



County of Albemarle
Community Development Department

Historic Preservation Committee
Meeting Agenda for March 25, 2024
4:30 PM – Room 246

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1. **Call to Order** **4:30pm**
 2. **Establish a Quorum**
 3. **Annual Meeting Items** **4:35pm**
 - a. Election of Officers: Chair, Vice Chair, Secretary
 4. **Approval of Minutes:** [September](#) and [November](#) 2023
 5. **Discussion Items:** **4:50pm**
 - a. Committee membership, meeting attendance, meeting day/time
 - b. Subcommittee assignments
 - c. [Adopt Rules of Procedure](#)
 6. **Updates:** **5:30pm**
 - a. [Scottsville Tire Cord Plant – Listed on the Virginia Landmarks Register \(VLR\)](#)
 - b. Demolition and Documentation
 - i. [Monthly Demolition Report \(December 2023 – March 2024\)](#)
 7. **Other Business from Committee Members** **5:45pm**
 - a. New owners of historic properties?
 - b. Threatened properties to watch?
 - i. Schoolhouse/Thrift Store at Church of Our Saviour
 - c. Recently demolished structures?
 - d. Resources available to assist in the implementation of the HP plan?
 - e. Other
 8. **Announcements:**
 - a. Next HPC Meeting: IN-PERSON April 22, 2024
 9. **Adjournment** **6:00pm**

Historic Preservation Committee – Work Groups (revised August 7, 2023)

Heritage Education

This work group was formed to pursue educational programs and financial incentives for historic preservation in the County.

- Nancy Takahashi
- Daniel Gidick
- Craig Schoaf

Real Estate

This work group receives email notices from county staff (who have received the emails from a member realtor) regarding properties 50 years old or older that have recently sold. Members review the emails and determine whether or not the new property owners should receive letters notifying them that their property is, or may be, historic.

- Ross Stevens
- Carter Montague
- Daniel Gidick

Demolition and Documentation

This work group was formed to address issues related to the demolition permit review process and potential demolition-related ordinance issues, and to coordinate committee efforts to document historic properties prior to demolition or at other times.

- Ross Stevens, Chair
- Carter Montague
- Craig Jacobs