



FEBRUARY 2024



BUILDING

MOMENTUM

TRANSFORMING FOR OUR FUTURE

FISCAL YEAR 2025
RECOMMENDED BUDGET



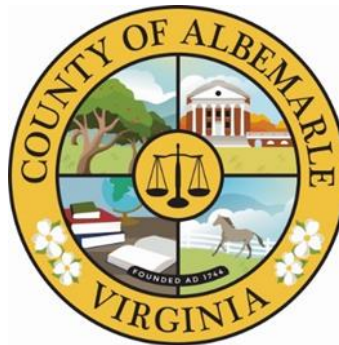
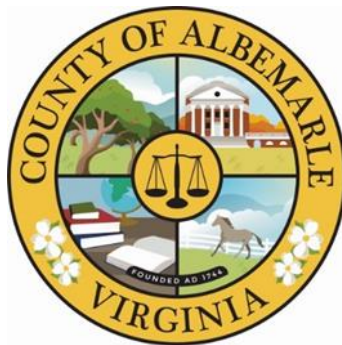


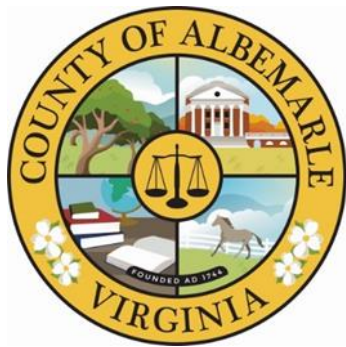
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Budget Message







Dear Honorable Members of the Board of Supervisors:

I am pleased to present the Fiscal Year (FY) 2025 Recommended Budget. The FY 25 recommended combined capital and operating budget totals \$629,054,446. This budget is balanced on a real property tax rate of \$0.854 per \$100 assessed value and on a personal property tax rate of \$3.42 per \$100 of valuation, the same rates as in Calendar Year 2023.

The annual budget development process considers the strategic plan, the five-year financial planning that the Board undertakes in the fall, and the national, state, and local economic outlook, and balances that against revenue projections, existing financial commitments, and the County's financial policies, to develop a recommended budget that responsibly directs revenues to strategic priorities.

While budgets focus on one fiscal year, the multiyear nature of capital projects, decisions to transition grant-funded and pilot programs into ongoing operations, and the operating expenses related to the opening of new facilities, means that staff must plan for the long-range financial impacts of decisions made in one year into the future. In FY 25, for example, the opening of the under-construction new Courts facility and the Public Safety Operations Center require operating revenues as those facilities come on-line. Similarly, the County's success in receiving Federal Emergency Management Agency (FEMA) grant funding to hire firefighters has allowed Albemarle County to enhance the fire rescue system using federal dollars – and in FY 25, those operating impacts begin to require local funding to supplant the grant funds.

A multiyear approach to annual budgeting has allowed the County to prepare for the economic cooling that is projected for FY 25 – as the annual practice of a five-year financial plan anticipated that the strong economic growth coming out of the pandemic would slow to historic averages beginning in FY 25. In FY 24, the Board took two actions to put the County in a strong financial position ahead of this – by increasing the budget stabilization reserve from 1% to 2%, the County has additional capacity to absorb unexpected shifts in revenues or expenditures, and by reserving \$4.9 million in FY 24 for a one-time transfer to the capital fund, the County has additional operating revenues to address financial obligations in FY 25.

Last year, guided by a new strategic plan and strong revenue growth, the County was able to *Strengthen our Foundation by Activating the Strategic Plan*. As the County plans for Year 2 of the five-year FY 24 – 28 Strategic Plan, the County is *Building Momentum*, allowing the County to *Transform for Our Future*. FY 24 laid substantial of groundwork – planning, procedure development, hiring and onboarding – for tangible and durable program and service delivery in FY 25 and beyond. The way in which the County is approaching how to best serve the needs of the community is informed by the connections we continue to build with clients and customers and driven by the performance data we are collecting and analyzing.

The Fiscal Year 2025 Recommended Budget is aligned to the FY 24 – 28 Strategic Plan in the following ways:

Goal 1: Safety & Well-Being – Over the past several years, Albemarle County has been successful in receiving federal grant funding through FEMA to hire firefighters, to address challenges with volunteer availability and an increase in calls for service in the urban ring. That grant funding has allowed us to

meet those needs – but this year, the first round of those grant funds begins to expire, and this budget recommends funding those positions moving forward using local funds.

The budget continues to support the Human Services Alternative Response Team (HART), which deploys a cross-functional team to individuals experiencing crisis whose needs are better served by an alternative public safety response – allowing our front-line public safety personnel to focus on critical calls. It continues the planning and field exercise work that the Office of Emergency Management piloted last year so that local and regional partners are well-trained on active threat response tactics and procedures – to save lives when it matters most. This budget continues to support Police, Fire, and Social Services staff in focusing not only on meeting service standards, but on ensuring the full-needs of those experiencing hardship are met and addressed.

Goals 2: Resilient, Equitable, & Engaged This recommended budget continues to advance our commitment to being a resilient, equitable, and engaged community. While the County has made progress towards its carbon reduction goals (reducing the carbon footprint of building operations by 10%), the County continues to focus on resilience planning. This budget funds efforts to build a community-driven resilience plan in FY 25. Our organization continues to connect with residents and create meaningful opportunities to get involved in important County programs.

Goal 3: Infrastructure & Placemaking – FY 25 will mark an incredible milestone for county residents, as public-private partnership efforts will install the final 6,100 passings needed to achieve universal broadband connectivity. This budget funds the County’s share of those efforts while focusing on outreach and support for affordability and digital literacy programs.

Goal 4: Quality of Life – This recommended budget supports quality of life. In FY 25, the County will continue the partnership development and site readiness efforts to bring the vision for the Rivanna Futures to reality – to retain and expand the vibrancy of the missions of the federal agencies operating at Rivanna Station.

At that the same time, Albemarle is focusing on the transportation infrastructure and network needed to ensure safe and efficient travel – with construction projects planned to begin across the county, along US-29 North and in the urban ring, in Crozet, and on 5th Street Extended, representing over \$65 million in investments in solutions for all road users, as well as the continuation of the MicroCAT pilot to provide on-demand transit service along Route 29 and at Pantops, and continued support to transit providers CAT and Jaunt.

Affordable housing is another critical component of community vibrancy. This budget supports \$2 million to the Housing Fund, which provides funding support for the creation of new affordable housing at deeper levels of affordability and for a longer period of time than would otherwise be possible. It also continues support for programs to provide home repairs and energy efficiency improvements that enable existing affordable housing stock to remain.

In FY 25, Biscuit Run Park, the County’s newest park (1,200 acres), will open with over 4 miles of trails – with future phases of work planned in future years.

This budget continues to support the work of critical program areas, including the ongoing Comprehensive Plan update, AC44, the zoning modernization, and programming that began in FY 24 to beautify and maintain corridors in the development area through street sweeping and vegetation management. It will also direct revenues from the disposable plastic bag tax, approved in FY 24, to litter cleanups along roadways.

Goal 5: Education & Learning – This budget funds Albemarle County Public Schools, adding \$10.1 million in new revenues to Schools operating by formula and plans for FY 25-29 for a total of \$206.8 million in Schools capital projects. The capital plan will fund the construction of three schools over the next five years and includes \$14.3 million in planned renovation projects over the next five years.

Goal 6: Workforce & Customer Service – For several years, the County has undertaken an enterprise focus on technology and software systems to transform the way in which the County serves our customers. In FY 25, the Community Development System, after months of planning and configuring, will launch – enabling permit and plan applicants to view real-time status updates on their application materials. In parallel, this budget funds the new Financial System, which will reduce processing time and provide real-time analytics for financial and budget management.

This budget addresses workforce stabilization so that Albemarle County can maintain quality services for the community by retaining quality public servants by offering competitive salaries and benefits and quality professional development opportunities. In FY 24, the County undertook a comprehensive Compensation & Classification study and the approved budget had included funding for partial implementation. Based on strong revenue growth, the Board approved for January 1, 2024, a midyear salary increase for employees and the final funding necessary to fully implement the Compensation & Classification study, ensuring all employees are compensated at the midpoint of market. This budget continues those salary commitments for the full-year implementation while committing funds for further compensation adjustments on January 1, with a final recommendation for the Board's consideration this fall. It continues past commitments to workplace upgrades to create a modern work environment to meet the needs of today's workforce and commitments for professional development and training.

The organization is building momentum. After several years of disruption and high-turnover during the pandemic, the focus for Fiscal Year 2024 was to strengthen the organizational foundation with workforce stabilization at the forefront. With vacancies on a downward trajectory and staff gaining knowledge and experience each day, the organization is poised to transform for our future. Organizational capacity for re-engineering, analysis, planning, professional development and training has greatly expanded – while continuing to provide high-quality programs and services.

Commitment to Financial and Strategic Planning

The County's dedication to financial planning implemented in coordination with Albemarle County Public Schools has been a valuable tool for forecasting the County's revenue and expenditure picture and in providing a helpful framework for decision-making on major financial issues. It is bolstered by the County's financial management practices, evidenced by the County's AAA bond rating by the three leading bond rating agencies, Fitch, Moody's, and S&P – affirmed in Fall 2023. Through our financial planning process, we set a financial course to meet our mandates and obligations and advance our strategic priorities.

1 SAFETY & WELL-BEING <i>Nurture a safe and healthy community.</i>	2 RESILIENT, EQUITABLE & ENGAGED COMMUNITY <i>Design programs and services that promote an equitable, engaged and climate-resilient community.</i>	3 INFRASTRUCTURE & PLACEMAKING <i>Invest in infrastructure and amenities that create connection, opportunity, and well-being.</i>
4 QUALITY OF LIFE <i>Encourage a vibrant community with economic and recreational opportunities that serve all community members.</i>	5 EDUCATION & LEARNING <i>Support exceptional educational opportunities.</i>	6 WORKFORCE & CUSTOMER SERVICE <i>Recruit & retain engaged public servants who provide quality government services to advance our mission.</i>

During the five-year financial planning process, the Board of Supervisors affirmed continuing to progress with work plans and program areas that support the FY 24 – 28 Strategic Plan, to program current obligations, to guide new revenues to strategic priorities, and to continue to manage the County’s finances to existing financial policies. The FY 25 Recommended Budget balances these strategic and financial plans against projected revenues.

In Closing

Albemarle County has made strategic investments in recent years to build a strong foundation and, heading into the second year of a five-year strategic plan, I am pleased to see the positive and forceful momentum that we are building. As the community continues to grow, the needs become increasingly complex. What public safety service delivery looks like today is different than it was even ten years ago. What the mobility needs of the community look like today are different than what was conceivable even five years ago. What economic development looks like in the County’s future is different than it was even last year. But we continue to rethink and plan and transform our organization and our service delivery to remain relevant and responsive. I believe this recommended budget builds momentum for our future.

I want to thank the Board of Supervisors for their continued leadership in setting strategic priorities that keep our community moving forward. I also want to thank the dedicated staff who worked to develop this budget recommendation and who will work over the course of the year to advance the goals of the strategic plan and strengthen the County’s foundation to achieve our vision.

Respectfully submitted,

Jeffrey B. Richardson
County Executive

Strategic Plan







**ALBEMARLE COUNTY, VIRGINIA
STRATEGIC PLAN FY24-28**

WEAVING PLANNING, ENGAGEMENT,
AND ACTION TO BUILD OUR FUTURE

Adopted October 2022

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WHY STRATEGIC PLANNING

Strategic planning is used to set priorities and focus energy and resources to move organizations towards their vision. Albemarle County has used strategic planning for many years to inform policy development and financial decision-making and to achieve the community desires and values articulated in the County's Comprehensive Plan.

The Performance and Strategic Planning division of the County Executive office developed an aligned approach connecting the County's work on long range financial planning, comprehensive planning, to build priorities for this community. Our vision and goals will remain broad and narrow focus on objectives. This big picture thinking allows our services to remain adaptable as our community and environment changes. Specifics about how we will execute the goals and objectives will develop through the annual budget process with dedicated resources and projects aligning across the many functions and services.

HOW THIS PLAN WAS DEVELOPED

Through the summer of 2022 the staff prepared potential goals and objectives based on our current community challenges and opportunities. In August of 2022, the Board of Supervisors provided input and direction around six draft strategic plan goals and connecting objectives. The discussions were upon current services and how we might approach challenges and opportunities differently so that the County government can improve and deliver excellent customer service. Board and community input was gathered again in September and October of 2022 and provided small changes to the draft plan.

The adopted final goals and objectives were adopted by the Board of Supervisors on October 19, 2022. Moving forward, the staff will provide clarity on projects and initiatives that align with these objectives and propose work plans to act upon to deliver progress on these goals.

MISSION, VISION, VALUES

The mission, vision, and values are the cultural DNA of our organization. The mission is our purpose, what we seek to do. Our vision is what we hope to achieve. Our values are the core principles and compass for decision making.

The strategic plan is how our organization will work to advance the mission, achieve the vision, and be guided by the values, over the next five years.

OUR MISSION

To enhance the well-being and quality of life for all community members through the provision of the highest level of public service consistent with the prudent use of public funds.

OUR VISION

Albemarle County envisions a community with the following:

ABUNDANT NATURAL, RURAL, HISTORIC, AND SCENIC RESOURCES

HEALTHY ECOSYSTEMS

ACTIVE AND VIBRANT DEVELOPMENT AREAS

A PHYSICAL ENVIRONMENT THAT SUPPORTS HEALTHY LIFESTYLES

A THRIVING ECONOMY

EXCEPTIONAL EDUCATIONAL OPPORTUNITIES

for present and future generations.

OUR CORE VALUES

Our core values are Community, Integrity, Innovation, Stewardship, and Learning.

We expect diversity, equity, and inclusion to be integrated into how we live our mission. We value our customers and co-workers by always providing honest and fair treatment. We embrace creativity and positive change. We honor our role as stewards of the public trust by managing our natural, human, and financial resources respectfully and responsibly. We encourage and support lifelong learning and personal and professional growth.

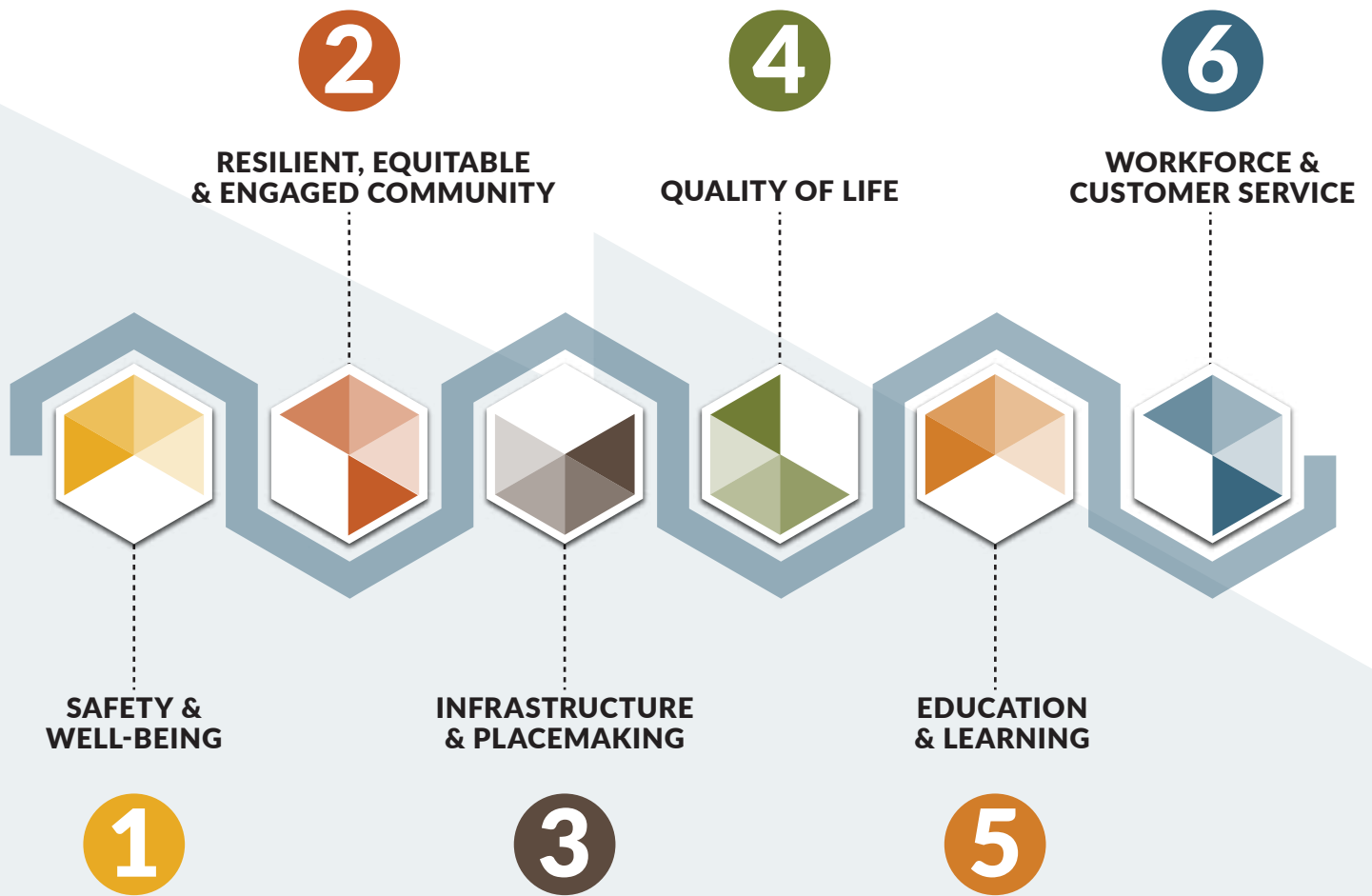


ALBEMARLE COUNTY'S FISCAL YEAR 24-28 STRATEGIC GOALS

The Board of Supervisors sets the policy direction for the future and local government staff implement it through their public service. These efforts are maximized through Board-staff collaboration, guided by the Board of Supervisors' Operating Guidelines for High Quality Governance (page 10) and the Pillars of High Performance (page 9). The following goals have been prioritized to realize the County's vision and to achieve the mission – to enhance the well-being and quality of life for all community members.

The six strategic goals encompass where Albemarle County Government will focus resources to achieve progress in service to our community. The largest expenditure in any local government is in people - our staff - who work daily to provide programs and services aligned to the first five goals.

In the graphic to the right, the blue color that represents workforce and customer service weaves around our goals because investing in our people will have valuable impacts in all of these areas.



HOW WE WILL GET THERE: GOALS & OBJECTIVES

1

SAFETY & WELL-BEING

Nurture a safe and healthy community.

- 1.1 Support community safety through highly responsive services.
- 1.2 Enhance and develop human services initiatives to assist community in accessing existing resources.
- 1.3 Develop County wide public safety long range plan to include emergency preparedness and response.



2

RESILIENT, EQUITABLE & ENGAGED COMMUNITY

Design programs and services that promote an equitable, engaged and climate-resilient community.

- 2.1 Develop tools for integrating climate action and equity into programs and services.
- 2.2 Implement the Climate Action Plan and the Biodiversity Action Plan.
- 2.3 Foster community partnerships and engagement around county priorities.
- 2.4 Implement stream health initiatives.
- 2.5 Identify and mitigate community risk while building, sustaining, and validating the community's capability to respond to and recover from disasters and other natural threats.



3

INFRASTRUCTURE & PLACEMAKING

Invest in infrastructure and amenities that create connection, opportunity, and well-being.

- 3.1 Deploy county-wide communications through broadband programming.
- 3.2 Ensure that long range water and wastewater plans are in alignment with our development goals by partnering with Rivanna Water Sewer Authority and the Albemarle County Service Authority.
- 3.3 Determine the level and extent of services necessary to create a public works department for enhanced maintenance of public rights of way and other infrastructure of public use.
- 3.4 Implement long-range plans to embrace multimodal connectivity.



4

QUALITY OF LIFE

Encourage a vibrant community with economic and recreational opportunities that serve all community members.

- 4.1 Develop AC44 Comprehensive Plan updates and Zoning modernization.
- 4.2 Update Project Enable to include County's role in Economic Development.
- 4.3 Implement Housing Albemarle.
- 4.4 Integrate parks planning with multi-modal transportation planning across the County.
- 4.5 Enhance overall access to parks and recreational opportunities with an emphasis on urban neighborhoods.



5

EDUCATION & LEARNING

Support exceptional educational opportunities.

- 5.1 Collaborate and provide support for the Albemarle County Public Schools Strategic Plan.
- 5.2 Foster partnerships with CATEC, PVCC and UVA to advance our workforce pipeline, economic development, and affordable housing goals.



6

WORKFORCE & CUSTOMER SERVICE

Recruit & retain engaged public servants who provide quality government services to advance our mission.

- 6.1 Implement a total compensation structure that makes us highly competitive compared to other employers.
- 6.2 Implement a comprehensive staff development and wellness program to retain highly qualified staff.
- 6.3 Modernize business processes and technology to transform customer service demands.
- 6.4 Implement office space planning and strategies with a focus on improved customer service, efficiency, and employee wellness.



HOW WE WORK

ALBEMARLE COUNTY'S ORGANIZATIONAL PILLARS OF HIGH PERFORMANCE

We are ONE Organization, Committed to Excellence. We are all stakeholders who share leadership, ownership, and responsibility for the County's vision, mission, core values, and strategic goals. This requires leadership at all levels.

OUR PUBLIC SERVICE COVENANT

We will provide every customer with an experience that is professional, empathetic, and responsive.

OUR LEADERSHIP PHILOSOPHY

We believe that...

people have a desire to engage in meaningful work and want to be valued contributors.

people can and should be trusted.

knowledge should be widely shared to ensure inclusion and learning, and to enable effective problem solving and decision-making.

engaging everyone's creativity, knowledge, and experience will help us take advantage of opportunities and overcome challenges.

those who are closest to the work know best how to direct and improve it and recognize that ideas can come from any person or place.

public service is a worthy calling. It is larger than any single individual and requires a network of committed and talented individuals working together to achieve excellence.

BUSINESS OPERATING PRINCIPLES

Use common practices across the organization.

Organizational needs take precedent over department and individual preference.

Design with the customer need in mind.

Maximize integration and alignment.

Consider life cycle resource needs for new business systems.

Designate clear ownership and accountability.

Provide training, tools, communication, and support.

Collect and evaluate performance measures.

ALBEMARLE COUNTY BOARD OF SUPERVISORS OPERATING GUIDELINES FOR HIGH QUALITY GOVERNANCE

The Board commits to using the following guidelines to ensure high quality governance:

1. The County's strategic priorities will guide the work of the Board and staff and will be supported by a thoughtful priority setting process and cycle.
2. We will honor the expressed will of the majority and respect the concerns of the minority.
3. We ensure that policy decisions and directions to the County Executive are communicated by the entire Board.

Where this is unclear, the County Executive will seek clarification from the Board.

No single member of the Board can provide direction on policy implementation to the County Executive.

4. Board Members do not want their interactions with and requests to staff members to negatively impact staff productivity.

Staff members should use judgment and explain the resources that would be required to respond to Board requests.

If a policy issue is going to affect workload or a policy decision, it should come through the County Executive's office.

5. When a Board Member sends a communication to a staff member, it should be copied to the department director and the appropriate member of the County Executive's Office. Urgent matters will be clearly labeled in the subject line.
6. To assure maximum productivity, the Board should focus on policy-making work and the staff should focus on day- to day operational work and provide progress reports.
7. We are responsible for our districts, the entire County, and the region; therefore, we should give our best efforts to work for the benefit of all.
8. When a Board Member has a concern regarding staff performance, we go directly to the County Executive in a timely manner so that it can be addressed.

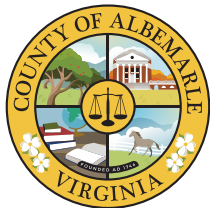
Just as the Strategic Plan will provide guidance to Albemarle County's elected leaders and administration, the initiatives within the plan will also validate the work of other community plans, studies, and future updates to Albemarle County's Comprehensive Plan.

The goals and objectives in this Strategic Plan set the direction our county's future, while helping to create and improve the amenities, educational opportunities, and services that are vital to enhancing our community's vibrancy and quality of life, for everyone.

With the FY24-28 Strategic plan, we are launching Albemarle County's first Strategic Plan Execution Analysis and Reporting (SPEAR) effort to provide accountability and a factual basis for reporting on our execution of the strategic plan. This effort demonstrates the county's commitment to Business Operating Principle #8: Collect and evaluate performance measures. All department leaders provided tangible metrics to track success of departmental goals, up through the broader Strategic Plan goals. SPEAR reports will be produced at the end of each fiscal year.

We thank the Board of Supervisors, our community, and our staff who took part in the development of this plan, and for openly sharing their concerns, ideas, and individual goals for a better community.





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FIVE-YEAR FINANCIAL PLAN

Long-range financial planning is part of the County's adopted financial policies: *"The County will develop and annually update a long-range five-year Financial Plan. The Financial Plan will include a review of revenue trends and expenditures from the prior years' projections of revenues and expenditures, as well as future costs and the financing of the Capital Improvement Plan."*

A long-range financial plan is different from the annual budget in that it emphasizes where the County may be headed at the end of the plan rather than the coming fiscal year. This planning can provide a helpful framework to inform the annual budget to ensure funding recommendations are aligned with County priorities. It also provides a framework to illuminate discussion around questions such as:

- Are the County's operating and capital plans in alignment? For example, if the County starts constructing a new facility in the capital budget, is it able to open and operate it in a future operating budget? Or differently stated, can the decisions being made today be afforded in future years?
- What long-term strategies or policies could be considered to change the long-term trajectory of the financial plan?

Discussions on the FY 25 – 29 Five-Year Financial Plan were preceded by long-range strategic and financial planning meetings with the Board of Supervisors, including:

- On October 4, the Board received an Economic Outlook Report presented by Dr. Sheryl Bailey, Visiting Professor of Practice, Virginia Tech.
- On November 1, the Board received an initial transit analysis report on the services operating in Albemarle County.

Prior to recommendation of the annual budget, the County holds long-range financial planning discussions with the Board of Supervisors, which took place this process on November 15, December 6 in a joint meeting with the School Board, and December 13, 2023.

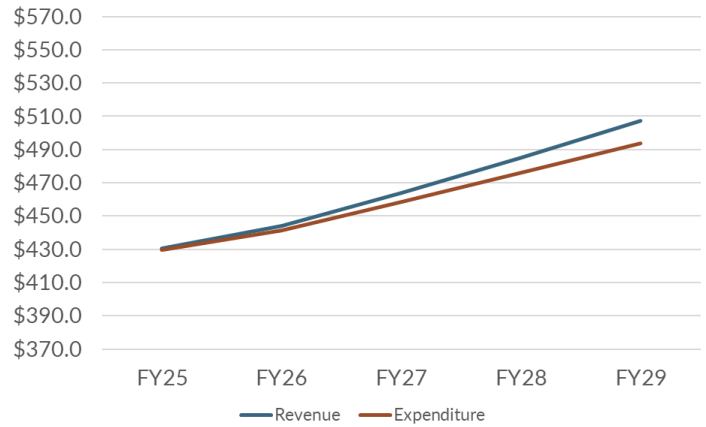
On November 15, the Board held the first Five-Year Financial Plan work session that focused on County Government services. The intended outcomes of that meeting were to inform the Board on long-range planning assumptions and the proposed plan's alignment with the Strategic Plan and for the Board to provide initial feedback on the financial plan.

At the November 15 work session, staff presented the Board with three different scenarios. All three scenarios include an updated revenue picture that considered additional data on year-to-date performance and these conclusions from the County's Economic Outlook Report:

- Albemarle's economy is strong and generally follows state & national trends
- National economy is cooling compared to the rebound from the pandemic recession
- It is *"...prudent for Albemarle County to likewise anticipate a continued economic cooling given its history of generally following state and national economic trends."*

The first scenario is a balanced in all five years of the plan and funds only mandates and obligations including, but not limited to:

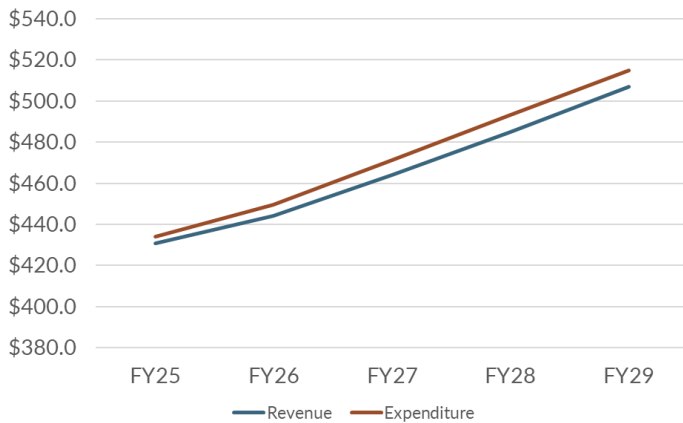
- Funding to capital, debt, and school operations by formula
- City revenue sharing agreement
- Operating impacts of capital projects
- Picking up ongoing costs of FEMA grants



Percentage Gap	0.2%	0.6%	1.2%	1.8%	2.7%
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In the next two scenarios, expenditures were projected to exceed revenues in all years of the plan. Projections are developed using the best information available at the time with the understanding they will continue to be updated in the annual budget development process and subsequent financial plans. In addition to the mandates and obligations funded in the first scenario, examples of notable assumptions included:

- Aligning expenditure assumptions in the operating and capital budgets to the Board of Supervisor’s six strategic goals areas and related objectives.
- Positions to support increased service demands to maintain service levels.



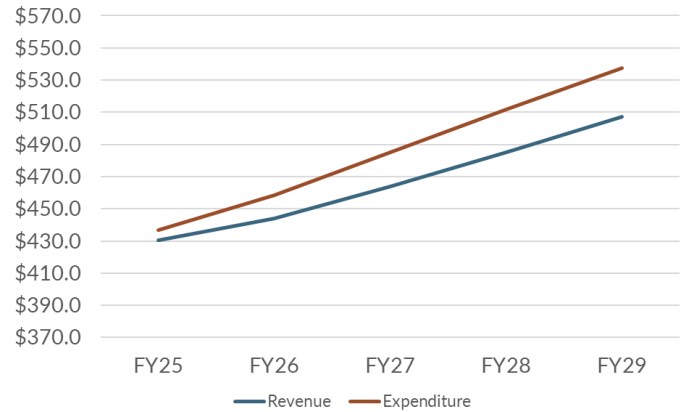
Scenario two added:

- Board supported Strategic Plan alignment
- Inflationary-based compensation strategies
- Position growth below per capita ratio

Percentage Gap	(0.8%)	(1.3%)	(1.5%)	(1.7%)	(1.6%)
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Scenario three included:

- Market-based compensation strategies
- Fire/Rescue long range planning
- Maintaining full-time equivalent (FTE) per capita ratio

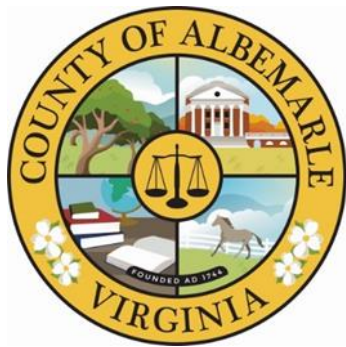


Percentage Gap	(1.5%)	(3.2%)	(4.6%)	(5.5%)	(6.0%)
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On December 6, the Board held a joint Five-Year Financial Plan work session with the School Board. This meeting was held to achieve these desired outcomes:

- Understanding of Health Fund strategies: Staff presented an overview of the County’s self-insured Medical Plan and its various components; the state of the Health Fund, including claims experience since the pandemic; and strategies underway to meet our current challenges.
- An understanding of how the County arrived at the present Capital Improvement Plan (CIP) and an update on the FY 25 – 29 CIP: Staff presented an overview of 20 years of capital budgets, trends, and takeaways, and a recap of the FY 24 – 28 CIP. Staff then provided the County’s assumptions and approach to development of the FY 25 – 29 CIP:
 - Starting point is the balanced FY 24 – 28 CIP
 - Update financial assumptions such as project costs and project timing
 - Consider the School Board’s needs-based request
 - To the extent possible, include new projects guided by the Strategic Plan.
- Understanding of School Board requested needs: Albemarle County Public Schools presented and responded to questions on topics such as how the Public Schools’ CIP request was prepared, data around school capacity and conditions, and the scope and timing of proposed projects.
- County government projects were presented in alignment with the County’s Strategic Plan
- Discussion of strategies and next steps: Staff presented a review of the County’s debt capacity according to its adopted Financial Management Policies and what would be considered if additional projects were to be added to the CIP. Staff also communicated the annual budget calendar and examples of possible Board strategies to increase CIP revenues, should the Board choose to pursue them.

At the December 15, 2023 meeting, staff provided information and received direction from the Board on the Real Estate Tax Relief for the Elderly & Disabled Program. Additionally, the Board received an update on the Albemarle County Fire Rescue Strategic Outlook & Needs Assessment.



Budget Process & Policies





THE BUDGET PROCESS

PURPOSE OF BUDGETING

The primary purpose of budgeting is to formally convert Albemarle County's long-range plans and policies into current year services and programs. The budget provides detailed financial information on the costs of services and the expected revenues for the upcoming fiscal year. It provides a framework for setting priorities for services in the upcoming years to meet the needs and requirements of our community. The budget process also provides a forum for reviewing progress made in the current year and the levels of service provided by County government.

PUBLISHED BUDGET DOCUMENTS

Each year, the County of Albemarle publishes a variety of documents that detail the financial and operational plans for the upcoming fiscal year. Following is a brief description of each of the documents:

- The **Superintendent's Draft Funding Request** is the original request from the Public School system. This document includes the School Fund and School Special Revenue Funds budgets.
- The **School Board's Funding Request** is developed by the School Board after a series of work sessions and a public hearing.
- The **County Executive's Recommended Budget** contains summary information on the Total County Budget, which includes the General Fund, Other County Government Funds, School Fund, School Special Revenue Funds, Capital Funds, and Debt Service Funds. This document provides detailed information on the General Fund, Other County Government Funds, Debt Service, and Capital Funds. Detailed information on the School Fund and School Special Revenue Funds are found in other documents as noted in this section.
- The **Board of Supervisors' Adopted Budget** is developed by the Board of Supervisors after a series of work sessions and public hearings. This document reflects any changes made by the Board of Supervisors to the County Executive's Recommended Budget.
- The **School Board's Adopted Budget** is the final approved budget for the Albemarle County Public Schools.

STATE REQUIREMENTS

Requirements for Budget Adoption

The Commonwealth of Virginia requires all localities to meet certain budget guidelines, as outlined in Sections 15.2-2500 to 15.2-2513 of the Code of Virginia (1950), as amended. Among these requirements are:

- All localities within Virginia must have a fiscal year beginning on July 1 and ending on June 30.
- Localities must approve a balanced budget. A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year.
- The Board of Supervisors must approve the budget and set the tax rate by July 1 of each year. The adoption of the tax rate requires the Board to hold a public hearing and to advertise this hearing no less than 7 days in advance if the reassessment would result in an increase of one percent or more in the total real property tax levied compared to the prior year's tax levies.
- The public hearing on the budget shall be held at least seven days prior to the approval of the budget.
- The Board of Supervisors shall prepare and approve an annual budget for educational purposes by May 15 or within 30 days of the receipt by the county or municipality of the estimates of state funds, whichever shall later occur.
- In no event, including school system budgets, shall such preparation, publication, and approval be deemed to be an appropriation. No money shall be paid out or become available to be paid out for any contemplated expenditure unless and until there has first been made an annual, semiannual, quarterly, or

monthly appropriation for such contemplated expenditure by the governing body, except that funds appropriated in a county having adopted the county executive form of government for multiyear capital projects and outstanding grants may be carried over from year to year without being reappropriated.

- The appropriation of funds takes place prior to July 1 of each year.

Requirements for Budget Amendment

The process by which the operating budget may be amended is governed by Section 15.2-2507 of the State Code. Any locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing once in a newspaper having general circulation in that locality at least seven days prior to the meeting date. The notice shall state the governing body's intent to amend the budget and include a brief synopsis of the proposed budget amendment. The Board of Supervisors may adopt the amendment at the advertised meeting, after first providing a public hearing during the meeting on the proposed budget amendment. Amendments of less than one percent of the total revenue also must be approved by the Board of Supervisors, although no public hearing is required. Appropriations lapse at the end of each fiscal year (June 30) for all funds.

Requirements for Financial Records

The County's financial records are audited each year by a firm of independent certified public accountants in accordance with the Government Accounting Standards Board (GASB). The single audit is required under the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Circular A-133, [Audits of State and Local Governments](#). Copies of the annual financial audit are available on the County website at www.albemarle.org or upon request from the Department of Finance & Budget.

PUBLIC PARTICIPATION

Each year, the County develops a schedule of events that describes the dates of public and Board of Supervisors participation in the budget process. The Board is asked to approve the budget process schedule in order to establish firm dates for meetings and provide the public with as much notice as possible. Budget information can be found on the County website, www.albemarle.org. The Office of Management and Budget (OMB) can be contacted by calling (434) 872-4516 from 8:00 am – 5:00 pm Monday to Friday or via email at budget@albemarle.org.

BUDGET CALENDAR

The County's budget schedule begins in the fall with initial data gathering for updates to revenue and expenditure projections. County government departments submit baseline budget analyses and requests to the OMB and meet with OMB staff to clarify any questions on baseline budget submissions.

Staff then reviews department and agency requests, develops budget-related inquiries, and updates revenues. Using guidance provided by the Board of Supervisors and the results of discussions with department staff, the OMB staff develop specific recommendations for a balanced budget with the County Executive's Office. By early February, the County Executive makes decisions on the budget recommendations and staff prepares the County Executive's Recommended Budget document. The budget is presented to the Board of Supervisors and a public hearing on the County Executive's recommendation is held.

After the public hearing, the Board holds work sessions to conduct a review of each area of the budget and to propose specific changes to the County Executive's Recommended Budget. After budget changes are agreed upon for the Board of Supervisors' Proposed Budget, a public hearing on the Proposed Budget and a public

hearing on the proposed tax rate is held. The Board then sets the tax levy for the calendar year and adopts the operating and capital budget. The budget is legally enacted through passage of a Resolution of Appropriation prior to July 1.

Once the budget is appropriated, it becomes the legal basis for spending funds to accomplish the programs of each department of the County during the fiscal year. No department or agency may spend in excess of the appropriated amounts. Financial and programmatic monitoring of departmental activities occurs throughout the year to ensure conformity with the adopted budget. The Chief Financial Officer is authorized to transfer budgeted amounts between compensation and other operating expenses groups and between divisions within a department. Transfers between expenditure accounts in different departments or funds must be approved by the Board of Supervisors or as described otherwise in the Resolution of Appropriation. Procedures governing amendments to the adopted operating budget are described on the previous page.

BUDGET CALENDAR

July 2023	
19 (Wed.)	Community Non-Profit Process Modifications
August 2023	
16 (Wed.)	Approval of FY 25 Budget Calendar
October 2023	
4 (Wed.)	Economic Outlook Report
18 (Wed.)	Transit Work Session
November 2023	
15 (Wed.)	Long-Range Financial Planning – Initial Assumptions and Overview, Connection to Strategic Plan
December 2023	
6 (Wed.)	Long-Range Financial Planning – Joint meeting with School Board for Capital Improvements Plan (CIP)
13 (Wed.)	Long-Range Financial Planning – To include Tax Relief for the Elderly and Disabled Program
February 2024	
21 (Wed.)	County Executive’s presentation to Board – Recommended Budget and CIP
28 (Wed.)	Public Hearing on County Executive’s Recommended Budget and CIP
March 2024	
06 (Wed.)	Work Session #1
11 (Mon.)	Work Session #2 – School Board funding request and CIP
13 (Wed.)	Work Session #3
14 (Thur.)	School Board approves Public Schools budget request
25 (Mon.)	Work Session #4 – Board proposes budget and sets maximum tax rate for advertisement
27 (Wed.)	If needed - Work Session #5
April 2024	
Week of 1-5	Spring Break
10 (Wed.)	If needed - Work Session #6
17 (Wed.)	Public Hearing on Board’s Proposed Budget
24 (Wed.)	Public Hearing on the CY 24 tax rate
25 (Thur.)	School Board adopts Public Schools Final budget
May 2024	
1 (Wed.)	Board approves and appropriates FY 25 Budget and sets tax rate

FUND STRUCTURE

The budget of the County is organized on the basis of fund classifications, each of which is considered to be a separate accounting and reporting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses. There are three major types of funds:

1) GOVERNMENTAL FUND TYPES

Governmental funds account for the expendable financial resources, other than those accounted for in Proprietary and Fiduciary Funds. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than upon net income determination. The individual Governmental Funds are:

- The **General Fund** accounts for all revenues and expenditures applicable to the general operations of the County that are not accounted for in other funds. The General Fund is the main operating account of the County and therefore, the largest of the governmental funds. This fund includes most traditional County government programs such as police, libraries, parks, human services, etc. The General Fund also includes transfer payments to the following funds: Public Schools operations, Debt Service, and the Capital Budget.
- The **School Fund** reflects revenues and expenditures related to the operation of the County's public school system. The primary sources of revenue, exclusive of transfers from the General Fund, are Basic Aid Standards of Quality funding and sales tax from the Commonwealth. Major expenditures include instructional costs and transportation.
- **School Special Revenue Funds** are separate funds that are used for limited expenditures due to legal or regulatory provisions. These funds require minimal transfers from the School Fund and are primarily funded by federal and state categorical funds, fees, and grants. Examples of these funds are the Food Services Fund and the Community Education Fund.
- **Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than those dedicated to the General Fund) that are legally restricted to expenditures for specific purposes. Special Revenue Funds include state/federal grant funds, Children's Services Act, and the Tourism Fund.
- The **Debt Service Fund** accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related charges. Debt service expenditures are funded by transfers from the General Fund and other sources.
- The **Capital Funds** account for financial resources used for the acquisition, construction or maintenance of capital facilities and consist of the County Government Capital Improvement Fund, the Public Schools Capital Improvement Fund, and the Water Resources Capital Improvement Fund. Funding for capital projects is derived from various sources such as borrowed funds, transfers from the General Fund and School Fund, and other federal, state, and local revenues.

2) FIDUCIARY FUNDS (TRUST AND AGENCY FUNDS)

These funds account for assets held by the County in a trustee or custodial capacity on behalf of others. Fiduciary Funds include non-expendable trust funds, such as the McIntire Trust Fund, held by the government under the terms of a formal trust agreement; and agency funds, such as the Natural Heritage Committee Fund, which are used to account for assets that the County holds for others in an agency (custodial) capacity.

3) PROPRIETARY FUNDS

Proprietary Funds account for operations that are financed in a manner similar to private business enterprises. The Proprietary Funds utilize the accrual basis of accounting where the measurement focus is upon determination of net income, financial position, and changes in financial position. Proprietary Funds consist of Internal Service Funds.

WHICH FUNDS ARE INCLUDED IN THIS BUDGET DOCUMENT?

The County's budget document primarily addresses budgets for County government operations and of the General Fund, along with a summary of the debt service and capital funds. The operating budget document includes several special revenue funds and other funds that receive transfers to and from the operating budget, including the Tourism Fund, the Children's Services Act (CSA) Fund, and Commonwealth's Attorney Commission Fund. The County's capital budget is also included in the document. An itemized and complete financial balance sheet for the County as well as a comprehensive statement of revenue disbursements, liabilities, reserves, and surplus or deficit of all funds subject to appropriation are contained in the Annual Financial Report, published separately by the Department of Finance & Budget. Other special revenue funds, internal service funds, and trust and agency funds are summarized in the County's annual financial report.

The details of the Public Schools Operating (School Fund) and School Special Revenue Funds budgets are not included in this document since the Public Schools produces its own document which describes these programs. Copies of the School Budget document are available from the County Superintendent of Schools and the information is also available online on the Public Schools' website, <https://www.k12albemarle.org/>.

BASIS OF BUDGETING & ACCOUNTING

Budgets for all funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to governmental units.

Governmental Funds utilize the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available to finance operations during the year; expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectable amounts. Taxes collected during the year and taxes due on June 30, collected within 45 days after that date, are recognized as revenue. Property taxes not collected within 45 days after year-end are reflected as deferred revenues. Sales and utility taxes, which are collected by the State or utilities and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the State or utility, which is generally 30 to 60 days preceding receipt by the County. Licenses, permits, fines, and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state, and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants, such as entitlement programs, are recognized in the period to which the grant applies.

Compensated absences are recorded as a general long-term obligation when incurred and recorded as an expenditure of the appropriate fund when paid. Interest on general long-term debt is recognized when due except for the amount due on July 1, which is accrued.

MAJOR CATEGORIES OF EXPENDITURES

The County Government budget is divided into seven major organizational areas: Administration; Judicial; Public Safety; Public Works; Health and Welfare; Parks, Recreation and Culture; and Community Development.

The **Administration** organizational area provides for County policy direction and management through the Board of Supervisors and Executive Leadership; information technology and technology support through the Information Technology Department; legal advice from the County Attorney; personnel and organizational development functions from Human Resources; real estate assessment, payroll, accounting, tax assessment/collection, procurement, treasury management, budgeting, grants, and risk management for the County from the Department of Finance & Budget; and voter registration by the Department of Voter Registration and Elections.

The **Judicial** area includes all court-related services ranging from the serving of warrants to prosecution of crimes, as well as court operations. Funding is provided to support each of the local courts including the Circuit Court, the General District Court, and the Juvenile and Domestic Relations District Court. The Clerk of the Court, the Commonwealth's Attorney, and the Sheriff are also funded in this organizational area. This area also includes the Public Defender's Office and the Magistrate.

Public Safety includes all police services such as patrol, investigations, and animal control through the County Police Department; fire rescue services such as emergency fire rescue services provided by the County Department of Fire Rescue and the volunteer fire companies and rescue squads; Emergency Communications, the Juvenile Detention Center, the Regional Jail, and funding for other local public safety-related agencies, such as the Society for the Prevention of Cruelty to Animals (SPCA).

Public Works includes the Facilities and Environmental Services (FES) Department which provides maintenance of County buildings, custodial services, operation of the copy center, support of the solid waste and recycling program, and storm water management. In addition, the FES Department includes a Facilities Planning and Construction division, which oversees all County government capital projects. This organizational area also includes the Rivanna Solid Waste Authority and water resources-related community agencies.

The **Health and Welfare** organizational area includes Health and Human Services, which includes: the Department of Social Services, Office of Human Services, Office of Housing, Office of Equity & Inclusion, and the Broadband Accessibility & Affordability Office. Also included in this organizational area are the Health District which provides local public health services, the Region Ten Community Services Board, and funding for many local human service agencies. The services provided include oversight and implementation of state and federal social programs, the provision of mental health services, outreach services, services for the elderly, and funding for other local social benefits.

The **Parks, Recreation, and Cultural** organizational area includes the Parks and Recreation Department, the regional library, and funding for various local cultural and recreational agencies. The services provided include County park operations and maintenance, summer swimming programs, community centers, teen programs, and resources for local agencies such as the Charlottesville Albemarle Convention and Visitors Bureau, and the Virginia Film Festival.

The final organizational area is **Community Development** which includes the following programs: Community Development Administration, Planning, Zoning, Engineering, Inspections, and Economic Development Office. In addition, Virginia Cooperative Extension Service, and transit agencies such as the Charlottesville Area Transit (CAT) and Jaunt fall under this organizational area.

FINANCIAL MANAGEMENT POLICIES

STATEMENT OF PURPOSE

The County of Albemarle has a responsibility to its taxpayers to account for public funds, to manage its finances wisely, and to allocate its resources efficiently, effectively, and equitably, in order to provide the services desired by the public. The primary objective of establishing Financial Management Policies is to provide a framework wherein sound financial decisions may be made for the long-term betterment and stability of Albemarle County.

POLICY GOALS

A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. An effective fiscal policy should:

- Insulate the County from fiscal crises;
- Enhance the County's ability to obtain short-term and long-term financial credit by helping to achieve the highest credit rating and bond rating possible;
- Promote long-term financial stability by establishing clear and consistent guidelines;
- Provide the total financial picture of the County rather than concentrating on single issue areas;
- Provide a link between long-range financial planning and current operations; and
- Provide a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

OPERATING BUDGET POLICIES

The annual budget will be prepared consistent with requirements established by the Virginia Code, guidelines established by the Government Finance Officers Association (GFOA) and in accordance with budgeting best practices.

The budget must be structured so that the Board and the public can understand the relationship between revenues, expenditures, and the achievement of service objectives.

The budget will be structurally balanced, where ongoing revenues equal or exceed ongoing expenditures. The goal of the County is to fund all recurring expenditures with ongoing revenues, not one-time revenues.

The County will develop and annually update a long-range five-year Financial Plan. The Financial Plan will include a review of revenue trends and expenditures from the prior years' projections of revenues and expenditures, as well as future costs and the financing of the Capital Improvement Plan.

When revenue shortfalls are anticipated in a fiscal year, spending during that fiscal year must be reduced sufficiently to offset the projected revenue shortfalls.

The County shares the increase or decrease in available shared revenues among the County Government and Public Schools operating, debt service, and capital budgets.

- When developing the budget, the County calculates the increase or decrease in General Fund local tax and State non-categorical aid revenues.
- This amount is adjusted for changes in expenses that reduce available shared revenue: City of Charlottesville revenue sharing, Tax Relief programs, Economic Development Authority tax-related performance agreements, and the designated transfer to the Water Resources Fund.

- The remaining amount is allocated 54% to the Public Schools operating budget, 36% to the County Government operating budget, and 10% for the joint County Government and Public Schools debt service and capital budgets.

This guideline may be reviewed annually with Board of Supervisors approval.

The operating budget preparation process is conducted to allow decisions to be made regarding anticipated resource levels and expenditure requirements for the levels and types of services to be provided in the upcoming fiscal year.

The County Government operating budget is approved and appropriated by the County Board of Supervisors. Each year the County Board of Supervisors' annual resolution of appropriations dictates the level of appropriation authority for all funds. Total expenditures cannot exceed total appropriations of any department within the General Fund. The annual resolution of appropriations will also establish how the budget may be amended. The Board of Supervisors appropriates Public Schools funding in accordance with Virginia Code § 22.1-115.

The Board of Supervisors will adopt and appropriate the budget in accordance with Virginia Code requirements and the Board of Supervisors' annual budget calendar.

The County will annually seek the GFOA Distinguished Budget Presentation Award.

CAPITAL BUDGET AND ASSET POLICIES

The County will approve a one-year capital budget, which is the first year of the Capital Improvement Plan.

County Government will collaborate with the Public Schools and Planning Commission regarding the development and coordination of the capital budget and Capital Improvement Plan. The processes and procedures related to this collaboration, whether joint Board meetings, designated committees, or other activities will be determined as part of the annual budget calendar or as otherwise directed by the Board of Supervisors.

The County will coordinate the development of the capital budget with the development of the operating budget so that future operating costs, including annual debt service associated with new capital projects, will be projected and included in operating budget forecasts.

The County believes in funding an appropriate portion of its capital improvements on a cash basis to provide budgetary flexibility, to support those capital expenses not eligible for debt financing, and to reflect useful life considerations. The appropriate level and funding goal of ongoing and one-time cash provided to the capital budget in a fiscal year will be determined in the context of the budget processes.

Financing plans for the five-year capital program will be developed based upon a five-year forecast of revenues and expenditures.

The County maintains a capital assets inventory and estimates remaining useful life and replacement costs.

The County will maintain a system for maintenance, replacement, and enhancement of the County Government's and Public Schools' physical plant. This system will protect the County's capital investment and minimize future maintenance and replacement costs:

- The operating budget will provide for minor and preventive maintenance;

- Within the Capital Improvement Plan, the County will maintain a capital plant and equipment maintenance/replacement schedule, which will provide a five-year estimate of the funds necessary to provide for the structural, site, major mechanical/electrical rehabilitation, or replacement of the County Government's and Public Schools' plant.

DEBT POLICIES

The County will not fund current operations from the proceeds of borrowed funds.

The County's debt offering documents will provide full and complete public disclosure of financial condition and operating results and other pertinent credit information in compliance with municipal finance industry standards for similar issues.

Recognizing the importance of long-term financial obligations, including total tax-supported debt, lease, and financing payments, to its overall financial condition, the County will set target debt ratios, which will be calculated annually and published as part of the budget and bond issuance processes

- Total long-term obligations, as defined above, as a percentage of the estimated market value of taxable property should not exceed 2%; and
- The ratio of debt service expenditures to General Fund and School Fund revenues, less General Fund transfers to the School Fund, should not exceed 10%.

The County intends to maintain a 10-year payout ratio at or above 60% at the end of each adopted five-year Capital Improvement Plan for tax-supported debt and lease payments. When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects.

The County will not entertain the use of derivatives as a method of financing debt unless and until such time as the Board of Supervisors adopts a specific derivatives-related policy.

REVENUE POLICIES

Re-assessment of real property will be made every year and will be performed in accordance with Generally Accepted Appraisal Practices and guidelines established by the International Association of Assessing Officers (IAAO).

The County will maintain sound appraisal procedures to keep property values current. The County's goal is to achieve a 100% median assessment to sales ratio using valid sales from the calendar year prior to the tax year in question. This percentage varies from the Virginia State ratio study analysis that uses sales within the year after the assessment is determined.

The County will maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any one year. To the extent possible, the County shall attempt to decrease its dependency on real estate taxes to finance the County's operating budget.

The County will project its annual revenues and generate its five-year forecasts by using an objective, analytical process that is consistent with Government Finance Officers Association (GFOA) best practices.

The County will monitor all taxes to ensure that they are equitably administered and that collections are timely and accurate.

The County will follow an aggressive policy of collecting tax revenues. The annual level of collected current property taxes should be at least 96%, unless caused by conditions beyond the County's control.

The County will, where possible, institute user fees and charges for specialized County programs and services based on benefits, and/or privileges granted by the County or based on the cost of a particular service. Rates will be established to recover operational as well as capital or debt service costs and considering the equitable access to services with a goal to review user fee charges at least every three years.

Local tax dollars will not be used to make up for losses of inter-governmental aid without first reviewing the program and its merits as a budgetary increment.

PROCUREMENT POLICIES

The County will adhere to the procurement policies articulated in the County's Purchasing Manual which is informed by the Virginia Public Procurement Act.

Contractual consolidated banking services will be reviewed regularly and procured in accordance with the Virginia Public Procurement Act.

INVESTMENT POLICIES

The County will invest County revenue in accordance with the County's Investment Policy Document, which is overseen by a staff investment committee, to maximize the rate of return while maintaining a low level of risk. The County will invest in conformance with the Virginia Security for Public Deposits Act and all other applicable laws and regulations.

The County will conduct an analysis of cash flow needs at least on an annual basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.

The Chief Financial Officer shall maintain a system of internal controls for investments, which shall be documented in writing and subject to review by the County's independent auditor.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The County will establish and maintain a high standard of internal controls and accounting practices in conformance with the Uniform Financial Reporting Manual of Virginia and Generally Accepted Accounting Principles (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board.

An independent firm of certified public accountants will perform an annual financial and compliance audit according to generally accepted auditing standards; Government Auditing Standards issued by the Comptroller General of the United States; and Specifications for Audit of Counties, Cities and Towns issued by the Auditor of Public Accounts of the Commonwealth of Virginia. The County will hold a request for proposal process for audit services every five-years.

The County will maintain an audit committee comprised of the County Executive, or designee, the Superintendent of Schools, or designee, the Chief Financial Officer, two Board of Supervisors members and one School Board member. The committee's responsibility will be to review the financial statements and results of the independent audit and to communicate those results to the Board of Supervisors.

The County will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting.

The County will provide the Board of Supervisors with quarterly General Fund and School Fund financial reports.

FUND BALANCE OR RESERVE POLICIES

The fund balance is built over years from savings to provide the County with working capital to enable it to finance unforeseen emergencies without borrowing. The County will maintain a fund balance for cash liquidity purposes that will provide sufficient cash flow to minimize the possibility of short-term tax anticipation borrowing.

At the close of each fiscal year, the unassigned General Fund's fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund, less the General Fund transfer to the School Fund.

The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to finance current operations. If circumstances require the use of the unassigned fund balance that causes the balance to fall to a point below the 10% target level, the County will develop a plan during the annual budget adoption process to replenish the unrestricted fund balance to the 10% target level as quickly as reasonably possible.

In addition to maintaining the 10% target level as described above, at the close of each fiscal year, a target amount equal to 2% of the County's total operating revenues, which includes the General Fund plus the School Fund, less the General Fund transfer to the School Fund, shall be reserved as an unassigned Budget Stabilization Reserve. The Budget Stabilization Reserve is intended to be among the strategies available in a difficult budget year or unanticipated situation. This reserve may be used from time to time as necessary to meet unanticipated one-time emergencies and unanticipated expenditures required to pay costs necessary to maintain the quality or level of current services or to smooth/offset revenue fluctuations occurring within a fiscal year. The Budget Stabilization Reserve is not meant to be an ongoing source of funding for the operating budget and balances utilized should be replenished as quickly as reasonably possible.

The Board of Supervisors may appropriate funds in excess of the unassigned 10% General Fund's fund balance policy level and the Budget Stabilization Reserve to the Capital Improvement Plan in support of "pay-as-you-go" funding; or for other one-time uses. Appropriations to the Capital Improvement Plan are intended to provide flexibility in meeting debt service and capital requirements and to mitigate tax rate increases related to future capital projects

At the close of each fiscal year before the County's audit is complete, all non-appropriated School Operating Fund's fund balance will be transferred into the General Fund-School Reserve Fund. The Board of Supervisors will maintain in the General Fund-School Reserve Fund an amount not greater than 2% of the current year's Public Schools adopted operating revenues. These funds will be available for Public Schools' purposes subject to appropriation by the Board of Supervisors. The Board of Supervisors will transfer any funds in excess of that 2% to the CIP on an annual basis unless otherwise determined by the Board of Supervisors.

The County will also establish targeted fund balances for other County funds, such as the Healthcare Fund and the Children's Services Act Fund (CSA), to meet cash flow needs and to address unexpected expenditure or revenue shortfalls.

GRANTS POLICIES

The County shall seek to obtain grants that are consistent with County priorities.

The County will review and update the Grants Administrative Policy on a regular basis, and departments shall follow the procedures contained therein. The purpose of the Grants Administrative Policy is to ensure the efficient administration, operation, and financial management of grant programs, including related systems, internal controls, sub-recipient monitoring, communications, reporting, and auditing.

Before applying for or accepting either state or federal funding, the County will assess the merits of the program as if it were to be funded with local dollars. No grant will be accepted that will incur management and reporting costs greater than the grant and the County will work with Grantees to fully offset administrative costs when possible.

The County will attempt to recover all allowable costs – direct and indirect – associated with the administration and implementation of programs funded through inter-governmental aid. In the case of state and federally mandated programs, the County will attempt to obtain full funding for the service from the governmental entity requiring that the service be provided.

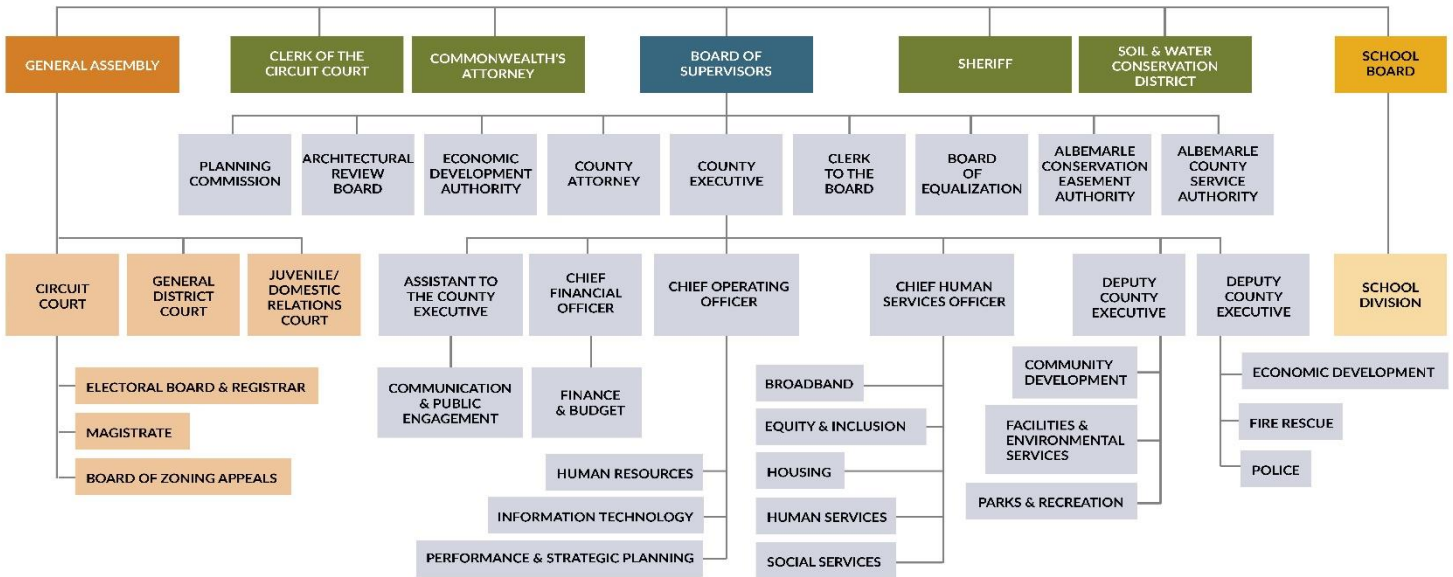
Policies Adopted: October 5, 1994 Amended: October 11, 2000; August 1, 2012; March 13, 2013; September 6, 2017, November 1, 2017, January 6, 2021, and September 7, 2022.

ORGANIZATION CHART



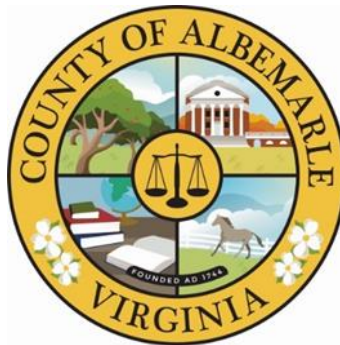
County of Albemarle
ORGANIZATIONAL CHART

VOTERS OF
ALBEMARLE COUNTY



Budget Summary





BUDGET SUMMARY

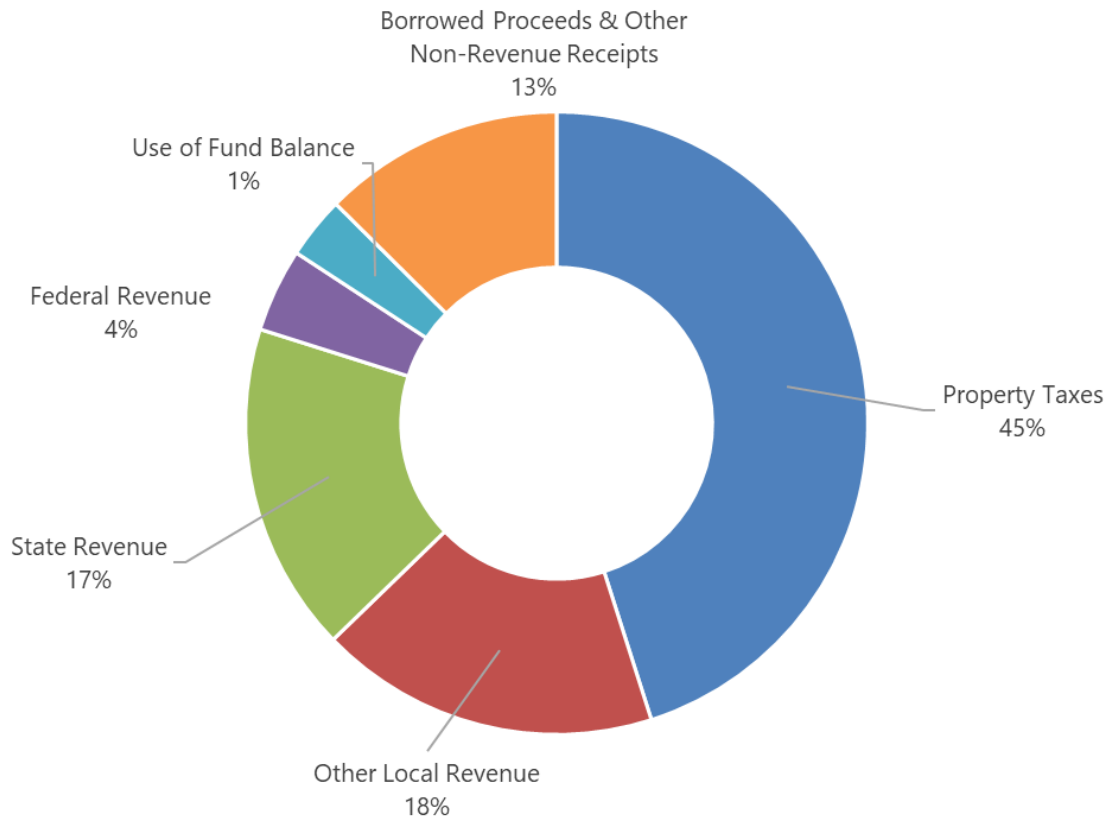
This section of the budget provides summary information about all funds included in the County's Total Budget:

- General Fund
- Other Funds (County Government)
- School Fund
- Special Revenue Funds (Public Schools)
- Capital Projects Funds
- Debt Service Funds

Details for these funds can be found throughout this document. Additional information on the School Fund and School Special Revenue Funds are contained in separate documents published by the Public Schools.

TOTAL COUNTY REVENUES

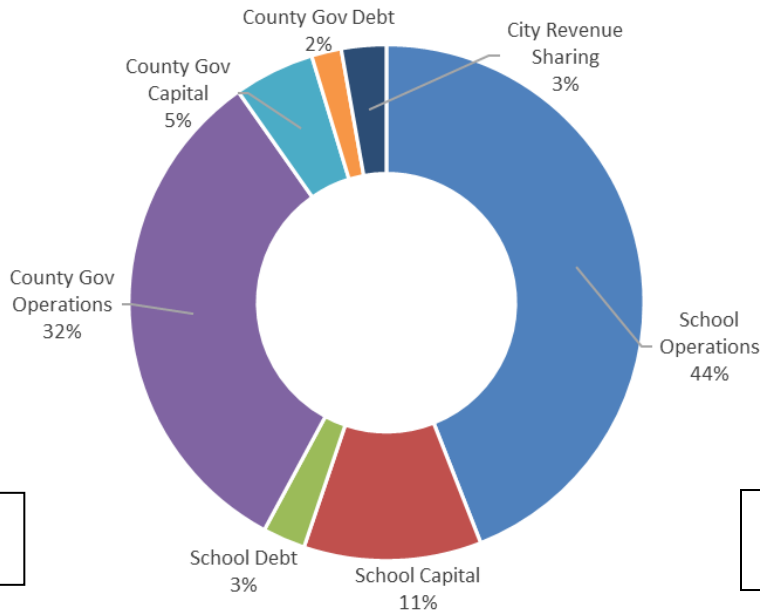
FY 25 Recommended Revenues
\$629,054,446



	FY 23 Actual	FY 24 Adopted	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
				\$ Change	% Change
Property Taxes	\$256,942,007	\$271,201,989	\$283,548,675	\$12,346,686	4.6%
Other Local Revenue	104,116,769	105,003,660	111,265,472	\$6,261,812	6.0%
State Revenue	109,554,830	113,739,860	107,677,011	(\$6,062,849)	-5.3%
Federal Revenue	29,598,773	27,526,448	27,310,110	(\$216,338)	-0.8%
Use of Fund Balance	0	4,339,003	20,249,070	\$15,910,067	366.7%
Borrowed Proceeds & Other Non-Revenue Receipts	858,445	32,979,076	79,004,108	\$46,025,032	139.6%
Total - All Funds	\$501,070,825	\$554,790,036	\$629,054,446	\$74,264,410	13.4%

TOTAL COUNTY EXPENDITURES

FY 25 Recommended Expenditures*
\$629,054,446



Total County Government: 39%

Total Public Schools: 58%

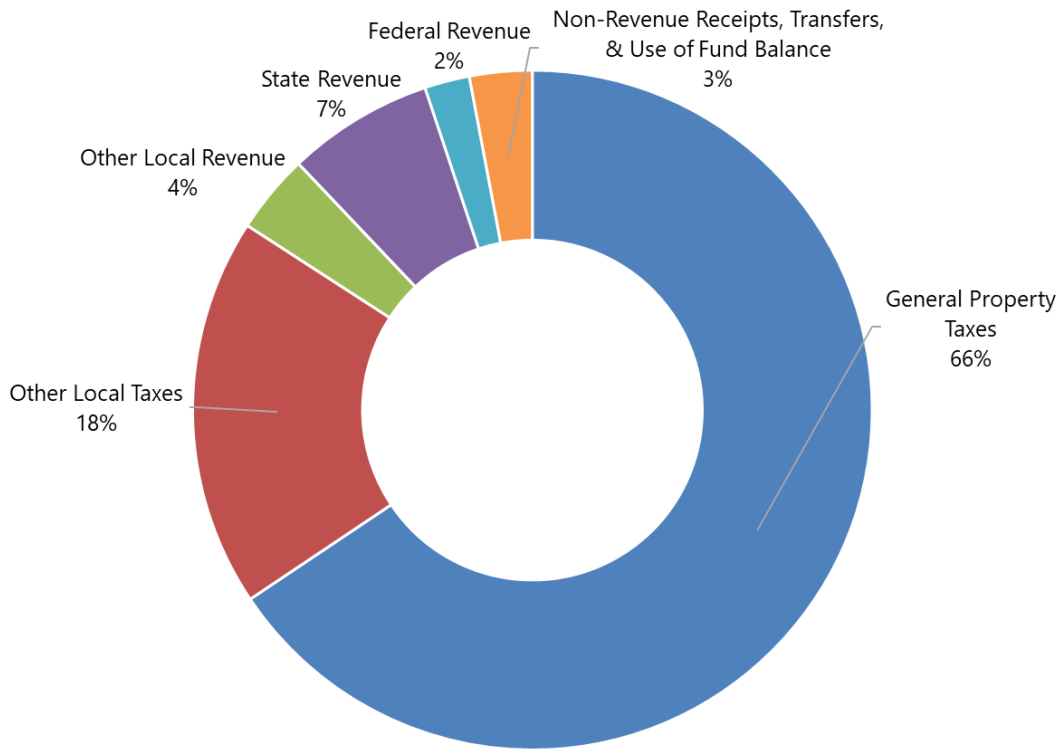
	FY 23 Actual	FY 24 Adopted	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Expenditures					
County Govt Operations	\$128,514,843	\$158,269,669	\$173,399,402	\$15,129,733	9.6%
Other County Govt Funds	27,196,777	27,561,204	30,234,923	\$2,673,719	9.7%
County Govt Debt Service	7,113,321	7,637,581	11,769,605	\$4,132,024	54.1%
Subtotal, Gen Govt	162,824,941	193,468,454	215,403,930	\$21,935,476	11.3%
School Operations	227,102,279	250,257,528	250,568,327	\$310,799	0.1%
School Special Revenue	28,410,810	30,289,513	26,477,695	(\$3,811,818)	-12.6%
School Debt Service	16,220,565	16,829,918	16,823,405	(\$6,513)	0.0%
Subtotal, Schools	271,733,655	297,376,959	293,869,427	(\$3,507,532)	-1.2%
Subtotal - Operating	\$434,558,596	\$490,845,413	\$509,273,357	\$18,427,944	3.8%
County Government Capital	21,493,449	25,559,546	31,870,909	\$6,311,363	24.7%
School Capital	22,499,200	22,669,337	70,149,452	\$47,480,115	209.4%
Subtotal - Capital	\$43,992,649	\$48,228,883	\$102,020,361	\$53,791,478	111.5%
Revenue Sharing	15,545,227	15,715,740	17,760,728	\$2,044,988	13.0%
Total - All Funds	\$494,096,472	\$554,790,036	\$629,054,446	\$74,264,410	13.4%

Totals are net of transfers.

*For School Operations, this chart reflects available revenues. The draft Public Schools' request will be released on February 22, 2024.

GENERAL FUND REVENUES

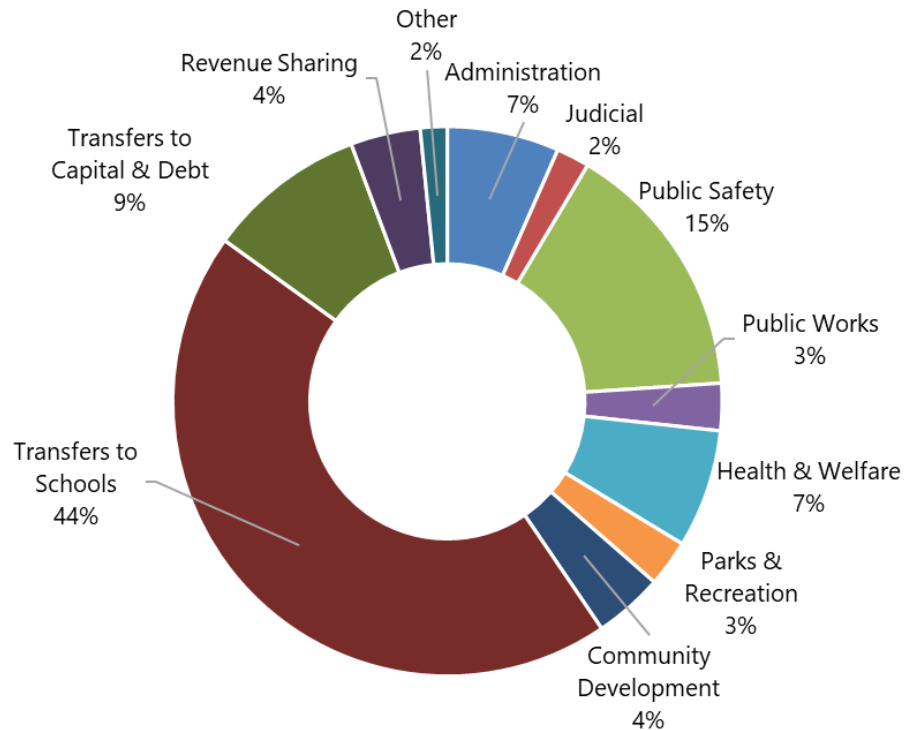
FY 25 Recommended Revenues
\$432,204,943



	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Revenues						
Local Revenue						
Gen. Property Taxes	\$256,942,007	\$271,201,989	\$274,011,543	\$283,548,675	\$12,346,686	4.6%
Other Local Taxes	76,413,324	76,792,171	78,174,390	80,128,693	\$3,336,522	4.3%
Other Local Revenue	14,909,337	14,165,435	18,000,111	16,292,265	\$2,126,830	15.0%
SUBTOTAL	\$348,264,669	\$362,159,595	\$370,186,044	\$379,969,633	\$17,810,038	4.9%
State Revenue	28,312,111	29,508,544	28,820,452	30,113,595	\$605,051	2.1%
Federal Revenue	8,011,616	8,811,771	8,483,292	9,256,666	\$444,895	5.0%
Non-Revenue Receipts	858,445	135,000	193,485	213,496	\$78,496	58.1%
Transfers	3,733,245	6,201,634	6,583,672	7,208,172	\$1,006,538	16.2%
Use of Fund Balance	0	1,374,584	0	5,443,381	\$4,068,797	296.0%
SUBTOTAL	\$40,915,417	\$46,031,533	\$44,080,901	\$52,235,310	\$6,203,777	13.5%
Total General Fund	\$389,180,086	\$408,191,128	\$414,266,945	\$432,204,943	\$24,013,815	5.9%

GENERAL FUND EXPENDITURES

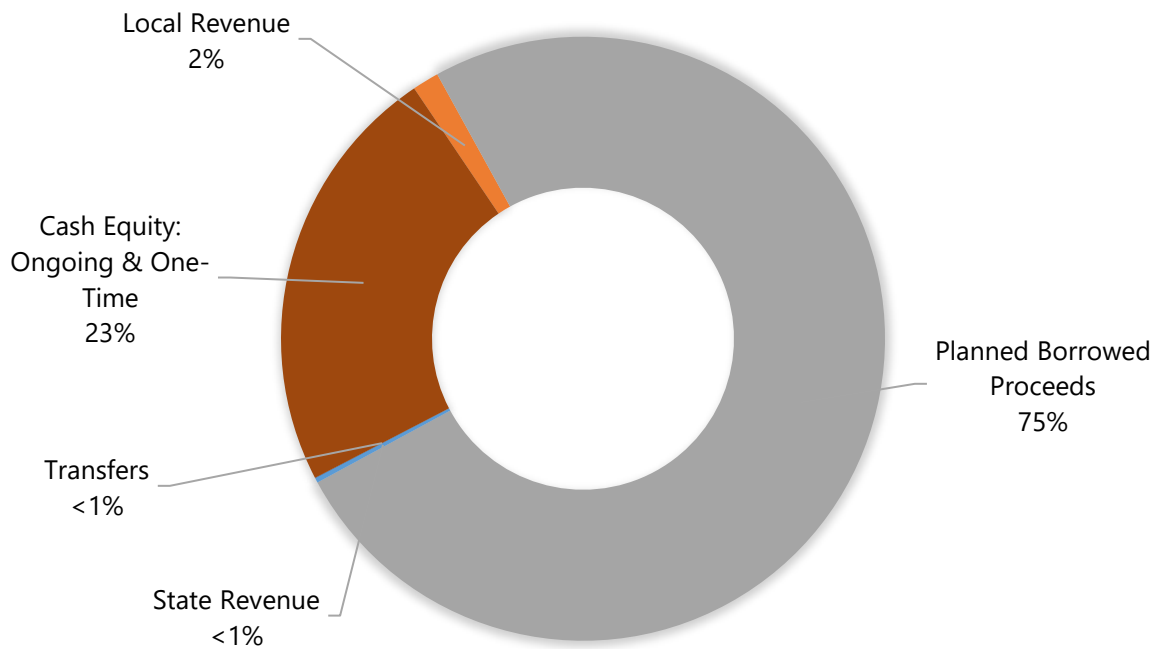
FY 25 Recommended Expenditures
\$432,204,943



	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Expenditures						
Administration	\$22,345,326	\$26,609,354	\$31,088,106	\$28,463,269	\$1,853,915	7.0%
Judicial	6,920,542	7,683,378	8,226,961	8,450,668	\$767,290	10.0%
Public Safety	47,484,576	61,063,933	63,913,843	66,556,355	\$5,492,422	9.0%
Public Works	8,700,534	11,211,104	11,504,320	11,997,955	\$786,851	7.0%
Health & Welfare	28,180,576	27,312,230	30,139,400	30,102,749	\$2,790,519	10.2%
Parks, Recreation & Culture	9,606,355	11,256,182	11,247,072	11,870,277	\$614,095	5.5%
Community Development	12,402,089	14,392,115	15,311,334	17,619,498	\$3,227,383	22.4%
Subtotal	\$135,639,998	\$159,528,296	\$171,431,035	\$175,060,771	\$15,532,475	9.7%
Revenue Sharing	\$15,545,227	\$15,715,740	\$15,715,740	\$17,760,728	\$2,044,988	13.0%
Transfers						
Public Schools Fund	167,453,853	182,019,694	182,630,848	192,142,931	\$10,123,237	5.6%
Debt Service Funds	22,784,319	23,831,420	23,831,420	27,990,872	\$4,159,452	17.5%
Capital Project Funds (ongoing)	13,036,349	15,226,102	15,339,279	12,401,848	(\$2,824,254)	-18.5%
Other Transfers	24,216,388	7,151,494	9,242,880	2,332,963	(\$4,818,531)	-67.4%
Other Uses of Funds	2,190,606	4,718,382	4,212,545	4,514,830	(\$203,552)	-4.3%
Subtotal	\$245,226,742	\$248,662,832	\$250,972,712	\$257,144,172	\$8,481,340	3.4%
Total General Fund	\$380,866,740	\$408,191,128	\$422,403,748	\$432,204,943	\$24,013,815	5.9%

CAPITAL BUDGET REVENUES

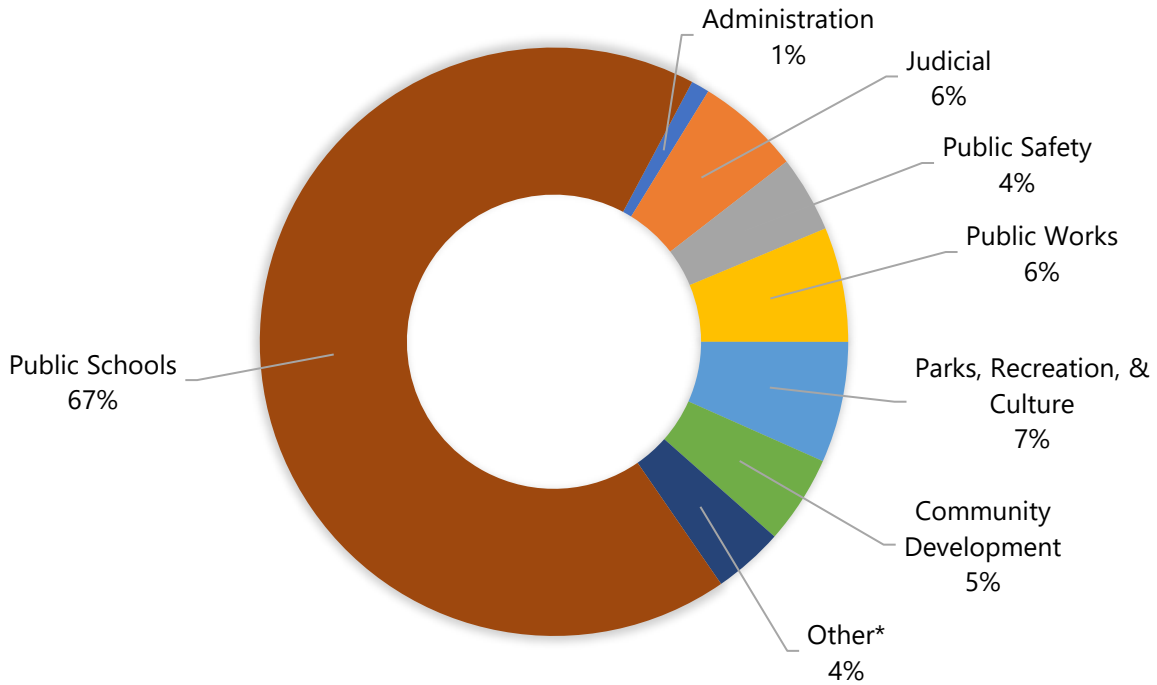
FY 25 Recommended Revenues
\$104,886,161



Capital Budget Revenues		FY 25
<i>(net of borrowed proceeds transfers)</i>		
Local Revenue	\$	1,495,682
Planned Borrowed Proceeds	\$	78,790,613
State Revenue	\$	270,000
Transfers	\$	22,390
Cash Equity: Ongoing & One-Time	\$	24,307,476
Total Capital Revenues	\$	104,886,161

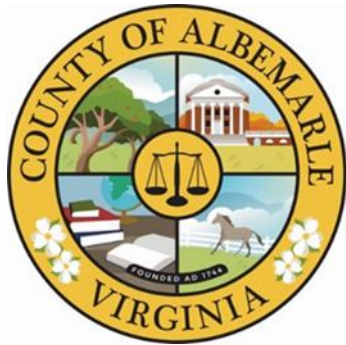
CAPITAL BUDGET EXPENDITURES

FY 25 Recommended Expenditures
\$104,886,161



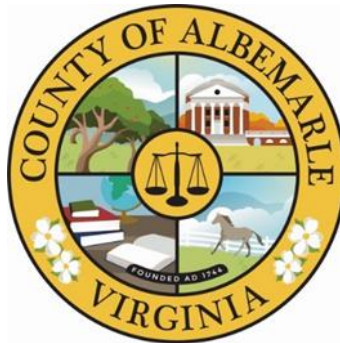
Capital Budget Expenditures <i>(net of borrowed proceeds transfers)</i>		FY 25
Administration	\$	1,061,200
Judicial	\$	6,000,000
Public Safety	\$	4,403,000
Public Works	\$	6,608,583
Parks, Recreation, & Culture	\$	6,969,703
Community Development	\$	5,100,000
Other*	\$	4,060,592
Public Schools	\$	70,683,083
Total Capital Revenues	\$	104,886,161

*Administrative and Project Management Services, Cost of Issuance associated with Bond Issuances, and Community Non-Profit Capital Process recipients are included in the Other category.



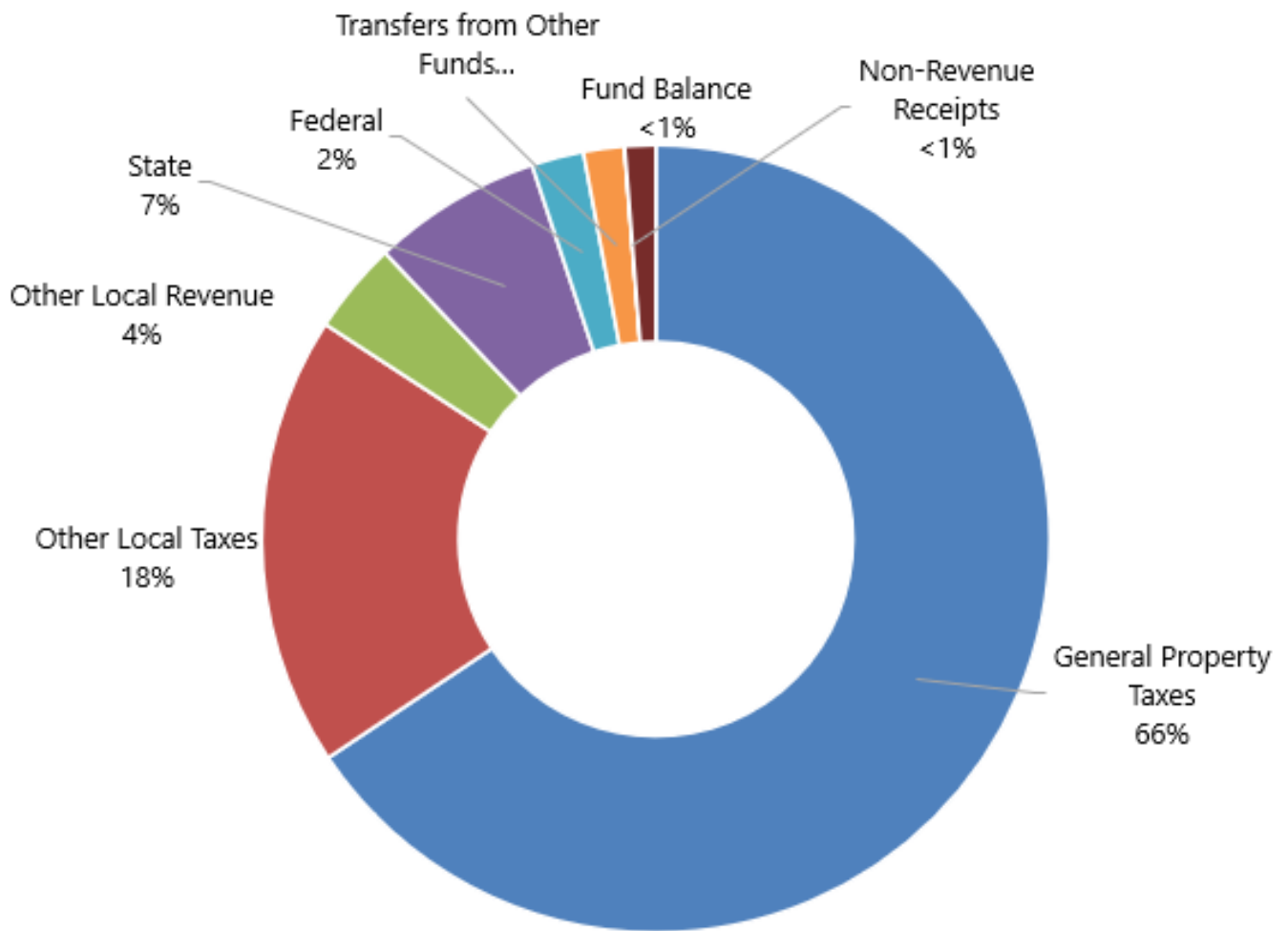
General Fund Revenues





GENERAL FUND REVENUES

FY 25 RECOMMENDED REVENUE
\$432,204,943

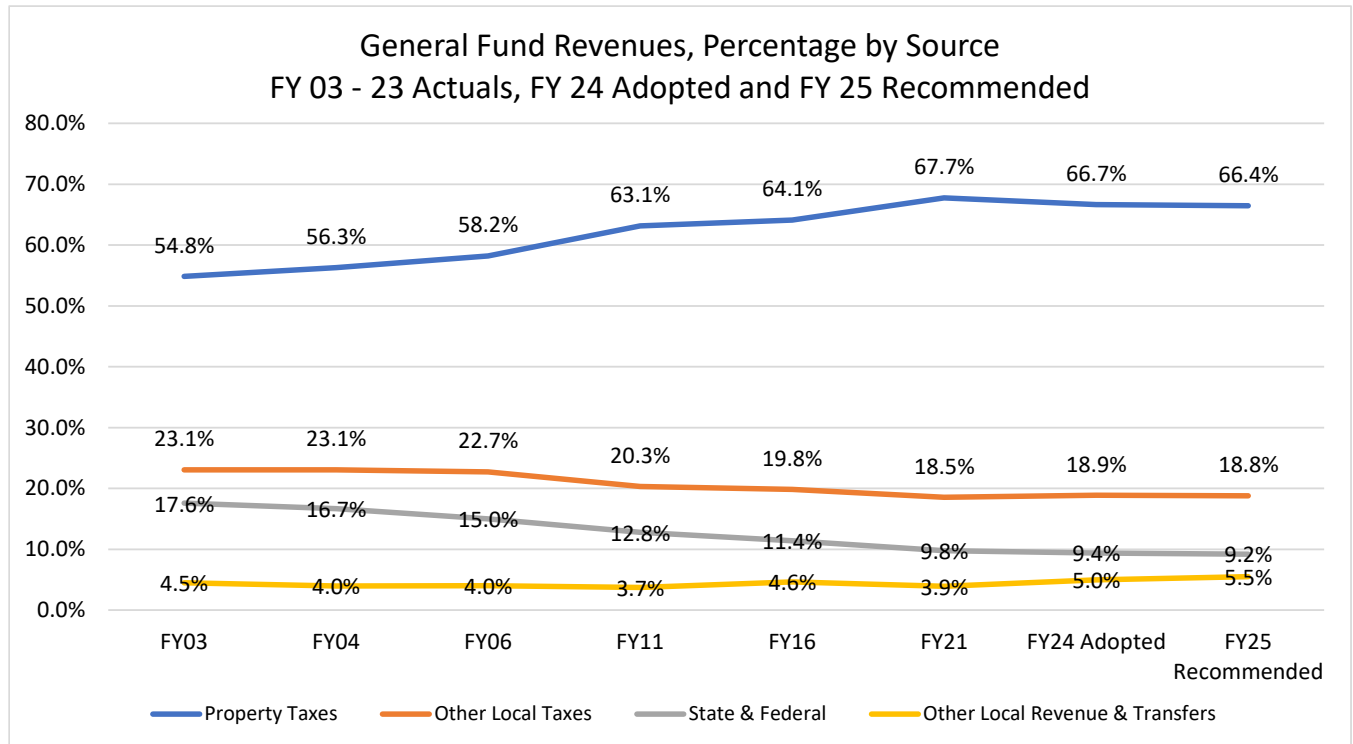


	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
General Property Taxes	\$256,942,007	\$271,201,989	\$274,011,543	\$283,548,675	\$12,346,686	4.6%
Other Local Taxes	76,413,324	76,792,171	78,174,390	80,128,693	\$3,336,522	4.3%
Permits And Fees	3,333,046	2,969,346	3,361,196	3,321,196	\$351,850	11.8%
Fines And Forfeitures	418,241	496,608	441,835	474,106	-\$22,502	-4.5%
Use Of Money And Property	5,260,480	4,163,989	7,374,872	5,794,667	\$1,630,678	39.2%
Charges For Services	4,682,346	4,439,270	4,728,171	5,073,470	\$634,200	14.3%
Miscellaneous	328,595	283,368	296,160	302,986	\$19,618	6.9%
Recovered Costs	886,630	1,812,854	1,787,750	1,325,840	-\$487,014	-26.9%
LOCAL REVENUES	\$348,264,669	\$362,159,595	\$370,175,916	\$379,969,633	\$17,810,038	4.9%
Payments In Lieu Of Taxes-State	122,003	198,428	126,890	133,235	-\$65,193	-32.9%
Non-Categorical Aid-State	19,674,478	18,997,284	19,105,515	19,015,390	\$18,106	0.1%
Shared Expenses-State	2,716,487	2,696,611	2,727,357	2,892,127	\$195,516	7.3%
Categorical Aid-State	5,799,143	7,616,221	6,860,690	8,072,843	\$456,622	6.0%
Subtotal, State	\$28,312,112	\$29,508,544	\$28,820,452	\$30,113,595	\$605,051	2.1%
Payments In Lieu Of Taxes-Federal	46,593	45,255	46,593	47,165	\$1,910	4.2%
Categorical Aid-Federal	7,965,023	8,766,516	8,436,699	9,209,501	\$442,985	5.1%
Subtotal, Federal	\$8,011,616	\$8,811,771	\$8,483,292	\$9,256,666	\$444,895	5.0%
TOTAL REVENUES	\$384,588,396	\$400,479,910	\$407,479,660	\$419,339,894	\$18,859,984	4.7%
Non-Revenue Receipts	\$858,445	\$135,000	\$193,485	\$213,496	\$78,496	58.1%
Transfers from Other Funds	3,733,245	6,201,634	6,583,672	7,208,172	\$1,006,538	16.2%
REVENUES and TRANSFERS	\$389,180,086	\$406,816,544	\$414,256,817	\$426,761,562	\$19,945,018	4.9%
Use of Fund Balance	0	1,374,584	0	5,443,381	\$4,068,797	296.0%
TOTAL REVENUES, TRANSFERS, FUND BALANCE:	\$389,180,086	\$408,191,128	\$414,256,817	\$432,204,943	\$24,013,815	5.9%

REVENUE OVERVIEW

Overall, General Fund revenues, transfers, and use of fund balance are projected to *increase* \$24.0 million or 5.9% over the FY 24 Adopted Budget.

The following chart shows trends in revenue categories as a percentage of the General Fund.



LOCAL REVENUES

General Property Taxes

The largest source of local revenues for Albemarle County consists of general property taxes. General property taxes are *ad valorem* taxes based on the assessed value of real and personal property owned by businesses, individuals, and public service corporations. Both real and personal property are assessed at 100% valuation with tax rates applied per \$100 of assessed value. General property taxes consist of real estate, public service, personal property, mobile home, and machinery and tools taxes.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 \$ Change	FY 25 % Change
CURRENT:						
Real Estate	\$210,169,771	\$228,572,109	\$230,267,970	\$241,325,756	\$12,753,647	5.6%
Public Service	4,977,916	5,106,904	5,106,904	5,378,523	\$271,619	5.3%
Mobile Homes	84,191	99,049	93,456	97,194	(\$1,855)	-1.9%
Personal Property	35,875,891	32,644,499	33,154,447	31,427,315	(\$1,217,184)	-3.7%
Machinery & Tools	659,244	685,848	597,115	603,086	(\$82,762)	-12.1%
Subtotal Current	\$251,767,012	\$267,108,409	\$269,219,892	\$278,831,874	\$11,723,465	4.4%
PER PENNY: CURRENT:						
Real Estate, Public Service, & Mobile Homes						
Tax Rate	0.854	0.854	0.854	0.854	0.000	0.0%
Revenue per penny	2,520,280	2,737,448	2,757,240	2,889,947	\$152,499	5.6%
Personal Property and Machinery & Tools						
Tax Rate	3.42	3.42	3.42	3.42	0.00	0.0%
Revenue per penny	94,896	97,457	98,689	93,656	(\$3,801)	-3.9%
NON-CURRENT:						
Delinquent Taxes	\$2,356,220	\$1,991,167	\$2,167,600	\$2,167,650	\$176,483	8.9%
Penalties, Interest & Fees	2,818,775	2,102,413	2,624,051	2,549,151	\$446,738	21.2%
Subtotal Non-Current	\$5,174,995	\$4,093,580	\$4,791,651	\$4,716,801	\$623,221	15.2%
TOTAL	\$256,942,007	\$271,201,989	\$274,011,543	\$283,548,675	\$12,346,686	4.6%

In FY 25, general property taxes are projected to total \$283.5 million, an *increase* of \$12.3 million or 4.6% over the FY 24 Adopted Budget.

Each penny on the rate applied to real estate, public service, and mobile homes yields \$2,889,947.

Each penny on the rate applied to personal property and machinery and tools yields \$93,656 in estimated collectable tax revenues based on a tax rate of \$3.42 per \$100 of assessed value.

Real Estate Property Tax is the largest source of revenue for the County and is expected to generate \$241.3 million, a \$12.8 million or 5.6% *increase* over the FY 24 Adopted Budget. This projection is calculated based on:

- The current real estate tax rate of \$0.854 per \$100 of assessed value. This tax rate includes real estate taxes that are dedicated to the Water Resources Fund.
- The overall 4.07% increase in the County's Calendar Year (CY) 2024 reassessments over CY 2023.
- A projected overall 2.0% increase in CY 2025 reassessments over CY 2024.
- FY 24 collections to date.
- Assumptions for new construction and parcels, changes in land use parcels, Board of Equalization adjustments, and collection rates based on the experience and trends in recent history.

10-Year Real Estate History	
Calendar Year	Rate
2015	\$0.819
2016	\$0.839
2017	\$0.839
2018	\$0.839
2019	\$0.854
2020	\$0.854
2021	\$0.854
2022	\$0.854
2023	\$0.854
2024	\$0.854

Public Service tax is levied on the real estate and tangible personal property owned by railroads, utilities, pipelines, and other businesses required to register with the State Corporation Commission. Public Service Corporation assessments are prepared by the Virginia Department of Taxation (TAX) and the State Corporation Commission and are based on the percentage of the statewide total of capitalized equipment located in the County. The budget is based on a tax rate of \$0.854 per \$100 of assessed value. For FY 25, the Public Service tax is projected to *increase* \$271,619 or 5.3% over the FY 24 Adopted Budget primarily based on filings that have taken place in FY 24 and the trend in this revenue.

Mobile Home taxes are levied on manufactured homes not classified as real estate that are owned by individuals and businesses. Mobile homes are assessed as tangible personal property and taxed at the real estate tax rate of \$0.854 per \$100 of assessed value. Revenues derived from Mobile home taxes are projected to *decrease* \$1,855 or 1.9% from the FY 24 Adopted Budget.

Personal Property tax is levied on vehicles and other tangible non-real estate property owned by individuals, businesses, trusts, and taxable non-profit organizations. Personal property tax is projected to *decrease* \$1.2 million or 3.7% under the FY 24 Adopted Budget. This projection includes the impact of FY 24 collections to date, a projected significant decreased assessment in values from CY 2023 to CY 2024, typical collection rates, a projected 48% personal property tax relief rate, with the tax rate staying at \$3.42 per \$100 of assessed value.

Machinery and Tools tax is levied on equipment needed in the manufacturing process. Machinery and Tools tax revenues are projected to *decrease* \$82,762 or 12.1% compared to the FY 24 Adopted Budget. This projection is based on filings and trends for this revenue in recent years and the tax rate staying at \$3.42 per \$100 of assessed value.

Delinquent Taxes, Penalties, Interest and Fees are projected to *increase* by \$176,483 or 8.9% over the FY 24 Adopted Budget. This projection is primarily based on long-term trends in collections of these revenues.

Revenue Estimating

The total estimated fair market value of taxable real estate on January 1, 2024, was \$28.1 billion, net of land use deferral. The following table displays total real property assessed values, net of land use deferral, for the 2024 calendar year and the prior ten years, broken out by property type:

Albemarle County Taxable Real Property Assessed Values (\$) 2015-2024

<u>Calendar Year</u>	<u>Residential (a)</u>	<u>Multifamily (b)</u>	<u>Commercial &</u>		<u>Total</u>
			<u>Industrial (c)</u>	<u>Agricultural (d)</u>	
2015	10,663,453,400	687,000,300	2,638,287,800	1,809,792,900	15,798,534,400
2016	11,205,011,000	711,920,000	2,737,682,700	1,810,674,500	16,465,288,200
2017	11,728,931,150	748,082,600	2,751,326,200	1,776,863,618	17,005,203,568
2018	12,073,846,100	754,273,500	2,790,355,500	1,781,722,500	17,400,197,600
2019	13,175,060,754	883,438,474	2,959,615,970	2,064,788,800	19,082,903,998
2020	13,855,940,045	984,763,240	3,050,072,833	2,200,574,507	20,091,350,625
2021	14,593,728,599	1,079,959,993	2,859,104,155	2,211,490,206	20,744,282,953
2022	16,318,580,724	1,277,973,200	2,966,282,735	2,523,985,480	23,086,822,139
2023	18,715,567,984	1,629,640,220	3,450,138,244	2,845,623,153	26,640,969,601
2024	19,738,112,100	1,750,743,500	3,564,434,800	3,021,150,000	28,074,440,400

Notes: All categories are net of land use deferral. Data does not include real property that is subject to Public Service Tax. 2023 values are as of January 1, 2023 and (a) Includes State Class 1+2; (b) Includes State Class 3; (c) Includes State Class 4; and (d) Includes State Class 5+6. The figures for 2016 and later may not be directly comparable to pre-2016 numbers, due to the County's adoption of a new real estate reporting package.

Source: 2024 data comes from the Albemarle County Assessor's Office, February 19, 2024 and will differ from the final land book, once published.

Other Local Taxes

Other Local Taxes are projected to generate \$80.1 million in revenues for FY 25, a \$3.3 million or 4.3% *increase* over the FY 24 Adopted budget.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Penalty & Interest	\$366,334	\$253,197	\$325,000	\$325,000	\$71,803	28.4%
Sales Tax	23,966,608	24,372,405	24,500,000	24,990,000	\$617,595	2.5%
Consumer Utility Tax	4,394,493	4,322,749	4,322,749	4,582,114	\$259,365	6.0%
Utility Consumption Tax	336,936	390,999	323,261	300,632	(\$90,367)	-23.1%
Business License	16,911,844	17,329,041	17,251,693	17,596,727	\$267,686	1.5%
Vehicle Registration	4,141,427	4,008,964	4,150,538	4,192,043	\$183,079	4.6%
Bank Franchise	1,511,502	1,396,559	1,511,502	1,511,502	\$114,943	8.2%
Clerk Fees	2,999,456	2,523,754	2,883,340	2,925,161	\$401,407	15.9%
Cigarette Tax	1,069,633	1,051,836	1,051,836	1,062,354	\$10,518	1.0%
Transient Occupancy	3,822,317	3,708,737	4,274,471	4,359,960	\$651,223	17.6%
Food & Beverage Tax	16,892,773	17,433,930	17,580,000	18,283,200	\$849,270	4.9%
TOTAL	\$76,413,324	\$76,792,171	\$78,174,390	\$80,128,693	\$3,336,522	4.3%

Penalties and Interest collected on Other Local Taxes are projected to *increase* \$71,803 or 28.4% over the FY 24 Adopted Budget. This projection is primarily based on long-term trends in collections of these revenues.

Sales and Use taxes are revenues received by the County from 1.0 cent of the 5.3 cent state sales tax generated within the County. In FY 25, sales tax revenue is projected to *increase* \$617,595 or 2.5% over the FY 24 Adopted Budget. This projected sales tax revenue is based on the FY 24 year-to-date actual as of the recommended budget and projected 2.0% growth in FY 25.

Consumer Utility taxes are projected to *increase* \$259,365 or 6.0% over the FY 24 Adopted Budget. This is due to taxes collected by utility companies on residential, industrial, and commercial users of gas, and electric services based on usage. This portion of revenues is relatively steady based on an analysis of revenues trends.

Utility Consumption taxes are taxes levied by the state separately on electricity consumption. A distribution from this revenue stream is made by the state to the County via payment from electricity providers. The Utility Consumption Tax was initiated by the Commonwealth on January 1, 2001, and replaced three other state taxes: (1) State Gross Receipts Tax; (2) a regulatory tax imposed by the State Corporation Commission; and (3) the Local Utility License Tax. The projected FY 25 Utility Consumption Tax revenue is \$300,632 or 23.1% under the FY 24 Adopted amount based on an analysis of revenue trends.

Business, Professional and Occupational License (BPOL) fees are revenues collected from businesses, professions, and occupations for the privilege of operating within the County. The fee to be paid by each business is calculated by multiplying the applicable rate by a business’s gross receipts from the previous calendar year. BPOL fees are projected to *increase* \$267,686 or 1.5% compared to the FY 24 Adopted Budget. This projection is based on revenues received during the fourth quarter of FY 23 and an assumption that FY24 and FY 25 projections will reflect 2.0% growth annually.

Motor Vehicle Registrations are registration fees collected from vehicle owners for garaging vehicles in the County and operating vehicles on County highways. Motor vehicle registrations are projected to *increase* \$183,079 or 4.6% above the FY 24 budget based on the trend analysis for this revenue.

Bank Franchise Tax is collected from banks doing business in the County. The tax is based on equity capital allocated by branch deposits, as reported by the banks, and is paid directly to the County. This tax is estimated to *increase* \$114,943 or 8.2% over the FY 24 Adopted Budget primarily based on the FY 23 actual revenue received in the fourth quarter.

Clerk Fees: The local recordation tax is levied on the recording of deeds, deeds of trust, mortgages, leases, contracts, and agreements admitted to public record by the Clerk of the Circuit Court and remitted to the County. Overall, the fees collected by the Clerk are estimated to *increase* \$401,407 or 15.9% over the FY 24 Adopted Budget. This increase is based on the FY 24 year to date actuals and the assumption that it will continue to increase in FY 25.

Cigarette Tax: During the 2020 General Assembly session, Virginia counties received enabling legislation to levy taxes upon the sale of cigarettes. The Board of Supervisors approved this tax effective January 1, 2022. The FY 25 projection increases \$10,518 or 1% based on trends since the tax went into effect.

Transient Occupancy Taxes (TOT) are assessed on the use of rooms in hotels, motels, boarding houses, and travel campgrounds. The FY 23 Budget included increasing the transient occupancy tax to 8%. Of this amount, 5% was received in the County's General Fund and 3% in the Tourism Fund. In FY 25 the General Fund TOT portion is projected to increase \$651,223 or 17.6% and reflects strong FY 24 year-to-date revenues and a projected 2.0% increase in FY 25.

Food and Beverage Taxes are taxes assessed on the sales price of prepared food and beverages sold in the County. The FY 23 Budget included increasing this rate to a maximum 6%. In FY 25 the Food and Beverage tax revenue is projected to increase \$849,270 or 4.9% and reflects strong FY 24 year-to-date revenues and a projected increase of 4% in FY 25.

Other Local Revenues

Permits and Fees

Permits and fees are revenues collected from permits and privilege fees required by the County. The revenue from permits and fees is intended to offset the cost of processing applications for land use, zoning adjustments, code inspections, and other services provided by the County after a permit is obtained. The majority of permits are development related. The total revenue from permits, fees and licenses is projected to *increase* \$351,850 or 11.8% primarily due to the projected amount of fees related to development activity anticipated in the County.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Inspection-related fees	\$2,121,263	\$1,850,000	\$2,342,263	\$2,342,263	\$492,263	26.6%
Other development fees	935,865	877,946	742,733	742,733	(\$135,213)	-15.4%
Animal License	56,174	61,500	61,500	61,500	\$0	0.0%
Land Use	15,500	30,000	30,000	5,000	(\$25,000)	-83.3%
Fire Rescue Services	138,853	110,000	140,000	125,000	\$15,000	13.6%
Courts	57,064	39,500	44,500	44,500	\$5,000	12.7%
Other Permits and Fees	8,327	400	200	200	(\$200)	-50.0%
TOTAL	\$3,333,046	\$2,969,346	\$3,361,196	\$3,321,196	\$351,850	11.8%

Fines and Forfeitures

Fines and Forfeitures are revenues collected by the County for court and parking fines as a result of violations of County ordinances and regulations. Fines are projected to *decrease* by \$22,502 or 4.5% from the FY 24 Adopted Budget based on these revenues returning to pre-pandemic levels.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Fines And Forfeitures	\$418,241	\$496,608	\$441,835	\$474,106	(\$22,502)	-4.5%
TOTAL	\$418,241	\$496,608	\$441,835	\$474,106	(\$22,502)	-4.5%

Revenue from the Use of Money and Property

Revenue from the use of money and property is earned by the County from the investment of funds, the sale of surplus property, and the rental of County facilities. Overall, revenues are expected to *increase* \$1.6 million or 39.2% over the FY 24 Adopted Budget. This increase is primarily due to increases in interest income based on current and anticipated interest rates. Additionally, the rent revenue is increasing for facilities with leases adjusted annually by inflation, pursuant to lease terms.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Use of Money and Property	\$5,260,480	\$4,163,989	\$7,374,872	\$5,794,667	\$1,630,678	39.2%
TOTAL	\$5,260,480	\$4,163,989	\$7,374,872	\$5,794,667	\$1,630,678	39.2%

Charges for Services

Charges for Services are revenues generated by the services performed by County personnel. FY 25 revenues are expected to *increase* \$634,200 or 14.3% over the FY 24 Adopted Budget. This increase is primarily due to:

- Increase in Public Safety for the Emergency Medical Services (EMS) Cost Recovery program, based on an analysis of current trends.
- Decrease in Judicial for the Clerk of Courts fees to align with current trends.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Administration	\$0	\$0	\$0	\$0	\$0	
Judicial	407,970	658,767	519,667	543,101	(\$115,666)	-17.6%
Public Safety	3,798,029	3,345,807	3,768,508	4,050,373	\$704,566	21.1%
Parks & Recreation	321,860	303,700	309,000	319,000	\$15,300	5.0%
Community Development	154,391	114,896	114,896	114,896	\$0	0.0%
Other/Miscellaneous	95	16,100	16,100	46,100	\$30,000	186.3%
TOTAL	\$4,682,346	\$4,439,270	\$4,728,171	\$5,073,470	\$634,200	14.3%

Miscellaneous

Miscellaneous revenue are funds collected by the County that are not classified in any other category. Miscellaneous revenues are volatile from year to year and are expected to *increase* \$19,618 or 6.9% over the FY 24 Adopted Budget primarily due to the sale of surplus property.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Miscellaneous	\$328,595	\$283,368	\$296,160	\$302,986	\$19,618	6.9%
TOTAL	\$328,595	\$283,368	\$296,160	\$302,986	\$19,618	6.9%

Recovered Costs

Recovered costs are reimbursements from other governmental entities or insurance companies for costs incurred by the County on its behalf. Recovered costs are projected to *decrease* \$487,014 or 26.9% from FY 24 primarily due to:

- Removal of the distribution from Jaunt of excess fund balance above and beyond its fund balance policies to the Jaunt partner entities. This is considered a one-time revenue from Jaunt and is not expected to occur at the FY 24 level as part of future year end true ups.
- An increase in administrative fee amounts the County receives from partner entities where the County serves as fiscal agent.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Recovered costs	\$886,630	\$1,812,854	\$1,787,750	\$1,325,840	(\$487,014)	-26.9%
TOTAL	\$886,630	\$1,812,854	\$1,787,750	\$1,325,840	(\$487,014)	-26.9%

STATE REVENUES

Payments in Lieu of Taxes - State

Payments in lieu of taxes are payments received from the State for service charges incurred by the University of Virginia in lieu of property taxes. The FY 25 amount is estimated to be a \$65,193 or a 32.9% decrease.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Payments In Lieu Of Taxes-State	\$122,003	\$198,428	\$126,890	\$133,235	(\$65,193)	-32.9%
TOTAL	\$122,003	\$198,428	\$126,890	\$133,235	(\$65,193)	-32.9%

Non-Categorical Aid – State

State non-categorical aid revenues are those revenues raised by the State and shared with the County. The use of such revenues is at the discretion of the County. Ratios, rates, and distribution formulas are subject to change each year by the General Assembly. Overall, non-categorical revenues are projected to increase \$18,106 or 0.1% over the FY 24 Adopted Budget. This change is primarily due to:

- A decrease in telecommunications taxes based on the multi-year trend. This tax levied by the Commonwealth at 5% of taxable use with a \$4 monthly cap on residential service, is allocated to local jurisdictions based on prorated FY 06 receipts.
- Current and anticipated trends in the motor vehicle rental tax, as it continues to grow beyond pre-pandemic levels.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Games of Skill	0	0	0	0	\$0	
Mobile Home Titling	64,047	61,056	66,136	67,459	\$6,403	10.5%
Motor Vehicle Rental Tax	\$1,017,218	\$864,699	\$937,690	\$956,444	\$91,745	10.6%
Motor Vehicle Carrier Tax	1,086	750	1,200	1,200	\$450	60.0%
Personal Property Tax Relief	14,960,670	14,960,670	14,960,670	14,960,670	\$0	0.0%
Rolling Stock Tax	158,196	78,666	78,666	78,666	\$0	0.0%
Telecommunications	\$3,473,260	\$3,031,443	\$3,061,153	\$2,950,951	(\$80,492)	-2.7%
TOTAL	\$19,674,478	\$18,997,284	\$19,105,515	\$19,015,390	\$18,106	0.1%

Shared Expenses – State

State shared expenses represent the State’s share of activities that are considered to be a shared state/local responsibility. This revenue partially funds Constitutional Officers, Registrar, and Department of Finance & Budget and is determined by the Compensation Board and Electoral Board on an annual basis. State funding for this category is projected to *increase* \$195,516 or 7.3% over the FY 24 Adopted Budget. This increase reflects both changes from the State that were approved for FY 24, subsequent to the adoption of the County’s budget, and preliminary estimates based on the draft State budget under review by the General Assembly.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Commonwealth’s Attorney	\$730,975	\$753,662	\$753,662	\$799,258	\$45,596	6.0%
Clerk of Circuit Court	608,696	538,616	538,616	585,559	\$46,943	8.7%
Sheriff	763,669	765,141	765,141	830,673	\$65,532	8.6%
Registrar	103,506	123,648	127,723	129,000	\$5,352	4.3%
Department of Finance & Budget	509,641	515,544	542,215	547,637	\$32,093	6.2%
TOTAL	\$2,716,487	\$2,696,611	\$2,727,357	\$2,892,127	\$195,516	7.3%

Categorical Aid – State

State categorical aid includes revenues received from and designated by the Commonwealth for a specific use by the County. Categorical aid revenues include items such as social services, law enforcement, fire, and rescue. The majority of these revenues are directly related to programs in the Department of Social Services and are received on a reimbursable basis. Overall, Categorical Aid revenues are projected *increase* \$456,622 or 6.0% over the FY 24 Adopted Budget. This increase is primarily due to:

- Anticipated reimbursement rates and related expenditures in the Department of Social Services,
- Increases to Police Department and Fire Rescue related revenues that the state approved for FY 24, subsequent to the adoption of the County’s budget, and
- In miscellaneous revenue, reimbursement from Region Ten for the costs associated with providing law enforcement staffing for the Crisis Intervention Team Assessment Center (CITAC).

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Social Services	\$2,820,572	\$4,420,201	\$3,395,241	\$4,688,259	\$268,058	6.1%
Police Department	2,456,018	2,456,020	2,559,165	2,559,165	\$103,145	4.2%
Fire & Rescue	448,991	546,000	603,684	609,819	\$63,819	11.7%
Clerk of the Circuit Court	47,250	81,000	81,000	81,000	\$0	0.0%
SPCA Sterilization Fund	2,720	3,000	3,000	3,000	\$0	0.0%
Misc. State Revenue	23,591	110,000	218,600	131,600	\$21,600	19.6%
TOTAL	\$5,799,143	\$7,616,221	\$6,860,690	\$8,072,843	\$456,622	6.0%

FEDERAL REVENUES

Payments in Lieu of Taxes – Federal

The Federal Government historically has made voluntary payments in lieu of taxes to the County for tax-exempt park lands located within the County. Federal Payments in Lieu of Taxes is expected to *increase* \$1,910 or 4.2% over the Adopted FY 24 budget based on the long-term trend in this revenue.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Payments In Lieu Of Taxes-Fed.	\$46,593	\$45,255	\$46,593	\$47,165	\$1,910	4.2%
TOTAL	\$46,593	\$45,255	\$46,593	\$47,165	\$1,910	4.2%

Categorical Aid - Federal

Federal categorical aid includes revenues received from and designated by the Federal Government for a specific use. For the County, these revenues are largely and directly related to programs in the Department of Social Services. These revenues are usually received on a reimbursable basis. Overall, federal categorical aid is projected to *increase* \$442,985 or 5.1% based on anticipated reimbursement rates and related expenditures in the Department of Social Services.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Social Services	\$7,904,029	\$8,766,516	\$8,436,699	\$9,209,501	\$442,985	5.1%
Grants	60,994	0	0	0	0	
TOTAL	\$7,965,023	\$8,766,516	\$8,436,699	\$9,209,501	\$442,985	5.1%

NON-REVENUE RECEIPTS

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	FY 25 Recomm % Change
Non-Revenue Receipts	\$858,445	\$135,000	\$193,485	\$213,496	\$78,496	
TOTAL	\$858,445	\$135,000	\$193,485	\$213,496	\$78,496	

Non-revenue receipts in the General Fund are primarily comprised of insurance proceeds. The County updated its accounting of these proceeds in FY 22 and that funding is since reported in the Non-Revenue Receipts category. Additional proceeds will be requested for supplemental appropriation during FY 25 as needed.

TRANSFERS FROM OTHER FUNDS

Transfers from Other Funds are made into the General Fund to offset General Fund eligible expenses to administer or conduct programs, which are primarily funded by dedicated special revenues or grant funds. This category is projected to *increase* \$1,006,538 or 16.2% over the FY 24 Adopted budget. Each of these transfers are made from other appropriated funds and are described below:

- Housing Choice Voucher – This transfer from the Housing Assistance Fund supports the administration of the Housing Choice Voucher program in the Office of Housing.
- Purchase Card Administration – This transfer from the School Operating Fund reimburses County Government for half the cost of the Program Administrator of the Purchase Card Program in the Department of Finance & Budget.
- Tourism – This transfer of transient occupancy tax revenue from the Tourism Fund supports tourism-related expenditures in the General Fund. This increase is based on the current and anticipated trends in transient occupancy tax revenues as they continue to grow beyond pre-pandemic levels.
- Water Resources – Real Estate tax revenue dedicated to the Water Resources Fund is transferred to the General Fund to support Water Resources operational expenses.
- Commonwealth’s Attorney – The transfer in from the Commonwealth’s Attorney Commission Fund supports a part-time attorney position in the Commonwealth’s Attorney’s Office.
- Capital Improvement Plan Management Services – This is a transfer from the Capital Budget equivalent to the cost of positions and related operating costs across the Facilities and Environmental, Finance and Budget, and Community Development departments. This change initiated in FY 24 was to simplify accounting, reporting, and administration requirements for departments with expenses across two funds. This change is budget neutral, as the General Fund adds this amount of revenue and equivalent and expenditures and the Capital Budget continues to fund these services.

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Housing Choice Voucher	\$365,401	\$394,797	\$394,797	\$471,632	\$76,835	19.5%
Purchase Card Administration	45,786	48,131	48,131	46,820	(1,311)	-2.7%
School Resource Officer	0	0	102,598	119,097	119,097	
Tourism	1,693,440	2,225,242	2,564,682	2,615,976	390,734	17.6%
Water Resources	1,364,160	1,257,137	1,257,137	1,645,228	388,091	30.9%
Commonwealth's Attorney	60,000	60,000	0	23,741	(36,259)	-60.4%
Capital Improvement Plan Management Services	0	2,216,327	2,216,327	2,285,678	69,351	3.1%
Other Transfers	204,458	0	0	0	0	
TOTAL	\$3,733,245	\$6,201,634	\$6,583,672	\$7,208,172	\$1,006,538	16.2%

USE OF GENERAL FUND'S FUND BALANCE

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Fund Balance	\$0	\$1,374,584	\$0	\$5,443,381	\$4,068,797	296.0%
TOTAL	\$0	\$1,374,584	\$0	\$5,443,381	\$4,068,797	296.0%

Unassigned Fund Balance

The General Fund's fund balance is built over years from savings to provide the County with working capital to enable it to finance unforeseen emergencies without borrowing. The County maintains a fund balance for cash liquidity purposes that will provide sufficient cash flow to minimize the possibility of short-term tax anticipation borrowing.

The County's Financial Management Policies for fund balance require funding to be set aside in a 10% unassigned fund balance and an additional 2% unassigned Budget Stabilization Reserve. The County does not intend, as a common practice, to use General Fund equity (unassigned fund balance) to fund current operations. The Board of Supervisors may appropriate funds in excess of the unassigned 10% General Fund's fund balance policy level and the Budget Stabilization Reserve to the Capital Improvement Plan in support of "pay-as-you-go" funding; or for other one-time uses. Appropriations to the Capital Improvement Plan are intended to provide flexibility in meeting debt service and capital requirements and to mitigate tax rate increases related to future capital projects.

The audited General Fund's fund balance as of June 30, 2023 is \$91.3 million. Of this amount:

- A total of \$66.8 million is required to meet the County's policy use of fund balance requirements at the end of FY 23, comprised of \$48.1 million for the 10% unassigned fund balance reserve, \$9.6 million for the 2% Budget Stabilization Reserve, and \$9.1 M for the Education – School Reserve.
- An additional \$15.6 million is obligated in FY 24, primarily for uses budgeted in the FY 24 Adopted budget, re-appropriations from FY 23 to FY 24, and the amount needed to maintain the County's 10% and 2% fund balance requirements based on projected revenue growth for FY 24.
- Adopted uses above policy and obligated amounts for the remaining \$8.8 million are as follows:

FY 24 Additional Use of Fund Balance for one-time expenses:

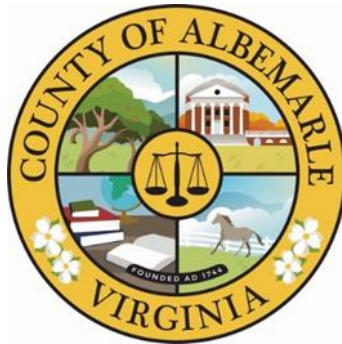
- Transfer to Health Care Fund \$1,347,941
- Transfer to Housing Fund \$2,000,000

FY 25 Uses of Fund Balance for one-time expenses:

- Phasing in of FY 25 Obligations 2,913,168
- Salary and Benefits Reserve 1,000,000
- Micro-Transit pilot – phasing of cost increases 783,443
- FEMA SAFER – phasing of local cost increases 300,000
- Reserve for Contingencies 300,000
- One-time Volunteer station equipment costs 85,253
- Other miscellaneous one-time costs 61,517

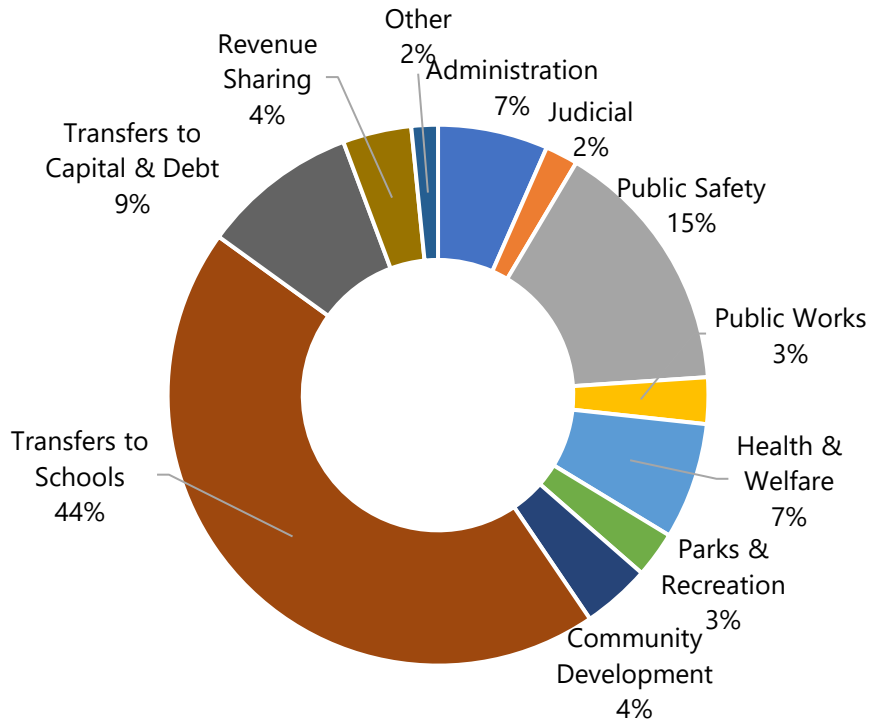
General Fund Expenditures





GENERAL FUND EXPENDITURES

FY 25 Recommended Expenditures
\$432,204,943



	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Expenditures						
Administration	\$22,345,326	\$26,609,354	\$31,088,106	\$28,463,269	\$1,853,915	7.0%
Judicial	6,920,542	7,683,378	8,226,961	8,450,668	\$767,290	10.0%
Public Safety	47,484,576	61,063,933	63,913,843	66,556,355	\$5,492,422	9.0%
Public Works	8,700,534	11,211,104	11,504,320	11,997,955	\$786,851	7.0%
Health & Welfare	28,180,576	27,312,230	30,139,400	30,102,749	\$2,790,519	10.2%
Parks, Recreation & Culture	9,606,355	11,256,182	11,247,072	11,870,277	\$614,095	5.5%
Community Development	12,402,089	14,392,115	15,311,334	17,619,498	\$3,227,383	22.4%
Subtotal	\$135,639,998	\$159,528,296	\$171,431,035	\$175,060,771	\$15,532,475	9.7%
Revenue Sharing	\$15,545,227	\$15,715,740	\$15,715,740	\$17,760,728	\$2,044,988	13.0%
Transfers						
Public Schools Fund	167,453,853	182,019,694	182,630,848	192,142,931	\$10,123,237	5.6%
Debt Service Funds	22,784,319	23,831,420	23,831,420	27,990,872	\$4,159,452	17.5%
Capital Project Funds (ongoing)	13,036,349	15,226,102	15,339,279	12,401,848	(\$2,824,254)	-18.5%
Other Transfers	24,216,388	7,151,494	9,242,880	2,332,963	(\$4,818,531)	-67.4%
Other Uses of Funds	2,190,606	4,718,382	4,212,545	4,514,830	(\$203,552)	-4.3%
Subtotal	\$245,226,742	\$248,662,832	\$250,972,712	\$257,144,172	\$8,481,340	3.4%
Total General Fund	\$380,866,740	\$408,191,128	\$422,403,748	\$432,204,943	\$24,013,815	5.9%

GENERAL FUND EXPENDITURES

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
ADMINISTRATION						
Board of Supervisors	\$701,374	\$722,783	\$760,941	\$794,435	\$71,652	9.9%
Executive Leadership						
County Executive	1,150,974	1,196,676	1,198,416	1,218,642	\$21,966	1.8%
Communications & Public Engagement	700,353	803,903	817,938	869,790	\$65,887	8.2%
Performance & Strategic Planning	1,478,185	1,451,916	5,243,712	1,828,423	\$376,507	25.9%
Human Resources	1,877,495	1,928,141	1,813,013	2,025,597	\$97,456	5.1%
County Attorney	1,452,931	1,590,932	1,672,440	1,714,338	\$123,406	7.8%
Finance & Budget	7,761,283	9,348,757	9,827,156	9,790,485	\$441,728	4.7%
Information Technology	5,986,670	8,024,449	8,130,674	8,668,589	\$644,140	8.0%
Voter Registration & Elections	1,236,063	1,541,797	1,623,816	1,552,970	\$111,173	0.7%
Total	\$22,345,326	\$26,609,354	\$31,088,106	\$28,463,269	\$1,853,915	7.0%
JUDICIAL						
Clerk of the Circuit Court	\$1,210,625	\$1,195,215	\$1,429,901	\$1,351,868	\$156,653	13.1%
Commonwealth Attorney	1,941,965	2,288,010	2,434,839	2,531,965	\$243,955	10.7%
Sheriff	3,387,873	3,764,941	3,943,029	4,067,590	\$302,649	8.0%
Courts						
Circuit Court	113,265	121,471	117,972	128,772	\$7,301	6.0%
General District Court	26,032	38,300	38,300	38,300	\$0	0.0%
Juvenile Court	142,937	148,654	136,133	144,465	(\$4,189)	-2.8%
Magistrate	4,857	5,465	5,465	5,725	\$260	4.8%
Public Defender Office	92,988	121,322	121,322	181,983	\$60,661	50.0%
Total	\$6,920,542	\$7,683,378	\$8,226,961	\$8,450,668	\$767,290	10.0%
PUBLIC SAFETY						
Police Department	\$19,361,196	\$26,456,267	\$27,278,097	\$27,733,400	\$1,277,133	4.8%
System-Wide Fire Rescue Services	19,381,839	25,068,954	27,011,829	27,991,243	\$2,922,289	11.7%
Public Safety Agencies						
Albemarle Charlottesville Regional Jail	4,154,068	4,290,717	4,290,717	4,674,652	\$383,935	8.9%
Blue Ridge Juvenile Detention Center	538,496	309,047	390,047	580,250	\$271,203	87.8%
C'ville-Albemarle SPCA	701,842	765,683	765,683	804,093	\$38,410	5.0%
Emergency Communications Center	3,294,904	4,121,034	4,125,239	4,720,486	\$599,452	14.5%
Va Juvenile Community Crime Control Act	52,231	52,231	52,231	52,231	\$0	0.0%
Total	\$47,484,576	\$61,063,933	\$63,913,843	\$66,556,355	\$5,492,422	9.0%
PUBLIC WORKS						
Facilities and Environmental Services	\$6,468,969	\$8,860,005	\$9,153,221	\$9,403,119	\$543,114	6.1%
Public Works Agencies						
Rivanna Conservation Alliance - Streamwatch	15,000	30,000	30,000	30,000	\$0	0.0%
Rivanna Solid Waste Authority	2,083,368	2,186,246	2,186,246	2,425,937	\$239,691	11.0%
TJ Soil & Water Conservation	133,198	134,853	134,853	138,899	\$4,046	3.0%
Total	\$8,700,534	\$11,211,104	\$11,504,320	\$11,997,955	\$786,851	7.0%
HEALTH AND WELFARE						
Health and Human Services	\$20,270,649	\$22,970,107	\$23,797,277	\$25,611,825	\$2,641,718	11.5%
Transfer to Housing Fund	3,872,011	0	2,000,000	0	\$0	
Human Services Needs Assessment Priority Funding						
Community Safety Contingency	0	0	0	100,000	\$100,000	
Agency Budget Review Team (ABRT) Agencies						
AHIP	428,480	445,619	445,619	445,619	\$0	0.0%
American Red Cross	0	25,000	25,000	25,000	\$0	0.0%
Boys & Girls Club	57,680	59,987	59,987	59,987	\$0	0.0%
The Bridge Line	28,051	29,173	29,173	29,173	\$0	0.0%
Charlottesville Free Clinic	116,699	116,699	116,699	116,699	\$0	0.0%
Child Health Partnership	329,456	342,634	342,634	342,634	\$0	0.0%
Computers4Kids	14,761	15,351	15,351	15,351	\$0	0.0%
Foothills Child Advocacy Center	44,791	46,583	46,583	46,583	\$0	0.0%
The Fountain Fund	17,500	18,200	18,200	18,200	\$0	0.0%

HEALTH AND WELFARE (CONT.)	FY 23	FY 24	FY 24	FY 25	FY 24 Adopted to FY 25 Recomm	
	Actual	Adopted	Projected	Recomm	\$ Change	% Change
Georgia's Friends	25,000	25,000	25,000	25,000	\$0	0.0%
The Haven	16,446	17,104	17,104	17,104	\$0	0.0%
Habitat for Humanity	0	75,000	75,000	75,000	\$0	0.0%
Legal Aid Justice Center	41,012	42,652	42,652	42,652	\$0	0.0%
Light House Studio	16,642	17,308	17,308	17,308	\$0	0.0%
Literacy Volunteers	27,900	29,016	29,016	29,016	\$0	0.0%
Local Food Hub	10,000	10,000	10,000	10,000	\$0	0.0%
MACAA	46,280	48,000	48,000	48,000	\$0	0.0%
Meals on Wheels	10,400	10,816	10,816	10,816	\$0	0.0%
Offender Aid Restoration (OAR)	205,288	178,563	178,563	178,563	\$0	0.0%
On Our Own	9,884	10,279	10,279	10,279	\$0	0.0%
PACEM	946	710	710	710	\$0	0.0%
Partner for Mental Health	15,000	15,600	15,600	15,600	\$0	0.0%
Piedmont CASA	9,880	10,000	10,000	10,000	\$0	0.0%
Piedmont Housing Alliance	63,187	65,714	65,714	65,714	\$0	0.0%
Piedmont YMCA	10,400	10,816	10,816	10,816	\$0	0.0%
ReadyKids	74,610	77,187	77,187	77,187	\$0	0.0%
Reclaimed Hope Initiative	0	25,000	25,000	25,000	\$0	0.0%
Restorative Justice Program	0	30,000	30,000	30,000	\$0	0.0%
Sexual Assault Resource Agency (SARA)	21,855	22,729	22,729	22,729	\$0	0.0%
Shelter for Help in Emergency (SHE)	97,181	98,775	98,775	98,775	\$0	0.0%
United Way - ABRT Program	13,497	0	0	0	\$0	0.0%
Women's Initiative	15,447	15,000	15,000	15,000	\$0	0.0%
Other Health and Welfare Agencies						
BRACH - System Coordination Program	10,000	25,000	25,000	25,000	\$0	0.0%
C'ville-Albemarle Health Department	846,659	888,984	888,984	909,670	\$20,686	2.3%
Jefferson Area Board for Aging (JABA)	377,985	396,884	396,884	416,728	\$19,844	5.0%
OAR Criminal Justice Planner Program	22,482	23,606	23,606	25,966	\$2,360	10.0%
OAR Local Probation	0	31,171	31,171	34,288	\$3,117	10.0%
OAR Pretrial Services	0	28,545	28,545	31,339	\$2,794	9.8%
Piedmont Va. Community College	24,757	25,658	25,658	25,658	\$0	0.0%
Region Ten	826,760	826,760	826,760	826,760	\$0	0.0%
United Way Childcare Scholarship Program	161,000	161,000	161,000	161,000	\$0	0.0%
Total	\$28,180,576	\$27,312,230	\$30,139,400	\$30,102,749	\$2,790,519	10.2%
PARKS & RECREATION/CULTURE						
Parks & Recreation Department	\$4,014,233	\$4,986,017	\$4,961,907	\$5,128,531	\$142,514	2.9%
C'ville/Albemarle Conv. Visitors Bureau	605,771	964,617	964,617	1,150,441	\$185,824	19.3%
Jefferson Madison Regional Library	4,928,351	5,227,048	5,227,048	5,503,305	\$276,257	5.3%
Cultural Agencies and Festivals						
Events that Bring Visitors to Support Local Economy						
Virginia Festival of the Book	12,500	0	12,500	12,500	\$12,500	
Virginia Film Festival	12,500	15,000	15,000	12,500	(\$2,500)	-16.7%
Virginia Theatre Festival	0	2,500	2,500	5,000	\$2,500	100.0%
Other Programs						
100 Black Men of Central VA: Educational Programs	0	0	0	2,500	\$2,500	
Artisans Studio Tour	0	0	0	2,500	\$2,500	
Charlottesville Ballet	2,500	2,500	2,500	2,500	\$0	0.0%
Charlottesville Band	8,000	8,000	8,000	8,000	\$0	0.0%
Charlottesville Opera	0	0	0	2,500	\$2,500	
Charlottesville Symphony Society	0	0	0	2,500	\$2,500	
Creciendo Juntos	0	0	0	2,500	\$2,500	
Crozet Arts	0	0	0	2,500	\$2,500	
Front Porch	0	0	2,500	2,500	\$2,500	
Lighthouse Studio	2,500	2,500	2,500	2,500	\$0	0.0%
Live Arts	5,000	15,000	15,000	15,000	\$0	0.0%
Music Resource Center	2,500	2,500	2,500	2,500	\$0	0.0%
New City Arts Initiative	2,500	2,500	2,500	2,500	\$0	0.0%
Paramount Theater	5,000	0	0	2,500	\$2,500	
Virginia Discovery Museum	5,000	5,000	5,000	5,000	\$0	0.0%
No Request for FY 25						
Jeff. School African Amer. Heritage Center	0	15,000	15,000	0	(\$15,000)	-100.0%
Sin Barreras - Without Barriers	0	8,000	8,000	0	(\$8,000)	-100.0%
Total	\$9,606,355	\$11,256,182	\$11,247,072	\$11,870,277	\$614,095	5.5%

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
COMMUNITY DEVELOPMENT						
Community Development Department	\$7,830,235	\$8,272,212	\$8,975,200	\$9,272,059	\$999,847	12.1%
Office of Economic Development	662,956	720,405	661,636	800,597	\$80,192	11.1%
Economic Development Agencies						
Central Va Partnership for Economic Development	55,272	57,212	57,212	57,747	\$535	0.9%
Cent. Va Small Business Development Center	61,000	66,401	66,401	68,069	\$1,668	2.5%
Community Investment Collaborative	25,000	25,000	25,000	25,000	\$0	0.0%
Virginia Career Works – Piedmont Region	16,623	22,884	22,884	23,099	\$215	0.9%
Transit Agencies						
Cent. Shenandoah Planning District Commission	5,546	5,677	5,677	7,090	\$1,413	24.9%
Charlottesville Area Transit	1,000,000	1,300,000	1,300,000	1,859,184	\$559,184	43.0%
Micro-Transit	0	175,000	450,000	1,741,887	\$1,566,887	895.4%
Jaunt	2,309,213	3,317,944	3,317,944	3,317,693	(\$251)	0.0%
Regional Transit Partnership	55,000	25,000	25,000	25,000	\$0	0.0%
Other Community Development Agencies						
TJ Planning District Commission	155,502	161,747	161,747	165,171	\$3,424	2.1%
VPI Extension Service	225,743	242,633	242,633	256,902	\$14,269	5.9%
Total	\$12,402,089	\$14,392,115	\$15,311,334	\$17,619,498	\$3,227,383	22.4%
SUBTOTAL, DEPARTMENTAL	135,639,998	159,528,296	171,431,035	175,060,771	\$15,532,475	9.7%
NON-DEPARTMENTAL						
City/County Revenue Sharing	\$15,545,227	\$15,715,740	\$15,715,740	\$17,760,728	\$2,044,988	13.0%
Transfer to Public School Fund	\$167,453,853	\$182,019,694	\$182,630,848	\$192,142,931	\$10,123,237	5.6%
Transfers to Capital and Debt Funds						
Transfer to Public School Debt Service	\$15,875,450	\$16,391,050	\$16,391,050	\$16,418,782	\$27,732	0.2%
Transfer to County Govt Debt Service	6,908,869	7,440,370	7,440,370	11,572,090	\$4,131,720	55.5%
Transfer to Public School Capital	1,637,012	4,091,963	4,091,963	4,211,018	\$119,055	2.9%
Transfer to Public School Capital - One-Time	0	2,913,168	2,913,168	0	(\$2,913,168)	
Transfer to County Govt. Capital	11,399,337	11,134,139	11,247,316	8,190,830	(\$2,943,309)	-26.4%
Transfer to County Govt. Capital - One-Time	11,850,408	1,942,112	3,942,112	0	(\$1,942,112)	-100.0%
Total	\$47,671,076	\$43,912,802	\$46,025,979	\$40,392,720	(\$3,520,082)	-8.0%
Other Transfers						
Transfer to Water Resources Fund	1,753,233	1,916,214	1,916,214	2,022,963	\$106,749	5.6%
Transfer to Economic Development Authority Fund	298,079	380,000	471,386	310,000	(\$70,000)	-18.4%
Transfer to ARPA Reserve	10,000,000	0	0	0	\$0	
Transfer to Other Funds	314,668	0	0	0	\$0	
Total	12,365,980	2,296,214	2,387,600	2,332,963	36,749	1.6%
Other Non-Departmental						
Refunds	\$63,338	\$40,000	\$48,000	\$50,000	\$10,000	25.0%
Tax Relief for the Elderly/Disabled	1,570,279	1,845,000	1,845,000	2,112,600	\$267,600	14.5%
Climate Action Funding Pool	0	0	421,604	0	\$0	
Salary and Benefits Reserve	0	1,407,226	0	1,100,000	(\$307,226)	-21.8%
Early Retirement	556,989	695,510	550,000	752,000	\$56,490	8.1%
Health Fund Supplement	0	0	1,347,941	0	\$0	
Reserve for Contingencies	0	730,646	0	500,230	(\$230,416)	-31.5%
Total	\$2,190,606	\$4,718,382	\$4,212,545	\$4,514,830	(\$203,552)	-4.3%
SUBTOTAL, NON-DEPARTMENTAL	\$245,226,742	\$248,662,832	\$250,972,712	\$257,144,172	\$8,481,340	3.4%
TOTAL GENERAL FUND EXPENDITURES	\$380,866,740	\$408,191,128	\$422,403,748	\$432,204,943	\$24,013,815	5.9%

EXPENDITURES BY TYPE

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 25 Recomm - FY 24 Adopt	
					\$ Change	% Change
County Departments						
Salaries & Benefits	75,518,987	98,655,565	102,276,934	108,469,957	9,814,392	9.9%
Operations	22,126,094	22,894,192	26,679,426	24,252,341	1,358,149	5.9%
DSS Direct Assistance	3,636,742	3,799,286	3,806,580	4,028,800	229,514	6.0%
Capital Outlay	820,331	2,520,154	2,660,847	1,638,168	(881,986)	-35.0%
Department - Other	8,105,723	4,954,650	9,160,424	5,561,286	606,636	12.2%
Subtotal, County Departments	110,207,877	132,823,847	144,584,210	143,950,552	11,126,705	8.4%
Other						
Agencies & Joint Operations	27,660,290	30,623,646	30,982,831	34,885,429	4,261,783	13.9%
Revenue Sharing	15,545,227	15,715,740	15,715,740	17,760,728	2,044,988	13.0%
Transfer to School Fund	167,453,853	182,019,694	182,630,848	192,142,931	10,123,237	5.6%
Transfers to Capital and Debt Funds	47,671,076	43,912,802	46,025,979	40,392,720	(3,520,082)	-8.0%
Other	12,328,417	3,095,399	2,464,139	3,072,583	(22,816)	-0.7%
Subtotal, Other	270,658,863	275,367,281	277,819,537	288,254,391	12,887,110	4.7%
Total General Fund	\$380,866,740	\$408,191,128	\$422,403,748	\$432,204,943	\$24,013,815	5.9%

Overall, budgeted expenditures are increasing \$24.0 million or 5.9% over the FY 24 Adopted budget.

County Departments

County departments *increase* \$11.1 million or 8.4% over FY 24. County departments make up 33% of all General Fund expenditures and include the following:

- Departments and offices that report up through the County Executive and/or Board of Supervisors
- Offices of the Constitutional Officers
- Department of Voter Registration and Elections

The Salaries & Benefits category primarily includes all regular salaries, overtime, and temporary wages for County government personnel; all benefits including social security, retirement, health and dental insurance, life insurance, and worker’s compensation; and salary and benefit-related reserves. In FY 25, salaries and benefits make up 25% of all General Fund budgeted expenditures and 75% of County Department expenditures. The 10.1% increase is due primarily to the following:

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- *Increase* to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.

FY 25 Recommended:

- Full-year funding for salary adjustments approved during FY 24.
- 2.0% step *increase* for employees on one of the Public Safety Pay Scales.
- Impact of picking up positions previously funded through the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant for a partial year in FY 25.

- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- Decrease in Virginia Retirement System (VRS) retirement rates as determined by the State from 15.42% to 15.27% of VRS-eligible salaries. Additionally, there is a change in the way the State is charging employers for their share of the VRS Defined Benefit which results in an average increase of 2.3% of VRS-eligible salaries for employees on the Hybrid Plan.
- Decrease in VRS life insurance rates as determined by the State from 1.34% to 1.19% of VRS-eligible salaries.
- Salary and Benefits Reserve of \$1.1 million primarily to allow consideration of a mid-year bonus for staff.

The Operations category includes a wide range of operating costs in support of County government programs and services. Examples of expenditures in this category include maintenance contracts, printing and binding, utilities, office supplies, and vehicle operation and maintenance. Department operations make up 6% of all General Fund budgeted expenditures and 17% of all department expenditures. County government department operations increase \$1.4 million or 6.0% over FY 24 primarily due to notable operations increases in Information Technology, Fire Rescue, and the Department of Social Services (DSS). Further explanation of these changes is available in department chapters.

The Department of Social Services (DSS) Direct Assistance category includes direct assistance payments made to families and individuals for certain services. All assistance payments are either partially or fully funded by state/federal revenues. DSS Direct Assistance payments make up 1% of all General Fund budgeted expenditures and 3% of all department expenditures. This category is increasing \$0.2 million or 6.0% from FY 24. More information is included in the Health and Welfare chapter.

The Capital Outlay category includes expenditures for tangible items of a substantial value (more than \$10,000) and leases and rent. Capital outlay makes up less than 1% of total expenditures and 1% of County government department expenditures. This category is decreasing \$0.9 million or 35.0% in FY 25, primarily due to the removal of one-time costs from FY 24, and reduced technology replacement costs for Fire Rescue.

The Department - Other category consists of reserves and transfers from department budgets to Other Funds, including the Children Services Act (CSA), Water Resources, and Housing funds. In the Recommended Budget column, this category includes Strategic Investment requests that are recommended for funding. This category makes up 1% of all General Fund budgeted expenditures and 4% of all department expenditures. The increase of \$0.5 million or 9.9% is due primarily to Strategic Investment requests in Health & Human Services and Facilities & Environmental Services, and increases in transfers to the Water Resources and CSA funds.

Other Expenses

The Agencies and Joint Operations category consists of payments to outside agencies that are not under the direct supervision of the Board of Supervisors. In FY 25, these contributions make up 8% of all General Fund budgeted expenditures. Overall, agency and joint operation contributions increase by \$4.3 million or 13.9%. Specific changes are discussed in organizational area chapters.

The Revenue Sharing payment to the City of Charlottesville makes up 4% of all General Fund budgeted expenditures and is increasing \$2.0 million or 13.0% over the FY 24 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

The School Transfer makes up 45% of all General Fund budgeted expenditures and is increasing \$10.1 million or 5.6% over the FY 24 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

Transfers to Capital/Debt Service make up 9% of all General Fund budgeted expenditures and are decreasing \$3.5 million or 8.0% from the FY 24 Adopted budget. Specific changes are discussed in the Non-Departmental chapter.

The Other category includes the Tax Relief for the Elderly & Disabled, reserves, and refunds. This category makes up 1% of all General Fund budgeted expenditures and is decreasing \$22,816 or 0.7% from the FY 24 Adopted budget primarily due to net changes in reserves. See the Non-Departmental chapter for details.

Please see narratives throughout the budget document for greater detail on changes in each of these categories.

COUNTY GOVERNMENT POSITION SUMMARY

	FY 16	FY 17	FY 18	FY 19	FY20	FY 21	FY 22	FY 23	Adopted FY 24	Revised FY 24	Recomm FY 25	Chg from Adopted
Administration												
Board of Supervisors	2.50	2.50	2.50	2.75	3.00	3.00	3.00	4.00	4.00	4.00	4.00	0.00
Executive Leadership	9.30	9.50	9.50	14.00	14.00	16.00	20.50	22.75	22.75	23.00	23.00	0.25
Yancey School Community Center Grant	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Human Resources	1.00	1.00	2.50	2.50	3.00	3.00	15.00	14.00	14.70	13.70	13.70	(1.00)
County Attorney	8.00	8.00	9.00	9.00	9.00	9.00	10.00	10.00	10.00	10.00	10.00	0.00
Finance & Budget-General Fund	60.75	61.09	64.59	66.59	69.59	66.50	67.60	71.00	77.50	77.50	77.50	0.00
F&B-Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	3.50	4.50	0.00	0.00	0.00	0.00
F&B-Health Fund	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.60	0.60	0.60	0.60	0.00
F&B-Grant Funded	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Information Technology	22.00	22.00	21.50	23.00	27.00	28.00	29.00	37.00	38.00	38.00	38.00	0.00
Voter Registration & Elections	4.80	4.80	4.80	4.80	4.80	5.80	5.80	5.80	5.80	5.80	5.80	0.00
Administration Total	108.35	108.89	114.39	122.64	131.39	134.30	157.40	170.65	173.35	172.60	172.60	(0.75)
Judicial												
Circuit Court	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	1.00	1.00	1.00	0.00
Clerk of Circuit Court	11.00	11.50	11.50	11.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	0.00
Sheriff	23.00	23.00	23.00	25.00	26.00	27.00	27.00	27.00	27.00	27.00	27.00	0.00
Commonwealth Attorney	11.50	11.50	12.50	12.50	13.50	13.50	15.50	15.50	17.75	17.75	17.75	0.00
Judicial Total	46.50	47.00	48.00	50.00	54.00	55.00	57.00	57.00	58.25	58.25	58.25	0.00
Public Safety												
Police	163.50	163.50	166.50	169.50	173.00	173.00	180.50	182.50	186.50	187.50	188.50	2.00
Victim-Witness Grant Fund	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	0.00
Crime Analysis Grant Fund	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Problem Oriented Policing Grant Fund	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Rescue Services	109.00	109.00	113.00	119.50	121.50	132.50	139.00	147.00	148.00	148.00	160.00	12.00
FEMA Grant Fund #1	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	10.00	10.00	0.00	(10.00)
FEMA Grant Fund #2	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00	10.00	10.00	10.00	0.00
FEMA Grant Fund #3		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00	30.00
Public Safety Total	276.50	276.50	282.50	292.00	296.50	317.50	341.50	352.50	357.50	388.50	391.50	34.00
Public Works												
Facilities and Environmental Services	26.25	26.25	27.25	28.25	28.25	29.25	29.25	32.25	44.75	44.75	46.75	2.00
Facilities Planning & Construction - Capital Fund	8.50	8.50	9.00	9.00	11.50	11.50	11.50	11.50	0.00	0.00	0.00	0.00
TJ Soil & Water Conservation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	(1.00)
Public Works Total	35.75	35.75	37.25	38.25	40.75	41.75	41.75	44.75	45.75	44.75	46.75	2.00
Health & Welfare												
Human Services	120.15	122.15	126.65	135.25	137.75	137.75	151.75	169.00	174.00	174.00	176.62	2.62
Housing Fund	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	(1.00)
Bright Stars	21.10	21.10	21.10	23.50	23.50	23.50	0.00	0.00	0.00	0.00	0.00	0.00
Health & Welfare Total	141.25	143.25	147.75	158.75	161.25	161.25	152.75	170.00	175.00	175.00	176.62	1.62
Parks, Recreation & Culture												
Parks & Recreation Department	17.00	17.00	17.75	19.75	21.75	21.75	21.75	25.00	27.00	27.00	27.00	0.00
Towe Park Fund	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Parks, Recreation & Culture Total	20.00	20.00	20.75	22.75	24.75	24.75	24.75	28.00	30.00	30.00	30.00	0.00
Community Development												
Community Development Department (CDD)	67.50	69.50	72.50	76.50	75.50	75.50	76.50	75.50	76.50	77.50	77.50	1.00
CDD - Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Economic Development Office	2.50	2.50	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	0.00
Community Development Total	70.00	72.00	75.50	79.50	78.50	78.50	81.50	80.50	80.50	81.50	81.50	1.00
TOTAL POSITIONS	698.35	703.39	726.14	763.89	787.14	813.05	856.65	903.40	920.35	950.60	957.22	36.87
Total Annual Change	27.75	5.04	22.75	37.75	23.25	25.91	43.60	46.75	16.95	47.20	36.87	
% Annual Change	4.1%	0.7%	3.2%	5.2%	3.0%	3.3%	5.4%	5.5%	1.9%	5.2%	4.0%	
Population¹	104,221	105,715	107,697	108,639	109,722	110,545	114,424	115,495	116,148	116,148	117,774	
Positions/1,000 POPULATION	6.70	6.68	6.82	7.06	7.16	7.21	7.49	7.82	7.92	8.18	8.13	

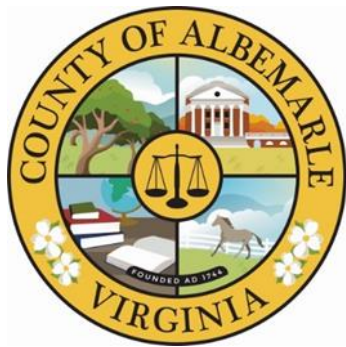
¹University of Virginia Weldon Cooper Center, Demographics Research Group. (2022). Virginia Population Estimates. Retrieved from <https://demographics.coopercenter.org/virginia-population-estimates>. The population projection for FY 25 assumes a 1.4% growth rate.

The chart includes full- and part-time permanent positions. Temporary and seasonal part-time positions are not included.

COUNTY GOVERNMENT POSITION CHANGES

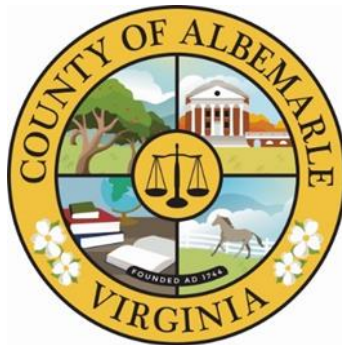
(by Strategic Goal)

FY 24 Adopted Positions		920.35
		FY 24 Revised
		FY 25 Recomm
1. Safety & Well-Being		
Police	School Resource Officer	1.00
	Digital Forensic Examiner (cost neutral)	1.00
Fire Rescue	Federal Emergency Management Agency (FEMA) Grant firefighters	30.00
	Mechanic (cost neutral)	1.00
	Instructor (cost neutral)	1.00
Facilities & Environmental Services	Senior Maintenance Mechanic for General District Court (3 months)	1.00
	Custodial for General District Court (3 months)	1.00
Health & Human Services	Children Services Act (CSA) Coordinator	1.00
2. Resilient, Equitable & Engaged Community		
Health & Human Services	Convert Inclusion & Health Equity Program Manager from part-time temporary to part-time regular (cost neutral)	0.62
6. Workforce & Customer Service		
Human Resources (HR)	Reallocate Management Analyst position to the Office of Performance & Strategic Planning (P&SP)	(1.00)
Executive Leadership - P&SP	Reallocate Management Analyst from HR and eliminate part-time Management Analyst position within P&SP	0.25
Thomas Jefferson Soil & Water Conservation District (TJSWCD)	Reallocate position to the Community Development Department. This reallocation did not impact TJSWCD services, but was a change in how services are budgeted and administered for TJSWCD.	(1.00)
Community Development Department	Deputy Director of Planning	1.00
FY 25 Recommended Positions		957.22



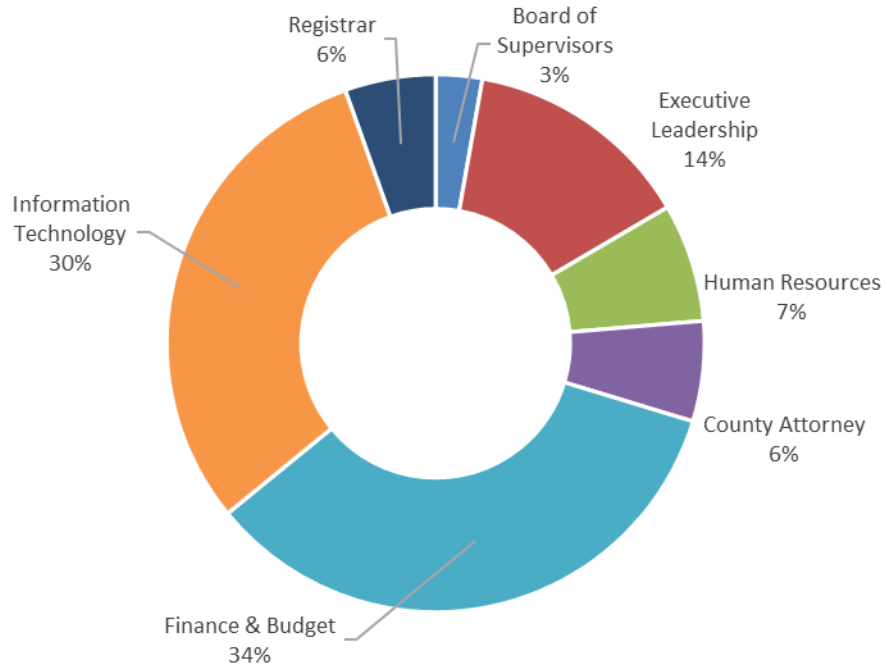
Administration





ADMINISTRATION

FY 25 Recommended Administration Budget \$28,463,269



	FY 23	FY 24	FY 24	FY 25	FY 24 Adopted to FY 25 Recomm	
	Actual	Adopted	Projected	Recomm	\$ Change	% Change
Board of Supervisors	\$701,374	\$722,783	\$760,941	\$794,435	\$71,652	9.9%
Executive Leadership						
County Executive	1,150,974	1,196,676	1,198,416	1,218,642	\$21,966	1.8%
Communications & Public Eng.	700,353	803,903	817,938	869,790	\$65,887	8.2%
Performance & Strat. Planning	1,478,185	1,451,916	5,243,712	1,828,423	\$376,507	25.9%
Human Resources	1,877,495	1,928,141	1,813,013	2,025,597	\$97,456	5.1%
County Attorney	1,452,931	1,590,932	1,672,440	1,714,338	\$123,406	7.8%
Finance & Budget	7,761,283	9,348,757	9,827,156	9,790,485	\$441,728	4.7%
Information Technology	5,986,670	8,024,449	8,130,674	8,668,589	\$644,140	8.0%
Voter Registration/ Elections	1,236,063	1,541,797	1,623,816	1,552,970	\$11,173	0.7%
TOTAL ADMINISTRATION	\$22,345,326	\$26,609,354	\$31,088,106	\$28,463,269	\$1,853,915	7.0%

OFFICE OF THE BOARD OF SUPERVISORS

MISSION

The mission of the Clerk of the Board is to support the Board of Supervisors by maintaining neutral consistency by facilitating a responsive avenue for open government through the access of official public records past and present.

DESCRIPTION

The Board of Supervisors sets policy and oversees the County Executive regarding the County’s operations and programs, levies taxes, appropriates funds, makes land use decisions, implements the Comprehensive Plan, and appoints members of Boards and Commissions, except for School Board members, who are elected by the voters.

GOALS

The goal of the Clerk of the Board is to provide essential support to the Board of Supervisors so that the Board can carry out its mission and effectively respond to the needs of their constituency through effective meeting management, constituent support, and management and access to records.

FINANCIAL DATA

Board of Supervisors						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$300,055	\$304,878	\$332,300	\$333,857	\$28,979	9.5%
Benefits	108,654	109,275	123,028	128,283	\$19,008	17.4%
Operating	290,557	306,330	303,313	328,295	\$21,965	7.2%
Capital Outlay	2,108	2,300	2,300	4,000	\$1,700	73.9%
Expenditure Total	\$701,374	\$722,783	\$760,941	\$794,435	\$71,652	9.9%
Positions	4.00	4.00	4.00	4.00	0.00	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- *Increase* to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.

FY 25 Recommended Budget: The Board of Supervisors’ budget *increases* by \$71,652 or 9.9% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Continues to defund a vacant position that has been unfunded in FY 24 and is recommended to be unfunded in FY 25.

- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- *Increase* of \$21,965 or 7.2% in operating costs primarily due to one-time funding to catch up on meeting minutes preparation.

EXECUTIVE LEADERSHIP

MISSION

Ensure a responsive and effective government.

DESCRIPTION

Executive Leadership includes the County Executive's Office, Communications and Public Engagement (CAPE), and Performance and Strategic Planning (P&SP). Executive Leadership is responsible for the following functions:

- Guiding and directing the operations of the County government, ensuring customer service that is professional, empathetic, and responsive.
- Directing the County's community relations, public engagement, and communications efforts.
- Executing the Strategic Plan and other critical organizational initiatives, implementing transformational growth and development, and increasing performance measurement.

GOALS

- Enhancing the governing body's effectiveness by making local government work for the good of the residents in the community, with a focus on the community's economic vitality, quality of life, and responsiveness to community needs.
- Providing leadership for organizational workforce stabilization efforts with a focus on learning and development, employee engagement, and succession planning, so that the organization can deliver professional, responsive, and empathetic customer service.
- Leading strategic visioning and planning that leads to the programming of business process development reengineering and performance management to improve change capabilities and the establishment of cross-collaboration procedures and standards in the organization's core systems.
 - Manage the organizations effectiveness for all Strategic Plan objectives
 - Foster and utilize partnerships within our community to improve delivery and support to programs
 - Continue to support Core Systems Modernization (CSM) programs and centralization for 6.3 of the Strategic Plan
- Sustaining the community's trust and cultivating interest in local government through intentional and inclusive public processes that inform and inspire everyone in our community, through direct outreach, communications, and public engagement – and continuing to grow our reach and add new voices to our processes while building community trust in local government and the services we provide.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- Manage the organizations effectiveness for all Strategic Plan objectives.

FINANCIAL DATA

Executive Leadership						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
County Executive						
Salaries	\$795,301	\$819,027	\$812,670	\$852,380	\$33,353	4.1%
Benefits	239,921	255,332	241,805	283,106	\$27,774	10.9%
Operating	113,262	119,317	136,167	79,156	(\$40,161)	-33.7%
Capital Outlay	2,489	3,000	7,774	4,000	\$1,000	33.3%
Expenditure Total	\$1,150,974	\$1,196,676	\$1,198,416	\$1,218,642	\$21,966	1.8%
Positions	5.00	5.00	5.00	5.00	0.00	0.0%
Communications & Public Engagement						
Salaries	\$476,073	\$549,505	\$556,510	\$588,854	\$39,349	7.2%
Benefits	153,098	186,678	169,858	194,679	\$8,001	4.3%
Operating	71,182	67,720	91,570	86,257	\$18,537	27.4%
Expenditure Total	\$700,353	\$803,903	\$817,938	\$869,790	\$65,887	8.2%
Positions	7.00	7.00	7.00	7.00	0.00	0.0%
Performance & Strategic Planning						
Salaries	\$840,126	\$1,002,097	\$1,058,200	\$1,114,947	\$112,850	11.3%
Benefits	274,305	321,758	351,335	408,732	\$86,974	27.0%
Operating	300,137	42,061	1,991,591	79,744	\$37,683	89.6%
Organizational Training Pool	63,616	86,000	135,433	225,000	\$139,000	161.6%
BPO Reserve	0	0	1,707,153	0	\$0	
Expenditure Total	\$1,478,185	\$1,451,916	\$5,243,712	\$1,828,423	\$376,507	25.9%
Positions	10.75	10.75	11.00	11.00	0.25	2.3%
TOTAL EXPENDITURES	\$3,329,511	\$3,452,495	\$7,260,066	\$3,916,855	\$464,360	13.4%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.
- Reallocation of a Management Analyst position from Human Resources (HR) to P&SP.
- Re-appropriation of \$25,821 in purchase orders from FY 23.
- Re-appropriation of \$3,694,879 to P&SP for continued support of organizational efforts needing process improvement, consultant support, and project management support, including the Core Systems Modernization strategic plan and staff development and training. Balances remaining at the end of FY 24 will be recommended for re-appropriation to FY 25 to support these projects.

FY 25 Recommended Budget: The Executive Leadership budget increases by \$464,360 or 13.4% and reflects the following:

- Changes applicable to all offices within Executive Leadership:
 - Full-year funding for salary adjustments approved during FY 24.

- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- The County Executive budget *increases* by \$21,966 or 1.8% primarily due to the aforementioned salary and benefit increases and an operating *decrease* of \$40,161 primarily due to the reallocation of funding for employee engagement efforts to HR and P&SP.
- The CAPE budget *increases* by \$65,887 or 8.2% primarily due to the aforementioned salary and benefit increases and an operating *increase* of \$18,537 primarily due to increases in the cost of software subscriptions.
- The P&SP budget *increases* by \$376,507 or 25.9% primarily due to the following:
 - The aforementioned salary and benefit increases and the continuation of the position change initiated in FY 24.
 - An operating *increase* of \$37,683 primarily due to the reallocation of funding for employee engagement efforts from the County Executive's Office.
 - An *increase* of \$139,000 in the Organizational Training Pool, funded through the reallocation of departmental training budgets to be managed at an organizational level in P&SP.

DEPARTMENT OF HUMAN RESOURCES

MISSION

Work as a strategic partner supporting organizational goals and helping employees and leadership with all phases of their Albemarle County careers.

The values of the Human Resources (HR) Department are to treat everyone with dignity, empathy, and respect; take a purposeful, thoughtful approach to our work, and to provide clear, consistent, and reliable communication.

DESCRIPTION

The HR Department provides human resources support for Albemarle County Government. The department strives to help employees with all phases of their career with Albemarle County. We are focused on providing a high level of customer service and partnering with our employees to obtain a deep understanding of their needs. Our work includes the following areas:

- Employee Recruitment, Selection, Retention, Onboarding and Offboarding
- Classification and Compensation
- Administration of Health & Retirement Benefits and Leave
- Employee Relations/Compliance
- Employee Recognition and Rewards
- Performance Management
- Workplace Safety and Wellness
- Learning and Development
- Diversity and Inclusion
- Human Resources Information System (HRIS) and Learning Management System (LMS) Maintenance

GOALS

- Maintain a total compensation program that is competitive compared to similarly situated local private and public employers.
- Update, revise and implement learning, development, wellness, and safety programs to attract and retain qualified staff.
- Update, revise, implement, and train on HR-related processes, policies, and procedures.
- Utilize and expand usage of HRIS systems to improve internal processes and promote data driven decisions.
- Develop leadership, technical skills, and capabilities of our supervisors to improve performance management processes and results in the organization.
- Foster partnerships with local and statewide entities that will advance the workforce pipeline and increase the knowledge, skills, and abilities of our current workforce.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 6.1 Implement a total compensation structure that makes us highly competitive compared to other employers.
- 6.2 Implement a comprehensive staff development and wellness program to retain highly qualified staff.

FINANCIAL DATA

Human Resources						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$1,081,093	\$1,192,102	\$1,175,230	\$1,249,332	\$57,230	4.8%
Benefits	\$408,628	432,289	418,093	486,981	\$54,692	12.7%
Operating	384,206	290,750	206,690	286,284	(\$4,466)	-1.5%
Capital Outlay	3,569	13,000	13,000	3,000	(\$10,000)	-76.9%
Expenditure Total	\$1,877,495	\$1,928,141	\$1,813,013	\$2,025,597	\$97,456	5.1%
Net Cost	\$1,877,495	\$1,928,141	\$1,813,013	\$2,025,597	\$97,456	5.1%
Positions	14.0	14.7	13.7	13.7	(1.0)	-6.8%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Reallocation of a Management Analyst position from HR to the Office of Performance and Strategic Planning.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.

FY 25 Recommended Budget: The Human Resources budget increases by \$97,456 or 5.1% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Continuation of the position change initiated during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- \$10,000 decrease in capital outlay costs due to the removal of one-time costs from FY 24.

COUNTY ATTORNEY

MISSION

To deliver quality legal services and ethical counsel.

DESCRIPTION

The County Attorney’s Office provides legal counsel and advice in all civil matters to the Board of Supervisors and all other boards, commissions, and committees appointed by the Board of Supervisors, as well as County officials and other public bodies. The office provides services in subject areas such as land use and zoning, taxation and finance, law enforcement, social services, contracts, real estate and employment. The office drafts ordinances and resolutions to implement policy decisions of the Board of Supervisors, prepares legislative proposals, represents the County in litigation and enforces compliance with the Water Protection Ordinance, the Zoning Ordinance, and other County ordinances and regulations.

GOALS

- To support the Board of Supervisors, through County departments, in its efforts to achieve the County’s Mission and to fulfill the six strategic goals set forth in the County’s Strategic Plan, with the provision of legal advice on the Board’s and departments’ many initiatives and by drafting and reviewing policies, ordinances and agreements.
- To modernize the office’s business processes and technology (Objective 6.1), to facilitate the office’s delivery of excellent service and performance of day-to-day responsibilities, with the evaluation of at least two of the office’s business processes or technology tools each fiscal year.
- To contribute to staff development (Objective 6.2) and to avoid unnecessary litigation and legal conflicts by providing proactive education and training, including the offering of at least six customizable training sessions per fiscal year, responsive to organizational and departmental needs.

FINANCIAL DATA

County Attorney						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$1,031,884	\$1,132,999	\$1,191,270	\$1,216,117	\$83,118	7.3%
Benefits	343,563	370,767	387,282	413,786	\$43,019	11.6%
Operating	77,484	86,566	93,288	83,835	(\$2,731)	-3.2%
Capital Outlay	0	600	600	600	\$0	0.0%
Expenditure Total	\$1,452,931	\$1,590,932	\$1,672,440	\$1,714,338	\$123,406	7.8%
Net Cost	\$1,452,931	\$1,590,932	\$1,672,440	\$1,714,338	\$123,406	7.8%
Positions	10.0	10.0	10.0	10.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- *Increase* to the employer's Calendar Year 2024 contribution to health insurance above the planned contribution.
- Includes the re-appropriation of \$12,768 in purchase orders from FY 23.

FY 25 Recommended Budget: The County Attorney's budget *increases* by \$123,406 or 7.8%, and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.

DEPARTMENT OF FINANCE AND BUDGET

MISSION

The Department of Finance and Budget upholds the community's bond of trust by delivering quality financial services that are responsive to the current and future needs of the organization and community.

DESCRIPTION

The Department of Finance & Budget is responsible for the County's overall financial management and includes the following: Office of the Chief Financial Officer (CFO), Office of Budget & Management, Office of Grants and Agreements, Office of Procurement, Office of Treasury and Debt Management, Office of Revenue Administration, Office of Real Estate, Office of Shared Services and Risk Management, and the Office of the Controller. These Offices provide the following services: financial accounting and reporting, assessment and collection of all local revenues, payroll processing, cash/investment management, debt management, risk management, procurement, and budget development and management. The Department of Finance & Budget also provides services to the public, community partners, government agencies where we serve as fiscal agent, which includes the Albemarle County Public Schools.

GOALS

- To review and draft policies and procedures in anticipation of the new financial system as part of the Core Systems Modernization (CSM) project.
- To enhance coordination with the Albemarle County Public Schools' Fiscal Services related to the implementation, training and structure of the new financial system.
- To expand the proactive Enterprise Risk Management program.
- To increase the County government employees' knowledge of finance-related items through organization-wide trainings.
- To increase the efficiency and coordination of the County's Year-End Close and Audit Process.
- To increase our use of key performance metrics in daily decision-making.
- To support staff training to create a culture of continuous learning and promote a feedback-rich culture.
- To increase the strategic financial analysis associated with the County's transit programs and to help determine how those programs can most efficiently work together.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 5.1 Collaborate and provide support for the Albemarle County Public Schools Strategic Plan
- 6.3 Modernize business processes and technology to transform customer service demands

FINANCIAL DATA

Department of Finance & Budget						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$4,675,469	\$5,692,352	\$5,996,420	\$6,085,300	\$392,948	6.9%
Benefits	1,643,338	2,140,453	2,133,137	2,425,183	\$284,730	13.3%
Operating	1,429,148	1,502,552	1,672,297	1,265,700	(\$236,852)	-15.8%
Capital Outlay	13,327	13,400	25,302	14,302	\$902	6.7%
Expenditure Total	\$7,761,283	\$9,348,757	\$9,827,156	\$9,790,485	\$441,728	4.7%
Revenue						
Local	\$468,818	\$582,117	\$559,926	\$597,208	\$15,091	2.6%
State	509,641	515,544	542,215	547,637	\$32,093	6.2%
Transfer from Capital	0	536,718	536,718	584,259	\$47,541	8.9%
Transfer from Schools	45,786	48,131	48,131	46,820	(\$1,311)	-2.7%
Revenue Total	\$1,024,244	\$1,682,510	\$1,686,990	\$1,775,924	\$93,414	5.6%
Net Cost	\$6,737,038	\$7,666,247	\$8,140,166	\$8,014,561	\$348,314	4.5%
General Fund Positions	71.00	77.50	77.50	77.50	0.00	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.
- Re-appropriation of \$113,921 in purchase orders from FY 23 and \$26,000 for contract services in the Procurement and Real Estate offices budgeted in FY 23 but incurred in FY 24.

FY 25 Recommended Budget: The DF&B budget increases by \$441,728, or 4.7%, and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- Removes funding for a vacant part-time position that is recommended to be unfunded in FY 25.
- Decrease of \$236,852 or 15.8% in Operating expenditures primarily due to the net impact of the following:
 - Removal of \$115,800 in FY 24 one-time costs.
 - Net decrease of \$121,052 in other operating costs due primarily to a reduction in contract services for items such as the internal audit, grant writing support, and lockbox services.
- Increase of \$93,414 in related revenues, including administration fees for financial services provided to agencies, sale of surplus goods, State Compensation Board support for DF&B compensation, a transfer from the Public Schools to support administration of the Purchasing Card program, and a transfer from the Capital Fund to support capital administrative services within DF&B. The increase is due primarily to anticipated increases in administration fees, including services provided to fiscal agencies and the capital program.

DEPARTMENT OF INFORMATION TECHNOLOGY

MISSION

The Department of Information Technology (IT) will deliver quality and innovative information technology solutions to provide citizens, the business community, and County staff with convenient access to appropriate information and services.

DESCRIPTION

The Information Technology Department embraces its responsibility to lead and collaborate with departments on the thoughtful implementation of innovation throughout the County. Through teamwork and a culture that embraces efficiency and optimization, the department works to deliver information and telecommunication services quickly, reliably, and securely. This success enhances all County staff's decision-making, communications, and performance.

GOALS

- Maintain a standardized process for the acquisition and implementation of new technologies.
- Identify and invest in resources to complement the Core Systems Modernization Project implementation, a critical aspect of Albemarle County's Strategic Plan Goal 6.3 - Modernize business processes and technology to transform customer service demands.
- Continue to support the IT-related needs of our growing organization through IT projects and timely responses to all help requests submitted through the IT ticket and project systems.
- Continue to centralize and aggregate the organization's list of technology systems and associated costs.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 6.3 Modernize business processes and technology to transform customer service demands.

FINANCIAL DATA

Information Technology						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$2,664,455	\$3,383,709	\$3,047,426	\$3,443,836	\$60,127	1.8%
Benefits	\$917,849	1,169,412	1,061,000	1,251,629	\$82,217	7.0%
Operating	\$2,391,551	3,309,683	3,870,603	3,963,124	\$653,441	19.7%
Capital Outlay	\$12,815	20,000	10,000	10,000	(\$10,000)	-50.0%
Transfer to Computer MRL* Fund	0	141,645	141,645	0	(\$141,645)	-100.0%
Expenditure Total	\$5,986,670	\$8,024,449	\$8,130,674	\$8,668,589	\$644,140	8.0%
Revenue						
Local	\$124,885	\$346,859	\$346,859	\$358,903	\$12,044	3.5%
Net Cost	\$5,861,785	\$7,677,590	\$7,783,815	\$8,309,686	\$632,096	8.2%
Positions	37.0	38.0	38.0	38.0	0.0	0.0%

*Computer Maintenance, Replacement, and Licensing

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- *Increase* to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.
- Re-appropriation of \$405,988 in purchase orders from FY 23 and \$449,974 for contract services expenses budgeted in FY 23 but incurred in FY 24.

FY 25 Recommended Budget: The Information Technology budget *increases* by \$644,140 or 8.0% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- Removes funding for two vacant positions that are recommended to be unfunded in FY 25. These functions are filled through specialized contract services and recommended for the same in FY 25 using the Business Process Optimization Reserve.
- \$653,441 or 19.7% *increase* in operating expenses due primarily to software maintenance costs associated with the new enterprise permitting and licensing system, cybersecurity, and public safety wireless connectivity.
- \$141,645 *decrease* in transfers to other funds for mobile device security. Funding is now distributed across departments as part of the computer maintenance, replacement, and licensing fee.
- Revenues total \$358,903 to recover software licensing costs from the Public Schools and other fiscal agent partners.

DEPARTMENT OF VOTER REGISTRATION AND ELECTIONS

MISSION

The mission of the Albemarle County Department of Voter Registration and Elections is to provide citizens with timely and accessible services designed to maintain accurate voter registration records and ensure the administration of free, fair, and transparent elections, in accordance with the law.

DESCRIPTION

The department provides the means for eligible citizens to register to vote in Albemarle County; provides information to the general public regarding elections and voting; maintains a dual filing system for over 80,000 registered voters in Albemarle County; administers all Federal, State, and local elections held in Albemarle County; provides information and assistance to candidates for elected office and to elected officials; and provides for the internal administration of the department, including staff training, personnel management, short and long-range planning, budget preparation, and general operations management.

GOALS

- Continue to maintain free, fair and efficient voter registration opportunities for County residents.
- Continue to administer free, fair, and smooth elections in the County.
- Continue to assist local candidates with candidate qualification and disclosure procedures.

FINANCIAL DATA

Voter Registration and Board of Elections							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Salaries	\$622,458	\$658,222	\$695,440	\$704,483	\$704,483	\$46,261	7.0%
Benefits	137,245	154,525	153,477	171,065	171,065	\$16,540	10.7%
Operating	471,887	729,050	774,899	677,422	677,422	(\$51,628)	-7.1%
Capital Outlay	4,472	0	0	0	0	\$0	
Expenditure Total	\$1,236,063	\$1,541,797	\$1,623,816	\$1,552,970	\$1,552,970	\$11,173	0.7%
Revenue							
Local	\$8,237	\$300	\$300	\$300	\$300	\$0	0.0%
State	103,506	233,648	237,723	129,000	129,000	(\$104,648)	-44.8%
Revenue Total	\$111,743	\$233,948	\$238,023	\$129,300	\$129,300	(\$104,648)	-44.7%
Net Cost	\$1,124,319	\$1,307,849	\$1,385,793	\$1,423,670	\$1,423,670	\$115,821	8.9%
Positions	5.8	5.8	5.8	5.8	5.8	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.

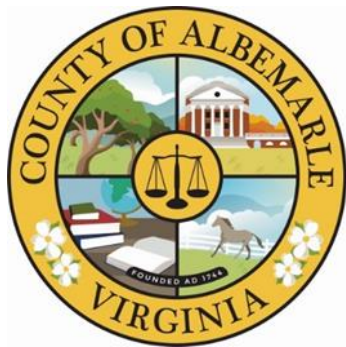
- *Increase* to the employer's Calendar Year 2024 contribution to health insurance above the planned contribution.
- Re-appropriations of \$45,849 in purchase orders from FY 23 and \$10,257 expenses planned in FY 23 and incurred in FY 24.

FY 25 Recommended Budget: The Department of Voter Registration and Elections' budget *increases* by \$11,173 or 0.7% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- The Department of Voter Registration and Elections' budget is primarily driven by the number and types of elections held each year and the costs related to that cycle. In FY 25 this includes the following:
 - *Increase* of \$25,000 in overtime and part-time wages for increased workload during the Presidential election year.
 - Net *decrease* of \$51,628 in operating expenses due to:
 - *Increase* of \$54,872 in operating costs associated with the Presidential election, primarily to accommodate anticipated increases in same day registrations and mail-in balloting.
 - *Decrease* of \$106,500 in anticipated primary election operating expenses.
- *Decrease* of \$104,648 in one-time state revenue associated with the Presidential primary election held during FY 24.

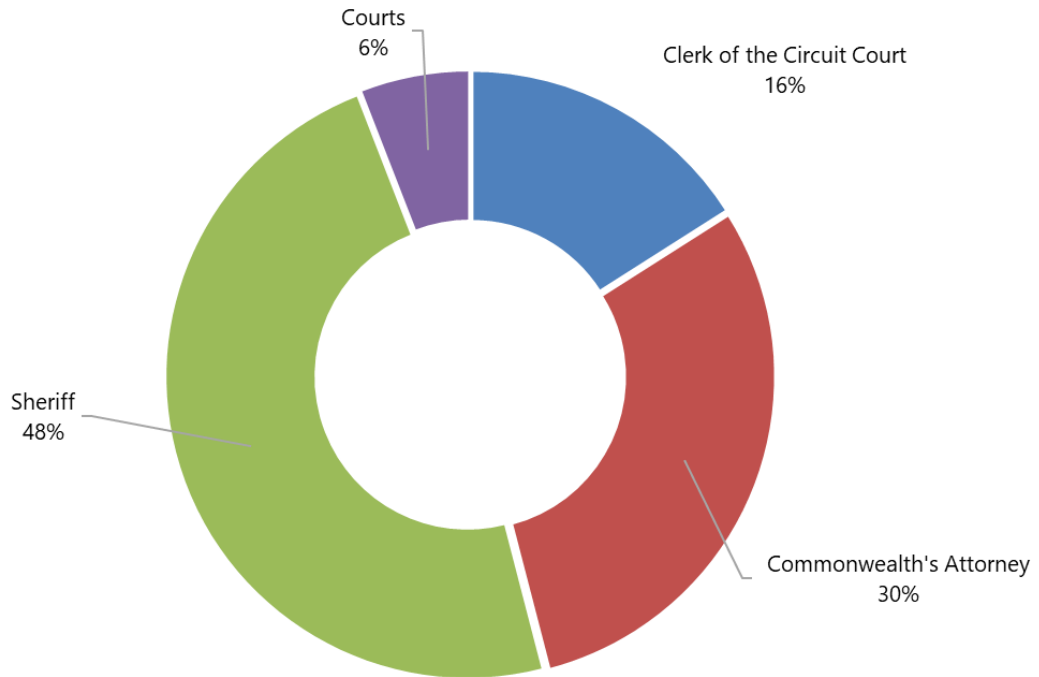
Judicial





JUDICIAL

**FY FY25 Recommended
Judicial Budget
\$8,450,668**



	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Clerk of the Circuit Court	\$1,210,625	\$1,195,215	\$1,429,901	\$1,351,868	\$1,351,868	\$156,653	13.1%
Commonwealth's Attorney	1,941,965	2,288,010	2,434,839	2,531,965	2,531,965	\$243,955	10.7%
Sheriff	3,387,873	3,764,941	3,943,029	6,290,566	4,067,590	\$302,649	8.0%
Courts	380,078	435,212	419,192	447,940	499,245	\$64,033	14.7%
TOTAL JUDICIAL	\$6,920,542	\$7,683,378	\$8,226,961	\$10,622,339	\$8,450,668	\$767,290	10.0%

CLERK OF THE CIRCUIT COURT

MISSION

The mission of the Clerk of the Circuit Court is to carry out a comprehensive list of statutorily mandated duties as well as carry out rules imposed by the Supreme Court of Virginia as it relates to service of the Court. This office will provide expedient, efficient service to the public, attorneys at law, judges, and other agencies of the Commonwealth of Virginia and the County of Albemarle. In addition, the Clerk of the Circuit Court’s office will continue the preservation of public records and provide effective access to the court system through the use of technology.

DESCRIPTION

The Clerk of the Circuit Court is a Virginia constitutional officer elected to an eight-year term by the voters of Albemarle County. The Clerk handles administrative and financial matters for the Circuit Court and has authority to conduct the individual duties that are enumerated by statute, including but not limited to the recording of deeds, the probating of wills, the administration of estates, the appointment of guardians and conservators, and the issuance of marriage licenses and concealed firearm permits. The Clerk is also the custodian of the court records, deeds, and other important documents of the court system.

GOALS

- To finish digitization of older paper records in preparation of the renovation of the Courthouse and our new 21st century office space.
- To better partner with the General District Court and the Virginia Supreme Court systems so that we can more efficiently accept on-line filings as that technology continues to evolve and improve.

FINANCIAL DATA

Clerk of the Circuit Court							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
						\$ Change	% Change
Expenditures							
Salaries	\$671,105	\$718,612	\$747,820	\$788,512	\$788,512	\$69,900	9.7%
Benefits	255,652	294,598	295,242	350,701	350,701	\$56,103	19.0%
Operating	279,031	177,205	382,039	207,855	207,855	\$30,650	17.3%
Capital Outlay	4,836	4,800	4,800	4,800	4,800	\$0	0.0%
Expenditure Total	\$1,210,625	\$1,195,215	\$1,429,901	\$1,351,868	\$1,351,868	\$156,653	13.1%
Revenue							
Local	\$95,745	\$234,700	\$104,500	\$104,500	\$104,500	(\$130,200)	-55.5%
State	655,946	619,616	619,616	689,559	689,559	\$69,943	11.3%
Revenue Total	\$751,692	\$854,316	\$724,116	\$794,059	\$794,059	(\$60,257)	-7.1%
Net Cost	\$458,933	\$340,899	\$705,785	\$557,809	\$557,809	\$216,910	63.6%
Positions	12.5	12.5	12.5	12.5	12.5	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected Budget:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.

- Increase to the employer's Calendar Year 2024 contribution to health insurance above the planned contribution.
- Re-Appropriation of \$204,834 to digitize land and older civil and criminal records prior to the courthouse renovations.

FY 25 Recommended Budget: The Clerk of the Circuit Court's budget *increases* by \$156,653 or 13.1% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- A reduction in related revenues from Excess Fees of the Clerk based on FY23 actuals.

COMMONWEALTH'S ATTORNEY

MISSION

The Albemarle County Commonwealth's Attorney's Office (CAO) is dedicated to pursuing justice and protecting the safety of the community by prosecuting criminal law violations in a fair, ethical, effective, and just manner. The CAO also uses evidence-based practices to enhance public safety while decreasing criminal justice costs.

DESCRIPTION

In order to accomplish its mission, the CAO works with crime victims, law enforcement agencies, victim witness advocates, criminal justice system partners, and community members to prevent crime, enhance public safety, and address harms to the community while prosecuting matters with integrity and fairness. Prosecutions occur in these courts.

- Albemarle County Juvenile and Domestic Relations District Court: Juvenile Criminal and Traffic Dockets, Adult Criminal and Domestic Violence Dockets, motions/hearings, and bond matters.
- Albemarle County General District Court: criminal misdemeanor dockets, traffic dockets, felony preliminary hearing dockets, motions/hearings, and bond matters.
- Albemarle County Circuit Court: all criminal felony matters, jury trials, appeals from General District Court, bond matters, petitions for expungement and restoration of gun rights and driver's licenses, motions/hearings, and grand jury proceedings.
- Virginia Court of Appeals and Virginia Supreme Court: criminal appeals.

GOALS

- Prosecute the criminal laws of the Commonwealth of Virginia and County of Albemarle effectively, ethically, professionally, and fairly, thereby promoting public confidence in the administration of justice and enhancing the safety and well-being of the community.
- Work closely with law enforcement and other departments within the judicial, law enforcement, and public safety areas, consult with law enforcement officers on investigations, and provide periodic training to enhance the safety and well-being of the community.
- Provide quality government services to local government and all criminal justice system agencies by taking responsibility for determining extradition matters, coordinating Court schedules, communicating regarding transportation of inmates to court, conducting special grand juries, preparing indictments for and advising the regular grand jury, reviewing individual cases for entry into the Drug Court, Therapeutic Docket, Restorative Justice, and other diversion programs, conflict of interest notification to public officials and opinions, working with bar associations and the General Assembly to improve the criminal laws of Virginia, consulting with the Board of Supervisors and the County Attorney on local ordinances, and education and outreach to the general public.

FINANCIAL DATA

Commonwealth's Attorney							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Salaries	\$1,424,856	\$1,634,524	\$1,768,708	\$1,824,290	\$1,824,290	\$189,766	11.6%
Benefits	444,430	535,371	547,480	606,050	606,050	\$70,679	13.2%
Operating	64,879	104,715	105,251	92,225	92,225	(\$12,490)	-11.9%
Capital Outlay	7,800	13,400	13,400	9,400	9,400	(\$4,000)	-29.9%
Expenditure Total	\$1,941,965	\$2,288,010	\$2,434,839	\$2,531,965	\$2,531,965	\$243,955	10.7%
Revenue							
Local	\$4,944	\$4,000	\$1,000	\$4,000	\$4,000	\$0	0.0%
State	731,242	753,662	753,662	799,258	799,258	\$45,596	6.0%
Transfers	60,000	60,000	0	23,741	23,741	(\$36,259)	-60.4%
Revenue Total	\$796,186	\$817,662	\$754,662	\$826,999	\$826,999	\$9,337	1.1%
Net Cost	\$1,145,779	\$1,470,348	\$1,680,177	\$1,704,966	\$1,704,966	\$234,618	16.0%
Positions	15.5	17.8	17.8	17.8	17.8	0.00	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected Budget:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.

FY 25 Recommended Budget: The Commonwealth’s Attorney budget *increases* by \$243,955 or 10.7% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- \$9,337 or 1.1% *increase* in related revenues, including a decrease in transfers from Civil Forfeiture and an increase in funding from the State Compensation Board.

OFFICE OF THE SHERIFF

MISSION

It is the mission of the Albemarle County Sheriff’s Office to serve all citizens with respect, fairness, and compassion. It is our mission to provide quality and effective law enforcement services to citizens of Albemarle County. We are dedicated to providing a quality work environment with professionalism and moral values. The Albemarle County Sheriff’s Office is devoted to providing quality law enforcement, court security and civil process services to all citizens and visitors of Albemarle County and to conduct ourselves in a manner respectful of the trust that has been placed upon us.

DESCRIPTION

The Sheriff is a Virginia constitutional officer elected to a four-year term by the voters of Albemarle County. The Sheriff’s Office is responsible for processing and serving civil and criminal court authorized documents, for providing courtroom security to the Circuit Court, General District Court, and the Juvenile and Domestic Relations Court, and for transporting prisoners from the local jail, as well as non-local prisoners located across the Commonwealth of Virginia. The Sheriff’s Office is also responsible for extraditing prisoners across the United States who have pending charges in Albemarle County, for transporting persons committed to a mental health facility with the issuance of a Temporary Detention Order (TDO) across the Commonwealth of Virginia, and for performing selective enforcement activities on the highways of Albemarle County to keep the highways safer for all citizens. The Sheriff’s Office is responsible for all search and rescue missions in Albemarle County.

FINANCIAL DATA

Office of the Sheriff							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Salaries	\$2,141,896	\$2,410,454	\$2,476,993	\$2,520,770	\$2,520,770	\$110,316	4.6%
Benefits	793,679	830,248	851,977	910,920	910,920	\$80,672	9.7%
Operating	435,781	458,088	501,868	647,326	556,066	\$97,978	21.4%
Capital Outlay	6,511	51,480	97,520	99,330	62,190	\$10,710	20.8%
Transfer to RFTC* Fund	10,006	14,671	14,671	17,643	17,644	\$2,973	20.3%
Additional Positions	0	0	0	2,094,577	0	\$0	
Expenditure Total	\$3,387,873	\$3,764,941	\$3,943,029	\$6,290,566	\$4,067,590	\$302,649	8.0%
Revenue							
Local	\$633,157	\$767,851	\$784,579	\$1,351,658	\$819,402	\$51,551	6.7%
State	763,669	765,141	765,141	765,141	830,673	\$65,532	8.6%
Revenue Total	\$1,396,825	\$1,532,992	\$1,549,720	\$2,116,799	\$1,650,075	\$117,083	7.6%
Net Cost	\$1,991,048	\$2,231,949	\$2,393,309	\$4,173,767	\$2,417,515	\$185,566	8.3%
Positions	27.0	27.0	27.0	37.5	27.0	0.0	0.0%
* Regional Firearms Training Center							

OVERVIEW/NOTABLE CHANGES

FY 24 Projected Budget:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.

- Increase to the employer's Calendar Year 2024 contribution to health insurance above the planned contribution.
- Reappropriation of \$63,508 to the Sheriff's department, \$45,812 in vehicle equipment funding for vehicle purchases that were still processing at the end of the fiscal year and \$17,696 from the public fingerprinting program to support office programs.

FY 25 Recommended Budget: The Office of the Sheriff's budget *increases* by \$302,649 or 8.0% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- 2.0% step increase for employees on one of the Public Safety Pay Scales.
- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- *Increase* of \$97,978 or 21.4% in operations due to:
 - \$57,908 *increase* for public safety supplies to purchase protective equipment needs identified as part of the County's coordinated public safety response training and provide additional funds for uniform replacements.
 - \$21,812 *increase* in the Vehicle Replacement Fee.
 - \$14,000 *increase* for Vehicle & Equipment Fuel based on increases in fuel cost and mileage driven.
 - \$4,933 *increase* in computer maintenance, replacement, and licensing fees for mobile device security.
- *Increase* of \$10,710 in Capital Outlay for increased cost of equipment for new vehicles.
- Not recommended for funding in the FY25 budget are the additional positions totaling \$2,094,577. This includes:
 - \$1,175,611 to fund 6 FTEs related to court security at the new courts complex, as due to the revised timing of the opening of that facility, the additional positions would not be needed in FY 25.
 - \$918,966 for 4.5 FTEs to help with an increase in Temporary Detention Orders.
- \$117,083 or 7.6% *increase* in related revenues due to:
 - \$51,551 *increase* in local revenues which include reimbursable Sheriff overtime, City reimbursement for Juvenile and Domestic Relations Court Bailiff costs, and various fees and permits.
 - \$65,532 *increase* in State funding from the State Compensation Board for Sheriff and Deputy Sheriff salary reimbursements.

COURTS

MISSION

The essential mission of the Courts is to fairly and effectively adjudicate legal cases involving matters of criminal, civil, and domestic relations, the laws of the Commonwealth of Virginia, and the laws of the County of Albemarle.

DESCRIPTION

Albemarle County is part of the Sixteenth Judicial District of Virginia and is served by a Circuit Court, General District Court, Juvenile and Domestic Relations Court, the Magistrate's Office, and the Public Defender's Office.

Circuit Court is the court of record for Albemarle County, the trial court with the broadest powers, and the only Court that conducts jury trials. The Circuit Court hears felony criminal cases and handles all civil cases with claims of more than \$15,000. The Circuit Court also handles family matters and cases appealed from the General District Court and the Juvenile Domestic Relations District Court. The County pays the cost of one Legal Assistant to the Circuit Court, who manages the entire Circuit Court docket.

General District Court hears minor misdemeanor criminal cases, conducts preliminary hearings for the more serious criminal felony cases, and handles most traffic violation cases. The Court also decides zoning, hunting, and fishing license matters. The General District Court Clerk's Office assists the judge in conducting judicial functions and has responsibility for all administrative and resource management functions of the Court.

The Magistrate is appointed and supervised by the Judge of the Circuit Court and serves as the initial contact between citizens and the criminal justice system. The duties of the Magistrate include the issuance of arrest and search warrants, subpoenas, civil warrants, summons, and temporary mental detention orders. The Magistrate also determines bail as well as commitments to and releases from jail. The Magistrate's Office serves both the City of Charlottesville and the County of Albemarle.

Juvenile & Domestic Relations (J & DR) Court serves the City of Charlottesville and Albemarle County. The City and the County share a single J & DR Court facility and pay supplementary support costs for the Court. The J & DR District Court hears all matters involving juveniles. In addition, the Court handles legal matters involving the family such as custody, support, visitation, family abuse cases, and criminal cases where the defendant and alleged victim are family or household members. Associated with the J & DR District Court is a Court Services Unit, which serves the Court and facilitates the rehabilitation or treatment of those who come before the Court.

Public Defender's Office is part of the Virginia Indigent Defense Commission, a state agency. Attorneys in the office are appointed by the Albemarle and Charlottesville courts to represent all indigent criminal defendants charged with jailable offenses.

FINANCIAL DATA

Courts							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Circuit Court	\$113,265	\$121,471	\$117,972	\$128,772	\$128,772	\$7,301	6.0%
General District Court	26,032	38,300	38,300	38,300	38,300	\$0	0.0%
Magistrate	4,857	5,465	5,465	5,725	5,725	\$260	4.8%
Juvenile Court	142,937	148,654	136,133	144,465	144,465	(\$4,189)	-2.8%
Public Defender	92,988	121,322	121,322	130,678	181,983	\$60,661	50.0%
Expenditure Total	\$380,078	\$435,212	\$419,192	\$447,940	\$499,245	\$64,033	14.7%
Revenue							
Local	\$12,140	\$27,000	\$19,500	\$20,000	\$20,000	(\$7,000)	-25.9%
Net Cost	\$367,938	\$408,212	\$399,692	\$427,940	\$479,245	\$71,033	17.4%
Positions	2.0	1.0	1.0	1.0	1.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected Budget:

- There are no significant changes from the FY24 Adopted.

FY 25 Recommended Budget: Overall, funding to the various Courts programs *increases* \$64,033 or 14.7% and reflects the following:

Circuit Court:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.

General District Court:

- There are no changes from the FY24 budget.

Magistrate:

- A \$260 *increase* due to increased operating costs. The City of Charlottesville serves as the fiscal agent for the Magistrate and the County’s share of operations expenses remains at 50%.

Juvenile Court:

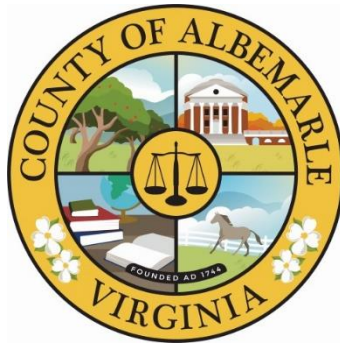
- The County’s contribution *decreases* \$4,189 or 2.8% reflecting changes associated with providing custodial and maintenance services. The City of Charlottesville is the fiscal agent for the Juvenile and Domestic Relations (J&DR) Court. The County’s share of operations and building maintenance expenses remains at approximately 50%.

Public Defender:

- The budget *increases* \$60,661 or 50% for salary supplements provided to Public Defender's Office staff, who are state employees, and the release of funding up to this amount is recommended to be contingent upon the following:
 - Adopting an updated Memorandum of Understanding with the Public Defender's Office, which is required due to the previous Public Defender's retirement at the end of calendar year 2023. The intent of this update is to continue the Board of Supervisors' previous direction on creating pay equity for employees in the office and to streamline the administration of the agreement.
 - Completing an ongoing review of pay equity, as employee compensation in the Commonwealth Attorney's Office was adjusted in January as part of the County's mid-year compensation changes, which was subsequent to the Public Defenders Office request.

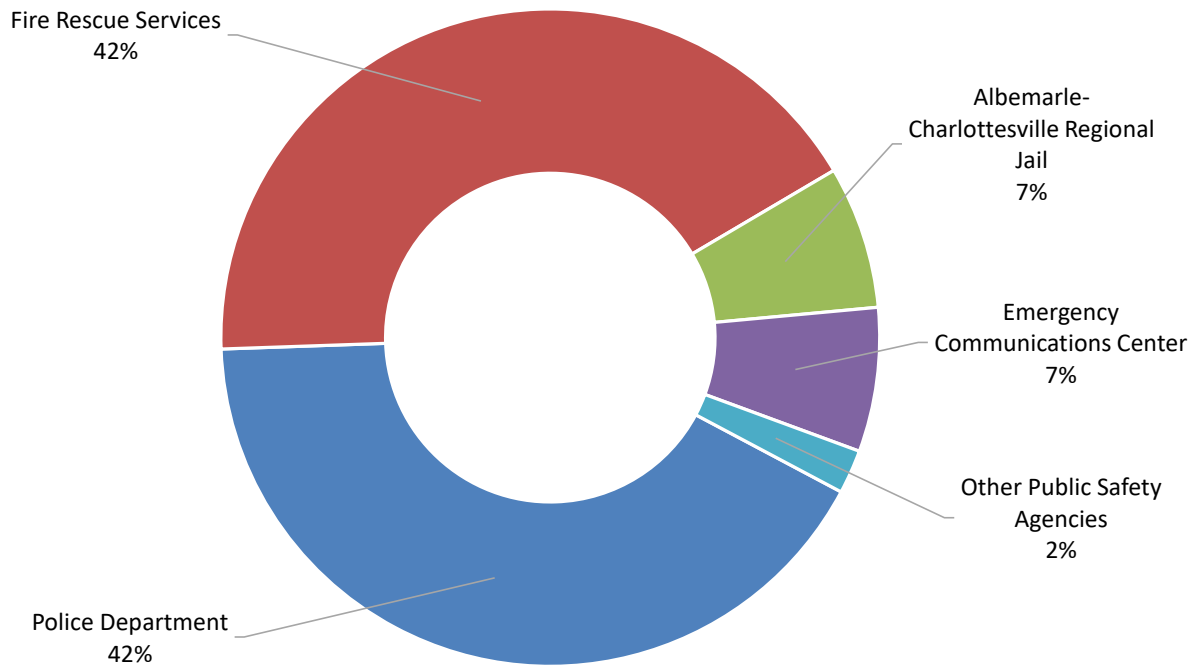
Public Safety





PUBLIC SAFETY

**FY 25 Recommended
Public Safety Budget
\$65,556,355**



	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Police Department	\$19,361,196	\$26,456,267	\$27,278,097	\$27,733,400	\$1,277,133	4.8%
Fire Rescue Services	19,381,839	25,068,954	27,011,829	\$27,991,243	\$2,922,289	11.7%
Albemarle-Charlottesville Regional Jail	4,154,068	4,290,717	4,290,717	\$4,674,652	\$383,935	8.9%
Emergency Communications Center	3,294,904	4,121,034	4,125,239	\$4,720,486	\$599,452	14.5%
Other Public Safety Agencies	1,292,570	1,126,961	1,207,961	\$1,436,574	\$309,613	27.5%
TOTAL PUBLIC SAFETY	\$47,484,576	\$61,063,933	\$63,913,843	\$66,556,355	\$5,492,422	9.0%

POLICE DEPARTMENT

MISSION

The mission of the Albemarle County Police Department is to provide for the safety and security of our many diverse citizens and communities while protecting individual rights and delivering quality services.

DESCRIPTION

Albemarle County is the fifth largest county in the Commonwealth of Virginia containing 726 square miles of land and 6 square miles of water. The Albemarle County Police Department was created in 1983 to assume primary responsibility for law enforcement.

GOALS

- **Build Trust & Legitimacy** by focusing on community engagement, mental health reform, and improved communications.
- **Improve Policy and Oversight** by focusing on the work of the professional standards division, evidence audit, and accreditation.
- Leverage **Technology & Social Media** by focusing on records management, technology and equipment review and implementation, continued evolution of the Cybercrimes Lab, and use of social media as a means to connect with the community.
- Focus on **Community Policing & Crime Reduction** through geo based policing, roadway safety, and evidence based decision making.
- Prioritize **Training & Education** in the fields of emergency response, leadership, human services, and constitutional law.
- Prioritize **Officer Wellness & Safety** through wellness programs, mental health resources, and training and certifications for officers.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 1.1 Support Community safety through highly responsive services
- 1.3 Develop County wide public safety long range plan to include emergency preparedness and response

FINANCIAL DATA

Police Department						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$9,771,067	\$14,827,954	\$15,696,457	\$16,123,417	\$1,295,463	8.7%
Benefits	4,707,418	5,658,682	5,512,913	6,092,367	\$433,685	7.7%
Operating	4,430,476	4,195,252	4,194,899	4,009,493	(\$185,759)	-4.4%
Capital Outlay	292,762	1,569,146	1,668,595	1,246,249	(\$322,897)	-20.6%
Transfers to Other Funds	159,472	205,233	205,233	261,874	\$56,641	27.6%
Expenditure Total	\$19,361,196	\$26,456,267	\$27,278,097	\$27,733,400	\$1,277,133	4.8%
Revenue						
Local	940,995	\$1,026,622	\$964,239	\$1,076,548	\$49,926	4.9%
State	2,460,018	2,456,020	2,667,765	2,667,765	\$211,745	8.6%
Transfer from Schools	0	0	102,598	119,097	\$119,097	
Revenue Total	\$3,401,013	\$3,482,642	\$3,734,602	\$3,863,410	\$380,768	10.9%
Net Cost	\$15,960,183	\$22,973,625	\$23,543,495	\$23,869,990	\$896,365	3.9%
Positions	182.5	186.5	187.5	188.5	2.0	1.1%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.
- Reappropriation of \$312,880 for materials, equipment, and health and medical costs planned in FY 23 and incurred in FY 24.
- The 1.0 FTE increase is for a new School Resource Officer (SRO) that was approved as part of the FY 24 ACPS Adopted Budget subsequent to the adoption of the County’s budget. ACPS will provide the funding for the ongoing operating expenses associated with this position which is reflected in the increased Transfer from Schools revenue item.

FY 25 Recommended Budget: The Police Department’s budget *increases* by \$1,277,133 or 4.8% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- 2.0% step increase for employees on one of the Public Safety Pay Scales.
- Removes funding for a vacant position that is recommended to be unfunded in FY 25.
- The 1.0 FTE increase is the result of a budget neutral addition of a Digital Forensic Examiner position, through the conversion of a contracted position to a regular FTE.
- *Decrease* of \$185,759 in the operating expenditures category primarily due to:
 - Net decrease of \$267,630 in all vehicle related costs including vehicle replacement fees and vehicle repair and maintenance costs.
 - Increase of \$83,604 due to increases in health and medical services for officer physicals, public safety supplies, and increased rates for technology maintenance and licensing contracts.

- *Decrease* of \$322,897 in the Capital Outlay expenditure category due to the removal of the one-time equipment and vehicle costs added in FY 24 for the addition of 3 new Police Officer positions.
- *Increase* of \$56,641 or 27.6% in Transfers to Other Funds category, which includes the local costs for the following programs (please see the Other Funds chapter of this document for more information on these programs):
 - \$42,395 *increase* for the local cost for the Victim Witness Grant Fund, which is an ongoing grant. The County's match for this grant is increasing due to reduced state funding for this grant, and to cover the County's portion of the increased costs related to the FY 24 and FY 25 salary and benefit adjustments.
 - \$14,246 *increase* for the Police Department's contribution to the Regional Firearms Training Center Fund based on the facility's expenditures.
- An *increase* of \$380,768 or 10.9% in related revenues primarily including:
 - \$75,328 *increase* to revenue received for reimbursable Police Overtime activities;
 - A *decrease* of \$25,000 in False Alarm Fines, consistent with the FY 24 projections for this revenue source;
 - \$108,600 *increase* in reimbursement from Region Ten for the costs associated with providing law enforcement staffing for the Crisis Intervention Team Assessment Center (CITAC);
 - \$103,145 *increase* in State Aid to Police Department revenue. This increase reflects changes from the state that were approved for FY 24, subsequent to the adoption of the County's budget, and preliminary FY 25 estimates based on the draft State budget under review by the General Assembly.
 - \$119,097 in transfer revenue from Albemarle County Public Schools (ACPS) to provide funding for the ongoing operating expenses associated with a new School Resource Officer (SRO) that was approved as part of the FY 24 ACPS Adopted Budget subsequent to the adoption of the County's budget.

FIRE RESCUE SERVICES

MISSION

Albemarle County Fire Rescue will provide the highest quality services to protect and preserve the lives, property, and environment of our community.

DESCRIPTION

Albemarle County Fire Rescue (ACFR) provides essential emergency services to the residents and visitors of Albemarle County including, fire suppression, emergency medical treatment and transport, technical rescue, water rescue, and hazardous materials mitigation. In addition, the department provides a wide array of non-emergency services such as business inspections, burn permits, child safety seat inspections, smoke detector installations, public education, and emergency preparedness.

Services are provided through a combination of career staff, eight volunteer fire and rescue agencies and regional partners.

GOALS

- Establish a coordinated, safe, and effective emergency response system.
- Identify, attract, and retain a diverse workforce.
- Advance a climate that promotes a sense of belonging for all members of ACFR.
- Empower and connect with the community to enhance resilience.
- Integrate emergency management principles into County government operations.
- Expand health and wellness programs across the system.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 1.1 Support Community safety through highly responsive services
- 1.3 Develop County wide public safety long range plan to include emergency preparedness and response
- 2.5 Identify and mitigate community risk while building, sustaining, and validating the community's capability to respond to and recover from disasters and other natural threats

FINANCIAL DATA

FIRE RESCUE SERVICES							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Fire Rescue Department							
Salaries	\$7,498,308	\$12,928,458	\$14,365,261	\$14,780,668	\$14,780,668	\$1,852,210	14.3%
Benefits	3,988,307	5,180,435	5,283,292	5,901,465	5,901,465	721,030	13.9%
Operating	2,112,099	1,945,778	2,083,357	2,242,791	2,242,791	297,013	15.3%
Capital Outlay	4,849	221,146	207,953	152,610	152,610	(68,536)	-31.0%
Transfer to VA EMS Grant	27,702	25,452	25,452	25,452	25,452	0	0.0%
Fire Rescue Department Total	\$13,631,265	\$20,301,269	\$21,965,315	\$23,102,986	\$23,102,986	\$2,801,717	13.8%
Volunteer Fire Rescue							
Crozet Volunteer Fire Department	206,286	202,834	202,834	207,610	206,868	4,034	2.0%
Earlsville Volunteer Fire Company	163,376	224,791	224,791	238,913	218,978	(5,813)	-2.6%
East Rivanna Volunteer Fire Company	219,899	234,906	234,906	248,351	224,031	(10,875)	-4.6%
North Garden Volunteer Fire Company	1,130,733	131,404	349,678	113,882	113,882	(17,522)	-13.3%
Scottsville Volunteer Fire Department	171,446	150,139	150,139	166,423	165,843	15,704	10.5%
Seminole Trail Volunteer Fire Department	417,560	483,987	483,987	600,331	504,900	20,913	4.3%
Stony Point Volunteer Fire Company	157,495	170,895	170,895	298,924	233,924	63,029	36.9%
Western Albemarle Rescue Squad (WARS)	430,889	397,183	397,183	612,180	465,180	67,997	17.1%
Contingency: WARS Memo. of Understanding	0	39,718	39,718	61,218	46,518	6,800	17.1%
Volunteer Fire Rescue Total	\$2,897,684	\$2,035,857	\$2,254,131	\$2,547,832	\$2,180,124	\$144,267	7.1%
System-Wide Fleet Management							
Operating	\$2,123,059	\$2,361,095	\$2,532,084	\$2,608,380	\$2,608,380	247,285	10.5%
Capital Outlay	191,930	20,000	127,840	0	0	(20,000)	-100.0%
System-Wide Fleet Management Total	\$2,314,989	\$2,381,095	\$2,659,924	\$2,608,380	\$2,608,380	\$227,285	9.5%
Other Fire Rescue							
City Fire Contract	\$455,847	\$250,980	\$250,980	\$0	\$0	(\$250,980)	-100.0%
Forest Fire Extinction	24,753	24,753	24,753	24,753	24,753	0	0.0%
Volunteer Fire Rescue Tax Credit	57,300	75,000	75,000	75,000	75,000	0	0.0%
Other Fire Rescue Total	\$537,900	\$350,733	\$350,733	\$99,753	\$99,753	(\$250,980)	-71.6%
Total Expenditures	\$19,381,839	\$25,068,954	\$27,230,103	\$28,358,951	\$27,991,243	\$2,922,289	11.7%
Revenues							
Local	\$3,731,609	\$3,136,435	\$3,626,946	\$3,833,373	\$3,833,373	\$696,938	22.2%
State	448,991	546,000	603,684	609,819	609,819	63,819	11.7%
Total Revenues	\$4,180,600	\$3,682,435	\$4,230,630	\$4,443,192	\$4,443,192	\$760,757	20.7%
Net Cost	\$15,201,239	\$21,386,519	\$22,999,473	\$23,915,759	\$23,548,051	\$2,161,532	10.1%
Positions (FTE)*	147.0	148.0	148.0	160.0	160.0	12.0	8.1%

*40.0 FTEs associated with the award of two FEMA-SAFER grants are reported in that grant's fund, see Other Funds chapter of this document for those FTEs.

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.
- Includes the re-appropriation of \$297,361 for materials, supplies, technology, vehicle and equipment costs planned in FY 23 and incurred in FY 24.
- Includes the re-appropriation of \$218,274 to the North Garden Volunteer Fire Department for the loan

FY 25 Recommended Budget: The overall Albemarle County Fire Rescue budget *increases* by \$2,922,289 or 11.7%, and reflects the following:

Fire Rescue Department increase of \$2,801,717 or 13.8%:

- Full-year funding for salary adjustments approved during FY 24.

- Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- 2.0% step increase for employees on one of the Public Safety Pay Scales.
- The 2.0 FTE increase is the result of:
 - A budget neutral addition of a Fire Instructor for training and professional development, through the reduction of part-time instructor fees and overtime currently used to provide this service.
 - A budget neutral addition of a Fire Rescue Mechanic, through the reduction of contracted services.
- Impact of picking up 10 positions previously funded through the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant in FY 24.
- Net *increase* of \$297,013 in the category of operating expenses primarily due to:
 - *Increase* of \$87,000 for medical and public safety supplies costs.
 - *Increase* of \$72,000 for the station alerting maintenance contract.
 - *Increase* of \$47,068 in technology maintenance support contracts and software licenses.
 - *Increase* of \$45,500 in health and medical services for firefighter physicals.
 - *Increase* of \$22,737 in utility costs.
 - *Increase* of \$20,000 in contractual costs related EMS billing services.
 - *Increase* of \$16,122 for required education and training costs.
 - *Decrease* of \$20,000 in consulting services for the Office of Emergency Management.
- Net *decrease* of \$68,536 in the category of capital outlay expenses primarily due to a reduction in planned technology equipment purchases.

Volunteer Fire Rescue, *increase* \$144,267 or 7.1%.

- Funding is guided by the Board of Supervisors' approved Volunteer Funding Policy. This category includes contributions to volunteer fire and rescue stations' operating budgets for expenses such as building utilities and maintenance, communications, fire and emergency medical service supplies, meals, administrative expenses, training, and uniforms. This category also includes one-time costs which, pursuant to the policy, are considered for funding separately from the annual operating contribution and considered on a case-by-case basis.
- *Increase* of \$63,302 for volunteer station operating costs mainly due to increases in routine building maintenance costs and supply costs.
- *Increase* of \$80,865 in total one-time costs recommended for funding.
 - One-time costs recommended for funding include: roof repairs, security doors and systems, extrication tools, radio replacements, stretcher replacements, as well as several smaller pieces of fire rescue equipment – such as Automated External Defibrillators, portable suction units, gas detectors, and thermal imaging cameras.
 - Unfunded one-time requests primarily include expenditures such as those that are more appropriate for and recommended to be considered in the context of the future Capital Improvements Program, or are considered part of routine building maintenance costs.
- North Garden Volunteer Fire Company requested 24/7 supplemental career staffing support, in addition to the weekday day time staffing currently provided by Albemarle County Fire Rescue for the station. This request was not funded in the FY 25 Recommended Budget.

System-wide Fleet Management, *increase* of \$227,285 or 9.5%:

- *Increase* of \$55,175 fuel costs based upon historical actual trends.
- *Increase* of \$150,000 in vehicle and equipment repair, maintenance, and supplies costs in FY 25.
- *Increase* of \$71,364 in uniform purchase and replacement costs.
- *Increase* of \$80,446 in the costs for the purchase and replacement of Fire Rescue turnout gear due to the number of sets of gear expiring in FY 25 and significant increases in average replacement prices.

- *Decrease* of \$100,000 in vehicle replacement fees due to no scheduled replacements in FY 25.
- *Decrease* of \$20,000 in Capital Outlay due to no additional machinery or equipment purchases needed in FY 25.

Other Fire Rescue, *decrease* of \$250,980 or 71.6%:

- Elimination of the payment for the City Fire Contract which expired in FY 24 and has been replaced by a mutual aid agreement between Albemarle County Fire Rescue and the Charlottesville Fire Department, which is possible due to investment in urban ring services in recent years.

Revenues related to Fire Rescue Services, *increase* \$760,757 or 20.7%,

- An *increase* of \$696,938 or 22.2% in local revenues primarily due to the EMS cost recovery revenue due to increased volume of EMS calls and insurance recovery revenues.
- *Increase* of \$63,819 or 11.7% in State Fire Service Program revenue distributed by the Commonwealth to aid with the provision of fire services in counties, cities, and towns. This increase reflects both changes from the state that were approved for FY 24, subsequent to the adoption of the County's budget, and preliminary estimates based on the draft State budget under review by the General Assembly.

PUBLIC SAFETY CONTRIBUTIONS

FINANCIAL DATA

Public Safety Contributions							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Albemarle-Charlottesville Regional Jail	\$4,154,068	\$4,290,717	\$4,290,717	\$4,674,652	\$4,674,652	\$383,935	8.9%
Blue Ridge Juvenile Detention Center	538,496	309,047	390,047	580,250	580,250	\$271,203	87.8%
C'ville Albemarle SPCA	701,842	765,683	765,683	1,549,194	804,093	\$38,410	5.0%
Community Attention	0	0	0	0	0	\$0	
Emergency Communications Center	3,294,904	4,121,034	4,125,239	4,720,486	4,720,486	\$599,452	14.5%
VJCCCA*	52,231	52,231	52,231	52,231	52,231	\$0	0.0%
Total Public Safety Contributions	\$8,741,542	\$9,538,712	\$9,623,917	\$11,576,813	\$10,831,712	\$1,293,000	13.6%
Revenue							
State - SPCA Sterilization Fund	\$2,720	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
REVENUE TOTAL	\$2,720	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
Net Cost	\$8,738,821	\$9,535,712	\$9,620,917	\$11,573,813	\$10,828,712	\$1,293,000	13.6%

*Virginia Juvenile Community Crime Control Act

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Includes \$81,000 increase to Blue Ridge Juvenile Detention Center to fully fund the County’s share of operating costs based upon the agency’s approved budget.

FY 25 Recommended Budget: Public Safety Contributions *increase* \$1,293,000 or 13.6%, and reflect the following changes:

- The contributions to the following agencies are based on the County’s share of costs per each entity’s regional agreement. These amounts are based on the agencies’ draft budgets and will be updated accordingly should there be changes as their respective board’s review the budgets.
 - The County’s total share of the Albemarle Charlottesville Regional Jail (ACRJ) *increases* \$383,935 or 8.9% based on the regional funding formula, which is based upon a 5-year average of County inmate population, and an increase in the County’s portion of the debt service for the ACRJ renovations.
 - The County’s total share of the Blue Ridge Juvenile Detention Center (BRJDC) *increases* \$271,203 or 87.6% based on the regional funding formula, which is based upon a 3-year average of County Detention center resident population.
 - The County’s total share of the Emergency Communications Center (ECC) *increases* \$599,452 or 14.5% based on the regional funding formula, which is based upon the County’s share of the calls for service of all partner entities.
- The Charlottesville Albemarle Society for the Prevention of Cruelty to Animals (CA-SPCA) contribution is *increasing* \$38,410 or 5.0%. The CA-SPCA requested funding of approximately 75% of the previous year’s costs, however the amount of the County’s recommended contribution is based on the contract approved by the Board of Supervisors in 2009. The County’s contribution also includes \$3,000 to support the CA-SPCA’s spay and neuter efforts, which is offset by related state revenue.

DESCRIPTIONS

Albemarle Charlottesville Regional Jail provides jail services to Albemarle County, Nelson County, and the City of Charlottesville on a contractual basis.

Blue Ridge Juvenile Detention Center is a 40-bed regional facility serving the City of Charlottesville, Albemarle, Fluvanna, Greene, and Culpeper Counties. This facility provides temporary care and supervision of juvenile offenders detained or sentenced by order of the Courts for these localities.

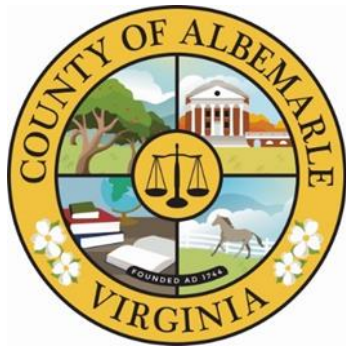
Charlottesville-Albemarle Society for the Prevention of Cruelty to Animals (CA-SPCA) provides shelter for stray animals, promotes animal welfare, and educates the public on the proper care and handling of all animals. The County contracts with the CA-SPCA to provide a County animal shelter, which is a mandated County function. Recommended funding is based on the established funding formula between Albemarle County and the SPCA. The County also anticipates receiving state revenue for animal sterilization that is also included in the SPCA's amounts.

Emergency Communications Center (ECC) provides emergency communications for Albemarle County, the City of Charlottesville, and the University of Virginia (UVA). The ECC receives all 9-1-1 calls in the area and serves as a central dispatch for the three local police departments, three rescue squads, and fire calls. Recommended funding is based on the established funding formula between ECC and its regional partners the County, the City of Charlottesville and UVA.

Virginia Juvenile Community Crime Control Act (VJCCCA) funds support for youth development, prevention and intervention services. This grant match funding is provided to the City of Charlottesville.

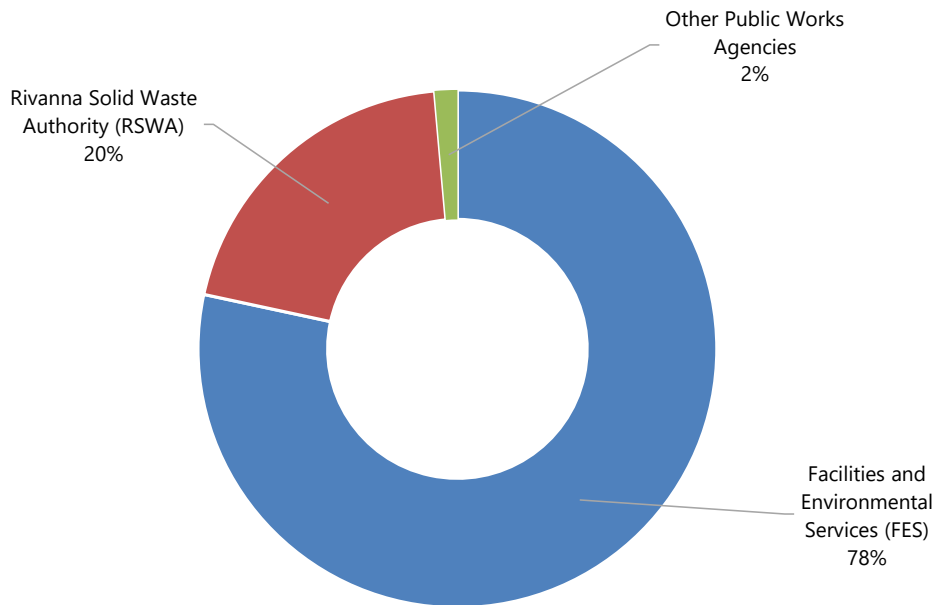
Public Works





PUBLIC WORKS

**FY 25 Recommended
Public Works Budget
\$11,997,955**



EXPENDITURES	FY 23	FY 24	FY 24	FY 25	FY 24 Adopted to FY 25 Recomm	
	Actual	Adopted	Projected	Recomm	\$ Change	% Change
Facilities and Environmental Services (FES)	\$6,468,969	\$8,860,005	\$9,153,221	\$9,403,119	\$543,114	6.1%
Rivanna Solid Waste Authority (RSWA)	2,083,368	2,186,246	2,186,246	2,425,937	\$239,691	11.0%
Other Public Works Agencies	148,198	164,853	164,853	168,899	\$4,046	2.5%
TOTAL, PUBLIC WORKS	\$8,700,534	\$11,211,104	\$11,504,320	\$11,997,955	\$786,851	7.0%

FACILITIES AND ENVIRONMENTAL SERVICES

MISSION

To provide exceptional services to support Albemarle County in its effort to advance good government initiatives. Through leadership, innovation, focus, and teamwork, Facilities and Environmental Services (FES) is dedicated to being a quality-first organization in support of the taxpayers, the Board of Supervisors' Strategic Plan, our internal customers, the environment, and our employees.

DESCRIPTION

FES is primarily responsible for 1) maintaining and improving the physical assets of the County such as its buildings, grounds, limited maintenance of public roadways (vegetation and non-safety related signs), and other infrastructure; 2) overseeing the planning, design, and construction of major capital improvements undertaken on behalf of the County; and 3) implementing programs to mitigate and increase resilience to climate change, protect water resources, minimize waste, and prevent pollution. Other department services include providing copy services, mail services, building security, and fleet management.

The FES department includes four divisions: Administration, Public Works, Facilities Planning and Construction (FP&C), and Environmental Services.

GOALS

- Implement CAP strategies and actions focusing on those with the highest return on investment as defined by a prioritization methodology developed in FY23.
- In coordination with County departments and partner agencies, complete the first half of the process to create a community-wide climate resilience plan for adoption by the Board of Supervisors in FY25.
- Implement office space planning effort to optimize use of County office buildings and accommodate organizational growth.
- Determine the level and extent of additional public infrastructure maintenance/management programs.
- Efficiently manage public infrastructure and associated programs.
- To initiate enhanced litter collection on County roads.

Departments contribute to strategic objectives through partnering with others. This department is the lead or co-lead for the following FY24-28 Strategic Plan goals and objectives:

- 2.1 Develop tools for integrating climate action and equity into programs and services
- 2.2 Implement the Climate Action Plan and the Biodiversity Action Plan
- 2.4 Implement stream health initiatives.
- 3.2 Ensure that long range water and wastewater plans are in alignment with our development goals by partnering with Rivanna Water Sewer Authority and the Albemarle County Service Authority
- 3.3 Determine the level and extent of services necessary to create a public works department for enhanced maintenance of public rights of way and other infrastructure of public use
- 6.4 Implement office space planning and strategies with a focus on improved customer service, efficiency, and employee wellness

FINANCIAL DATA

Department of Facilities and Environmental Services						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$1,927,514	\$3,294,217	\$3,259,166	\$3,472,616	\$178,399	5.4%
Benefits	712,250	1,231,896	1,186,027	1,362,415	\$130,519	10.6%
Operating	3,791,644	4,317,219	4,680,941	4,451,151	\$133,932	3.1%
Capital Outlay	12,074	16,673	27,087	20,523	\$3,850	23.1%
Other	25,487	0	0	0	\$0	
General District Court Operating Impacts	0	0	0	96,414	\$96,414	
Expenditure Total	\$6,468,969	\$8,860,005	\$9,153,221	\$9,403,119	\$543,114	6.1%
Revenue						
Local	\$188,030	\$194,094	\$199,894	\$219,939	\$25,845	13.3%
Transfer from Capital Fund	0	1,576,201	1,576,201	1,582,159	\$5,958	0.4%
Transfer from Water Resources Fund*	675,538	768,321	768,321	803,818	\$35,497	4.6%
Revenue Total	\$863,568	\$2,538,616	\$2,544,416	\$2,605,916	\$67,300	2.7%
Net Cost	\$5,605,401	\$6,321,389	\$6,608,805	\$6,797,203	\$475,814	7.5%
Positions <i>(Permanent Positions Only)</i>	32.25	44.75	44.75	46.75	2.0	4.5%

*The actual transfer from the Water Resources Fund is based on actual expenditures.

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.
- Re-appropriation of \$189,006 in remaining funding for the Right of Way Maintenance Program, which did not begin until the 2nd half of FY 23, with the remaining funds to be utilized for Fall cleanup work.

FY 25 Recommended Budget: The Facilities and Environmental Services Department’s budget *increases* by \$543,114 or 6.1%, and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Removes funding for two vacant positions that are recommended to be unfunded in FY 25.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- The operating category is *increasing* by \$133,932, primarily due to:
 - \$50,000 increase for costs related to the grounds and property maintenance of the recently acquired Rivanna Futures property.
 - \$66,955 *increase* for contracted grounds maintenance services at several County owned sites based on contractual inflationary increases.
 - Rent and operational increases for the Public Safety Operations Center of \$22,857.
- Includes \$96,414 in operational cost related to the new General District Court facility, which is anticipated to open for operations in the last quarter of FY25. This funding includes the utility and maintenance costs, as well as the partial year funding for 2 FTEs, a Custodian and a Maintenance Mechanic.
- Revenues related to Facilities and Environmental Services, *increase* \$67,300 or 2.7%, primarily due to:

- *Increase* of \$35,497 or 10.7% in the Transfer from the Water Resources Fund, due to increased operational costs for General Fund Water Resources programs.
- An *increase* of \$25,845 or 13.3% in related local revenues, which consists of rent revenue. The rent revenue is increasing for facilities with leases adjusted annually by inflation, pursuant to lease terms.

PUBLIC WORKS CONTRIBUTIONS

DESCRIPTION

The Rivanna Solid Waste Authority (RSWA) provides recycling, solid waste, and household hazardous waste disposal services to City of Charlottesville and County of Albemarle residents. RSWA is jointly funded by the City and the County. The contribution to the RSWA is for operations that are not self-supporting. An additional contribution to RSWA for the Ivy Landfill Environmental Remediation costs is budgeted for in the capital budget. Additional information on that project is contained in the Capital Improvement Program chapter of the document.

The Soil & Water Conservation District provides technical, financial, and educational assistance to property owners (agricultural, residential, & commercial), local government staff, local officials, community organizations, & youth/school groups, with a goal of maximizing implementation of conservation practices & management.

The Rivanna Conservation Alliance (RCA) conducts the Stream Watch water quality monitoring throughout the Rivanna River watershed. RCA’s volunteer-supported monitoring programs identify pollution problems, inform watershed protection, to educate and protect the community.

FINANCIAL DATA

Public Works Contributions							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
Expenditures							
Rivanna Solid Waste Authority	\$2,083,368	\$2,186,246	\$2,186,246	\$2,425,937	\$2,425,937	\$239,691	11.0%
Soil & Water Conservation District	133,198	134,853	134,853	138,899	138,899	\$4,046	3.0%
RCA - Stream Watch	15,000	30,000	30,000	30,000	30,000	\$0	0.0%
Expenditure Total	\$2,231,566	\$2,351,099	\$2,351,099	\$2,594,836	\$2,594,836	\$243,737	10.4%
Revenue							
Transfer from Water Resources Fund	\$148,198	\$164,853	\$164,853	\$168,899	\$168,899	\$4,046	2.5%
Revenue Total	\$148,198	\$164,853	\$164,853	\$168,899	\$168,899	\$4,046	2.5%
Net Cost	\$2,083,368	\$2,186,246	\$2,186,246	\$2,425,937	\$2,425,937	\$239,691	11.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- During FY 24, an FTE was reallocated to CDD from the Thomas Jefferson Soil and Water Conservation District (TJSWCD). That reallocation did not impact TJSWCD services, but was a change in how services are budgeted and administered for TJSWCD. The change in how services are budgeted and administered was approved at the June 21, 2023 Board of Supervisors meeting.

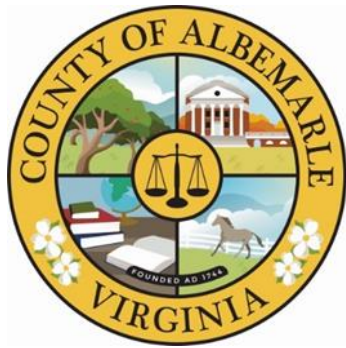
FY 25 Recommended Budget:

- The Rivanna Solid Waste Authority contribution is expected to *increase* by \$239,691 or 11.0%, based on initial estimates by RSWA. Cost drivers for this increase include:
 - Increased costs for existing personnel.
 - Operating costs due to increased tonnage through the Transfer Station, including additional positions to manage the higher volume.
 - Increased utility costs.

- This request includes increased revenues related to increased utilization of the clean fill program and the assumption of an increase to the tipping fees charged by RSWA for solid waste disposal, which will be presented to the Board for their approval during the FY 25 budget process.
- The Soil & Water Conservation District is *increasing* by \$4,046 or 3.0% for the County's costs of existing services. This operational cost is funded via a transfer from the Water Resources Fund.

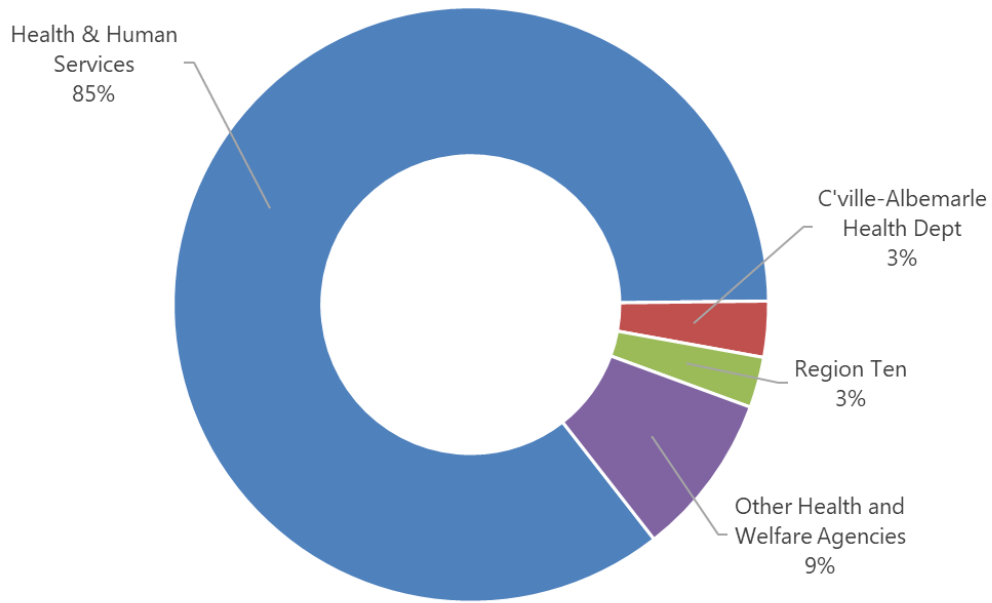
Health & Welfare





HEALTH AND WELFARE

FY 25 Recommended Health and Welfare Budget \$30,102,749



	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
EXPENDITURES						
Health & Human Services	\$24,142,660	\$22,970,107	\$25,796,777	\$25,611,825	\$2,641,718	11.5%
C'ville-Albemarle Health Dept	846,659	888,984	888,984	909,670	20,686	2.3%
Region Ten	826,760	826,760	826,760	826,760	0	0.0%
Other Health and Welfare Agencies	2,364,497	2,626,379	2,626,379	2,754,494	128,115	4.9%
Total, Health and Welfare	\$28,180,576	\$27,312,230	\$30,138,900	\$30,102,749	\$2,790,519	10.2%

Health and Human Services

MISSION

All programs within the Health & Human Services area work to improve community well-being and ensure that individuals and families in Albemarle County can meet their full potential and plan for their future.

To realize this vision:

- The Department of Social Services provides services that promote self-sufficiency and support individual and family well-being. This mission is set within the context of the department's core values: Equity and Inclusion, Hope, Respect, Opportunity, and Self-Determination.
- The Office of Human Services seeks to support community members outside of the mandated services required by the Commonwealth of Virginia including navigation services for complex systems of care.
- The Office of Housing operates a housing voucher program and drives policy changes to increase available affordable housing stock.
- The Office of Equity & Inclusion provides information, tools and skill-building strategies to ensure that county activities are implemented in a thoughtful and equitable way.
- The Broadband Accessibility & Affordability Office administers funding to build the fiber network throughout the county so that community members may make full use of this powerful tool.

This new constellation of services indicates a concerted effort to focus on improving well-being of community members using a broad definition of *human services*.

DESCRIPTION

Services provided by the Department of Social Services to the residents of Albemarle County fall within two broad program areas: Casework Delivery and Eligibility Determination. The areas are further expanded into four distinct program areas:

- Protective and Support Services,
- Early Intervention Programs,
- DSS Benefit Programs.

The Office of Human Services provides:

- Human Services Alternative Response Team (HARTS),
- Human services navigation services,
- Emergency financial relief,
- Employment & childcare programs,
- School-based family support programming,
- Coordination with community-based providers.

The Office of Housing provides:

- Housing voucher program,
- Implementation of Housing Albemarle.

The Office of Equity & Inclusion provides:

- Training & education on history of Albemarle County & its impact,
- Collaboration with Historic Remembrance Project,

- Development and training on the use of an equity lens.

The Broadband Accessibility & Affordability Office:

- Supports Albemarle Broadband Authority in the creation of policy,
- Coordination with infrastructure providers and state and federal funders,
- Implementation of digital equity projects.

Staff in the health & human services area also provide key support services in the broad categories of organizational leadership, finance management, human resources management, information management, facilities management, and partnership building.

GOALS

- DSS programs improve community safety by meeting or exceeding state performance standards.
- Increase diversity of the DSS workforce and engage in robust professional development activities around antiracism, inclusion, and intersectionality to improve job satisfaction and retention.
- Increase DSS staff retention to stabilize workforce and decrease attrition rate.
- Launch Human Services Alternative Response Team (HARTS) and intervene early in a mental health crisis.
- Implement Housing Albemarle with clear affordable housing policies including developer incentives, performance agreements for non-profit developers, and grant programs.
- BAAO- Achieve ubiquitous fiber broadband access by 2025 and build equitable and affordable broadband programs that improve reliability, performance, and availability of fiber broadband and encourage competition.
- OEI- Enhancing diversity, equity, and inclusion in County processes, programs, trainings, and service delivery.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 1.2 Enhance and develop human services initiatives to assist community in accessing existing resources
- 4.3 Implement Housing Albemarle

FINANCIAL DATA

Health & Human Services						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Department of Social Services						
Expenditures						
Salaries	\$9,121,153	\$10,250,290	\$11,188,875	\$11,399,497	\$1,149,207	11.2%
Benefits	3,324,083	3,995,050	4,074,142	4,615,021	\$619,971	15.5%
Operating	485,330	571,760	547,633	866,159	\$294,399	51.5%
Direct Assistance	3,636,742	3,799,286	3,806,580	4,028,800	\$229,514	6.0%
Capital Outlay	123,708	85,309	13,860	14,000	(\$71,309)	-83.6%
Contingency	0	280,000	0	20,000	(\$260,000)	-92.9%
Transfer to CSA*	2,172,532	2,185,435	2,412,927	2,574,286	\$388,851	17.8%
Additional Position	0	0	0	104,674	\$104,674	
Expenditure Total	\$18,863,548	\$21,167,130	\$22,044,017	\$23,622,437	\$2,455,307	11.6%
Revenues						
Local	\$80,927	\$71,309	\$0	\$0	(\$71,309)	-100.0%
State	2,662,298	4,226,673	3,254,901	4,458,372	\$231,699	5.5%
Federal	7,471,420	8,153,678	7,992,287	8,481,526	\$327,848	4.0%
Revenue Total	\$10,214,646	\$12,451,660	\$11,247,188	\$12,939,898	\$488,238	3.9%
Net Cost	\$8,648,902	\$8,715,470	\$10,796,829	\$10,682,539	\$1,967,069	22.6%
Positions	156.0	160.0	160.0	161.0	1.0	0.6%
*Children's Services Act						
Office of Housing						
Expenditures						
Salaries	\$502,474	\$602,852	\$602,270	\$677,016	\$74,164	12.3%
Benefits	179,149	231,247	204,200	262,883	\$31,636	13.7%
Operating	90,793	82,373	75,276	98,744	\$16,371	19.9%
Capital Outlay	0	500	0	0	(\$500)	-100.0%
Transfer to Housing Fund	3,872,011	0	2,000,000	0	\$0	
Additional Position	0	0	0	112,979	\$112,979	
Expenditure Total	\$4,644,427	\$916,972	\$2,881,746	\$1,151,622	\$234,650	25.6%
Revenues						
Local	\$12,500	\$60,500	\$60,500	\$0	(\$60,500)	-100.0%
Transfers	\$365,401	\$394,797	\$394,797	\$471,632	\$76,835	19.5%
Revenue Total	\$377,901	\$455,297	\$455,297	\$471,632	\$16,335	3.6%
Net Cost	\$4,266,526	\$461,675	\$2,426,449	\$679,990	\$218,315	47.3%
Positions	9.0	10.0	10.0	11.0	1.0	10.0%
Equity & Inclusion						
Expenditures						
Salaries	\$195,071	\$223,525	\$216,110	\$246,375	\$22,850	10.2%
Benefits	45,521	56,958	60,269	65,129	\$8,171	14.3%
Operating	52,950	81,010	82,205	78,377	(\$2,633)	-3.3%
Expenditure Total	\$293,542	\$361,493	\$358,584	\$389,881	\$28,388	7.9%
Positions	2.00	2.00	2.00	2.60	0.60	30.0%
Broadband Affordability & Accessibility						
Expenditures						
Salaries	\$230,368	\$273,171	\$262,070	\$286,386	\$13,215	4.8%
Benefits	73,778	80,216	78,635	85,978	\$5,762	7.2%
Operating	36,997	171,125	171,725	73,521	(\$97,604)	-57.0%
Capital Outlay	0	0	500	2,000	\$2,000	
Expenditure Total	\$341,143	\$524,512	\$512,430	\$447,885	(\$78,627)	-15.0%
Positions	2.00	2.00	2.00	2.00	0.00	0.0%
TOTAL EXPENDITURES	\$24,142,660	\$22,970,107	\$25,796,777	\$25,611,825	\$2,639,718	11.5%
TOTAL REVENUE	\$10,592,547	\$12,906,957	\$11,702,485	\$13,411,530	\$504,573	3.9%
TOTAL NET COST	\$13,550,114	\$10,063,150	\$14,094,292	\$12,200,295	\$2,135,145	21.2%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer's Calendar Year 2024 contribution to health insurance above the planned contribution.
- Re-appropriation of \$85,000 to the Office of Equity and Inclusion for cultural and historical projects.
- Re-appropriation of \$409,719 to the Broadband Accessibility and Affordability Office in support of programs expanding broadband access.
- Re-appropriation of \$50,000 to the Department of Social Services for the Monacan Park contribution.
- A one-time transfer of \$2,000,000 is recommended to be appropriated in FY24 after adoption of the FY25 budget to transfer funding to the Housing Fund.

FY 25 Recommended Budget: Health & Human Services' budget *increases* by \$2,639,718 or 11.5% and reflects the following:

- Changes applicable to all offices within Health and Human Services:
 - Full-year funding for salary adjustments approved during FY 24.
 - Increase to the employer's health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- The Department of Social Services budget *increases* by \$2,455,307 and, in addition to the changes listed above, includes:
 - An *increase* in operating expenses of \$294,399 or 51.5% that reflects:
 - A \$19,114 *increase* in computer maintenance, replacement, and licensing fees for mobile device security.
 - \$260,000 in Community Assistance funding moving from the Contingency category in FY24 to be incorporated into DSS's regular programming.
 - A *decrease* in capital outlay of \$71,309 due to the Department's rent for space being incorporated into their cost allocation from the County.
 - Direct Assistance expenditures are *increasing* \$229,514 or 6.0%. The Direct Assistance category includes payments made to families and individuals for certain services. All assistance payments are partially or fully funded by state/federal resources with no local budget impact. The *increase* is primarily due to increased expenses in State Adoption Assistance, reflecting a local increase in post-adoption caseload.
 - The Transfer to the Children's Services Act (CSA) Fund increases \$388,851 or 17.8% based on recent service trends. Additional information is in the Other Funds chapter of the document.
 - The 1.0 FTE increase is the result of the addition of a CSA Coordinator position that will be partially reimbursed through State revenues and further funded by cost avoidance in County CSA costs through additional compliance provided by this position.
 - Overall revenues are *increasing* \$488,238 or 3.9%. Many of the department's revenues are budgeted reimbursements that are based on either projected program expenditures, federal and state approved formulas, allocations based upon approved locality plans, or federal and state fiscal year allocations.
- The Office of Housing budget *increases* by \$234,650 or 25.6% and, in addition to the changes listed above, includes:
 - An *increase* of \$16,371 19.9% in operations:
 - a \$3,313 *increase* in computer maintenance, replacement, and licensing fees for mobile device security.
 - A \$13,000 *increase* in Technology Maintenance & Support due to projected contract costs around the ABRT application management system.

- \$112,979 to convert a Housing Project Coordinator position funded previously on a two-year basis from the Housing Fund to a General Fund-funded regular FTE to continue assisting with DHCD project compliance.
- The OEI budget *increases* by \$28,388 or 7.9% and, in addition to the changes listed above, includes:
 - Budget neutral conversion of Part-Time temporary position to Part-Time regular.
- The Broadband Affordability & Accessibility Office budget *decreases* by \$78,627 or 15% and, in addition to the changes listed above, includes:
 - A \$97,604 *decrease* in support for broadband affordability and accessibility programming. Balances remaining at the end of FY 24 for this programming will be recommended for re-appropriation to FY 25.

HEALTH AND WELFARE CONTRIBUTIONS

FINANCIAL DATA

HEALTH AND WELFARE CONTRIBUTIONS							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm \$ Change	% Change
EXPENDITURES							
Human Services Needs Assessment Priority Funding							
Boys & Girls Club	0	\$0	\$0	\$100,000	\$0	\$0	
The Buck Squad	0	\$0	\$0	\$100,000	\$0	\$0	
Central Virginia Community Justice	0	\$0	\$0	\$100,000	\$0	\$0	
Community Safety Contingency	0	\$0	\$0	\$0	\$100,000	\$100,000	
Habitat for Humanity	0	\$0	\$0	\$100,000	\$0	\$0	
The Haven	0	\$0	\$0	\$100,000	\$0	\$0	
Jefferson Area Board for Aging (JABA)	0	\$0	\$0	\$100,000	\$0	\$0	
Mediation Center of Charlottesville	0	\$0	\$0	\$70,000	\$0	\$0	
PACEM	0	\$0	\$0	\$100,000	\$0	\$0	
Piedmont Housing Alliance	0	\$0	\$0	\$100,000	\$0	\$0	
ReadyKids	0	\$0	\$0	\$80,590	\$0	\$0	
Shelter for Help in Emergency	0	\$0	\$0	\$100,000	\$0	\$0	
Agency Budget Review Team Agencies							
Central Virginia Community Justice	\$0	\$30,000	\$30,000	\$90,000	\$30,000	\$0	0.0%
AHIP	428,480	445,619	445,619	450,000	445,619	\$0	0.0%
American Red Cross	0	25,000	25,000	50,000	25,000	\$0	0.0%
Boys & Girls Club	57,680	59,987	59,987	195,000	59,987	\$0	0.0%
Bridge Line	28,051	29,173	29,173	60,000	29,173	\$0	0.0%
Charlottesville DHS	0	0	0	88,480	0	\$0	
Charlottesville Free Clinic	116,699	116,699	116,699	162,000	116,699	\$0	0.0%
Child Health Partnership	329,456	342,634	342,634	352,913	342,634	\$0	0.0%
Computers4Kids	14,761	15,351	15,351	20,000	15,351	\$0	0.0%
Foothills Child Advocacy Center	44,791	46,583	46,583	99,999	46,583	\$0	0.0%
Georgia's Friends	25,000	25,000	25,000	25,000	25,000	\$0	0.0%
Habitat for Humanity	0	75,000	75,000	150,000	75,000	\$0	0.0%
Hospice of the Piedmont	0	0	0	5,000	0	\$0	
Legal Aid Justice Center	41,012	42,652	42,652	50,000	42,652	\$0	0.0%
Light House Studio	16,642	17,308	17,308	25,000	17,308	\$0	0.0%
Literacy Volunteers	27,900	29,016	29,016	38,257	29,016	\$0	0.0%
Loaves and Fishes	0	0	0	50,000	0	\$0	
Local Food Hub	10,000	10,000	10,000	27,072	10,000	\$0	0.0%
Love No Ego	0	0	0	20,000	0	\$0	
MACAA	46,280	48,000	48,000	65,000	48,000	\$0	0.0%
Madison House	0	0	0	30,275	0	\$0	
Meals on Wheels	10,400	10,816	10,816	15,000	10,816	\$0	0.0%
Offender Aid Restoration (OAR)	205,288	178,563	178,563	259,325	178,563	\$0	0.0%
On Our Own	9,884	10,279	10,279	25,000	10,279	\$0	0.0%
PACEM	946	710	710	10,000	710	\$0	0.0%
Partner for Mental Health	15,000	15,600	15,600	36,000	15,600	\$0	0.0%
Piedmont CASA	9,880	10,000	10,000	12,000	10,000	\$0	0.0%
Piedmont Family YMCA	10,400	10,816	10,816	22,000	10,816	\$0	0.0%
Piedmont Housing Alliance	63,187	65,714	65,714	95,000	65,714	\$0	0.0%
ReadyKids	74,610	77,187	77,187	84,906	77,187	\$0	0.0%
Reclaimed Hope Initiative	0	25,000	25,000	125,000	25,000	\$0	0.0%
Sexual Assault Resource Agency	21,855	22,729	22,729	25,000	22,729	\$0	0.0%
Shelter for Help in Emergency	97,181	98,775	98,775	144,565	98,775	\$0	0.0%
The Buck Squad	0	0	0	480,000	0	\$0	
The Fountain Fund	17,500	18,200	18,200	50,000	18,200	\$0	0.0%
The Haven	16,446	17,104	17,104	100,000	17,104	\$0	0.0%
United Way Financial Stability	13,497	0	0	52,500	0	\$0	
Women's Initiative	15,447	15,000	15,000	50,000	15,000	\$0	0.0%

HEALTH AND WELFARE CONTRIBUTIONS (CONT.)							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
EXPENDITURES							
OTHER HEALTH AND WELFARE AGENCIES							
BRACH - Systems Coordination Program	\$10,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0.0%
C'ville-Albemarle Health Department	846,659	888,984	888,984	951,213	909,670	\$20,686	2.3%
Jefferson Area Board for Aging (JABA)	377,985	396,884	396,884	416,728	416,728	\$19,844	5.0%
OAR Criminal Justice Planner Program	22,482	23,606	23,606	25,966	25,966	\$2,360	10.0%
OAR Local Probation	0	31,171	31,171	34,288	34,288	\$3,117	10.0%
OAR Pretrial Services	0	28,545	28,545	31,339	31,339	\$2,794	9.8%
Piedmont Virginia Community College	24,757	25,658	25,658	25,658	25,658	\$0	0.0%
Region Ten	826,760	826,760	826,760	826,760	826,760	\$0	0.0%
United Way Childcare Scholarship Program	161,000	161,000	161,000	180,000	161,000	\$0	0.0%
EXPENDITURE TOTAL	\$4,037,916	\$4,342,123	\$4,342,123	\$6,157,244	\$4,490,924	\$148,801	3.4%

OVERVIEW/NOTABLE CHANGES

FY 25 Recommended Budget: Overall, Health and Welfare contributions increase \$148,801 or 3.4%:

Agency Budget Review Team (ABRT) Agencies & Human Services Priority Areas Agencies

Process:

At the June 21, 2023 Board of Supervisors meeting, staff presented an initial Albemarle County Human Services Needs Assessment and discussed opportunities to address the identified needs through an expanded ABRT process. This initial human services needs assessment presented data and contextual information from the areas of homelessness, housing, criminal justice, food insecurity, behavioral health and financial need. Emerging needs in the areas of family homelessness, adolescent mental health, community safety, and navigation for seniors were identified based on data and analysis of current community capacity and context. Staff recommended a long-term funding component be added to the annual ABRT process that would provide performance agreements or contracts for activities specifically intended to address the concerns or gaps in service for these four areas.

On July 19, 2023, the Board approved an updated framework for funding recommendations where:

- Funding is first prioritized for programs that most directly align with the four emerging needs areas identified in the Albemarle County Human Services Needs Assessment (family homelessness, adolescent mental health, community safety, and navigation for seniors). This potentially higher level of funding is intended to include performance agreements or contracts, that could be renewed for additional years based on measured impact, for activities specifically intended to address the concerns or gaps in service for these four areas.
- Additionally, staff would no longer consider the "50% of the funding request" historical precedent when making funding recommendations for new programs, new programs would be considered for full funding of their request, in the context of the total budget recommendation.
- Funding for existing agencies and programs that do not as closely align with the four emerging needs areas would receive funding recommendations based on their program ratings.

The intent of this change is allocating new funding towards programs that will most likely drive outcomes and impacts of the Board's FY 24 –28 Strategic Plan Objective 1.2: Enhance and develop human services initiatives to assist community in accessing existing resources

For existing ABRT Agencies, the ABRT consists of volunteer citizens and County staff members whose charge is to review funding requests from community non-profit agencies using a team approach to reach consensus on rating each program. Team members reviewed and rated applications individually and collectively. The work of the teams was facilitated and supported by a temporary County staff member as well as other County staff as needed and designated by the Department of Finance and Budget. Funding recommendations are not made by the ABRT, whose role is to review and rate the applications. Recommendations for funding amounts continue to be made in

the context of the overall County budget development process, and while taking ABRT inputs into account and subject to the availability of funds.

Recommendations:

Human Services Priority Areas Agencies

- A Community Safety Contingency is established at \$100,000 to support programs to reduce gun violence. Proposed uses of these funds will be recommended after continuing discussion with funding partners.
- No other programs are included in the Recommended Budget for these four areas.

Agency Budget Review Team (ABRT)

- Existing agency programs that scored “exemplary” or “solid” are recommended for level funding.
- Existing agency programs that scored “fair” will be required to submit quarterly performance reports to the Department of Finance and Budget before funding is released. This applies to:
- No new agencies are recommended for funding.

Other Health and Welfare Agencies

- The Blue Ridge Area Coalition for the Homeless (BRACH)’s System Coordination Program is level funded as requested.
- Charlottesville-Albemarle Health Department *increases* \$20,686 or 2.3% due to increased costs for existing personnel. A request to the County of \$41,543 for increased staffing is not recommended for funding.
- JABA *increases* \$19,844 or 5.0% to support increases in personnel costs.
- Offender Aid and Restoration’s Criminal Justice Planner Program *increases* \$2,360 or 10.0%. This increase reflects the County’s share of the operation expenses for the program.
- Offender Aid and Restoration’s Local Probation Program *increases* \$3,117 or 10.0%. This increase reflects the County’s share of the operation expenses for the program.
- Offender Aid and Restoration’s Pretrial Services Program *increases* \$2,794 or 9.8%. This increase reflects the County’s share of the operation expenses for the program.
- Piedmont Virginia Community College is level funded, as requested.
- Region Ten is level funded, as requested.
- The United Way Childcare Scholarship Program is recommended for level funding.

DESCRIPTIONS:

Agency Budget Review Team Agencies

Agency descriptions, programs, ratings, and other additional information are compiled in the ABRT appendix at the end of this chapter.

Human Services Priority Areas Agencies

Boys & Girls Clubs of Central Virginia provides a Year-Round Youth Development Program for all youth, ages 5 to 18. The Club is open every day after school from 2:30-6:30pm and all day during the summer and during school breaks from 7:30am-5:30pm. Research- and evidence-based programs promote the Club’s priority outcomes of academic success, healthy lifestyles, and good character and citizenship.

The Buck Squad is a program with a goal to reduce the cycle of gun related crimes by implementing a community-led violence intervention program that will provide crisis management assistance through conflict mediation, mentorship, and economic development.

Central Virginia Community Justice supports survivors of abuse, neglect, trauma, violence, and crime by providing restorative justice facilitation. This facilitation provides a way for survivors to address situations of harm in a way that meets their individual needs while also improving community safety.

Habitat for Humanity brings people together to build and rebuild homes and communities while catalyzing new pathways to safe, decent, affordable housing.

The Haven strives to be the point of entry for people seeking stable housing. Trained staff and dedicated community volunteers work side by side to make homelessness rare, brief, and nonrecurring for our neighbors.

Jefferson Area Board for Aging (JABA) provides planning, advocacy, and service coordination for people over 60 in Planning District Ten. In addition, it provides direct services to seniors, including congregate and home delivered meals, home safety, adult day care, volunteer and work opportunities, outreach, legal services, health screening, counseling and training, an Ombudsman for nursing home concerns, and support groups.

Mediation Center of Charlottesville will develop a mediation process that builds on the Virginia Supreme Court's training to prepare a diverse cadre of mediators to address a wide range of disputes in their communities. We will train and deploy a team of mediators who empower community residents in conflict to find agreement before their conflicts need a legal or police intervention.

PACEM is a grassroots organization that coordinates space and volunteers to shelter individuals in our community who are experiencing homelessness.

Piedmont Housing Alliance is dedicated to improving financial outcomes for individuals and families by offering innovative affordable housing solutions.

ReadyKids provides critical support to historically marginalized children & families in central VA by promoting kids' well-being through counseling, family support & early learning opportunities, thereby preventing abuse & healing trauma.

Shelter for Help in Emergency provides a safe, supportive, confidential, and respectful environment in which survivors of domestic violence are empowered with the knowledge of personal and community resources as well as the skills needed to make informed decisions for themselves and their families.

Other Health and Welfare Agencies

Blue Ridge Area Coalition for the Homeless (BRACH) System Coordination Program enhances and sustains coordination of the homeless service system of care to ensure that homelessness in the community is rare, brief, and non-recurring. BRACH works to reduce homelessness by initiating creative solutions and coordinating regional resources and services.

Charlottesville-Albemarle Health Department: provides comprehensive medical, clinical, and environmental protection services to the residents of the City of Charlottesville, and Albemarle, Greene, Nelson, Louisa, and Fluvanna Counties. Health services include: Environmental Health, Community Health Promotion, Clinical Services, and Growing Healthy Families.

Jefferson Area Board for Aging (JABA) provides planning, advocacy, and service coordination for people over 60 in Planning District Ten. In addition, it provides direct services to seniors, including congregate and home delivered

meals, home safety, adult day care, volunteer and work opportunities, outreach, legal services, health screening, counseling and training, an Ombudsman for nursing home concerns, and support groups.

Offender Aid & Restoration (OAR) Criminal Justice Planner Program provides research, coordination, grant-writing, and planning support for the Albemarle-Charlottesville Evidence-Based Decision-Making Policy Team and the Thomas Jefferson Area Community Criminal Justice Board. The Planner conducts studies of crime trends, the jail population and criminal justice system outcomes, and provides recommendations for system improvement.

Offender Aid & Restoration (OAR) Local Probation provides supervision for individuals placed on probation as referred by the City of Charlottesville and the counties of Albemarle, Fluvanna, Greene, Goochland, Louisa, Madison, Nelson and Orange. The Local Probation program is designed to ensure individuals comply fully with court orders while addressing identified criminogenic risk factors with the goal of reducing recidivism.

Offender Aid & Restoration (OAR) Pretrial Services program assists courts in making pretrial release decisions based on validated risk factors for release into the community. The program screens, interviews, and makes bond recommendations for the awaiting trial population in the jail on a daily basis. The program supervises defendants once released into the community to ensure appearance in court and to monitor good behavior.

Piedmont Virginia Community College (PVCC) is a nonresidential, two-year, public institution of higher education whose service areas include the City of Charlottesville and Counties of Albemarle, Fluvanna, Greene, Louisa, Nelson, and Buckingham. The college provides opportunities for individuals to pursue post-secondary educational, career, and personal goals.

Region Ten is an agency of local government responsible for providing mental health, developmental disability, and substance use services to citizens in Planning District Ten. Services include infant development, pre-screening, case management, group counseling, outpatient services, job training, forensic evaluations, crisis intervention, and supported living arrangements. The Women's Treatment Center (WTC) is a residential substance abuse treatment center for women, parenting women and young children. The WTC ensures parenting women have a safe, therapeutic residential program allowing women to keep their family intact while working toward recovery.

United Way Child Care Scholarship Program provides partial financial assistance for low income working families to help pay the cost of quality childcare.

ABRT APPENDIX

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Process Overview

Introduction

For the development of the FY25 recommended budget, the Agency Budget Review Team (ABRT) process continues to be a County-only review process. The ABRT consists of volunteer citizens and County staff members whose charge is to review funding requests from community non-profit agencies using a team approach to reach consensus on rating each program. Team members review and rate applications individually and collectively. The work of the teams is facilitated by a temporary County staff member and supported by other County staff as needed and designated by the Departments of Human & Social Services and Finance and Budget.

The total request to the County from non-profit agencies through the ABRT process for FY25 was \$3,640,293. A total of 49 program applications from 38 agencies were reviewed. Three mixed teams of community volunteers and staff reviewed and rated 22 program applications, including all new or previously unfunded applications. A separate team of only staff reviewed 27 program applications from those programs that had received exemplary ratings in the two previous years.

Funding recommendations are not made by the ABRT, whose role is simply to review and rate applications. Recommendations for funding amounts continue to be made by County staff in the context of the overall County budget development process, taking ABRT application ratings into account. Funding is subject to the availability of funds.

ABRT Members/Acknowledgement

Albemarle County’s ABRT, comprised of citizen volunteers and local government staff, spend many hours reviewing and scoring the agency/program applications individually before meeting as teams to discuss and reach consensus on a rating. A temporary staff person serves as the facilitator of both teams and provides oversight for the entire process, including ensuring a common approach to review and rating. Potential conflicts of interest are discussed at the orientation and addressed in the review process.

Volunteers dedicated a total of eight hours to orientation and team meetings. They reviewed and rated applications on their own, in preparation for team meetings. It is estimated that the review and rating of applications required up to one hour per application, totaling 12-15 hours in that process. Each volunteer thus donated 20 or more hours of their time as participants on ABRT. No stipend or other reimbursement was provided. It was clear from their perceptive questions and comments that they took their roles seriously, read carefully, raised good questions, and participated actively in the challenging task of reaching consensus on item scores. Without the dedication of the volunteer team members this process would not be possible.

ABRT: History and FY25 Process

For many years the ABRT was a collaborative process between the County of Albemarle and the City of Charlottesville. In 2017 the City commissioned a study of the ABRT process by the UVA Batten School of Leadership and Public Policy. The study illuminated several opportunities for improvement but overall indicated

that the process was "...successful in many aspects of its design and process...". City leaders determined that further study and revision to their process was necessary. After consideration and discussion, the Board of Supervisors determined that the County would conduct a separate County agency application process for FY20, although the County continued to use an online application system provided by the City.

Beginning with FY22 and continuing for FY25, the County has utilized an online application that was developed by and for County use. As in previous years, ABRT volunteer members were recruited based on previous experience with the process and/or on recommendation from County staff. Volunteers were divided into two groups and assigned applications based on the number of programs to ensure an equal distribution. Members received an orientation to their role including schedule and timeline, overview of the process, County goals and human service focus, review of conflicts of interest, the scoring criteria and the application itself. Members scored their assigned applications individually and then met as a team for discussion leading to a consensus score for each program. Within the discussion, members provided evidence for individual scores, provided insight into how they arrived at their scores based on information in the application and worked together to achieve a consensus score.

Agency Name: Albemarle Housing Improvement Program (AHIP)

Program Name: Critical Home Repair and Rehab Program

Program Description: The program works to increase affordable housing options by preserving and improving homes for low-income homeowners. Through the program, AHIP delivers emergency repairs, more comprehensive housing rehabilitations, and energy upgrades to low-income county households. The goal is to ensure immediate, meaningful, and tangible no-cost construction solutions to housing hazards, deficiencies, and inefficiencies.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries (households)

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	25	23	0	6	1
Total	31	52	1	7	2
Gender Identity	Male	Female	Non-binary		
County	--	--	--		
Total	--	--	--		
Age	Under 18	Adults 19-64	Seniors		
County	30	44	42		
Total	40	80	63		
Income	Extreme low	Very Low	Low	Moderate	
County	29	17	9	--	
Total	47	31	15	--	

FY23 Outcomes

Outcome Measure		FY23 Actual	
		#	%
1	100% of 55 Albemarle program participants (households) will experience an improvement in housing safety and/or quality, as measured by post-project inspections and/or client evaluations	55	100
2	100% of at least ten Albemarle program participants (households) will experience an average increase of 20% in their home's efficiency rating, as measured by pre- and post-testing	6	60

Agency Name: American Red Cross of Central Virginia

Program Name: Disaster Services

Program Description: When a home fire or other disaster occurs, Red Cross Disaster Services helps care for survivors. The goal is to help stabilize families in crisis, prevent temporary homelessness and financial insolvency, reduce family stress and begin the recovery process, leading to long-term recovery. Trained Disaster Action Team (DAT) responders, many of them volunteers, immediately contact families. They assess each household's needs and provide financial assistance to help families pay for food, clothing, emergency shelter and other essentials. The program provides immediate financial assistance to families so they can purchase essentials,

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Unknown
County	5	2	0	3	4	26
Total	108	28	2	5	15	247
Gender Identity	Male	Female	Non-binary			
County	21	19	--			
Total	196	191	--			
Age	0-5	6-18	Adults 19-64	Seniors		
County	2	8	25	5		
Total	26	81	229	54		
Income	Extreme low	Very Low	Low	Moderate	Unknown	
County	3	--	1	--	36	
Total	35	23	9	--	323	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Disaster clients who state the Red Cross helped meet their immediate, disaster-caused needs.	230	90
2	Disaster clients who state the Red Cross helped with the beginning of their recovery	236	93
3	Disaster clients who state they were satisfied with the Red Cross	220	86

Agency Name: Boys & Girls Clubs of Central Virginia (BGCCVA)

Program Name: Youth Development and Success

Program Description: The Youth Development and Success Program at BGCCVA addresses the achievement gap by increasing youth engagement through intentional programs and using evidence- and research-based curricula to build a safe and supportive environment.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	184	288	4	45	163
Total	540	612	8	181	203
Gender Identity	Male	Female	Non-binary		
County	354	330	0		
Total	789	750	5		
Age	0-5	6-18	Adults	Seniors	
County	18	665	--	--	
Total	36	1518	--	--	
Income	Free and reduced lunch				
County	519				
Total	1329				

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Through Summer Reading, at least 95, or 95%, of 100 rising 1st through 4th graders in the County will maintain or improve reading fluency and comprehension, as measured by Scholastic’s 3-Minute Reading Assessments: Word Recognition, Fluency, and Comprehension	87	73
2	At least 160, or 80%, of 200 County Club member respondents to the National Youth Outcomes Initiative Survey, will report that they think they will attend college or vocational or trade school.	126	85
3	At least 160, or 80%, of 200 County youth will participate in at least 60 minutes of physical activity at least 3 days per week.	151	100
4	At least 160, or 80%, of 200 County Club members will positively respond the National Youth Outcomes Initiative Survey: “I understand how my feelings influence my actions,” and “When something important goes wrong in my life, I talk about it with someone to understand what happened.”	120	91
5	At least 160, or 80%, of 200 County Club member respondents to the National Youth Outcomes Initiative Survey will achieve community or Club-based service.	112	74
6	At least 160, or 80%, of 200 County Club member will positively respond to National Youth Outcomes Initiative Survey: “I believe that I can make a difference in my community.”	110	84

Agency Name: The Bridge Line

Program Name: Case Management

Program Description: The Case Management Program is a community-based program serving residents of Albemarle County, Charlottesville and other surrounding counties, living with brain injuries. A Brain Injury Specialist helps individuals to identify and accomplish personal goals. Based on their needs, the case manager connects and/or coordinates referrals to the appropriate community resources, sets up services, and acts as a liaison with other providers.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	24	5	0	0	8
Total	54	12	1	0	21
Gender Identity	Male	Female	Non-binary		
County	23	13	1		
Total	50	36	2		
Age	0-18	Adults 18-64	Seniors		
County	--	34	3		
Total	--	77	11		
Income	Extreme low	Very Low	Low	Moderate	
County	36	1	--	--	
Total	87	1	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Local clients are being seen on a regular basis (or as needed) and connected to appropriate services.	37	100
2	Local clients learned new skills; achieved post-secondary education, credentials, or industry specific credential, started volunteer and/or paid position.	37	100
3	Local clients will have been connected to appropriate health care providers and have learned the importance of self-care. Through new outreach efforts, we will have increased clientele by 50%.	37	100

Agency Name: The Bridge Line

Program Name: Bridge Line Day Program

Program Description: The Day Program is a community-based vocational program serving residents of Albemarle County, Charlottesville City and the Blue Ridge Health District who experienced brain injuries. The program utilizes the Clubhouse model where members can learn valuable work and social skills to gain greater independence.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse.

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	20	2	0	0	1
Total	43	11	1	0	4
Gender Identity	Male	Female	Non-binary		
County	20	3	0		
Total	44	15	0		
Age	0-18	Adults 18-64	Seniors		
County	0	22	1		
Total	50	31	5		
Income	Extreme low	Very Low	Low	Moderate	
County	22	1	0	--	
Total	56	2	0	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	County members are attending the Day program on a regular basis and are stable or progressing toward more independence.	23	100
2	County members learned new skills; achieved post-secondary education, credentials, or industry-specific credential; started volunteer and/or paid position.	23	100
3	County members in need of health care will receive care at the appropriate community-based level.	23	100

Agency Name: The Buck Squad

Program Name: The Buck Squad

Program Description: The goal of the Buck Squad program is to reduce the cycle of gun related crimes by implementing a community-led violence intervention program that will provide crisis management assistance through conflict mediation, mentorship, and economic development. The program implements this strategy currently through proactive civilian patrols within predominately black communities with low-income households, in high crime areas.

Primary County Human Services Goal Addressed: None

ABRT Application Rating: Needs development

FY23 Albemarle County beneficiaries: Not available

FY23 Outcomes: Not available

Agency Name: Central Virginia Community Justice (previously, Albemarle-Charlottesville Reconstructive Justice Program)

Program Name: Central Virginia Community Justice

Program Description: Central Virginia Community Justice supports survivors of abuse, neglect, trauma, violence, and crime by providing restorative justice facilitation. This facilitation provides a way for survivors to address situations of harm in a way that meets their individual needs while also improving community safety.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Fair

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Other
County	17	9	--	--	2	0
Total	41	26	--	--	3	5
Gender Identity	Male	Female	Non-binary			
County	13	15	0			
Total	34	40	1			
Age	0-5	6-18	Adults 19-64	Seniors		
County	0	2	15	11		
Total	0	8	50	13		
Income	Extreme low	Very Low	Low	Moderate		
County	--	--	--	--		
Total	--	--	--	--		

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	The project will process 15-20 cases	16	--
2	The project will increase the diversity of facilitators	5	42

Agency Name: Charlottesville Free Clinic

Program Name: Charlottesville Free Clinic

Program Description: The Charlottesville Free Clinic provides comprehensive healthcare for low-income, uninsured and underinsured community members, at no charge to them. Program patients have no other options for healthcare. The clinic provides on-site primary care, mental healthcare, vision services, emergency dental services, routine dental services, oral surgery, and over a dozen on-site specialty clinics, including gynecology, dermatology, cardiology, psychiatry, allergy, physical therapy, and optometry.

Primary County Human Services Goal Addressed: *Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households.*

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Other	Hispanic
County	385	302	103	141	299
Total	1100	863	295	402	855
Gender Identity	Male	Female	Non-binary		
County	433	501	--		
Total	1237	1431	--		
Age	0-5	6-18	Adults 19-64	Seniors	Unknown
County	--	39	767	112	17
Total	--	111	2190	319	48
Income	Extreme low	Very Low	Low	Moderate	
County	616	194	124	--	
Total	1761	554	354	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Residents with access who demonstrate progress (measure by mammogram against benchmark)	--	76
2	Patients who report they would have gone to ER	427	38
3	Program participants in need of dental care who receive care at the appropriate community-based measure	1534	--

Agency Name: Child Health Partnership

Program Name: Health and Parenting Support

Program Description: Child Health Partnership addresses the needs of pregnant women and low-income families with children ages 0-6, focusing on health, positive parenting, and family self-sufficiency. Child Health works with families to promote healthy development and improved medical access in both rural areas and vulnerable urban communities. Teams of community health nurses and family support specialists meet with families in their homes at least monthly, to build knowledge, skills and resilience.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	17	26	16	121	
Total	64	77	35	191	
Gender Identity	Male	Female	Non-binary		
County	103	74	3		
Total	208	154	5		
Age	0-5	6-18	Seniors		
County	178	2	--		
Total	361	6	--		
Income	Extreme low	Very Low	Low	Moderate	
County	172	8	--	--	
Total	349	18	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Albemarle children with medical home	180	100
2	Albemarle children current on well child visits	155	86

Agency Name: City of Charlottesville Department of Human Services

Program Name: Community Attention Youth Internship Program (CAYIP)

Program Description: Community Attention Youth Internship is a service program that aims to eliminate barriers affecting the financial stability of at-risk and underserved communities. The program offers structured programming for youth that promotes workplace skill development, career exploration, increased self-esteem, and positive community engagement.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	0	0	0	0	0
Total	7	60	0	8	6
Gender Identity	Male	Female	Non-binary		
County	0	0	0		
Total	55	21	5		
Age	0-5	6-18	Adults 19-64	Seniors	
County	0	0	0	0	
Total	0	81	0	0	
Income	Extreme low	Very Low	Low	Moderate	
County	0	0	0	--	
Total	5	31	45	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Assist youth in developing hard/soft skills	81	89

Agency Name: City of Charlottesville Department of Human Services

Program Name: Teens GIVE

Program Description: Teens GIVE places local youth in relationship-based group service-learning projects. Community Attention staff provides Teens GIVE participants with character education, life skills, pre-vocational training, informal counseling, case management, and pre-and post-service educational and reflective activities. The program helps youth make positive changes in their lives and develop skills that will increase their opportunities for becoming healthy and productive citizens.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	0	0	--	0	0
Total	6	20	--	4	2
Gender Identity	Male	Female	Non-binary		
County	0	0	0		
Total	28	4	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	0	0	--	--	
Total	0	32	--	--	
Income	Extreme low	Very Low	Low	Moderate	
County	0	0	0	--	
Total	0	12	18	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Complete the program	--	81

Agency Name: Computers4Kids (C4K)

Program Name: Mentoring and 21st-Century Skills

Program Description: Computers4Kids (C4K) combines mentoring and technology to help low-income youth build brighter futures, in which they have access to a range of personal and economic opportunities. The program provides a combination of out-of-school-time programs, STEAM (science, technology, engineering, arts, math) activities, and one-to-one mentoring.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	6	16	11	7	8
Total	13	35	32	11	15
Gender Identity	Male	Female	Non-binary		
County	33	17	--		
Total	74	36	--		
Age	0-5	Youth 6-18	Adults 19-64	Seniors	
County	--	49	1	--	
Total	--	96	13	--	
Income	Extreme low	Very Low	Low	Moderate	
County	23	18	9	--	
Total	66	31	12	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	90% of C4K program graduates will graduate from high school on time	10 of 10	100
2	83% of C4K program graduates will enroll in college, enter a vocational program, and/or achieve employment within six months of high school graduation	9 of 10	90

Agency Name: Foothills Child Advocacy Center

Program Name: Child Victims Health Care Access Program

Program Description: The Child Victim’s Health Access Program addresses Albemarle County’s goal of increasing accessibility of medical/dental support by providing supportive services for victims of abuse, neglect or violence, specifically, improving community health and safety outcomes by connecting alleged child victims of criminal maltreatment with appropriate medical care. Through this program, Foothills (1) provides medical exams/forensic medical evaluations to child victims in acute and non-acute cases at Foothills and (2) increases referrals for forensic medical exams for alleged child victims as needed to the UVA SAFE clinic or Forensic Team/Emergency Department as indicated.

Primary County Human Services Goal Addressed: Provide services increasing accessibility of medical and dental support for low-income and geographically isolated households.

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	9	9	2	4	7
Total	41	23	2	17	9
Gender Identity	Male	Female	Non-binary		
County	5	26	0		
Total	31	61	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	16	15	0	0	
Total	46	46	0	0	
Income	Extreme low	Very Low	Low	Moderate	
County	7	0	3	--	
Total	24	6	4	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Program participants in need of health care receive care at the appropriate community-based level	31	90
2	Program participants have health care preserved, improved or restored	31	--

Agency Name: Foothills Child Advocacy Center

Program Name: Multi-Disciplinary Team (MDT)/Forensic Assessment Program

Program Description: Through the MDT/Forensic Assessment Program, Foothills (1) coordinates a team of 14 local government and nonprofit agencies to increase communication and mutual accountability, reduce duplication of services, and help ensure that children are safe and that their needs are met; (2) conducts coordinated forensic interviews that reduce the number of times a child is interviewed and so reduces the child’s trauma, while at the same time gathers accurate information that will help to keep the child safe; (3) works to ensure that children receive appropriate mental health and medical care; and (4) provides non-offending caregivers ongoing support to help them provide safe, healing environments for their children and reduce the risk of the child’s revictimization.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	55	32	1	26	17
Total	175	78	3	59	34
Gender Identity	Male	Female	Non-binary		
County	46	85	0		
Total	123	226	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	24	97	0	0	
Total	82	266	1	0	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Conduct forensic interviews of child victims	131	100
2	Provide crisis intervention and risk assessments	118	--
3	Safety planning for children at medium or high risk	131	100
4	Facilitate MDT case review meetings	12	--

Agency Name: Fountain Fund

Program Name: Fountain Fund

Program Description: The Fountain Fund increases economic opportunities for formerly incarcerated people to improve their lives and remain in the community. The program provides low interest loans and financial coaching exclusively for formerly incarcerated people, helping them build credit and achieve their self-determined goals.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.*

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	7	49	0	2	0
Total	48	226	0	2	3
Gender Identity	Male	Female	Non-binary		
County	46	12	--		
Total	198	81	--		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	56	2	
Total	--	--	265	14	
Income	Extreme low	Very Low	Low	Moderate	
County	2	36	20	--	
Total	10	178	91	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Client partners will establish or improve their credit score	40	69
2	Report an improved understanding of credit	58	100
3	Report at least one significant improvement in their lives related to economic opportunity	56	96
4	Report achieving a self-determined goal related to improving their lives	56	96
5	Report that their lives improved after engaging with Fountain Fund	58	100
6	Report that they are better able to support and connect with their families	58	100

Agency Name: Georgia’s Friends, Inc.

Program Name: Recovery Residence & Programs for Women

Program Description: Georgia’s Friends provides programs and services to support women with limiting conditions due to substance use disorders and co-occurring mental health challenges. Georgia’s House, the signature program, provides hope and healing through a safe, structured home for women in early recovery.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse.

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	2	--	--	--
Total	14	5	--	--	1
Gender Identity	Male	Female	Non-binary		
County	--	2	--		
Total	--	20	--		
Age	0-18	Adults 19-64	Seniors		
County	--	2	--		
Total	--	19	1		
Income	Extreme low	Very Low	Low	Moderate	
County	2	--	--	--	
Total	14	2	2	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Increase the number of residents who successfully leave the program to 50% or 11 women	3	15
2	Increase the number of residents from minority or underserved groups by 10%.	6	30

Agency Name: Habitat for Humanity

Program Name: Southwood Healthy Rehousing Program (SHRP)

Program Description: The Southwood Healthy Rehousing Program (SHRP) is the human services component that undergirds the redevelopment of Southwood, an unprecedented, resident-driven redevelopment of an aging trailer park, home to approximately 1,350 low-income residents. Over the next 15 years, the community is to be transformed into a new mixed-income community of more than 1,100 permanent, newly constructed homes, half of them affordable, without displacing any original trailer park residents. The fundamental goal is to ensure that every family in the park is provided with or connected to healthy, affordable, permanent housing options, whether they choose to stay in Southwood or leave the park.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries (beneficiary count only includes head of household):

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	11	2	0	89	89
Total	11	2	0	89	89
Gender Identity	Male	Female	Non-binary		
County	44	58	0		
Total	44	58	0		
Age	0-6	6-18	Adults 19-64	Seniors	
County	--	--	94	8	
Total	--	--	94	8	
Income	Extreme low	Very Low	Low	Moderate	
County	12	69	21	--	
Total	12	69	21	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Program participants (individuals) that receive individualized housing counseling, financial coaching and homebuyer education	79	100
2	Program participants (households) that receive rehousing support and housing navigation services to transition successfully into permanent housing	34	100
3	Program participants (households) at risk of experiencing a housing crisis or homelessness are sheltered	76	100
4	Program participants (households) for whom affordable housing is created, preserved, maintained, improved or restored	65	100
5	For homeownership, program participants (individuals) that become first time homebuyers with affordable zero/low interest mortgages	4	6

Agency Name: The Haven

Program Name: Day Shelter

Program Description: The Haven’s Day Shelter meets the needs of community members experiencing or at risk of homelessness by providing a safe welcoming space as they pursue stability through connections to resources and housing interventions. The Day Shelter is open 7 days a week, 2,869 hours per year; and provides healthy meals, shower facilities and hygiene products, laundry facilities, mail service, phone & computer access, and a safe, secure, climate-controlled, welcoming, and nonjudgmental place to be.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	21	25	0	3	3
Total	135	168	1	16	15
Gender Identity	Male	Female	Non-binary		
County	38	12	1		
Total	250	82	6		
Age	0-5	6-18	Adults 19-64	Seniors	
County	0	0	45	4	
Total	0	1	297	28	
Income	Extreme low	Very Low	Low	Moderate	
County	65	--	--	--	
Total	429	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Hours of day shelter, including respite and basic care services, for unhoused community members	3285	100
2	100% of community members utilizing the Day Shelter have access to the following services at The Haven, at no cost to themselves: healthy meals, showers facilities and hygiene products, laundry facilities, mail service, phone and computer access, and a safe, secure, climate-controlled, welcoming, and nonjudgmental place to be.	429	100

Agency Name: The Haven

Program Name: Vital Housing Programs

Program Description: The Haven’s Vital Housing Programs support and house individuals and families at risk of or experiencing homelessness, accomplished via Rapid Re-Housing, Homeless Prevention, and Laura DeLapp Haven Housing Fund subsidies and services, Coordinated Entry and Homeless Management Information System administration, and Case Management for housing navigation and stabilization services.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	96	188	3	13	12
Total	235	459	8	31	28
Gender Identity	Male	Female	Non-binary		
County	163	155	2		
Total	398	378	6		
Age	0-5	6-18	Adults 19-64	Seniors	
County	8	31	250	30	
Total	20	75	609	72	
Income	Extreme low	Very Low	Low	Moderate	
County	326	--	--	--	
Total	794	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Participants in Homeless Prevention will remain in safe, affordable and permanent housing	111	99
2	Participants in Rapid Rehousing will receive supportive services through Housing Stabilization Case Management	54	96
3	Participants in Haven Housing Fund will receive upfront housing expenses	78	100

Agency Name: Hospice of the Piedmont

Program Name: The Positive Transformation Project and Community Outreach Initiatives

Program Description: Hospice of the Piedmont launched its Positive Transformation Project in the Fall of 2022. Hospice of the Piedmont (HOP) continues to embark on a project to positively transform how people view and experience serious illness, dying, and grief. The Positive Transformation Project set a strategic goal for the company to do outreach in the community with diverse populations through Death Over Drafts, community education talks, and collaboration with other local non-profits.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities.

ABRT Application Rating: Needs development

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	568	37	10	--	8
Total	1493	173	17	--	19
Gender Identity	Male	Female	Non-binary		
County	278	346	--		
Total	735	976	--		
Age	0-5	6-18	Adults 19-64	Seniors	
County	0	143	49	575	
Total	0	207	222	1489	
Income	Extreme low	Very Low	Low	Moderate	
County	7	15	4	--	
Total	24	46	30	--	

FY23 Organizational Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Patient Days (Albemarle County)	45,042	42.5% of total
2	Number of Patients Served (Albemarle County)	624	36.5% of total

Agency Name: Legal Aid Justice Center (LAJC)

Program Name: Legal Services to Albemarle Residents

Program Description: LAJC provides a wide range of direct legal services and education at no cost to low-income residents of Albemarle County. These services focus on consumer, housing, health, education, and employment law and help address threats to our clients' financial stability, housing security, educational supports, and access to affordable medical care and coverage. These efforts directly impact the financial stability and economic viability of low-income Albemarle residents.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities*

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Two or more	Hispanic
County	52	204	4	24	34
Total	52	204	4	24	34
Gender Identity	Male	Female	Non-binary		
County	87	148	--		
Total	87	148	--		
Age	0-6	6-18	Adults 19-64	Seniors	
County	3	25	195	10	
Total	3	25	195	10	
Income	Extreme low	Very Low	Low	Moderate	
County	173	63	13	--	
Total	173	63	13	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Households provided legal services with a positive outcome (overall)	173	85
2	Housing legal services with positive outcomes	117	83
3	Health legal services with a positive outcome	5	100
4	Employment/consumer legal services with a positive outcome	31	83

Agency Name: Light House Studio

Program Name: Educational Programs

Program Description: Light House Educational Programs provide tuition-free and/or reduced-tuition digital filmmaking workshops for youth across Albemarle County. These arts education services increase opportunities for youth of color by working with schools, non-profits, and families to increase access to our programs. Workshops take place in-school and after-school, and through community non-profit partnerships.

Primary County Human Services Goal Addressed: *Provide services that address disparities in access or opportunity for youth of color*

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	279	7	17	29	16
Total	459	126	33	63	47
Gender Identity	Male	Female	Non-binary		
County	175	118	9		
Total	425	337	27		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	294	45	--	
Total	--	729	90	--	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Program participants will obtain improved skills as demonstrated by completion of a film project	948	100
2	Program participants reporting improved creativity	--	98
3	Students participate free or at reduced cost	644	63

Agency Name: Literacy Volunteers of Charlottesville/Albemarle (LVCA)

Program Name: Adult Workforce Tutoring

Program Description: LVCA's Adult Workforce Tutoring program provides English language instruction and basic literacy services that help students become more employable through improved literacy skills. Many of the students are immigrants and refugees, so improving English skills is the first step in navigating the culture and obtaining jobs.

Primary County Human Services Goal Addressed: *Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.*

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	Hispanic	Middle East North Africa
County	4	11	11	32	49
Total	8	20	21	62	95
Gender Identity	Male	Female	Non-binary		
County	33	74	--		
Total	64	142	--		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	107	--	
Total	--	--	206	--	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	A minimum of 60% of our pre- and post-tested students (approximately 60) will make an Educational Level gain.	53	73
2	A minimum of 100 students (83%) will set and meet at least one of the industry-standard workforce and educational goals	97	90

Agency Name: Literacy Volunteers

Program Name: Citizenship Instruction

Program Description: The primary purpose of Citizenship Instruction is for adult students to obtain the civics knowledge and English Language knowledge necessary to pass the citizenship test offered by United States Citizenship and Immigration Services (USCIS) so that they may solidify their status as U. S. Citizens.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	MENA	Hispanic
County	2	3	2	18	11
Total	7	13	7	67	40
Gender Identity	Male	Female	Non-binary		
County	12	24	--		
Total	46	88	--		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	36	--	
Total	--	--	134	--	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	A minimum of 50 (95%) of students who take the USCIS test/interview will pass on the first try	60	98

Agency Name: Loaves & Fishes Food Pantry, Inc.

Program Name: Loaves & Fishes Food Pantry

Program Description: Loaves & Fishes rescues food from grocery stores, combines it with products free from the Blue Ridge Area Food Bank. purchased eggs and milk, and distributes a week’s worth of healthy food per visit four days each week to anyone who comes to the pantry, and to partners working where food insecurity is prevalent.

Primary County Human Services Goal Addressed: Provide services aimed at building an equitable, sustainable food system or increasing access to healthy, culturally appropriate food

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	8407	5440	1035	696	4977
Total	17,644	11,416	2172	1461	10,444
Gender Identity	Male	Female	Non-binary		
County	15,995	15,035	960		
Total	33,567	31,553	2014		
Age	Child 0-18	Adults 19-64	Seniors		
County	11,179	16,196	4614		
Total	23,460	33,990	9684		
Income	Extreme low	Very Low	Low	Moderate	
County	31,989	--	--	--	
Total	67,134	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Pantry visitors who receive food	67,134	100
2	Pounds of food distributed	1.8 million	--

Agency Name: Local Food Hub

Program Name: Fresh Farmacy

Program Description: Fresh Farmacy takes an end-to-end food systems approach, supplying low-income patients who are at risk for diet-related disease with a biweekly supply of fresh produce, education, and support. The food is sourced at a fair price from small, independent farms in the region, as strengthening the regional food system is an integral program component. The goal of the program is to increase access to high-quality, locally-grown food among low-income communities while empowering participants to prepare those items in delicious and nutritious ways.

Primary County Human Services Goal Addressed: *Provide services aimed at building an equitable, sustainable food system or increasing access to healthy, culturally appropriate food*

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	0	0	--	--	92
Total	134	150	--	--	120
Gender Identity	Male	Female	Non-binary		
County	50	42	--		
Total	248	248	--		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	80	12	
Total	--	--	347	149	
Income	Extreme low	Very Low	Low	Moderate	
County	60	32	--	--	
Total	200	200	96	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Increase the % of FF participants with familiarity of fresh produce	--	72
2	Increase the % of FF participants consuming increased fruits and vegetables	--	76

Agency Name: Love No Ego

Program Name: Courage To Be You Youth Mentoring

Program Description: Through the Courage to be You: Youth Mentoring Program, Love No Ego provides one-on-one mentoring sessions that equip individuals with the necessary tools for sustainable personal growth and purposeful goal setting. The goal is to improve overall mental health and well-being in local youth, by providing direct and physically engaging opportunities to those who need it.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities

ABRT Application Rating: Needs development

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	2	3	1	0	1
Total	7	9	1	0	2
Gender Identity	Male	Female	Non-binary		
County	4	3	0		
Total	12	7	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	0	6	1	--	
Total	0	15	4	--	
Income	Extreme low	Very Low	Low	Moderate	
County	--	7	--	--	
Total	--	19	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Youth see improvement in mental health	18	99
2	Youth see improved engagement with the outdoors	16	84
3	Youth see mentoring provides overall improvement	19	100

Agency Name: Monticello Community Action Agency (MACAA)

Program Name: Head Start/Early Head Start

Program Description: MACAA Head Start works to educate, encourage, and empower children and their families, focusing on each family’s unique vision of prosperity, and ensuring that all children, regardless of socioeconomic barriers, have the opportunity to succeed. To augment these services, MACAA was awarded a \$1.34M grant in FY21 to provide Early Head Start (EHS) programming for children ages birth to three, ensuring a continuity of high-quality education and care for vulnerable children prior to entering kindergarten in Albemarle County.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	26	33	4	10	23
Total	45	54	9	37	35
Gender Identity	Male	Female	Non-binary		
County	42	54	--		
Total	75	105	--		
Age	0-5	6-18	Adults 19-64	Seniors	
County	96	--	--	--	
Total	180	--	--	--	
Income	Extreme low	Very Low	Low	Moderate	
County	46	14	20	16	
Total	88	29	41	22	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Dual Language Learners will improve their English by 20%	--	--
2	Families will make measurable progress toward at least one family goal	--	--
3	Family participation in parent meetings will increase 10%	--	--

Agency Name: Madison House

Program Name: Cville Tax Aid Coalition

Program Description: The Cville Tax Aid Coalition (led by Madison House) provides free tax preparation services and financial education for low- and moderate-income taxpayers (household income under \$64,000) in Albemarle County, Charlottesville, and the surrounding counties. In partnership with Habitat for Humanity of Greater Charlottesville, the program provides free bilingual tax preparation services at the Southwood Community Center in Albemarle County, serving low-income residents of the Southwood neighborhood as well as other members of the community. Tax preparation services are provided by IRS-certified volunteers, including University of Virginia students and other community members.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	63	8	8	8	169
Total	946	136	65	106	203
Gender Identity	Male	Female	Non-binary		
County	125	131	0		
Total	713	743	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	0	0	192	64	
Total	0	0	1092	364	
Income	Extreme low	Very Low	Low	Moderate	
County	64	128	64	--	
Total	364	728	364	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Tax returns prepared for community clients	1456	--
2	Clients receiving financial education	1456	--
3	Returns accepted by the IRS with no errors	--	91%

Agency Name: Meals on Wheels

Program Name: More Than A Meal

Program Description: Meals on Wheels provides nutritious lunches and a daily wellness check on the area’s most isolated and vulnerable population. Meals on Wheels is now subsidizing all clients who are 150% below the federal poverty guidelines.

Primary County Human Services Goal Addressed: *Provide services aimed at building an equitable, sustainable food system or increasing access to healthy, culturally appropriate food*

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Unknown
County	90	27	0	3	2	18
Total	148	79	2	5	3	38
Gender Identity	Male	Female	Non-binary			
County	59	79	--			
Total	106	162	--			
Age	0-6	6-18	Adults 19-64	Seniors		
County	--	--	34	106		
Total	--	--	94	179		
Income	Extreme low	Very Low	Low-	Moderate		
County	120	3	0	17		
Total	248	4	0	21		

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Provide Albemarle County residents living below the FPG with a hot, nutritious meal	120	100
2	Provide wellness check to those residents	120	100

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Adult Drug Treatment Court

Program Description: The Adult Drug Treatment Court is an evidence-based alternative to incarceration that provides drug treatment and intensive supervision to non-violent felony offenders in the Circuit Courts of Charlottesville and Albemarle. It is designed to enhance public safety and health by focusing on the treatment needs of local criminally involved adults with moderate to severe substance use disorders. The program also provides the opportunity for diversion or reduction in charges for drug addicted participants engaged in the criminal legal system thus reducing system costs and the negative impact of criminal legal system involvement.

Primary County Human Services Goal Addressed: *Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system*

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	30	12	0	0	0
Total	38	23	1	1	1
Gender Identity	Male	Female	Non-binary		
County	33	9	0		
Total	54	11	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	40	2	
Total	--	--	63	2	
Income	Extreme low	Very Low	Low	Moderate	
County	37	3	2	--	
Total	55	6	4	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Serve 80 participants (50 County)	42/50	80
2	At least 32% of participants will remain drug free throughout the program as measured by evidence based drug testing protocols and program records	14	39%
3	Achieve a three year re-arrest rate that is at or below the state average three year re-arrest rate for Drug Court graduates.	For participants who graduated in FY20, 1 in 5 had a new arrest within 3 years of program completion.	Drug Court rate 20%

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Reentry Services

Program Description: The Reentry Program focuses on the reintegration of incarcerated adults into the community. The goal of the program is to provide a best practice network of transitional and reentry services targeted to the offender population and address their risk for re-offending and self-sufficiency needs for successful reentry into the community.

Primary County Human Services Goal Addressed: *Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system*

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	37	35	1	2	3
Total	225	185	1	6	11
Gender Identity	Male	Female	Non-binary		
County	63	17	0		
Total	313	122	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	80	--	
Total	--	--	435	--	
Income	Extreme low	Very Low	Low	Moderate	
County	80	--	--	--	
Total	435	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Offer transitional planning to 100 inmates (Cville/Alb)	102	100+
2	Complete transition planning with 50 inmates	280	100+
3	Ongoing post release case management with participants	172	100+

Agency Name: Offender Aid and Restoration (OAR)

Program Name: Therapeutic Docket

Program Description: The Albemarle Charlottesville Therapeutic Docket (The Docket) is a collaborative program designed to divert seriously mentally ill participants from the criminal justice system into court-mandated and supervised community based treatment in order to increase community safety, reduce disparities, and improve both treatment and criminal justice outcomes for this population. The Docket requires participants to engage in treatment and also provides support and services to remove barriers to treatment.

Primary County Human Services Goal Addressed: *Provide services aimed at decreasing disparity or disproportionality in outcomes for persons interacting with the legal or criminal justice system*

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	22	8	2	0	3
Total	30	21	3	0	4
Gender Identity	Male	Female	Non-binary		
County	25	10	0		
Total	46	12	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	35	--	
Total	--	--	58	--	
Income	Extreme low	Very Low	Low	Moderate	
County	22	11	2	--	
Total	43	12	3	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Serve 30 participants	35	100+
2	≥ 58% retention rate	31	89
3	≥ 69% will not recidivate while in program	25	71

Agency Name: On Our Own

Program Name: Peer Support Groups

Program Description: On Our Own’s mission is to provide mutual support, self-help, advocacy, education, information and referral services for individuals who have lived experience of mental health, substance use, or trauma including sexual or physical violence. On Our Own provides 23 recovery groups a week, including mental health, substance use, or trauma recovery in a safe, supportive environment.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Fair

FY23 Albemarle County beneficiary encounters:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	2666	800	110	145	543
Total	7028	2108	289	291	1449
Gender Identity	Male	Female	Non-binary		
County	2666	1889	334		
Total	7028	4979	879		
Age	0-6	6-18	Adults 19-64	Seniors	
County	--	--	4205	795	
Total	--	--	11,065	2096	
Income	Extreme low	Very Low	Low	Moderate	
County	2551	1546	661	--	
Total	6721	3822	1713	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Improvement to quality of life	455	91
2	Increase in meaningful activities	479	87

Agency Name: PACEM

Program Name: Secure Seniors

Program Description: Secure Seniors is a program helps the oldest guests (50+yo) leaving PACEM’s low-barrier shelter to stabilize in their new housing, through one-time funding, material supports, and one year of case management. A full-time Seniors Case Manager cultivates client eligibility, navigates the housing market and, once a lease is secured, provides them with ongoing post-housing counseling to stabilize.

Primary County Human Services Goal Addressed: Provide for a continuum of housing interventions with the overall goal of achieving safe, affordable and permanent housing for at-risk individuals and families

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	4	3	0	0	0
Total	10	9	0	0	0
Gender Identity	Male	Female	Non-binary		
County	7	0	0		
Total	18	0	0		
Age	0-6	6-18	Adults 19-64	Seniors	
County	--	--	5	2	
Total	--	--	15	3	
Income	Extreme low	Very Low	Low	Moderate	
County	7	0	0	0	
Total	18	0	0	0	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	House 15 seniors	18	100+
2	Maintain 75% or better sustain rate	--	100

Agency Name: Partner for Mental Health (PMH)

Program Name: Community Navigation

Program Description: Partner for Mental Health's Community Navigation Program provides education, advocacy and support for persons with serious mental illness to help them live stably in the community. PMH works with clients to make service connections and educate clients about how to access services, make social connections, keep court and other appointments, and live independently.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries: data not provided in this format

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	--	--	--	--	--
Total	--	--	--	--	--
Gender Identity	Male	Female	Non-binary		
County	--	--	--		
Total	--	--	--		
Age	0-5	6-18	Adults		
County	--	--	106		
Total	--	--	187		
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

Beneficiary subsets:

Therapeutic Docket: 40 (20 BIPOC/19White; 9 women/30 men); 23 Albemarle
 ACRJ Re-entry: 37 (21 White/7 BIPOC); 21 Albemarle

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Clients in need of health care get health care	58	77
2	Assist clients released from incarceration	37	100+
3	Help clients with serious mental illness meet at least 2 of their goals	75	83

Agency Name: Piedmont Court-Appointed Special Advocates (CASA)

Program Name: Advocacy Services for Children in Foster Care

Program Description: Piedmont Court Appointed Special Advocates help to restore safety, stability, and permanence to the lives of children who have been removed from their homes due to abuse and/or neglect. This is achieved through individualized advocacy efforts and independently investigated, thoroughly researched Court reports which Judges depend upon when determining the best interests of these children.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	39	25	0	12	23
Total	98	38	2	21	32
Gender Identity	Male	Female	Non-binary		
County	44	55	0		
Total	79	112	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	34	55	10	0	
Total	54	112	25	0	
Income	Extreme low	Very Low	Low	Moderate	
County	80	15	4	--	
Total	164	19	8	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Cases that present with health issues will have improved health or be receiving appropriate treatment	27/27	100
2	Cases that present with mental health issues will receive appropriate therapeutic services	24/24	100
3	Cases that present with academic issues will receive appropriate academic services	21/24	88

Agency Name: Piedmont Family YMCA

Program Name: Early Learning Center

Program Description: The YMCA Early Learning Center is a nonprofit child care provider for low-income youth ages 0-5, offering a high-quality, full-day, year-round licensed early childhood education and school readiness program with the goal to prepare at-risk and under-resourced children to meet kindergarten readiness benchmarks and support economic self-sufficiency for area families.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	16	11	1	2	3
Total	48	39	3	3	5
Gender Identity	Male	Female	Non-binary		
County	15	18	0		
Total	46	52	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	33	--	--	--	
Total	98	--	--	--	
Income	Extreme low	Very Low	Low	Moderate	
County	8	5	6	14	
Total	32	15	14	37	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	75% of children receive a scholarship	74/98	76
2	75% of children qualify for free/reduced lunch	73/98	74
3	80% of children meet kindergarten readiness benchmarks as measured by PALS preK assessments	12/14	86
4	80% of children meet kindergarten readiness benchmarks as measured by Virginia Kindergarten Readiness Program	12/14	86
5	100% of children will display healthy eating and/or physical activity	98/98	100%

Agency Name: Piedmont Housing Alliance

Program Name: Affordable Housing Services

Program Description: Piedmont Housing Alliance seeks to create affordable housing opportunities and foster community through education, lending, and equitable development. Its continuum of affordable housing interventions is designed to improve outcomes for families and individuals experiencing low income and to redress inequity in the region. These programs and services include managing 13 affordable housing properties (four in Albemarle County); developing a robust pipeline of new affordable rental homes; providing comprehensive housing and financial counseling services and asset-building resources through the Financial Opportunity Center + Housing Hub; and growing a portfolio of permanently affordable homeownership opportunities through the Piedmont Community Land Trust.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	72	143	10	10	47
Total	250	534	25	22	61
Gender Identity	Male	Female	Non-binary		
County	100	200	0		
Total	589	942	2		
Age	0-5	6-18	Adults 19-64	Seniors	
County	17	26	111	142	
Total	23	342	362	278	
Income	Extreme low	Very Low	Low	Moderate	
County	239	25	34	--	
Total	731	88	121	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Of the 150 Albemarle County residents participating in Piedmont Housing's counseling and education, 66% (or 98) will decrease their total debt, increase their credit score, purchase a home, increase their savings, be connected to housing navigation services and increase their financial knowledge through group education.	137	89
2	100 percent of 227 households served with well-managed and maintained affordable rental housing and with high quality resident services, at PHA's four rental communities (Scottsville School, Woods Edge Apartments, Crozet Meadows Apartments, and Meadowlands Apartments) in Albemarle County, as measured by third-party inspections/audits.	208	92

Agency Name: ReadyKids

Program Name: Counseling and Family Support Program

Program Description: ReadyKids Counseling and Family Support Program provides critical mental health supportive services for victims of abuse, neglect, or violence; and services that address the needs of under-resourced children, youth, and their families.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	58	19	1	18	40
Total	142	87	3	42	64
Gender Identity	Male	Female	Non-binary		
County	57	69	14		
Total	140	181	24		
Age	0-5	6-18	Adults 19-64	Seniors	
County	21	117	2	0	
Total	35	285	25	0	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Program participants experience a decrease in trauma symptoms	81/92	88
2	Children experience positive parent-child interactions	147/158	93

Agency Name: ReadyKids

Program Name: Early Learning Program

Program Description: The ReadyKids Early Learning Program plays a critical role in providing services that address the needs of children and youth by providing 1) support for early childhood development and learning, 2) early intervention strategies to prepare students for academic success, and 3) coaching, training, and technical assistance to early childhood educators. Program components include: 1) STAR Kids: delivering twice weekly social/emotional development curriculum in all local Head Start classrooms and Barrett Early Learning Center; 2) ReadySteps: facilitating community-based early learning groups for low-wealth parents and children ages 0-5, which exposes kids to a preschool-like routine and prepares students for kindergarten; and 3) Growing Minds: offering a varied and coordinated menu of quality improvement activities, including coaching, training, and technical assistance for early childhood educators.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	55	54	32	14	55
Total	149	114	79	21	92
Gender Identity	Male	Female	Non-binary		
County	83	129	0		
Total	162	304	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	155	2	54	1	
Total	304	4	156	4	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Children in program meet kindergarten readiness benchmarks	197/219	90
2	Program participants receive training, coaching and/or technical assistance improve the quality of care	117/124	90

Agency Name: ReadyKids

Program Name: Healthy Families

Program Description: The ReadyKids Healthy Families Program addresses the issues and needs of low-wealth families with children ages 0-5 and pregnant people to promote outcomes focused on health, positive parenting, and self-sufficiency so that children have the best opportunity to enter school healthy and ready to learn. Healthy Families reduces risk factors, including child abuse and neglect, by equipping parents with the knowledge and skills to increase nurturing and positive interactions and eliminate negative and detrimental interactions.

Primary County Human Services Goal Addressed: Provide services aimed at reducing the achievement gap for socioeconomically disadvantaged students

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	3	21	15	1	30
Total	36	50	38	7	51
Gender Identity	Male	Female	Non-binary		
County	16	55	0		
Total	43	140	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	28	1	42	0	
Total	75	1	106	1	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Children meet kindergarten readiness benchmarks	35/44	80
2	Children experience positive parent-child interactions	29/32	91

Agency Name: Reclaimed Hope Initiative (RHI)

Program Name: Camp Hope

Program Description: RHI’s Camp Hope is a safe, inclusive summer camp experience for foster, adoptive, and special needs children ages 4-12. The program serves children who are otherwise unable to participate in local camp offerings due to intensive behavioral needs, mental health diagnoses, significant trauma, or disability. Through Camp Hope, RHI provides the necessary care and structure for foster, adoptive, and special needs children with complex care needs to engage in enriching experiences and connect with peers.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Solid

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	46	7	5	9	2
Total	48	7	5	9	2
Gender Identity	Male	Female	Non-binary		
County	45	22	2		
Total	47	22	2		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	69	--	--	
Total	--	71	--	--	
Income	Extreme low	Very Low	Low	Moderate	
County	1	3	9	--	
Total	2	4	9	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Increase in camper activity participation by at least 15% from baseline measures.	62	87
2	Increase in self-rated resiliency by at least 10% through the CYRM	36	50
3	Increase in emotional regulation through use of independent coping strategies at least 25% of the time.	48	67
4	Increase in overall emotional health by at least 50%, as measured through average of all 4 domains (emotional regulation, coping skills, communication, participation)	54	76
5	Safe de-escalation (without injury) for all campers reaching a high-level of aggression.	71	100

Agency Name: Reclaimed Hope Initiative (RHI)

Program Name: Thrive

Program Description: Through the Thrive program, RHI ensures families navigating foster care, adoption, or children with disabilities have support and respite so they can better care for themselves and their families. RHI hosts twice monthly caregiver support groups, with on-site childcare provided by professionals qualified to care for children with complex care needs, such as feeding difficulties, aggression, non-verbal communication, or mental illness. RHI also provides skilled in-home respite care to Thrive families experiencing hardship, such as illness, job loss, or other mental/behavioral health crisis, so they can access reliable care for their children without worry.

Primary County Human Services Goal Addressed: Provide services increasing support and accessibility for persons with limiting conditions or different abilities, including problems with mental health or substance abuse

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	203	25	6	27	13
Total	233	25	6	27	13
Gender Identity	Male	Female	Non-binary		
County	111	131	11		
Total	130	161	13		
Age	0-5	6-18	Adults 19-64	Seniors	
County	38	88	123	0	
Total	42	108	154	0	
Income	Extreme low	Very Low	Low	Moderate	
County	5	9	61	--	
Total	5	12	70	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Increase number of community based connections outside of Thrive group	78	87
2	Decrease feelings of isolation in parents	90	100
3	Decrease feelings of stress in parents	77	85
4	Increase self-esteem and self-confidence	66	73
5	Increase parent ability to manage the needs of their child without consistent overwhelm	77	85

Agency Name: Sexual Assault Resource Agency (SARA)

Program Name: Survivor Services and Community Engagement

Program Description: The Sexual Assault Resource Agency takes three approaches to supporting survivors of abuse, neglect, trauma, and violence. The first approach is free, trauma-informed services to survivors of trauma and violence. SARA uses a 24-hour hotline and victim advocates to provide crisis intervention services and accompaniment during forensic exams at the UVA Emergency Department. The second approach is Community Engagement including marketing, tabling at events, and presentations to the general community. The third strategy is providing free training for community members and allied professionals about SARA's services and how to support survivors when they choose to share their stories.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Fair

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Not Reported
County	47	18	1	0	11	79
Total	238	92	12	5	33	306
Gender Identity	Male	Female	Non-binary			
County	47	104	5			
Total	128	518	30			
Age	0-5	6-18	Adults 19-64	Seniors		
County	--	13	136	7		
Total	--	45	602	29		
Income	Extreme low	Very Low	Low	Moderate		
County	--	--	--	--		
Total	--	--	--	--		

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	# of individuals receiving survivor support services	69	--
2	# of sessions of trauma therapy	149	--
3	# of people in Albemarle County reached through community engagement activities	456	--
4	# of allied professionals trained	507	--

Agency Name: Shelter for Help in Emergency (SHE)

Program Name: Outreach and Community Services

Program Description: The Shelter’s Outreach and Community Services program reaches individuals experiencing domestic violence who need services and information, but do not need or request the safety of a residential facility. Trauma-Informed services are designed to empower victims to become self-sufficient; address the trauma-related impacts of abuse; and improve health and well-being.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	45	10	5	3	5
Total	101	34	10	3	19
Gender Identity	Male	Female	Non-binary		
County	4	65	0		
Total	7	160	0		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	--	--	
Total	--	--	--	--	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	80 (100%) of Albemarle County program participants in need of health care who receive care at the appropriate community-based level, including those receiving crisis & supportive counseling, referral & advocacy	110 (56 outreach clients, 54 calls to hotline)	100
2	Victims calling the hotline report being more informed about DV services and planning for safety	1327 calls from DV victims	100%
3	Victims of DV who call the hotline are given referrals to community resources to address their identified needs and are able to access these services	1327 calls from DV victims	100%
4	80 (100%) of Albemarle County outreach counseling clients make plans to maintain safety from their abuser & develop new coping strategies	56	100

Agency Name: Shelter for Help in Emergency (SHE)

Program Name: Residential Client Services

Program Description: The Shelter’s Residential Client Services Program offers safe and supportive shelter, designed to empower clients to become self-sufficient and to break the cycle of abuse, extending the benefit of the agency’s connections to weave a safety net of social support and community resources. The Shelter’s trauma-informed approach address individuals’ needs through a client-driven advocacy plan aimed at creating safety, long-term stability, and increased well-being.

Primary County Human Services Goal Addressed: Provide supportive services for survivors of abuse, neglect, trauma, or violence.

ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	23	22	0	5	7
Total	79	73	1	27	14
Gender Identity	Male	Female	Non-binary		
County	14	43	0		
Total	53	143	0		
Age	0-4	5-17	Adults 18-61	Seniors 62+	
County	15	4	38	0	
Total	32	36	125	3	
Income	Extreme low	Very Low	Low	Moderate	
County	--	--	--	--	
Total	--	--	--	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	40 or 95% of Albemarle County program participants (adults & accompanying children) at risk of experiencing a housing crisis or homelessness who are sheltered.	57	100
2	35 or 95% of Albemarle County adult program participants in need of safety planning who implement a safety plan	38	100
3	Albemarle County program participants (adults & accompanying children) requesting shelter receive shelter for a total of 900 nights of safe shelter provided to victims utilizing the program	1504 nights	--
4	35 or 95% of adult victims will receive counseling/support, advocacy & referral to community resources.	38	100

Agency Name: United Way of Greater Charlottesville

Program Name: Financial Resiliency Task Force (FRTF)

Program Description: The FRTF is focused on closing the racial wealth gap in Greater Charlottesville by eliminating barriers to financial stability for historically marginalized families and persons of color. Eight core nonprofit partners coordinate services to maximize impact, consolidate overlaps for efficient use of community resources, and share data to improve services and reduce friction for client recipients. Examples of FRTF partner services include: financial coaching, job training, childcare and early education opportunities, and access to stable housing and reliable transportation.

Primary County Human Services Goal Addressed: Provide services that remove barriers affecting the financial stability of at-risk and underserved communities.

ABRT Application Rating: Needs development

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic
County	2	3	0	4	3
Total	2	15	1	3	3
Gender Identity	Male	Female	Non-binary		
County	1	7	--		
Total	5	20	--		
Age	0-5	6-18	Adults 19-64	Seniors	
County	--	--	8	--	
Total	--	--	25	--	
Income	Extreme low	Very Low	Low	Moderate	
County	3	5	0	--	
Total	7	12	3	--	

FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	NA for 2023		
2			

Agency Name: Women’s Initiative

Program Name: Mental Health Counseling Program

Program Description: The Women’s Initiative (TWI) provides free mental health services for disadvantaged Albemarle County residents who are survivors of abuse, neglect, trauma and violence. The program includes individual counseling, group psychotherapy, and call-in clinic services in English and Spanish. TWI provides evidence-based, trauma-informed and culturally responsive mental health care.

Primary County Human Services Goal Addressed: Provide services that drive community health and improve outreach or educational efforts in rural areas and/or vulnerable urban communities.

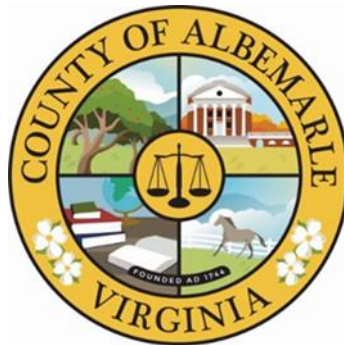
ABRT Application Rating: Exemplary

FY23 Albemarle County beneficiaries:

Race/Ethnic	White	Black	Asian	2 or more	Hispanic	Not tracked
County	146	49	4	18	82	85
Total	380	144	17	134	184	205
Gender Identity	Male	Female	Non-binary	Unknown		
County	3	241	14	126		
Total	12	671	44	337		
Age	0-18	Adults	Seniors	Unknown		
County	0	328	37	19		
Total	3	803	77	181		
Income	Extreme low	Very Low	Low	Unknown		
County	96	45	36	199		
Total	220	127	83	613		

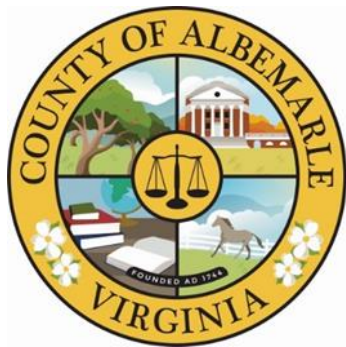
FY23 Outcomes:

Outcome Measure		FY23 Actual	
		#	%
1	Increased well-being	238	78
2	Improved social interaction	218	71
3	Improved interpersonal relationships	211	69
4	Decrease symptoms	286	81
5	Attained daily stress coping skills	318	90



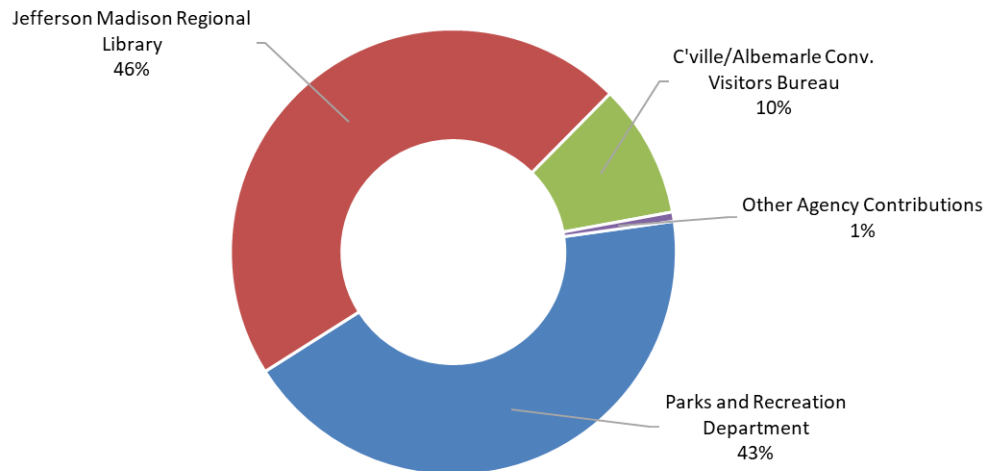
Parks, Recreation, & Culture





PARKS, RECREATION, AND CULTURE

FY 25 Recommended Parks, Recreation, and Culture Budget \$11,870,277



PARKS, RECREATION, AND CULTURE						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Parks and Recreation Department	\$4,014,233	\$4,986,017	\$4,961,907	\$5,128,531	\$142,514	2.9%
Jefferson Madison Regional Library	4,928,351	5,227,048	5,227,048	5,503,305	\$276,257	5.3%
C'ville/Albemarle Conv. Visitors Bureau	605,771	964,617	964,617	1,150,441	\$185,824	19.3%
Other Agency Contributions	58,000	55,500	70,500	88,000	\$32,500	58.6%
TOTAL	\$9,606,355	\$11,233,182	\$11,224,072	\$11,870,277	\$637,095	5.7%

PARKS AND RECREATION DEPARTMENT

MISSION

Parks and Recreation Department is dedicated to providing a unique system of parks, trails, and recreational experiences, while being superior stewards of the environment.

DESCRIPTION

Parks & Recreation manages the County's public parks, greenways, blueways, and community centers, providing a wide range of facilities, amenities, and recreation programs while also focusing on environmental stewardship. Parks & Recreation endeavors to work closely with the public, responding to changing needs within our growing community to enhance the overall quality of life and general well-being of residents and visitors.

GOALS

- Work to enhance access to parks and recreational opportunities with an emphasis on urban neighborhoods by improving bicycle and pedestrian connectivity between parks, neighborhoods, and other destinations; and to increase equitable access for underserved populations and areas.
- Identify locations for new urban parks and greenways.
- Continue to work to provide increased environmentally sustainable land management practices that provide recreational and educational opportunities, protect biological diversity and ecological integrity, and support conservation of the ecosystem.
- Work to Improve and expand volunteer programs and other community partnerships to assist with growing maintenance responsibilities and to help accelerate the development of new trails, greenways, blueways, and other park amenities.
- Continue coordination and implementation of Biscuit Run Park Phase 1. Projects include new park entrance and trailhead on Route 20, maintenance facility, internal multi-use trail system.
- Broaden and accelerate the development, expansion, and improvement of parks, greenways, and blueways, river front and water recreation.
- Work to provide a range of recreational experiences to support health and wellness opportunities for all residents regardless of income, background, ability, or age. To include traditional programs and amenities as well as innovative experiences that respond to existing needs, emerging trends, and increased demands from a growing, diversifying population.

FINANCIAL DATA

PARKS & RECREATION DEPARTMENT						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$2,081,780	\$2,384,871	\$2,406,341	\$2,615,182	\$230,311	9.7%
Benefits	\$649,664	721,558	728,522	861,967	\$140,409	19.5%
Operating	\$963,758	1,110,066	1,126,650	1,199,561	\$89,495	8.1%
Capital Outlay	\$112,405	469,400	400,272	75,370	(\$394,030)	-83.9%
Transfer to Darden Towe Memorial Park	\$206,627	300,122	300,122	376,451	\$76,329	25.4%
Expenditure Total	\$4,014,233	\$4,986,017	\$4,961,907	\$5,128,531	\$142,514	2.9%
Revenue						
Local	\$328,286	\$320,126	\$325,426	\$335,426	\$15,300	4.8%
Transfer from Tourism Fund	\$1,693,440	\$1,245,625	\$1,245,625	\$1,435,535	\$189,910	15.2%
Revenue Total	\$2,021,726	\$1,565,751	\$1,571,051	\$1,770,961	\$205,210	13.1%
Net Cost	\$1,992,507	\$3,420,266	\$3,390,856	\$3,357,570	(\$62,696)	-1.8%
Positions	25.0	27.0	27.0	27.0	0.0	0.0%
(permanent positions only)						

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.

FY 25 Recommended Budget: The Parks and Recreation Department budget *increases* by \$142,514 or 2.9% and reflects the following:

- An *increase* of \$230,311 or 9.7% in salaries and \$140,409 or 19.5% in benefits driven primarily by the following:
 - Full-year funding for salary adjustments approved during FY 24.
 - Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- An *increase* in operating costs of \$89,495 or 8.1% driven primarily by increases to contractual costs and maintenance operations related to field improvements.
- A *decrease* of \$394,030 or -83.9% in Capital Outlay as the department returns to normal replacement schedule after the purchase of various new equipment for the newly created Eastern maintenance crew last fiscal year.
- An *increase* of \$76,329 or 25.4% in the transfer to the Darden Towe Memorial Park Fund to cover the County’s share of the operations and maintenance expenses for the park (see Other Fund chapter of this document for more detailed information on Darden Towe Memorial Park).
- An *increase* of \$205,210 or 13.1% in related revenue based on:
 - An *increase* in local revenue of \$15,300 of 4.8% in local revenue from registrations to summer swim, athletics and classes.
 - An *increase* of \$189,910 or 15.2% in the transfer from the Tourism Fund based on the performance of the Transient Occupancy Tax.

JEFFERSON MADISON REGIONAL LIBRARY

DESCRIPTION

The Jefferson Madison Regional Library (JMRL) provides public library services to the residents of the City of Charlottesville and the counties of Albemarle, Greene, Louisa, and Nelson. JMRL circulates over 1.6 million items a year and offers services including digital e-library resources, broadband internet access, community meeting room use, early literacy and STEM programming, and a collection of over 500,000 items available for public use.

Albemarle’s funding to JMRL includes the following services:

- Services funded entirely by Albemarle at the Crozet and Scottsville libraries,
- Services funded with the City of Charlottesville at the Northside, Central, and Gordon Avenue libraries, and
- Services funded with additional regional partners, such as the Bookmobile and administrative, technical, and reference services.

FINANCIAL DATA

Jefferson Madison Regional Library							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Jefferson Madison Regional Library	\$4,928,351	\$5,227,048	\$5,227,048	\$5,503,305	\$5,503,305	\$276,257	5.3%

OVERVIEW/NOTABLE CHANGES

FY 24 Recommended Budget: The contribution to Jefferson Madison Regional Library (JMRL) *increases* \$276,257 or 5.3% primarily due to the County’s share of:

- Existing library system costs pursuant to the regional JMRL agreement, which includes impacts such as the County’s increasing share of regional operating costs from 60.1% to 60.7% based on circulation.
- This also includes increases in compensation, health insurance, and the final year of the minimum wage phase in.

RECREATION AND CULTURAL AGENCY CONTRIBUTIONS

FINANCIAL DATA

AGENCY CONTRIBUTIONS							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
						\$ Change	% Change
Expenditures							
C'ville/Albemarle Conv. Visitors Bureau	\$605,771	\$964,617	\$964,617	\$1,150,441	\$1,150,441	\$185,824	19.3%
Cultural Agencies and Festivals							
Events that Bring Visitors to Support Local Economy							
Virginia Festival of the Book	\$12,500	\$0	\$12,500	\$22,000	\$12,500	\$12,500	
Virginia Film Festival	\$12,500	\$15,000	\$15,000	\$15,000	\$12,500	(\$2,500)	-16.7%
Virginia Theatre Festival	\$0	\$2,500	\$2,500	\$15,000	\$5,000	\$2,500	100.0%
Other Programs							
100 Black Men of Central VA	\$0	\$0	\$0	\$54,875	\$2,500	\$2,500	
Artisans Studio Tour	\$0	\$0	\$0	\$8,000	\$2,500	\$2,500	
Charlottesville Ballet	\$2,500	\$2,500	\$2,500	\$15,000	\$2,500	\$0	0.0%
Charlottesville Band	\$8,000	\$8,000	\$8,000	\$20,000	\$8,000	\$0	0.0%
Charlottesville Opera	\$0	\$0	\$0	\$10,000	\$2,500	\$2,500	
Charlottesville Symphony Society	\$0	\$0	\$0	\$10,000	\$2,500	\$2,500	
Creciendo Juntos	\$0	\$0	\$0	\$14,843	\$2,500	\$2,500	
Crozet Arts	\$0	\$0	\$0	\$25,000	\$2,500	\$2,500	
Dwontown Crozet Initiative	\$0	\$0	\$0	\$25,000	\$0	\$0	
Front Porch	\$0	\$0	\$2,500	\$20,000	\$2,500	\$2,500	
Lighthouse Studio	\$2,500	\$2,500	\$2,500	\$5,000	\$2,500	\$0	0.0%
Live Arts	\$5,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
Music Resource Center	\$2,500	\$2,500	\$2,500	\$20,160	\$2,500	\$0	0.0%
New City Arts Initiative	\$2,500	\$2,500	\$2,500	\$15,000	\$2,500	\$0	0.0%
Paramount Theater	\$5,000	\$0	\$0	\$15,000	\$2,500	\$2,500	
Virginia Discovery Museum	\$5,000	\$5,000	\$5,000	\$20,000	\$5,000	\$0	0.0%
WTJU Radio	\$0	\$0	\$0	\$14,000	\$0	\$0	
No Request for FY 25							
Jefferson School African American Heritage Cntr	\$0	\$15,000	\$15,000	\$0	\$0	(\$15,000)	-100.0%
Sin Barreras	\$0	\$8,000	\$8,000	\$0	\$0	(\$8,000)	-100.0%
Total Agency Contributions	\$663,771	\$1,020,117	\$1,035,117	\$1,495,319	\$1,238,441	\$218,324	21.4%
Revenue							
Transfer from Tourism Fund	\$626,281	\$979,617	\$979,617	\$1,180,441	\$1,180,441	\$200,824	20.5%
Revenue Total	\$626,281	\$979,617	\$979,617	\$1,180,441	\$1,180,441	\$200,824	20.5%
Net Cost	\$37,490	\$40,500	\$55,500	\$314,878	\$58,000	\$17,500	43.2%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- The projected budget increased a total of \$15,000 for contributions to The Front Porch and Virginia Festival of the Book that were approved by the Board of Supervisors on November 1, 2023.

FY 25 Recommended Budget: Overall, Recreation and Cultural Agency contributions *increase* by \$187,824 or 18% and reflect the following changes:

- The Charlottesville Albemarle Convention and Visitors Bureau (CACVB) contribution *increases* \$185,824 or 19.3%. This amount is determined by an agreement between the County and City of Charlottesville in which funding for the CACVB is based on a 30% of actual transient occupancy tax revenues in the most recent completed year, FY 23.

- The remaining agencies are recommended based on the framework for the Cultural, Arts, and Festivals Review Process, which approved by the Board of Supervisors at its July 19, 2023 meeting. Under that framework:
 - Programs must meet the same existing eligibility criteria as prior years.
 - The process would be revised to reclassify community non-profit agencies into one of four categories: larger programs that bring visitors to the community and support the local economy, smaller local cultural programs, programs that are arts-focused, programs that may provide recreational or educational opportunities.
 - The evaluation process would focus on qualification as an eligible program request, rather than a prioritization of the program based on the 13 criteria by 5 County staff from different departments, which would streamline the administrative review.
 - Funding recommendations would create tiers by category that consider prior funding decisions by category, e.g. larger programs that bring visitors to the community and support the local economy are currently funded greater than smaller local cultural programs.
 - Funding recommendations would intend to provide funding among agencies regardless of whether they were new or existing in the FY 24 budget.
 - Depending on the context of the total recommended budget, staff may recommend funding more agencies at a lower amount per agency rather than a greater amount of funding for fewer agencies.
 - Funding will continue to be subject to total budget considerations including, but not limited to: County mandates and obligations, investment in the Strategic Plan, and available revenues.
 - As a result:
 - One program, Virginia Theater Festival, received greater funding due to their role in bringing significant numbers of visitors to the local economy.
 - Three programs received funding in excess of \$2,500 to maintain existing FY24 funding levels. These agencies were the Charlottesville Municipal Band, Live Arts, and the Virginia Discovery Museum. Funding for these and similar agencies will be reviewed for FY26.
 - Two programs that received funding in FY24 did not apply for funding in FY25. They were the Jefferson School of African American Heritage and Sin Barreras.
 - Two agencies are not recommended for funding:
 - Downtown Crozet Initiative
 - WTJU Radio
 - All other existing and new agencies are recommended at \$2,500.

DESCRIPTIONS

100 Black Men of Central Virginia aims to reduce the achievement gap of African American male students in K-12 through mentoring programs.

The Artisans Studio Tour was created to enhance the community’s awareness of professional artisans living and working in the region. Local artisans open their studios to visitors and display their work publicly.

The Charlottesville-Albemarle Convention and Visitors Bureau was established to promote Charlottesville and Albemarle County to out-of-town visitors. It has two main programs: a marketing office to promote local attractions and services, and a visitor’s center to assist visitors with travel services.

Charlottesville Ballet is a professional ballet company, dance academy, and nonprofit organization headquartered in Albemarle County. Founded in 2007 with a unique mission for dancer wellness to celebrate artists of all body

types and backgrounds, Charlottesville Ballet is the only full-time professional dance company in the area and serves the entire Central Virginia region.

The Charlottesville Band represents and serves members of the Charlottesville-Albemarle community. Its goal is to contribute to the cultural enjoyment and education of area residents by providing free concerts to the public.

The Charlottesville Opera's mission is to produce high quality opera and musicals at affordable prices, to provide training opportunities and experience for young artists, apprentice singers, and interns, to provide educational nourishment for all sectors of the community, and to enrich the cultural vitality and quality of life in Virginia.

The Charlottesville Symphony Society is one of Central Virginia's leading musical ensembles. Orchestra members also perform at a wide variety of community engagement events and take great music into K-12 classrooms throughout a seven-county region.

Creciendo Juntos aims to strengthen the Latino community in the Charlottesville/Albemarle area through workshops, community meetings, and a network of individuals and Latino-serving organizations.

Crozet Arts is committed to growing the arts in our community. It offers classes and workshops for all ages and abilities in a variety of disciplines, with highly qualified and experienced teachers.

The Downtown Crozet Initiative is a community development organization that serves as a catalyst for making downtown Crozet a vibrant commercial and residential area.

The Jefferson School African American Heritage Center's mission is to honor and preserve the rich heritage and legacy of the African American community of Charlottesville/Albemarle, Virginia, and to promote a greater appreciation for, and understanding of, the contributions of African Americans and peoples of the Diaspora.

Lighthouse Studio offers workshops and community events that give young people new and lasting opportunities to build skills in filmmaking, as well as a variety of soft skills associated with collaboration and artistic creation.

Live Arts is a nonprofit theater located in Charlottesville, Virginia, that serves the community through its mission of "forging theater and community." Its year-round education programs engage both youth and adults.

Music Resource Center is a nonprofit after-school program providing unlimited voice, instrument, and dance lessons, practice space, mentorship, access to instruments and equipment, performance opportunities, summer camps, and recording studio time to 6th-12th grade students.

New City Arts Initiative works to make Charlottesville and the surrounding counties a more livable place for artists by creating connections between artists and unique audiences through creative conversations, art spaces, and community-building collaborations.

The Paramount Theater is a nonprofit theater with a commitment to accessibility and excellence. Its mission is to bring the highest quality arts and educational programs to the community while maintaining reasonable ticket prices and keeping rental rates affordable for our community's many nonprofit arts organizations.

Sin Barreras provides direct services to clients, runs workshops to provide resources and education (for both the Spanish and English-speaking communities), participates in advocacy initiatives that affect our clients, and

organizes Cville Sabroso, the largest Latin American Heritage festival in central Virginia.

The Front Porch has a mission to make music inclusive, affordable, and accessible to all by providing the highest quality music educational experience, coupled with opportunities to practice and share in a community setting.

Virginia Discovery Museum provides exhibits, programs, and community events that are accessible to all families during the first years of life that are essential to future learning.

The Virginia Festival of the Book brings together writers and readers to promote and celebrate books, reading, literacy, and literary culture.

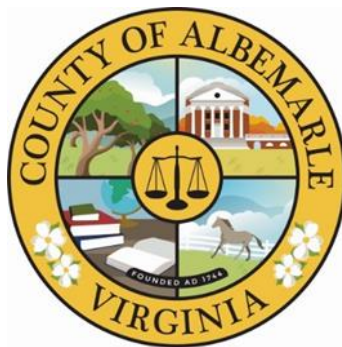
Virginia Film Festival is an annual festival that celebrates film and the way it impacts and reflects American and Virginian culture.

Virginia Theater Festival is the Commonwealth's longest-running professional summer theatre company, celebrating the unique power of live theater.

WTJU Radio is an educational radio station dedicated to bringing diverse individuals and communities together through exceptional music and conversation.

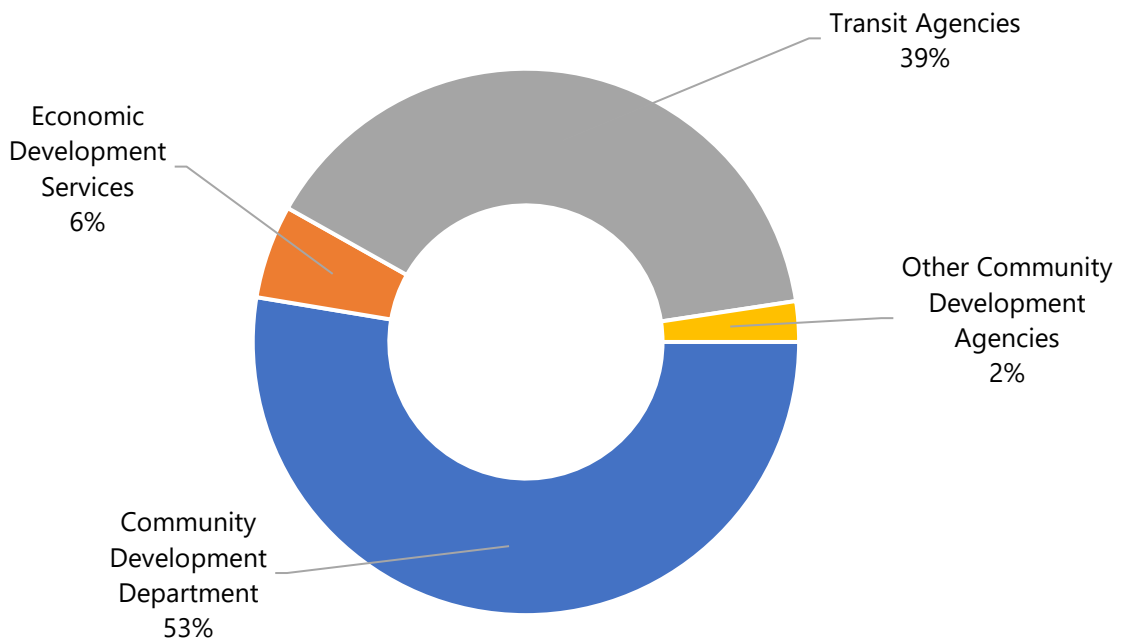
Community Development





COMMUNITY DEVELOPMENT

FY 25 Recommended Community Development Budget \$17,619,498



	FY 23	FY 24	FY 24	FY 25	FY 24 Adopted to FY 25 Recomm	
	Actual	Adopted	Projected	Recomm	\$ Change	% Change
Community Development Department	\$7,830,235	\$8,272,212	\$8,975,200	\$9,272,059	\$999,847	12.1%
Economic Development Services	820,851	891,902	833,133	974,512	\$82,610	9.3%
Transit Agencies	3,369,759	4,823,621	5,098,621	6,950,854	\$2,127,233	44.1%
Other Community Development Agencies	381,245	404,380	404,380	422,073	\$17,693	4.4%
TOTAL	\$12,402,089	\$14,392,115	\$15,311,334	\$17,619,498	\$3,227,383	22.4%

COMMUNITY DEVELOPMENT DEPARTMENT

MISSION

Community Development implements the Board of Supervisors' vision as stewards of the community's natural and built environments. We engage all voices of the County while focusing on public health and safety, plus the well-being and enhanced quality of life for our community.

DESCRIPTION

Community Development is a team of approximately 75 professionals working together in a department of five divisions: administration, building, engineering, planning, and zoning. We serve the community in the 725 square miles of Albemarle County while adhering to County core values of community, integrity, innovation, stewardship, and learning.

GOALS

- To complete implementation of a modern, county-wide community development system as a replacement for the current County View system.
- To complete phase 2 of the comprehensive plan update focused on policy creation and to present phase 3 of the process and stakeholder plan to the Board.
- To incrementally modernize sections of the zoning ordinance as reviewed and approved by the Board.
- To streamline departmental policies and practices in alignment with the new County Development System.
- To guide and develop land use solutions supporting economic development projects in the County.
- To lead the County's response on transportation related projects by providing analysis, design, grant writing and administration, plus community outreach while interfacing with VDOT and the region on new studies, maintenance projects, funding requests, and stakeholder engagement.
- To analyze, design, evaluate, review and implement various water protection policies through stakeholder engagement and Board direction to enhance stream health.
- To implement ordinance updates to include Utility-grade Solar, Personal Wireless Service Facilities, and Form-based Code Phase 2.

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 2.5 Identify and mitigate community risk while building, sustaining, and validating the community's capability to respond to and recover from disasters and other natural threats
- 3.4 Implement long-range plans to embrace multimodal connectivity
- 4.1 Develop AC44 Comprehensive Plan updates and Zoning modernization
- 6.3 Modernize business processes and technology to transform customer service demands

FINANCIAL DATA

Community Development Department						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Salaries	\$5,082,664	\$5,600,577	\$6,007,121	\$6,262,854	\$662,277	11.8%
Benefits	1,921,367	2,184,516	2,195,660	2,563,779	\$379,263	17.4%
Operating	826,204	474,119	735,375	433,302	(\$40,817)	-8.6%
Capital Outlay	0	13,000	37,044	12,124	(\$876)	-6.7%
Expenditure Total	\$7,830,235	\$8,272,212	\$8,975,200	\$9,272,059	\$999,847	12.1%
Revenue						
Local	\$3,214,910	\$2,850,000	\$3,207,050	\$3,207,050	\$357,050	12.5%
Transfer from Water Resources Fund*	490,424	323,963	323,963	672,521	\$348,558	107.6%
Transfer from Capital Fund	0	101,788	101,788	119,260	\$17,472	
Revenue Total	\$3,705,334	\$3,275,751	\$3,632,801	\$3,998,831	\$723,080	22.1%
Net Cost	\$4,124,901	\$4,996,461	\$5,342,400	\$5,273,228	\$276,767	5.5%
Positions	76.5	76.5	77.5	77.5	1.0	1.3%

*The actual transfer from the Water Resources Fund is based on actual expenditures.

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.
- During FY 24, an FTE was reallocated to CDD from the Thomas Jefferson Soil and Water Conservation District (TJSWCD). That reallocation did not impact TJSWCD services but was a change in how services are budgeted and administered for TJSWCD. The change in how services are budgeted and administered was approved at the June 21, 2023 Board of Supervisors meeting.
- Re-appropriates \$366,571 which included purchase orders for contract services for one-time projects, no parking signs budgeted in FY 23 and continuing into FY 24, and one-time funding to continue support for CDD’s work program, including the Comprehensive Plan update and the Zoning Ordinance Update.

FY 25 Recommended Budget: The Community Development Department budget *increases by \$999,847 or 12.1%* and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- Continues to defund a vacant position that has been unfunded in FY 24 and is recommended to be unfunded in FY 25.
- *Decrease* of \$41,693 in the combined Operating and Capital Outlay expenditure categories primarily due to the reduction in materials and supplies.
- *Increase* \$723,080 or 22.1% in related revenues, primarily based on the projected amount of development activity anticipated in the County, the amount of staff time eligible to be funded by the Water Resources Fund, and a transfer from the Capital Fund to support capital administrative services within CDD.

ECONOMIC DEVELOPMENT SERVICES

MISSION

The mission of the Economic Development Office (EDO) is to attract additional financial resources into the community through responsible economic development activities that equitably enhance the County's competitive position and result in quality job creation and career employment opportunities, increased tax base, enhanced natural resources and community character, and an improved quality of life for all residents.

DESCRIPTION

The work in EDO is guided by the Economic Development Strategic Plan, called Project ENABLE (Enabling A Better Life Economically), approved by the Board of Supervisors in December 2018. The County pivoted away from Project ENABLE in 2020 during the COVID-19 global pandemic in order to implement a Business Continuity Strategy in support of the local economy. The EDO has now returned its focus to Project ENABLE and expects to begin its review and update of the strategic plan ("Project ENABLE 2.0") in FY24.

GOALS

- Goal 1 - Continue conducting the Business Retention and/or Expansion (BRE) program to help existing businesses be successful
- Goal 2 - Develop shared policies and procedures to establish a responsive and reliable business climate. (Community Development Department and Department of Finance & Budget are critical partners)
- Goal 3 - Lead the County's readiness to accommodate target industries, with specific focus on Rivanna Station Futures development. (Community Development Department and Department of Finance & Budget are critical partners)
- Goal 4 - Continue implementing existing public-private partnerships to further the public good and to create unique and community-based public spaces. (Community Development, Facilities of Environmental Services, and Dept. of Parks and Rec are critical partners)
- Goal 5 - Educate the community and enhance the visibility of economic development. (Office of Communications and Public Engagement is a critical partner)
- Goal 6 - Continue strategic partnerships with economic development institutions that provide specialized services to enhance economic prosperity. (Department of Finance & Budget is a critical partner)
- Goal 7 – Partner to expand efforts to build the County's tourism sector (Office of Communications and Public Engagement is a critical partner)

Departments contribute to strategic objectives through partnering with others. This department is the lead for the following FY24-28 Strategic Plan goals and objectives:

- 4.2 Update Project Enable to include County's role in Economic Development

FINANCIAL DATA

Economic Development Services - General Fund							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Economic Development Office							
Salaries	\$359,997	\$381,361	\$353,901	\$417,470	\$417,470	\$36,109	9.5%
Benefits	144,933	145,808	105,060	171,679	171,679	\$25,871	17.7%
Operating	133,352	190,236	199,675	208,448	208,448	\$18,212	9.6%
Capital Outlay	24,674	3,000	3,000	3,000	3,000	\$0	0.0%
Economic Development Office Total	\$662,956	\$720,405	\$661,636	\$800,597	\$800,597	\$80,192	11.1%
Agency Contributions							
Central Va Partnership for Econ. Development	\$55,272	\$57,212	\$57,212	\$57,747	\$57,747	\$535	0.9%
Central Va Small Business Development Center	61,000	66,401	66,401	78,069	68,069	\$1,668	2.5%
Community Investment Collaborative	25,000	25,000	25,000	25,000	25,000	\$0	0.0%
Virginia Career Works – Piedmont Region	16,623	22,884	22,884	23,099	23,099	\$215	0.9%
Agency Contributions Total	\$157,895	\$171,497	\$171,497	\$183,915	\$173,915	\$2,418	1.4%
Total Expenditures	\$820,851	\$891,902	\$833,133	\$984,512	\$974,512	\$82,610	9.3%
Positions	4.0	4.0	4.0	4.0	4.0	0.0	0.0%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- Funding to fully implement recommendations of the Classification and Compensation Study.
- Funding to provide a 2% cost of living increase in January 2024.
- Increase to the employer’s Calendar Year 2024 contribution to health insurance above the planned contribution.

FY 25 Recommended Budget: The Economic Development Services budget *increases* \$82,610 or 9.3% and reflects the following:

Economic Development Office

The Economic Development Office budget *increases* \$80,192 or 11.1% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- *Increase* of \$18,212 in the combined Operating and Capital Outlay expenditure categories primarily due to the increase in contributions to other entities and training related costs.

Agency Contributions

The Agency Contributions budget *increases* \$2,418 or 1.4% and reflects the following:

- Central Virginia Partnership for Economic Development *increases* by \$535 or 0.9% and is based on the County’s share of costs using a \$0.50 per capita funding formula.
- Central Virginia Small Business Development Center (CVSBDC) *increases* \$1,668 or 2.5% and is based on the County’s share of costs. CVSBDC requested administrative support for the Piedmont Pitch program in their request for FY 25. After application review, this request did not receive funding at this time.
- Virginia Career Works – Piedmont Region *increases* by \$215 or 0.9% and is based on the County’s share of costs using a \$0.15 per capita funding formula.

Agency Descriptions

The Central Virginia Partnership (CVPED) is a non-profit, public/private partnership, serving the City of Charlottesville, Albemarle County and seven other Counties. Forging collaborations between business, local government, and higher education, CVPED's mission is to advance innovative strategies for regional economic prosperity.

The Central Virginia Small Business Development Center (CVSBDC), is a resource partner of the U.S. Small Business Administration, provides free business and technical counseling, low-cost training, and connection to resources for existing and pre-venture entrepreneurs. CVSBDC's mission is to advance Virginia's diverse economy by providing small businesses the expertise and resources to succeed.

Community Investment Collaborative (CIC) is a Community Development Finance Institution (CDFI) founded in 2012. It hosts the Central Virginia Small Business Development Center. CIC's mission is to strengthen the community and contribute to economic development by fueling the success of under-resourced entrepreneurs through education, mentoring, micro-lending and networking.

Virginia Career Works – Piedmont Region (VCW-P) is the workforce development board for Albemarle County and the City of Charlottesville. VCW-P provides services to the unemployed, career seekers, businesses, individuals with disabilities, veterans, youth, re-entry, career switchers, new graduates, and other diverse populations to mitigate workforce inequities, gaps, barriers, economic equity, and cultural competence.

TRANSIT AGENCY CONTRIBUTIONS

DESCRIPTION

Charlottesville Area Transit (CAT) provides bus service to the greater Charlottesville area. This includes the following general areas in Albemarle County: Georgetown Road and Commonwealth Drive, Route 29 North and Rio Road, Pantops, 5th Street Extended, and Piedmont Virginia Community College.

Jaunt, Inc. is a regional public transportation system providing service to the citizens of Albemarle, Fluvanna, Louisa, Nelson, Buckingham, and Amherst Counties, as well as Charlottesville. In Albemarle, Jaunt provides paratransit services and Albemarle’s rural demand response and commuter services.

Micro-Transit is the implementation of a micro-transit demonstration grant to provide on-demand micro-transit service for both the Route 29 North and Pantops service areas.

The **Regional Transit Partnership (RTP)** serves as an official advisory board, created by the City of Charlottesville, Albemarle County, and Jaunt, in partnership with the Virginia Department of Rail and Public Transportation to provide recommendations to decision-makers on transit-related matters. There are four main goals of the Partnership:

- A. Establishing Strong Communication: The Partnership will provide a long-needed venue to exchange information and resolve transit-related matters.
- B. Ensuring Coordination between Transit Providers: The Partnership will allow transit providers a venue to coordinate services, initiatives, and administrative duties of their systems.
- C. Set the Regions Transit Goals and Vision: The Partnership will allow local officials and transit staff to work together with other stakeholders to craft regional transit goals. The RTP will also provide, through MPO staff and updates of the Transit Development Plans (TDPs), opportunities for regional transit planning.
- D. Identify Opportunities: The Partnership will assemble decision-makers and stakeholders to identify opportunities for improved transit services and administration, including evaluation of a Regional Transit Authority (RTA).

Central Shenandoah Planning District Commission is the fiscal agent for the Afton Express, a transit route connecting the Shenandoah Valley area with the Charlottesville/Albemarle area.

FINANCIAL DATA

Transit Agency Contributions							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
Expenditures							
Central Shenandoah Planning District Commission	\$5,546	\$5,677	\$5,677	\$7,090	\$7,090	\$1,413	24.9%
Charlottesville Area Transit	1,000,000	1,300,000	1,300,000	1,859,184	1,859,184	\$559,184	43.0%
Jaunt	2,309,213	3,317,944	3,317,944	3,317,693	3,317,693	(\$251)	0.0%
Micro-Transit	0	175,000	450,000	1,741,887	1,741,887	\$1,566,887	895.4%
Regional Transit Partnership	55,000	25,000	25,000	25,000	25,000	\$0	0.0%
Expenditure Total	\$3,369,759	\$4,823,621	\$5,098,621	\$6,950,854	\$6,950,854	\$2,127,233	44.1%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- The FY 24 Adopted Budget included a \$175,000 for Micro-Transit, this funding was the remainder of the County’s \$450,000 match for implementation of a micro-transit demonstration grant. The FY 23 Adopted

Budget included \$275,000 in Micro-transit grant match that was not used as the program was not fully implemented and initiated until FY 24. This funding was carried forward into FY 24 to meet the full grant match obligations.

FY 25 Recommended Budget: Overall, Transit Agency contributions *increase* \$2,127,233 or 44.1% and reflects:

- Central Shenandoah Planning District Commission *increases* \$1,413 or 24.9% to provide the County's match for the Afton Express, a transit route connecting the Shenandoah Valley area with the Charlottesville/Albemarle area.
- Charlottesville Area Transit (CAT) *increases* by \$559,184 or 43% from FY 24, this increase is consistent with the 5-year transit budget plan as prepared by CAT for the FY 22 budget process and revised for during the FY 24 budget process. The increases are due primarily to a multi-year funding strategy that was initiated by CAT at the beginning of the pandemic. CAT leveraged federal pandemic relief funding to help offset the cost of services and other potential revenue losses, with a plan to phase out the usage and reliance upon that funding over multiple fiscal years until the time that funding was fully utilized.
- Jaunt *decreases* by \$251 to provide for the County's anticipated share of the cost for existing Jaunt services.
- The Regional Transit Partnership (RTP) is level funded from FY 24, as requested, and the recommended funding includes the County's share of current operations.

OTHER COMMUNITY DEVELOPMENT AGENCY CONTRIBUTIONS

FINANCIAL DATA

Other Community Development Agency Contributions							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$ Change	% Change
EXPENDITURES							
TJ Planning District Commission	\$155,502	\$161,747	\$161,747	\$165,171	\$165,171	\$3,424	2.1%
Va Cooperative Extension Service	225,743	242,633	242,633	283,352	256,902	\$14,269	5.9%
Expenditure Total	\$381,245	\$404,380	\$404,380	\$448,523	\$422,073	\$17,693	4.4%
REVENUE							
Local	\$21,078	\$21,504	\$21,504	\$56,428	\$56,428	\$34,924	162.4%
Revenue Total	\$21,078	\$21,504	\$21,504	\$56,428	\$56,428	\$34,924	162.4%
Net Cost	\$360,167	\$382,876	\$382,876	\$392,095	\$365,645	(\$17,231)	-4.5%
Positions	1.0	1.0	0.0	0.0	0.0	(1.0)	-100.0%

OVERVIEW/NOTABLE CHANGES

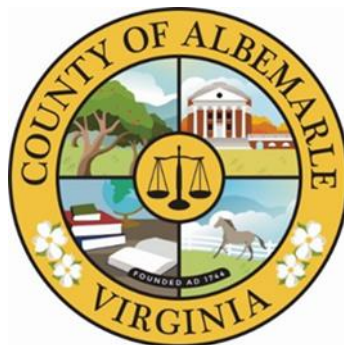
FY 24 Recommended Budget: Overall, Other Community Development Agency contributions *increase* \$17,693 or 4.4% and reflect the following changes:

- Thomas Jefferson Planning District Commission (TJPDC) *increases* \$3,424 or 2.1% based on the County’s share of existing programs.
- Virginia Cooperative Extension Service (VCE) *increases* \$14,269 or 5.9% and reflects the County’s share of existing services. VCE requested an additional full time employee, specifically for the 4-H youth Development Program. After application review, this request did not receive funding at this time.
- Local revenue related these agency contributions includes funding from the City of Charlottesville related to the Virginia Cooperative Extension Service.

DESCRIPTIONS

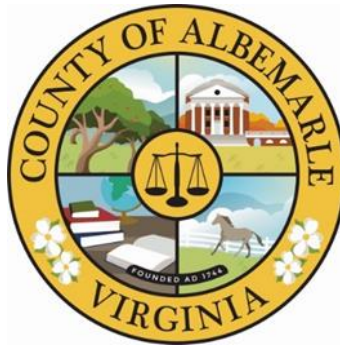
Thomas Jefferson Planning District Commission (TJPDC) serves as a planning and coordinating body for the localities of Planning District Ten. Its mission is to identify and analyze regional issues, and facilitate decision-making to resolve those issues, to serve as an information resource through the data and mapping center, and to develop local and regional plans or strategies that will strengthen local governments’ ability to serve their citizens.

Virginia Cooperative Extension Service (VCE) provides Albemarle County citizens with the educational resources and research available from Virginia Tech, Virginia State University, and the U.S. Department of Agriculture. Local staff provide educational programs on nutrition, food safety, production and marketing techniques for commercial agriculture, and horticultural information for homeowners.



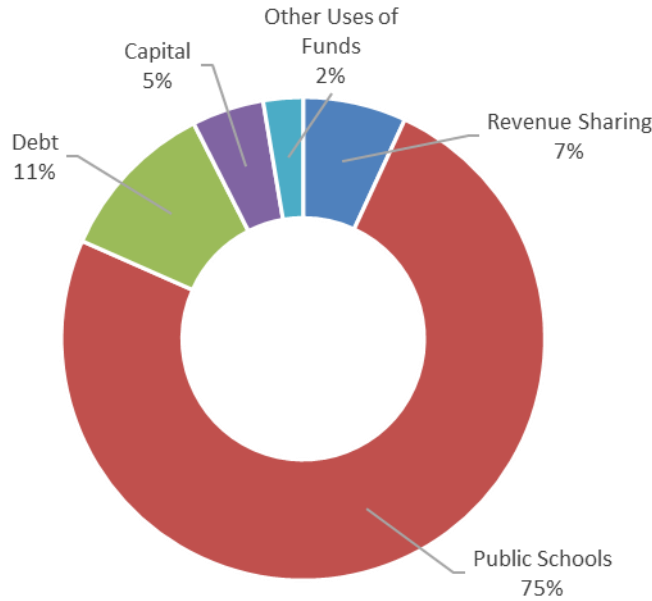
Non-Departmental





NON-DEPARTMENTAL

FY 25 Recommended Non-Departmental Budget \$257,144,172



Non-Departmental						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY23 Adopted to FY 25 Recomm	
					\$ Change	% Change
Revenue Sharing	\$15,545,227	\$15,715,740	\$15,715,740	\$17,760,728	\$2,044,988	13.0%
Transfers						
Public Schools Fund	167,453,853	182,019,694	182,630,848	192,142,931	\$10,123,237	5.6%
Debt Service Funds	22,784,319	23,831,420	23,831,420	27,990,872	\$4,159,452	17.5%
Capital Projects Funds (ongoing)	13,036,349	15,226,102	15,339,279	12,401,848	(\$2,824,254)	-18.5%
Other Transfers	24,216,388	7,151,494	9,242,880	2,332,963	(\$4,818,531)	-67.4%
Subtotal, Transfers	227,490,909	228,228,710	231,044,427	234,868,614	6,639,904	2.9%
Other Uses of Funds	2,190,606	4,718,382	4,212,545	4,514,830	(\$203,552)	-4.3%
Expenditure Total	\$245,226,742	\$248,662,832	\$250,972,712	\$257,144,172	\$8,481,340	3.4%

REVENUE SHARING

DESCRIPTION AND OVERVIEW

The Annexation and Revenue Sharing Agreement between the County of Albemarle and the City of Charlottesville dated February 17, 1982, was approved in a public referendum on May 18, 1982. The agreement obligates the County and the City to contribute portions of their respective real property tax bases and revenues to a Revenue and Economic Growth Sharing Fund annually. Distribution of the fund and the resulting net transfer of funds are to be made each January 31 while this agreement remains in effect.

Pursuant to the terms of this agreement, the City will not initiate annexation procedures against the County and a committee was created to study the desirability of combining the governments and the services currently provided. The agreement became effective on July 1, 1982, and remains in effect until:

- The County and City are consolidated into a single political subdivision; or
- The concept for independent cities presently existing in Virginia is altered by the State law in such a manner that real property in the City becomes part of the County’s tax base; or
- The County and City mutually agree to cancel or change the agreement.

FINANCIAL DATA

Revenue Sharing to the City of Charlottesville						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Revenue Sharing	\$15,545,227	\$15,715,740	\$15,715,740	\$17,760,728	\$2,044,988	13.0%

OVERVIEW/NOTABLE CHANGES

In FY 25, the County is obligated to pay \$17,760,728 to the City of Charlottesville in fulfillment of the revenue sharing agreement provisions, an increase of \$2,044,988 or 13.0% over the FY 24 payment. This payment is the amount calculated through the formula that was agreed upon when the agreement was signed.

REVENUE SHARING CALCULATION

Factors in Calculation	Albemarle	Charlottesville
Population (2022)	115,495	51,278
Real Estate Tax Base (2022)	24,425,923,007	9,312,647,000
Nominal Tax Rate (2022)	0.854	0.960
Assessment Ratio (2022)	87.35	87.29
True Tax Rate*	0.7460	0.8380
Growth Sharing Contribution based on 0.37/\$100**	90,375,915	34,456,794

Step 1: Compute relative population indices for both jurisdictions by dividing each jurisdiction's population by the sum of the populations for both jurisdictions.

	Albemarle	Charlottesville	Total
Population	115,495	51,278	166,773
Population Index	0.6925	0.3075	1.0000

Step 2: Compute relative tax effort indices for both jurisdictions by dividing each jurisdiction's true real property tax rate by the sum of the true real property tax rates for both jurisdictions.

	Albemarle	Charlottesville	Total
True Tax Rate	0.7460	0.8380	1.5840
Relative Tax Effort Index	0.4710	0.5290	1.0000

Step 3: Compute a composite index for each jurisdiction by averaging the relative population index and the relative tax effort index for the respective jurisdiction.

	Albemarle	Charlottesville	Total
Combined Indices	1.1635	0.8365	2.0000
Composite Index	0.5817	0.4183	1.0000

Step 4: Multiply the composite index of each jurisdiction by the total contributions to determine each jurisdiction's share of the fund.

	Albemarle	Charlottesville	Total
Growth Sharing Fund Contributions	90,375,915	34,456,794	124,832,709
Composite Index	0.5817	0.4183	1.0000
Share of Fund	72,615,187	52,217,522	124,832,709

Step 5: Compute the net transfer by finding the difference between each jurisdiction's contribution and its share of the distribution.

	Albemarle	Charlottesville	Total
Growth Sharing Fund Contributions	90,375,915	34,456,794	124,832,709
Share of Fund	72,615,187	52,217,522	124,832,709
Net Transfer	(17,760,728)	17,760,728	

Step 6: Maximum Transfer: The amount transferred to either jurisdiction for any year shall not exceed one tenth of one percent (0.1%) of the total locally assessed value of taxable real estate used to compute the contribution of the other jurisdiction for that year.

	Tax Base	Rate	Amount
Albemarle	24,425,923,007	0.0010	24,425,923

Payment Amount **17,760,728**

HISTORY OF REVENUE SHARING PAYMENTS

FISCAL YEAR	AMOUNT OF PAYMENT	DOLLAR CHANGE	PERCENT CHANGE	FISCAL YEAR	AMOUNT OF PAYMENT	DOLLAR CHANGE	PERCENT CHANGE
FY 83	\$1,293,552	N/A	N/A	FY 05	8,004,461	278,440	3.6%
FY 84	1,530,991	237,439	18.4%	FY 06	9,742,748	1,738,287	21.7%
FY 85	1,579,753	48,762	3.2%	FY 07	10,134,816	392,068	4.0%
FY 86	1,875,179	295,426	18.7%	FY 08	13,212,401	3,077,585	30.4%
FY 87	1,942,509	67,330	3.6%	FY 09	13,633,950	421,549	3.2%
FY 88	2,277,953	335,444	17.3%	FY 10	18,038,878	4,404,928	32.3%
FY 89	2,368,027	90,074	4.0%	FY 11	18,454,658	415,780	2.3%
FY 90	2,693,120	325,093	13.7%	FY 12	18,089,812	(364,846)	-2.0%
FY 91	2,802,360	109,240	4.1%	FY 13	17,520,948	(568,864)	-3.1%
FY 92	3,277,350	474,990	16.9%	FY 14	16,931,333	(589,615)	-3.4%
FY 93	3,426,000	148,650	4.5%	FY 15	16,466,981	(464,352)	-2.7%
FY 94	4,319,236	893,236	26.1%	FY 16	16,058,668	(408,313)	-2.5%
FY 95	4,475,120	155,884	3.6%	FY 17	15,767,084	(291,584)	-1.8%
FY 96	5,049,991	574,871	12.8%	FY 18	15,855,485	88,401	0.6%
FY 97	5,170,853	120,862	2.4%	FY 19	15,696,360	(159,125)	-1.0%
FY 98	5,518,393	347,540	6.7%	FY 20	14,199,607	(1,496,753)	-9.5%
FY 99	5,587,013	68,620	1.2%	FY 21	14,589,313	389,706	2.7%
FY 00	5,853,794	266,781	4.8%	FY 22	15,411,834	822,521	5.6%
FY 01	6,093,101	239,307	4.1%	FY 23	15,545,227	133,393	0.9%
FY 02	6,482,712	389,611	6.4%	FY 24	\$15,715,740	170,513	1.1%
FY 03	6,692,811	210,099	3.2%	FY 25	\$17,760,728	2,044,988	13.0%
FY 04	7,726,021	1,033,210	15.4%				

TRANSFERS

DESCRIPTION AND OVERVIEW

The transfer of funds from the General Fund to several other County Funds is made each year to pay for a variety of programs including the following:

- Public school operations
- School debt service and capital projects
- County government debt service and capital projects
- Water Resources management
- Economic Development Authority

ALLOCATION OF SHARED REVENUE

The County's adopted Financial Management Policies state:

The County shares the increase or decrease in available shared revenues amount the County Government and Public Schools operating, debt service, and capital budgets.

- *When developing the budget, the County calculates the increase or decrease in General Fund local tax and State non-categorical aid revenues.*
- *This amount is adjusted for changes in expenses that reduce available shared revenue: City of Charlottesville revenue sharing, Tax Relief programs, Economic Development Authority tax-related performance agreements, and the designated transfer to the Water Resources Fund.*
- *The remaining amount is allocated 54% to the Public Schools operating budget, 36% to the County Government operating budget, and 10% for joint County Government and Public Schools debt service and capital budgets.*

This guideline may be reviewed annually with Board of Supervisors approval.

The calculation for the FY 25 allocation of available shared revenues is on the following page. In FY 24, there was a one-time adjustment due to the specific circumstances among the General Fund, Public School Operating Fund, and Capital and Debt Funds. As a result of that adjustment, there was a one-time transfer to Capital Funds of \$4,855,280 in FY 24. In FY 25, these revenues are split between the General Fund and Public Schools pursuant to the formula.

	FY 24 Adopted	FY 25 Recomm
Shared Revenue		
General Property Taxes	271,201,989	283,548,675
Other Local Taxes	76,792,171	80,128,693
Non-Categorical State Aid	18,997,284	19,015,390
	366,991,444	382,692,758
Less Committed Expenditures		
Revenue Sharing	15,715,740	17,760,728
Tax Relief	1,845,000	2,112,600
EDA Performance Agreements (Tax-related)	380,000	310,000
Transfer to Water Resources Fund	1,916,214	2,022,963
	19,856,954	22,206,291
Net Revenue	347,134,490	360,486,467
Financial Management Policies Guidelines		
	Share	
Capital/Debt	10%	39,057,522
FY 24 One-time to Capital	0%	4,855,280
Public Schools	54%	182,019,694
County Government	36%	121,201,994
		347,134,490
		360,486,467

Note: Shared Revenue amounts are available in the General Fund Revenue chapter of this document. Committed Expenditures amounts are available in the Non-Departmental chapter of this document.

SCHOOL TRANSFER

Transfer to the School Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Transfer to the School Fund	\$167,453,853	\$182,019,694	\$182,630,848	\$192,142,931	\$10,123,237	5.6%

OVERVIEW/NOTABLE CHANGES

Albemarle County’s school operations are funded from several sources including local, state, and federal revenues and from local tax revenues. The local tax revenues are provided to the Public Schools by a transfer of funds from the County General Fund.

FY 24 Projected: The Board approved a budget amendment in December 2023 that increased shared consumer driven local revenue based on stronger growth than anticipated since the development of the FY 24 budget. The School Fund receives a portion of this revenue according to the County’s Financial Management Policies.

FY 25 Recommended Budget: The ongoing transfer to the Public Schools *increases* \$10,123,237 or 5.6% over the FY 24 Adopted Budget. This transfer is based on policy guidelines for the allocation of shared revenue described in the "Allocation of Shared Revenue" section.

ONGOING TRANSFERS TO CAPITAL AND DEBT SERVICE FUNDS

Ongoing Transfers to Capital and Debt Service						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Tr. To School Debt Service	\$15,875,450	\$16,391,050	\$16,391,050	\$16,418,782	\$27,732	0.2%
Tr. To County Gov. Debt Service	6,908,869	7,440,370	7,440,370	11,572,090	\$4,131,720	55.5%
Tr. To Capital Funds	13,036,349	15,226,102	15,339,279	12,401,848	(\$2,824,254)	-18.5%
Expenditure Total	\$35,820,668	\$39,057,522	\$39,170,699	\$40,392,720	\$1,335,198	3.4%

OVERVIEW/NOTABLE CHANGES

Transfers are made from the General Fund to School and County Government Debt Service Funds each year to make interest and principal payments on funds borrowed by the County for capital projects. Transfers from the General Fund to the Capital Improvement Program fund "pay-as-you-go" projects and provide reserves for future project costs.

Funding debt service obligations is the first priority of the General Fund Transfer to Debt and Capital. After the debt obligation is met, the balance is distributed to the Capital Funds based on the cash needs associated with pay-as-you-go projects. The distribution takes into consideration the cash needs per project net of other available revenues and available fund balance/cash.

FY 24 Projected: The Board approved a budget amendment in December 2023 that increased shared consumer driven local revenue based on stronger growth than anticipated since the development of the FY 24 budget. The Capital Fund receives a portion of this revenue according to the County's Financial Management Policies.

FY 25 Recommended Budget: Overall, the General Fund transfer to capital projects and debt service is *increasing* \$1,335,198 or 3.4% over the FY 24 Adopted Budget. This transfer is based on policy guidelines for the allocation of shared revenue, described in the "Allocation of Shared Revenue" section.

OTHER TRANSFERS

Other Transfers						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$ Change	% Change
Expenditures						
Tr. To Capital Funds (one-time)	\$11,850,408	\$4,855,280	\$6,855,280	\$0	(\$4,855,280)	-100.0%
Tr. To EDA Fund	298,079	380,000	471,386	310,000	(\$70,000)	-18.4%
Tr. To Water Resources Fund	1,753,233	1,916,214	1,916,214	2,022,963	\$106,749	5.6%
Tr. To ARPA Reserve	10,000,000	0	0	0	\$0	
Other Transfers	314,668	0	0	0	\$0	
Expenditure Total	\$24,216,388	\$7,151,494	\$9,242,880	\$2,332,963	(\$4,818,531)	-67.4%

ONE-TIME TRANSFER TO CAPITAL FUNDS

In FY 24, the calculation for the allocation of available shared revenues included a one-time adjustment due to the specific circumstances among the General Fund, Public School Operating Fund, and Capital and Debt Funds. As a result of that adjustment, there was a one-time transfer to Capital Funds of \$4,855,280. In FY 25, these revenues are split between the General Fund and Public Schools per the formula.

FY 24 Projected: An increase of \$2,000,000 from projected interest and investment revenue exceeding the FY 24 budget due to the current interest rate environment.

TRANSFER TO ECONOMIC DEVELOPMENT AUTHORITY

The Economic Development Authority’s (EDA’s) role is to assist qualified businesses and industries who plan to expand or locate within the County by administering grant and bond programs that support economic vitality. The County serves as the fiscal agent for the EDA.

FY 24 Projected: Includes an supplemental appropriation of \$76,387 to transfer funds to the EDA Fund pursuant to the Habitat for Humanity of Greater Charlottesville Southwood Performance Agreement.

FY 25 Recommended Budget: Includes \$310,000 planned to be transferred from the General Fund pursuant to performance agreements approved by the Board of Supervisors between the County, the EDA, and third parties. Additional details can be found in the “Other Funds” chapter of this document.

TRANSFER TO WATER RESOURCES FUND

This transfer of 0.7 cents on the real estate tax rate to the Water Resources Fund is to support operating, capital, and debt service expenditures associated with meeting water resources mandates.

FY 25 Recommended Budget: The transfer to the Water Resources Fund *increases* \$106,749 or 5.6% based on the increased value of 0.7 cents on the Real Estate tax rate. For more information, see the Water Resources Fund in the “Other Funds” chapter.

OTHER USES OF FUNDS

DESCRIPTIONS AND FINANCIAL DATA

Other Uses of Funds						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
					\$ Change	% Change
Expenditures						
Refunds	\$63,338	\$40,000	\$48,000	\$50,000	\$10,000	25.0%
Tax Relief-Elderly/Disabled	1,570,279	1,845,000	1,845,000	2,112,600	\$267,600	14.5%
Climate Action Pool	0	0	421,604	0	\$0	
Salary & Benefits Reserve	0	1,407,226	0	1,100,000	(\$307,226)	-21.8%
Early Retirement Funding	556,989	695,510	550,000	752,000	\$56,490	8.1%
Health Fund Supplement	0	0	1,347,941	0	\$0	
Reserve for Contingencies	0	730,646	0	500,230	(\$230,416)	-31.5%
Expenditure Total	\$2,190,606	\$4,718,382	\$4,212,545	\$4,514,830	(\$203,552)	-4.3%

Refunds: An amount is appropriated each year to pay refunds owed by the County.

Tax Relief for the Elderly and Disabled: Provides real estate and mobile home tax exemption for taxpayers who qualify under age, financial, or medical guidelines. The \$267,600 or 14.5% *increase* is due to expenditure trends of the program and recommended changes in income thresholds and financial worth criteria presented during the December 6, 2023 Five-Year Financial Plan work session. Formal approval of these changes will be included in the budget adoption and appropriation in May.

Climate Action Pool: This reserve was established during FY 20 to support strategies to address climate change and may include investments such as partnerships with agencies to improve energy efficiency in homes and businesses; development and implementation of educational outreach programs; and targeted improvements of the energy efficiency of County buildings and fleet vehicles. Balances remaining for Climate Action Plan projects at the end of FY 24 will be recommended to be carried forward into FY 25.

Salary & Benefits Reserve: This reserve provides funding for changes in departmental salaries and benefits, such as implementation of classification studies, succession management, leave payouts, changes in health insurance elections, and changes to long-term and short-term disability benefits. Each year, funding from the reserve is distributed to department budgets throughout the year and is then incorporated into base salaries and benefits the following year as appropriate. In FY 25, this funding is primarily to allow consideration of a mid-year bonus for staff.

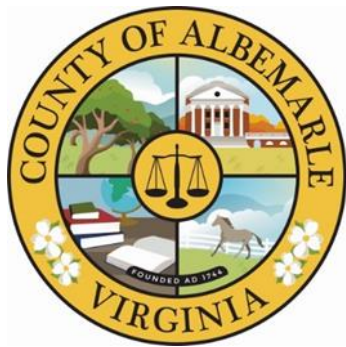
Early Retirement Funding: These funds are set aside for current as well as projected Voluntary Early Retirement Incentive Program (VERIP) recipients. In FY 25, funding *increases* \$56,490 or 8.1% based on current and projected new participants in the program.

Health Fund Supplement: At the end of FY23, the Health Fund’s fund reserve balance was below the allowable minimum threshold. The Health Care Steering Team recommended an infusion from each participating entity to bring the reserve balance above the minimum level. The Health Fund Supplement includes \$926,302 in the General Government’s share of this cost. In addition, the Supplement includes \$421,639 in start-up costs for the Employee Clinic.

Reserve for Contingencies: Contingency funds are set aside to provide funds for unanticipated priority needs. Funding includes \$200,230 for unanticipated expenses that may require ongoing funding and \$300,000 for those expenses that may require one-time funding.

Other Funds





OTHER FUNDS

This chapter includes the Other Funds that are recommended to be included as part of the initial FY 25 appropriated budget. Throughout the year, additional Funds will be requested for appropriation as needed.

FUNDS DESCRIBED IN THIS SECTION

Special Revenue Funds

Grants

Criminal Justice Grant
Victim-Witness Grant
Local Emergency Management Performance Grant
Grant Contingency Reserve

Other Special Revenue Funds

Children's Services Act Fund
Courthouse Maintenance Fund
Darden Towe Park Fund
Disposable Plastic Bag Tax Fund
Economic Development Fund
Federal Housing Assistance Fund
Housing Fund
Old Crozet School Fund
Regional Firearms Training Center – Operations
Regional Firearms Training Center – Capital
Tourism Fund
Water Resources Fund

Internal Service Funds

Computer Maintenance, Replacement, and Licensing Fund
Vehicle Replacement Fund

Other Funds

Charlottesville Albemarle Convention and Visitors Bureau (CACVB) Fund
Commonwealth's Attorney Commission Fund
Economic Development Authority Fund
General Fund School Reserve Fund

Summary of Other Funds

EXPENDITURE SUMMARY

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Special Revenue Funds						
Grants						
Criminal Justice Grant	1,169,459	731,081	1,229,012	731,081	\$0	0.0%
Victim-Witness Grant	231,761	239,195	239,195	280,459	\$41,264	17.3%
Local Emergency Mgmt. Performance Grant	55,404	50,904	50,904	50,904	\$0	0.0%
Grant Contingency Reserve	0	1,000,000	1,000,000	1,500,000	\$500,000	50.0%
Other Special Revenue Funds						
Children's Services Act Fund	11,747,916	12,792,430	12,808,542	14,276,423	\$1,483,993	11.6%
Courthouse Maintenance Fund	21,540	22,575	23,862	22,390	(\$185)	-0.8%
Darden Towe Park Fund	369,071	440,473	443,823	563,710	\$123,237	28.0%
Disposable Plastic Bag Tax Fund	16,885	40,000	115,000	120,000	\$80,000	200.0%
Economic Development Fund	2,282,784	1,812,530	8,958,303	1,702,530	(\$110,000)	-6.1%
Federal Housing Assistance Fund	4,253,367	4,679,228	4,679,228	5,836,385	\$1,157,157	24.7%
Housing Fund	2,120,493	80,901	10,702,642	0	(\$80,901)	-100.0%
Old Crozet School Fund	70,536	120,305	111,255	119,891	(\$414)	-0.3%
Reg. Firearms Training Center - Operations	317,941	252,134	251,779	276,932	\$24,798	9.8%
Reg. Firearms Training Center - Capital	0	97,524	97,524	97,524	\$0	0.0%
Tourism Fund	1,693,440	2,225,242	2,564,682	2,615,976	\$390,734	17.6%
Water Resources Fund	1,511,559	1,916,214	1,916,214	2,022,963	\$106,749	5.6%
Internal Service Funds						
Computer Maint., Repl., & Licensing Fund	960,684	952,250	952,250	996,882	\$44,632	4.7%
Vehicle Replacement Fund	1,639,336	1,386,787	1,858,614	866,653	(\$520,134)	-37.5%
Other Funds						
CACVB Fund*	2,195,902	2,358,875	2,358,875	2,712,676	\$353,801	15.0%
Commonwealth's Atty. Commission Fund	78,162	60,000	17,703	23,741	(\$36,259)	-60.4%
Economic Development Authority	1,202,515	690,080	2,520,627	630,080	(\$60,000)	-8.7%
General Fund School Reserve Fund	\$0	\$3,666,739	\$3,666,739	\$1,135,000	(\$2,531,739)	-69.0%
TOTAL	\$31,938,754	\$35,615,467	\$56,566,773	\$36,582,200	\$966,733	2.7%

*Charlottesville Albemarle Convention and Visitors Bureau

REVENUE SUMMARY

	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Local Revenue	\$3,917,640	\$4,328,945	\$4,870,897	\$5,041,209	\$712,264	16.5%
State Revenue	8,158,784	8,898,374	9,803,525	10,388,151	\$1,489,777	16.7%
Federal Revenue	4,315,246	5,330,556	5,330,556	6,491,002	\$1,160,446	21.8%
Transfers	23,166,446	11,412,422	14,251,608	11,761,778	\$349,356	3.1%
Use of Fund Balance	0	5,645,170	21,889,431	2,900,060	(\$2,745,110)	-48.6%
TOTAL	\$39,558,117	\$35,615,467	\$56,146,017	\$36,582,200	\$966,733	2.7%

SPECIAL REVENUE FUNDS – GRANTS

Grants outlined in this section are those that are recommended to have appropriation authority on July 1 of the fiscal year. All other grants are appropriated through a supplemental appropriation process or are carried forward in the annual grant carry forward process established by the resolution of appropriations approved by the Board of Supervisors. All grant applications and awards are reported to the Board on a quarterly basis within the Quarterly Financial Report.

DESCRIPTIONS

Criminal Justice Grant programs are funded through grants from the Department of Criminal Justice Services and are administered by Offender Aid and Restoration – Jefferson Area Community Corrections (OAR-JACC). These programs include services under the Pretrial Services Act and Comprehensive Community Corrections Act.

The Victim Witness Grant provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. This Virginia Department of Criminal Justice Services Grant provides for a Victim-Witness Assistant Coordinator, a Victim/Witness Program Assistant, and a bilingual Program Assistant.

The Local Emergency Management Performance Grant allowable costs support efforts to build and sustain core capabilities across the prevention, protection, mitigation, response and recovery mission areas and will partially fund the salary of the County's Deputy Chief of Emergency Management, a full-time position included in the County's General Fund operating budget.

Grant Contingency Reserve allocated during FY 25 for future grant awards. This reserve is assumed to be funded by related grant revenue with no local impact.

FUND FINANCIAL DATA

Grant Funds						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Criminal Justice Grant	\$1,169,459	\$731,081	\$1,229,012	\$731,081	\$0	0.0%
Victim-Witness Grant	231,761	239,195	239,195	280,459	41,264	17.3%
Local Emergency Mgmt Performance Grant	55,404	50,904	50,904	50,904	0	0.0%
Grant Contingency Reserve	0	1,000,000	1,000,000	1,500,000	500,000	50.0%
Expenditures Total	\$1,456,624	\$2,021,180	\$2,519,111	\$2,562,444	\$541,264	26.8%
Revenues						
Local	\$10,457	\$35,000	\$35,000	\$35,000	\$0	0.0%
State	1,194,883	1,236,379	1,739,310	1,736,014	499,635	40.4%
Federal	121,730	610,078	610,078	609,312	(766)	-0.1%
Transfers	368,993	139,723	139,723	182,118	42,395	30.3%
Use of Fund Balance	0	0	0	0	0	
Revenue Total	\$1,696,063	\$2,021,180	\$2,524,111	\$2,562,444	\$541,264	26.8%
Positions in Victim Witness Grant	3.0	3.0	3.0	3.0	-	0.0%

Overview/Notable changes for the FY 25 Recommended Budget:

- No changes to the Offender Aid and Restoration Criminal Justice Grant.
- The Victim Witness Grant *increases* \$41,264 or 3.1% to the due to:
 - Full-year funding for salary adjustments approved during FY 24.
 - *Increase* to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
 - This grant supports 3 positions in the Police Department, and the local match for this program is budgeted in the Police Department General Fund budget.
- The Grant Contingency Reserve *increases* \$500,000 or 50% to allow for additional state grants to be supported by this fund. This reserve was first budgeted in FY 24 and recommended to increase based on recent funding experience and to streamline administrative processing of grants.

SPECIAL REVENUE FUNDS – OTHER

Other special revenue funds are used where legal, contractual, or policy requirements restrict the use of resources to specific purposes.

Children’s Services Act Program

DESCRIPTION

The mission of the Children’s Services Act (CSA) program is to deliver a system of services and funding that is child-centered, family-focused, and community-based in serving troubled and at-risk children and families. Cooperative and comprehensive planning, interagency collaboration, and ongoing evaluation of services are conducted to ensure a cost-effective and efficient provision of services. The process of identifying needs, developing, and delivering services for those children and youth who have or are at risk of developing behavioral or emotional problems is improved by the broad involvement of community groups and interested citizens. This program is funded from both local and state revenues. The current overall match ratio for these services ranges from 44.08% to 77.63% in state funding and 22.37% to 55.92% in local funding depending on the service provided.

FINANCIAL DATA

Children Services Act Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Mandated Services	\$11,638,507	\$12,742,430	\$12,717,833	\$14,183,643	\$1,441,213	11.3%
Non-Mandated Services	47,369	10,000	20,709	22,780	\$12,780	127.8%
Local	61,870	40,000	70,000	70,000	\$30,000	75%
Expenditure Total	\$11,747,746	\$12,792,430	\$12,808,542	\$14,276,423	\$1,483,993	11.6%
Revenues						
State	\$6,959,370	\$7,661,995	\$7,864,215	\$8,652,137	\$990,142	12.9%
Federal	37,977	45,000	45,000	50,000	\$5,000	11.1%
School Fund Transfer	2,400,000	2,900,000	2,485,889	3,000,000	\$100,000	3.4%
General Fund Transfer	2,172,532	2,185,435	2,412,927	2,574,286	\$388,851	17.8%
Revenue Total	\$11,569,879	\$12,792,430	\$12,808,031	\$14,276,423	\$1,483,993	11.6%

OVERVIEW/NOTABLE CHANGES

FY 25 Recommended Budget: The CSA Fund budget *increases* by \$1,483,993 or 11.6% and reflects the following changes:

- *Increase* of \$1,483,993 or 11.6% in expenditures primarily due to mandated services based on recent service trends.
- Overall *increase* of \$1,483,993 or 11.6% in revenues, due to:
 - \$990,142 or 12.9% *increase* in State funding based on recent service trends.
 - \$100,000 or 3.4% *increase* in projected School Fund Transfer based on recent service trends.
 - \$388,851 or 17.8% *increase* in projected General Fund Transfer based on recent service trends.

Courthouse Maintenance Fund

DESCRIPTION

The Clerk of the Court collects an assessed sum as part of the cost in (i) each civil action filed in the district or circuit court located within its boundaries and (ii) each criminal or traffic case in its district or circuit court in which the defendant is charged with a violation of any statute or ordinance. The fees collected are transferred to the Capital Improvements Fund (CIP) and used for the construction, renovation or maintenance of courthouse or jail and court-related facilities and to defray the cost of heating, cooling, electricity, and ordinary maintenance of those facilities.

FUND FINANCIAL DATA

Courthouse Maintenance Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
					\$	%
Transfer to CIP	\$21,540	\$22,575	\$23,862	\$22,390	(\$185)	-0.8%
Revenues						
Courthouse Maintenance Fees	\$21,540	\$22,575	\$23,862	\$22,390	(\$185)	-0.8%
Revenue Total	\$21,540	\$22,575	\$23,862	\$22,390	(\$185)	-0.8%

Darden Towe Park Fund

DESCRIPTION

The Albemarle County Parks and Recreation Department is responsible for the operation of Darden Towe Memorial Park, a 113-acre, multi-use recreational facility. Darden Towe Park has the largest and most heavily used athletic fields in the City and the County. The expenses of operating the park are shared by the City (30.75%) and the County (69.25%) based on the regional agreement and most recent population data available at the time of developing the Recommended Budget. The actual funding shares will be based upon the updated population report from the Weldon Cooper Center for Public Service.

FINANCIAL DATA

DARDEN TOWE PARK FUND						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
					\$ Change	% Change
<u>Expenditures</u>						
Salaries	\$149,511	\$157,213	\$154,713	\$178,724	\$21,511	13.7%
Benefits	68,098	69,399	69,399	83,642	\$14,243	20.5%
Operating	133,930	165,861	171,711	184,344	\$18,483	11.1%
Capital Outlay	17,532	48,000	48,000	117,000	\$69,000	143.8%
Expenditure Total	\$369,071	\$440,473	\$443,823	\$563,710	\$123,237	28.0%
<u>Revenues</u>						
Non-County Share						
City Portion	108,077	120,731	121,692	167,139	\$46,408	38.4%
Recreation Fees	11,880	10,500	10,500	11,000	\$500	4.8%
Other Local	7,516	9,120	9,120	9,120	\$0	0.0%
Non-County Share Total	\$127,474	\$140,351	\$141,312	\$187,259	\$46,908	33.4%
County Share	\$206,627	\$300,122	\$302,511	\$376,451	\$76,329	25.4%
Total Revenues	\$334,101	\$440,473	\$443,823	\$563,710	\$123,237	28.0%
Positions	3.0	3.0	3.0	3.0	0.0	0.0%

Note: The County serves as the fiscal agent for the Darden Towe Park Fund and maintains separate accounts for this activity. Only the County’s share, shown above, is reflected in the General Fund.

OVERVIEW/ NOTABLE CHANGES

FY 25 Recommended Budget: The Darden Towe Park Fund budget *increases* by \$123,237 or 28.0% and reflects the following:

- Full-year funding for salary adjustments approved during FY 24.
- Increase to the employer’s health insurance contribution, including a projected 18.0% increase in Calendar Year 2025.
- An *increase* of \$18,483 or 8.5% in Operating expenses driven by a \$5,780 *increase* to utility costs and a \$9,000 *increase* in maintenance supplies due to improved field maintenance practices.
- An *increase* of \$69,000 or 143.8% in Capital Outlay for equipment.

Disposable Plastic Bag Tax Fund

DESCRIPTION

During the 2020 General Assembly session, Virginia counties received enabling legislation to levy a tax in the amount of five cents (\$0.05) for each disposable plastic bag provided, whether or not provided free of charge, to a consumer of tangible personal property by retailers in grocery stores, convenience stores, or drugstores. All revenue from a tax imposed shall be appropriated for the purposes of environmental cleanup, providing education programs designed to reduce environmental waste, mitigating pollution and litter, or providing reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits.

Disposable Plastic Bag Tax Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures	\$0	\$40,000	\$115,000	\$120,000	\$80,000	69.6%
Revenues	\$47,233	\$40,000	\$115,000	\$120,000	\$80,000	69.6%

OVERVIEW/NOTABLE CHANGES

FY 24 Projected:

- The FY 23 adopted budget included an amount of \$20,000 based on an effective date of January 1, 2023. The FY 23 funding was used to provide reusable bags to recipients of Supplemental Nutrition Assistance Program (SNAP) or Women, Infants, and Children Program (WIC) benefits. The FY 24 adopted budget contained \$40,000 which assumes the same collection rate as FY 23 for an entire fiscal year. This amount was revised based upon initial collection rates for the first 10 months of the program.

FY 25 Recommended Budget: The Disposable Plastic Bag Tax budget *increases* by \$80,000 or 69.6%, and reflects the following:

- Assumes the same collection rate for FY 25 as is being projected for FY 24.
- Funding to be collected in FY 25 will primarily be focused on implementing a program to mitigate roadside litter.

Economic Development Fund

DESCRIPTION

As part of the FY 18 budget process, the Board of Supervisors approved the creation of a separate Economic Development Fund that would match specific state grant opportunities, encourage economic investment in development areas, and implement priority economic development initiatives. This fund includes:

- an Economic Opportunities Fund, which was originally established by the Board in 2006 to match economic development grant programs at the state and federal level that help create jobs and expand capital investment in Albemarle County.
- an Economic Development Investment Pool. This funding is to support future targeted economic development initiatives. The intention is that these resources will leverage/catalyze other possible investment and will provide an immediate and accessible pool of funds for implementing initiatives that will boost business opportunity and create an improved local economy.

FUND FINANCIAL DATA

Economic Development Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Economic Development Investment Pool	\$1,500,000	\$1,500,000	\$7,618,005	\$1,500,000	0	0.0%
Operating	782,784	135,000	230,738	25,000	(110,000)	-81.5%
Transfer to Economic Development Authority	0	177,530	1,109,560	177,530	0	0.0%
Expenditure Total	\$2,282,784	\$1,812,530	\$8,958,303	\$1,702,530	(\$110,000)	-6.1%
Revenues						
State Revenue	0	0	200,000	0	0	
Use of Fund Balance	2,282,784	1,812,530	8,758,303	1,702,530	(110,000)	-6.1%
Revenue Total	\$2,282,784	\$1,812,530	\$8,958,303	\$1,702,530	(\$110,000)	-6.1%

FY 24 Projected Budget includes:

- \$6,945,773 re-appropriated from FY 23, which included:
 - \$6,118,005 for the Economic Development Investment Pool. This amount includes \$1,760,000 pursuant to performance agreements previously approved by the Board of Supervisors.
 - \$95,738 for one-time operating and temporary wages costs approved in FY 23.
 - \$732,030 for transfers to the Economic Development Authority (EDA) Fund pursuant to performance agreements previously approved by the Board of Supervisors.
- \$200,000 in state revenue from the Commonwealth’s Development Opportunity Fund Grant through the Virginia Economic Development Partnership Authority (VEDP) to be transferred to the Economic Development Authority for payment to Agrospheres per the performance agreement dated May 1, 2023.

FY 25 Recommended Budget includes:

- \$1,702,530 in expenditures funded by fund balance not anticipated to be expended during FY 24. Any Economic Development Fund balance remaining at the end of FY 24 will be recommended to be re-appropriated to FY 25.

Federal Housing Assistance Fund

DESCRIPTION

Federal Housing Assistance funding is provided by the U.S. Department of Housing and Urban Development (HUD) for the Housing Choice Voucher (HCV) Program. Funds are disbursed to landlords participating in HCV as rental subsidies for voucher holders and to some voucher holders to assist with utility costs. Funds also support the administration of the program.

FUND FINANCIAL DATA

Federal Housing Assistance Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
					\$	%
Expenditures						
Housing Assistance and Utility Reimb.	\$3,887,966	\$4,284,431	\$4,284,431	\$5,364,753	\$1,080,322	25.2%
Transfer to General Fund	365,401	394,797	394,797	471,632	\$76,835	19.5%
Expenditure Total	\$4,253,367	\$4,679,228	\$4,679,228	\$5,836,385	\$1,157,157	24.7%
Revenues						
Local Revenue	\$6,450	\$3,750	\$3,750	\$4,695	\$945	25.2%
Housing Choice Voucher Program	\$4,155,539	\$4,675,478	\$4,675,478	\$5,831,690	\$1,156,212	24.7%
Revenue Total	\$4,161,989	\$4,679,228	\$4,679,228	\$5,836,385	\$1,157,157	24.7%

FY 25 Recommended: The Federal Housing Assistance Fund *increases* by \$1,157,157 or 24.7% in FY 25 based on projected increases in programming and the number of new vouchers, along with related federal revenue.

Housing Fund

DESCRIPTION

The Housing Fund was created as part of the FY 19 Budget. The Housing Fund is intended to support housing initiatives that are one-time costs and will support the County’s strategic and housing goals.

FUND FINANCIAL DATA

Housing Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Salaries	\$37,771	\$59,488	\$61,393	\$0	(\$59,488)	-100.0%
Benefits	12,336	21,413	23,277	0	(21,413)	-100.0%
Transfer to EDA Fund	900,000	0	0	0	0	
Contributions to Other Entities	923,491	0	5,898,159	0	0	
Housing Fund Reserve	0	0	4,718,911	0	0	
Expenditure Total	\$1,873,598	\$80,901	\$10,701,740	\$0	(\$80,901)	-100.0%
Revenues						
Transfer from General Fund	\$3,872,011	\$0	\$2,000,000	\$0	\$0	
Transfers from Proffer Funds	116,863	0	73,599	0	0	
Use of Fund Balance	0	80,901	8,653,258	0	(80,901)	-100.0%
Revenue Total	\$3,988,874	\$80,901	\$10,726,857	\$0	(\$80,901)	-100.0%
Positions	1.0	1.0	1.0	0.0	(1.0)	-100.0%

FY 24 Projected:

Expenditures

- \$84,670 for the Housing Project Coordinator Position, recommended to be funded in General Fund in FY 25 with ongoing revenue.
- \$5,898,159 in Board approved contribution to other entities
 - \$3,698,159 reappropriated to Contributions to Other Entities to support other projects and programs that were continued from FY23.
 - \$386,504 to Habitat for Humanity of Greater Charlottesville for the Master Leasing program for resident relocation efforts at Southwood.
 - \$311,655 to the Albemarle Housing Improvement Program (AHIP) to support general rehabilitation of housing and their energy improvement program.
 - \$3,000,000 to the Piedmont Housing Alliance towards the construction of the Southwood Apartments complex.
 - \$2,200,000 released from the Housing Fund Reserve to Contributions to Other Entities by the Board of Supervisors on January 10, 2024
 - \$1,500,000 to Habitat for Humanity for the Southwood Cardinal Hill apartments.
 - \$700,000 to Virginia Supportive Housing for the Premier Circle permanent supportive housing initiative.
- \$4,718,911 remaining in the Housing Fund Reserve intended to support housing initiatives that are one-time costs and will support the County’s strategic and housing goals.

Revenues

- \$8,572,357 reappropriated from FY23
- A one-time transfer of \$2,000,000 is recommended to be appropriated in FY24 after adoption of the FY25 budget to transfer funding to the Housing Fund.
- \$73,599 in affordable housing proffers that will be recommended for appropriation in FY 24.

FY 25 Recommended: Any additional Housing Fund balance remaining at the end of FY 24 will be recommended to be re-appropriated to FY 25.

Old Crozet School Fund

DESCRIPTION

The County leases space at the Old Crozet Elementary School. The rent revenue provides funding for the operating costs of this facility and supports required minor capital replacements and repairs. For FY 23 the budget was temporarily decreased due to temporary rent reductions approved by the Board of Supervisors to account for economic conditions caused by the COVID-19 pandemic. For FY 24 and FY 25 those rent figures are increasing back to the pre-reduction levels.

FUND FINANCIAL DATA

Old Crozet School Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
					\$	%
Operating Expenditures	\$70,536	\$120,305	\$111,255	\$119,891	(\$414)	-0.3%
Revenues						
Rent	\$107,137	\$120,305	\$117,159	\$119,891	(\$414)	-0.3%
Revenue Total	\$107,137	\$120,305	\$117,159	\$119,891	(\$414)	-0.3%

Regional Firearms Training Center: Operations

DESCRIPTION

The Regional Firearms Training Center is a joint project between the County of Albemarle, City of Charlottesville, and University of Virginia (UVA). The Center provides training and education in the use of firearms to improve the safety and effectiveness of local law enforcement agencies. The facility includes a 50-yard qualification range and 50-yard tactical range, 16 shooting lanes, control platforms, a classroom, an office, bathrooms, and storage areas.

Funding shares are based on the agreement approved by the Board of Supervisors at its December 10, 2014 meeting, which allocates costs based on each partner’s percentage of the total number of authorized full-time certified law enforcement officers, which for FY 25, is established as of January 1, 2024. FY 25 expenditures are increasing \$24,798 or 9.8%. This increase is mainly due to increased costs for building repair and maintenance and equipment repair.

FUND FINANCIAL DATA

Regional Firearms Training Center: Operating Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Operating	\$317,941	\$252,134	\$251,779	\$276,932	\$24,798	9.8%
Expenditure Total	\$317,941	\$252,134	\$251,779	\$276,932	\$24,798	9.8%
Revenues						
County of Albemarle*	\$72,043	\$105,633	\$105,633	\$122,852	\$17,219	16.3%
City of Charlottesville	52,431	76,885	76,885	79,070	\$2,185	2.8%
University of Virginia	30,018	44,016	44,016	49,010	\$4,994	11.3%
Other Local Revenue	4,034	600	600	1,000	\$400	66.7%
Use of Fund Balance	0	25,000	25,000	25,000	\$0	0.0%
Revenue Total	\$158,527	\$252,134	\$252,134	\$276,932	\$24,798	9.8%

*Transfer from General Fund

Regional Firearms Training Center: Capital

DESCRIPTION

This program is a Capital Reserve Fund for the Regional Firearms Training Center. The fund will be used for future capital improvements and capital maintenance to the facility. Pursuant to the regional agreement, annual funding is 1.5% of the building value and is contributed 49% by the County, 32% by the City, and 19% by the University of Virginia, with each partner’s percentage of the total based upon the total number of authorized full-time certified law enforcement officers. Any funds not expended in a particular fiscal year will be carried forward to the following fiscal year. Expenditures are not anticipated until after FY 29.

FUND FINANCIAL DATA

Regional Firearms Training Center: Capital Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Reserve	\$0	\$97,524	\$97,524	\$97,524	\$0	0.0%
Expenditure Total	\$0	\$97,524	\$97,524	\$97,524	\$0	0.0%
Revenues						
County of Albemarle*	\$199,014	\$42,911	\$42,911	\$46,491	\$3,580	8.3%
City of Charlottesville	34,200	33,100	33,100	29,922	(\$3,178)	-9.6%
University of Virginia	16,200	18,949	18,949	18,547	(\$402)	-2.1%
Other Local Revenue	18,733	2,564	2,594	2,564	\$0	0.0%
Revenue Total	\$268,147	\$97,524	\$97,554	\$97,524	\$0	0.0%

*Transfer from Capital Improvement Fund

Tourism Fund

DESCRIPTION

In 1996, the General Assembly enacted legislation that allowed Albemarle County and several other counties to levy a transient occupancy tax of an additional 3% rate to be used only for projects and expenditures that promote tourism, travel, or businesses that generate tourism or travel in the locality. The Tourism Fund was established in FY 98 to account for this revenue.

The transfer from the Tourism Fund to the General Fund is made to offset the expenses of operating County tourism-related programs and activities, such as the Charlottesville Albemarle Convention and Visitors Bureau, arts and cultural community agencies, and maintenance costs for the Parks and Recreation Department. For additional information on those expenditures, please see the Parks, Recreation, and Culture chapter of this document.

FUND FINANCIAL DATA

Tourism Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Transfer to General Fund	\$1,693,440	\$2,225,242	\$2,564,682	\$2,615,976	\$390,734	17.6%
Expenditure Total	\$1,693,440	\$2,225,242	\$2,564,682	\$2,615,976	\$390,734	17.6%
Revenues						
Local - Transient Occupancy Tax	\$2,313,366	\$2,225,242	\$2,564,682	\$2,615,976	\$390,734	17.6%
Revenue Total	\$2,313,366	\$2,225,242	\$2,564,682	\$2,615,976	\$390,734	17.6%

Water Resources Fund

DESCRIPTION

The Water Resources Fund was created as part of the FY 15 budget in response to state mandates that have significantly increased the scope and costs of County water resource programs. Revenues for this fund are provided by a transfer from the General Fund. This amount is based on a dedicated 0.7 cents per \$100 assessed value for the real estate property tax rate.

FUND FINANCIAL DATA

Water Resources Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Transfer to General Fund	\$1,314,160	\$1,257,137	\$1,257,137	\$1,645,228	\$388,091	30.9%
Transfer to County Govt. Debt Fund	197,399	197,210	197,210	197,515	\$305	0.2%
Reserve	0	461,867	461,867	180,220	(281,647)	-61.0%
Expenditure Total	\$1,511,559	\$1,916,214	\$1,916,214	\$2,022,963	\$106,749	5.6%
Revenues						
Transfer from General Fund	\$1,753,233	\$1,916,214	\$1,916,214	\$2,022,963	\$106,749	5.6%
Revenue Total	\$1,753,233	\$1,916,214	\$1,916,214	\$2,022,963	\$106,749	5.6%

OVERVIEW/CHANGES

FY 25 Recommended Budget: The Water Resources Fund totals \$2,022,963 and includes the following:

- A \$1,645,228 transfer from the Water Resources Fund to the General Fund to support operating expenditures related to water resources including the Water Resources Program of the Facilities and Environmental Services Department, the Community Development Department (net of other related revenues), the Thomas Jefferson Soil and Water Conservation District, the Rivanna Conservation Alliance Streamwatch program, the Rivanna River Basin Commission program, and the Albemarle Conservation Assistance program. Please see those sections in the Public Works and Community Development chapters of this document for additional information on those expenditures.
- A \$197,210 transfer from the Water Resources Fund to the County Government Debt Fund to support the principal and interest payments associated with Water Resources capital projects.
- \$180,220 in the Water Resources Reserve which is available to be appropriated for future Water Resources programming or capital projects related to Stormwater Maintenance and Management and other Water Resources projects.
- Revenues for this fund are *increasing* by \$106,749, or 5.6% due to the increased taxable real estate values which increased the value of the 0.7 cents per \$100 assessed value for the real estate property tax rate.

INTERNAL SERVICE FUNDS

Internal Service Funds						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
					\$	%
Expenditures						
Computer Maint., Repl., and Licensing Fund	\$960,684	\$952,250	\$952,250	\$996,882	\$44,632	4.7%
Vehicle Replacement Fund	1,639,336	1,386,787	1,858,614	866,653	(\$520,134)	-37.5%
Expenditures Total	\$2,600,020	\$2,339,037	\$2,810,864	\$1,863,535	(\$475,502)	-20.3%
Revenues						
Local	\$2,307,042	\$2,197,392	\$2,205,735	\$1,849,746	(\$347,646)	-15.8%
Transfers	70,812	141,645	141,645	0	(\$141,645)	-100.0%
Use of Fund Balance	0	0	0	13,789	\$13,789	
Revenue Total	\$2,377,854	\$2,339,037	\$2,347,380	\$1,863,535	(\$475,502)	-20.3%

Computer Maintenance, Replacement, and Licensing Fund

The Computer Maintenance, Replacement, and Licensing (MRL) Fund is used to manage technology hardware and software across departments. The Computer Maintenance and Replacement Fund is funded through contributions from County government department budgets based on the number of devices and licenses in the department.

This fund provides the following:

- A five-year replacement cycle for desktop Personal Computers (PC), a four-year replacement cycle for laptops, and a three-year replacement cycle for mobility devices. Maintenance of these items is provided in between replacements.
- Printer, monitor, and touchscreen TV maintenance and replacement.
- Mobility device security.
- Operating system software and productivity software licensing.
- Licenses for department-specific software needs (e.g. Power BI or Microsoft Project).

Vehicle Replacement Fund

The Vehicle Replacement Fund provides funding for County government fleet replacement needs with the exception of Fire Rescue apparatus and command vehicles and Police specialty vehicles, which are funded in the Capital Improvement Program. Long-term vehicle replacement needs are generally targeted for vehicles when they first reach either 120,000 miles or ten years of age; however, in a given year, vehicle replacement requests are considered and prioritized individually based on additional factors including vehicle condition and maintenance record. The Vehicle Replacement Fund is primarily funded through contributions from County government department operating budgets based on anticipated fleet replacement costs and lifecycles.

The *decrease* in FY 25 is due to a reduced number of anticipated public safety vehicle replacements.

OTHER FUNDS

Charlottesville Albemarle Convention and Visitors Bureau (CACVB) Fund

The mission of the CACVB is to enhance the economic prosperity of the City and the County by promoting, selling, and marketing the City of Charlottesville and County of Albemarle, as a destination, in pursuit of the meetings and tourism markets.

The County serves as the fiscal agent for the CACVB effective January 1, 2019, pursuant to the agreement approved by the Board of Supervisors on June 13, 2018. The County's share for the CACVB is included in the Parks, Recreation, and Culture chapter of this document.

FUND FINANCIAL DATA

Charlottesville Albemarle Convention and Visitors Bureau Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	<u>FY 24 Adopted to FY 25 Recomm</u>	
					\$	%
Expenditures	\$2,195,902	\$2,358,875	\$2,358,875	\$2,712,676	\$353,801	15.0%
Revenues						
City of Charlottesville	\$711,082	\$1,354,258	\$1,354,258	\$1,522,235	\$167,977	12.4%
County of Albemarle	882,371	964,617	964,617	1,150,441	185,824	19.3%
Other Local	58,566	40,000	40,000	40,000	0	0.0%
Use of Fund Balance	0	0	0	0	0	
Revenue Total	\$1,652,019	\$2,358,875	\$2,358,875	\$2,712,676	\$353,801	15.0%

Commonwealth’s Attorney Commission Fund

DESCRIPTION

In 2010, the Commonwealth’s Attorney’s Office (CAO) began collecting delinquent fines and fees due for criminal and traffic matters in the Circuit and General District Courts. This revenue is collected into the Commonwealth’s Attorney Commission Fund. A portion of these revenues is transferred to the General Fund to support CAO staffing.

FUND FINANCIAL DATA

Commonwealth's Attorney Commission Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures						
Comm. Atty. Collection Fees	\$18,162	\$0	\$17,703	\$0	\$0	
Transfer to General Fund	60,000	60,000	0	23,741	(\$36,259)	-60.4%
Expenditure Total	\$78,162	\$60,000	\$17,703	\$23,741	(\$36,259)	-60.4%
Revenues						
Fines and Fees	\$39,235	\$0	\$25,438	\$0	\$0	
Use of Fund Balance	0	60,000	0	23,741	(\$36,259)	-60.4%
Revenue Total	\$39,235	\$60,000	\$25,438	\$23,741	(\$36,259)	-60.4%

Economic Development Authority

DESCRIPTION

The Economic Development Authority’s (EDA) role is to assist qualified businesses and industries who plan to expand or locate within the County by administering grant, bond programs, and property-related transactions and management that to support economic vitality. The County serves as the fiscal agent for the EDA.

FUND FINANCIAL DATA

Economic Development Authority Fund							
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Request	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
						\$	%
Expenditures	\$1,202,515	\$690,080	\$2,520,627	\$630,080	\$630,080	(\$60,000)	-8.7%
Revenues							
Local Revenue	\$152,103	\$132,550	\$153,550	\$142,550	\$142,550	\$10,000	7.5%
State Revenue	4,532	0	0	0	0	\$0	
Transfer from General Fund	298,079	380,000	395,000	310,000	310,000	(70,000)	-18.4%
Transfer from Economic Development & Housing Funds	900,000	177,530	1,185,946	177,530	177,530	0	0.0%
Use of Fund Balance	0	0	786,131	0	0	0	
Revenue Total	\$1,354,714	\$690,080	\$2,520,627	\$630,080	\$630,080	(\$60,000)	-8.7%

FY 24 Projected Budget:

- \$1,554,161 was re-appropriated from FY 23 funded by the transfer from the Economic Development Fund and use of fund balance.
- \$200,000 appropriated as a transfer from the Economic Development Fund for payment to Agrospheres per the performance agreement dated May 1, 2023.
- \$76,386 appropriated from local tax revenue pursuant to the Habitat Southwood Performance Agreement dated July 1, 2019.

FY 25 Recommended Budget: The EDA’s FY 25 Recommended Budget includes \$630,080 in EDA expenditures, funded by:

- Includes \$142,550 in local revenues for EDA expenditures.
- Includes \$310,000 planned to be transferred from the General Fund pursuant to performance agreements approved by the Board of Supervisors between the County, the EDA, and third parties.
- Includes \$177,530 planned to be transferred from the Economic Development Fund.

General Fund School Reserve Fund

DESCRIPTION

Virginia State Code §22.1-100 states that “all sums derived from local funds unexpended in any year shall remain part of the funds of the governing body appropriating the funds for use the next year.” County Financial Management Policies state the following:

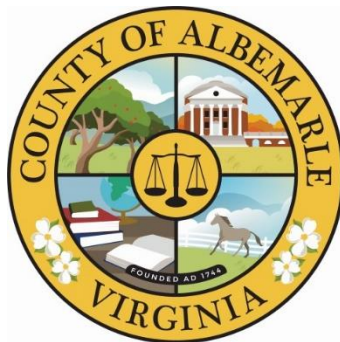
At the close of each fiscal year before the County’s audit is complete, all non-appropriated School Operating Fund’s fund balance will be transferred into the General Fund-School Reserve Fund. The Board of Supervisors will maintain in the General Fund-School Reserve Fund an amount not greater than 2% of the current year’s Public Schools adopted operating revenues. These funds will be available for Public Schools’ purposes subject to appropriation by the Board of Supervisors. The Board of Supervisors will transfer any funds in excess of that 2% to the CIP on an annual basis unless otherwise determined by the Board of Supervisors.

The General Fund School Reserve Fund was established to hold the Public School fund balances up to 2% in reserve for future use by the Public Schools. In FY 25, the Public Schools are proposing to use \$1.1 million as part of their initial budget.

General Fund School Reserve Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY 24 Adopted to FY 25 Recomm	
					\$	%
Expenditures	\$0	\$3,666,739	\$3,666,739	\$1,135,000	(\$2,531,739)	-69.0%
Revenues						
Use of Fund Balance	\$0	\$3,666,739	\$3,666,739	\$1,135,000	(\$2,531,739)	-69.0%
Revenue Total	\$0	\$3,666,739	\$3,666,739	\$1,135,000	(\$2,531,739)	-69.0%

Capital Improvement Program





CAPITAL IMPROVEMENT PROGRAM

Introduction

The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment and supports County Government and Public School projects.

The Capital Improvement Program Includes the following:

- The **Capital Budget** is the first year of the approved five-year Capital Improvement Plan, FY 25. Only the Capital Budget is requested for appropriation in FY 25.
- The **Capital Improvement Plan (CIP)** is the initial five-year period of the program FY 25 – 29. The CIP forecasts spending for all anticipated capital projects and is considered to be a link between the County's Comprehensive Plan, Strategic Plan, and its financial planning process. The CIP is requested to be approved, not appropriated in FY 25, and the out-years (FY 26 – 29) are refined each year to guide future planning.

A **capital project** is a planned expense for a facility or physical item requiring 1) a minimum expenditure of \$20,000, 2) having a useful life span of 10 years or more (except for general technology equipment with a useful life of 5 years or more), and 3) meeting one or more of the following definitions:

- Involves the acquisition or construction of any physical facility for the community;
- Involves the acquisition of land or an interest in land for the community;
- Involves the acquisition or construction of public utilities;
- Involves the ongoing acquisition of major equipment or physical systems, i.e., computer technology, radio systems, major specialized vehicles etc.;
- Involves modifications to facilities, including additions to existing facilities, which increases the square footage, useful life, or value of the facility; and/or
- Capital maintenance or replacement projects on existing facilities, as defined on the following page.
- Information technology purchases included in the CIP are limited to computer systems that cost more than \$20,000, server infrastructure, fiber networks, software that cost more than \$20,000 and/or have a useful life of at least 10 years, and general equipment with a useful life of 5 years or more. These purchases can be planned in the CIP and, if included, will be funded in the Capital Budget on a "pay-as-you-go" basis from either current revenues, other non-borrowed sources of funding, such as state revenues (when available), or other local non-General Fund revenues.

This chapter is organized as follows:

- FY 25 – 29 Development Process
- FY 25 – 29 CIP Revenues
- FY 25 – 29 CIP Expenditure Summary
- FY 25 Capital Budget Review Summary
- FY 25 Capital Budget Expenditure Summary
- FY 24 Appropriated and FY 25 – 29 CIP Expenditures: Descriptions by Functional Area
- Operating Budget Impacts of Capital Projects
- FY 23 Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund
- FY 23 Proffer Fund Report

FY 25 – 29 CIP Development Process

The development of the FY 25-29 CIP was guided by long-range strategic and financial planning meetings with the Board of Supervisors during the last year, including:

- On October 19, 2022, the Board adopted the FY 24 - 28 Strategic Plan goals and objectives
- On October 4, 2023, the Board received an Economic Outlook Report presented by Dr. Sheryl Bailey, Visiting Professor of Practice, Virginia Tech.
- The Board approved a significant bond issuance that occurred in October 2023 of \$173.5 million for projects included in the CIP including the land purchase of Rivanna Futures located in Northern Albemarle. ear

On December 6, 2023, the County held a joint work session with the School Board on the Five-Year Financial Plan, which included an update on the FY 25-29 CIP development process that outlined the following approach and helped to guide the FY 25-29 Recommended CIP.

- **The starting point for the FY 25 – 29 CIP is the balanced FY 24 – 28 Adopted CIP.** This meant that:
 - a. projects in the prior plan for years FY 25-28 would be initially planned for the same years;
 - b. FY 29 would include continued obligations, maintenance, and replacement programs. The County's practice over the years has been to prioritize funding for maintenance and replacement projects. The County's adopted Financial Management Policies note the intent behind that direction: "to protect the County's capital investment and minimize future maintenance and replacement costs." These projects are defined as:
 - A **mandated project** is submitted in response to a directive/law from a governing body (i.e., Local Government, State Government, or Federal Government mandate).
 - An **obligation project** is submitted in response to contractual requirements for joint funded projects (e.g., City) or project submissions tied to contractual agreements (e.g., Moore's Creek Septage Receiving Station based on a Memorandum of Understanding or MOU.)
 - A **capital maintenance or replacement project** is a non-recurring project to repair, maintain, or replace existing capital facilities for the purpose of protecting the County's investment in a facility and minimizing future maintenance and replacement costs. To be classified as a capital maintenance project, a project must have an interval between expenditures of at least 5 years. Individual maintenance projects may have a minimum value of less than \$20,000.
- **Staff would update financial assumptions to include:**
 - a. Increasing project costs. Both County Government and Public School staff worked to analyze the impact of continuously changing market conditions.
 - b. Project timing given supply chain and raw materials availability. This update references the situation to not only deliver projects as originally scheduled in a challenging environment given supply chain issues, but also to manage the financial impact so that County does not borrow too early for projects, incurring additional interest expense, or too late for projects, and create a cash flow issue to manage.
- **Hold a joint Board of Supervisors - School Board meeting on December 6, 2023.** This meeting was held to achieve three desired outcomes:
 - a. An understanding of how the County arrived to the present:
 - Staff presented an overview of 20 years of capital budgets, trends, and takeaways, a recap of the capital planning process during the pandemic for the FY 21 – 23 budgets, and the changes that have taken place since the FY 21 – 25 CIP process, including approaches to debt management, strategic investment of one-time funding from both Boards, and the diversification and investment of ongoing tax revenues.
 - b. Understanding of School Board requested needs

- Albemarle County Public Schools presented and responded to questions on topics such as how the Public Schools’ CIP request was prepared, data around school capacity and conditions, and the scope and timing of proposed projects. Information was also presented to the Public Schools’ operating budget, including the impacts of capital projects once completed.
- Staff presented County Government Projects in alignment with the Strategic Plan.
- c. Discussion of strategies and next steps from today
 - Staff presented a review of the County’s debt capacity according to its adopted Financial Management Policies and what would be considered if additional projects were to be added to the CIP. Staff also communicated the annual budget calendar and examples of possible Board strategies to increase CIP revenues, should the Board choose to pursue them. Additional discussion on the CIP is planned at the March 11, 2024 budget work session with the Board of Supervisors.
- **To extent possible, include new projects guided by the Strategic Plan.** These are the changes made to the draft CIP shared at the December 6, 2023 Joint Board meeting:

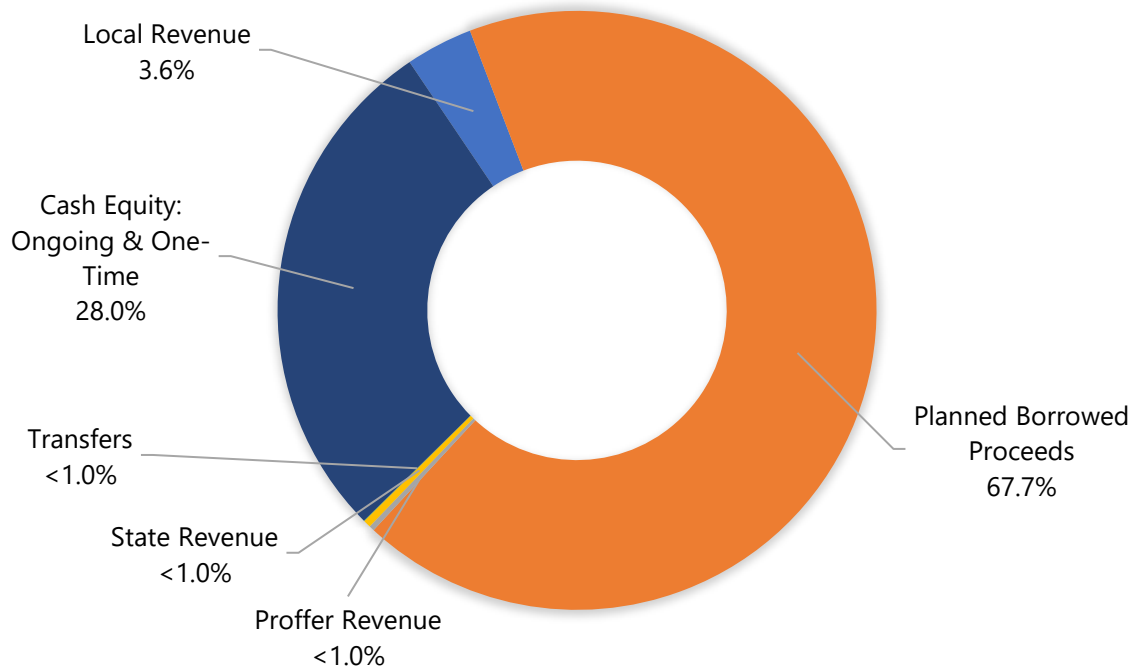
Revenues

- a. Ongoing revenue growth: Revenues have been updated on the County’s formula for allocating local tax revenue among County Government and Public Schools operations, debt service, and capital costs.
- b. One-time revenues not factored in as of December 6:
 - Approximately \$2.3 million is recommended to be transferred to the capital budget one-time in FY 24 to support projects in the FY 25-29 CIP.

Expenditures

- c. Available revenues provided for project cost updates and additional projects to be added as follows:
 - Project costs have continued to be refined, and increases have been added for the following existing projects:
 1. Maintenance/Replacement Programs for County Government and Public Schools
 2. Courts Facilities Addition/Renovation project
 3. Biscuit Run Park
 4. Public Schools Network Infrastructure
 5. Southern Feeder Pattern Elementary School
 6. High School Capacity – Center II
 - The new projects that have been identified and recommended for funding include:
 1. Central Library Renovation project
 2. Urban Pocket Park
 3. Woolen Mills Trailhead
 4. Volunteer Fire Rescue: Seminole Trail Volunteer Fire Department and Earlysville Volunteer Fire Company
 5. Community Non-Profit Capital Requests: Blue Ridge Area Food Bank
 6. Added year 5, FY 29, funding for Public School Renovations
- d. Timing
 - The Northern Convenience Center funding previously planned for FY 25 and FY 26 is now planned for design in FY 25 and construction FY 27.

FY 25 – 29 CIP Revenues



CIP Revenues (net of borrowed proceeds transfers)	FY 25	FY 26	FY 27	FY 28	FY 29	FY 25-29
Cash Equity: Ongoing & One-Time	\$ 24,307,476	\$ 18,657,137	\$ 24,879,653	\$ 10,390,790	\$ 15,586,138	\$ 93,821,193
Local Revenue	\$ 1,495,682	\$ 2,759,500	\$ 2,703,520	\$ 2,511,490	\$ 2,706,000	\$ 12,176,192
Planned Borrowed Proceeds	\$ 78,790,613	\$ 26,698,540	\$ 25,349,263	\$ 65,687,277	\$ 30,723,348	\$ 227,249,041
Proffer Revenue	\$ -	\$ -	\$ 966,122	\$ -	\$ -	\$ 966,122
State Revenue	\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 1,350,000
Transfers	\$ 22,390	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 106,390
Total CIP Revenues	\$ 104,886,161	\$ 48,406,177	\$ 54,189,558	\$ 78,880,557	\$ 49,306,486	\$ 335,668,938

Revenues supporting the FY 25 – 29 CIP total \$335.7 million net of transfers between the three CIP funds which are divided into County Government, Public Schools, and Water Resources for accounting and reporting purposes.

Cash Equity: Ongoing & One-Time totals \$93.8 million from FY 25 – 29. The ongoing portion of this includes the transfer from the General Fund, which first funds the County's required debt service with the remainder available for capital projects which are funded on a "pay-as-you-go" basis and to provide reserves for future project costs and increased debt service requirements.

The one-time portion of this includes capital fund balance which reflects the use of project savings in prior years and prior one-time revenues such as general fund transfers in excess of policy, one-time school reserve fund transfers in excess of policy.

Local Revenue totals \$12.2 million from FY 25 - 29. This includes shares of projects paid to the County by the City of Charlottesville for co-owned properties and recommended one-time transfers from the General Fund and/or School Fund. It also includes ongoing projected interest earnings that can be applied to any capital project.

Planned Borrowed Proceeds total \$227.2 million from FY 25 – 29. Planned borrowed proceeds are for the anticipated expenditures that are eligible for County to utilize long-term debt to pay for. Expenditures may not coincide with the fiscal year in which a project or program is initially budgeted due to project timelines and cash flow requirements.

In addition to this amount in FY 25 – 29, there is \$55.2 million in borrowed proceeds revenue that is anticipated to be carried forward related to projects currently appropriated in FY 24. The \$55.2 million amount is based on projects that are anticipated to be borrowed for and the proceeds have not yet been issued. The total amount of anticipated borrowed proceed totals \$282.4 million and the timing of this is further detailed in the Debt Management chapter.

In developing its Capital Improvement Plan, the County adheres to a set of financial and debt management policies established by the Board of Supervisors and outlined in the Financial Management Policies section of this document. These policies help preserve the County's credit rating and establish the framework for the County's overall fiscal planning and management. Projects are carefully evaluated and prioritized to optimize the use of capital funds to meet operational and community needs.

The County issued lease revenue bonds in the fall of 2023 and additional bond issuances are planned for 2026 and 2028. The County does not plan to but may use short-term borrowing temporarily to support the CIP between issuances which could consist of utilizing either available County funds in the short term or use of a Line of Credit.

Proffer Revenue totals \$1.0 million from FY 25 – 29. Cash proffers are funds negotiated at the time of a rezoning to help defray the capital costs associated with resultant development. As funds are collected over time, appropriations are used for specific capital facility needs. These funds are being used for the upcoming Northern Elementary School.

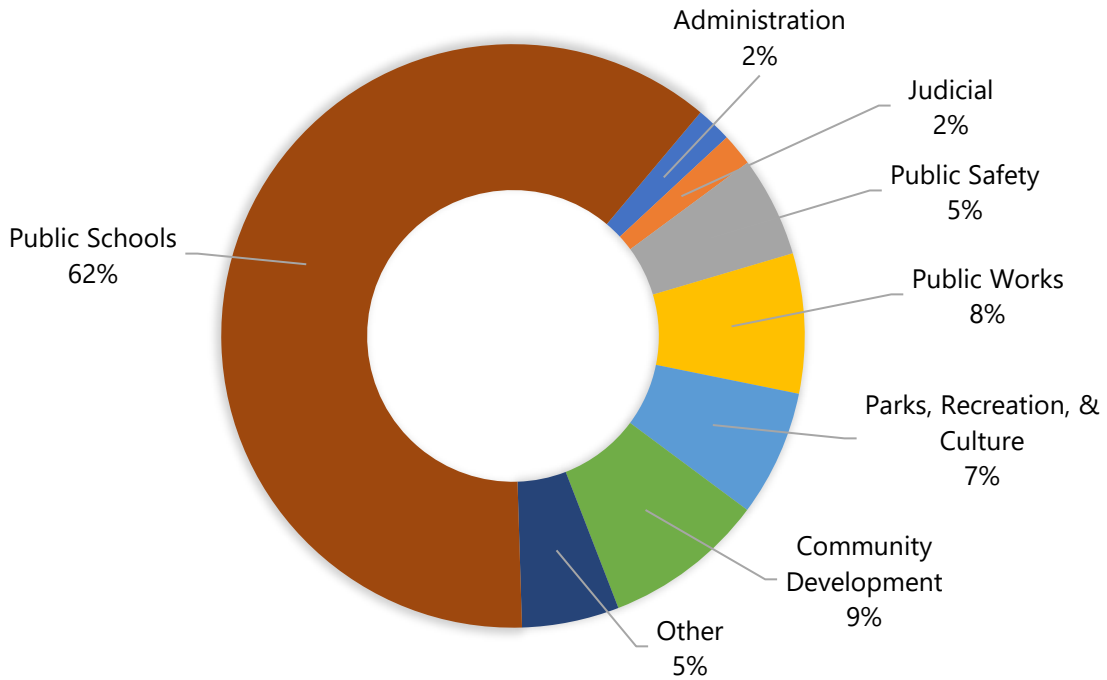
In accordance with Section 15.2-2303.2 (B) of the Code of Virginia, localities are required to include in their Capital Improvement Program the amount of all proffered cash payments received during the most recent fiscal year for which a report has been filed pursuant to Subsection E. Additionally, this Section requires that localities include in its annual capital budget the amount of cash proffers projected to be expended for capital improvement within the next year.

At the conclusion of this chapter are the Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund from the FY 23 County of Albemarle's Comprehensive Annual Financial Report as well as a more detailed FY 23 Cash Proffer Summary Report.

State Revenue totals \$1.4 million from FY 25 – 29. Funds and payments received from the State are for specific capital projects. The CIP assumes an ongoing amount of \$270,000 received each year from the State for the School Bus Replacement Program.

Transfers Revenue totals \$0.1 million from FY 25 – 29. The ongoing portion of this transfer is received from the Courthouse Maintenance Fund. The Clerk of the Circuit Court collects an assessed sum as part of the costs in (i) each civil action filed in the district or circuit courts located within its boundaries and (ii) each criminal or traffic case in its district or circuit court in which the defendant is charged with a violation of any statute or ordinance. The fees collected are used for the construction, renovation, or maintenance of courthouse, jail or court-related facilities and to defray increases in the costs of heating, cooling, electricity, and ordinary maintenance.

FY 25 – 29 CIP Expenditure Summary



CIP Expenditures (net of borrowed proceeds transfers)	FY 25	FY 26	FY 27	FY 28	FY 29	FY 25-29
Administration	\$ 1,061,200	\$ 1,611,400	\$ 1,932,000	\$ 1,057,060	\$ 970,553	\$ 6,632,213
Judicial	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000
Public Safety	\$ 4,403,000	\$ 4,040,663	\$ 3,493,875	\$ 1,110,900	\$ 5,600,000	\$ 18,648,438
Public Works	\$ 6,608,583	\$ 4,489,767	\$ 6,144,080	\$ 4,295,622	\$ 4,483,422	\$ 26,021,474
Parks, Recreation, & Culture	\$ 6,969,703	\$ 5,200,394	\$ 1,611,352	\$ -	\$ 9,676,141	\$ 23,457,590
Community Development	\$ 5,100,000	\$ 11,333,035	\$ 13,600,000	\$ -	\$ -	\$ 30,033,035
Other*	\$ 4,060,592	\$ 2,900,606	\$ 3,999,234	\$ 3,859,063	\$ 3,276,339	\$ 18,095,833
Public Schools	\$ 70,683,083	\$ 18,830,312	\$ 23,409,017	\$ 68,557,912	\$ 25,300,031	\$ 206,780,355
Total CIP Expenditures	\$ 104,886,161	\$ 48,406,177	\$ 54,189,558	\$ 78,880,557	\$ 49,306,486	\$ 335,668,938

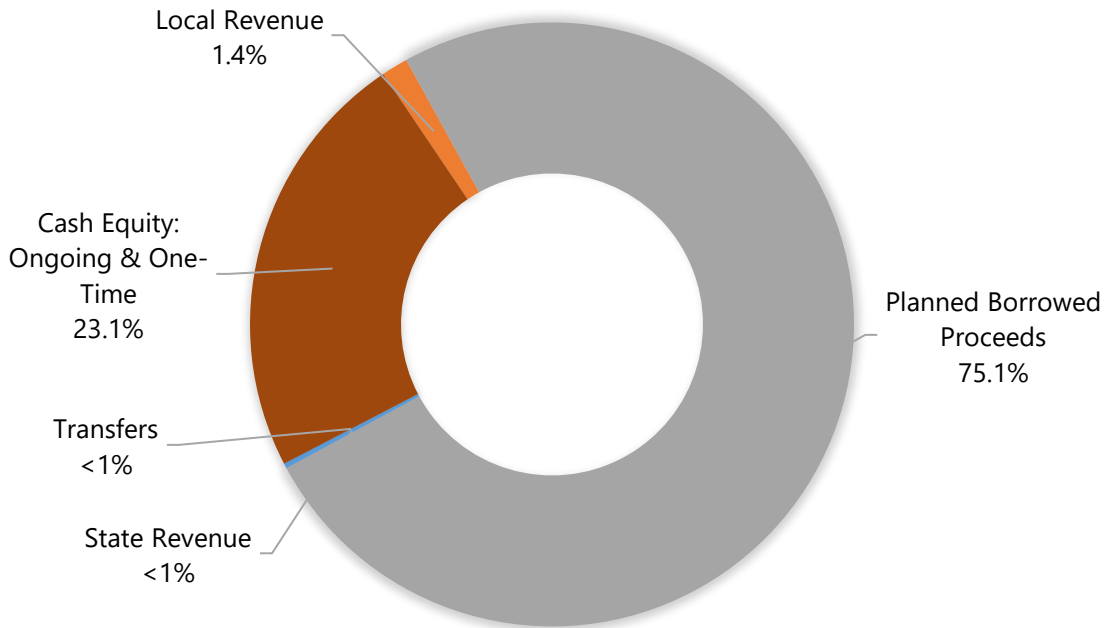
* Administrative and Project Management Services and Cost of Issuance associated with Bond Issuances are included in the Other category.

All CIP expenditures appropriated in FY 24 and recommended in FY 25 – 29 are detailed by functional area in the following pages.

CAPITAL BUDGET REVENUES

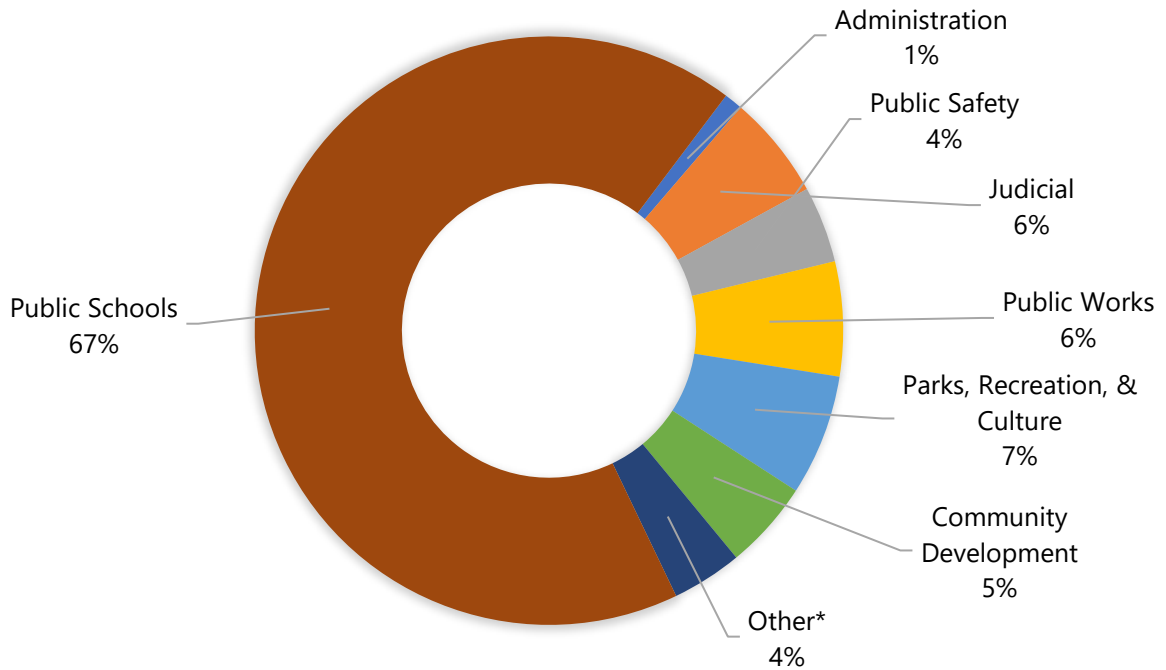
The **Capital Budget** is the first year of the approved five-year Capital Improvements Plan, FY 25. Only the Capital Budget is approved for appropriation in FY 25.

The **Capital Improvement Plan (CIP)** is the initial five-year period of the program FY 25 – 29. The CIP is approved, not appropriated in FY 25, and the out-years are refined each year to guide future planning.



Capital Budget Revenues		FY 25
<i>(net of borrowed proceeds transfers)</i>		
Local Revenue	\$	1,495,682
Planned Borrowed Proceeds	\$	78,790,613
State Revenue	\$	270,000
Transfers	\$	22,390
Cash Equity: Ongoing & One-Time	\$	24,307,476
Total CIP Revenues	\$	104,886,161

CAPITAL BUDGET EXPENDITURES



Capital Budget Expenditures		FY 25
<i>(net of borrowed proceeds transfers)</i>		
Administration	\$	1,061,200
Judicial	\$	6,000,000
Public Safety	\$	4,403,000
Public Works	\$	6,608,583
Parks, Recreation, & Culture	\$	6,969,703
Community Development	\$	5,100,000
Other*	\$	4,060,592
Public Schools	\$	70,683,083
Total CIP Expenditures	\$	104,886,161

*Administrative and Project Management Services, Cost of Issuance associated with Bond Issuances, and Community Non-Profit Capital Process recipients are included in the Other category.

FY 24 Appropriated and Recommended FY 25 – 29 CIP Expenditures

Functional Area	Capital Budget FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	Total FY 24-29
Administration							
County Server Infrastructure Upgrade	\$ 960,606	\$ 661,200	\$ 756,400	\$ 832,000	\$ 907,060	\$ 970,553	\$ 5,087,819
Core Systems Modernization	\$ 9,041,018	\$ 100,000	\$ 855,000	\$ 1,100,000	\$ 150,000	\$ -	\$ 11,246,018
Voting Machine Replacements	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Administration Total	\$ 10,001,624	\$ 1,061,200	\$ 1,611,400	\$ 1,932,000	\$ 1,057,060	\$ 970,553	\$ 16,633,837
Judicial							
Courts Facilities Addition/Renovation	\$ 50,145,805	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 56,145,805
Judicial Total	\$ 50,145,805	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 56,145,805
Public Safety							
ECC Regional 800 MHz Communication System	\$ 3,506,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,506,554
Fire Rescue Apparatus Replacement Program	\$ 10,856,367	\$ 3,903,000	\$ 4,040,663	\$ 3,493,875	\$ 1,110,900	\$ 5,600,000	\$ 29,004,805
Fire Rescue Station Renovations	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Police SWAT Vehicle Replacement	\$ 345,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345,650
Public Safety Operations Center	\$ 2,811,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,811,560
Public Safety Total	\$ 17,520,130	\$ 4,403,000	\$ 4,040,663	\$ 3,493,875	\$ 1,110,900	\$ 5,600,000	\$ 36,168,568
Public Works							
COB Space Renovations	\$ 254,000	\$ 1,400,000	\$ 768,000	\$ 1,400,000	\$ -	\$ -	\$ 3,822,000
County Government Maintenance/Replacement Programs	\$ 4,818,090	\$ 3,095,760	\$ 2,698,200	\$ 2,365,950	\$ 3,172,860	\$ 3,306,900	\$ 19,457,760
County Government Street Sweeper Purchase	\$ 369,917	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 369,917
Ivy Fire Station 15 Maintenance Obligation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Ivy Landfill Remediation	\$ 713,881	\$ 821,891	\$ 862,986	\$ 906,135	\$ 951,442	\$ 999,014	\$ 5,255,348
Moore's Creek Septage Receiving	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 656,646
NIFI - Albemarle Journey Greer	\$ 144,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,355
NIFI - The Square	\$ 1,745,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,745,992
Northern Convenience Center Development	\$ -	\$ 500,000	\$ -	\$ 1,306,300	\$ -	\$ -	\$ 1,806,300
Regional Firearms Training Center Capital Reserve - County Share	\$ 42,911	\$ 46,491	\$ 51,140	\$ 56,254	\$ 61,880	\$ 68,067	\$ 326,743
RSWA Baler Facility	\$ 4,328,812	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,328,812
Southern Convenience Center Development	\$ 1,015,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,015,828
Woolen Mills Trailhead ADA Compliance	\$ -	\$ 635,000	\$ -	\$ -	\$ -	\$ -	\$ 635,000
Public Works Total	\$ 13,593,227	\$ 6,608,583	\$ 4,489,767	\$ 6,144,080	\$ 4,295,622	\$ 4,483,422	\$ 39,614,701
Parks, Recreation, & Culture							
Biscuit Run	\$ 7,606,437	\$ 6,169,170	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 16,775,607
Central Library	\$ -	\$ -	\$ -	\$ 857,109	\$ -	\$ 9,676,141	\$ 10,533,250
Darden Towe Athletic Fields Rebuild	\$ 604,368	\$ 650,533	\$ 700,394	\$ 754,243	\$ -	\$ -	\$ 2,709,538
Moore's Creek Trail and Trailhead Park	\$ 81,101	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,101
Parks Restroom Renovation/Modernization	\$ 429,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 429,283
Urban Pocket Park	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,650,000
Parks, Recreation, & Culture Total	\$ 8,721,189	\$ 6,969,703	\$ 5,200,394	\$ 1,611,352	\$ -	\$ 9,676,141	\$ 32,178,779
Community Development							
Acquisition of Conservation Easements (ACE) Program	\$ 50,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,619
Berkmar Bike Ped Improvements	\$ 2,631,864	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,631,864
Commonwealth & Dominion Drive Sidewalk	\$ 3,022,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,022,048
Ivy Road Sidewalk	\$ 582,262	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 582,262
Lambs Lane Study	\$ 117,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,086
Library Avenue Extension	\$ 8,093,351	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,093,351
Old Lynchburg Road	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,000
Rio Rd - Avon St - Rt 250	\$ 278,856	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 278,856
Rivanna Futures	\$ 59,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,500,000
Transportation Leveraging Program	\$ 2,846,944	\$ 5,100,000	\$ 11,333,035	\$ 13,600,000	\$ -	\$ -	\$ 32,879,979
Community Development Total	\$ 77,245,030	\$ 5,100,000	\$ 11,333,035	\$ 13,600,000	\$ -	\$ -	\$ 107,278,065

FY 24 Appropriated and Recommended FY 25 – 29 CIP Expenditures

Functional Area	Capital Budget FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	Total FY 24-29
Water Resources							
Branchlands Project	\$ 178,348	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,348
Drainage Infrastructure Management Program	\$ 796,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 796,502
Mint Springs Dam	\$ 155,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,869
Stormwater Management Facility Rep	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Stream Restoration for Biscuit Run	\$ 1,565,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,565,150
Water Quality Mandated TMDL Program	\$ 34,808	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,808
Water Resources Total	\$ 2,980,676	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,980,676
Other							
Advancing Strategic Priorities	\$ 1,953,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,953,703
Cost of Issuance	\$ 1,046,417	\$ 1,544,914	\$ 523,501	\$ 497,044	\$ 1,287,986	\$ 602,419	\$ 5,502,280
Project Management and Administrative Services	\$ 2,216,327	\$ 2,285,678	\$ 2,377,105	\$ 2,472,189	\$ 2,571,077	\$ 2,673,920	\$ 14,596,297
Community Non-Profit Capital Process - Bennett's Village	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Community Non-Profit Capital Process - Blue Ridge Area Food Bank	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Community Non-Profit Capital Process - Earlysville Volunteer Fire Company	\$ -	\$ -	\$ -	\$ 800,000	\$ -	\$ -	\$ 800,000
Community Non-Profit Capital Process - Seminole Trail Volunteer Fire Department	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ 230,000
Other Total	\$ 5,216,447	\$ 4,060,592	\$ 2,900,606	\$ 3,999,234	\$ 3,859,063	\$ 3,276,339	\$ 23,312,280
Public Schools							
Crozet Addition and Improvements	\$ 765,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 765,169
Mountain View Expansion and Site Improvements	\$ 5,899,601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,899,601
Project Management Services	\$ 554,463	\$ 533,631	\$ 560,312	\$ 588,328	\$ 617,744	\$ 648,631	\$ 3,503,109
Red Hill Phase II: Addition & Improvements	\$ 229,327	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,327
School Bus Replacement Program	\$ 1,901,208	\$ 1,760,000	\$ 1,856,000	\$ 1,952,000	\$ 2,048,000	\$ 2,150,400	\$ 11,667,608
School Capacity #1 - High School Capacity and Improvements - Center 2	\$ 41,588,384	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 47,588,384
School Capacity #2 - Southern Elementary School	\$ 3,602,903	\$ 45,537,452	\$ -	\$ -	\$ -	\$ -	\$ 49,140,355
School Capacity #3 - Northern Elementary School	\$ -	\$ -	\$ -	\$ 3,672,689	\$ 46,927,168	\$ -	\$ 50,599,857
School Maintenance/Replacement Program	\$ 23,302,981	\$ 13,574,000	\$ 13,206,000	\$ 13,177,000	\$ 15,273,000	\$ 16,313,000	\$ 94,845,981
School Renovations	\$ 3,995,442	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 18,295,442
School Network Infrastructure	\$ 3,948,804	\$ 418,000	\$ 348,000	\$ 1,159,000	\$ 832,000	\$ 3,328,000	\$ 10,033,804
School Security Improvements 2021	\$ 251,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 251,406
Scottsville Land Purchase	\$ 825	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825
WAHS Additional Parking	\$ 450,310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,310
Public Schools Total	\$ 86,490,822	\$ 70,683,083	\$ 18,830,312	\$ 23,409,017	\$ 68,557,912	\$ 25,300,031	\$ 293,271,177
Grand Total (Net of transfers)	\$ 271,914,949	\$ 104,886,161	\$ 48,406,177	\$ 54,189,558	\$ 78,880,557	\$ 49,306,486	\$ 607,583,887

FY 24 Appropriated and Adopted FY 25 – 29 CIP Expenditures

Descriptions by Functional Area

The following pages include projects currently appropriated in FY 24 and additional recommended expenditures in the FY 25 – 29 CIP.

Administration

Functional Area	Capital Budget FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	Total FY 24-29
Administration							
County Server Infrastructure Upgrade	\$ 960,606	\$ 661,200	\$ 756,400	\$ 832,000	\$ 907,060	\$ 970,553	\$ 5,087,819
Core Systems Modernization	\$ 9,041,018	\$ 100,000	\$ 855,000	\$ 1,100,000	\$ 150,000	\$ -	\$ 11,246,018
Voting Machine Replacements	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Administration Total	\$ 10,001,624	\$ 1,061,200	\$ 1,611,400	\$ 1,932,000	\$ 1,057,060	\$ 970,553	\$ 16,633,837

- **County Server Infrastructure Upgrade:** This is an ongoing project to systematically replace County Government Server Infrastructure that supports all County and School locations, including network servers, switches, routers, disk storage, application packages, computer, and related hardware. This project may include the initial implementation of software to support, upgrade and secure the County’s networking infrastructure.
- **Core Systems Modernization:** This project will upgrade the County’s core operational systems, such as development tracking, financial, and time and attendance systems, to modern web-based/hosted solutions.
- **Voting Machine Replacements:** This project will replace the County’s voting machines.

Judicial

Functional Area	Capital Budget FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	Total FY 24-29
Judicial							
Courts Facilities Addition/Renovation	\$ 50,145,805	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 56,145,805
Judicial Total	\$ 50,145,805	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 56,145,805

- **Court Facilities Addition/Renovation:** This project supports the County’s commitment to expand its court facilities to meet existing and projected capacity and security shortfalls. The scope of this CIP project is based on the agreement with the City of Charlottesville, dated December 17, 2018. The scope of work includes:

 - New General District Courthouse at the Levy Site, to include both County of Albemarle and City of Charlottesville court functions;
 - Renovation of historical portion of Levy Opera House to accommodate the County of Albemarle Commonwealth’s Attorney, and demolition of existing Levy Annex; and
 - Renovation of the current historic courthouse, currently housing both the County of Albemarle’s Circuit Court and General District Court functions, outfitted to accommodate the Albemarle Circuit Court. Work will include a reconfiguration of existing facilities to add a second Circuit courtroom.

The estimated operating impacts for annual maintenance costs only are planned to begin for a partial year in FY 25.

Public Safety

Functional Area	Capital Budget FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	Total FY 24-29
Public Safety							
ECC Regional 800 MHz Communication System	\$ 3,506,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,506,554
Fire Rescue Apparatus Replacement Program	\$ 10,856,367	\$ 3,903,000	\$ 4,040,663	\$ 3,493,875	\$ 1,110,900	\$ 5,600,000	\$ 29,004,805
Fire Rescue Station Renovations	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Police SWAT Vehicle Replacement	\$ 345,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345,650
Public Safety Operations Center	\$ 2,811,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,811,560
Public Safety Total	\$ 17,520,130	\$ 4,403,000	\$ 4,040,663	\$ 3,493,875	\$ 1,110,900	\$ 5,600,000	\$ 36,168,568

- Emergency Communications Center (ECC) Regional 800 MHz Communication System (“P25 Project”):** This project is for the replacement of major technology components and infrastructure of the existing 800 MHz radio system, to include: electronic components at all tower sites and the ECC facility, as well as new console equipment at the ECC and backup location. It also includes equipment such as new site generators, recording systems and Uninterruptible Power Supply systems.

Partners include Albemarle County, City of Charlottesville, University of Virginia, Regional Jail, Regional Airport, Albemarle County Service Authority, and Rivanna Water & Sewer Authority. As a regional system, costs will be shared proportional to use.

- Fire/Rescue Apparatus Replacement Program:** This project provides for the ongoing replacement of the Albemarle County Fire Rescue (ACFR) System’s response apparatus as described by the adopted Fleet Plan policy for the fully funded and rotated replacement classifications. The replacement criteria are detailed in the Fleet Plan Policy. Funding for insurance, maintenance, fuel, and costs associated with unplanned, significant repairs that render the apparatus inoperable is included in the operating budget.
- Fire Rescue Station Renovations:** This project includes the renovation and maintenance of key areas in Albemarle County Fire Rescue Station 11. Albemarle County was awarded a FEMA SAFER grant to provide additional staffing for a ladder truck at Station 11. The increase in personnel is more than the station was designed for and updates are needed to provide proper working conditions.
- Police SWAT (Special Weapons and Tactics) Vehicle Replacement:** This provides for the replacement of the Albemarle County Police Department’s armored vehicle that is assigned to the SWAT Team.
- Public Safety Operations Center:** This project supports the renovation of portions of the former J.C. Penney’s building at the Fashion Square Mall site in order to accommodate operational functions of the Albemarle County Police Department (ACPD) and Albemarle County Fire-Rescue Department (ACFR). ACPD operating functions to be housed at the new facility will include: Traffic Unit; vehicular evidence processing facility; and special response vehicle storage. ACFR operating functions to be housed will include: maintenance shop for fire trucks and emergency vehicles; Quartermaster offices; central storage of uniforms; turnout gear storage for ACFR and volunteer companies; and logistics supply storage.

Public Works

Functional Area	Capital Budget						Total FY 24-29
	FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	
Public Works							
COB Space Renovations	\$ 254,000	\$ 1,400,000	\$ 768,000	\$ 1,400,000	\$ -	\$ -	\$ 3,822,000
County Government Maintenance/Replacement Programs	\$ 4,818,090	\$ 3,095,760	\$ 2,698,200	\$ 2,365,950	\$ 3,172,860	\$ 3,306,900	\$ 19,457,760
County Government Street Sweeper Purchase	\$ 369,917	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 369,917
Ivy Fire Station 15 Maintenance Obligation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Ivy Landfill Remediation	\$ 713,881	\$ 821,891	\$ 862,986	\$ 906,135	\$ 951,442	\$ 999,014	\$ 5,255,348
Moore's Creek Septage Receiving	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 109,441	\$ 656,646
NIFI - Albemarle Journey Greer	\$ 144,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,355
NIFI - The Square	\$ 1,745,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,745,992
Northern Convenience Center Development	\$ -	\$ 500,000	\$ -	\$ 1,306,300	\$ -	\$ -	\$ 1,806,300
Regional Firearms Training Center Capital Reserve - County Share	\$ 42,911	\$ 46,491	\$ 51,140	\$ 56,254	\$ 61,880	\$ 68,067	\$ 326,743
RSWA Baler Facility	\$ 4,328,812	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,328,812
Southern Convenience Center Development	\$ 1,015,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,015,828
Woolen Mills Trailhead ADA Compliance	\$ -	\$ 635,000	\$ -	\$ -	\$ -	\$ -	\$ 635,000
Public Works Total	\$ 13,593,227	\$ 6,608,583	\$ 4,489,767	\$ 6,144,080	\$ 4,295,622	\$ 4,483,422	\$ 39,614,701

- **County Office Building Space Renovations:** The development and implementation of a space utilization program for the Albemarle County office buildings located on McIntire Road and 5th Street Extended, to include the design and construction costs of this program.
- **County Government Maintenance Programs:** Includes County Owned Facilities, City-County Co-Owned Facilities, County Owned Parks, City-County Co-Owned Parks, and Crozet Park.
 - **City-County Owned Facilities Maintenance/Replacement Program:** This supports an ongoing capital maintenance program, which includes interior and exterior maintenance and replacement projects of facilities co-owned by Albemarle County and the City of Charlottesville. This program includes facilities at Court Square (Jessup House, Wheeler Building, Preston Morris Building, Juvenile and Domestic Relations Court), Central Library, and Gordon Avenue Library.
 - **County-Owned Facilities Maintenance/Replacement:** This is an ongoing program to finance defined capital maintenance for the two County office buildings, three County owned libraries, five fire and/or rescue stations, court facilities, old jail, jailer’s house, the Sheriff’s office within the J&DR Court, the Old Crozet School, B.F. Yancey School Community Center (YSCC), and the old Crozet train depot.
 - **City-County Owned Parks Maintenance/Replacement Project:** This is an ongoing maintenance program intended to maintain, repair, and replace projects for City-County park facilities used for community recreation. The County is the fiscal agent for these facilities and oversees the maintenance projects. The funding ratio for projects at Darden Towe and at Ivy Creek Natural Area are determined by related agreements between the City of Charlottesville and Albemarle County.
 - **County Owned Parks Maintenance/Replacement:** This is an ongoing facility interior and exterior maintenance and replacement program and grounds maintenance at County parks facilities and school facilities used for community recreation. Maintenance and replacement projects help ensure safety of visitors and add value to capital assets by repairing, improving, and providing a more enjoyable park experience. A variety of minor and major projects are completed each year.

- **Crozet Park Maintenance/Replacement:** This project provides funding for maintenance/replacement and facility improvements at Crozet Park to meet the increased recreation needs of the Crozet growth area as requested by the Crozet Park Board. Crozet Park and the County entered into an operating agreement in 1997 whereas the entire park shall be used in perpetuity only for community recreation and other community related purposes. In exchange, the County assists in maintenance and facility/recreational improvements for the entire park.
- **County Government Street Sweeper Purchase:** Funding to purchase a street sweeper to allow the County to initiate an "in house" street sweeping operation in response to increased interest in expanding the level of service in the maintenance of rights-of-way.
- **Ivy Fire Station 15 Maintenance Obligation:** This project pays for the County's share (21.5%) of annual repairs and maintenance of the exterior of the Ivy Fire Station, as well as utility connections to the building and other common/shared features as required by the terms of the Deed of Sublease dated August 27, 2012. According to the terms of the lease, the County must fund a maintenance account with a balance of \$50,000.
- **Ivy Landfill Remediation:** Ivy Landfill Remediation is an ongoing effort that is expected to require expenditures over a prolonged period. Funding represents the County's share of ongoing environmental remediation at Ivy Materials Utilization Center (MUC), which is managed by the Rivanna Solid Waste Authority (RSWA). The County and City are jointly responsible for the RSWA. This work is required under State permit and the County's share of the cost is specified under a Joint City/County/UVA agreement on cost sharing for environmental expenses. The installation phase of this project was completed in FY 14, with ongoing maintenance through 2031.
- **Moore's Creek Septage Receiving Station:** This is the County's share of funding paid to Rivanna Water and Sewer Authority for annual debt service for the septage receiving station at the Moore's Creek Wastewater Treatment Plant, which is based on the Memorandum of Understanding (MOU) with Rivanna Water and Sewer Authority established in May 2010. This facility includes screening and dewatering of septage received at Moore's Creek Wastewater Treatment Plant.
- **Neighborhood Improvements Funding Initiative (NIFI) – Albemarle-Journey-Greer:** The project encompasses three County public schools: Albemarle County High School, Journey Middle School, and Mary Carr Greer Elementary School. Due to the high volume of students who walk between schools or to and from nearby neighborhoods, the intent of the project is to provide pedestrians safer access throughout the area and between the schools. The scope of the project includes the addition of a concrete sidewalk, multi-use trail, and crosswalks to improve pedestrian connectivity throughout the school complex. Additionally, stormwater quantity and quality treatment will need to be addressed for the additional proposed impervious area. Project is substantially complete and in close-out.
- **Neighborhood Improvement Funding Initiative (NIFI) – The Square:** The site is located in downtown Crozet and focuses on an existing road with perpendicular parking known as The Square (State Route 1217). Although The Square also serves as an access road to the adjacent CSX parcel, the primary goal of the project is to improve the parking area and drainage infrastructure. The scope of the project includes the addition of parking spaces along The Square and drainage improvements. Project also includes road and stormwater improvements to Oak Avenue that connects with The Square.

- **Regional Firearms Training Center Capital Reserve Program - County Share:** This is the County's annual contribution to the Capital Reserve Fund for the facility, per a three-party operational agreement executed prior to construction of this facility. The County's share of the contribution is 49% of the annual obligation. The Fund will be used for future capital improvements/capital maintenance to the facility.

The Agreement further states that, on an annual basis, each party to the agreement (i.e., County, City, University) shall contribute in total, one and one-half percent (1.5%) of the building value to the Capital Reserve. The initial building value is equivalent to the cost to construct the facility, assumed to be \$6,000,000. Beginning with the fifth year after the completion of the facility, and continuing each fifth-year anniversary thereafter, the building value will be indexed for inflation based on the methodology outlined in § V.A of the agreement.

- **Rivanna Solid Waste Authority Baler Facility:** Rivanna Solid Waste Authority (RSWA) operates a facility to bale source separated recyclable materials from Albemarle County and the City of Charlottesville. This project supports the County's share of the construction of a new baling facility, to be located on the site of one of the County's primary recycling facilities. The current facility is located on leased property and is at the end of its useful life. The relocation of this facility will create a more streamlined and efficient recycling process while ensuring the continuation of the baling and recycling of solid waste for the region.
- **Northern Convenience Center:** This project supports the development of a Northern Albemarle County Solid Waste Convenience Center.
- **Southern Convenience Center:** This project supports the development of a Southern Albemarle County Solid Waste Convenience Center.
- **Woolen Mills Trailhead ADA Compliance:** This project will fund the design and construct improvements to the Woolen Mills trailhead to improve its accessibility for disabled persons. The project may include signage, minor amenities, and the acquisition of temporary construction easements and permanent access/maintenance easements.

Water Resources

Functional Area	Capital Budget FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	Total FY 24-29
Water Resources							
Branchlands Project	\$ 178,348	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,348
Drainage Infrastructure Management Program	\$ 796,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 796,502
Mint Springs Dam	\$ 155,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,869
Stormwater Management Facility Rep	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Stream Restoration for Biscuit Run	\$ 1,565,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,565,150
Water Quality Mandated TMDL Program	\$ 34,808	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,808
Water Resources Total	\$ 2,980,676	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,980,676

Water Resources projects are funded through carry forward funding or an accumulated balance in the specific Water Resources capital fund's fund balance.

- **Branchlands Project:** This project, which is 75% funded via the Building Resilient Infrastructure and Communities (BRIC) Grant Program, and will support a proposed study of the 770-acre watershed draining to the Branchlands pond on Hillsdale and Greenbrier. The study will include 1) an analysis to determine flood risk within the watershed and 2) the identification of potential projects to reduce or mitigate the identified risks.
- **Drainage Infrastructure Management Program:** This project involves mapping, assessing, and repairing drainage infrastructure such as pipes, culverts, channels, manholes, and other similar infrastructure designed to collect, convey, and control stormwater runoff, which meet certain criteria within the County's urban areas. A County-sponsored maintenance program can address issues before failure thus reducing risks and potentially saving the community money.
- **Mint Springs Dam:** This project includes engineering, design, and consulting services related to improvements to the dams at Mint Springs Valley Park, in order to address aging infrastructure and comply with Virginia Dam Safety regulations.
- **Stormwater Management Facility Repairs & Maintenance:** This project includes the non-routine maintenance and improvements of County-operated stormwater management facilities and dams.
- **Stream Restoration for Biscuit Run:** This project provides for the design and engineering to support the restoration and stabilization of an eroded portion of the stream network within Biscuit Run Park.
- **Water Quality Mandated Total Maximum Daily Load (TMDL) Program:** This supports a succession of future capital projects necessary to meet new pollutant load reductions mandated by the Department of Environmental Quality (DEQ) as part of the clean-up plans for the Chesapeake Bay and local streams. While TMDL stands for Total Maximum Daily Load, it is essentially a clean-up plan for impaired waters within the County, primarily through the design and construction of capital projects. While some specific projects have been proposed in the Action Plan, a developing list of projects will be altered and refined over the course of the 9 to 11-year TMDL planning horizon. The types of projects proposed will include: 1) stream restoration projects 2) enhancements to existing County-owned stormwater management facilities, or 3) enhancements or upgrades to privately-owned facilities.

Parks, Recreation, & Culture:

Functional Area	Capital Budget						Total FY 24-29
	FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	
Parks, Recreation, & Culture							
Biscuit Run	\$ 7,606,437	\$ 6,169,170	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 16,775,607
Central Library	\$ -	\$ -	\$ -	\$ 857,109	\$ -	\$ 9,676,141	\$ 10,533,250
Darden Towe Athletic Fields Rebuild	\$ 604,368	\$ 650,533	\$ 700,394	\$ 754,243	\$ -	\$ -	\$ 2,709,538
Moore's Creek Trail and Trailhead Park	\$ 81,101	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,101
Parks Restroom Renovation/Modernization	\$ 429,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 429,283
Urban Pocket Park	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,650,000
Parks, Recreation, & Culture Total	\$ 8,721,189	\$ 6,969,703	\$ 5,200,394	\$ 1,611,352	\$ -	\$ 9,676,141	\$ 32,178,779

- Biscuit Run:** This project provides funds to support Phases 1a and 1b of the Biscuit Run master plan. Elements of these phases include: a park entrance with an asphalt access road; parking spaces; athletic fields; a vault toilet; design and construction of a parks maintenance facility; multi-use trail system expansion including new trail boardwalks; and Hickory Street pedestrian bridge connection with destinations beyond the park itself. The construction of the various elements will be phased over the 5-year plan.
- Central Library:** This project provides the County's share of funding for the renovation of Jefferson Madison Regional Library - Central Library location. The Central Library serves as the main branch and regional headquarters of the JMRL system. This building is co-owned by Albemarle and the City of Charlottesville.

This project involves a total renovation of the interior of the Central Library to add public space for additional meeting rooms, technology, and youth services. Core systems (plumbing, electric, security, networking, HVAC) will be addressed to ensure an efficient, safe, and welcoming facility for the public. This funding recommendation is contingent upon:

- The City of Charlottesville funding its required share.
 - Approval of a Memorandum of Understanding with the City of Charlottesville pursuant to the regional library agreement, which states, "Charlottesville and Albemarle shall be jointly responsible on an equal basis for the capital costs for the Central Library and Gordon Avenue Library. Project management costs for the Charlottesville-Albemarle capital item projects shall be governed by a separate Memorandum of Understanding between Charlottesville and Albemarle."
 - An expectation that the Jefferson Madison Regional Library will leverage sources of funding from community partners to assist in bringing this project to fruition. In its funding application, JMRL stated it "expects the Friends of the Library to be able to contribute a significant amount to this project as well. The Friends expect to begin a capital campaign once there is a commitment to this project from both owning jurisdictions."
- Darden Towe Athletic Field Rebuild:** This project provides funds to rebuild one athletic field per year at Darden Towe Park in order to improve conditions and increase future availability of the fields.
- Moore's Creek Trail and Trailhead Park:** The Thomas Jefferson Planning District Commission (TJPC) received a Smart Scale grant from the Virginia Department of Transportation (VDOT) to construct multi-use trails and a trailhead park along Moore's Creek in the vicinity of 5th Street Station. The County funding is for the completion of trailhead parking and signage.
- Parks Restroom Renovation/Modernization:** This is a facility renovation-modernization for restrooms at County parks facilities. Remaining work includes Darden Towe Park Pickleball/Tennis Court Restrooms.

- **Urban Pocket Park:** In alignment with the County's strategic plan, the Parks and Recreation Department will pursue site identification and development plans for potential pocket park sites in the urban development areas. Once sites are identified and prioritized, further design and construction will take place in future years.

Community Development

Functional Area	Capital Budget						Total FY 24-29
	FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	
Community Development							
Acquisition of Conservation Easements (ACE) Program	\$ 50,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,619
Berkmar Bike Ped Improvements	\$ 2,631,864	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,631,864
Commonwealth & Dominion Drive Sidewalk	\$ 3,022,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,022,048
Ivy Road Sidewalk	\$ 582,262	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 582,262
Lambs Lane Study	\$ 117,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,086
Library Avenue Extension	\$ 8,093,351	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,093,351
Old Lynchburg Road	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,000
Rio Rd - Avon St - Rt 250	\$ 278,856	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 278,856
Rivanna Futures	\$ 59,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,500,000
Transportation Leveraging Program	\$ 2,846,944	\$ 5,100,000	\$ 11,333,035	\$ 13,600,000	\$ -	\$ -	\$ 32,879,979
Community Development Total	\$ 77,245,030	\$ 5,100,000	\$ 11,333,035	\$ 13,600,000	\$ -	\$ -	\$ 107,278,065

- Acquisition of Conservation Easements (ACE) Program:** The program supports the Acquisition of Conservation Easements (ACE) Program established by the Board of Supervisors to purchase desired easements.
- Berkmar Drive Bicycle and Pedestrian Improvements:** This project will support pedestrian and bicyclist safety by constructing a Shared-use Path from just south of Woodbrook Drive to Hilton Heights Road to connect to the new Shared-Use Path on Berkmar Extended.
- Commonwealth and Dominion Drive Sidewalk:** This project supports pedestrian safety by providing for the design and construction of pedestrian and transit improvements on Commonwealth Drive from Hydraulic Road to Peyton Drive (east side with crosswalk connections to the west side), and pedestrian improvements along Dominion Drive from Commonwealth Drive to US 29.
- Ivy Road: US Route 250 West Sidewalk:** This project supports pedestrian safety by providing sidewalks along Ivy Road from the existing sidewalk at the Charlottesville City limits to Stillfried Lane with a potential future extension along the UVA property to the Route 29/250 Bypass interchange. The project includes crosswalks and pedestrian signals at the Old Ivy Road (railroad underpass) and Ivy Road intersection along with bike lane facilities, curb and gutter, storm drainage system improvements and consideration for possible street trees and pedestrian lighting.
- Lambs Lane Study** – This project supports an additional study to develop plans for the proposed loop road and improvements to the Hydraulic Road corridor in order to prepare for a revenue sharing or SMART scale application in the coming application cycles.
- Library Avenue Extension** - This project will extend Library Avenue eastward through the Barnes Lumber property to connect to High Street and then to Hilltop Street in Parkside Village as well as a connection to The Square. This project is part of the public-private partnership between the County, Economic Development Authority, and Crozet New Town Associates, LLC. to redevelop the former Barnes Lumber site in Downtown Crozet.
- Old Lynchburg Road – Preliminary Design** – This project supports the preliminary design of a safe pedestrian connection along Old Lynchburg Road, connecting the sidewalk networks of the City of

Charlottesville and County of Albemarle. The design includes a new sidewalk beneath the Interstate 64 overpass.

- **Rio Road – Avon St – U.S. Route 250 West Sidewalks:** This project supports pedestrian safety by providing sidewalk and crosswalk improvements along Rio Road, Avon Street, and U.S. Route 250 West (Rockfish Turnpike) Crozet. These three projects are under one VDOT Universal Project Code (UPC) and considered one project in the Transportation Leveraging Program. The Rio Road sidewalk improvement project will connect the Stonehenge residential neighborhood to the John Warner Parkway and Rio Road sidewalk system. The Avon Street walkway/crosswalks improvement project (Phase I) will provide a sidewalk on the east side from Swan Lake Drive to Mill Creek Drive and then to Mountain View Elementary School; and on the west side from Stoney Creek Drive to Arden Drive. The US Route 250 West-Crozet project will consist of the construction of sidewalks and crosswalks from Cory Farms to the Cloverlawn commercial area and Blue Ridge Shopping Center.
- **Rivanna Futures –** This project supports the acquisition of the Rivanna Station Futures property located on Route 29 North in the County. This project and its financing plan was approved by the Board of Supervisors on September 6, 2023.
- **Transportation Leveraging Program:** This program provides flexible and consistent funding to support high priority transportation projects and initiatives in the County. These are typically high-cost projects requiring significant financial commitment to develop and implement. These projects are listed and prioritized in the County's Transportation Priority List which is updated and approved every other year by the Board of Supervisors. The high priority projects are initially identified through the Comprehensive Plan, Master Plans, the MPO's Long Range Transportation Plan, and other adopted plans, policies, and recommendations.

Every other year the County may apply for funding through various State and Federal funding programs such as the Transportation Alternatives Program or Smart Scale, which are both competitive grant programs, or the VDOT Revenue Sharing Program, a less competitive source of funding for transportation improvements which awards a dollar-for-dollar match to a participating locality (up to \$10 million) for the construction, maintenance, or improvements to state roads.

Projects included in the current Transportation Leveraging Program Plan:

- US 250 Pantops Corridor
- Berkmar Extension to Airport Road
- Berkmar Path Shared Use Extension - Construction of Northern Section Overage
- Commonwealth/Dominion Drive
- Eastern Avenue
- Old Lynchburg Road (Construction)

Public Schools

Functional Area	Capital Budget						Total FY 24-29
	FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	
Public Schools							
Crozet Addition and Improvements	\$ 765,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 765,169
Mountain View Expansion and Site Improvements	\$ 5,899,601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,899,601
Project Management Services	\$ 554,463	\$ 533,631	\$ 560,312	\$ 588,328	\$ 617,744	\$ 648,631	\$ 3,503,109
Red Hill Phase II: Addition & Improvements	\$ 229,327	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,327
School Bus Replacement Program	\$ 1,901,208	\$ 1,760,000	\$ 1,856,000	\$ 1,952,000	\$ 2,048,000	\$ 2,150,400	\$ 11,667,608
School Capacity #1 - High School Capacity and Improvements - Center 2	\$ 41,588,384	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 47,588,384
School Capacity #2 - Southern Elementary School	\$ 3,602,903	\$ 45,537,452	\$ -	\$ -	\$ -	\$ -	\$ 49,140,355
School Capacity #3 - Northern Elementary School	\$ -	\$ -	\$ -	\$ 3,672,689	\$ 46,927,168	\$ -	\$ 50,599,857
School Maintenance/Replacement Program	\$ 23,302,981	\$ 13,574,000	\$ 13,206,000	\$ 13,177,000	\$ 15,273,000	\$ 16,313,000	\$ 94,845,981
School Renovations	\$ 3,995,442	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 2,860,000	\$ 18,295,442
School Network Infrastructure	\$ 3,948,804	\$ 418,000	\$ 348,000	\$ 1,159,000	\$ 832,000	\$ 3,328,000	\$ 10,033,804
School Security Improvements 2021	\$ 251,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 251,406
Scottsville Land Purchase	\$ 825	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825
WAHS Additional Parking	\$ 450,310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,310
Public Schools Total	\$ 86,490,822	\$ 70,683,083	\$ 18,830,312	\$ 23,409,017	\$ 68,557,912	\$ 25,300,031	\$ 293,271,177

- Crozet Elementary Addition and Improvements:** This project will expand and make improvements to Crozet Elementary. It will include an additional estimated 28,000 square feet as well as make improvements to the existing building and site. The additions will include 16 classrooms, 1 special education (SPED) classroom, 3 smaller resource classrooms, and various support spaces. The additions will also expand the cafeteria and media center to support the larger student enrollment. Improvements to the existing building will include improvements to existing classrooms, kitchen, stage, and cafeteria (including Americans with Disabilities Act (ADA) upgrades), and existing front office, support spaces and toilets. Site improvements will include outdoor learning areas, new and expanded bus drop-offs, additional parking, additional playground equipment, and the replacement of a paved play area due to the likely location of the addition.
- Mountain View Elementary Expansion and Site Improvements:** This project will expand and provide site improvements to support the current student population at Mountain View Elementary. The project expands the cafeteria and makes site improvements, including additional parking, enhanced outdoor learning spaces and playgrounds.
- Project Management Services** - These services are provided by the Building Services department of the School Division. The services are for capital project management and CIP development work.
- Red Hill Phase II: Addition & Improvements:** This project supports the second phase of work at Red Hill Elementary and includes an addition, renovations, and site improvements. The project will add about 6,500 square feet to the building to include a new gymnasium and support spaces such as physical education offices and storage. Renovations to the existing building will include repurposing the current gym into instructional space and renovations to the cafeteria, toilets, hallways, support spaces, kitchen and serving line. Exterior renovations will include painting & fascia/soffit repair. Site work will include additional parking, site improvements and outdoor learning areas.
- School Bus Replacement Program:** This ongoing program funds the replacement of school buses based on prescribed needs-based fleet size and replacement guidelines outlined in the School Board Policy. The purchase of a bus also includes necessary equipment to support operating the vehicle in a manner that meets the needs of the students (add on equipment such as 2-way radios, wheelchair lifts, etc.). The project

also includes the replacement of ancillary equipment throughout the fleet. Examples of such equipment include navigation tablets, video equipment and cameras, and radios.

- **School Capacity #1 - High School Capacity and Improvements – Center II:** This project is to design and construct a 61,500 square foot facility with a 400 student per day capacity that is a resource for the entire Division. It is strategically geographically located to provide access to interdisciplinary, project-based, specialized programming. It will also serve as an interface between the school, community and professional organizations that provide out-of-building authentic learning experiences such as internships, and other work and community-based opportunities. Transportation to High School Center 2 is provided by the Division from all three feeder patterns to ensure equitable opportunities to all students. It is a facility that is an extension of the modernization projects at each base high school, in that it will house a variety of learning spaces and technical resources. The project shall be LEED certified and comply with the Virginia High Performance Buildings Act.
- **School Capacity #2 – Southern Elementary School:** This project is to construct a new 500-student elementary school in the Mountain View Elementary School district, as recommended in the Mountain View Facilities Master Plan Study. It is assumed that the site will have public water and sewer available at the property line. The project shall be LEED certified and comply with the Virginia High Performance Buildings Act. The assumed building size is 72,500 square feet (500 students at 145 square feet per student).
- **School Capacity #3 – Northern Elementary School:** This project is to construct a second new 500-student elementary school. The school would be located on a proffered site in the Northern Feeder Pattern as a response to the high development growth along the 29 North Corridor and to relieve overcrowding at Baker-Butler Elementary School. It is assumed that the site will have public water and sewer available at the property line. The project shall be LEED certified and comply with the Virginia High Performance Buildings Act. The assumed building size is 72,500 square feet (500 students at 145 square feet per student).
- **School Maintenance/Replacement Program:** The ongoing program provides funding for major maintenance work that extends the useful life of school facilities by improving, exchanging or replacing building components that are at or near the end of their useful life. Such components include roofs; electrical; mechanical, and plumbing equipment; pavement rehabilitation; and flooring replacement. In addition, this program also funds energy conservation measures; asbestos abatement; kitchen equipment replacement; and playground equipment replacement.

Facilities include three high schools, five middle schools, one charter school, fifteen elementary schools, two service facilities (Vehicle Maintenance Facility and Building Services), and the Ivy Creek School.

This program also includes the School Indoor Air Quality project that is to improve indoor air quality (IAQ) throughout the division beyond baseline design requirements. The IAQ Improvement project will focus on evaluating existing systems and systems currently in the CIP for replacement with the intention of meeting LEED's Enhanced Indoor Air Quality Strategies which includes: interior cross-contamination prevention, filtration of outdoor and recirculated air, increased ventilation, and additional source control and monitoring.

- **School Network Infrastructure:** This program provides resources and technical support for the communication and data infrastructure throughout the Public Schools. In addition, it supports a fiber network between and within all buildings that provides all internet and data services to and between the central office, schools, and departments. Network operations includes ACPS's firewall, Internet filter, WIFI Access Points, Switches and other devices that provide safe and secure connectivity and communication. The Public Schools maintain Data Center functionality for resiliency, efficiency, and cost effectiveness.
- **School Renovations** - This project includes substantive investments in school buildings at all levels, including the implementation of recommendations of the high school master plan study. A phased, multi-year approach will bring the Public Schools' aging schools to modern standards to include improvements such as electrical infrastructure updates to accommodate technology, ensuring classrooms have natural light, improvements to adhere to the Americans with Disabilities Act (ADA), outdoor learning space updates, and reconfiguration of spaces to improve function or efficiency.
- **School Security Improvements (2021)** – This project will add camera entry systems and electronic access card readers at all schools.
- **Scottsville Land Purchase** – This project is to acquire land adjacent to Scottsville Elementary School. The additional land will allow for future capacity increases at Scottsville Elementary by expanding the septic system.
- **WAHS Additional Parking** – This project adds additional parking at WAHS.

Other

Functional Area	Capital Budget						Total FY 24-29
	FY 24 As of 2/21/2024	FY 25	FY 26	FY 27	FY 28	FY 29	
Other							
Advancing Strategic Priorities	\$ 1,953,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,953,703
Cost of Issuance	\$ 1,046,417	\$ 1,544,914	\$ 523,501	\$ 497,044	\$ 1,287,986	\$ 602,419	\$ 5,502,280
Project Management and Administrative Services	\$ 2,216,327	\$ 2,285,678	\$ 2,377,105	\$ 2,472,189	\$ 2,571,077	\$ 2,673,920	\$ 14,596,297
Community Non-Profit Capital Process - Bennett's Village	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Community Non-Profit Capital Process - Blue Ridge Area Food Bank	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Community Non-Profit Capital Process - Earlysville Volunteer Fire Company	\$ -	\$ -	\$ -	\$ 800,000	\$ -	\$ -	\$ 800,000
Community Non-Profit Capital Process - Seminole Trail Volunteer Fire Department	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ 230,000
Other Total	\$ 5,216,447	\$ 4,060,592	\$ 2,900,606	\$ 3,999,234	\$ 3,859,063	\$ 3,276,339	\$ 23,312,280

- Advancing Strategic Priorities Reserve:** This category serves as a reserve to support potential Strategic Plan priority projects or to provide funding for other emerging organizational needs.
- Cost of Issuance:** Costs associated with issuing borrowed proceeds to support the capital program. These include costs such as financial advisement and bond counsel.
- Project Management and Administrative Services:** These services are provided by the Department of Finance and Budget Department, Community Development Department, and Facilities and Environmental Services (FES) Department’s Facilities Planning & Construction (FP&C) Division. The services include: capital and debt budget management and development work, construction procurement, transportation planning, fixed asset accounting services, and project management services.
- Community Non-Profit Capital Request Process:** On September 7, 2022 the Board of Supervisors approved a budget process modification to create a community non-profit capital request process where non-profit community partners could bring forward for formal consideration capital funds. The intent of this process was to create a process similar to those in place for operating reviews so that all requests may be considered at the same time when developing the CIP, rather than outside the annual budget process.

After the first year of the process, the Board approved updated direction on July 19, 2023 to provide greater clarity on expectations to community non-profits and the guidance for funding recommendations made to the Board. These expectations included:

Continuing expectations from the prior year’s process:

- Projects must meet the County’s definition of a capital project, as applied to County Government and Public School requests.
- Prioritized projects will align with objectives identified in the FY 24-28 Strategic Plan.
- Projects will be evaluated in the context of the total FY 25 -29 Capital Improvement Plan. For example, the first four years of the upcoming CIP will use the adopted FY 24-28 CIP as a starting point for updating the plan.

Additionally, the following were newly stated at the initial application process:

- The project should leverage funding from other sources, meaning that the County should not be requested to fund 100% of a project.
 - Related, if the project serves a significant portion of another locality or localities, the community non-profit should seek a commitment from those localities.
- The community non-profit should have the capacity to administratively manage the project, meaning this should not be work assumed to be done by County staff.

6. Projects should have documentation that they are far enough along to provide confidence that it will succeed, and the request timeline should reflect that status. For example, a project with completed design and substantial fundraising support in-hand would be considered sooner in the CIP than a project that was at a more conceptual stage with fundraising in earlier stages.
7. Projects should increase services, not only maintain existing facilities. For example, projects are not intended to be prioritized for items such as replacing water heaters or other projects that would normally be contemplated by the County as a maintenance/replacement project for its own facilities.
8. Projects from community non-profits where the County may have a long-standing obligation to continue to provide services if the entity did not exist will be prioritized over those where such an obligation does exist.

Community Non-Profits were informed of this request process, the above intent, and received the following requests.

The following requests are recommended to be included in the CIP:

- **Bennett's Village (FY 25)** – This project is to build an all-abilities, multigenerational play space at Pen Park. This request is for \$65,000 to support Phase 2 of this project, the central play area. This project will be constructed at Pen Park, which is adjacent to the urban ring in the County and located near a high number of County residents. This project will provide a fully accessible playground, which is a service that is not available at this time in Albemarle County parks. This project was included in the FY 24-28 Adopted CIP.
- **Blue Ridge Area Food Bank (FY 25)** – This request of \$165,000, is to build a new cooler that will triple their cold storage capacity. This will increase the amount of fresh food the agency can offer clients.
- **Earlsville Volunteer Fire Company (FY 27)** – This request of \$800,000, is for the renovation and expansion of the Earlsville Volunteer Fire Company facility. This project would include: additional bunk rooms, bathrooms, lockers and gear storage rooms to provide sufficient facility living quarters for the volunteer crews.
- **Seminole Trail Volunteer Fire Company (FY 27)** – This request of \$230,000, is to repair and modernize the three-story building's elevator. The project would replace all components of the elevator with non-proprietary equipment, allowing any major elevator service company to make repairs. This request will also fund the demolition and disposal of the existing asphalt apron and replace it with a stone and concrete apron to better support fire apparatus and training.

The following requests are not recommended to be included in the CIP at this time:

Projects that require further discussion with the City of Charlottesville due to either jointly owned facilities and/or services that provide substantial benefit to City residents and are currently not reflected in the City's Capital Improvements Program.

- **Charlottesville-UVA-Albemarle Emergency Communication Center (FY 25 – FY 28)** – This request of \$23,360,189 would be for the County's share of a new operations facility. The total project is estimated to cost \$44,820,005 and would be to develop a new 60,000 square foot facility and infrastructure updates for the consolidated 911 Public Safety Answering Point (PSAP), Regional Emergency Operations Center (EOC) and public safety resource center.

Projects that are recommended to be considered in the context of funding through the County's Housing Fund (see Other Funds chapter for more information on this fund). The Recommended Budget includes a \$4,718,911 Housing Fund Reserve intended to support housing initiatives that are one-time costs and will support the County's strategic and housing goals.

- **Habitat for Humanity of Greater Charlottesville (FY 25)** – This request of \$1,490,000 is to remove and replace fifty septic systems at Southwood serving 150 families. The major tasks include bringing the County sewer to this section of the park in two locations, purchasing and installing 50 E-One Grinder Pumps and a force main system to the new sewer locations, and removing existing septic tanks and drain fields.

Projects that are not prioritized as highly as the Transportation projects related to the County's Strategic Plan Goal 3 – Infrastructure and Placemaking. A list of those projects and timing is included in the chapter in the section "FY 24 Appropriated and Recommended FY 25 – 29 CIP Expenditures Descriptions by Functional Area."

- **Habitat for Humanity of Greater Charlottesville (FY 25)** – This request of \$13,963,717, is to substantially improve Hickory Street, the central road through the Southwood Redevelopment area to create a road that will be a multimodal connector parallel to Old Lynchburg Road.

Projects that are not prioritized as highly as the Parks and Recreation projects related to the County's Strategic Plan Goal 4 – Quality of Life. A list of those projects and timing is included in the chapter in the section "FY 24 Appropriated and Recommended FY 25 – 29 CIP Expenditures Descriptions by Functional Area."

- **Claudius Crozet Park, Inc.** – submitted a request for a \$3,087,462 County contribution toward the design and construction of a new Crozet Park Aquatics & Fitness Center. The total project is estimated to cost \$14,515,154 and is for a new 46,800 square foot Aquatics and Fitness Center to replace the existing 4,750 square foot recreational building and the 1,580 square foot bathhouse. The new facility will include a 25 yard indoor competition pool, locker rooms, a childcare area and kitchen, a hardcourt gym, a wellness center equipped with fitness equipment, and elevated walking/running track, exercise rooms, and a large community room.

Other projects that were less than the required threshold to be considered a capital project and/or related to maintenance of existing facilities:

- **WTJU Radio (FY 25)** – This request of \$14,000 was to purchase, build, and install a solar/battery system to serve as a sustainable/renewable energy source for the broadcast components at WTJU's O-Hill site to replace the existing generator.

Operating Budget Impacts of Capital Projects

In alignment with the County’s approved Financial Management Policies, the CIP continues to be developed in coordination with the operating budget process. Additional operating budget impacts associated with CIP projects are estimated by requesting departments at the time projects are initially submitted for review. Impacts may include personnel costs, facilities annual maintenance costs, operating expenses, and capital outlay expenses. These impacts are reviewed and updated by the requesting department on the same cycle as CIP projects and are used in the preparation of the Five-Year Financial Plan. In the year a project is scheduled to be completed or implemented, those necessary associated operating costs are included in the department’s operating budget. The operating impacts shown in the below chart represent the full operating impact of the individual project for that fiscal year and are not additional operating impact to be added to totals from the prior fiscal years.

	FY 25	FY 26	FY 27	FY 28	FY 29
Administration					
Core Systems Modernization	\$ 423,000	\$ 871,000	\$ 871,000	\$ 871,000	\$ 871,000
Judicial					
Courts Facilities Addition/Renovation	\$ 96,414	\$ 254,051	\$ 1,652,830	\$ 1,197,638	\$ 1,212,384
Public Works					
Northern Convenience Center	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
Parks, Recreation, & Culture					
Biscuit Run	\$ 206,286	\$ 318,756	\$ 329,316	\$ 340,064	\$ 350,266
Darden Towe Park Field Rebuild	\$ 16,000	\$ 32,000	\$ 48,000	\$ 64,000	\$ 64,000
Public Schools					
School Capacity #1 - High School Capacity and Improvements – Center II:	\$ -	\$ -	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
School Capacity #2 - Southern Elementary School	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
	\$ 741,700	\$ 1,475,807	\$ 5,301,146	\$ 5,272,702	\$ 5,297,650

FY 25 operating budget impacts are reflected in the Recommended FY 25 Operating Budgets.

FY 23 Statement of Changes in Fiduciary Net Position for the Proffer Trust Fund

Source: County of Albemarle’s Comprehensive Annual Financial Report

EXHIBIT 34

COUNTY OF ALBEMARLE, VIRGINIA

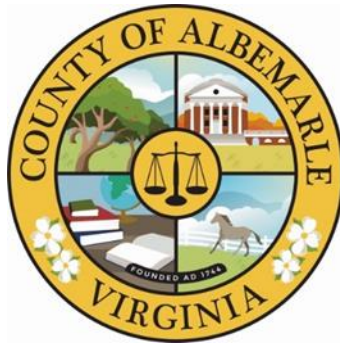
COMBINING STATEMENT OF FIDUCIARY NET POSITION PRIVATE PURPOSE TRUST FUNDS June 30, 2023

	McIntire Trust Fund	Juanise Dyer Trust Fund	Weinstein Trust Fund	Crozet Crossings Trust Fund	Synthetic Turf Field Fund	Proffer Trust Fund	Total
ASSETS							
Cash and investments	\$ -	\$ 13,778	\$ 92,693	\$ 65,482	\$ 246,506	\$ 11,042,692	\$ 11,461,151
Accounts receivable	1,368	-	-	-	-	2,299	3,667
Investments with trustee	439,780	-	-	-	-	-	439,780
Total assets	441,148	13,778	92,693	65,482	246,506	11,044,991	11,904,598
NET POSITION							
Restricted	441,148	13,778	92,693	65,482	246,506	11,044,991	11,904,598
Total net position	<u>\$ 441,148</u>	<u>\$ 13,778</u>	<u>\$ 92,693</u>	<u>\$ 65,482</u>	<u>\$ 246,506</u>	<u>\$ 11,044,991</u>	<u>\$ 11,904,598</u>

FY 23 Proffer Fund Report

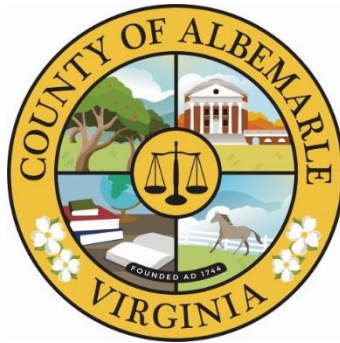
Source: Community Development Department

FY 2023 Year Ending 6/30/2023		CASH PROFFERS				APPROPRIATED PROFFERS SUMMARY		NET CASH PROFFERS
FUND #	PROFFER NAME	TOTAL FUNDS RECEIVED	TOTAL INTEREST EARNINGS	Total Expenditures	CURRENT AVAILABLE FUNDS	APPROPRIATED FUNDS	Projects/\$	NET CURRENT AVAILABLE FUNDS
ACTIVE								
8581	5th STREET AVON 3	\$276,032.44	\$ 12,571.79	(\$200,000.00)	\$88,604.23	\$77,289.00	Moore's Creek Trail & Trailhead Park	\$11,315.23
8582	5th STREET AVON 5	\$110,412.97	\$ 625.79	(\$110,413.000)	\$625.760	\$0.00	5th Street Bus Route	\$625.79
8547	ALBEMARLE PLACE-STONEFIELD	\$1,507,000.00	\$ 18,280.14	(\$1,517,869.39)	\$7,410.75	\$0.00	Hydraulic Road and Barracks Road Sidewalks	\$7,410.75
8548	AVINITY (CIP)	\$1,656,544.29	\$ 110,470.79	(\$528,676.87)	\$1,238,338.21	\$880,719.00	Mountain View Expansion	\$778,801.00
8548	AVINITY (Affordable Housing)	\$215,867.09	\$ 34,336.64	(\$228,294.00)	\$0.00	\$0.00	Affordable Housing	\$0.00
8588	AVINITY ESTATES (CIP)	\$986,797.07	\$40,109.39	\$0.00	\$1,026,906.46	\$688,798.00	Mountain View Expansion	\$338,108.46
8589	AVINITY ESTATES (Affordable Housing)	\$337,617.11	\$ 1,333.57	\$0.00	\$45,508.79	\$0.00	Affordable Housing	\$45,508.79
8534	AVON PARK	\$59,000.00	\$ 10,421.57	\$0.00	\$ 68,305.22	\$0.00	Avon St. Sidewalks	\$ 3,447.32
8592	AVON PARK II	\$375,208.89	\$ 5,335.41	\$0.00	\$0.00	\$0.00		
8536	BELVEDERE STATION	\$230,277.20	\$ 7,807.44	(\$162,646.93)	\$28,663.66	\$0.00	Affordable Housing	\$11,036.70
8580	CASCADIA	\$599,000.00	\$ 40,860.86	(\$21,000.00)	\$618,860.86	\$0.00	Darden Towe Park	\$597,291.83
8585	BLUE RIDGE CO-HOUSING	\$290,876.81	\$ 7,761.43	(\$195,089.34)	\$0.00	\$129,418.47	Crozet Elementary School	\$129,418.47
8531	CKERD PHARMACY	\$6,000.00	\$ 614.68	\$0.00	\$6,614.68	\$0.00		\$6,614.68
8578	ESTES PARK	\$1,216,914.92	\$ 81,377.98	(\$320,582.30)	\$920,726.21	\$0.00	Northern Elementary School	\$920,726.21
8520	GLENMORE	\$752,000.00	\$ 130,072.50	(\$881,953.10)	\$116.42	\$0.00	Biscuit Run Park Pantops Public Safety Station	\$116.42
8521	GLENMORE	\$353,000.00	\$ 70,411.33	(\$375,000.00)	\$48,411.33	\$36,038.00	Biscuit Run Park	\$195,516.62
8577	GRAYROCK WEST	\$189,194.42	\$ 6,270.14	(\$195,089.34)	\$ 90,783.62	\$0.00	Parks Restroom Renovations/Modernizations	\$360.83
8576	HADEN PLACE	\$80,400.00	\$ 3,998.11	(\$23,100.00)	\$61,298.11	\$0.00	Crozet Elementary School	\$243.09
8527	HOLLYMEAD AREA C	\$209,999.75	\$ 10,315.03	(\$174,707.15)	\$ 44,283.50	\$0.00	Northern Elementary School	\$44,283.50
8528	HOLLYMEAD AREA D	\$481,009.68	\$ 24,332.46	(\$504,858.37)	\$483.77	\$0.00	Hollymead/Powell Sidewalk	\$483.77
8545	HOLLYMEAD TOWN CENTER A1	\$109,000.00	\$ 6,011.98	(\$59,563.04)	\$55,655.89	\$0.00	Hollymead/Powell Sidewalk Hollymead Bus Route	\$55,655.89
8586	HYLAND PARK (CIP)	\$399,012.15	\$ 15,070.51	\$0.00	\$414,082.66	\$0.00		\$414,082.66
8570	KENRIDGE	\$168,000.00	\$ 5,247.41	(\$120,000.00)	\$3.48	\$0.00	Affordable Housing	\$3.48
8572	LEAKE (Glenmore) 3-CIP	\$2,274,855.74	\$ 82,229.29	(\$174,151.00)	\$1,166,372.55	\$1,166,372.55	Biscuit Run Park	\$1,598,380.21
8573	LEAKE (Glenmore) 4-Affordable Housing	\$268,437.36	\$ 10,322.60	(\$154,945.00)	\$26,463.93	\$0.00	Affordable Housing	\$26,463.93
8544	LIBERTY HALL	\$134,400.00	\$ 742.02	(\$134,688.69)	\$455.05	\$0.00	Cory Farm Greenway Connector project	\$455.05
8574	LIVENGOOD (CIP)	\$861,112.95	\$ 31,446.28	(\$490,555.09)	\$508,943.82	\$358,898.00	Biscuit Run Park	\$150,045.82
8574	LIVENGOOD (Affordable Housing)	\$101,568.34	\$ 2,846.69	(\$90,454.00)	\$10,660.00	\$0.00	Affordable Housing	\$10,660.00
8529	MUH @ PETER JEFFERSON PLACE	\$419,144.85	\$ 20,393.82	(\$430,764.77)	\$8,550.76	\$0.00	Sidewalk, S.Pantops/St Farm	\$8,550.76
8538	NORTH POINTE	\$400,000.00	\$ 28,936.25	(\$428,810.93)	\$125.80	\$0.00		\$125.80
8537	OLD TRAIL VILLAGE (Schools)	\$396,925.00	\$ 16,376.53	(\$83,975.43)	\$76,771.48	\$0.00	WAHS Environmental Science Academy Ph 2	\$76,771.48
8537	OLD TRAIL VILLAGE (Parks)	\$396,925.00	\$ 16,376.53	(\$82,006.29)	\$76,771.48	\$0.00	Western Park	\$76,771.48
8522	OUT OF BOUNDS	\$528,012.45	\$ 44,430.18	(\$12,431.87)	\$543,755.29	\$545,920.34		\$545,920.34
8583	RIVANNA VILLAGE CIP PROFFER	\$183,055.54	\$ 17,366.22	\$0.00	\$272,109.24	\$0.00	Biscuit Run Park	\$272,109.24
8584	RIVANNA VILLAGE AFFORDABLE HOUSING PRO	\$383,100.00	\$ 3,417.32	\$0.00	\$42,618.48	\$0.00	Affordable Housing	\$42,618.48
8579	RIVERSIDE VILLAGE	\$30,000.00	\$ 2,871.35	\$0.00	\$32,994.03	\$0.00	Master Plan for Riverside Village Park	\$32,163.89
8571	ST ANNES SP 2007-53	\$50,597.01	\$ 3,875.38	\$0.00	\$54,675.67	\$0.00	Transportation	\$54,675.67
8591	SPRING HILL VILLAGE	\$1,209,466.22	\$33,689.26	\$0.00	\$335,850.18	\$0.00	Mountain View Elementary/Southern Elementary	\$1,117,018.42
8526	THE LOFTS AT MEADOWCREEK	\$75,081.45	\$ 4,895.61	(\$25,163.00)	\$54,814.06	\$0.00	Parks Greenways/Blueways	\$54,814.06
8541	WESTHALL (1.1)	\$91,000.00	\$ 5,845.20	(\$53,728.70)	\$43,281.56	\$0.00	Crozet Elementary School	\$43,281.56
8542	WESTHALL (1.2)	\$37,000.00	\$ 2,149.77	(\$27,755.30)	\$11,438.05	\$0.00	Cory Farm Greenway Connector project	\$311.58
8543	WESTHALL (3.3)	\$3,000.00	\$ 319.82	(\$3,170.61)	\$ 149.19	\$0.00	Cory Farm Greenway Connector project	\$149.78
8540	WICKHAM POND	\$317,074.52	\$ 6,376.71	(\$306,252.16)	\$17,538.21	\$0.00	Cory Farm Greenway Connector project	
8549	WICKHAM POND II	\$204,451.62	\$ 5,229.89	(\$138,302.84)	\$71,651.96	\$0.00	Parks Restroom Renovations/Modernizations	
8575	WILLOW GLEN	\$528,764.22	\$ 26,027.72	(\$54,129.19)	\$203,898.82	\$0.00	Sidewalk, Schools Parks Restroom Renovation/Modernization	\$154,715.93
COMPLETED								
8530	ALBEMARLE PLACE	\$100,000.00	\$3,666.41	(\$103,666.41)	\$0.00	\$0.00		\$0.00
8526	AVEMORE	\$50,000.00	\$1,286.43	(\$51,286.43)	\$0.00	\$0.00		\$0.00
8578	ESTES PARK (Affordable Housing)	\$227,737.76	\$ 27,102.86	(\$254,841.00)	\$0.00	\$0.00		\$0.00
8523	GRAYROCK	\$62,500.00	\$ 13,326.98	(\$75,826.96)	\$0.02	\$0.00		\$0.02
8539	GREENBRIER	\$9,334.00	\$81.72	(\$9,415.72)	\$0.00	\$0.00		\$0.00
8577	GRAYROCK WEST (Affordable Housing)	\$19,100.00	\$ 1,367.09	(\$20,467.09)	\$0.00	\$0.00		\$0.00
8532	HOLLYMEAD AREA B	\$50,000.00	\$1,521.85	(\$51,521.85)	\$0.00	\$0.00		\$0.00
8546	POPLAR GLEN II	\$155,600.00	\$ 2,389.37	(\$157,388.06)	\$2.34	\$0.00	Affordable Housing	\$2.34
8524	SPRINGRIDGE	\$100,000.00	\$2,214.97	(\$102,214.97)	\$0.00	\$0.00		\$0.00
8522	STILL MEADOWS	\$135,000.00	\$17,220.78	(\$152,220.78)	\$0.00	\$0.00		\$0.00
8533	STILLFRIED LANE	\$78,000.00	\$ 6,359.20	(\$84,341.07)	\$0.00	\$0.00	Affordable Housing	\$0.00
8525	UVA RESEARCH PARK	\$78,718.00	\$ 899.86	(\$79,617.72)	\$0.14	\$0.00		\$0.14
TOTAL		\$20,462,408.82	\$ 1,082,381.58	\$12,049,663.11	\$ 9,495,127.29	\$3,208,231.00		\$ 6,286,896.29



Debt Management





DEBT MANAGEMENT

Summary of Debt Levels and Projected Debt Service Requirements FY 25-29

The County issued \$115.4M in lease revenue bonds in the fall of 2023. This amount and the corresponding debt service requirements are reflected in the charts in this chapter.

The County is planning to fund the majority of its FY 25-29 Capital Improvement Plan (CIP) with borrowed proceeds. Projected borrowing in the 5-Year CIP totals \$282.4M in lease revenue bonds. This amount includes \$227.2M for FY 25 – 29 CIP projects and programs and also includes \$55.2M in borrowed proceeds revenue that is anticipated to be carried forward from FY 24. This amount being carried forward is based on projects that are anticipated to be borrowed for and the proceeds have not yet been issued.

General Obligation Bonds, if utilized to fund County Government projects, require voter approval by referendum, while Lease Revenue issuances do not.

The planned borrowing associated with the CIP reflects the following issuance schedule, terms, and rates:

- Bond issuances are generally scheduled every other year or on an as-needed basis.
- Capital expenditures are amortized on the basis of useful life equal to 7, 10, or 20 years.
- Costs for anticipated borrowing include a 2% fee to cover the projected cost of bond issuances.
- Debt Service interest rates for lease revenue bond issuance are estimated at 5.75% for FY 26 and for all future years.

Debt Management and Policies

Pursuant to the Constitution of Virginia and the Public Finance Act, the County is authorized to issue general obligation bonds secured by a pledge of its full faith and credit. To pay the interest and principal on such bonds, the governing body is authorized and required to levy on all taxable property within the County such *ad valorem* taxes as may be necessary. However, in Virginia, counties, unlike cities, are prohibited from issuing general obligation bonds unless the issuance of such bonds has been approved by public referendum or unless the bonds are issued to certain state authorities, such as the Virginia Public School Authority (VPSA), the Economic Development Authority (EDA), or a lease purchase.

Debt Limit

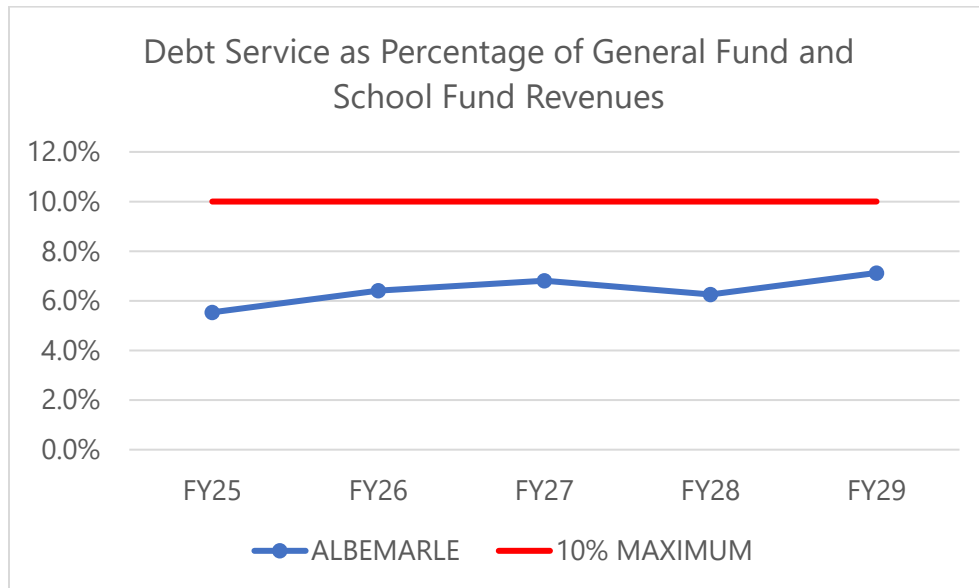
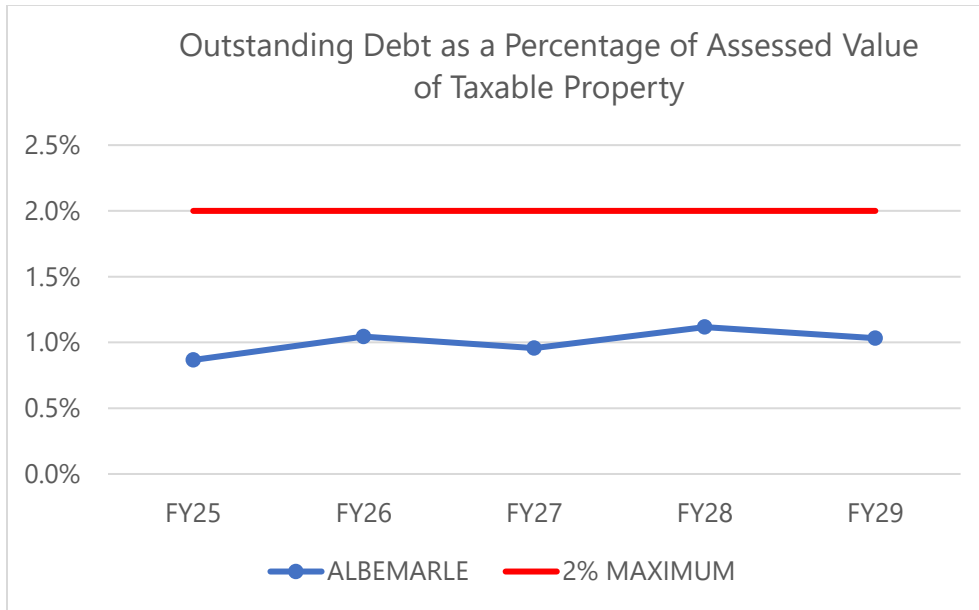
There is no legal debt limit for counties in Virginia since the issuance of all County general obligation debt is subject to referendum.

Existing & Projected Debt Balances

	FY 25	FY 26	FY 27	FY 28	FY 29
County Government					
Beginning Principal Balance	\$ 100,158,067	\$ 95,890,901	\$ 122,740,656	\$ 116,768,912	\$ 120,970,626
Anticipated Borrowing	\$ -	\$ 34,237,166	\$ -	\$ 10,246,254	\$ -
Retired Debt	\$ (4,267,166)	\$ (7,387,411)	\$ (5,971,745)	\$ (6,044,540)	\$ (6,191,927)
Debt Balance	\$ 95,890,901	\$ 122,740,656	\$ 116,768,912	\$ 120,970,626	\$ 114,778,699
Public Schools					
Beginning Principal Balance	\$ 164,734,074	\$ 154,706,243	\$ 188,628,970	\$ 176,455,714	\$ 231,869,573
Anticipated Borrowing	\$ -	\$ 46,875,318	\$ -	\$ 66,649,318	\$ -
Retired Debt	\$ (10,027,831)	\$ (12,952,590)	\$ (12,173,256)	\$ (11,235,459)	\$ (10,943,073)
Debt Balance	\$ 154,706,243	\$ 188,628,970	\$ 176,455,714	\$ 231,869,573	\$ 220,926,499
Total Debt Summary					
Beginning Principal Balance	\$ 264,892,141	\$ 250,597,144	\$ 311,369,627	\$ 293,224,626	\$ 352,840,199
Anticipated Borrowing	\$ -	\$ 81,112,484	\$ -	\$ 76,895,572	\$ -
Retired Debt	\$ (14,294,997)	\$ (20,340,001)	\$ (18,145,001)	\$ (17,279,999)	\$ (17,135,000)
Debt Balance	\$ 250,597,144	\$ 311,369,627	\$ 293,224,626	\$ 352,840,199	\$ 335,705,199

Debt Capacity FY 25 – 29

The County’s adopted Financial Management Policies state that long-term debt and associated debt service levels remain within certain target limits: 2% of the assessed value of taxable property and 10% of General Fund and School Fund revenues. Although the County proposes to add an additional \$282.4 million in debt over the next five years, the charts below illustrate that the County’s proposed total debt service will remain below these target maximums.



DEBT SERVICE FUNDS

Debt Service Funding Requirements

Each year, the General Fund includes transfers to the County Government and School Debt Service funds paid within the fiscal year. Each of the Debt Service funds also receives additional revenues from other sources. A summary of the FY 23 Actual, FY 24 Adopted and Projected, and FY 25 Recommended revenues, expenditures, and appropriations for the County Government Debt Service fund and Public Schools Debt Service fund are shown below. Water Resources Debt Service is included in the County Government Debt Service fund.

County Government Debt Service Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY23 Adopted to FY 24 Recommended	
					\$ Change	% Change
Expenditures						
EDA 2015 B Principal and Interest	\$ 2,862,572	\$ 2,512,069	\$ 2,512,069	\$ 2,510,254	\$ (1,815)	-0.1%
EDA 2017 Principal and Interest	\$ 827,199	\$ 828,446	\$ 828,446	\$ 736,184	\$ (92,262)	-11.1%
EDA 2021 A Principal and Interest	\$ 1,285,161	\$ 907,008	\$ 907,008	\$ 908,126	\$ 1,118	0.1%
EDA 2021 B Principal and Interest	\$ 448,038	\$ 447,943	\$ 447,943	\$ 448,751	\$ 808	0.2%
EDA 2022 Principal and Interest	\$ 1,683,298	\$ 1,472,543	\$ 1,472,543	\$ 1,478,571	\$ 6,028	
EDA 2023 Principal and Interest	\$ -	\$ 1,460,813	\$ 3,096,646	\$ 5,687,718	\$ 4,226,905	
Professional Services	\$ -	\$ 1,000	\$ -	\$ -	\$ (1,000)	
Bond Services/Fees	\$ 7,053	\$ 7,759	\$ 7,760	\$ -	\$ (7,759)	-100.0%
Total Expenditures	\$ 7,113,321	\$ 7,637,580	\$ 9,272,416	\$ 11,769,604	\$ 4,132,024	54.1%
Revenues						
Transfer						
General Fund Transfer	\$ 6,915,922	\$ 7,440,371	\$ 9,075,206	\$ 11,572,090	\$ 4,131,719	55.5%
Water Resources Fund Transfer	\$ 197,399	\$ 197,210	\$ 197,210	\$ 197,515	\$ 305	0.2%
Total Revenues	\$ 7,113,321	\$ 7,637,580	\$ 9,272,416	\$ 11,769,604	\$ 4,132,024	54.1%

Public Schools Debt Service Fund						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY23 Adopted to FY 24 Recommended	
					\$ Change	% Change
Expenditures						
VPSA Principal and Interest	\$ 5,699,291	\$ 5,072,350	\$ 5,072,350	\$ 4,542,071	\$ (530,279)	-10.5%
EDA 2015 B Principal and Interest	\$ 1,139,473	\$ 1,139,244	\$ 1,139,244	\$ 1,139,308	\$ 64	0.0%
EDA 2017 Principal and Interest	\$ 1,077,663	\$ 1,080,485	\$ 1,080,485	\$ 1,007,997	\$ (72,488)	-6.7%
GO 2017 Principal and Interest	\$ 2,245,331	\$ 2,242,081	\$ 2,242,081	\$ 2,245,831	\$ 3,750	0.2%
QSCB Principal and Interest	\$ 205,000	\$ 195,000	\$ 195,000	\$ 195,000	\$ -	0.0%
EDA 2021 A Principal and Interest	\$ 3,310,797	\$ 2,338,192	\$ 2,338,192	\$ 2,341,074	\$ 2,882	0.1%
EDA 2021 B Principal and Interest	\$ 1,907,440	\$ 1,907,172	\$ 1,907,172	\$ 1,910,614	\$ 3,442	0.2%
EDA 2022 Principal and Interest	\$ 620,561	\$ 542,707	\$ 542,707	\$ 544,929	\$ 2,222	0.4%
EDA 2023 Principal and Interest	\$ -	\$ 2,295,177	\$ 1,577,028	\$ 2,896,582	\$ 601,405	
Bond Services/Fees	\$ 15,008	\$ 17,510	\$ 16,510	\$ -	\$ (17,510)	-100.0%
Total Expenditures	\$ 16,220,565	\$ 16,829,918	\$ 16,110,769	\$ 16,823,405	\$ (6,512)	0.0%
Revenues						
State						
VPSA Bond Rebate	330,108	358,713	358,713	324,468	\$ (34,245)	-9.5%
Federal						
QSCB Interest	80,155	80,155	80,155	80,155	\$ -	0.0%
Transfer						
General Fund Transfer	15,810,302	16,391,050	15,671,901	16,418,782	\$ 27,732	0.2%
Total Revenues	\$ 16,220,565	\$ 16,829,918	\$ 16,110,769	\$ 16,823,405	\$ (6,512)	0.0%

Total Debt Service Funds						
	FY 23 Actual	FY 24 Adopted	FY 24 Projected	FY 25 Recomm	FY23 Adopted to FY 24 Recommended	
					\$ Change	% Change
Expenditures						
Public Schools	\$ 16,220,565	\$ 16,829,918	\$ 16,110,769	\$ 16,823,405	\$ (6,513)	0.0%
County Government	7,113,321	7,637,580	9,272,416	11,769,604	4,132,024	54.1%
Total Expenditures	\$ 23,333,886	\$ 24,467,498	\$ 25,383,184	\$ 28,593,009	\$ 4,125,512	16.9%
Revenues						
State	330,108	358,713	358,713	324,468	(34,245)	-9.5%
Federal	80,155	80,155	80,155	80,155	-	0.0%
Transfers						
General Fund	22,726,226	23,831,421	24,747,107	27,990,872	4,159,451	17.5%
Water Resources Fund Transfer	197,399	197,210	197,210	197,515	305	0.2%
Total Revenues	\$ 23,333,888	\$ 24,467,499	\$ 25,383,184	\$ 28,593,010	\$ 4,125,512	16.9%

Overview/Notable Changes

FY 24 Projected:

- The County issued \$115.4M in long term lease revenue debt obligations in the fall of 2023. The FY 24 projected debt service includes paying six months of interest only payments for this obligation.

FY 25 Recommended:

- The FY 25 Debt Service recommended budget is projected to *increase* by \$4,125,512 or 16.9% from the FY 24 Adopted. This increase reflects the combination of the County issuing long-term debt in the fall of 2023 and continuing to retire debt each year for a net impact.
- The county issued \$58.9M for the Rivanna Futures project in the fall of 2023. The FY 25 recommended debt service includes making interest only payments on this debt obligation.

LONG-TERM DEBT OBLIGATIONS

County Government Debt

At the end of FY 23, Albemarle County held \$49.8 million in outstanding long-term debt through the year 2041 for County Government projects.

A summary of County Government long-term obligations outstanding as of June 30, 2023 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of 06/30/2023
2015B EDA Lease	09/30/2015	06/01/2036	3.00 - 5.00%	\$26,139,343	Various Annual	\$12,548,841
2017 EDA Lease	03/09/2017	06/01/2037	3.00 - 5.00%	\$10,259,891	Various Annual	\$7,606,333
2021 A Series	06/24/2021	06/01/2041	2.00 - 5.00%	\$18,644,924	Various Annual	\$17,121,691
2021 B Series	06/24/2021	06/01/2026	0.65 - 5.00%	\$1,566,297	Various Annual	\$1,164,975
2022 EDA Bonds	03/30/2022	06/01/2033	5.00%	\$12,363,444	Various Annual	\$11,402,573
						\$49,844,413

County Government Debt includes Water Resources.

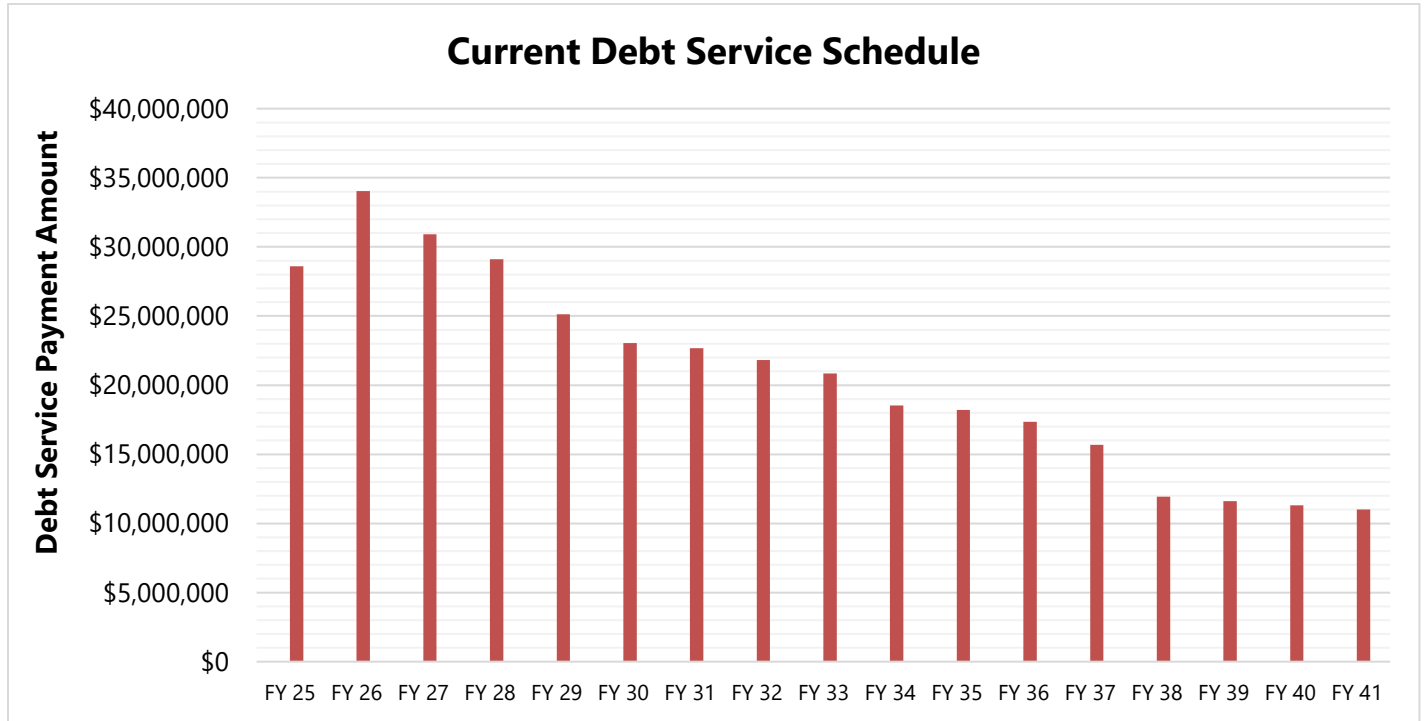
Public School Debt

At the end of FY 23, Albemarle County held \$113.8 million in outstanding long-term debt through the year 2041 for Public School projects.

A summary of Public School-related general long-term obligations outstanding as of June 30, 2023 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of 06/30/2023
2003 A Series	11/06/2003	07/15/2023	3.00 - 5.25%	\$6,760,000	Various Annual	\$335,000
2004 B Series	11/10/2004	07/15/2024	4.00 - 5.50%	\$8,950,000	Various Annual	\$890,000
2005 A Series	11/10/2005	07/15/2025	4.50 - 5.00%	\$7,380,000	Various Annual	\$1,095,000
2006 B Series	11/09/2006	07/15/2026	4.125 - 5.00%	\$15,020,000	Various Annual	\$3,000,000
2007 A Series	11/08/2007	07/15/2027	4.25 - 5.00%	\$11,325,000	Various Annual	\$2,825,000
2008 A Series	12/11/2008	07/15/2028	3.50 - 5.25%	\$28,045,000	Various Annual	\$8,400,000
2010 D Series	11/10/2010	07/15/2030	2.00 - 4.00%	\$7,670,000	Various Annual	\$3,050,000
QSCB	12/01/2011	12/01/2030	0.00%	\$2,000,000	Various Annual	\$880,000
2015B EDA Lease	09/30/2015	06/01/2036	3.00 - 5.00%	\$12,740,657	Various Annual	\$7,886,159
2017 GO Series	03/08/2017	07/01/2037	3.25 - 5.00%	\$30,435,000	Various Annual	\$23,910,000
2017 EDA Lease	03/09/2017	06/01/2037	3.00 - 5.00%	\$11,980,109	Various Annual	\$8,273,667
2021 A Series	06/24/2021	06/01/2041	2.00 - 5.00%	\$48,065,076	Various Annual	\$44,138,310
2021 B Series	06/24/2021	06/01/2026	0.65 - 5.00%	\$6,668,703	Various Annual	\$4,960,025
2022 EDA Bonds	03/30/2022	06/01/2033	5.00%	\$4,556,556	Various Annual	\$4,202,427
						\$113,845,588

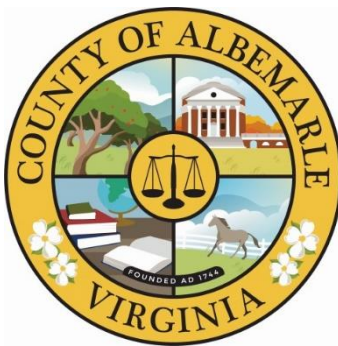
FY 25 – FY 41 Debt Service Schedule



Note: This chart does not include debt service amounts for future bond issuances.

Glossary





GLOSSARY

Accrual Basis of Accounting

A basis of accounting that recognizes transactions at the time they are incurred, rather than when cash is received or spent. In Albemarle, the basis of budgeting and accounting for all governmental funds is the modified accrual basis of accounting and budgeting, under which revenues and related assets are recorded when measurable and available, and expenditures, other than compensated absences and interest on long-term debt, are recorded as the related fund liabilities are incurred.

Ad Valorem Taxes

Commonly referred to as property taxes, these taxes are levied on both real and personal property according to the property's assessed valuation and the tax rate.

Adopted Budget

A plan of financial operations for the following year, approved by the County Board of Supervisors, highlighting major changes made to the County Executive's Recommended Budget. The adopted budget reflects approved tax rates and estimates of revenues, expenditures, and transfers.

Agency

A separate organizational unit of County government established to deliver services to citizens.

Annual Comprehensive Financial Report

This is the County's annual financial report of its audited financial statements, which is prepared by the Department of Finance in accordance with generally accepted accounting and reporting principles as determined by the Governmental Accounting Standards Board (GASB), using the financial reporting model as prescribed by GASB 34.

Appropriated Budget

In this document, the appropriated budget refers to the budget that was officially appropriated on July 1 of the fiscal year.

Appropriation

A legal authorization to make expenditures and to incur obligations for specific purposes granted by the County Board of Supervisors to a specified unit of County Government. An appropriation is limited in dollar amount and when it may be spent, usually expiring at the end of the fiscal year.

Assess

To place a value on property for tax purposes.

Assessed Valuation

The valuation set upon real estate taxes and certain personal property by the Assessor as a basis for levying property taxes, or the value of all taxable property within the boundaries of Albemarle County. In Albemarle, property is assessed at 100% of market value.

Assets

Resources owned or held by Albemarle County, which have a monetary value.

Available Fund Balance

The funds remaining from the prior fiscal year that are available to appropriate and spend in the current fiscal year.

Auditor of Public Accounts

A State agency that oversees accounting, financial reporting and audit requirements for units of local government in the State of Virginia.

BPOL Tax

Business, Professional, and Occupational License is a license tax that is levied upon the privilege of doing business or engaging in a profession, trade, or occupation in the County, and includes all phases of the business, profession, trade, or occupation, whether conducted in the County or not.

Balanced Budget

A balanced budget is one in which the available revenues and appropriated fund balances equal estimated expenditures for a fiscal year.

Bond

A long-term IOU, or promise to pay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are used to finance capital projects. Virginia Public School Authority (VPSA) bonds, which finance school capital projects, are General Obligation Bonds, backed by the full faith, credit, and taxing power of the government.

Budget

A specific plan of operations for the fiscal year that states the expenditures required to meet that plan of operations and identifies the revenue necessary to finance the plan. The annual County budget is established (adopted) by the County Board of Supervisors.

Budgetary Basis

The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP (Generally Accepted Accounting Principles), cash, or modified accrual.

Capital Improvement Program

The Capital Improvement Program includes the Capital Budget, and the Capital Improvement Plan (CIP) (the upcoming five-year time period). The Capital Improvement Program serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment of the County's long-range physical development needs for the next five-years.

Capital Budget

The capital budget is the first year of the approved five-year Capital Improvements Plan (CIP).

Capital Improvements

Expenditures related to the acquisition, expansion, or rehabilitation of the government's physical plant or infrastructure.

Capital Improvements Plan (CIP)

A five-year plan for public facilities resulting in the construction or acquisition of fixed assets, primarily schools, but also parks, land, landfills, etc.

Capital Needs Assessment (CNA)

The Capital Needs Assessment identifies capital needs beyond the traditional five-year period looking at years six through ten.

Capital Projects Funds

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities. These funds consist of the Public Schools Capital Improvements Fund, the County Government Capital Improvements Fund, and the Stormwater Control Fund.

Capital Outlay

Expenditures for items of a substantial value (more than \$5,000), such as vehicles and equipment.

Carry Forward Funds

Unexpended funds available from the previous fiscal year that may be used in the current fiscal year.

Constitutional Officers

Elected officials whose positions are established by the Constitution of the Commonwealth of Virginia or its statutes. Albemarle County's Constitutional officers include the Clerk of the Circuit Court, the Commonwealth's Attorney, and the Sheriff. Although these officers and their staff are on the County payroll, the State Compensation Board reimburses the County for a portion of the salaries, benefits, and office expenses as approved by the Compensation Board.

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S. Department of Labor that is used as a measure of inflation or changes in prices of various goods. The most commonly used index is the Consumer Price Index for Urban Consumers (CPIU), which is an index of prices of various consumer goods. The County uses the average annual (national) CPIU to measure inflationary increases from one year to the next.

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Funding

Funds/revenues that are undetermined at a given date and dependent upon decisions and/or certain conditions being met outside of agency or department control.

County Executive's Recommended Budget

A plan of financial operations submitted by the County Executive to the Board of County Supervisors. This plan reflects estimated revenues, expenditures, transfers, and departmental goals and objectives. In addition, sections are included to show major budgetary/financial policies and guidelines used in the County's fiscal management.

CSA

The Children's Services Act (for At-Risk Youth and Families) is the State law governing the funding and provision of services to youth and families who require foster care or special education services, or who are involved with the Juvenile and Domestic Relations Court.

Debt

An obligation resulting from borrowing money or purchasing goods and services.

Debt Service

The cost of paying principal and interest on borrowed money, according to a predetermined payment schedule.

Debt Service Fund

A fund established to account for the payment of general long-term debt, which includes principal and interest. The County has two debt service funds: the Public Schools Debt Service Fund and the County Government Debt Service Fund.

Department

An organizational unit of government that is functionally unique in its delivery of services (e.g., Police Department, Department of Human & Social Services, etc.). A department may consist of one or more subdivisions that group related expenditures for accounting and budgetary purposes.

Distinguished Budget Presentation Awards Program

A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents. To receive the award, governments must have prepared a budget that meets program criteria as a document, an operations guide, a financial plan, and a communications device.

Employee Benefits

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and Medicare (FICA), employee pensions (administered by the Virginia Retirement System), workers' compensation, and health, dental, and life insurance.

Encumbrance

A reservation of funds for an anticipated expenditure prior to actual payment of an item. Funds usually are reserved or encumbered once a contract obligation has been signed, but prior to the cash payment actually being dispersed.

Expenditure

The payment of cash on the transfer of property or services for the purpose of acquiring an asset or service, or for settling a loss.

Fiduciary Funds (Trust and Agency Funds)

These funds account for assets held by the County in a trustee capacity or as an agent or custodian for individuals, private organizations, other governmental units, or other funds. These funds include Non-expendable Trust and Agency Funds, such as the McIntire Trust Fund.

Financial Management Policies

Financial policies adopted by the Board of County Supervisors in October 1994 and amended in September 2023, for the purpose of providing financial guidelines and goals that create a framework within which sound financial decisions may be made. These policies address the operating budget; capital budget and assets; debt; revenue; investment; accounting, auditing, and financial reporting; the use of fund balance or reserves; and grants.

Fiscal Year

A 12-month period designated as the operating year for accounting and budgetary purposes. The County's fiscal year runs from July 1st to June 30th.

Full-Time Equivalent (FTE)

A part-time position converted to the decimal equivalent of a full-time position based upon 2,080 hours worked per year (40 hours per week). For example, a part-time employee working 20 hours per week (1,040 hours per year) is the equivalent of 0.5 of a full-time employee, or 0.5 FTE. A full-time employee working 2,080 hours per year is 1.0 FTE.

Fund

A fiscal or accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations. Government funds include the General Fund, Special Revenue Funds, School Fund, School Special Revenue Funds, Debt Service Fund, and the Capital Projects Funds.

Fund Balance

Fund Balance refers to the amount of money or other resources in a fund at a specific point in time. It is the excess of the assets of a fund over its liabilities, revenues, and carryovers. It usually refers to the year-end balance.

GAAP (Generally Accepted Accounting Principles)

The uniform minimum standards for financial accounting and recording encompassing the conventions, rules, and procedures that define Generally Accepted Accounting Principles. Budgets for all funds are adopted on a basis consistent with these principles.

GFOA

Government Finance Officers Association is an association for public-sector finance professionals in the United States and Canada, that works to promote and enhance the professional management of governments by identifying, developing, and communicating leading practices in government financial management.

General Fund

This fund is used to account for all revenues and expenditures applicable to the operations of the County, except those transactions accounted for in other funds. This accounts for most traditional County government programs such as police, libraries, parks, human services, etc. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for services, and interest income.

Goal

A broad articulation of a better condition than the one that exists now; an end toward which effort is directed; a desired future state. Goals usually address long-term issues.

Governmental Funds

Governmental funds are those through which most governmental functions of the County are financed. Governmental funds utilize the modified accrual basis of accounting where the measurement focus is on financial position and changes in financial position, rather than on net income determination.

Grant

A contribution by another entity or by one governmental unit to another. The contribution is usually made in support of a specified function, such as health care, housing, crime prevention, etc.

HB 599

Reference to a prior Virginia House of Delegates session bill number that proposed state funding allocations to communities and localities with police departments.

Inter-governmental Aid

Revenue from other governments, such as the State or Federal Government, in the form of grants, entitlements, shared revenue, or payments, in lieu of taxes.

Key Performance Indicators

Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Liabilities

Obligations incurred in past or current transactions requiring present or future settlement.

Licenses/Permits

Licenses and permits are legal permission to engage in certain actions (a type of user's fee). Examples are building permits, and Business, Professional, and Occupational Licenses.

Line Item

An expenditure classification established to account and budget for approved appropriations.

Local Match

County funds or in-kind resources that are required to be expended simultaneously with state, federal, other locality or private sector funding, usually according to a minimum percentage or ratio.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Basis of Accounting

All government funds use the modified accrual basis of accounting under which revenues and related assets are recognized when measurable and available as current assets. Expenditures generally are recognized when the related goods and services are received, and the liability is incurred.

Operating Expenditures

The cost for personnel, materials, and equipment required by a department in order to function.

Operating Revenue

Funds that the government receives as income to pay for ongoing operations, including such items as taxes, fees from services, intergovernmental revenues, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance

A bill, resolution, or other means by which appropriations are given legal effect. It is the method by which the appropriation of the annual budget is enacted into law by the Board of County Supervisors, per authority of state statutes.

Organizational Area

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., administration, public safety, community development, etc.).

“Pay-As-You-Go” Basis

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowed funds.

Permits/Licenses

Licenses and permits are legal permission to engage in certain actions (a type of user’s fee). Examples are building permits, and Business, Professional and Occupational Licenses.

Personal Property

A category of property other than real estate, identified for purposes of taxation, which include personally owned items, corporate property, and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishings, and manufacturing equipment. Goods held for sale by manufacturers, wholesalers, or retailers are not included.

Planning District 10

A regional grouping of cities and counties, which include the City of Charlottesville and the Counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson.

Proffers

Contributions of land, capital improvement and funding from developers to address the demand for community services created by new development.

Property Tax Rate

The amount of tax stated in terms of a unit of the tax base expressed as dollars per \$100 of equalized assessed valuation.

Real Property

Real estate, including land and improvements (building, fencing, and paving) classified for purposes of assessment.

Reserve

An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year, or to earmark revenues for a specific future purpose.

Resolution of Appropriation

A legally binding document that delineates, by fund and department, all expenditures and revenues adopted by the Board of County Supervisors that are reflected in the adopted budget.

Revenue

Income generated by taxes, notes, bonds, investments, income, land rental, fees, user charges, and federal and state grants.

Revenue Sharing (City of Charlottesville/Albemarle County)

An agreement between the City of Charlottesville and the County – approved in a public referendum and effective since 1982 – wherein both contribute portions of their respective real property tax bases and revenues to a shared fund. The fund is distributed between the two annually based upon a set formula.

Revenue Sharing Program (Transportation)

A program sponsored by the Virginia Department of Transportation wherein localities can apply for state funding for transportation projects that must be matched by a local contribution.

School Fund

A governmental fund that reflects revenues and expenditures related to the operations of the County's school system. The primary sources of revenue, exclusive of transfers from the General Fund, are basic aid payments from the Commonwealth and educational program grants. Major expenditures include instructional costs, transportation, etc. Service for long-term debt is included in the General Fund, not the School Fund.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. Special revenue funds include federal and state grant funds, the Vehicle Replacement Fund, and the Tourism Fund.

Supplemental Appropriations

Where requests with sufficient justification exist, special appropriations by the Board of County Supervisors may occur. Such appropriations reflect unanticipated emergency requirements subject to serious time constraints that a normal resource allocation mechanism cannot accommodate.

Tax Base

A part of the economy to which a tax is applied.

Taxes

Mandatory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

Tax Rate

The level of taxation stated in terms of either a dollar amount (i.e., \$0.854 per \$100 of assessed valuation) or a percentage of the value of the tax base (i.e., 5.0% sales tax).

Ten Percent Unassigned Fund Balance

The unassigned General Fund balance, plus the committed fund balance available for fiscal cash liquidity purposes, should be the equal to no less than 10% of the County's total operating revenues, which includes the General Fund plus the School Fund.

Transfers

Budget transfers provide the opportunity to shift already budgeted funds to another area. Transfers may occur throughout the course of the fiscal year as needed for an agency's operation.

User's Fees/Licenses

User's fees are charges for services such as parks, public property, and parking fees. The fee assures that only the people using a service pay for that service. Licenses and permits are also forms of user fees.

Education





EDUCATION

The Superintendent's draft funding request will be presented to the School Board on February 22, 2024, the day after the County's Executive's Recommended Budget is presented to the Board of Supervisors.

For the Albemarle County Public School's FY 25 budget information please visit the Albemarle County Public School's website at:

<http://www.k12albemarle.org/budget>

