

Approved

A regular meeting of the Albemarle County Broadband Authority was held on February 22, 2023. The meeting was held in room 241 of the Albemarle County Office Building located at 401 McIntire Road.

PRESENT: Mr. Bucky Walsh, Mr. Waldo Jaquith (attended via ZOOM), Ms. Donna Price, Mr. Jim Andrews, Mr. Trevor Henry, Mr. Bill Fritz

ABSENT: None

Also Present: Mr. Richard DeLoria (Senior Assistant County Attorney), Mike Culp (Director of Broadband Accessibility and Affordability Office) and Jason Inofuentes (Program Manager, Broadband Accessibility and Affordability Office)

Mr. Culp attended remotely.

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Agenda Item No. 1. Establish Quorum and Call to Order.

Mr. Walsh established a quorum and called the meeting to order at 5:02 p.m.

Agenda Item No. 1a Approve remote participation by a Director for this meeting

Mr. Jaquith stated that he was in Harrisburg, PA on business.

Mr. Walsh **moved** to admit Mr. Jaquith remotely.

Mr. Andrews **seconded** the motion.

The motion was **approved** unanimously.

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Agenda Item No. 2 Approval of Agenda

Mr. Henry **moved** to approve the agenda.

Mr. Walsh **seconded** the motion.

The motion was **approved** unanimously.

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Agenda Item No. 3 Brief Announcements from the Board

Ms. Price stated that the Board of Supervisors was holding meetings for the budget.

Mr. Andrew stated that he had attended a meeting on Arrowhead Road which is part of the Rise Project.

Mr. Fritz stated that Community Development was hold a kickoff meeting for the wireless rezoning project.

Approved

Mr. Walsh stated that the General Assembly had approved a bill allowing broadband to cross railroads easier.

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#### Agenda Item No. 4 Public Comment

There were no comments from the public.

There were four members of the public present for the meeting.

There were three virtual attendees.

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#### Agenda Item No. 5 Approval of January 25, 2023, Meeting Minutes

Mr. Andrews **moved** to approve the minutes.

Mr. Walsh **seconded** the motion.

The motion was **approved** unanimously.

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#### Agenda Item No. 6 Old Business

##### Agenda Item No. 6a VATI 2021 Update Corrective Action Plan and Letter of Findings Response

Mr. Inofuentes shared a PowerPoint presentation. (Attached to these minutes)

Mr. Walsh stated that he appreciated the tables and graphs.

Mr. Henry requested an update on Brightspeed's work from Mr. Schollman.

Mr. Schollman stated that work was nearing completion on Eastham. Stony Point Pass is having bore work. Mr. Schollman stated that most fiber was in place. Mr. Schollman stated that installations were improving, and they were seeing fewer complaints. Mr. Schollman stated that additional boring crews are being hired.

Mr. Inofuentes stated that an invoice is expected for discussion next month.

##### Agenda Item No. 6b VATI 2022 Update

Mr. Inofuentes shared a PowerPoint presentation. (Attached to these minutes)

Ms. Lori Allshouse who is working for the Thomas Jefferson Planning District Commission and is leading VATI 2022 project stated that there is a March 2<sup>nd</sup> stakeholder meeting.

Approved

Mr. Gary Wood from CVEC/Firefly provided a copy of a letter sent to Mr. Culp. (Attached to these minutes)

Mr. Wood stated that there have been significant improvements working with Norfolk Southern. The Red Hill crossing has been completed and eight other permits for the RISE project have been issued. Mr. Wood stated that Dominion is working in Albemarle and that the AEP make ready work is due to be completed in six weeks. Mr. Wood noted that fiber installations may start before all the make ready work is completed. Mr. Wood stated that the White Hall connections by CVEC are being made now.

#### Agenda Item No. 6c VATI 2023 Planning

Mr. Inofuentes shared a PowerPoint presentation. (Attached to these minutes)

Mr. Inofuentes stated that there is no update yet on awarding the 2023 projects.

#### Agenda Item No. 6d ABBA Financial Report (Appendix A)

Mr. Henry stated that the first invoice has been processed and is reflected in the report.

#### Agenda Item No. 6e Broadband Accessibility and Affordability (BAAO) Report

Mr. Inofuentes shared a PowerPoint presentation. (Attached to these minutes)

#### Agenda Item No. 6f Consider Consent Agenda Item Resolution

Mr. Deloria stated that the changes would add a consent item to the agenda. Typically, this would be used for information only and that information associate with a consent item would be included in the agenda packet. Any member may pull an item for discussion. The rules for the consent agenda are modeled on the Board of Supervisors rules.

Ms. Price asked that in item D2 that comma be added after the word comment so that it would read "brief discussion or comment,".

Ms. Price **moved** to amend the ABBA bylaws to add a consent agenda item to the agenda with the changes noted above.

Mr. Walsh **seconded** the motion.

The motion was **approved** unanimously.

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#### Agenda Item No. 7 New Business

There was no new business.

Approved

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Agenda Item No. 11 Adjourn

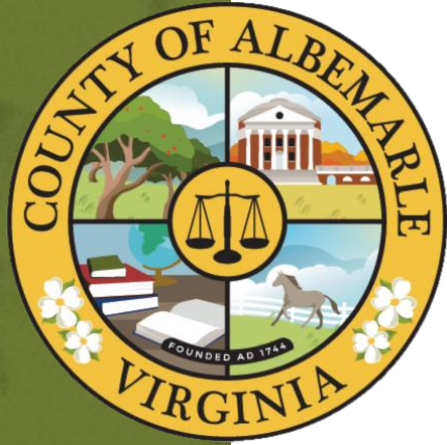
Ms. Price **moved** to adjourn.

Mr. Henry **seconded** the motion.

The motion was **approved** unanimously.

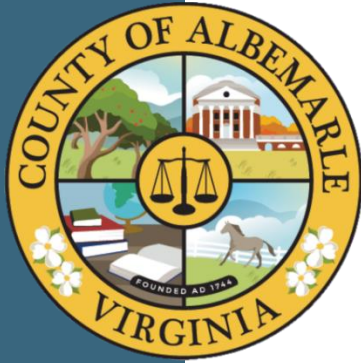
The meeting adjourned at 5:32 p.m.

|   |                |                                      |               |                            | Update: 02/15/2023 |
|---|----------------|--------------------------------------|---------------|----------------------------|--------------------|
| <b>4-4300-91097-491097-950030-9999 (EXPENSE CODE) + ARPA 5301 Fund</b>                                |                |                                      |               |                            |                    |
| <b>BROADBAND INCENTIVES&gt;ALBEMARLE BROADBAND AUTHORITY + ARPA Funding</b>                           |                |                                      |               |                            |                    |
|   | Fund Balance   | Commitment/<br>Projected<br>Expenses | Paid Expenses | Remaining<br>Project Funds |                    |
| Current FY23 Balance (includes \$4.5mil in ARPA Appropriation, \$4.37mil of that for VATI 2022)       | \$5,099,325.90 |                                      |               |                            |                    |
| VATI 2021 Project Commitment<br>Brightspeed: Payment on Hold  |                | \$640,000.00                         | \$0.00        |                            |                    |
| VATI 2022 Project Commitment<br>TJPDC/Firefly: First payment for \$121,863.50 PAID                    |                | \$4,368,000.00                       | \$121,863.50  |                            |                    |
|   | \$91,325.90    | \$5,008,000.00                       | \$121,863.50  | \$91,325.90                |                    |
| <i>Note: Remaining Project Funds unless noted otherwise are subject to ARPA Guidelines and Rules.</i> |                |                                      |               |                            |                    |



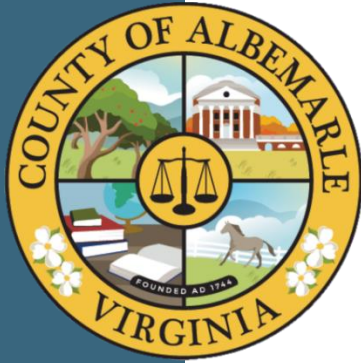
# Albemarle Broadband Authority

February 22, 2023



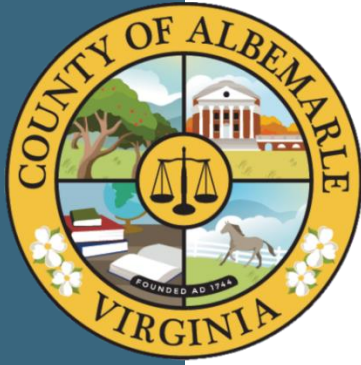
# Agenda

- 1. Establish Quorum and Call to Order**
  - a. Approve remote participation by a Director for this meeting
- 2. Approval of Agenda**
- 3. Brief Announcements by Authority Members**
- 4. Public Comment**
- 5. Approval of January 25, 2023 Meeting Minutes**
- 6. Old Business**
  - a) VATI 2021 Update
  - b) VATI 2022 Update
  - c) VATI 2023 Planning
  - d) ABBA Financial Report (Appendix A)
  - e) Broadband Accessibility and Affordability (BAAO) Report
  - f) Consider Consent Agenda Item Resolution
- 7. New Business**
- 8. Adjourn**



# VATI 2021 Update

- Construction continues in all remaining project areas
- Brightspeed efforts are focused on completing all construction activities by March 31<sup>st</sup>
- DHCD Letter Noting CAP Progress
- Murray Ln Launched

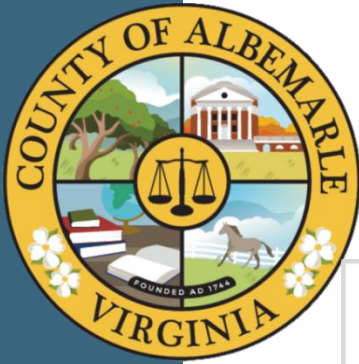


# VATI 2021 Update

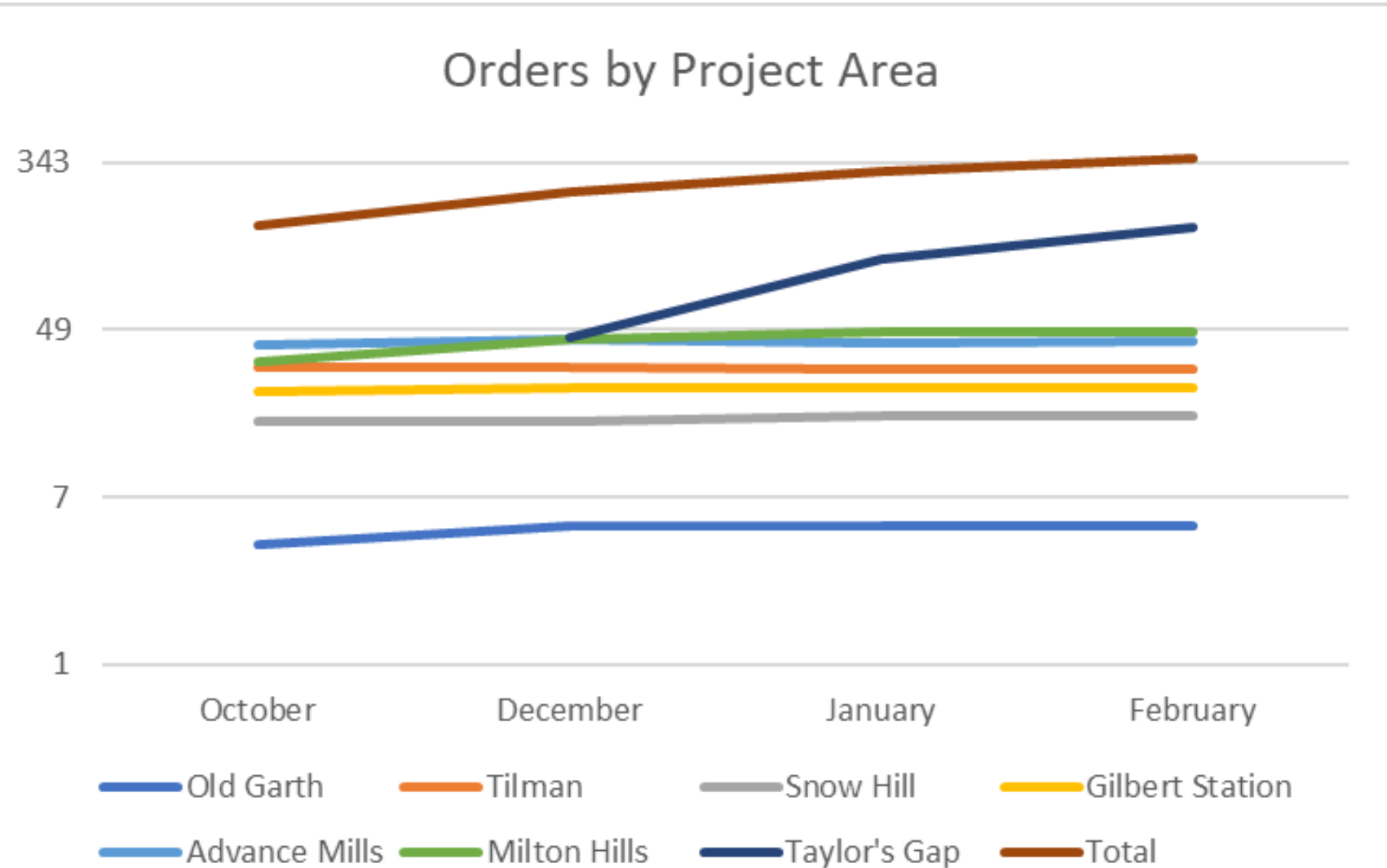
Last updated: February 21, 2023

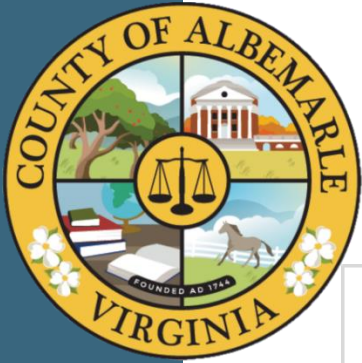
| Project Areas   | October    |           |            |            | December   |           |            |            | January    |           |            |            | February   |           |            |            | Current Passings |
|-----------------|------------|-----------|------------|------------|------------|-----------|------------|------------|------------|-----------|------------|------------|------------|-----------|------------|------------|------------------|
|                 | Orders     | Pending   | Active     | Take Rate  | Orders     | Pending   | Active     | Take Rate  | Orders     | Pending   | Active     | Take Rate  | Orders     | Pending   | Active     | Take Rate  |                  |
| Jones Mill      | 13         | 2         | 11         | 23%        | 30         | 9         | 21         | 53%        | 30         | 3         | 27         | 53%        | 31         | 1         | 30         | 54%        | 57               |
| Old Garth       | 4          | 0         | 4          | 67%        | 5          | 1         | 4          | 83%        | 5          | 1         | 4          | 83%        | 5          | 0         | 5          | 83%        | 6                |
| Tilman          | 32         | 7         | 25         | 67%        | 32         | 4         | 28         | 67%        | 31         | 3         | 28         | 65%        | 31         | 4         | 27         | 65%        | 48               |
| Snow Hill       | 17         | 2         | 15         | 24%        | 17         | 1         | 16         | 24%        | 18         | 1         | 17         | 25%        | 18         | 1         | 17         | 25%        | 71               |
| Gilbert Station | 24         | 0         | 24         | 52%        | 25         | 1         | 24         | 54%        | 25         | 1         | 24         | 54%        | 25         | 1         | 24         | 54%        | 46               |
| Advance Mill    | 41         | 8         | 33         | 34%        | 44         | 7         | 37         | 36%        | 42         | 0         | 42         | 34%        | 43         | 0         | 43         | 35%        | 122              |
| Milton Hills    | 34         | 23        | 11         | 20%        | 44         | 20        | 24         | 26%        | 48         | 11        | 37         | 28%        | 48         | 9         | 39         | 28%        | 172              |
| Taylor's Gap    |            |           |            |            | 45         | 33        | 12         | 19%        | 112        | 34        | 78         | 48%        | 160        | 37        | 123        | 45%        | 352              |
| <b>Total</b>    | <b>165</b> | <b>42</b> | <b>123</b> | <b>32%</b> | <b>242</b> | <b>76</b> | <b>166</b> | <b>32%</b> | <b>311</b> | <b>54</b> | <b>257</b> | <b>41%</b> | <b>361</b> | <b>53</b> | <b>308</b> | <b>41%</b> | <b>874</b>       |



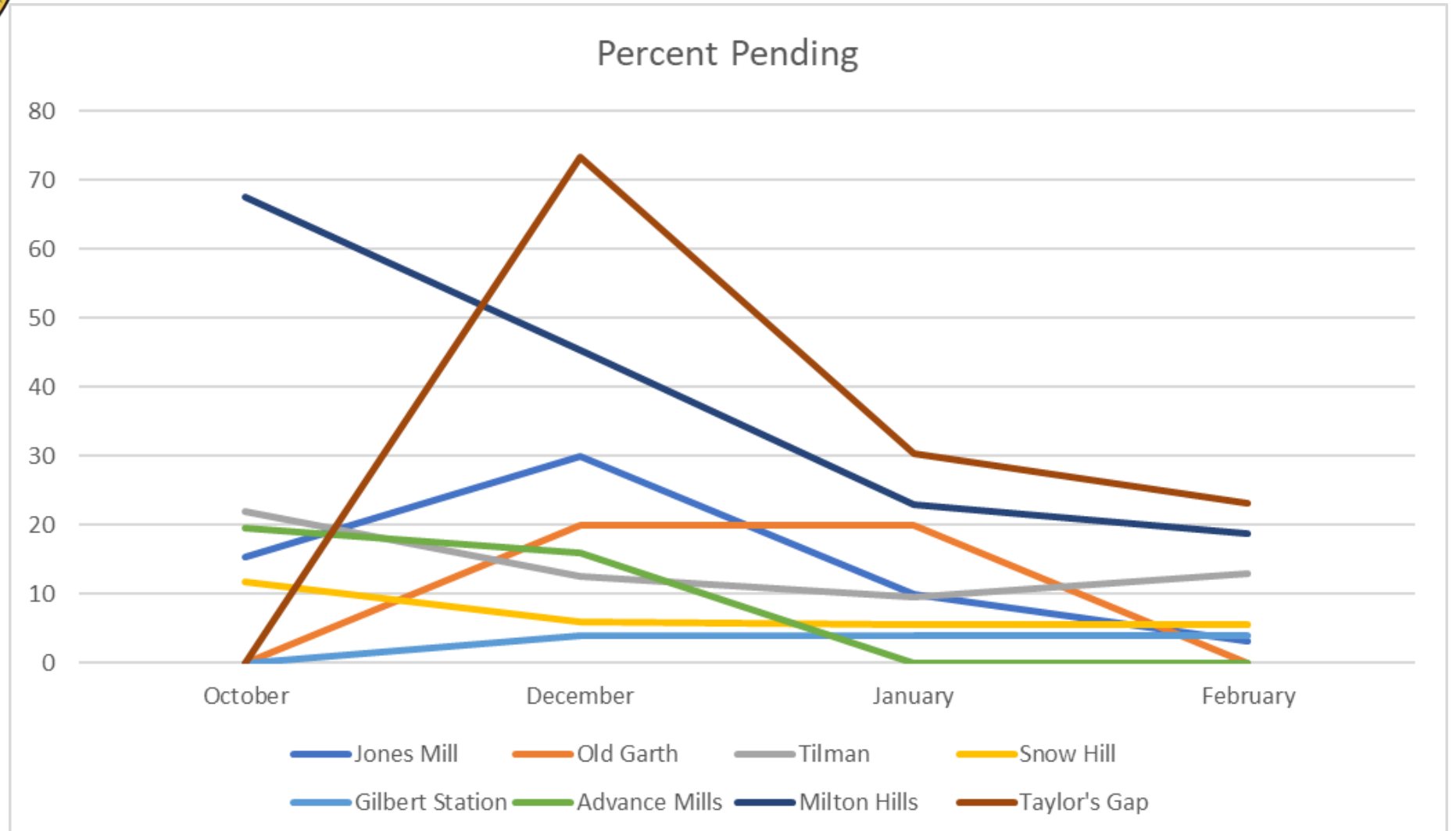


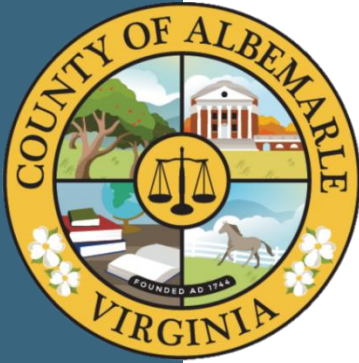
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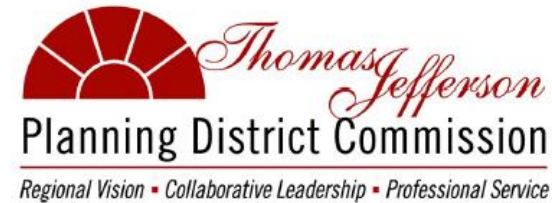


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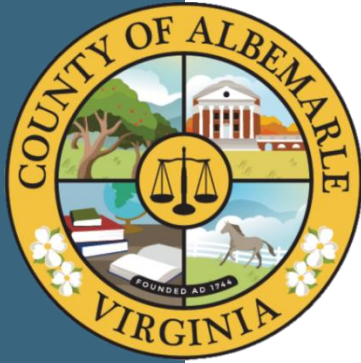




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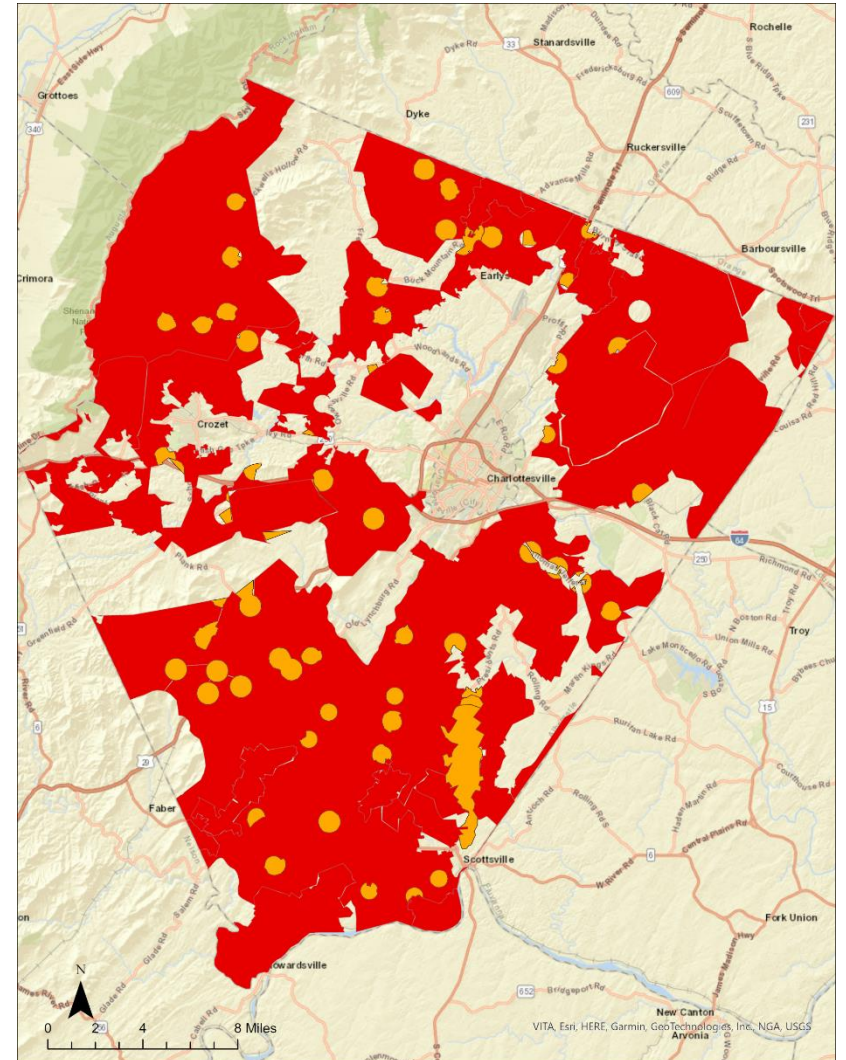


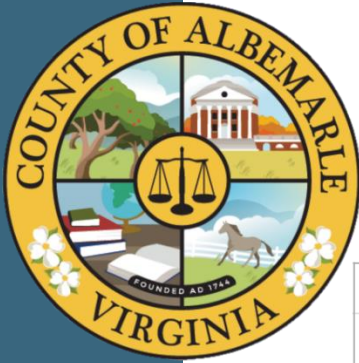
- Dominion is currently expanding its middle mile infrastructure in Albemarle County
- Make-ready work continues in the AEP and REC areas
- Firefly expects to make connections in the AEP and REC areas in Spring 2023
- Firefly project tracking page for Albemarle: [Partners-Albemarle - Firefly Fiber Broadband \(fireflyva.com\)](https://fireflyva.com/Partners-Albemarle)



# VATI 2023 Application

- 1,575 Passings
- Projected total budget of \$8.8M
- VATI Request: \$3.6M
- BAAO Match:  $\leq$ \$440,000
- Awaiting Award Decision





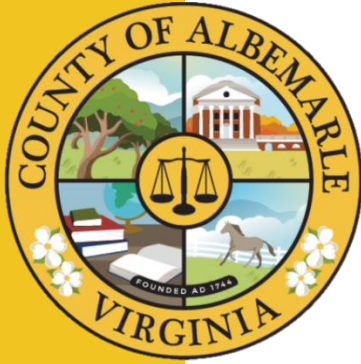
# ABBA Financial Report

Update: 02/15/2023

**4-4300-91097-491097-950030-9999 (EXPENSE CODE) + ARPA 5301 Fund**

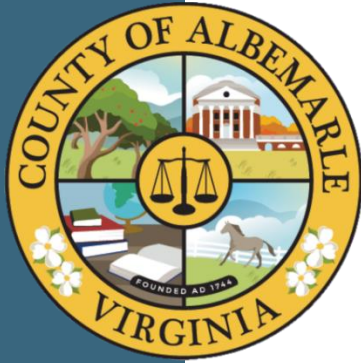
**BROADBAND INCENTIVES>ALBEMARLE BROADBAND AUTHORITY + ARPA Funding**

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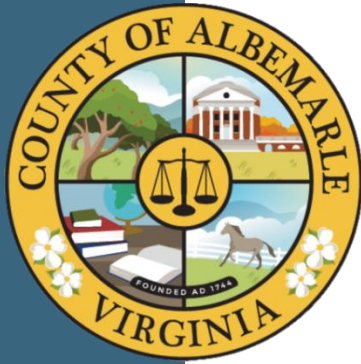


# BAAO Report

- Regional Digital Equity Plan (RDEP) Activities
- ACP Outreach Grant Application
- Update from DHCD on its Digital Equity Act activities February 23<sup>rd</sup>
- Presentation before School Board on February 9<sup>th</sup>



# Consider Consent Agenda Item Resolution



# Agenda

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