



County of Albemarle  
COMMUNITY DEVELOPMENT DEPARTMENT

401 McIntire Road, North Wing  
Charlottesville, VA 22902-4579  
Telephone: 434-296-5832  
[WWW.ALBEMARLE.ORG](http://WWW.ALBEMARLE.ORG)

**Virginia Erosion and Stormwater Management Program (VESMP)  
Application for Albemarle County**

**Project Name:** \_\_\_\_\_

*(The name should be the same as it appears on the plans)*

**Is this an amendment, modification, or transfer of an approved plan? Yes  No**

**Is this a resubmission for review? Yes  No**

**County File Number: WPO-**\_\_\_\_\_ *(to be provided by the County for new applications)*

*The following are required elements of new applications [§17-401]. For amendments and resubmissions, please indicate which items are being amended. Signatures must be provided for any submission.*

Signature of the Owner for each parcel: (Required with every submission, **NOT TO BE SIGNED BY AN AGENT OR CONSULTANT**)

**By signing this application as the owner, I hereby certify that all requirements of these plans and permits will be complied with, and I have the authority to authorize the land disturbing activities and development on the subject property. I hereby grant the County of Albemarle the right to enter upon the property as required to ensure compliance with the approved plans and permits.**

\_\_\_\_\_  
Tax Map & Parcel      Print Name of Owner      Signature of Owner      Date

\_\_\_\_\_  
Tax Map & Parcel      Print Name of Owner      Signature of Owner      Date

\_\_\_\_\_  
Tax Map & Parcel      Print Name of Owner      Signature of Owner      Date

Contact Information for the Owner(s) to receive correspondence:

Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of a Contact Person for correspondence (usually the plan preparer, consultant, or agent):

Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_



**Complete one of the following sections listed below (select only one):**

- Section A. Erosion Control Plans ONLY [refer to §17-301(B)].** ESC only applies to reclamation or maintenance projects, discharges to a sewer system, or non-exempt agricultural roads.

**Fees:** New or modified plans [§1-501]. Total acres proposed to be disturbed \_\_\_\_\_.

Land Disturbance Area	Fee Due with this Application	Transfer or Modification Fee
	Total Fee = (Application Fee + 4% Technology Surcharge)	
10,000 sf and less than 1 acre	<b>\$249.60</b> (\$240 + \$9.60)	<b>\$239.20</b> (\$230 + \$9.20)
Single Family Dwelling only	<b>\$587.60</b> (\$565 + \$22.60)	<b>\$353.60</b> (\$340 + \$13.60)
Amendment to an approved plan. Fee = <b>\$234.00</b> per review (\$225 fee + \$9.00 technology surcharge)		

**Required documents:**

- Registration Statement on the official DEQ form.
  - Erosion and Sediment Control Plan satisfying the requirements of Code §17-402.
  - Pollution Prevention Plan satisfying the requirements of Code §17-404.
  - Stormwater Pollution Prevention Plan satisfying the requirements of Code §17-405.
  - Mitigation Plan satisfying the requirements of Code §17-406 for any proposed disturbance of stream buffers. Fee = **\$176.80** (\$170 fee + \$6.80 technology surcharge)
  - Requested Variation as provided in Code §17-407. Fee = **\$176.80** each (\$170 fee + \$6.80 technology surcharge)
- Section B. Erosion and Stormwater Management Plans [refer to §17-300].**

**Fees:** New or modified plans [§1-501]. Total acres proposed to be disturbed \_\_\_\_\_.

Land Disturbance Area	Fee Due with this Application	Transfer or Modification Fee
	Total Fee = (Application Fee + 4% Technology Surcharge)	
Less than 10,000 sf in a Common Plan of Development	<b>\$244.40</b> (\$235 + \$9.40)	<b>\$124.80</b> (\$120 + \$4.80)
10,000 sf and less than 1 acre		
1 acre and less than 5 acres	<b>\$2,293.20</b> (\$2,205 + \$88.20)	<b>\$236.00</b> (\$225 + \$9.00)
5 acres and less than 10 acres	<b>\$2,886.00</b> (\$2,775 + \$111.00)	<b>\$296.40</b> (\$285 + \$11.40)



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10 acres and less than 50 acres	<b>\$3,822.00</b> (\$3,675 + \$147)	<b>\$353.60</b> (\$340 + \$13.60)
50 acres and less than 100 acres	<b>\$5,179.20</b> (\$4,980+ \$199.20)	<b>\$530.40</b> (\$510 + \$20.40)
100 acres or more	<b>\$8,148.40</b> (\$7,835 + \$313.40)	<b>\$826.80</b> (\$795 + \$31.80)
Amendment to an approved plan. Fee = <b>\$234.00</b> per review (\$225 fee + \$9.00 technology surcharge)		

**Required documents:**

- Registration Statement satisfying the requirements of Code §17-401(C).
  - Erosion and Sediment Control Plan satisfying the requirements of Code §17-402.
  - Stormwater Management Plan satisfying the requirements of Code §17-403.
  - Pollution Prevention Plan satisfying the requirements of Code §17-404.
  - Stormwater Pollution Prevention Plan satisfying the requirements of Code §17-405.
  - Mitigation Plan satisfying the requirements of Code §17-406 for any proposed disturbance of stream buffers. **\$176.80** (\$170 fee + \$6.80 technology surcharge)
  - Requested Variations or Exceptions as provided in Code §17-407 and §17-408. **\$176.80** each variation (\$170 fee + \$6.80 technology surcharge) or **\$280.80** each exception (\$270 fee + \$10.80 technology surcharge)
- Section C. Single-Family Residence Only** [Code §17-300, 17-402.D, and 17-403.D]

**Fees:** New or modified plans [Code §1-501]. Total acres proposed to be disturbed \_\_\_\_\_.

Land Disturbance Area	Fee Due with this Application	Amendment to an Approved Plan (per review)
	Total Fee = (Application Fee + 4% Technology Surcharge)	
ESC/SWM Plan (including within a common plan of development) up to 5 acres	<b>\$244.40</b> (\$235 + \$9.40)	<b>\$244.40</b> (\$235 + \$9.40)
ESC/SWM Agreement in Lieu of a Plan and a Critical Resources Plan	<b>Same as a plan</b>	<b>N/A</b>

**Required documents:**

- Within a Common Plan of Development:
  - Erosion and Sediment Control and grading Plan satisfying the requirements of Code §17-402.
  - SWM agreement and WPO-\_\_\_\_\_ number for the common plan development.
  - Pollution Prevention Plan satisfying the requirements of Code §17-404.
  - Single-Family Stormwater Pollution Prevention Plan (SWPPP) satisfying the requirements



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- of Code §17-405.
- Mitigation Plan satisfying the requirements of Code §17-406 for any proposed disturbance of stream buffers. **\$176.80** (\$170 fee + \$6.80 technology surcharge)
  - Requested Variations or Exceptions as provided in Code §17-407 and §17-408. **\$176.80** (\$170 fee + \$6.80 technology surcharge, each) or **\$280.80** (\$270 fee + \$10.80 technology surcharge, each)
  - Not in a Common Plan of Development (up to 5 acres of land disturbance):
    - Agreement in Lieu of an ESC/SWM plan, Critical Resources Plan with grading (§17-402.D & §17-403.D). An ESC plan will be required if eligibility conditions in §17-402.D.1 are not met.
    - Pollution Prevention Plan satisfying the requirements of Code §17-404.
    - Single-Family Stormwater Pollution Prevention Plan (SF-SWPPP) satisfying the requirements of Code §17-405.
    - Mitigation Plan satisfying the requirements of Code §17-406 for any proposed disturbance of stream buffers. **\$176.80** (\$170 fee + \$6.80 technology surcharge)
    - Requested Variations or Exceptions as provided in Code §17-407 and §17-408. **\$176.80** (\$170 fee + \$6.80 technology fee)

*Submit all documents online. Professional seals must have original or digital signatures.*

**\* When applications and plans are reviewed, but not approved, and a response to comments is not received within 6 months from the date of County comments, the application will be deemed withdrawn. Applications without valid owner's signatures will not be processed. Active permits are subject to annual maintenance fees [§ 1-501].**