



Letter of Zoning Compliance



Albemarle County
Community Development
401 McIntire Rd, North Wing
Charlottesville, VA 22902
Phone 434.296.5832

FOR OFFICE USE ONLY		Letter of Zoning Compliance Number:
Fee Amount: \$228.80	Date Paid:	By:
Application \$220 + Technology Surcharge \$8.80		
Receipt #:	Check #:	By:

Applicant - Fill out the entire page below

And return to Community Development 401 McIntire Rd, North Wing, Charlottesville, VA 22902

Name:		E-Mail Address:	
Mailing Address:		Phone #:	

Letter of Zoning Compliance Property Information

Tax Map and Parcel Number:			
Physical Address: (if applicable)			
Total Acreage:			
Zoning: (staff will fill out if unknown)			
Other Info/Notes: (if applicable)			
Owner of Record:		E-Mail Address:	
Mailing Address:		Phone #:	

Items Required to Apply for a Letter of Zoning Compliance

1. Approved/Recorded Plat/Plan of the property. Please include a copy of the most recent recorded plat of the property.
2. Sample letter or information needed. Please include the information you are requesting. Letters of Zoning Compliance may include:
 - The applicable Zoning and Overlay Districts of the property
 - The permitted uses of the property/whether a specific use is permitted on the property
 - Applicable Rezoning/Proffers/Special Use Permits/Conditions/Variances/etc. associated with the property
 - Applicable Site Plans
 - Applicable Zoning or Building Code Violations. This office does not keep track of fire violations, you can reach the County of Albemarle—Fire and Rescue at (434) 296-5833
 - Other information/forms as requested. (If the letter is for an automobile dealer please include the DMV form)

Letters of Zoning Compliance will be processed within thirty (30) days of receipt of a complete application

Review cannot begin until the application above is complete and all applicable forms and fees are submitted.

If you have any questions feel free to contact Zoning Staff at (434) 296-5832.

The total \$228.80 fee for the application (\$220) and technology surcharge (\$8.80) can be paid for in person, by check mailed with the application, or [online](#). If paying online please attach a copy of your payment receipt.

Signature _____ Printed _____

Date _____