

# ***FIRE RESCUE***

## ***ALBEMARLE COUNTY***

460 Stagecoach Road, Suite F Charlottesville, VA 22902-6489  
 Voice: 434-296-5833 FAX: 434-972-4123

***www.ACFireRescue.org***

### **Albemarle County Fire and Emergency Medical Services Executive Committee Agenda**

Monday, February 5, 2024 | 1630 Hours | Fire Rescue Conference Room 2

<b>Agenda Item</b>	<b>Name</b>
I. Call to Order A. From the Board: Matters Not Listed on the Agenda	D. Eggleston
II. Approval of Consent Agenda A. November 6, 2023 Minutes	D. Eggleston
III. Unfinished Business A.	
IV. New Business A. Durg Box Exchange B. Patient Care Report Data Update C. FY 25 Budget	D. Puckett D. Puckett A. Mezzoni
V. Next Meeting A.	

**ALBEMARLE COUNTY FIRE/EMS BOARD**  
**FEMS BOARD EXECUTIVE COMMITTEE**  
MONDAY, NOVEMBER 6, 2023 – 1630 HOURS

A virtual meeting of the Albemarle County Fire/EMS Board Executive Committee was held on Monday, November 6, 2023, at 1630 hours.

The following members were in attendance:

David Puckett, Albemarle County Fire Rescue  
Michael Grandstaff, Scottsville Volunteer Fire Department  
Dennis Hahn, Seminole Trail Volunteer Fire Department

Others in attendance:

Christina Davis, Albemarle County Fire Rescue

**I. Call to Order**

Chief Puckett called the meeting to order at 1652 hrs.

**A. From the Board: Matters Not Listed on the Agenda**

Chief Grandstaff thanked committee members and noted that this would likely be his last Executive Committee meeting, as he would be moving on from his position as chief in Scottsville. He noted that he has been chief or assistant chief for 21 years.

Chief Puckett said that he had appreciated working with him over the years.

Chief Hahn stated that they needed to address the apparatus fleet plan.

Chief Puckett said that he would move this up on his priority list.

**II. Consent Agenda**

**A. May 8, 2023 Minutes.**

**MOTION:** Chief Grandstaff motioned, seconded by Chief Hahn, to approve the Consent Agenda as presented. The motion passed unanimously (3-0).

**III. Unfinished Business**

A. There was none.

**IV. New Business**

**A. EMS Public Service Response**

Chief Puckett stated that they discussed this at the Operations Committee and FEMS Board meetings, and there was no action tonight needed—this is just for information only and relates to response of EMS public service calls as primary in some cases, instead of the ambulance. He said this intended to keep those resources in service, as they have much higher call volume, and they are often altering the dispatch anyway and taking the call with fire apparatus.

## **B. Special Operations Team Training Policy**

Chief Puckett reported that this is a revised version of a current policy and updates it into Lexipol, simplifying it and updating training requirements under hazmat and technical rescue to bring it more in line with state standards as well as some of the new training classes. He said that the Operations Committee supported it, and this was the first reading of the Executive Committee to go to FEMS in December.

Chief Grandstaff said that his understanding of the policy was that agency lead was the head of the water rescue team for that individual agency.

Chief Puckett confirmed this, stating that the technical rescue team and hazmat team is organized at the county level—so participants would go that through the county—with water rescue being more decentralized, deferring management to the agency lead.

**MOTION:** Chief Grandstaff moved to forward Policy 620 to the FEMS Board for consideration and first reading in December. Chief Hahn seconded the motion, which passed unanimously (3-0).

## **C. 2024 Executive Committee Meeting**

### **V. Next Meeting**

#### **A. Monday, January 8, 2024 at 1630 hours**

Ms. Davis noted that the next scheduled Executive Committee meeting was Monday, January 8, at 1630.

Chief Grandstaff asked if Chief Eggleston still wanted to schedule these every month.

Chief Puckett and Ms. Davis responded that they have not discussed it with him yet, and Ms. Davis said she just used what they had in 2023.

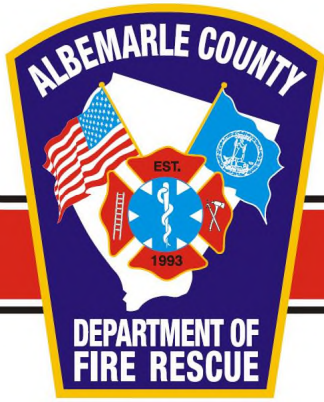
**MOTION:** Chief Grandstaff moved to approve the list of EC meetings as presented. Chief Hahn seconded the motion, which passed unanimously (3-0).

Ms. Davis said they could make any changes in January if needed.

### **Adjournment**

At 17:02 hrs., the FEMS Executive Committee adjourned its meeting.





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### ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD EXECUTIVE COMMITTEE ACTION RECORD

AGENDA TITLE/ISSUE:	AGENDA DATE:	
Approval of Consent Agenda	November 6, 2023	
MOTION:	MOTION MADE BY:	SECONDED BY:
Approve Consent Agenda	Chief Michael Grandstaff	Chief Dennis Hahn
SUBSEQUENT MOTIONS/AMENDMENTS:		
1.		

CALL OF THE QUESTION:	Yes	No	Abstain
Deputy Chief David Puckett (ACFR)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Virginia Leavell (CARS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Michael Grandstaff (Scottsville Fire)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Dennis Hahn (Seminole Trail)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Kostas Alibertis (Western Albemarle)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby attest that the foregoing is true and complete to the best of my knowledge.

\_\_\_\_\_  
 Christina Davis  
 Clerk

\_\_\_\_\_  
 November 6, 2023  
 Date



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### ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD EXECUTIVE COMMITTEE ACTION RECORD

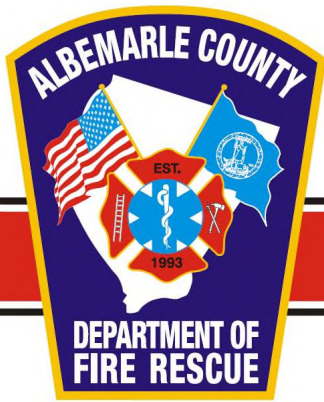
AGENDA TITLE/ISSUE:	AGENDA DATE:	
Special Operations Team Training Policy	November 6, 2023	
MOTION:	MOTION MADE BY:	SECONDED BY:
Approve the Special Operations Team Training Policy to move forward to Fire EMS Board for Review	Chief Michael Grandstaff	Chief Dennis Hahn
SUBSEQUENT MOTIONS/AMENDMENTS:		
1.		

CALL OF THE QUESTION:	Yes	No	Abstain
Deputy Chief David Puckett (ACFR)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Virginia Leavell (CARS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Michael Grandstaff (Scottsville Fire)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Dennis Hahn (Seminole Trail)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### ALBEMARLE COUNTY FIRE AND EMERGENCY MEDICAL SERVICES BOARD EXECUTIVE COMMITTEE ACTION RECORD

AGENDA TITLE/ISSUE:	AGENDA DATE:
2024 Executive Committee Meeting Dates	November 6, 2023
MOTION:	MOTION MADE BY:      SECONDED BY:
Accept 2024 meeting dates as listed	Chief Michael Grandstaff      Chief Dennis Hahn
SUBSEQUENT MOTIONS/AMENDMENTS:	
1.	

CALL OF THE QUESTION:	Yes	No	Abstain
Deputy Chief David Puckett (ACFR)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Virginia Leavell (CARS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chief Michael Grandstaff (Scottsville Fire)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Chief Kostas Alibertis (Western Albemarle)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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 Christina Davis  
 Clerk

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 November 6, 2023  
 Date