



County of Albemarle  
**COMMUNITY DEVELOPMENT DEPARTMENT**

401 McIntire Road, North Wing  
Charlottesville, VA 22902-4579  
Telephone: 434-296-5832  
**WWW.ALBEMARLE.ORG**

**AFFIDAVIT**

**Regarding Removal or Conversion of Dwelling**

I, \_\_\_\_\_, (property owner) hereby certify that the existing dwelling unit on Tax Map \_\_\_\_\_ and Parcel \_\_\_\_\_ will either be removed from the property, or, converted from dwelling unit status to accessory use status. I understand that I will not be issued a Certificate of Occupancy for the single-family dwelling built under building permit number \_\_\_\_\_ until the existing dwelling unit is converted from dwelling unit status to accessory use status. Please note: Section 5.6 prohibits a mobile home on an individual lot from being used for any purpose other than a primary place of residence.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

COMMONWEALTH OF VIRGINIA  
CITY/COUNTY OF \_\_\_\_\_:

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_ Grantor.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public