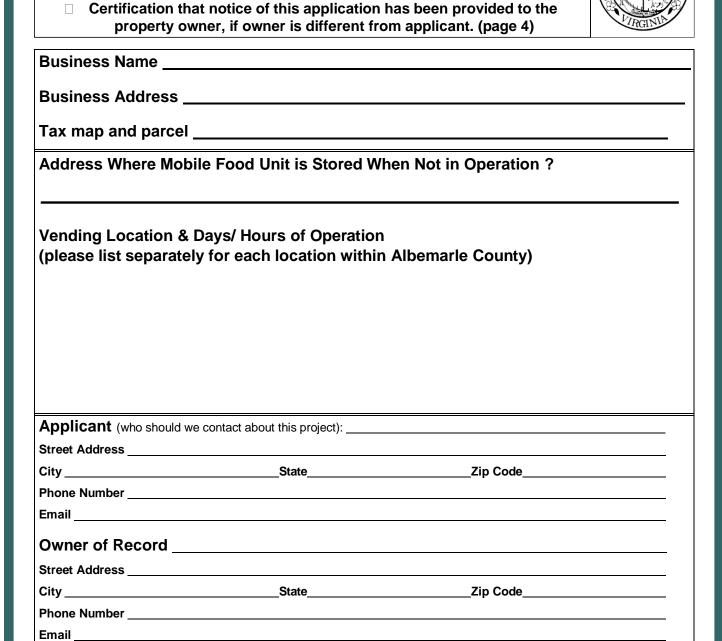
#### **COUNTY OF ALBEMARLE**

## Application for Zoning Clearance for MOBILE FOOD VENDOR

#### **Zoning clearance fee = \$62.40**

Application fee: \$60 + Technology Surcharge \$2.40

☐ Mobile Food Vendor checklist (page 2 of application)



County of Albemarle
Community Development Department
401 McIntire Road Charlottesville, VA 22902 Voice: (434) 296-5832 Fax: (434) 972-4126

### **COUNTY OF ALBEMARLE**

## Application for Zoning Clearance for MOBILE FOOD VENDOR

## PLEASE CHECK EACH BOX SO THAT IT IS CLEAR THAT YOU HAVE READ AND UNDERSTAND THE REQUIREMENTS FOR MOBILE FOOD VENDORS:

For additional details and contact information, please refer to the Albemarle County Mobile Food Vendors FAQs.

<b>Health Department Approval.</b> Each mobile food vendor shall provide a copy of a valid Mobile Food Establishment Permit issued by the Virginia Department of Health. No zoning clearance will be issued without prior approval from the health department.
Permit Expiration Date:
Owner's Permission. Operation of a mobile vending unit on private property for any length of time requires permission from the property owner.
<b>Verification of Site Plan Compliance.</b> Mobile food vendors may operate by right in any commercial zoning district. Operation at a single location for more than two hours at a time is subject to compliance with a site plan. Mobile food units must be no closer than 30 feet from any public right-of-way and 50 feet from any residential or Rural Areas zoning district.
<b>Commissary Facility.</b> State regulations require that food sold from a mobile unit must be prepared and stored either onboard the unit or in a health department permitted commissary facility. Food may not be prepared or stored in a home kitchen.
Parking. Each vending site shall provide a minimum of two parking spaces.
<b>Business License.</b> Mobile food vendors who operate in Albemarle County are required to obtain a business license.

Page 3

#### **COUNTY OF ALBEMARLE**

## Application for Zoning Clearance for MOBILE FOOD VENDOR

# Owner/Applicant Must Read and Sign

I hereby apply for approval to operate as a Mobile Food Vendor in Albemarle County, and certify that the address information provided on this application is correct. I also certify that I have read the restrictions on Home Occupations, that I understand them, and that I will abide by them. This certificate represents zoning approval to conduct the vending activity identified above.

Signature of Owner or Appli	cant	Date		
Printed Name		Daytime phor	ne number of Signatory	
	APP	ROVALS		
Other Official				
Date				
Zoning Official				
Date				
CONDITIONS:				
FOR OFFICE USE ONLY CLE#		Fee Amount \$	Date Paid	
By who?	Receipt #	Ck#	By:	

#### **COUNTY OF ALBEMARLE**

## Application for Zoning Clearance for MOBILE FOOD VENDOR

## CERTIFICATION THAT NOTICE OF THE APPLICATION HAS BEEN PROVIDED TO THE LANDOWNER

This form must accompany zoning applications (Home Occupation, Zoning Clearance, Zoning Administrator Determinations or Appeals, Sign Permits, Building Permits) if the applicant is not the owner.

I certify that notice of the application,	
, , , , , , , , , , , , , , , , , , , ,	[County application name and number]
was provided to	the owner of record of Tax Map of the parcel
[name(s) of the record owners	s of the parcel
and Parcel Numberidentified below:	by delivering a copy of the application in the manner
Hand delivering a copy of the application	n to
the owner of record is an entity, identify entity]	[Name of the record owner if the record owner is a person; if the recipient of the record and the recipient's title or office for that
on	
Date Date	
ontotototototototo	ame of the record owner if the record owner is a person; if the own- pient of the record and the recipient's title or office for that entity] to the following address:  where at the last known address of the owner as shown on the cur- r current real estate tax assessment records satisfies this require-
	Signature of Applicant
	Print Applicant Name
	Date