

**Albemarle CPMT
Charlottesville CPMT
Joint Committee Meeting Minutes
Thursday
March 2, 2023**

Present: Jennifer Wells, Mary Stebbins, Misty Graves, Ryan Davidson, Erin Callas, Alice Micklem, Kevin Kirst, Katie Ralston, Andre Key, Neta Davis, Tammy Johnston, Tayler Ellis

Absent: Sue Moffett, Asheley Marshall, Angela Bracey, Christa Galleo

Guest: Robert Roach

Quorum for Albemarle: Yes
Quorum for Charlottesville: No

Call to Order:

Mary Stebbins, Albemarle Chair called the meeting to order at 9:05 A.M.

Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes, Financial Reports including Foster Care Expense Reports & FAPT approved expenses.

Presenter: Chair

Discussion/Summary: Mary asks for motion of approval for financial reports and February minutes. Tammy Johnston makes a motion to approve for the county, Erin Callas seconds. Approval for city postponed as they did not meet quorum.

Next Steps/Action(s):

Agenda Item: Presentation – Financials

Presenter: Robert Roach

Discussion/Summary: December final – fiscal year 19 at a peak and now at a plateau. CSA mandated 4% a little over last year. No non-mandated funds have been used. IV-E payments are significantly lower. Between this year and last year, total cost per case is higher this year than last. No expenditures at the higher rate. Nice to know foster care numbers are dropping.

Next Steps/Action(s): Informational

Agenda Item: Action Item – SPED transfers

Presenter: Kevin Kirst

Discussion/Summary: Tabled for next month

Next Steps/Action(s) Taken:

Agenda Item- FAPT Update**Presenter:** CSA Coordinators**Discussion/Summary:** Katie says there's more of the same – continued requests for housing assistance. A lot of requests for CSA funded services where there are long waitlists. It seems harder to find providers recently. Jennifer says rent and hotels continue to be an ongoing issue, and worried about hotels response to the recent shooting incident. That hotel asked for a DSS family to leave. There's anticipation that the cost of hotels will go up for our clients due to availability.**Next Steps/Action(s) Taken:** N/A**Agenda Item- CSA Coordinator Update****Presenter:** CSA Coordinators**Discussion/Summary:** Jennifer and Katie went over CPMT policy in regard to who can be a parent rep. Jennifer said there is nothing that explicitly says that someone receiving services cannot be a parent rep. However, it is important to keep in mind whether it would be a conflict of interest. Neta says there's a potential for a serious conflict of interest. Misty asks where the conflict of interest would be in our agenda. Mary says parental co-pays and Alice says there could be a conflict of interest with the IFSPs. Neta says there could be a conflict of interest when it comes to the individuals that sit on FAPT as well. Neta says she thinks it is very difficult to recruit parent reps for this team because the conversations are hard to understand. Misty asks to throw out some ideas on how we would describe the team to recruit parents – looking for someone interested in systems and policy. Erin mentions there is more work than just the meetings. Katie says they're going to ask if they get compensation. Misty asks why CPMT wants a parent rep – it is required but also Tammy and Kevin mention providing a parent perspective. Neta asks if a parent could sit on FAPT and CPMT so they can tie it all together, however, Jennifer and Katie say that is a conflict of interest. Erin says because the parent reps are voting members, we might put something in the recruitment about making it a priority to come to the meetings. Planning to look at Franklin Counties well-worded recruitment page that Kevin mentioned, as well as a previous city flyer. Neta mentions it's going to have to be a conscious effort to include the parent rep in conversation and prepping them to understand CPMT policy, so that they don't feel left out from the rest of the team.

Katie mentions a state coordinator meeting that happened last week. There's not going to be any movement with moving CSA out and into DOE. Full service gap survey is due this year.

Katie says they had a situation related to copays in the city. The city was getting arrears checks from a case from several years ago, because the father on the case didn't get a job until 2020. Katie didn't want to make the decision on whether to close the case, because there's \$800 owed to the city, so she wanted CPMT to make that decision. Ryan says since this case is over several years old, it wouldn't make a difference from a financial standpoint to collect the money.

Next Steps/Action(s) Taken: Look at policy and bring language next month to update the policy.

Agenda Item- Program Sub Committee Update

Presenter: Program Chair

Discussion/Summary: Alice talked with program about the non-mandated funds – because the fiscal year is ending somewhat soon, they are going to convene a special meeting to determine the use of those funds. Alice also mentioned that CPMT will be getting invites from Ellen Krag for the provider fair. The first meeting will be a question and answer session with CSA coordinators. CPMT members are encouraged to attend. Misty plans on attending.

Next Steps/Action(s) Taken:

Agenda Item: OCS Communications

Presenter: All

Discussion/Summary: None for this month.

Next Steps/Action(s) Taken:

Agenda Item: Discussion and Engagement- Non-Mandated Funds

Presenter: All

Discussion/Summary: Discussed in program meeting. Katie says CHINS determination wasn't on the radar because the non-mandated funds were there to use. In the future, we would do the checklist and try to make them CHINS eligible prior to using the non-mandated funds.

Next Steps/Action(s):

Agenda Item: Discussion and Engagement- Review of Work Plan

Presenter: All

Discussion/Summary: Anti-racist statement being passed around again for signatures of member who weren't here last month. No updates with judicial engagement, as Christa would need to provide her feedback. Update for onboarding CPMT members is to have a small meeting of members to help come up with CPMT orientation process. No legislative advocacy update. No data decision making update. Last update - try to find training to do late spring/summer.

Next Steps/Action(s): Informational

Agenda Item: Discussion and Engagement- Legislative Updates

Presenter: All

Discussion/Summary: N/A

Next Steps/Action(s): Informational

Agenda Item: Discussion and Engagement- DJJ Truancy Update

Presenter: All

Discussion/Summary: Tabled for next meeting due to absence of Christa Galleo

Next Steps/Action(s): Informational

Agenda Item: Discussion and Engagement- Share one update/announcement from your agency.

Presenter: All

Discussion/Summary: Erin says they still have an interim health director, which will continue for some time due to the pandemic. She also said they're planning on what to do for back-to-school vaccines. Mary says Albemarle is planning on hiring an assistant director for human services, which would be helpful to better serve the community. Misty says that Community Attention is holding a stress first aid training along with other agencies.

Next Steps/Action(s): Informational

Mary Stebbins, Chair for Charlottesville CPMT, adjourned the meeting at: 10:28 A.M.

Next scheduled meeting: April 6, 2023, at 9:00-10:30 A.M. in person meeting will be located at 5th Street County Office Building in Room 231 within Social Services area.

Respectfully Submitted:
Tayler Ellis