



FINAL ARB ACTION MEMO / MINUTES

Date: July 15, 2024

Time: 1:00 PM

Meeting Room: Lane Auditorium

Members:

Chris Henningsen, Chair: Present
Frank Hancock, Vice-Chair: Present
Frank Stoner: Absent
Dade Van Der Werf: Present
Taro Matsuno: Present

Staff:

Margaret Maliszewski
Khris Taggart

CALL TO ORDER: Mr. Henningsen called the meeting to order at 1:01 p.m. and established a quorum.

DISCLOSURES: None.

PUBLIC COMMENT: None.

CONSENT AGENDA: None.

WORK SESSION: None.

REGULAR REVIEW ITEMS:

a. **ARB2024-47: UVA Community Credit Union New HQ**

Location: 1201 5th Street

Proposal: To construct a 41,086-sf. commercial building and site renovations, including new and upgraded parking lots, sidewalks, new retaining walls, and revised landscaping.

Staff Contact: Khris Taggart

Representative: Andrew Moore, Glave and Holmes

Khris Taggart summarized the staff report in a PowerPoint presentation. ARB members had no questions for staff. Andrew Moore addressed the ARB, summarizing the proposal and noting the building's window openings, ordering of exterior features, nod to traditional design, and modern approach to materials, and the proposed lowering of the grade of the site. He shared a simulation of the building as seen from 5th Street. Mr. Van Der Werf asked about the gabled form. The applicant clarified the view from the street and confirmed that the gable stops at the wall behind it. No members of the public were present to speak about the proposal. In discussion, ARB members agreed that the proposal was consistent with the guidelines and that the design was an appropriate response to the existing condition. They noted that the design was suited to a more prominent location. The ARB recommended no changes to staff's recommended conditions. Mr. Van Der Werf noted, and the other members agreed, that the final submittal could be reviewed by staff.

Motion: Mr. Van Der Werf moved for approval of the architectural design with the comments listed in the staff report, and to forward all the comments listed in the staff report to the Agent for the Site Review Committee, as follows:

- Regarding requirements to satisfy the design guidelines as per § 18-30.6.4c(2), (3) and (5) and recommended conditions of initial plan approval:
 - Prior to Initial Plan approval the following items shall be resolved to the satisfaction of the ARB: None. The ARB recommends approval of the Initial Plan without conditions.
- Regarding recommendations on the plan as it relates to the guidelines: None.
- Regarding conditions to be satisfied prior to issuance of a grading permit:
 1. Maintain grading outside the driplines of trees to remain. Show tree protection fencing on, and coordinated throughout, the grading, landscaping, and erosion and sediment control plans.
- Regarding the final site plan submittal:

A Certificate of Appropriateness is required prior to final site plan approval. The following items and all items on the ARB Final Site Plan Checklist must be addressed:

 1. Provide specifications for the proposed window glass.
 2. Revise the architectural drawing to include the standard window glass note: Visible light transmittance (VLT) shall not drop below 40%. Visible light reflectance (VLR) shall not exceed 30%.
 3. Show locations of all accessory structures and equipment on the plan. Show how visibility from the Entrance Corridors will be eliminated.
 4. Revise the lighting plan to show fc values below 20 fc throughout the site.
 5. Revise the lighting plan to note the proposed color/finish of the light fixtures.
 6. Revise the lighting plan to note whether bases are proposed for the light poles and indicate the base height.
 7. Revise the lighting plan to include information on building-mounted fixtures.
 8. Revise the lighting plan to include the standard lighting note: Each outdoor luminaire equipped with a lamp that emits 3,000 or more initial lumens shall be a full cutoff luminaire and shall be arranged or shielded to reflect light away from adjoining residential districts and away from adjacent roads. The spillover of lighting from luminaires onto public roads and property in residential or rural areas zoning districts shall not exceed one-half footcandle.
 9. If decorative light fixtures are proposed, include all details in the lighting plan.
 10. Consider adjusting the spacing of frontage trees to accommodate the existing trees to remain.
 11. Revise the site plan to show tree protection fencing on, and coordinated throughout, the grading, landscaping, and erosion and sediment control plans for all trees that are to remain.

Mr. Matsuno seconded the motion.

The motion was carried by a vote of 4:0. (Stoner absent)

OTHER BUSINESS

a. Minutes Approval:

Motion: Mr. Hancock moved for approval of the minutes from the July 1, 2024, ARB meeting.

Mr. Henningsen seconded the motion.

The motion was carried by a vote of 4:0. (Stoner absent)

b. Other items from staff or ARB members: None.

- c. **Next ARB Meeting:** All members present indicated that they would not be available to attend the meeting scheduled for August 5, 2024. Staff responded that the items scheduled for that meeting would be shifted to a later agenda.

ADJOURNMENT

The meeting was adjourned at 1:17 p.m. to the next ARB meeting on Monday, August 19, 2024, at 1:00 p.m.