care costs for FY 2023/24 (second half of plan year 2023 rates and 7% rate increase in plan year 2024), when compared to baseline costs. This budget also includes an increase in the Voluntary Early Retirement Incentive Program (VERIP) of \$73,426.

Transfer to Children's Services Act (CSA) **\$500,000**

The CSA funds tuition for students with IEPs in private day and residential programs. This increase will meet the increased costs associated with placements as well as the increase in the number of students who require private day and residential programs. The services paid from this fund are required by federal law.

Charlottesville Albemarle Technical Education Center (CATEC) **\$133,883**

The CATEC budget assumes increases in employee compensation and benefits. All programs and positions from this fiscal year are included, with the addition of a permanent teaching assistant. Local funding requests are calculated using the prescribed formula based on enrollment averages for the last four years. The increased contribution of 6.52%, or \$138,214, from ACPS is partially offset by a decrease in the Career and Technical Education state flow-through grant.

Building Services Operating Impacts **\$(57,649)**

This budget includes 0.35 FTE Custodian to service the addition at Mountain View Elementary School. In addition, ACPS recently completed installation of card readers and Aiphones at all school buildings. The annual software cost for these systems is \$7,000, and it is estimated that service calls will be approximately \$23,000 per year. The increase is offset by cost savings for four mobile unit leases which have ended (\$103,600).

Licensing Costs **\$213,257**

The payment to Albemarle County for shared licensing services are increasing primarily as a result of the method used to account for ACPS' share of the time and attendance system (Kronos).

Inflationary Impacts on Operations **\$1,872,275**

This represents the total projected costs to the School Fund to maintain current operational service levels and address the increasing cost of goods and services. The impacts are as follows:

- Technology Services (including computer replacement): \$485,500
- Transportation Services (including vehicle and equipment repairs, tire contract): \$136,500
- Building Services (including utility costs such as electrical, heating & refuse, repair & maintenance supplies): \$1,250,275

Regular Growth **\$1,225,820**

Changes in projected enrollment and demographics adds 14.4 FTE when applied to ACPS staffing standards. This includes 3.5 FTE for continuing the expansion of the Elementary World Languages program and 1.0 FTE for an additional school administrator at Albemarle High School resulting from an adjustment in staffing standards to accommodate the increasing size of the school.

ESOL **\$714,538**

8.0 FTE are proposed to be added for current and projected enrollment growth, in accordance to ACPS ESOL staffing standards. This includes increased FTE at all high schools to support increased EL populations and increases at middle schools to ensure appropriate levels of support for students at all schools, including increasing WMS and HMS to 0.5 FTE each, which have historically had smaller populations. Staffing increases align with plans to shift Language Instruction Education Programs (LIEP) per VDOE recommendations to provide increased support at the secondary level for both secondary newcomers and long-term ELs.

Fiscal Services Management Analyst **\$43,004**

A 0.5 FTE Management Analyst was added using one-time federal pandemic relief funding. In FY 22/23, the FTE will be moved to the Fiscal Services Department budget.

School Fund Expenditure Changes: Learning for All Proposals – Descriptions

This section describes the new programs and proposals that are the highest priorities for the School Division. They also include an estimated budget for the next five years, brief description, and what the new funds will be used for. New positions and FTE counts are also included for additional information.

These new proposal descriptions are supported by a logic model in order to ensure that the programs will be implemented in a timely manner and evaluated on both a short-term and long-term basis. A logic model describes the process of a program from implementation to a desired goal or outcome. While these metrics are not comprehensive, they serve as a guide to a minimum baseline of that which will be measured and may change over time. For these particular budget proposals, the definitions below were used:

Inputs (“First semester deliverables”):

Non-budgetary resources that will be invested into the proposal. What will staff do within the first half of the year to implement the proposal?

Activities (“First year deliverables”):

Measurable action items to be completed within the first year. What will staff do within the first year to show that the proposal is in progress?

Outputs (“Short-term SMART² goals”):

Items that are produced as a direct result of activities, typically within one to two years. What data point will staff use to show the result of successful implementation?

Outcomes (“Long-term SMART² goals”):

Positive changes that result, typically within three to five years or longer. What data point will staff use to show success, effect or impact?

² Specific, Measurable, Achievable, Relevant and Time-bound

Compensation Increase

\$9,454,592

Thriving Students	Empowering Communities	Transformative, Equitable Resources
<p style="text-align: center;">✓</p> <p>ACPS will increase student engagement in their own learning, in the school culture, and in student governance.</p>	<p style="text-align: center;">✓</p> <p>Support the physical and mental health of our students, staff and families.</p>	<p style="text-align: center;">✓</p> <p>Provide resources in an equitable manner that transforms learning experiences and opportunities for all students</p>

The ability to attract, develop, and retain the highest quality staff - both teachers and support staff - is critical to meeting the goals we have for student success. During FY 22-23 the School Division went through a comprehensive compensation study that provided recommendations for a new comparative market and identified roles where our compensation lagged that market. Having employees who are well compensated is one key metric in job satisfaction and organizational commitment. This proposal allows us to continue to focus on our employees through the lens of compensation.

During FY 22-23, a 6% increase was implemented for all employees effective July 1 (or the first day of the contract for 10 and 11 month employees), along with a one-time bonus of \$1000 for all full-time regular employees and \$750 for part-time regular (below 70% of full time) employees. In addition, funds were set aside for 22-23 to provide compensation adjustments for positions identified by the compensation study as being significantly below the market midpoint. In the first phase of these adjustments, positions identified as 10% or more below market midpoint had pay adjustments made in December 2022. A second phase, inclusive of those employees between about 4%-10% below market midpoint will receive salary adjustments.

This proposal request will allow for a 5% increase to all employees effective July 1, 2023. Additional adjustments based on the recommendations from the compensation study, inclusive of the first phase of an adjustment between steps on the teacher scale to align with the comparative market are included at a cost of approximately \$800,000.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Total Budget	\$9,454,592	\$9,454,592	\$9,454,592	\$9,454,592	\$9,454,592

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Completion of a division-wide comprehensive compensation study.
- School Board adoption of a new comparative market.
- Determination of compensation strategy to beat the market midpoint by 10% for all positions.
- Completion of a phased implementation of recommendations from the compensation study to adjust positions identified as significantly below the market midpoint.
- Shifting bus drivers to a step scale.

ACTIVITIES: By June 2023, the following activities will be completed:

- Job Analysis review of positions where roles and responsibilities may have shifted will be completed (based on compensation study recommendations).
- Phase 1 (positions 10% or more below market midpoint) and Phase 2 (positions less than 10% below market midpoint) adjusted.
- Review of teacher step scale completed.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:



- Exit survey data will not include compensation as one of the top five reasons for leaving.
- Engagement survey data and stay interviews will indicate a decrease by 10% in the percentage of employees that are dissatisfied with compensation.
- Teacher and classified vacancies will not exceed 2% at the start of the school year.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- Employee retention rate will increase by 5% for teachers and classified staff.
- Trend data (3-5 years) on retention will indicate continuous improvement in retention rates.
- Exit data and engagement survey trend data (3-5 years) will indicate an aggregate decrease by 20% of employees who are dissatisfied with compensation.

Differentiated Staffing Restructure

\$1,200,276

Thriving Students	Empowering Communities	Transformative, Equitable Resources
 ACPS will increase student engagement in their own learning, in the school culture, and in student governance.	 Support the physical and mental health of our students, staff and families.	 Provide resources in an equitable manner that transforms learning experiences and opportunities for all students

Differentiated Staffing is an allocation made to schools to provide additional supports for students at risk for not meeting established academic standards. The at-risk multiplier is determined by the school’s free/reduced lunch rate. Prior to this coming fiscal year, this funding has been allocated in a lump sum titled in the budget book as ‘differentiated staffing’ and left at the discretion of the school principal to distribute. Typically, schools have used their allocations to reduce class size and to provide intervention services. This proposal adds additional staffing to ensure consistent and transparent allocations to schools and a full-time reading specialist for each school. The proposal further delineates the differentiated staffing allocation into 3 subgroups: reduction for class size, reading specialists, and tiered services.

- Reduction of class size is intended to be used to reduce the class sizes in the school so to support lowest class sizes in our most at-risk schools.
- Reading specialists support our identified Tier 1, Tier II, and Tier III interventions. The staffing level of reading interventionists will exceed the new Virginia Literacy Act.
- Tiered Services is provided to allow the school principal to determine where and what additional services are needed.

The additional funding under this proposal also takes the differentiated instruction staffing cap off of our largest schools, provides the staffing needed to increase the K/1 teaching assistant allocation when lower class sizes result in additional K/1 classes, and rounds staffing up to the nearest tenth.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	13.5	13.5	13.5	13.5	13.5
Total Budget	\$1,200,276	\$1,200,276	\$1,200,276	\$1,200,276	\$1,200,276

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Staffing databases will be updated with new allocations.
- Staffing meetings will be held with each principal to develop a staffing plan utilizing all allocations including differentiated staffing.

ACTIVITIES: By June 2023, the following activities will be completed:

- Staff will be hired/assigned to fill these positions (reading interventionists, classroom teachers, or other tiered services).
- Monitoring of staffing planning application will continue throughout the end of the school year.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- In the annual class size report, the average class size at a school will align with the planned/budgeted class size.
- Reading intervention plans will be developed with all identified Tier II and Tier III students.
- All 'tiered services' will be identified in the developed database.
- A 10 % increase in all participation groups pass rates on the Standards of Learning Assessments.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- Within five years, overall 90% of students will be meeting their grade level benchmarks with at least 80% of our participation group meeting grade level benchmarks.

Special Education – Intensive Support Services

\$1,136,999

Thriving Students	Empowering Communities	Transformative, Equitable Resources
✓ ACPS will develop structures that support students’ academic mental health for both proactive and intervention purposes.	✓ Support the physical and mental health of our students, staff and families.	✓ Attract, develop and retain the highest quality staff.

This request is for 11.0 FTE for Intensive Support Services for Students with Disabilities. The FTE will allow the Office of Special Education to respond to the increase in the level of service that students with disabilities are currently requiring. The 11.0 FTE will be utilized to:

1. Increase the ECSE (Early Childhood Special Education) Classroom settings by 1 (2.0 FTE).
 - An ECSE Classroom is being proposed for Greer Elementary for 2 reasons. (1) Greer does not currently have an ECSE program. (2) There is currently a significant number of ECSE students (neighborhood school is Greer) that are found eligible during the year and have to be placed at a school other than Greer due to Greer not having a program.
2. Extend the Intensive Support Team for Students with Disabilities (4.0 FTE).
 - The Intensive Support Team provides a high level of services and support to students with disabilities that would otherwise be placed outside of ACPS.
 - The FTE provides for a BCBA (Board Certified Behavior Analyst), a Special Education Teacher, and Special Education Teaching Assistants.
3. Expand the ABASE Program at the Elementary level (5.0 FTE).
 - Additional ABASE programs are needed at several elementary schools in order to provide very specific evidenced based practices for students with autism as well as to keep students in their neighborhood school as much as possible.

In addition, a \$330,000 transfer is budgeted to the Special Education IDEA fund. In FY 2023/24, the Special Education IDEA fund is restructured to fund a ABASE teachers and RTI teachers. The transfer is required due to the projected limited available grant revenue in the IDEA fund, as Special Education needs continue to increase along with the increasing costs of compensation and benefits.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	11.0	11.0	11.0	11.0	11.0
Operational Budget	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000
Total Budget	\$1,136,999	\$1,136,999	\$1,136,999	\$1,136,999	\$1,136,999

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- The number of Students with IEPs requiring Early Childhood Special Education, ABASE or Intensive Supports will be identified through the Albemarle County Department of Special Education.
- Specialized Staff will be hired and training provided for each of the new program sites.

ACTIVITIES: By June 2023, the following activities will be completed:

- Each of the locations will have designated spaces for the additional programs to serve children with disabilities.
- Educational and recreational materials will be outlined for ordering and delivery after July 1, 2023.
- Final caseloads to include new program models will be shared with each public school administrative team.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- Students requiring Early Childhood Special Education Services in a classroom setting will receive those services in ACPS.
- Students placed at their neighborhood schools for ABASE services at the elementary level will be at least a 95% placement rate.
- All students waiting for private day placements will receive educational services in a school / clinical setting.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- 90% of students with IEPs in grades K-12 will be served in their neighborhood schools as determined by data review based on December 1, 2026 student record collection.

Filter Replacement

\$248,433

Thriving Students	Empowering Communities	Transformative, Equitable Resources
✓	✓	✓
ACPS will develop structures that support students' academic mental health for both proactive and intervention purposes.	Support the physical and mental health of our students, staff and families.	Attract, develop and retain the highest quality staff.

Portable HEPA filters were added to all classrooms, cafeterias, and clinics as a COVID mitigation strategy. [ASHRAE's guidance](#) for reopening schools suggests installing portable HEPA units where HVAC systems cannot accommodate a MERV 13 filter, which will be the case for some ACPS systems.

HEPA filters are certified to capture 99.7% of particles that are precisely 0.3 microns in diameter. The coronavirus alone is 0.125 microns, but some of the droplets that carry the virus are greater than 0.3 microns. [A study](#) shows that air purifiers were able to reduce the aerosol concentration by more than 90% within less than 30 minutes. The indoor air quality improvements offered by the HEPA filters are not limited to coronavirus. The HEPA filtration of indoor air will remove other viruses and bacteria.

The Building Services Department has added one additional FTE for the HVAC crew to support the air purifiers put into place as a response to COVID-19. The Division has added almost 1,500 air purifiers to learning spaces, and an additional 100 larger IsoClean units for isolation rooms and cafeterias. The maintenance requirements for all purifiers include changing the prefilters on a quarterly basis, and the HEPA filtration each 12 to 18 months.

While this position was funded through one-time grant funds, the continuing use of the HEPA air purifiers require additional staff to maintain them.

References:

[Indoor Air Quality Intervention in Schools; Effectiveness of a Portable HEPA Filter Deployment in Five Schools Impacted by Roadway and Aircraft Pollution Sources](#)

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	1.0	1.0	1.0	1.0	1.0
Operational Budget	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
Total Budget	\$248,433	\$248,433	\$248,433	\$248,433	\$248,433

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Continued placement and maintenance of portable HEPA filtration units in classrooms, cafeterias, and clinics.

ACTIVITIES: By June 2023, the following activities will be completed:

- Continued placement and maintenance of portable HEPA filtration units in classrooms, cafeterias, and clinics.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- 100% of prefilter changes are completed on a quarterly basis at least annually.
- 100% of HEPA filter changes are completed at least annually.
- Equipment malfunctions are addressed within one day.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- Provide particulate matter data with and without HEPA filters running to show magnitude of benefit.
- Upgrade 100% of new HVAC systems to MERV-13 filters as systems are replaced.

Full-time Teaching and EDEP Assistants

\$276,161

Thriving Students	Empowering Communities	Transformative, Equitable Resources
✓ ACPS will develop structures that support students' academic mental health for both proactive and intervention purposes.	✓ Support the physical and mental health of our students, staff and families.	✓ Develop modern and environmentally sustainable facilities, infrastructure and equipment.

Albemarle County Public Schools Extended Day Enrichment Programs (EDEP) provide quality attention, thoughtful guidance, authentic experiences, and engaging activities to enhance and expand the learning of Albemarle County students. It provides a safe and enriching environment for over 1,000 elementary students across our Division. The requested positions are critical in creating a safe and effective learning environment for our after-school students. The proposed funding structure allows for a deeper applicant pool and a more stable workforce in this competitive hiring environment.

Based on the success of the full-time teaching assistant/EDEP assistant positions, the Office of Community Engagement and EDEP request 15 half-time teaching assistant positions (3.75 FTE) to make EDEP services accessible to, reduce EDEP waitlists, and mitigate hiring challenges.

Essentially, the position offers:

- Singular, full-time (8 hours/day) eligible for full-time benefits including VRS;
- Combines 2 roles that are traditionally part-time—4 hour TA and 4 hour EDEP assistant
- Appeals to those seeking full-time employment, resulting in a larger pool of qualified candidates; and
- Hiring is collaborative between the school and EDEP administration.

ACPS currently offers one full-time teaching and EDEP position at each elementary school, using joint funds from one-time learning recovery funding and EDEP funding. This budget requests operationalizing the one-time learning recovery funding portion, or 15 half-time teaching assistants.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Positions	7.5 (3.75 FTE)	7.5 (3.75 FTE)	7.5 (3.75 FTE)	7.5 (3.75 FTE)	7.5 (3.75 FTE)
Operational Budget	-	-	-	-	-
Total Budget	\$276,161	\$276,161	\$276,161	\$276,161	\$276,161

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Collaborate with school administrations to fill assistant vacancies in 14 elementary schools;
- Support schools with hiring permanent staff; three staff members have moved into full-time teaching assistant positions (not combined, singular roles within the school day);
- Inform principals of proposal and collaborated with schools and EDEP to complete the hiring process; and
- Recruit staff for program/schools; over 50% of total applicant pool for EDEP positions applied for the FT teaching/EDEP assistant positions
 - [EDEP Applicant Data](#)
 - Seventy-seven (77) applicants for the FT teaching/EDEP assistant position vs eleven (11) applicants for the part-time EDEP assistant positions

ACTIVITIES: On-going during SY 2023-2024, the following activities will be completed:

- Assess waitlist needs to determine eligibility/placement of staffing (Ongoing)
- Hire staff (On-going)
- Initiate EDEP Registration 2023-2024 (May - June 2023)

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured on-going during SY 2023-2024:

- Decrease waitlists (October 2023)
- Increase capacity to hire full-time staff (On-going)
- Maintain/increase part-time staff (On-going)

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- Improve retention of part- and full-time staff members (June 2024)
- Enhance recruitment/ability to hire qualified candidates (June 2024)
- Maintain current enrollment levels with the potential to reduce waitlists at initial EDEP lottery/enrollment process (May 2024)

Mental Health Services

\$116,181

Thriving Students	Empowering Communities	Transformative, Equitable Resources
✓ ACPS will develop structures that support students' academic mental health for both proactive and intervention purposes.	✓ Support the physical and mental health of our students, staff and families.	✓ Attract, develop and retain the highest quality staff.

Over the past five years, ACPS has determined the need for additional mental health services in our schools. In the spring of 2021, a \$500,000 grant allowed the Division to staff a Mental Health Coordinator at the central office level. This position has allowed the Division to coordinate and expand the efforts to promote mental health interventions and initiatives to improve the quality of life and education for our students and staff. For example, comprehensive mental health services have been secured and are in the process of expanding across the county school system in cooperation with Health Connect America. Additionally, the coordination efforts at the central office level has resulted in community partnerships that have provided Mental Aid First Aid, Threat Assessment, ASIST Suicide Prevention and ALICE Response trainings to staff and our community. This coordinator provided leadership in coordinating Crisis Response Team support when the schools experienced grief and loss as well as facilitated professional learning community work with school counselors and Social Emotional Learning (SEL) Coaches.

Through one-time pandemic relief funding, an SEL Coach was added to each school. These positions teach students the skills necessary for them to resolve conflicts peacefully, improve their focus and concentration on academics, and gain greater control and awareness of their thoughts and emotions, improve self-regulation, as well as develop the skills to reduce their own stress and practice relaxation techniques when things get a bit overwhelming. The SEL Coach is a support for students who are in crisis, who struggle with emotional regulation, and/ or who need to develop their social and emotional skills in order to participate in academic tasks with their peers.

This proposal continues the staffing for one Mental Health Coordinator that will be funded by the School Fund in the first year. It also continues the staffing for 24 Social Emotional Learning (SEL) Coaches that will be funded by the School fund beginning in the second year.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	1.0	25.0	25.0	25.0	25.0
Operational Budget	-	-	-	-	-
Total Budget	\$116,181	\$1,945,778	\$1,945,778	\$1,945,778	\$1,945,778

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- All Social Emotional Learning (SEL) Coach Positions will be filled.
- A data system will be identified to use so SEL Coaches can log their student interactions, staff actions, and the outcomes of each student interaction.
- A series of professional development opportunities/modules will be developed and implemented for SEL coaches.
 - All SEL Coaches will have completed training on non-violent crisis intervention and de-escalation, mediation, restorative practices and resolution of conflicts, as well as the basics in relationship building with children and staff.

ACTIVITIES: By June 2023, the following activities will be completed:

- Baseline data will be collected regarding school climate and goals set for 2023-2024.
- Procure data system for collection of services.
- All SEL Coaches will complete the series of professional learning modules on non-violent crisis intervention and de-escalation, mediation, restorative practices and resolution of conflicts, as well as the basics in relationship building with children and staff.
- Needs assessment of SEL Coaches completed and data analyzed for the 2023-2024 school year.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:




- A decrease of 10% of out of school suspensions below 2022-2023 baseline was achieved by June 2024.
- A 10% increase in reports students confirming they feel that they belong in their school community will be achieved by June 2024 (Grades 3-5: 68% favorable 2022-23; Grades 6-12: 39% favorable in 2022-23).

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- SEL Coaches will be reported by principals, teachers, and students as a critical member of the staff in order to promote a safe and secure learning environment using staff surveys in May 2027.

Albemarle Foundation for Education

\$169,358

Thriving Students	Empowering Communities	Transformative, Equitable Resources
 ACPS will ensure that each student is supported to achieve their best.	 Support the physical and mental health of our students, staff and families.	 Attract, develop and retain the highest quality staff.

The Executive Director of the Albemarle Foundation of Education (AFE) will assist in the planning, direction, development, administration, supervision, and implementation of a comprehensive internal and external development program that will complement and provide financial assistance to ACPS and the AFE. The AFE is an independent, 501(c)(3) nonprofit based upon the philosophy that public education can be financially empowered through a broad-based system of community support, thus providing another avenue for enhancing and advancing educational opportunities in ACPS. The overall purpose of the AFE is to support the mission, vision, and values of ACPS.

A few of the key responsibilities of the Executive Director include:

- Coordinates and executes a comprehensive strategy of fundraising in conjunction with ACPS and the AFE Board of Directors;
- Expands partnerships that will lead to sustainable, diversified funding streams and significant philanthropic investments that are aligned with the mission and vision of ACPS and AFE;
- Ensures that activities are consistently aligned with the goals, values, vision, and mission of ACPS and AFE;
- Builds and maintains an effective working relationship with the community, ACPS School Board, administration, and staff for the purpose of developing and meeting shared goals and objectives of the Division;
- Serves as spokesperson for AFE.

A major goal of this position is to make it self-sustaining within three years.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	1.0	1.0	1.0	-	-
Operational Budget	-	-	-	-	-
Total Budget	\$169,358	\$169,358	\$169,358	\$130,000	\$85,000

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Job description developed and posted.
- Position filled.
- Establish the structure and processes to facilitate philanthropic opportunities including directing the activities of the Albemarle Foundation for Education.

ACTIVITIES: By June 2023, the following activities will be completed:

- Training and onboarding completed for the Executive Director/Chief Development Officer.
- Establishment of yearly fundraising goals through the 26-27 school year.
- Development of annual performance feedback tool to be completed by the AFE executive board that will support the annual evaluation of the Executive Director by ACPS staff.
- Development of a first-year milestone map inclusive of key fundraising, community relationship, and Board relationship goals.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- With guidance from the AFE Board, implement a plan to meet the established fundraising goals for the 2023-24 school year.
- 100% successful completion of all elements outlined in the community engagement plan.
- Successfully meets all standards of the annual evaluation as completed by the AFE executive Board.
- 100% completion of all elements outlined in the first-year milestone map.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- By July 2026, sufficient, sustainable fundraising has been established so that the salary and benefits of the Executive Director are paid through donations to the foundation and are no longer paid by ACPS.
- Philanthropic dollars will increase annually by a target amount established by the AFE Board.

Records Analyst

\$61,116

Thriving Students	Empowering Communities	Transformative, Equitable Resources
✓ ACPS will ensure that each student is supported to achieve their best.	✓ Support the physical and mental health of our students, staff and families.	✓ Attract, develop and retain the highest quality staff.

This position provides the essential staffing to establish and maintain a digitally secure student records storage system and digitization process for student permanent records. Having a position to implement this process will result in greater efficiency and accessibility to student records for the School Division while also meeting retention guidelines set forth by the Virginia Public Records Act.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	1.0	1.0	1.0	1.0	1.0
Operational Budget	-	-	-	-	-
Total Budget	\$61,116	\$61,116	\$61,116	\$61,116	\$61,116

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Implement the system to store and index the student records.
- Meet with schools to discuss the record scanning process.

ACTIVITIES: By June 2023, the following activities will be completed:

- Develop a project timeline for phased migration of paper records to digital format starting with the most recent years of ACPS graduates and inactive students.
- Import over 600 boxes of scanned graduate records that range from 1955-2010 into the records management system.
- Determine and document the scope of student record archiving needed for each school site.
- Implement a documented workflow for division-wide records archiving and centralized management of permanent records and retention.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- 100% of inactive and graduated student records for the past 10 years will be digitized into the records management system.
- Annual records destruction will occur annually in accordance with VA record guidelines.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- 100% of all inactive and graduated student records for the past 20 years will be scanned and archived into the student record management system.
- Centralized student record digitization will be a regular process that all schools follow.
- The fully vetted process for digital archiving for all permanent student records for inactive and graduated students will be operational and consistently maintained with fidelity.

School Resource Officer

\$126,426

Thriving Students	Empowering Communities	Transformative, Equitable Resources
✓ ACPS will ensure that each student is supported to achieve their best.	✓ Support the physical and mental health of our students, staff and families.	✓ Attract, develop and retain the highest quality staff.

School Resource Officers (SROs) are sworn law enforcement officers responsible for safety and crime prevention in schools. They work closely with each schools' administration to implement security measures which are deemed necessary for the safety of students and staff. An SRO would be assigned to the Northern Feeder Pattern schools (Albemarle High School, Journey Middle School, Lakeside Middle School, Greer Elementary School, Broadus Wood Elementary School, Woodbrook Elementary School, Agnor-Hurt Elementary School, Hollymead Elementary School, Ivy Creek, and the Lambs Lane Campus Boys and Girls Club). The SRO provides a highly visible presence to deter or identify trespassers on campus. In addition, the SRO provides a service to the surrounding community by addressing concerns and can fill a variety of roles:

- Preventing and responding to school-based crime;
- fostering positive relationships among law enforcement, educators, and youth;
- and helping to promote a positive and safe school climate.

The SRO works directly with law enforcement and school administrators on a year-round basis.

Together, with the Chief of Operations, Director of Student Services, Safety Coordinator, Safety Coaches, Security Assistants, School Administrators, SEL Coaches, and School Counselors, the SRO will collaborate on a frequent and regular basis to determine both preventative and responsive avenues for student safety.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	1.0	1.0	1.0	1.0	1.0
Operational Budget	-	-	-	-	-
Total Budget	\$126,426	\$126,426	\$126,426	\$126,426	\$126,426

NPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Work with ACPD to determine job description and hiring processes.
- Revise the MOU / Statement of Relationship between the ACPD and ACPS, particularly to reflect that the SRO will be assigned to ACPS duties all year round as ACPS is fully funding the position.

ACTIVITIES: Activities by July 1, 2023, the following activities will be completed:

- Advertise and hire position by July 1, 2023.
- Determine job responsibilities and relationship with school staff.
- Determine training/professional development and calendar of activities.
- SRO meets with administrators in the Northern Feeder Pattern
- SRO attends first set of trainings prior to August 15, 2023.
- Staff will determine baseline survey data for Work Conditions Surveys from the VDOE, School Climate Surveys, and Panorama Surveys and set an interim goal for the 2023-24 school year for improvement in reports of safety.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- By September 20, 2023, the number of discipline hearings will decrease by 40% (from 109 to 65).
- By January 30, 2024, the number of unlawful acts (drugs and weapons) will decrease by 40% (from 16 to 10).
- By January 30, 2024, the number of in-school fights will be reduced by 50% from the previous three-year average.
- Students and employees will report increased levels of safety on Work Conditions Surveys from the VDOE, School Climate Surveys, and Panorama Surveys.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- At least 85% of staff and students in the Northern Feeder Pattern will feel safe according to Panorama survey results.

Security Assistants

\$566,448

Thriving Students	Empowering Communities	Transformative, Equitable Resources
✓ ACPS will develop structures that support students' academic mental health for both proactive and intervention purposes.	✓ Support the physical and mental health of our students, staff and families.	✓ Develop modern and environmentally sustainable facilities, infrastructure and equipment.

School Safety is built on the tenets of having both strong procedures and adequate personnel. This proposal continues to expand on our school safety initiatives from the prior addition of safety coaches in our middle and high schools to adding Security Assistants in our secondary schools. For more than two decades, secondary schools have hired additional staff for security assistant positions using their regular instructional staffing. This takes away from instruction and impacts class sizes. Recently, a security assistant job description was created, and staffing standards have been developed to create an equitable distribution of this resource without impacting instructional staffing. This proposal provides the necessary funding to accomplish this objective.

The school safety assistant's primary duty is to assist the safety coach and school administration in monitoring and maintaining an orderly environment among students in and around the school campus. Along with other personnel, this position ensures and maintains the security and safety of building, students, employees and families on campus.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Positions	14 (7.0 FTE)	18 (9.0 FTE)	18 (9.0 FTE)	18 (9.0 FTE)	18 (9.0 FTE)
Operational Budget	-	-	-	-	-
Total Budget	\$566,488	\$730,000	\$730,000	\$730,000	\$730,000

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- All security assistants will be hired by Aug 1, 2023

ACTIVITIES: By June 2023, the following activities will be completed:

- A training schedule will be developed for the 2023-24 school year.
 - All security assistants will be trained by August 25, 2023 including how to use and assist students in using the Anonymous Alert system, First Aid, and DGJS (SSO) training.
- A meeting schedule will be developed for each school
 - All security assistants will meet with the security coach and school administration weekly
- A system for referrals will be determined.
 - All security assistants will keep a log of disruptive inappropriate behavior

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- Students and staff will indicate they are feeling safe at school.
- The number of students tardy to class will be less than 5 % of the student body.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- Students and staff will indicate they are feeling safe at school.
- The number of students tardy to class will be less than 5% of the student body.

Student Voice Fund

\$10,000

Thriving Students	Empowering Communities	Transformative, Equitable Resources
 ACPS will ensure that each student is supported to achieve their best.	 Support the physical and mental health of our students, staff and families.	 Attract, develop and retain the highest quality staff.

A Student Voice Fund will be developed beginning with a pilot amount of \$10,000. ACPS students will be encouraged to apply for the funds to address a problem currently facing the School Division.

From the Superintendent:

During the past few years, I have noticed students stepping up in areas of passion to help their peers and the community as a whole through their creative approaches. The most recent example is that comes to mind is the EmpowerHer project created by Albemarle High School senior Weining Ding and sophomore Avery Bruen. Recognizing the inequitable impact on student well-being and academic success that poor access to menstrual products creates, they sought to help by designing a website at <https://empowerhercville.weebly.com/> where they describe their goal as follows: empowerHER is an organization dedicated to creating menstrual equality, collecting over 20,000 menstrual products for Albemarle county and Charlottesville City public schools. Weining and Avery have gone door to door to solicit donations for their project and have strategically made distributions to those in need. In addition to serving our main goal of Thriving Students, their work also supports equity, one of our four core values, as well as the competency of social justice and inclusion.

Learning for All Strategic Plan Alignment: In addition to mastering the Virginia Standards of Learning, our community’s vision for our students is that they have student-centered learning experiences in which they practice skills advancing the eight competencies as part of a Portrait of an ACPS Learner: adaptability, anti-racism, communication, creativity, critical thinking, empathy, learner’s mindset, and social justice & inclusion.

The FY 2023/24 budget includes \$10,000 that will be distributed to project proposals that will improve the community while providing a mentored learning experience based on one or more of our eight competencies in the *Portrait of an ACPS Learner*.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Total Budget	\$10,000	\$20,000	\$30,000	\$30,000	\$30,000

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- A process will be developed for student designed proposals which includes but is not limited to timelines, forms, committees, and staff oversight.
- Up to eight students or student groups will be identified to go through the process as a pilot.
- Up to eight students or student groups will receive monies and complete their project.
- Up to eight students or student groups will be assigned a staff ally as well as a departmental lead for oversight.

ACTIVITIES: By June 2023, the following activities will be completed:

- Up to eight selected students/student groups will write project plans and visit the ACPS Project Management Oversight Committee (PMOC) with their allies and departmental leads.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- Student projects will enter the monitoring stage and possibly become part of our division infrastructure through student leadership in Board policy advocacy and staff oversight.
- 100% of school year 2023-24 will be completed according to their charters, and a report will be provided to the School Board in May.
- School Division students will determine by vote a project emphasis for 2024-25.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- Student projects will enhance the quality of teaching and learning in ACPS and become integral in providing the best experience possible for students, staff and families.
- Student voice and action according to our eight competencies in the *Portrait of a Learner* will improve our students' responses on the Panorama surveys on selected items.
- A curriculum catalog of experiences based on documentation of our students' work will inspire new projects each year and will become a regular feature of our media and community presence.
- Our students will know they have made an impact.

Substitute Program Improvements (Phase II)

\$1,406,007

Thriving Students	Empowering Communities	Transformative, Equitable Resources
 ACPS will ensure that each student is supported to achieve their best.	 Support the physical and mental health of our students, staff and families.	 Attract, develop and retain the highest quality staff.

Substitute Teachers have served as essential personnel to support the daily and long term operations of schools. Stepping in when teachers are absent, they have demonstrated flexibility and a commitment to working to ensure that our students are supported in their learning. Over the past few years, the need for substitute teachers has grown amid staff absences related to COVID-19 and other illnesses and well-being.

Substitute Program improvements to date include the hiring of school-based substitute teachers as regular employees, an increase in pay for daily substitute teachers, and the hiring of a substitute coordinator.

This proposal is a continuation of the Substitute Program Improvements approved in the FY 2022/23 budget. As part of the continuation, the proposal requests an increase in operational funding as a result of the higher rate paid for daily substitute teachers as well as the higher usage of substitute budgets. A higher pay rate was implemented as a means of recruiting and retaining substitute teachers, thus increasing the daily fill rate. With this shift, the pay rate increased for long-term substitutes, those who qualify for the retiree incentive, and the incentive for teachers and support staff who are asked to cover classes in addition to their regular role and responsibilities.

Additionally, the proposal includes the addition of 10 school-based substitutes to be assigned to schools with an average substitute fill rate below 40% during the 2022-23 school year. Currently, the staffing standard allocates one to four school-based substitutes to schools based on enrollment.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Positions	10 (5.0 FTE)	10 (5.0 FTE)	10 (5.0 FTE)	10 (5.0 FTE)	10 (5.0 FTE)
Operational Budget	\$997,916	\$997,916	\$997,916	\$997,916	\$997,916
Total Budget	\$1,406,007	\$1,406,007	\$1,406,007	\$1,406,007	\$1,406,007

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- Develop a staffing standard for school-based substitutes. This position is for regular benefits-eligible employees.
- Hire the allocated number of school-based substitutes for each school.
- Review established Standard Operating procedure for substitute pay structures, to include daily subs, long-term subs, retiree incentive, and incentives for current employees who are asked to substitute.
- Calculate a baseline average for teachers absent from work on Mondays and on Fridays based on data for the 2022-23 school year.

ACTIVITIES: By June 2023, the following activities will be completed:

- Review average fill rate across all schools to determine where an additional school-based substitute will be beneficial.
- Begin the development of professional learning opportunities to help substitutes feel more confident in the classroom.
- Set a target for decreasing teacher-absenteeism on Mondays and Fridays based on reducing individual schools below the division average from 2022-23.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- Metrics from month-to-month comparisons for the last three academic years will show an increased fill rate to 85% daily average.
- Fewer staff members will be asked to cover classes in addition to their own workload when compared to prior year metrics.
- The number of available daily substitutes in the total pool will increase to 450.
- A series of synchronous and asynchronous training opportunities will be developed so that substitutes may continue to learn skills and strategies to help them be successful in their role.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- Staff filling same day substitute assignments will know the students and teachers which will increase the continuity of instruction during a teacher's absence as measured by a survey of school staff distributed annually in June.
- Substitutes will indicate on an annual survey beginning in June 2023 that training received helps them feel successful in their role.
- The daily fill rate for substitutes will increase to 90%.

Title IX Coordinator

\$114,517

Thriving Students	Empowering Communities	Transformative, Equitable Resources
 ACPS will ensure that each student is supported to achieve their best.	 Support the physical and mental health of our students, staff and families.	 Attract, develop and retain the highest quality staff.

The U.S. Department of Education’s Office for Civil Rights enforces the Title IX statute, which protects people from discrimination based on sex in education programs or activities that receive federal financial assistance. Title IX states:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

With the Title IX final rule and related laws, the requirements as well as risks for non-compliance have expanded immensely for K-12 public schools. In order to comply with these requirements, dedicating resources are essential to not overwhelm the current staff and ensure compliance for a safe atmosphere conducive to teacher and learning.

With a dedicated Title IX Coordinator, more attention and expertise will be focused on this critical function. The Title IX Coordinator, under the direction of the Director of Student Services, is responsible for the administration, supervision, and monitoring of ACPS’s compliance with federal Title IX requirements and related state and school division policies and regulations. This position serves as the Title IX resource for ACPS. The Title IX Coordinator will ensure compliance with Title IX regulations and related laws. The Title IX Coordinator is the main point of contact for those with questions about Title IX.

	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
FTE	1.0	1.0	1.0	1.0	1.0
Operational Budget	-	-	-	-	-
Total Budget	\$114,517	\$114,517	\$114,517	\$114,517	\$114,517

INPUTS: Prior to the beginning of the 2023-24 school year, the following milestones of program implementation will be completed:

- A Title IX Coordinator job description will be developed by March, 2023.

ACTIVITIES: By June 2023, the following activities will be completed:

- A Title IX Coordinator will be hired before July 1, 2023.

OUTPUTS: The following short-term SMART goals will help demonstrate successful implementation of the Proposal, as measured in June 2024:

- A comprehensive guide for school principals will be developed that outlines the investigative timeline.
- All division personnel will receive general information regarding Title IX requirements.
- Title IX referrals will be responded to within 5 business days of receipt.
- Title IX cases will be completed within 45 business days of initiation of investigation.

OUTCOMES: The following long-term SMART goals will help determine success/effect/impact of the proposal by June 2027:

- All processes and procedures will be followed for all Title IX complaints.
- All Title IX formal complaints will be investigated, adjudicated and reach reliable responsibility determinations.

Previous Year Budget Proposals Dashboard

Proposal Implementation

Budget proposals from previous years (beginning in FY 2019/20) continue to be tracked regularly. This ensures that proposals continue to be implemented in a timely manner, beyond the fiscal year in which it was adopted. Regular tracking also ensures that these programs continue to be evaluated on both a short-term and long-term basis.

The dashboard provides a summary of the status of previous budget proposals at the time of the FY 2023/24 Draft Funding Request (February 2023).

Proposal Evaluation

Budget proposals in the **green** will be placed on an evaluation schedule and reviewed to ensure that the programs are meeting intended outcomes. Proposals that are in the **yellow** are not fully realized and will be evaluated once complete. Proposals in the **red** did not continue.

FY 2019/20 Proposals				Program Evaluation
Contemporary High School Programming: High School Centers Expansion			X	Completed
Contemporary High School Programming: JROTC/NDCC Program			X	In progress
CRT Professional Development: Equity Specialist Expansion			X	2023-24
Elementary World Language Program: FLES Staffing			X	2025-26
Strategic Decision-Making: Data and Reporting Specialist and System			X	Completed
Safety and Well-being: Anonymous Reporting App			X	2023-24
Safety and Well-being: Elementary School Counselors Part-Time to Full-Time			X	2024-25
Safety and Well-being: Middle School Student Support Counselor			X	2024-25
Safety and Well-being: School Safety Coordinator			X	2023-24
Student Well-being and Success: First School Pilot Program		X		-
Student Well-being and Success: Talent Development Program Redesign			X	2025-26
Student Well-being and Success: STEP Program Expansion			X	2024-25
Community Engagement: Website Management / Communication System Upgrade			X	2023-24
Student Well-being and Success: Work-Based Learning Management Tool			X	2023-24
Employee Well-being and Job Satisfaction: Reduced Tuition for Children of Emp.			X	Completed
Research-Based Best Practices: Education Advisory Board (EAB) Membership			X	Completed
Substitute Program: Program Improvements (Phase 1)		X	-	-
Support Services: Financial Analyst			X	2024-25
Support Services: Human Resources Specialist II			X	2024-25
Transportation Services: Bus Driver Compensation			X	2025-26
FY 2021/22 Proposals				
Student Safety Coaches		X		2023-24
Equity Expansion			X	2023-24
STEP Expansion			X	2024-25

FY 2022/23 Proposals				Program Evaluation
Class Size Reduction	■	■	X	Determine Need
Elementary School Assistant Principals	■	■	X	2025-26
Health Services	■	X	■	-
Substitute Program Improvements	■	X	■	-
Schools Field Trip Funding	■	■	X	2026-27
Human Resources Redesign	■	■	X	2026-27
Technology Replacement Program	■	■	X	2026-27
Furniture Replacement Program	■	■	X	2026-27