

Albemarle County Electoral Board

Virtual and Regular Meeting

June 17, 2020

Location: Albemarle County Office Building, 5th Street

Attendance: Jim Heilman, Michael Rodemeyer, Peter Wurzer, Jake Washburne, Clarice Schermerhorn, and Lauren Eddy

The meeting began at 5:10 pm.

Peter made the following statement: This meeting is being held pursuant to and in compliance with the Continuity of Government Ordinance adopted by the Albemarle County Board of Supervisors. The following individuals are physically and electronically present: *(All were physically present.)*

The agenda was unanimously adopted.

The minutes for June 9 were unanimously approved.

June 23 Primary: The proposal was made to attempt to have a list of up to a dozen election officers who have not yet been assigned to a polling place to act as a "stand-by team." Each Board member will contact several officers who had told Clarice that they maybe could work the primary. Each that says yes to being on the stand-by team will be expected to be ready to serve on the morning of June 23. If they don't hear from us by 8 am, they are released and we will pay them \$50 for being on stand-by.

Juneteenth. It was announced that the Board of Supervisors will likely declare June 19th a county government holiday to commemorate the last day (June 19, 1865) that enslaved Americans were informed they were free. Since our staff must work that day, they will each be able to pick another day that they will use as a holiday.

Executive Session. Michael moved the following: RESOLVED, that the Albemarle County Electoral Board go into a closed meeting, as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Section 8, for the purpose of discussion and consideration of the appointment, assignment and performance of one or more current and prospective Albemarle County election officers for the election cycle that begins on March 1, 2020, as provided by Section 2.2-3711.A.1 of the Code of Virginia. The motion passed unanimously. The Board went into Executive Session at 5:33 pm.

The Board came out of Executive Session at 5:37 pm. Michael moved the following: RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. The motion passed unanimously.

Jim moved the appointment of 5 new Officers of Election for a term of one year beginning March 1, 2020. The motion passed unanimously. Their names shall be attached to these minutes.

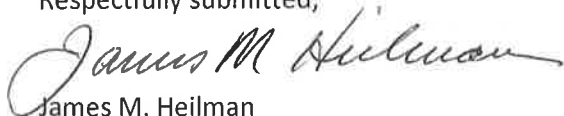
The Board reviewed feedback from the Zoom training for Chiefs and Assistant Chiefs held earlier this afternoon.

Emergency Polling Place Change for Branchlands Precinct. Due to the refusal of the Church of the Incarnation to allow voting to go on June 23 in their Activities Center, Jim made the motion, under emergency procedures as provided for in Code of Virginia 24.2-310.D, to move the voting on June 23 for all voters in the Branchlands Precinct to the Virginia Institute of Autism building (formerly the Senior Center) on Hillsdale Drive. The motion passed unanimously. Jake announced that postcards announcing the emergency change are going to all Branchland Precinct voters, and that he will be notifying all candidates on the ballot for June 23. He also plans to do some public education.

Medical Service Corps volunteers. Jake announced that we may be getting one to four volunteers to help and advise on COVID-19 protective cleaning procedures in the polling places on June 23.

The meeting was adjourned at 5:45 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "James M. Heilman". The signature is written in black ink and is positioned above the printed name.

James M. Heilman
Secretary, Albemarle County Electoral Board

Election Officials: Appointed June 17, 2020

| Home Precinct | LastName | First Name | Suf | Term | Term Expiry | Party | Either |
|---------------|-----------|--------------|-----|------|-------------|---------|--------|
| 105 | WILLIS | TERESA | | 1-yr | 02/28/2021 | Unknown | No |
| 301 | NASH | BETTY JOYCE | | 1-yr | 02/28/2021 | Unknown | No |
| 406 | PATTERSON | MAKENNA | | 1-yr | 02/28/2021 | Unknown | No |
| 407 | MATTHEWS | NICHOLE | | 1-yr | 02/28/2021 | Unknown | No |
| 601 | GUSS | H. ELIZABETH | | 1-yr | 02/28/2021 | Unknown | No |