

**Pantops Community Advisory Committee**  
**Monday, June 24, 6:15 PM – 7:45 PM**  
**Martha Jefferson Hospital Outpatient Center**  
**Kessler Conference Room**  
**595 Martha Jefferson Drive, Charlottesville**

**AGENDA**

1. **Call to Order & Agenda Review (3 minutes)**  
Dick Ruffin, Chair
2. **Approve Meeting Minutes (2 minutes)**  
Dick Ruffin, Chair
3. **MicroCAT including any Q&A. (30 minutes)**  
Garland Williams, Director
4. **Albemarle County Police Department Presentation (30 minutes)**  
Lieutenant Matthew Powers, ACPD
5. **Board of Supervisors/Planning Commission Liaison Updates (10 minutes)** – *this is time reserved for liaisons to share community announcements and project/policy updates* Supervisors Bea LaPisto-Kirtley and Mike Pruitt and Planning Commissioner
6. **Other Committee Business (15 minutes)**

**Next Meeting**

Monday, August 26, 6:15 PM – 7:45 PM

**Meeting Norms:**

- Staff liaisons will be prepared, working with chairs to set agendas and provide necessary information.
- Committee members will come prepared having read provided materials.
- We will respect everyone's time by starting and ending on time. We will work to set and follow agenda topic time allotments.
- Everyone is responsible for helping to stay on topic. Speak up if you feel like we're getting off track and need to move an issue to a "parking lot" for possible future discussion.
- Everyone is encouraged to participate. You may be asked to share what you think, or we may ask for comments from those who haven't spoken. It is always OK to "pass" when you are asked to share a comment.
- Listen respectfully, without interruption. Listen actively and with an ear to understanding others' views.
- One person speaks at a time. If you think you will forget an idea or question that comes to mind, write it down.
- Challenge ideas, not individuals.