

**Albemarle CPMT  
Charlottesville CPMT  
Joint Committee Meeting Minutes  
Thursday  
August 3, 2023**

**Present:** Jennifer Wells, Neta Davis, Mary Stebbins, Alice Micklem, Rachel Rasnake, Tammy Johnston, Sue Houchens for Katie Ralston, Erin Callas, Sue Moffett, Christa Galleo

**Absent:** Ryan Davidson, Katie Ralston, Misty Graves, Andre Key, Kevin Kirst, Asheley Marshall

Quorum for Albemarle: Yes  
Quorum for Charlottesville: Yes

**Call to Order:**

*Mary Stebbins, Albemarle Chair called the meeting to order at 9:10 A.M.*

**Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes, Financial Reports including Foster Care Expense Reports & FAPT approved expenses.**

**Presenter:** Chair

**Discussion/Summary:** Mary asks for motion of approval of the consent agenda for Charlottesville and Albemarle to include the financial reports and July minutes. Mary asks for any questions regarding foster care and FAPT approved expenses. No questions.

**Next Steps/Action(s):** Erin Callas makes a motion to approve for the county. Tammy Johnston seconds. Motion approved. Rachel Rasnake makes a motion to approve for the city. Erin Callas seconds. Motion approved.

**Agenda Item: Action Item – Albemarle Provider Revisions**

**Presenter:** Chair

**Discussion/Summary:** The provider revision is for the Grafton School. It is still pending legal counsel approval, but Jennifer asks for CPMTs approval so it can move forward once approved through legal counsel.

**Next Steps/Action(s) taken:** Erin Callas makes motion to approve the provide revision. Tammy Johnston seconds. Motion passed.

**Agenda Item- FAPT Update**

**Presenter:** CSA Coordinators

**Discussion/Summary:** Jennifer advised CPMT she received an email from Carol Wilson at OCS. Carol had questions regarding material support requests and plans to attend a CPMT meeting to provide some training to Albemarle CPMT and FAPT members.

**Next Steps/Action(s) Taken:** Informational

**Agenda Item- CSA Coordinator Update**

**Presenter:** CSA Coordinators

**Discussion/Summary:** Jennifer advised that the lack of approval for any budget amendments by the General Assembly has resulted in foster care maintenance rates having to go back to last year's rates and the 2% rate cap for private day schools will need to be sorted out but it will likely mean an increased cost to the locality because if the provider chooses to charge more, CSA can only pay up to the 2%. Jennifer mentions that Albemarle CPMT will need to submit their annual report to the Board of Supervisors. The summary that was submitted last year was provided in an email to all members. Jennifer asks if CPMT would like to use some of the same language or if there are any changes to add. Alice mentions adding in the demographics served, along with the amount of money spent. Neta mentions the CSA vendor fair to be added. Erin asked if we need to include that we had a housing presentation. Alice asks if we could add in the amount we have spent on hotels. Jennifer says it would be difficult, but she can ask if there is a way to drill those numbers down in Thomas Brothers. Erin also mentions adding in the Razed/Raised discussion. Mary mentions that the PSSF grant is coming due this spring. She is going to be taking care of it this time around unless there is any opposition from CPMT. She asks CPMT to let her know of any community needs assessments she could include that she was not aware of. Sue Moffett asked for clarification regarding the background checks on providers. CPMT agreed to use the barrier crimes list to review providers by and any deviations would be brought to CPMT for review. Jennifer will work on a local policy revision for this.

**Next Steps/Action(s) Taken:** Jennifer to bring local policy revision for September meeting.

**Agenda Item- Program Sub Committee Update**

**Presenter:** Program Chair

**Discussion/Summary:** Alice says that Program Sub-committee has been enjoying a lovely summer hiatus and they look forward to being back together in September

**Next Steps/Action(s) Taken:** Informational

**Agenda Item: OCS Communications**

**Presenter:** CSA Coordinators

**Discussion/Summary:** Jennifer shares the memos sent by OCS. #23-06 is about the Implementation of rate setting for private day. The 2% rate cap was expected to be removed, however, that was not passed. So, the 2% rate cap still stands, which means localities remain responsible for the difference.

#23-07 explains that admin funding is now available, so any requests for FY24 can be submitted.

#23-08 explains FY 23 year end reimbursement and allocations for non-mandated and SPEDwrap funds.

**Next Steps/Action(s) Taken:** Informational

**Agenda Item: Discussion and Engagement- Review of Work Plan**

**Presenter:** All

**Discussion/Summary:** N/A

**Next Steps/Action(s):** Katie is working on updating goal #4 after the Razed/Raised discussion.

**Agenda Item: Discussion and Engagement- Legislative Updates**

**Presenter:** All

**Discussion/Summary:** N/A

**Next Steps/Action(s):** N/A

**Agenda Item: Discussion and Engagement- DJJ Truancy Update**

**Presenter:** Christa Galleo

**Discussion/Summary:** Christa mentions that with school being out, there have been no diversions, and no truancy petitions filed for both the city and the county.

**Next Steps/Action(s):** Informational

*Mary Stebbins, Chair for Charlottesville CPMT, adjourned the meeting at: 9:46 A.M.*

**Next scheduled meeting: September 7, 2023, at 9:00-10:30 A.M. in person meeting will be located at 5<sup>th</sup> Street County Office Building in Room 231 within Social Services area.**

Respectfully Submitted:

Taylor Ellis