

**Albemarle CPMT  
Charlottesville CPMT  
Joint Committee Meeting Minutes  
Thursday  
January 4, 2024**

**Present:** Jennifer Wells, Misty Graves, Alice Micklem, Ryan Davidson, Mary Stebbins, Erin Callas, Katie Ralston, Ashley Strutzik, Neta Davis, Rachel Rasnake, Sue Moffett, Tammy Johnston, Christa Galleo

**Absent:** Andre Key, Asheley Marshall

**Guests:** Thomas Unsworth, Aaron Vincion

Quorum for Albemarle: Yes

Quorum for Charlottesville: Yes

**Call to Order:**

*Misty Graves, Chair for Charlottesville CPMT, called the meeting to order at 9:02 A.M.*

Introductions were made around the room, with the introduction of our guests, Thomas Unsworth and Aaron Vincion.

**Agenda Item: Review & Approval of the Agenda/ Acceptance of Consent Agenda including Minutes, Financial Reports including Foster Care Expense Reports & FAPT approved expenses.**

**Presenter:** Chair

**Discussion/Summary:** Misty asks for motion of approval of the consent agenda for Charlottesville and Albemarle with the addition of the core reports to include the November financial reports and December minutes. Erin Callas makes a motion to approve for the city. Alice Micklem seconds. Motion approved. Ashley Strutzik makes a motion to approve for the county. Erin Callas seconds. Motion approved. Misty asks for any questions regarding foster care and FAPT approved expenses. There were no questions, but noted there has been an incline of kids coming into foster care.

**Next Steps/Action(s):**

**Agenda Item: Action item – PSSF Grant for the County/City**

**Presenter:** Alice Micklem for the County/Katie for the City

**Discussion/Summary:** Alice spoke about the survey needs haven't changed much since the last grant, except the county designating more money for adoption. The main focus was on material needs and how meeting those needs reduces risk for abuse and neglect. Misty asks for motion to approve. Alice makes a motion to approve. Mary seconds. Katie talks about how the funds are allocated for the City. Misty asks for motion to approve the PSSF grant for the City. Rachel makes a motion to approve. Erin seconds.

**Next Steps/Action(s) taken:** Informational

**Agenda Item: Action Item – FAPT Update**

**Presenter:** CSA Coordinators

**Discussion/Summary:** FAPT surveys were sent out for feedback. Jennifer received several responses for the county. Only one response from the city. Katie states she receives more paper surveys regarding FAPT but the numbers are still very low in regard to the customer satisfaction online surveys. Those surveys will be provided at next month's meeting.

**Next Steps/Action(s) taken:** Informational.

**Agenda Item: Action Item – CSA Coordinator Update**

**Presenter:** Katie Ralston

**Discussion/Summary:** Katie gives an update on the city audit. The auditor wants to schedule an exit meeting with Charlottesville CPMT to go over the report. The auditor didn't give much feedback, but Katie has questions about the audit. She wants to know if there is an opportunity for CPMT to provide a written response. There will be an internal review of the report in February, which will include the charge backs related to CANS. We will review the report for the February meeting. Katie and Jennifer have already discussed making changes to the CANS process to help address those errors from the audit.

**Next Steps/Action(s) taken:** Katie and Jennifer will have a meeting about charge backs policy changes related to CANS.

**Agenda Item- CSA Coordinator Update-material support requests**

**Presenter:** Jennifer Wells

**Discussion/Summary:** Jennifer talks about material support requests. Talks about material support for CHINS cases would not be an appropriate use of CSA funds because that's something you would see on a prevention case where you are trying to prevent foster care. There were many opinions on how material support should be used. There were options mentioned about different organizations and vouchers being available to help. Neta mentions that these requests do not happen often and would like to see more information around the number and amount of requests. Jennifer advised there is not a way to get aggregate data but that information is available in the FAPT approved expenses that are sent to CPMT each month.

**Next Steps/Action(s) Taken:** Informational

**Agenda Item- OCS Communications/SEC Policy**

**Presenter:** CSA Coordinators

**Discussion/Summary:** Jennifer talks about policies 2.4, 3.4, and 4.2 which is to clean up some of the verbiage.

**Next Steps/Action(s) Taken:** Informational

**Agenda Item- Biennial report**

**Presenter:** Jennifer Wells

**Discussion/Summary:** This report goes to the General Assembly that OCS submits to them. There has been an increase in residential placements post Covid. There has been an increase in number of children served and the cost of it. By the day, is the most expensive at \$50,000 per child vs other programs at \$18,000.

**Next Steps/Action(s) Taken:** Informational

**Agenda Item: Program Sub-committee Update**

**Presenter:** Alice Micklem

**Discussion/Summary:** Alice talks about the policy perimeters of non-mandated CSA money and how that is spent. Care portal update that Albemarle DSS is looking to implement, G.R.E.A.T (Gaining Resistance Education And Training) program is starting at the CSU. Hope to have a group up and running in mid- to late February. Pairs with Casey life skills, 8 hours of skills per week with each youth. This effort is to help prevent our gang and violent crime activity.

**Next Steps/Action(s) Taken:** Informational

**Agenda Item: Discussion and Engagement- Review of Work Plan**

**Presenter:** Misty Graves

**Discussion/Summary:** The last goal which is “The CSA is fair, just, and inclusive, enabling all people who participate to reach their full potential. As part of systems of power and privilege, the members of CPMT will work collectively to deconstruct systems of oppression.”

**Next Steps/Action(s):** February meeting, review and sign DEI agreement.

**Agenda Item: Discussion and Engagement**

**Presenter:** Misty Graves

**Discussion/Summary:** CPMT doing a racial related training/discussion/dialogue or annual training/workshop on impacts of race on systems of care. Neta mentions to be cautious or aware that there is not a one size fits all training.

**Next Steps/Action(s):** Informational

**Agenda Item: Legislative Updates**

**Presenter:** Ryan Davis, Christa Galleo

**Discussion/Summary:** Governor releases his budget, increases money for CSA to cover rising costs.

Christa Galleo reports on truancy for the county. There were 3 complaints that were not eligible at the time of intake, diverting 2 complaints, and no petitions for the month of December. There are some for January. For Charlottesville, there was one diversion and zero petitions filed. But we expect those to start to pick up through the winter months.

**Next Steps/Action(s):** Informational

**Agenda Item: Other Business**

**Presenter:** All

**Discussion/Summary:** Ryan McKay is the new health director of Blue Ridge Health District. His official start date was Christmas. He will be a non-medical health director, so Dr. Richard Williams will be the medical advisor. Filled the position of Deputy Director of Human Services, Charlsie Stratton. Sue Moffett will be retiring in June.

**Next Steps/Action(s):** Informational

*Misty Graves, Chair for Charlottesville CPMT, adjourned the meeting at: 10:23 A.M.*

**Next scheduled meeting: February 1, 2024, at 9:00-10:30 A.M. in person meeting will be located at 5<sup>th</sup> Street County Office Building in Room 188 within Social Services area.**

Respectfully Submitted:  
Brad Page