

Albemarle County Electoral Board

Meeting Minutes for Virtual and Regular Meeting

April 16, 2020

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, and Lauren Eddy

Counsel: Anthony Bessette

Guest: Abigail Turner, Albemarle Democratic Party

The meeting began at 9:43 am.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(Michael Rodemeyer and guest Abigail Turner electronically present. All others physically present.)* The Board will take public comment immediately before any closed session or just prior to the conclusion of the meeting, at which time each person will have a maximum of three minutes to address the Board.

Public Comment. Abigail summarized parts of a report she prepared from the Albemarle Democratic Party to the Electoral Board concerning various aspects of the upcoming elections and primaries.

The agenda was unanimously adopted.

The minutes for April 2 were unanimously approved.

Scottsville May 5 Town Election. In our effort to get Town voters to vote absentee by mail in light of the coronavirus pandemic, Lauren reported that we have sent out approximately 80 absentee ballots and received approximately 20 marked ballots back. As to use of an affidavit for voters who have no way to get the signature of a witness (due to self-quarantining), Lauren reported that all ballots received so far have a witness signature on the envelope. Jim discussed the timing of the election, since the General Assembly will be meeting April 22 to hopefully settle the issue, and Del. Sally Hudson is interested in knowing our opinion. After discussion of the four possible dates that have been publicly mentioned for holding city/town elections across the state, the Board and staff reached a consensus of opinion that keeping the election on May 5 is our most preferred option; moving it to June 23 (in conjunction with County-wide Republican and Democratic primaries) is our least preferred. Jim will inform Del. Hudson.

June 23 Primaries. (Note: Governor Northam has issued an Executive Order moving the June 9 primaries to June 23.)

- Problem with use of the Slaughter Recreation Center (SRC) as the polling place for the University Precinct. A University of Virginia official has informed us that SRC will not be available due to the University President cancelling all events on grounds. Per that official's request, Chief Election Officer Mike Merriam has drafted a letter to President Ryan asking for a waiver to allow us to hold the primaries there on June 23rd. Abigail offered to hold a meeting with UVA Counsel Tim Heaphy to discuss this if necessary. Various strategies were discussed.
- Availability of Election Officers to work at the polls on June 23. In light of the coronavirus pandemic, Clarice sent a query to all our election officers as to their willingness/ability to work at the polls on June 23. Of the 447 queries, so far 117 have replied yes, 73 have replied no, and 29 have replied maybe.

- County Employees as Election Officers. Anthony has spoken with the County Executive's office about the possibility of enlisting county employees to fill whatever gaps we have for officers at the June 23 primaries. Clarice noted that it is already County policy that employees can take a professional administrative leave day to work elections.
- Personal Protection Equipment. A discussion was held on our ability to supply masks and gloves to our election officers as well as Plexiglas shields to use at pollbook check-in tables.
- Voter Education Publicity Campaign on Voting Absentee. Jake sent a press release to our County Communications Officer. Peter said that we need a day-to-day plan for conducting successful voter education. Jim raised the issue of mailing postcards or applications to all registered voters. It was noted that the price of such a mailing would be a problem. The Board consensus was that we should not do such a global mailing for the June primary.

Other Matters. Anthony, in discussing possible relocations of polling places, noted that under a new law going into effect July 1, some localities will be required to get pre-clearance for any such changes from the Virginia Attorney General. It is unclear at this time whether we will fall under this requirement.

Executive Session. Michael moved the following: RESOLVED, that the Albemarle County Electoral Board go into a closed meeting, as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Section 8, to consult with legal counsel to the Board regarding specific legal matters requiring the provision of legal advice, relating to the June primaries. The motion passed unanimously. The Board went in to Executive Session at 11:25 am.

The Board came out of Executive Session at 12:49 pm. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

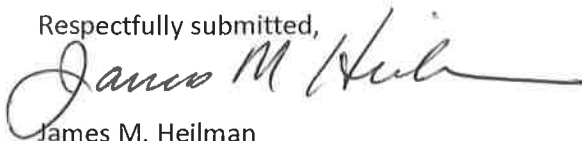
Michael then moved the following: RESOLVED, that the Board enter into executive session for the purpose of discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2020, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went back in to Executive Session at 12:51.

The Board came out of Executive Session at 1:05 pm. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of 40 new Officers of Election, each for a term of one year beginning March 1, 2020. The motion passed unanimously. Their names shall be attached to these minutes.

The meeting was adjourned at 1:10 pm.

Respectfully submitted,



James M. Heilman
Secretary, Albemarle County Electoral Board

Election Officials: Appointed April 16, 2020

Home Precinct	LastName	First Name	Suf	Term	Term Expiry	Party	Either
101	LAMB	C. ERIC		1-yr	02/28/2021	Unknown	No
	SHEITIG	JOAN		1-yr	02/28/2021	Unknown	No
103	CANNON	RENE		1-yr	02/28/2021	Unknown	No
104	WATTS	SHATAYAS		1-yr	02/28/2021	Unknown	No
105	ALLEN	MARIANNE		1-yr	02/28/2021	Unknown	No
	ALMAS	CAROL		1-yr	02/28/2021	Unknown	No
	ALMAS	DENNIS		1-yr	02/28/2021	Unknown	No
	GLENN	JANET		1-yr	02/28/2021	Unknown	No
106	LANG	BETTY		1-yr	02/28/2021	Unknown	No
	MORRIS	JEAN		1-yr	02/28/2021	Unknown	No
	NICHOLSON	ADRIANNA		1-yr	02/28/2021	Unknown	No
203	SEAWELL	LAWRENCE		1-yr	02/28/2021	Unknown	No
301	FENTON	MAX		1-yr	02/28/2021	Unknown	No
302	CHIPUK	JOSEPH JR.		1-yr	02/28/2021	Unknown	No

Home Precinct	LastName	First Name	Suf	Term	Term Expiry	Party	Either
304	JOSEPH	DOLLY		1-yr	02/28/2021	Unknown	No
	DAVIS	LINDA		1-yr	02/28/2021	Unknown	No
305	FEBEY	BARBARA		1-yr	02/28/2021	Unknown	No
	SMITH	BARBARA		1-yr	02/28/2021	Unknown	No
405	HOWARD	KIRSTEN		1-yr	02/28/2021	Unknown	No
406	FELDMAN	DOREEN		1-yr	02/28/2021	Unknown	No
	LIEBMAN	JEROME		1-yr	02/28/2021	Unknown	No
502	ZIMMERMAN	D. JACKSON		1-yr	02/28/2021	Unknown	No
503	RADEMACHER	KENT		1-yr	02/28/2021	Unknown	No
	ACORS	RUTH		1-yr	02/28/2021	Unknown	No
	EUBANKS	KIMBERLY		1-yr	02/28/2021	Unknown	No
504	HOWARD	D. RYAN		1-yr	02/28/2021	Unknown	No
	MURRAY	DIANNA		1-yr	02/28/2021	Unknown	No
	MURRAY	EDWARD		1-yr	02/28/2021	Unknown	No
	ROBERTS	CHRISTIAN		1-yr	02/28/2021	Unknown	No
506	WAGNER	KATELYN		1-yr	02/28/2021	Unknown	No

Home Precinct	Last Name	First Name	Suf	Term	Term Expiry	Party	Either
601	HOFFMAN	TALIA		1-yr	02/28/2021	Unknown	No
	BERMAN	MARIE		1-yr	02/28/2021	Unknown	No
603	ASBAUGH	KIRSTEN		1-yr	02/28/2021	Unknown	No
	HEALEY	JO		1-yr	02/28/2021	Unknown	No
	HEETDERKS	ANNA		1-yr	02/28/2021	Unknown	No
	PFEFFER	M. VIRGINIA		1-yr	02/28/2021	Unknown	No
604	MATA	SUZETTE		1-yr	02/28/2021	Unknown	No
	RAMSPACHER	GERALD		1-yr	02/28/2021	Unknown	No
	YOBS	ROBERT		1-yr	02/28/2021	Unknown	No
606	GELLNER	JAMIE		1-yr	02/28/2021	Unknown	No

