

**Pantops Community Advisory Committee
Thursday, September 23, 2024, 6:15-7:45 pm**

**Martha Jefferson Hospital Outpatient Center
Kessler Conference Room
595 Martha Jefferson Drive, Charlottesville**

AGENDA

- 1. Call to Order and Agenda Review (1 minute)**
Dick Ruffin, Chair
- 2. Approve Meeting Minutes (3 minutes)**
Dick Ruffin, Chair
- 3. Secretary Elections (3 minutes)**
Dick Ruffin, Chair
- 4. Presentation and Q&A: Albemarle County Public Schools: Capital Projects (45 minutes)**
Matt Wertman, Albemarle County Public Schools Director of Building Services
- 5. Presentation: Sentara Martha Jefferson Early Learning Center (20 minutes)**
Michael R. Spatz, SMJH Director of Construction and Construction- Corporate
- 6. Board of Supervisors/Planning Commission Liaison Updates (10 minutes)**
Supervisors Bea LaPisto-Kirtley and Mike Pruitt
- 7. Other Committee Business (5 minutes)**
- 8. Adjourn (1 minute)**

Next Meeting

October 30 – All CAC

Meeting Norms:

- Staff liaisons will be prepared, working with chairs to set agendas and provide necessary information.
- Committee members will come prepared having read provided materials.
- We will respect everyone's time by starting and ending on time. We will work to set and follow agenda topic time allotments.
- Everyone is responsible for helping to stay on topic. Speak up if you feel like we're getting off track and need to move an issue to a "parking lot" for possible future discussion.
- Everyone is encouraged to participate. You may be asked to share what you think, or we may ask for comments from those who haven't spoken. It is always OK to "pass" when you are asked to share a comment.
- Listen respectfully, without interrupting. Listen actively and with an ear to understanding others' views.
- One person speaks at a time. If you think you will forget an idea or question that comes to mind, write it down.
- Challenge ideas, not individuals