

Albemarle County Electoral Board

In-person and Virtual Meeting

June 8, 2023

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Clara Belle Wheeler, Sylvia Flood, Erin Davis, Lauren Eddy, Jonathan Gil, Steve Labus, and Jeania Pace

Guests: Sue Lewis, Laurie Jones, Doug Earle

The meeting began at 8:33 am.

Sylvia Flood made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. Guests will have a maximum of three minutes to speak, either at the beginning or end of the meeting. The Board may waive the three minute rule. *(All were physically present, except for Sue, Laurie, and Steve who were virtually present.)*

The agenda was modified and then unanimously adopted.

The minutes for the May 9 and May 18, 2023 meetings were unanimously approved.

Election Official Training. The trainings held on June 6 and 7 were discussed. The main problems were considered to be the heat (air conditioning was not working) and that many more officials showed up than had RSVP'ed. Lauren opined that there was an overload of information in both sessions. Sylvia opined that there were too many slides and too much information on the slides. Discussion ensued. It was decided that, for the make-up training to be held on June 10, Jim will conduct the Chief and Assistant Chiefs' training and Sylvia and Clara Belle will conduct the New Officials training.

Board Members' Primary Day Schedule. It was decided to use essentially the same route schedule that was used last fall. There was discussion of what questions we should be asking when we visit each polling place. The following were suggested:

- Were there any problems with set-up?
- Have you had any provisional voters?
- Do you have all of your supplies?
- Do you have any election officials who didn't show up? (Clara Belle suggested that we carry final rosters of EO's with us.)

Next Regular Meeting. It was set for Tuesday, July 11 at 9 am.

Lauren mentioned that staff, along with City staff, will be at the 4th of July Naturalization Ceremony at Monticello. She also mentioned that renovations to the office are now scheduled to begin around June 24.

Chief Officers' Pick-up of Materials on Monday June 19th. It was decided that Board members should get together at 11 am that day in order to be prepared for the arrival of Chief Officers.

Executive Session. Sylvia moved the following: RESOLVED, that the Board enter into executive session for the purpose of (i) discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2023, and (ii) discussion of appointment of the General Registrar, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 9:38 am.

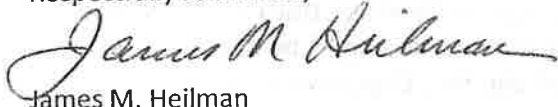
The Board came out of Executive Session at 10:47 pm. (Board members and staff participated in the Executive Session. For part of the session, only Board members were present.) Sylvia moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of 22 citizens as Officers of Election for a period of one year beginning March 1, 2023. The motion passed unanimously. Their names will be attached to these minutes. Jim moved approval of the current roster of Chief and Assistant Chief Officers for the June 20 Democratic Primary. The motion passed unanimously.

Sylvia moved the appointment of Lauren Eubanks Eddy as General Registrar and Director of Elections for a term of four years, beginning July 1, 2023 and ending June 30, 2027. Jim seconded the motion. The motion passed unanimously.

The meeting was adjourned at 10:58 am.

Respectfully submitted,



James M. Heilman
Secretary, Albemarle County Electoral Board